Regular Meeting

Wednesday, January 18, 2023 6:30 PM
Regular Meeting - Hybrid Meeting via Zoom and In-Person. Please click the following link: https://us06web.zoom.us/j/87476248070 When prompted for participant or meeting ID, enter 874 7624 8070 or telephone 1-646-558-8656 or 1-301-715-8592, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag, Moment of Silence**
2. **Superintendent Presents 2023-2024 Budget Proposal**
3. **Public Forum on 2023-2024 Budget (Limited to maximum of 30 minutes)**
4. **THE REGULAR MEETING WILL BEGIN IMMEDIATELY FOLLOWING THE PUBLIC FORUM AND A 5 MINUTE RECESS**
5. **Recognitions/Acknowledgements**

a. Recognition - Abigail Morin-Viall, BOE Student Representative

6. **Audience to Visitors**
7. **Consent Agenda**

a. Financial Report
b. Enrollment Report
c. Food Service Report
d. Human Resources Report

8. **Approval of Minutes**

a. December 20, 2022 Special Meeting
b. December 20, 2022 Regular Meeting

9. **Student Representative Report**
10. **Board of Education**

a. President's Report
b. School Liaison Reports

1. Windsor High School
2. Sage Park Middle School
3. Clover Street School
4. John F. Kennedy School
5. Oliver Ellsworth School
6. Poquonock School

11. **Superintendent's Report**
12. **Committee Reports**
13. **Other Matters/Announcements/Regular BOE Meetings**

a. BOE Public Forum and Finance Committee Meeting is Tuesday, January 24, 2023, 6:00 PM, LPW, Board Room
b. BOE Public Forum and Finance Committee Meeting is Tuesday, January 31, 2023, 6:00 PM, LPW, Board Room
c. BOE Public Forum and Finance Committee Meeting is Tuesday, February 7, 2023 6:00 PM, LPW, Board Room
d. BOE Finance Committee Meeting is Tuesday, February 14, 2023, 6:30 PM, LPW, Board Room (If Needed)
e. Next BOE Regular Meeting is Wednesday, February 22, 2023, 7:00 PM, LPW, Board Room

14. **Audience to Visitors**
15. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2023

Prepared By: Terrell M. Hill, PhD **Presented By:** David Furie

Attachments: N/A

Subject: Public Forum on 2023-2024 Budget

Background:

The Board of Education will provide an opportunity for the general public to provide comments on the Superintendent of Schools' 2023-2024 recommended education budget.

Status:

This Public Forum will be held immediately following the presentation of the Superintendent of Schools' recommendation.

Recommendation:

1. The purpose of the Public Forum is to provide the community the opportunity to provide comments to the Board prior to the adoption of the 2023-2024 budget.

2. Each speaker is allowed 3 minutes. The Public Forum on Wednesday, January 18, 2023 is limited to a total of 30 minutes.

Dialing in by Phone Only:

Please call: 1-646-558-8656 or 1-301-715-8592

1. When prompted for participant or meeting ID, enter: 874 7624 8070 and then press #
2. You will then enter the meeting muted. During "Audience to Visitors", if you wish to speak, press ***9** to raise your hand. Please give you name and address prior to voicing your comments.

Joining in by Computer:

1. Please go to the following link: https://us06web.zoom.us/j/87476248070
2. When prompted for participant or meeting ID, enter 874 7624 8070
3. Only if your computer has a microphone for two-way communication, then during "Audience to Visitors", if you wish to speak, press **Raise Hand** in the webinar control. If you do not have a microphone, you will need to call in on a phone in order to speak. Please give you name and address prior to voicing your comments.
4. During "Audience to Visitors", if you do not wish to speak, you may type your comments into the Q&A feature as follows: name, address, comments.

3. Future opportunities for speakers to address this topic will be provided at Public Forums on Tuesday, January 24, 2023 at 6:00 PM, Tuesday, January 31, 2023 at 6:00 PM, and Tuesday, February 7, 2023 at 6:00 PM as well as during the "Audience to Visitors" portion of each Finance Committee Meeting on January 24, 2023 following the Public Forum, January 31, 2023 following the Public Forum, February 7, 2023 following the Public Forum in the L.P. Wilson Board Room and on Tuesday, February 14, 2023 at 6:30 PM (if meeting is needed) in the L.P. Wilson Community Center, Board Room.

