Regular Meeting

Tuesday, March 21, 2023 7:00 PM
BOE Regular Meeting - Hybrid - In-Person and Zoom Please click the link below to join the webinar: https://us06web.zoom.us/j/87919701169 Or Telephone: US: +1 301 715 8592 or +1 646 558 8656 Webinar ID: 879 1970 1169, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag, Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. Recognition -- Windsor Education Foundation Grants
3. **Audience to Visitors**
4. **Consent Agenda**
   a. Financial Report
   b. Enrollment Report
   c. Food Service Report
   d. Human Resources Report
5. **Approval of Minutes**
   a. February 22, 2023 Regular Meeting
6. **Student Representative Report**
7. **Board of Education**
   a. President's Report
   b. School Liaison Reports
      1. Windsor High School
      2. Sage Park Middle School
      3. Clover Street School
      4. John F. Kennedy School
      5. Oliver Ellsworth School
      6. Poquonock School
8. **Superintendent's Report**
9. **Committee Reports**
10. **Other Matters/Announcements/Regular BOE Meetings**
    a. Next BOE Regular Meeting is Tuesday, April 18, 2023, 7:00 PM, LPW, Board Room
11. **Audience to Visitors**
12. **School Safety Plans (Executive Session)**
13. **Adjournment**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 21, 2023

Prepared By: Christina Morales **Presented By:** Christina Morales

Attachments: WEF Mini-Grant Awards SY 2023

Subject: Windsor Education Foundation

BACKGROUND:

WEF is a non-profit organization, now in its 15th year, that was formed with the goal of supporting excellence in Windsor Public Schools. Since 2007, WEF has awarded **$218,892** in grant awards to local public-school educators. The grantees funded for SY 2023 will directly benefit nearly 2,000 students across all grades. Additional support has been provided in the form of school supplies and scholarships.

The Grant Review Committee looks for a variety of proposals from all grade levels and schools that:

- Are consistent with the Windsor Board of Education district and school goals
- Impact students with varying learning abilities
- Fall outside the regular operating budget
- Will ultimately impact/benefit a large number of individuals; in other words, the impact of the grant is not a one-time benefit to a single group of students, but may benefit additional students long term
- Encourage professional collaboration
- Promote school and community communication

About The Windsor Education Foundation:
Windsor Education Foundation encourages community support for excellence in public education and provides funding for innovative projects and programs in the Windsor Public Schools. WEF is a 501(c)(3) non-profit organization. For more information or to support WEF, visit windsoreducationfoundation.org or facebook.com/windsoreducationfoundation.

RECOMMENDATION:

That the BOE receives as information and for recognition.

Recommended by the Superintendent: TH/SB

Agenda Item # 2.a.

WEF Windsor Education Foundation

2022-2023 School Year Grant Awards

School & Grade Level Awarded	Grant Title	Grant Purpose	Awarded Funds
Windsor High (Grades 9-12)	The LGBTQ+ Education and Awareness Project	With support from their teacher, students in the GSA will facilitate workshops with middle school students to help build connections before high school. The GSA will also host a multi-school LGBTQ+ Summit.	$1,500.00
Windsor High (Grades 9-12)	The Mental Health Awareness and Drug Use Prevention Project	With support from their teacher, students in four alternative education study skills classes will create two Wellness Afternoons for their peers.	$1,500.00
Poquonock (Grade 1)	School Plants for the Future	Students will compete to grow the best crops using lunar regolith simulants which will help astronauts grow their own food on the moon.	$275
Poquonock (Pre-K - 2nd)	1000 Words	This project will place a large communication board on the POQ playground to support students with alternative methods of communication.	$1,500.00
Clover Street (Grade 4)	Soft Start Project (SEL Focus)	A soft start provides an opportunity for students to ease into the day. Students will have the opportunity to select various activities to get their mind right before they begin classwork.	$1,500.00
Clover Street (Grades 3-5)	School Book Project	In an effort to promote reading-at-home, the Humanities Department will create opportunities for readers at all reading levels to receive free books and encourage families to build at-home libraries.	$1,500.00
		Grant Totals	$7,775

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 21, 2023

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder, Director of Business Services & Human Resources

ATTACHMENTS: February 28, 2023, Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of February 2023.

