

**NOTICE OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
ELKHART INDEPENDENT SCHOOL DISTRICT**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Elkhart Independent School District will be held on July 23, 2018, at 7:00 PM in the Elkhart High School Library, Elkhart, TX, at which time the following subjects will be discussed:

- I. Call meeting to order.
Present:

Absent:
- II. Open forum.
- III. Discussion/Action: Discuss concession stand procedures.
Charles Starr (Athletic Booster President) has asked to be placed on the agenda to discuss concession stand procedures. Kevin Bush has given permission for this item to be discussed.
- IV. Discussion: Discuss generic issues with administrators.
- V. Discussion/Action: Approve T-TESS appraisers and the appraisal calendar for the 2018-19 school year.
Recommendation: Approve enclosed appraisal calendar and the following personnel to conduct appraisals: Tana Herring (Elementary); Greg Herring (Intermediate); Ron Mays (Middle School); Jason Ives and Roger Mays (High School). Second or "alternate" evaluators will be the district superintendent and Kay Chapman for all campuses.
Presenter: Kay Chapman
- VI. Discussion/Action: Consider revisions and adoption of the 2018-19 Employee Handbook.
All changes have been made to the Employee Handbook.
Recommendation: Approve employee handbook as presented.
Employee Handbook can be found under "EXTRAS" tab.
Presenter: Tammie Pyeatt
- VII. Discussion: Discuss the 2018-19 Student Handbooks from the Elementary, Intermediate, Middle School and High School campuses.
Recommendation: No action needed on these items.
Handbooks can be found under the "EXTRAS" tab.
- VIII. Discussion/Action: Consider adopting the 2018-19 Student Code of Conduct for our secondary campuses.
Recommendation: No revisions were made to the Code of Conduct this year. TASB only revises every 2 years but we are still required to adopt each year.
Student Code of Conduct can be found under "EXTRAS" tab.
- IX. Discussion/Action: Consider revisions to the District of Innovation Plan.
When we went through the District of Innovation Plan we noticed that our school calendar and the information in the District of Innovation Plan did not agree. After discussions with TASB they gave us the generic verbiage we needed for our plan. **The only changes made in the plan dealt solely with the start date of the school year. This change has been highlighted in yellow.**
Presenter: Kay Chapman
- X. Discussion/Action: Review /approve administrative reports.
 - a. Minutes - 6/25 public & regular meetings; 7/2, 7/3 & 7/16 called meetings
 - b. Tax Report
 - c. Financial Report
 - d. Accounts Payable
- XI. Closed Session:

a. Consider personnel matters with regard to confirmation of hiring/employing professional personnel, resignations, assignments and complaints, including teachers, campus administration and Superintendent of Schools

1. Resignations

Ratify resignation from Terry James.

2. Hire personnel

Recommendation: Hire the following:

Donovan C. Kleckner - Teacher/Coach

3. Administrators/Directors salaries

We are working on salaries and need to know what raises you are planning to give the Administrators/Directors. These employees are not on a salary scale. **I will give you the individual salary information at the meeting. (tsp)** I am however enclosing the salary scales for your review.

b. Discuss Guardian Plan/CHL holders

The names of the recommended personnel will be presented at the meeting. Also please note that the Principals have approved all of the recommended staff members that we are bringing to you.

c. Discuss Superintendent Applicants

XII. Discussion/Action: Consider items discussed in closed session.

XIII. Adjourn.

Dated this July 19, 2018 at 10:00 am.

Elkhart Independent School District

BY 

Ray DeSpain, Ed.D., Superintendent

I, the undersigned authority, hereby certify that the above Notice of Meeting of the Board of Trustees of the above-named school district is a correct copy of the Notice and that I posted the Notice on the bulletin board for public notices in the district's central administrative office located at 301 E. Parker, Elkhart, Texas on this July 19, 2018 at 10:00 am. I further certify that I gave notice by U.S. Mail to: Palestine Herald Press (P.O. Box 379, Palestine, TX 75802); T.B. Butler Publishing Co. (P.O. Box 2030, Tyler, TX 75710-2030 or fax to 903/595-0335); and Grapeland Messenger (936/544-9695).

Dated this July 19, 2018 at 10:00 am.

BY 

Dr. Ray DeSpain, Ed.D., Superintendent
Elkhart Independent School District