Regular Meeting

Tuesday, February 15, 2022 7:00 PM
Regular Meeting, LP Wilson Community Center, Boardroom, Please click the link below to join the webinar: https://us06web.zoom.us/j/82134866373 Or Telephone: US: 1 646 558 8656 or 1 301 715 8592 Webinar ID: 821 3486 6373, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag, Moment of Silence**
2. **Recognitions/Acknowledgements**
a. Recognition -- New BOE Student Representative--Dahmarre Bournes
b. Recognition -- Makhi Ettienne-Modeste, Connecticut's Kid Governor 2022
3. **Audience to Visitors**
4. **Consent Agenda**
a. Financial Report
b. Enrollment Report
c. Food Service Report
d. Human Resources Report
e. Appointment of Replacements to Town of Windsor Insurance Commission
5. **Approval of Minutes**
a. January 19, 2022 Regular Meeting
b. January 25, 2022 Public Forum with Finance Committee
c. February 1, 2022 Public Forum with Finance Committee
d. February 3, 2022 Public Forum with Finance Committee
6. **Student Representative Report**
7. **Board of Education**
a. President's Report
b. School Liaison Reports
1. Windsor High School
2. Sage Park Middle School
3. Clover Street School
4. John F. Kennedy School
5. Oliver Ellsworth School
6. Poquonock School
c. Finance Committee's Recommendation regarding the 2022-2023 Financial Plan and Adoption of the 2022-2023 Financial Plan (Anticipated Action)
8. **Superintendent's Report**
a. School Calendars 2022-2023; 2023-2024, 2nd Reading
9. **Committee Reports**
10. **Other Matters/Announcements/Regular BOE Meetings**
a. BOE Curriculum Committee, Thursday, March 3, 2022, 4:30 PM, Virtual
b. Next BOE Regular Meeting is Tuesday, March 15, 2022, 7:00 PM, LPW, Board Room
11. **Audience to Visitors**
12. **Adjournment**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 15, 2022

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: January 31, 2022 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of January 2022

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for January 31, 2022	$ 7,842,749
Expenditures through January 31, 2022	$42,249,577

Reviewed by: _____ **Recommended by the Superintendent:** TH/SB

Agenda Item # 4.a.

Windsor Public Schools
Financial Report
January 31, 2022

	2021-2022 Budget	Expenditures YTD 1/31/2022	Encumbrance	Balance 6/30/2022	% Balance
Instructional Services					
Clover Street School	63,170	19,887	1,534	41,749	**66%**
John F. Kennedy School	84,950	21,994	7,726	55,230	**65%**
Oliver Ellsworth School	86,730	52,440	8,754	25,536	**29%**
Poquonock School	69,300	30,995	2,703	35,602	**51%**
Sage Park Middle School	210,935	98,093	16,705	96,137	**46%**
Windsor High School	398,069	158,151	13,243	226,675	**57%**
Windsor High School Interscholastic Sports	207,000	145,187	30,726	31,087	**15%**
Athletic Coaches	275,000	125,277	0	149,723	**54%**
WHS Career & Technical Education	59,745	18,757	12,300	28,688	**48%**
Continuing Education	70,400	46,982	6,255	17,163	**24%**
Instructional Mgt. & Curriculum Development	293,252	151,306	63,800	78,146	**27%**
Magnet School Tuition	1,460,600	233,962	1,323,336	(96,698)	**-7%**
Technology	1,140,452	1,108,560	21,360	10,532	**1%**
Total Instructional Services	**4,419,603**	**2,211,591**	**1,508,442**	**699,570**	**16%**
Education Support Services					
Pupil Personnel Services	454,950	175,777	28,079	251,094	**55%**
Special Education	100,950	42,743	3,566	54,641	**54%**
Special Education Tuition	5,318,947	3,239,639	334,958	1,744,350	**33%**
Policy & Planning	142,350	133,151	2,650	6,549	**5%**
Employee Personnel Services	129,000	115,231	2,582	11,187	**9%**
Financial Management	268,340	135,403	70,230	62,707	**23%**
Financial Services	38,500	18,520	6,025	13,955	**36%**
Pupil Transportation & Safety	3,536,804	1,035,830	230,522	2,270,452	**64%**
Special Education Transportation	2,231,659	1,193,977	11,756	1,025,926	**46%**
*Physical Plant Services	1,968,850	1,299,381	666,044	3,425	**0%**
Major Maintenance	486,000	232,053	34,652	219,295	**45%**
L.P. Wilson Center	254,800	165,201	87,650	1,949	**1%**
Benefits	11,025,498	4,817,554	156,766	6,051,178	**55%**
Certified Salaries	32,748,861	17,937,837	0	14,811,024	**45%**
Non-Certified Salaries	10,068,586	5,726,031	0	4,342,555	**43%**
Regular Ed Tutor Salaries	336,700	88,902	0	247,798	**74%**
Special Ed Tutor Salaries	284,000	219,183	0	64,817	**23%**
Substitute Salaries	551,987	317,651	0	234,336	**42%**
Total Education Support Services	**69,946,782**	**36,894,064**	**1,635,480**	**31,417,238**	**45%**
Total All Sites	**$74,366,385**	**$39,105,655**	**$3,143,922**	**$32,116,808**	**43%**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 15, 2022