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for February 28, 2023	$ 5,922,929
Expenditures through February 28, 2023	$49,792,399

Reviewed by: NOB **Recommended by the Superintendent:** TH/sb

Agenda Item # 4.a.

Windsor Public Schools
Financial Report
February 28, 2023

	2022-2023 Budget	Expenditures YTD 2/28/2023	Encumbrance	Balance 6/30/2023	% Balance
Instructional Services					
Clover Street School	63,170	29,467	3,238	30,465	**48%**
John F. Kennedy School	84,950	46,763	5,921	32,266	**38%**
Oliver Ellsworth School	86,730	70,742	6,705	9,283	**11%**
Poquonock School	69,300	27,789	10,247	31,264	**45%**
Sage Park Middle School	210,935	120,625	25,375	64,935	**31%**
Windsor High School	380,644	190,646	26,092	163,906	**43%**
Windsor High School Interscholastic Sports	207,000	204,771	2,036	193	**0%**
Athletic Coaches	295,000	200,776	0	94,224	**32%**
WHS Career & Technical Education	59,745	32,759	13,231	13,755	**23%**
Continuing Education	70,400	62,580	1,982	5,838	**8%**
Instructional Mgt. & Curriculum Development	220,163	157,250	21,438	41,475	**19%**
Magnet School Tuition	1,460,600	1,761,120	0	(300,520)	**-21%**
Technology	1,314,609	1,172,170	38,022	104,417	**8%**
Total Instructional Services	**4,523,246**	**4,077,458**	**154,287**	**291,501**	**6%**
Education Support Services					
Pupil Personnel Services	448,250	313,741	43,760	90,749	**20%**
Special Education	98,400	48,682	4,257	45,461	**46%**
Special Education Tuition	5,584,894	3,665,940	101,306	1,817,648	**33%**
Policy & Planning	136,386	89,247	4,011	43,128	**32%**
Employee Personnel Services	148,400	106,572	9,384	32,444	**22%**
Financial Management	268,340	146,286	77,682	44,372	**17%**
Financial Services	38,500	25,668	21	12,811	**33%**
Pupil Transportation & Safety	3,735,898	1,395,091	0	2,340,807	**63%**
Special Education Transportation	2,345,697	1,664,453	0	681,244	**29%**
Physical Plant Services	2,051,850	1,735,265	306,502	10,083	**0%**
Major Maintenance	486,000	157,978	18,731	309,291	**64%**
L.P. Wilson Center	254,800	135,260	110,959	8,581	**3%**
Benefits	11,321,867	6,522,432	156,942	4,642,493	**41%**
Certified Salaries	33,707,758	20,831,112	0	12,876,646	**38%**
Non-Certified Salaries	9,994,928	6,774,702	0	3,220,226	**32%**
Regular Ed Tutor Salaries	350,434	217,579	0	132,855	**38%**
Special Ed Tutor Salaries	289,680	370,816	0	(81,136)	**-28%**
Substitute Salaries	699,108	526,275	0	172,833	**25%**
Total Education Support Services	**71,961,190**	**44,727,099**	**833,555**	**26,400,536**	**37%**
Total All Sites	**$76,484,436**	**$48,804,557**	**$987,842**	**$26,692,037**	**35%**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 21, 2023

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of March 1, 2023

BACKGROUND:

Attached are the enrollment figures as of March 1, 2023. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: JCB

Recommended by the Superintendent: TH/SB

Agenda Item # 4.6.