Recommended by the Superintendent: T.H./sb

Agenda Item # 3.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2023

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder, Director of Business Services & Human Resources

ATTACHMENTS: December 31, 2022, Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of December 2022

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for December 31, 2022	$ 7,642,848
Expenditures through December 31, 2022	$36,496,539

Reviewed by: OB **Recommended by the Superintendent:** TH/sb

Agenda Item # 7.a.

Windsor Public Schools
Financial Report
December 31, 2022

	2022-2023 Budget	Expenditures YTD 12/31/2022	Encumbrance	Balance 6/30/2023	% Balance
Instructional Services					
Clover Street School	63,170	21,149	5,706	36,315	**57%**
John F. Kennedy School	84,950	41,077	4,401	39,472	**46%**
Oliver Ellsworth School	86,730	54,327	11,133	21,270	**25%**
Poquonock School	69,300	25,147	7,215	36,938	**53%**
Sage Park Middle School	210,935	96,217	17,644	97,074	**46%**
Windsor High School	380,644	139,181	27,409	214,054	**56%**
Windsor High School Interscholastic Sports	207,000	185,655	20,609	736	**0%**
Athletic Coaches	295,000	124,666	0	170,334	**58%**
WHS Career & Technical Education	59,745	17,427	9,959	32,359	**54%**
Continuing Education	70,400	58,607	2,857	8,936	**13%**
Instructional Mgt. & Curriculum Development	220,163	129,560	32,285	58,318	**26%**
Magnet School Tuition	1,460,600	214,240	0	1,246,360	**85%**
Technology	1,314,609	1,154,203	44,966	115,440	**9%**
Total Instructional Services	**4,523,246**	**2,261,456**	**184,184**	**2,077,606**	**46%**
Education Support Services					
Pupil Personnel Services	448,250	204,281	13,637	230,332	**51%**
Special Education	98,400	39,523	1,438	57,439	**58%**
Special Education Tuition	5,584,894	2,701,576	0	2,883,318	**52%**
Policy & Planning	136,386	83,854	5,124	47,408	**35%**
Employee Personnel Services	148,400	80,897	11,020	56,483	**38%**
Financial Management	268,340	110,387	83,522	74,431	**28%**
Financial Services	38,500	20,647	0	17,853	**46%**
Pupil Transportation & Safety	3,735,898	643,908	229,219	2,862,771	**77%**
Special Education Transportation	2,345,697	1,020,648	106,889	1,218,160	**52%**
Physical Plant Services	2,051,850	1,268,939	757,592	25,319	**1%**
Major Maintenance	486,000	131,610	24,405	329,985	**68%**
L.P. Wilson Center	254,800	69,528	145,458	39,814	**16%**
Benefits	11,321,867	4,919,332	191,061	6,211,474	**55%**
Certified Salaries	33,707,758	15,308,732	0	18,399,026	**55%**
Non-Certified Salaries	9,994,928	5,081,573	0	4,913,355	**49%**
Regular Ed Tutor Salaries	350,434	158,128	0	192,306	**55%**
Special Ed Tutor Salaries	289,680	262,457	0	27,223	**9%**
Substitute Salaries	699,108	375,514	0	323,594	**46%**
Total Education Support Services	**71,961,190**	**32,481,534**	**1,569,365**	**37,910,291**	**53%**
Total All Sites	**$76,484,436**	**$34,742,990**	**$1,753,549**	**$39,987,897**	**52%**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2023

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of January 1, 2023

BACKGROUND:

Attached are the enrollment figures as of January 1, 2023. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: WB

Recommended by the Superintendent: TH/SB

Agenda Item # 7.b.