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of February 1, 2022

BACKGROUND:

Attached are the enrollment figures as of February 1, 2022. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: _____ **Recommended by the Superintendent:** TH/SB

Agenda Item # 4.b.

Windsor Public Schools
Student Enrollment Report
February 1, 2022

Enrollment in Windsor Public Schools

Grades PreK - 5	1,429
Grades 6-8	729
Grades 9-12	1,137
Total District Enrollment	**3,295**

Windsor Students not in District Schools

Out of District Placements (SPED)	49
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	32
CREC Montessori Hartford	5
CREC Metropolitan Learning Center (MLC)	49
CREC Miscellaneous Magnet Schools	192
Hartford Host Magnet Schools	155
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	23
A.I. Prince Technical High School	21
Howard Cheney Technical High School	12
	538
Total Students	**3,833**

Windsor Public Schools
Student Enrollment Report
February 1, 2022

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		56		70		126
K		98		123		221
1		79		141		220
2		94		122		216
3			108		120	228
4			90		117	207
5			79		132	211
Subtotal K-5						1,303
Total		**327**	**277**	**456**	**369**	**1,429**

GRADE		Sage Park Middle School
6		217
7		253
8		259
Total		**729**

GRADE	Windsor High School
9	273
10	307
11	282
12	275
Total	**1,137**

District Wide Enrollment	**3,295**

ENROLLMENT REPORT 2021-2022
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
23	Friedman			17	17	16	17	17	16				
2	Brown			16	16	16	16	17	17				
24	Eskenazi			16	16	16	16	16	17				
22	Roche			17	16	16	16	16	16				
3	Scott			16	16	16	16	16	15				
26	Scerra			16	17	17	17	17	17				
		Total	**85**	**98**	**98**	**97**	**98**	**99**	**98**	**0**	**0**	**0**	**0**
		Grade 1											
1	Kowalski			14	13	13	13	13	14				
12	Holke			13	13	14	14	12	12				
15	McCann			14	13	13	13	13	13				
17	Stoll			12	13	14	14	13	13				
16	Harrison			14	14	13	13	14	13				
18	Velez			14	14	14	14	14	14				
		Total	**81**	**81**	**80**	**81**	**81**	**79**	**79**	**0**	**0**	**0**	**0**
		Grade 2											
14	Temple			15	15	16	16	16	16				
11	Delskey			15	14	15	15	15	15				
13	Oeksiak			16	15	15	15	15	15				
8	Mercier			15	15	16	15	15	15				
18	Neals			16	16	17	17	17	17				
9	Parker			16	16	16	16	16	16				
		Total	**90**	**93**	**91**	**95**	**94**	**94**	**94**	**0**	**0**	**0**	**0**
	PK Smart Start			32	32	32	32	32	32				
	Sped & Peer			22	21	22	22	21	24				
		Total	**67**	**54**	**53**	**54**	**54**	**53**	**56**	**0**	**0**	**0**	**0**
	Poqunonock	**Totals**	**323**	**326**	**322**	**327**	**327**	**325**	**327**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
	19 Marcella			15	15	14	14	14	14				
	20 Butterick			15	15	15	15	15	16				
	21 Moreno			15	15	15	15	14	16				
	22 Bishop			15	15	15	15	15	16				
	23 Power			15	15	14	15	15	15				
	24 Bartholomew			15	16	16	16	15	15				
	25 Chapple			15	15	15	15	15	15				
	26 Majors			16	16	16	16	16	16				
		Total	**125**	**121**	**122**	**120**	**121**	**119**	**123**	**0**	**0**	**0**	**0**
		Grade 1											
	10 Strickland			19	19	19	19	20	20				
	11 Capizzi			20	19	19	19	19	20				
	12 D'Errico			19	19	19	19	19	19				
	13 Fleury			20	20	20	20	20	20				
	15 Adamski			20	20	19	20	20	21				
	16 Miller			20	20	20	20	20	21				
	17 Cook			20	20	20	20	20	20				
		Total	**129**	**138**	**137**	**136**	**137**	**138**	**141**	**0**	**0**	**0**	**0**
		Grade 2											
	1 Mayo			21	21	21	21	21	20				
	2 Coffey			21	21	21	21	21	21				
	3 McDonald			22	22	21	21	20	20				