Windsor Public Schools
Student Enrollment Report
March 1, 2023

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		103		52		155
K		93		126		219
1		106		136		242
2		82		143		225
3			84		131	215
4			108		119	227
5			92		122	214
Subtotal K-5						1,342
Total		**384**	**284**	**457**	**372**	**1,497**

GRADE		Sage Park Middle School
6		222
7		237
8		268
Total		**727**

GRADE	Windsor High School
9	295
10	272
11	297
12	286
Total	**1,150**

District Wide Enrollment	**3,374**

Windsor Public Schools
Student Enrollment Report
March 1, 2023

Enrollment in Windsor Public Schools

Grades PreK - 5	1,497
Grades 6-8	727
Grades 9-12	1,150
Total District Enrollment	**3,374**

Windsor Students not in District Schools

Out of District Placements (SPED)	40
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	76
CREC Montessori Hartford	4
CREC Metropolitan Learning Center (MLC)	49
CREC Miscellaneous Magnet Schools	241
Hartford Host Magnet Schools	207
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	36
A.I. Prince Technical High School	20
Howard Cheney Technical High School	13
	686
Total Students	**4,060**

ENROLLMENT REPORT 2022-2023
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
23	Neals				15	14	15	16	16	16			
2	Brown				16	15	16	15	15	14			
24	Eskenazi				16	16	16	16	16	15			
22	Roche				16	16	16	16	16	16			
3	Scott				16	16	16	16	16	16			
26	Scerra				16	16	16	16	16	16			
		Total	**102**	**92**	**95**	**93**	**95**	**95**	**95**	**93**	**0**	**0**	**0**
		Grade 1											
1	Kowalski				18	17	18	18	18	18			
12	Holke				17	16	18	16	16	17			
15	McCann				18	18	18	18	18	18			
17	Stoll				18	17	18	17	17	18			
16	Harrison				18	18	18	18	18	18			
18	Velez				18	17	18	17	17	17			
		Total	**82**	**104**	**107**	**103**	**108**	**104**	**104**	**106**	**0**	**0**	**0**
		Grade 2											
14	Temple				21	21	21	21	21	20			
11	Delskey				20	20	20	20	20	20			
8	Mercier				19	20	20	20	20	20			
9	Parker				22	22	22	22	22	22			
		Total	**100**	**82**	**82**	**83**	**83**	**83**	**83**	**82**	**0**	**0**	**0**
	PK Smart Start				63	65	63	63	63	62			
	Sped & Peer				30	32	30	38	38	41			
		Total	**64**	**89**	**93**	**97**	**93**	**101**	**101**	**103**	**0**	**0**	**0**
	Poqunonock	**Totals**	**348**	**367**	**377**	**376**	**379**	**383**	**383**	**384**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
19	Allen				15	15	15	15	15	16			
20	Butterick				14	15	15	15	16	16			
21	Moreno				15	15	16	16	16	16			
22	Bishop				14	14	15	15	15	15			
23	Heacock				15	15	15	15	15	16			
24	Bartholomew				15	15	16	16	17	16			
25	Chapple				15	15	15	15	15	15			
26	Verdone				15	15	15	15	16	16			
		Total	**130**	**116**	**118**	**119**	**122**	**122**	**125**	**126**	**0**	**0**	**0**
		Grade 1											
10	Strickland				19	19	18	19	19	19			
12	Venegas				19	19	19	19	19	19			
13	Fleury Barton				19	19	19	19	19	20			
14	Och				20	20	20	20	20	20			
15	Adamski				19	20	20	20	20	20			
16	Miller				18	19	19	18	19	19			
17	Cook				19	20	20	19	19	19			
		Total	**130**	**134**	**133**	**136**	**135**	**134**	**135**	**136**	**0**	**0**	**0**
		Grade 2											
1	Mayo				20	20	20	20	20	20			
2	Coffey				19	19	19	19	19	20			
3	McDonald				21	21	21	21	21	21			
6	McGoldrick				21	21	20	20	20	21			
7	Gonzalez				20	20	20	21	21	21			
8	Goicochea				19	19	19	18	19	19			
11	Capizzi				21	21	21	21	21	21			
		Total	**124**	**137**	**141**	**141**	**140**	**140**	**141**	**143**	**0**	**0**	**0**
	PK Smart Start Sped & Peers				41	47	47	50	54	52			
		Total	**77**	**41**	**41**	**47**	**47**	**50**	**54**	**52**	**0**	**0**	**0**
Oliver Ellsworth		**Totals**	**461**	**428**	**433**	**443**	**444**	**446**	**455**	**457**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
1	Stevens				16	17	17	17	17	17			
2	Richards				20	20	20	20	20	19			
3	Lamoureux				18	17	17	18	19	19			
4	Filomeno				17	17	17	17	18	18			
5	Stout				18	18	19	18	18	18			
6	Schultz				17	17	17	18	19	19			
8	Estelle				20	20	20	20	20	21			
		Total	**122**	**126**	**126**	**126**	**127**	**128**	**131**	**131**	**0**	**0**	**0**
		Grade 4											
7	Nyuyen				20	20	21	21	21	21			
9	Jones				20	20	20	20	20	20			
10	Bell				21	20	19	19	19	18			
12	Kasavage				21	21	20	20	20	19			
14	Croarkin				20	20	20	20	20	20			
16	DaCosta				20	21	21	21	21	21			
		Total	**115**	**123**	**122**	**122**	**121**	**121**	**121**	**119**	**0**	**0**	**0**
		Grade 5											
19	Everett				19	21	21	21	21	21			
20	Carpenter				20	20	20	20	21	21			
24	Freitas				20	20	20	20	20	20			
25	Kingsley				19	20	20	20	20	20			
27	Elnemr				20	20	20	20	20	20			
28	Tateishi				19	19	19	19	19	20			
		Total	**132**	**116**	**117**	**120**	**120**	**120**	**121**	**122**	**0**	**0**	**0**
John F. Kennedy		**Totals**	**369**	**365**	**365**	**368**	**368**	**369**	**373**	**372**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
25	Darrell				18	18	18	18	18	18			
8	Dugalic				18	17	17	17	16	16			
27	Rivers				16	16	17	17	17	17			
11	Sanchez				17	17	17	17	17	17			
8	Driscoll				17	17	16	16	16	16			
		Total	**109**	**90**	**86**	**85**	**85**	**85**	**84**	**84**	**0**	**0**	**0**
		Grade 4											
24	Comer				18	18	18	18	18	18			
14	Michalic				17	18	18	18	18	18			
26	Williams				16	17	18	18	18	18			
18	Keach-Longo				17	17	18	17	17	17			
12	Burnham				18	18	18	17	17	19			
16	Murray				18	18	18	18	18	18			
		Total	**92**	**105**	**104**	**106**	**108**	**106**	**106**	**108**	**0**	**0**	**0**
		Grade 5											
19	Junious				24	24	24	24	24	21			
15	Grimes				23	22	22	22	22	19			
13	Webster/Steele				24	24	24	24	24	19			
17	Nowsch				23	23	23	23	23	18			
10	Cassandra									15			
		Total	**80**	**93**	**94**	**93**	**93**	**93**	**93**	**92**	**0**	**0**	**0**
	Clover	**Totals**	**281**	**288**	**284**	**284**	**286**	**284**	**283**	**284**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023

Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
House 1				103	104	105	108	109	109			
House 2				108	109	110	110	113	113			
	Total	**222**	**207**	**211**	**213**	**215**	**218**	**222**	**222**	**0**	**0**	**0**
Grade 7												
House 3				107	110	112	113	111	112			
House 4				121	122	122	123	124	125			
	Total	**256**	**221**	**228**	**232**	**234**	**236**	**235**	**237**	**0**	**0**	**0**
Grade 8												
House 5				129	132	133	134	135	135			
House 6				132	133	132	134	133	133			
	Total	**257**	**258**	**261**	**265**	**265**	**268**	**268**	**268**	**0**	**0**	**0**
Sage Park	**Totals**	**735**	**686**	**700**	**710**	**714**	**722**	**725**	**727**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**274**		303	305	306	305	308	295			
Grade 10	**297**		283	284	284	280	281	272			
Grade 11	**280**		292	291	289	291	287	297			
Grade 12	**272**		270	272	273	275	272	286			
Windsor High Total	**1,123**	**1,138**	**1,148**	**1,152**	**1,152**	**1,151**	**1,148**	**1,150**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, March 21, 2023

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – February, 2023

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and Saint Gabriel's School. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School and Windsor High School. We operated our Summer Food Service Program at Goslee Pool Stroh Park and Wilson Library during summer break serving lunch. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for February, 2023

Recommendation: Informational Only

Reviewed by: _____ **Recommended by the Superintendent:** TH/SB

Agenda Item # 4.C.