Windsor Public Schools
Student Enrollment Report
January 1, 2023

Enrollment in Windsor Public Schools

Grades PreK - 5	1,482
Grades 6-8	722
Grades 9-12	1,151
Total District Enrollment	**3,355**

Windsor Students not in District Schools

Out of District Placements (SPED)	40
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	76
CREC Montessori Hartford	4
CREC Metropolitan Learning Center (MLC)	46
CREC Miscellaneous Magnet Schools	244
Hartford Host Magnet Schools	210
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	36
A.I. Prince Technical High School	20
Howard Cheney Technical High School	13
	689
Total Students	**4,044**

Windsor Public Schools
Student Enrollment Report
January 1, 2023

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		101		50		151
K		95		122		217
1		104		134		238
2		83		140		223
3			85		128	213
4			106		121	227
5			93		120	213
Subtotal K-5						1,331
Total		**383**	**284**	**446**	**369**	**1,482**

GRADE		Sage Park Middle School
6		218
7		236
8		268
Total		**722**

GRADE	Windsor High School
9	305
10	280
11	291
12	275
Total	**1,151**

District Wide Enrollment	**3,355**

ENROLLMENT REPORT 2022-2023
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
23	Neals				15	14	15	16					
2	Brown				16	15	16	15					
24	Eskenazi				16	16	16	16					
22	Roche				16	16	16	16					
3	Scott				16	16	16	16					
26	Scerra				16	16	16	16					
		Total	**102**	**92**	**95**	**93**	**95**	**95**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
1	Kowalski				18	17	18	18					
12	Holke				17	16	18	16					
15	McCann				18	18	18	18					
17	Stoll				18	17	18	17					
16	Harrison				18	18	18	18					
18	Velez				18	17	18	17					
		Total	**82**	**104**	**107**	**103**	**108**	**104**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
14	Temple				21	21	21	21					
11	Delskey				20	20	20	20					
8	Mercier				19	20	20	20					
9	Parker				22	22	22	22					
		Total	**100**	**82**	**82**	**83**	**83**	**83**	**0**	**0**	**0**	**0**	**0**
	PK Smart Start				63	65	63	63					
	Sped & Peer				30	32	30	38					
		Total	**64**	**89**	**93**	**97**	**93**	**101**	**0**	**0**	**0**	**0**	**0**
	Poqunonock	**Totals**	**348**	**367**	**377**	**376**	**379**	**383**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
	19 Allen				15	15	15	15					
	20 Butterick				14	15	15	15					
	21 Moreno				15	15	16	16					
	22 Bishop				14	14	15	15					
	23 Heacock				15	15	15	15					
	24 Bartholomew				15	15	16	16					
	25 Chapple				15	15	15	15					
	26 Verdone				15	15	15	15					
		Total	**130**	**116**	**118**	**119**	**122**	**122**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
	10 Strickland				19	19	18	19					
	12 Venegas				19	19	19	19					
	13 Fleury Barton				19	19	19	19					
	14 Och				20	20	20	20					
	15 Adamski				19	20	20	20					
	16 Miller				18	19	19	18					
	17 Cook				19	20	20	19					
		Total	**130**	**134**	**133**	**136**	**135**	**134**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
	1 Mayo				20	20	20	20					
	2 Coffey				19	19	19	19					
	3 McDonald				21	21	21	21					
	6 McGoldrick				21	21	20	20					
	7 Gonzalez				20	20	20	21					
	8 Goicochea				19	19	19	18					
	11 Capizzi				21	21	21	21					
		Total	**124**	**137**	**141**	**141**	**140**	**140**	**0**	**0**	**0**	**0**	**0**
	PK Smart Start Sped & Peers				41	47	47	50					
		Total	**77**	**41**	**41**	**47**	**47**	**50**	**0**	**0**	**0**	**0**	**0**
Oliver Ellsworth		**Totals**	**461**	**428**	**433**	**443**	**444**	**446**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
	1 Stevens				16	17	17	17					
	2 Richards				20	20	20	20					
	3 Lamoureux				18	17	17	18					
	4 Filomeno				17	17	17	17					
	5 Stout				18	18	19	18					
	6 Schultz				17	17	17	18					
	8 Estelle				20	20	20	20					
		Total	**122**	**126**	**126**	**126**	**127**	**128**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
	7 Nyuyen				20	20	21	21					
	9 Jones				20	20	20	20					
	10 Bell				21	20	19	19					
	12 Kasavage				21	21	20	20					
	14 Croarkin				20	20	20	20					
	16 DaCosta				20	21	21	21					
		Total	**115**	**123**	**122**	**122**	**121**	**121**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
	19 Everett				19	21	21	21					
	20 Carpenter				20	20	20	20					
	24 Freitas				20	20	20	20					
	25 Kingsley				19	20	20	20					
	27 Elnemr				20	20	20	20					
	28 Tateishi				19	19	19	19					
		Total	**132**	**116**	**117**	**120**	**120**	**120**	**0**	**0**	**0**	**0**	**0**
John F. Kennedy		**Totals**	**369**	**365**	**365**	**368**	**368**	**369**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
25	Darrell				18	18	18	18					
8	Dugalic				18	17	17	17					
27	Rivers				16	16	17	17					
11	Sanchez				17	17	17	17					
8	Driscoll				17	17	16	16					
		Total	**109**	**90**	**86**	**85**	**85**	**85**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
24	Comer				18	18	18	18					
14	Michalic				17	18	18	18					
26	Williams				16	17	18	18					
18	Keach-Longo				17	17	18	17					
12	Burnham				18	18	18	17					
16	Murray				18	18	18	18					
		Total	**92**	**105**	**104**	**106**	**108**	**106**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
19	Junious				24	24	24	24					
15	Grimes				23	22	22	22					
13	Webster/Steele				24	24	24	24					
17	Nowsch				23	23	23	23					
		Total	**80**	**93**	**94**	**93**	**93**	**93**	**0**	**0**	**0**	**0**	**0**
	Clover	**Totals**	**281**	**288**	**284**	**284**	**286**	**284**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
House 1				103	104	105	108					
House 2				108	109	110	110					
	Total	**222**	**207**	**211**	**213**	**215**	**218**	**0**	**0**	**0**	**0**	**0**
Grade 7												
House 3				107	110	112	113					
House 4				121	122	122	123					
	Total	**256**	**221**	**228**	**232**	**234**	**236**	**0**	**0**	**0**	**0**	**0**
Grade 8												
House 5				129	132	133	134					
House 6				132	133	132	134					
	Total	**257**	**258**	**261**	**265**	**265**	**268**	**0**	**0**	**0**	**0**	**0**
Sage Park	**Totals**	**735**	**686**	**700**	**710**	**714**	**722**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**274**		303	305	306	305					
Grade 10	**297**		283	284	284	280					
Grade 11	**280**		292	291	289	291					
Grade 12	**272**		270	272	273	275					
Windsor High Total	**1,123**	**1,138**	**1,148**	**1,152**	**1,152**	**1,151**	**0**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Wednesday, January 18, 2023