	6 Heilman			21	21	22	21	21	19				
	7 Gonzalez			20	20	21	21	21	21				
	8 Goicochea			21	21	21	21	21	21				
		Total	**133**	**126**	**126**	**127**	**126**	**125**	**122**	**0**	**0**	**0**	**0**
	PK Smart Start			30	30	30	30	30	31				
	Sped & Peers			26	24	29	33	33	39				
		Total	**77**	**56**	**54**	**59**	**63**	**63**	**70**	**0**	**0**	**0**	**0**
Oliver Ellsworth		**Totals**	**464**	**441**	**439**	**442**	**447**	**445**	**456**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
	1 Stevens			20	20	20	20	20	20				
	2 Richards			20	20	20	20	20	19				
	3 Lamoureux			21	21	20	20	21	20				
	4 Filomeno			21	21	21	21	21	21				
	6 Schultz			21	20	20	20	20	20				
	8 Estelle			20	20	19	21	20	20				
		Total	**123**	**123**	**122**	**120**	**122**	**122**	**120**	**0**	**0**	**0**	**0**
		Grade 4											
	5 Nyuyen			20	20	19	20	20	19				
	7 Brown			20	19	19	20	20	20				
	9 Jones			20	20	19	18	18	18				
	10 Silliman			19	19	20	20	20	19				
	12 Kasavage			20	20	20	20	21	21				
	18 Atkins			21	20	21	21	21	20				
		Total	**120**	**120**	**118**	**118**	**119**	**120**	**117**	**0**	**0**	**0**	**0**
		Grade 5											
	16 DaCosta			19	19	19	19	19	19				
	19 Bowman			19	19	19	18	19	19				
	20 Paley			19	18	19	19	19	19				
	24 Freitas			18	18	19	19	19	19				
	25 Elnemr			21	20	20	20	18	19				
	27 Tateishi			19	19	18	18	18	18				
	28 Carpenter			18	17	16	19	19	19				
		Total	**137**	**133**	**130**	**130**	**132**	**131**	**132**	**0**	**0**	**0**	**0**
John F. Kennedy		**Totals**	**380**	**376**	**370**	**368**	**373**	**373**	**369**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
25	Darrell			19	19	19	19	19	19				
8	Dugalic			17	17	16	16	18	18				
26	Rivers			18	18	18	18	18	18				
10	Murray			18	17	17	17	17	18				
11	Sanchez			17	16	16	17	17	17				
8	Driscoll			18	18	18	18	18	18				
		Total	**114**	**107**	**105**	**104**	**105**	**107**	**108**	**0**	**0**	**0**	**0**
		Grade 4											
24	Comer			17	17	16	18	17	18				
14	Michalic			19	19	19	19	18	18				
26	Williams			20	18	19	18	18	18				
18	Keach-Longo			18	18	17	18	18	18				
12	Burnham			17	17	18	19	18	18				
		Total	**92**	**91**	**89**	**89**	**92**	**89**	**90**	**0**	**0**	**0**	**0**
		Grade 5											
12	Junious			20	19	18	18	19	19				
13	Grimes			19	18	19	19	19	20				
15	Webster/Steele			21	21	20	20	20	20				
16	Nowsch			20	20	20	20	20	20				
		Total	**75**	**80**	**78**	**77**	**77**	**78**	**79**	**0**	**0**	**0**	**0**
	Clover	**Totals**	**281**	**278**	**272**	**270**	**274**	**274**	**277**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
House 1			122	116	116	115	115	114				
House 2			111	105	105	105	104	103				
	Total	**230**	**233**	**221**	**221**	**220**	**219**	**217**	**0**	**0**	**0**	**0**
Grade 7												
House 3			118	118	120	123	123	122				
House 4			134	132	133	132	132	131				
	Total	**257**	**252**	**250**	**253**	**255**	**255**	**253**	**0**	**0**	**0**	**0**
Grade 8												
House 5			132	130	129	129	129	131				
House 6			126	124	126	127	128	128				
	Total	**255**	**258**	**254**	**255**	**256**	**257**	**259**	**0**	**0**	**0**	**0**
Sage Park	**Totals**	**742**	**743**	**725**	**729**	**731**	**731**	**729**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**305**	295	286	295	297	302	273				
Grade 10	**299**	303	297	296	296	292	307				
Grade 11	**279**	289	283	284	283	278	282				
Grade 12	**255**	257	253	248	255	258	275				
Windsor High Total	**1,138**	**1,144**	**1,119**	**1,123**	**1,131**	**1,130**	**1,137**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, February 15, 2022