Windsor School Food Service Financial Statement
February 2023

REVENUE	February 2023	7/1/22 - YTD	February 2022	7/1/21 - YTD
SALES	$65,955.57	$236,948.74	$14,018.82	$109,638.91
REIMBURSEMENTS - STATE			0.00	87,635.02
Federial Reimbursement	107,750.92	994,076.98	262,983.62	1,786,520.77
CLOC		217,716.00	0.00	145,289.00
MISC. (Rebates & Grants)	27,318.67	280,762.69		
8 CENTS Certification	2,523.44	19,523.44		
REVENUE TOTALS	**$203,548.60**	**$1,749,027.85**	**$277,002.44**	**$2,129,083.70**
EXPENSES				
WAGES	$61,308.20	$439,046.89	$66,748.17	$481,818.02
PAYROLL TAXES	4,916.82	34,051.80	5,106.24	36,859.08
BENEFITS	9,240.53	81,723.08	12,010.30	93,766.54
FOOD/MILK	84,364.71	672,022.76	95,915.65	742,741.21
PAPER	7,186.18	38,891.01	3,750.79	42,898.98
TRUCK	1.00	3,241.26	152.24	1,030.69
SUPPLIES	0.00	1,951.97	0.00	553.31
EQUIPMENT	192,576.89	284,869.48	0.00	19,933.74
SERVICES	50.00	1,117.80	20.00	2,955.04
EXPENSE TOTALS	**$359,644.33**	**$1,556,916.05**	**$183,703.39**	**$1,422,556.61**
NET INCOME	**($156,095.73)**	**$192,111.80**	**$93,299.05**	**$706,527.09**
INVENTORY	$34,158.21			**$29,847.32**
OPENING BALANCE 7/1		**$1,836,198.52**		**$209,503.15**
COMPUTED OPERATING POSITION		**$2,028,310.32**		**$945,877.56**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 21, 2023

PREPARED BY: Nicole Damiata
HR Manager

PRESENTED BY: Danielle Batchelder
Director of Business/HR

ATTACHMENTS: None

SUBJECT: Human Resources Report for February 1, 2023 – February 28, 2023

NEW HIRES/REAPPOINTMENTS

First Name	Last Name	Position	Location
Cassandra	Carlson	Teacher	Clover
Germaine	Everett	Para	JFK
Jordan	Fagon	Para	POQ
Shania	Fleeting	Para	OE
Tinatin	Kakabadze	LTS Teacher	WHS
Maura	Klesczewski	Teacher	OE
Eugenia	McGovern	Tutor	JFK
Evan	Milardo	Teacher	WHS
Patrick	Milling	Teacher	JFK
James	Nodell	Building Sub	OE
Nancy	Hernandez	Tutor	WHS
Jennifer	Torres	Food Service	JFK

REASSIGNMENT/TRANSFER

First Name	Last Name	Position	Location	Reason
Jorge	Cintron	Para	WHS	Transfer
Jaylen	Dejesus	Security	JFK	Transfer
Tiffanie	Lewis	Para	OE	Transfer

RESIGNATIONS/SEPARATIONS

First Name	Last Name	Position	Location
Amber	Breuer	Tutor	OE
Alexa	D'Errico	Teacher	OE
Margaret	Dillon	Food Service	JFK
Teresa	Heberbrand	Food Service	WHS
Rebecca	Houde	Para	OE
Cecelia	Iverson	Para	JFK
Davia	Johnson	Food Service	Sage

RESIGNATIONS/SEPARATIONS (Cont.)

Madelyn	Klingel	Security	JFK
Cyrus	Medrano	Tree House Group Leader	OE
Christie	Pascavis	Teacher	OE
Jennifer	Ruckey	Para	POQ
Amy	Tria	Teacher	WHS
Sharon	WIlliams	Benefits Coordinator	LPW
Carrie	Wolak	Teacher	Sage

Reviewed by: _____ **Recommended by the Superintendent:** TH/SB

Agenda Item # 4.d.