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – December, 2022

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and Saint Gabriel's School. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School and Windsor High School. We operated our Summer Food Service Program at Goslee Pool Stroh Park and Wilson Library during summer break serving lunch. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for December, 2022

Recommendation: Informational Only

Reviewed by: NOB **Recommended by the Superintendent:** TH/sb

Agenda Item # 7.c.

WIndsor School Food Service
Financial Statement
December 2022

REVENUE	December 2022	7/1/22 - YTD	December 2021	7/1/21 - YTD
SALES	$45,023.48	$117,164.95	$12,882.14	$83,035.21
REIMBURSEMENTS - STATE				87,635.02
ACCOUNTS RECEIVABLES	110,063.82	760,007.35	241,545.22	1,271,048.73
CLOC		121,679.00	0.00	112,482.00
INTEREST/FEES				
MISC. (Rebates, Grants)	130,917.27	130,937.27		
8 CENTS Certification	2,771.52	14,027.44		
REVENUE TOTALS	**$288,776.09**	**$1,143,816.01**	**$254,427.36**	**$1,554,200.96**
EXPENSES				
WAGES	$66,378.64	$322,040.34	$109,255.34	$358,538.37
PAYROLL TAXES	5,077.97	24,636.08	8,358.03	27,428.18
BENEFITS	10,032.91	63,084.27	12,471.83	74,830.98
FOOD/MILK/ICE CREAM	86,896.32	478,299.00	103,188.37	561,785.82
PAPER	5,749.66	29,873.54	2,787.59	35,796.05
TRUCK	2,635.54	3,090.30	116.35	764.11
SUPPLIES	0.00	1,397.01	200.11	2,455.65
EQUIPMENT	2,231.06	44,341.64	1,924.22	18,992.09
SERVICES	234.50	1,263.80	20.00	647.60
EXPENSE TOTALS	**$179,236.60**	**$968,025.98**	**$238,321.84**	**$1,081,238.85**
NET INCOME	**$109,539.49**	**$175,790.03**	**$16,105.52**	**$472,962.11**
INVENTORY	**$22,647.30**			**$38,921.50**
OPENING BALANCE 7/1		**$1,836,198.52**		**$209,503.15**
COMPUTED OPERATING POSITION		**$2,011,988.55**		**$721,386.76**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2023