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – January 2022

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities Saint Gabriel's and CREC's Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and CREC AAE. We operated our Summer Food Service Program of lunch and breakfast at the following locations; Windsor High School, Oliver Ellsworth School, Clover Street School and Wilson Library during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for January, 2022

Recommendation: Informational Only

Reviewed by: MB **Recommended by the Superintendent:** TH/SB

Agenda Item # 4.c.

Windsor School Food Service
Financial Statement
January 2022

REVENUE	January 2021	7/1/20 - YTD	January 2022	7/1/21-YTD
SALES	$2,021.05	$15,829.81	$12,584.88	$95,620.09
REIMBURSEMENTS - STATE				87,635.02
ACCOUNTS RECEIVABLES	67,863.35	374,165.87	252,488.42	1,523,537.15
CLOC	30,537.00	135,237.00	32,807.00	145,289.00
MISC. (Rebates)	1,543.57	14,446.15		
6 CENTS Certification				
REVENUE TOTALS	**$101,964.97**	**$539,678.83**	**$297,880.30**	**1,852,081.26**

EXPENSES				
WAGES	$44,537.01	$324,364.32	$56,531.48	$415,069.85
PAYROLL TAXES	3,407.08	24,813.86	4,324.66	31,752.84
BENEFITS	11,594.21	77,603.71	6,925.26	81,756.24
FOOD/MILK/ICE CREAM	33,206.76	177,023.69	85,019.74	646,825.56
PAPER	1,563.61	11,442.72	3,352.14	39,148.19
TRUCK	76.99	572.52	114.34	878.45
MISC. SUPPLIES(UNIFORMS/OFFICE	20.00	1,060.73	184.10	2,639.75
EQUIPMENT	83.37	4,581.87	941.65	19,933.74
SERVICES		400.96	221.00	848.60
EXPENSE TOTALS	**$94,489.03**	**$621,864.38**	**$157,614.37**	**$1,238,853.22**
NET INCOME	**$7,475.94**	**-$82,185.55**	**$140,265.93**	**$613,228.04**
INVENTORY		**$33,241.12**		**$29,784.15**
OPENING BALANCE 7/1		**$347,470.46**		**$209,503.15**
COMPUTED OPERATING POSITION		**$298,526.03**		**$852,515.34**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 15, 2022