Windsor Board of Education
Regular Meeting –Hybrid via Zoom and In-person
Unapproved Minutes

Wednesday, February 22, 2023 7:00 PM
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Wednesday, February 22, 2023 Regular Meeting – Hybrid via Zoom and In-person. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Absent
Mr. Jeremy Halek:	Present
Ms. Darleen Klase:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

Ms. Canter participated virtually.

1. Call to Order, Pledge to the Flag, Moment of Silence

   The meeting was called to order at 7:02 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Acting Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, Director of Pupil and Special Education Services Kristina Wieckowski. and Student Representative Tristan Davis.

2. Recognitions/Acknowledgements

   a. Recognition - New BOE Student Representative -Tristan Davis

   Dr. Hill introduced WHS Principal Breon Parker, who announced Tristan Davis as the new BOE Student Representative. Mr. Parker provided a detailed overview of the many traits and qualifications of Mr. Davis, and said it was a pleasure to present him to the Board.

   b. Recognition - CABE Recognitions

   Mr. Furie introduced Bloomfield BOE Chair Donald Harris, who presented on behalf of CABE the 2022 Bonnie B. Carney Award of Excellence for Educational Communications in both Social Media and Website to the Board. The Board recognized District Communications Coordinator Gianna Gill for all her efforts in managing the communications software for the district, and presented her an engraved clock as a token of their appreciation.

   The following motion, if approved, is to be placed after Item 2.b. CABE Recognitions in the agenda and requires a two-thirds majority vote.

   Move the Board of Education add the following agenda item to tonight's meeting: Recognition recognizing Paul J. Panos. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Jeremy Halek,
   Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8 No: 0

The Board recognized BOE Minority Leader Paul Panos for over twenty years of service to the Windsor Board of Education, Windsor Public Schools, and the Town of Windsor. As a token of their appreciation, the Board presented Mr. Panos an engraved crystal bowl.

3. Audience to Visitors

Linnea Carroll, 45 Portman Street - Ms. Carroll expressed her thanks to the Board for their continued support of the robotics program in town.

4. Consent Agenda

Move the Board of Education approve consent agenda items 4.b. Enrollment Report, 4.c. Food Service Report, and 4.d. Human Resources Report. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8 No: 0

a. Financial Report

Expenditures for January 31, 2023:	$7,372,931
Expenditures through January 31, 2023:	$43,869,470

Mr. Panos had questions regarding the magnet school tuition and special education tutor salaries.

Ms. Batchelder explained the magnet school tuition is the total amount of what is being paid this year, which she noted is over budget. She also stated the district has been utilizing the special education tutors in order to help implement service hours throughout the school year.

Move the Board of Education approve consent agenda item 4.a. Financial Report. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8 No: 0

b. Enrollment Report

c. Food Service Report

d. Human Resources Report

5. Approval of Minutes

a. January 18, 2023 Regular Meeting
b. January 24, 2023 Public Forum with Finance Committee Meeting
c. January 31, 2023 Public Forum with Finance Committee Meeting
d. February 7, 2023 Public Forum with Finance Committee Meeting

Move the Board of Education approve the minutes of the January 24, 2023 Public Forum with Finance Committee Meeting, the January 31, 2023 Public Forum with Finance Committee Meeting, and the February 7, 2023 Public Forum with Finance Committee Meeting. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

Mr. Panos and Ms. Canter questioned where the discussion of student dress code and the motion to move that the Policy Committee take up the dress code item presented was located in the minutes of the January 18, 2023 Regular Meeting.

BOE Stenographer Alexis Schacht explained to the Board where the discussion and motion was located in the minutes, which was after item 10.b. School Liaison Reports.

Move the Board of Education approve the minutes of the January 18, 2023 Regular Meeting. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

6. Student Representative Report

Mr. Davis expressed his thanks to the Board and Mr. Parker for the opportunity to be the student representative. He discussed one of his core values is harnessing power in education. He also mentioned that seniors at WHS are excited to be touring colleges at the moment.