PREPARED BY: Nicole Damiata
HR Manager

PRESENTED BY: Danielle Batchelder
Director of Business/HR

ATTACHMENTS: None

SUBJECT: Human Resources Report for December 1, 2022 – December 31, 2022

NEW HIRES/REAPPOINTMENTS

First Name	Last Name	Position	Location
Kevaughn	Bennet	Paraeducator	WHS
Ophir	Bullock	Student Support Coordinator	Sage
Paulette	Collins	Paraeducator	OE
Deana	Hardy	Paraeducator	OE
Tahara	Holmes	Administrative Professional	OE
Kathy	McQuade	SPED Tutor	Clover
Sandra	Rhone	Lunchroom Monitor	Clover

REASSIGNMENT/TRANSFER

First Name	Last Name	Position	Location	Reason
Christie	Pascavis	Kindergarten Teacher	OE	Transfer
Lisa	Patriarco	Tutor	OE	Transfer

RESIGNATIONS/SEPARATIONS

First Name	Last Name	Position	Location
Kathryn	Alfisi	SPED Tutor	Sage
Anne	Bartholomew	Kindergarten Teacher	OE
Naisha	Bennett	Administrative Professional	WHS
Amanda	Bibisi	Paraeducator	OE
Lindsay	Cyr	SPED Tutor	Clover
Maxwell	Hosein-Hauswirth	Tree House Group Leader	JFK
Kathleen	Nadeau	Lunchroom Monitor	Clover
Dong	Nguyen	Computer Technician	Sage
Sherrod	Peay	Safety Assistant	Dist
Eriya	Tateishi	Classroom Teacher	JFK

Reviewed by: _____ **Recommended by the Superintendent:** TH/sb

Agenda Item # 7.d.

Windsor Board of Education
Special Meeting – Public Forum – Hybrid via Zoom and In-person
Unapproved Minutes

Tuesday, December 20, 2022 6:30 PM
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, December 20, 2022 Special Meeting – Public Forum – Hybrid via Zoom and In-person. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Absent
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Present
Ms. Darleen Klase:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

Mr. Halek participated virtually.

1. Call to Order, Pledge to the Flag, Moment of Silence

   The meeting was called to order at 6:33 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Acting Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, and Director of Pupil and Special Education Services Kristina Wieckowski.

2. Public Forum (concentration on 2023-2024 Budget Process) (limited to 7:00 PM --The Board welcomes public participation and asks that speakers please limit their comments to 5 minutes.)

   Lakisha Hyatt, 104 Benjamin Court – Ms. Hyatt discussed the funding for school lunches and expressed that school lunch should be free for all children, regardless of the cost.

3. Adjournment

   Move to adjourn the meeting at 6:39 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

   Ms. Jill Canter: Absent, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: No Vote, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 7, No: 0

   While Mr. Halek participated virtually, he did not vote on this motion.

   The meeting adjourned at 6:39 PM.

_____

Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Regular Meeting –Hybrid via Zoom and In-person
Unapproved Minutes

Tuesday, December 20, 2022 7:00 PM
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, December 20, 2022 Regular Meeting – Hybrid via Zoom and In-person. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Absent
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Present
Ms. Darleen Klase:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

1. Call to Order, Pledge to the Flag, Moment of Silence

   The meeting was called to order at 7:00 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Acting Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, Director of Pupil and Special Education Services Kristina Wieckowski. and Student Representative Abigail Morin-Viall.

2. Recognitions/Acknowledgements

   None.