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: None

SUBJECT: Human Resources Report for January 1, 2022 – January 31, 2022

NEW HIRES/REAPPOINTMENTS

First Name	Last Name	Position	Location
Shaquoia	Rogers	SPED Paraeducator	OE
Amber	Breuer	SPED Tutor	JFK
Brianna	Beland	SPED Paraeducator	Sage
Ashley	Lindberg	SPED Paraeducator	POQ
Bonnie	Erkson	SPED Tutor	JFK
Walter	Crain	Building Substitute	Sage
Sadia	Santana	Family Resource Center	JFK
Lisa	McCarthy	ESL-AM Instructor	Adult ED/LPW

REASSIGNMENT/TRANSFER

First Name	Last Name	Position	Location	Reason
Laurie	Goodhue	Custodian II/Evenings	JFK	Transfer- Substitute Custodian

RESIGNATIONS/SEPERATIONS

First Name	Last Name	Position	Location
Ivelis	Vazquez	Food Service/General Worker	Sage
Whitney	Blissett	46 Wk/Administrative Support Assistant	JFK
Michael	Brown	Safety Assistant	LPW
Brandon	Wojtkowiak	SPED Paraeducator	JFK
Ann	Norman	SPED Paraeducator	Sage
Joshuan	Khan-Jones	SPED Paraeducator	WHS
Leslie	Bivans	SPED Tutor	LPW/CBTA Prg.
Jonathan	Butterick	Building Substitute	WHS
Shiren	Elnemr	Gr. 5 Humanities Teacher	JFK
Jaquan	Harrison	Lunch Monitor	JFK
Daniel	Martinez	Lunch Monitor	JFK

David	Jenkerson	Strength/Conditioning Coach	WHS
Jessica	Gregory	SPED Tutor/PT	OE
Albert	Lawrence	Substitute Custodians	District-wide
Tammy	Caffyn	Substitute Custodians	District-wide
Gary	Steele	Substitute Custodians	District-wide

Reviewed by: NOB **Recommended by the Superintendent:** TH | SB

Agenda Item # 4.d.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 15, 2022

Prepared By: Terrell M. Hill, PhD

Presented By: Danielle Batchelder
Director of Business Services and HR

Attachments: N/A

Subject: Appointment of Replacements Representatives to Town of Windsor Insurance Commission

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BACKGROUND:

The Insurance Commission reviews and recommends to the Risk Manager of the Town of Windsor various coverages that are necessary for both the Town and Board of Education. The Commission is comprised of five members. The Board of Education and Town Council each appoint two members, one Democrat and one Republican or Non-affiliated, to the commission. Those four appointments select a fifth member.

STATUS:

Republican James P. Anderson was never sworn in as a member of the Insurance Commission as his employer, The Travelers, deemed his appointment on the Insurance Commission would be a conflict of interest. He was supposed to fill a vacancy left by David Ross, who served many years on the committee and resigned from the committee. Mr. William Davis was approached in September 2021. After attending a couple of the meetings as a member of the public, he had shown an interest in becoming active with the commission if approved. Mr. Davis has lived in Windsor for approximately fifteen years. He has a Master's Degree in Business Administration and was a small business owner until he recently retired. In the past, he also worked in corporate finance. Politically, he is non-affiliated.

Mr. Alan Relyea's term ended on November 30, 2021. He is interested in continuing on the commission and was elected Chair of the Commission on January 19, 2022. Politically, he is a Democrat.

RECOMMENDATION:

Move to appoint William Davis as a Non-affiliated member and Mr. Alan Relyea as a Democrat member to the Windsor Insurance Commission for a four-year unexpired term to expire November 30, 2025 or until a successor is appointed.

Recommended by the Superintendent: TH/sb

Agenda Item # 4.e.