7. Board of Education

a. President's Report

Mr. Furie stated that he visited John F. Kennedy School on January 27 to acknowledge grade 3 student Emma Hadari who was one of the 1st Congressional District winners of the Senator's MLK Essay Contest. On February 4, Mr. Furie attended the robotics FTC qualifier at Sage Park. The Windsor team placed in second out of nineteen teams at the end of the preliminary round. On February 10, he attended the WHS Black History celebration put on by the Music Department. On February 21, Mr. Furie attended a technology event at Central Connecticut State University and stated that a major discussion on the panel was that there is a need for more vocational pathways.

b. Sage Park Middle School Roof Replacement Project

Move that a project for the partial roof replacement at the Sage Park Middle School be approved by the Board of Education, as well as the Educational Specifications for such project. Further, that completion of this project and authorization for the code compliance grant be implemented. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

Mr. Panos asked for clarification on how the project is related to the partial roof replacement that was voted on in a previous meeting.

Ms. Batchelder explained that the partial roof replacement is broken into three phases and that it will also be presented to the Board again next year.

Move the Board of Education to proceed with item 7.d. Finance Committee's Recommendation regarding the 2023-2024 Financial Plan and Adoption of the 2023-2024 Financial Plan (Anticipated Action), and then go back to the regular order of the agenda. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

c. Discussion on HB 5003 – AN ACT CONCERNING EDUCATION FUNDING IN CONNECTICUT (Anticipated Action)

Move the Board of Education approve the letter endorsing HB 5003, An Act Concerning Education Funding in Connecticut. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

Ms. Klase left the boardroom at 9:28 PM and returned at 9:30 PM.

Mr. Panos asked for clarification on items two and three.

Mr. Lockhart addressed the items to the Board.

d. Finance Committee's Recommendation regarding the 2023-2024 Financial Plan and Adoption of the 2023-2024 Financial Plan (Anticipated Action)

Prior to voting on the main motion, there were substitute motions presented by members of the Board.

Move the Board of Education accept the proposed 2023-2024 budget submitted to the Board by Superintendent Dr. Terrell Hill with a 4.84% increase over the current year's budget. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: No, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: No Vote, Mr. Nathan Wolliston: Yes

Yes: 6, No: 1

The board members each spoke in support of, or their concerns about, the budget presented.

Ms. Taylor left the boardroom at 9:18 PM and returned at 9:19 PM.

Move to substitute motion to reduce the current proposal by $110,200 for an increase of $3,589,375 and a percent increase of 4.69%, for a new budget of $80,073,811 by making certain changes in the positions of SEL's and the student support counselors. This motion, made by Mr. Paul Panos and seconded by Mr. Jeremy Halek,
Failed,

Ms. Jill Canter: Yes, Mr. David Furie: No, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: No, Mr. Leonard Lockhart: No, Mr. Paul Panos: Yes, Ms. Ayana Taylor: No, Mr. Nathan Wolliston: Yes

Yes: 3, No: 5

Mr. Panos provided a detailed explanation where he proposed changes to the areas of SEL Specialists and Student Support Coordinators.

The board members each spoke in support of, or their concerns about, the budget presented.

Dr. Hill and Ms. Batchelder answered questions and provided clarification for the board members.

Mr. Wolliston left the boardroom at 8:06 PM and returned at 8:08 PM.

Move to substitute motion to reduce the budget by $16,850 by removing $10,000 from the CABE vendor budget and removing from the Superintendent vendor budget the National Center for School Research and Technology by $6,850, for a total of $16,850 and a new an increase of $3,682,725 and a percent increase of 4.81%, for a new proposed budget of $80,167,161. This motion, made by Mr. Paul Panos and seconded by Mr. Jeremy Halek,
Failed,

Ms. Jill Canter: Yes, Mr. David Furie: No, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: No, Mr. Leonard Lockhart: No, Mr. Paul Panos: Yes, Ms. Ayana Taylor: No, Mr. Nathan Wolliston: Yes

Yes: 3, No: 5

Mr. Panos provided a detailed explanation of the proposed reductions that he indicated in the substitute motion.

The board members each spoke in support of, or their concerns about, the budget presented.

e. School Liaisons Reports

1. Windsor High School

None.

