



Community Schools

Gull Lake Community Schools Administration Office
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FACILITIES COMMITTEE
Christopher L. Rundle Administration Building
10100 E D Avenue
Richland, MI 49083
May 5, 2025
9:00 AM

AGENDA

- 1. Public Comments**
- 2. Approve Draft Minutes**
- 3. Tennis Facility - Community Member Proposal**
- 4. Traffic Flow Concept**
- 5. Facility Master Planning**
 - A. Viridis Design Group/Kingscott
 - B. Develop Questions for Administrator Input
- 6. Director of Building & Grounds Updates**
 - A. Fencing
 - B. GLHS Bathrooms
 - C. Bond & Sinking Fund
- 7. Next Meeting: May 19, 2025 @ 8:00 a.m.**

2

This meeting, is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public comments during the meeting as indicated in agenda item. Public comment is limited to three minutes per person.

Minutes of FACILITIES COMMITTEE
The Board of Trustees
Gull Lake Community Schools

A Facilities Committee meeting of the Board of Trustees of Gull Lake Community Schools was held on the 7th day of April 2025, beginning at 9:00 AM in the Christopher L. Rundle Administration Building.

Roll Call: Deputy Superintendent Lisa Anderson, Superintendent Christopher Rundle, Brad Glessner, Eddie Keene, John McCann, Krystal Scott-Rhodes

1. Public Comments: None

2. Approval of Minutes: The March 12, 2025 minutes were approved.

MISCELLANEOUS: The agenda was rearranged due to time constraints

3. Director of Building & Grounds Update

A. Bond & Sinking Fund

Brad Glessner reported that bids for Bond Bid Pack #2 covering cold storage at the Gull Lake Center for Fine Arts (GLCFA) and maintenance were opened and post-bid interviews are currently in progress.

Sinking Fund Miscellaneous Improvements, which include work at GLMS and Richland Elementary, were also opened, with one bidder. Post-bid interviews will be conducted.

Additionally, bids for Sinking Fund Pack #2, which involves skylight work at Ryan Intermediate, are scheduled to be opened tomorrow afternoon.

B. Fencing Update

Fencing work at Ryan Intermediate is nearing completion with a few punch list items to complete. At Kellogg Elementary, materials have begun arriving, and installation will begin soon.

C. District Signage

Brad Glessner reported the directional signage has been installed throughout the District.

4. Traffic Flow Concept

Viridis Design Group presented two traffic flow concepts for the Committee to review. The Committee would like to invite Viridis Design Group to the next meeting for further discussion. Administration will meet with Amy DeYoung, Transportation Supervisor and Courtney Boyce, Kellogg Elementary Principal to discuss pick-up/drop-off schedules. The Committee also discussed the approval process with the Road Commission of Kalamazoo County (RCKC).

5. Facility Master Planning

Viridis Design Group and Kingscott presented a proposal for 276 hours of work not to exceed \$40,000, focused on three key areas: Facility Assessment, Growth and Development Impact Study, and Program Needs Assessment.

The Committee will invite Tim Britain and Dan Tryles to the next meeting to refine the scope and establish a project timeline.

6. Next Meeting: May 5, 2025 @ 9:00 a.m.