Windsor Board of Education
Regular Meeting - Hybrid via Zoom and In-person at Town Hall
Unapproved Minutes

Wednesday, January 19, 2022 6:30 PM
Regular Meeting, Town Hall, Council Chambers
275 Broad Street
Windsor, CT 06095

The following are the unapproved minutes of the Wednesday, January 19, 2022 Regular Meeting - Hybrid via Zoom and In-person at Town Hall. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Present
Ms. Maryam Khan:	Absent
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Absent

Mr. Nathan Wolliston:	Present
Ms. Maryam Khan:	Present

Mr. Wolliston arrived at 6:33 PM and Ms. Khan arrived at 6:55 PM.

All board members were present in the Town Council Chambers.

1. Call to Order, Pledge to the Flag, Moment of Silence

   The meeting was called to order by Mr. Furie at 6:30 PM with the Pledge to the Flag and a Moment of Silence.

   Also in attendance were Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, and Director of Pupil and Special Education Services Kristina Wieckowski.

2. Superintendent Presents 2022-2023 Budget Proposal

   Dr. Terrell Hill presented the proposed 2022-2023 budget.

3. Public Forum on 2022-2023 Budget (Limited to maximum of 30 minutes)

4. THE REGULAR MEETING WILL BEGIN IMMEDIATELY FOLLOWING THE PUBLIC FORUM AND A 5 MINUTE RECESS

   The regular meeting began at 7:00 PM.

5. Recognitions/Acknowledgements

   a. Recognition - Makhi Ettienne-Modeste, Connecticut's Kid Governor 2022

      Dr. Hill announced that the recognition of Kid Governer Makhi Ettienne-Modeste will take place at the February 15, 2022 Regular Meeting after he has been sworn in on January 21, 2022.

b. Recognition - Taylor Falotico, BOE Student Representative

Mr. Furie, Mr. Wolliston, Ms. Taylor, Ms. Canter, Mr. Halek and Dr. Hill all praised Ms. Falotico for her participation on the board. They are proud and look forward to seeing what she does next. She was presented with a certificate of appreciation for her involvement.

6. Audience to Visitors

James Madison, 8 Fitzmaurice Circle - He praised the aggressive way Windsor has kept kids in school during the recent uptick in COVID-19 cases.

7. Consent Agenda

a. Financial Report

Expenditures for December 31, 2021 $5,788,956

Expenditures through December 31, 2021 $34,406,828

b. Enrollment Report
c. Food Service Report
d. Human Resources Report

Move the Board of Education approve consent agenda items 7a. Financial Report, 7b. Enrollment Report, 7c. Food Service Report, 7d. Human Resources Report. This motion, made by Ms. Maryam Khan and seconded by Mr. Leonard Lockhart, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

8. Approval of Minutes

a. December 21, 2021 Special Meeting
b. December 21, 2021 Regular Meeting

Move the Board of Education approve the minutes of the December 21, 2021 6:30 PM Special Meeting and the December 21, 2021 7:00 PM Regular Meeting. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

9. Student Representative Report

Ms. Falotico expressed her thanks for the opportunity to serve on the board. She said she was full of gratitude toward the board and was glad for the chance to be the voice of the students. She reported that the high school is in the middle of exams this week.

10. Board of Education

a. President's Report

Mr. Furie expressed that it has been, and continues to be, a challenging time. He said that the health and safety of the district are a top priority.

b. School Liaison Reports

1. Windsor High School

Ms. Taylor wished the students well as they complete their mid-term tests.

Mr. Wolliston also wished the students good luck.

2. Sage Park Middle School

Ms. Khan announced the upcoming TSA competition on Saturday, January 22. Spectator attendance is limited to two family members.

Mr. Halek announced that volunteers are needed for an upcoming career day. Anyone interested should reach out to the school. Testing is being done in math and humanities. A Black History Month event is being planned for February 18.

3. Clover Street School
4. John F. Kennedy School
5. Oliver Ellsworth School

Ms. Golinski shared that a virtual assembly was held for Martin Luther King Jr.'s Birthday. The school also created a poetry book celebrating his legacy. There are QR codes posted around town that, when scanned, take you to the book presentation.