2. Sage Park Middle School

Mr. Halek listed events that are taking place at Sage Park. Events that were mentioned are as follows: on February 22 there was a winter sports ceremony, on February 24 there will be a black history assembly, on March 7 there will be a Teacher Professional Development Day with an early dismal for students, and from March 22 - 24 there will be Parent-Teacher Conferences. Mr. Halek also reminded parents and students that the school store is open and students can use their PBIS points to purchase items.

3. Clover Street School

None.

4. John F. Kennedy School

Ms. Canter congratulated grade 3 student Emma Hadari who was one of the 1st Congressional District winners of the Senator's MLK Essay Contest.

5. Oliver Ellsworth School

None.

6. Poquonock School

Mr. Panos stated that on February 24 there will be a black history assembly. He also mentions that students are enjoying being tutored in math and literacy by the WHS students.

8. Superintendent's Report

Dr. Hill congratulated Paul Panos for all his years of service and Gianna Gill for moving the district communications to the next level. The district website is being noticed at both state and national levels.

Beginning March 1, 2023, additional funding will allow the Windsor Public Schools, operating the National School Lunch and National School Breakfast Programs, to offer meals at no cost to students for the remainder of the school year, 2022-2023. WPS will be offering one free breakfast and one free lunch meal per school day to all students.

On February 23 the WHS Choral Department will hold the Rhythm of the Night Choral Concert at 7:00 PM in the WHS Auditorium.

Senator Chris Murphy paid a visit to John F. Kennedy School on January 27 to acknowledge grade 3 student Emma Hadari. She was one of the 1st Congressional District winners. Her essay may be found on the district website.

Dr. Hill reminded the public more episodes are coming out on his podcast, *Chat and Chill with Super. Hill*, which are listed on the district website.

The next Coffee Talk will be held on Tuesday, February 28, 2022 at 6:00 PM here in the boardroom at LPW. A specific topic to be addressed will be the incidences of students bringing knives to school. Please RSVP on the district website.

On February 17, Dr. Hill participated in the National African American Read-In Day at Clover Street School along with Mr. Lockhart, members of Omega Psi Phi Fraternity Inc., members of Phi Beta Sigma Fraternity Inc., members of Alpha Phi Alpha Fraternity Inc., and members of Kappa Alpha Psi Fraternity Inc.

Ms. Canter responded to the report with questions about the January 23 cancellation of after school activities as well as the after school late buses at the high school.

Dr. Hill addressed her questions to the Board.

9. Committee Reports

None.

10. Other Matters/Announcements/BOE Meetings

a. Next BOE Regular Meeting is Tuesday, March 21, 2023, 7:00 PM, LPW, Board Room

Ms. Taylor wished a happy Black History Month.

Mr. Lockhart expressed his thoughts for former US President Jimmy Carter and thanked him for all that he has done for public education.

Mr. Halek congratulated Mr. Panos for his many years with the BOE.

Mr. Wolliston congratulated Mr. Panos, Ms. Gill, and Mr. Davis. He also reminded the public that Women's History Month will be in March.

Ms. Canter encouraged people to go to the New England Air Museum this month.

Mr. Furie thanked the administration and the board members for their hard work on the budget.

11. Audience to Visitors

Anonymous attendee - The attendee had questions regarding community service hours and monitoring the locations that students report on completing community service.

William Pelkey, 133 Portman Street - Mr. Pelkey stated that he would like to see the budget more directed to students, specifically highlighting CTE. Mr. Pelkey brought up that the Board should take note of balancing the needs of the community when considering the budget. He also said that he was disturbed by a comment that Mr. Wolliston said when discussing the budget regarding leaving decisions to the Superintendent.

12. Adjournment

Move to adjourn the meeting at 9:57 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Absent, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

The meeting adjourned at 9:57 PM.

_____

Ayana K. Taylor, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 21, 2023

Prepared By: Terrell M. Hill **Presented By:** David Furie

Attachments: N/A

Subject: School Safety Plans (Executive Session)

BACKGROUND:

This item was placed on the agenda by the executive committee.

STATUS:

N/A

RECOMMENDATION:

Move to enter executive session for the purpose of discussing school safety plans. We invite Superintendent Hill and Director of Business Services and Human Resources Danielle Batchelder into executive session.

Recommended by the Superintendent: TH/sb

Agenda Item # 12.