3. Audience to Visitors

   James Madison, 8 Fitzmaurice Circle – Mr. Madison spoke about the book *The 57 Bus*, which he states was brought up in April. Mr. Madison stated that he enjoyed the book's subject material, and that he is not worried about the book and that he would love it if his child read it. However, he does not believe that it should be mandatory for students to read.

4. Consent Agenda

   Move the Board of Education approve consent agenda items 4.a. Financial Report, 4.b. Enrollment Report, 4.c. Food Service Report, 4.d. Human Resources Report. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

   Ms. Jill Canter: Absent, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 8, No: 0

   a. Financial Report

Expenditures for November 30, 2022:	$7,907,517
Expenditures through November 30, 2022:	$28,853,691

b. Enrollment Report

c. Food Service Report

d. Human Resources Report

5. Approval of Minutes

a. November 10, 2022 Curriculum Committee
b. November 15, 2022 Regular Meeting
c. November 29, 2022 Policy Committee
d. December 6, 2022 Special Meeting

Move the Board of Education approve the minutes of the November 10, 2022 Curriculum Committee, November 15, 2022 Regular Meeting, November 29, 2022 Policy Committee and the December 6, 2022 Special Meeting. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Absent, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

6. Student Representative Report

Ms. Morin-Viall stated that as the holiday break approaches the climate has been more excited amongst the students. She stated that student leaders will be looking to gather more qualitative data on the dress code from the student body as well as the broader Windsor community upon returning from the winter break. She also stated that research has been done on dress codes from surrounding districts of similar demographics and reported the findings.

7. Board of Education

a. President's Report

Mr. Furie expressed his thanks to the staff at Windsor Public Schools, giving a special thanks to Sally Brown, Robin Daly, and Alexis Schacht for all of their work in helping the board members. Mr. Furie also spoke of attending many of the high school's winter events. In 2023, the Board will begin the process of looking into the budget, as well as continuing to work on student achievement with an emphasis on social emotional learning. He wished the community happy holidays, and reminded everyone to check in on family and friends during the holiday season.

b. Policy Adoption, 1st Reading

Move the Board of Education approve P 3542.22 Code of Conduct Governing Procurements under a Federal Award, P 3542.43 Meal Charging Policy, P 4116.3 Prohibition of Alcohol or Drug Usage, P 5113 Student Attendance, Truancy and Chronic Absenteeism, P 5141.21 Administration of Student Medications in the Schools, P 6142.1 Curricular Exemptions, P 6146.11 Weighted Grading and Calculation of Grade Point Averages, P 6148 Policy to Improve Completion Rates of the Free Application for Federal Student Aid (FAFSA), P 6172.2 Policy Addressing Enrollment in an Advanced Course or Program and Challenging Curriculum, P 6172.6 Credit for Online Courses and P 5112 Age of Attendance as a 1st Reading, and waiving the 2nd Reading. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Absent, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

The Board discussed the policies presented and Dr. Hill, Ms. Batchelder, and Dr. Abdel-Hady explained the procedures and regulations for each policy as needed.

c. School Liaisons Reports

1. Windsor High School

Ms. Taylor stated that she recently attended the choral concert as well as the fall sports awards. She reminded the community that tickets for sporting events have to be purchased online only.

Mr. Wolliston said that he also attended the choral concert and praised the students that performed. He also said that he is looking forward to the next School Governance Council meeting.

2. Sage Park Middle School

Mr. Halek said that on December 21, there will be a choral concert at 7:00 PM. He also mentioned that the lost and found will be located at the lobby entrance on December 23, and there will also be an early dismissal that day. On January 11, there will be a mandatory meeting for the 8th grade Washington, DC trip. He reminded the community that schools will be on break from December 26 – January 2.

Ms. Klase said that staff and students have worked very hard this month fundraising.

3. Clover Street School

Mr. Lockhart said that there will be a winter concert on December 22, which he stated that he will be participating in the performance.

4. John F. Kennedy School

None.

5. Oliver Ellsworth School

Ms. Golinski said that parent-teacher conferences were held during the first week of December and that participation was very high. She stated that Watch D.O.G.S has officially started and said there was a great turnout. She also mentioned that spirit week is taking place this week and there will be a holiday sing-a-long on December 22. The next PTO meeting will be on January 9.

6. Poquonock School

Mr. Panos said there will be a choral concert on December 23 at 12:30 PM with an early dismissal to follow. Students can submit an essay centered on the accomplishments of Martin Luther King, Jr., and that is due on January 6. He also spoke of the upcoming PTO fundraiser.

d. Discussion on Adding an Agenda Item to the January Curriculum Committee Meeting

The Board had questions regarding how much logic is being taught in the curriculum at Windsor High School.

Director of Arts and Humanities Bonnie Fineman explained in detail where and how much logical thought is currently being taught in the ELA curriculum at Windsor High School.

Move to add an agenda item to the upcoming January 26 Curriculum Committee meeting regarding the adequacy of the teaching of logical thought to ELA or Social studies courses, or as a separate course. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Failed.

Ms. Jill Canter: Absent, Mr. David Furie: Yes, Ms. Juline Golinski: No, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: No, Mr. Leonard Lockhart: No, Mr. Paul Panos: Yes, Ms. Ayana Taylor: No, Mr. Nathan Wolliston: No

Yes: 3, No: 5

8. Superintendent's Report

Dr. Hill first yielded the floor to Dr. Abdel-Hady and Sage Park Middle School Principal Liana Jorgenson to discuss the current offerings for the Career and Technical Education department (CTE) at SPMS. Dr. Abdel-Hady detailed the CAD courses that are currently being taught.

Dr. Hill then expressed his thanks to the Windsor Lions Club for hosting their annual party for the SPMS students. The students and the SPMS Leos traveled to Windsor Locks on December 7 to attend the annual party and stated that students had a wonderful time.

The December Coffee Talk was held on December 13, and there was a great turnout of community members and parents. The next Coffee Talk is on Tuesday, January 17, 2023 at 5:30 PM in the LPW Auditorium.

All schools will be closed from December 26 – January 2, 2023. District offices will be closed on December 26 – 27 and January 2, 2023.

Winter Sports are underway and Dr. Hill is encouraging students, staff, and the community to come out and support our teams. WPS is really excited to have Brittany Huggins, class of 2007, as the Head Coach of the Girls Basketball team. She was most recently the Head Coach at Hall High.

Dr. Hill closed with stating happy holidays and best wishes to all for a peaceful and happy 2023.

a. Budget Assumptions, 2nd Reading

Move the Board of Education accept for a 2nd Reading, the Budget Assumptions for FY 2023-2024. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Absent, Mr. David Furie: No, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

The Board discussed the budget assumptions presented and Dr. Hill, Ms. Batchelder, and Ms. Wieckowski addressed specific questions as needed.

b. Revised 2023-2024 WHS Program of Studies

Dr. Abdel-Hady reviewed the updates to the Windsor High School Program of Studies for the 2023-2024 school year. Specifically, Dr. Abdel-Hady detailed two new proposed courses, Introduction to Special Education and Data Science. Presenting along with her were WHS mathematics department head Meagan Mains and math and computer science teacher John Guzauckas.

Move the Board of Education approve the proposed additions to the 2023-2024 Program of Studies for a 1st Reading, waiving the 2nd Reading. This motion, made by Mr. Leonard Lockhart and seconded by Ms. Ayana Taylor,
Passed.

Ms. Jill Canter: Absent, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

Ms. Golinski left the boardroom at 8:51 PM and returned at 8:55 PM.

Ms. Klase left the boardroom at 8:57 PM and returned at 9:00 PM.

9. Committee Reports

   None.

10. Other Matters/Announcements/BOE Meetings

    a. Next BOE Regular Meeting is Wednesday, January 18, 2023, 6:30 PM, (Superintendent Presents Budget, Public Forum, Regular Meeting) LPW, Board Room

11. Audience to Visitors

    Will Pelkey, 133 Portman Street – Mr. Pelkey expressed his support for the curriculum presented in the meeting.

12. Adjournment

    Move to adjourn the meeting at 9:07 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

    Ms. Jill Canter: Absent, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

    Yes: 8, No: 0

    The meeting adjourned at 9:07 PM.

_____

Ayana K. Taylor, Secretary
Windsor Board of Education