6. Poquonock School

Mr. Panos said that several out of school events were well attended by Poquonock families. For the MLK holiday, students read books and wrote essays. Parents have been present at the school to help monitor students.

c. Discussion on Policies

Discussion to determine if the Board should request that wording for a new policy, or addition to an existing policy, be drawn up by the Policy Committee and/or the superintendent, which policy would prohibit the use of cellphones by students in school, which suggested policy is to be brought to the Board in future meetings this school year for first and second readings and votes of adoption. Possible Board action in the form of a motion to send the request to the Policy committee.(Tabled from 12/21/21 Regular Meeting and reworded)

Mr. Panos questioned the lack of a distinct policy limiting or denying the use of cell phones by students unless under the direct supervision of teachers. He said that abuses have occurred for years and there needs to be a policy in place.

Several board members and the student representative gave their perspective regarding cell phone use, specifically at the high school and Interim Principal Breon Parker spoke regarding the penalties in place, such as "bag and tag", the process by which a student is relieved of their phone to be claimed at the end of the day by either a parent or the student. Dr. Hill stated that he had not heard from the administration, parents, or teachers that this was an issue affecting the school.

Mr. Panos stated that it cannot both be "not a problem" and yet have discipline for disruptions. He said that he has spoken to teachers regarding their concerns on this topic.

Mr. Furie said he would not recommend this go to the Policy Committee.

Move that the Board ask the Policy Committee for wording for a policy that states that a personal devices, like cell phones, during the day, by students, will be prohibited according to the discretion and under the supervision of a teacher or staff member for the students assignments. This motion, made by Mr. Paul Panos and seconded by Mr. Jeremy Halek, Failed.

Ms. Jill Canter: No, Mr. David Furie: No, Ms. Juline Golinski: No, Ms. Maryam Khan: No, Mr. Leonard Lockhart: No, Ms. Ayana Taylor: No, Mr. Nathan Wolliston: No, Mr. Jeremy Halek: Yes, Mr. Paul Panos: Yes

Yes: 2, No: 7

d. Discussion on Vocatinal Track

Discussion of building a career path toward vocational skills starting in the Elementary Schools and continuing through Middle and High School

Mr. Halek presented, for discussion, building a career path towards vocations that could begin as early as elementary grades.

Discussion included support of the topic with an emphasis on making elementary vocation topics engaging, age-appropriate, and play-oriented.

Mr. Furie, without objection, sends this topic to the Long-Range Planning Committee for further research and discussion.

11. Superintendent's Report

Dr. Hill said that the most recent Coffee Talk was well attended and the next one will be held on February 28 at 6:00 PM at the LP Wilson Senior Center. He expressed thanks to the United Way of Central and Northeastern Connecticut and to Annie Sommers Fazzino, their Community Engagement and Marketing Manager, for their donation of winter items and supplies to be given to families in need. There were additional vaccine clinics held with two more scheduled for ages 5-11 on January 22 and February 12. No registration is required. In light of recent drug-related events in other area districts, there will be informational sessions for families and students to learn about current drug culture. On January 22, Sage Park Middle School will host their 2nd Vex-IQ Robotics Qualifying competition.

Mr. Panos mentioned a staff protest last week regarding the lack of masks and tests provided for them.

Both Dr. Hill and Ms. Batchelder spoke regarding this situation, which was not a protest but more to draw attention to the inequities in the distribution of supplies. Ms. Batchelder informed the board and community about the state's planned distribution efforts, the supplies shared by the Town of Windsor, and what had been distributed to the schools.

a. Curriculum Development, 2nd Reading

1. Algebra I
2. Consumer Math
3. Physical Education 9
4. English 9
5. English 10
6. English Foundations

Mr. Panos expressed his concern that the Young Adult text being used by the English Department are inadequate materials and will not challenge students. He said that it does not appear that there is a focus on either grammar or vocabulary.

Ms. Fineman explained that the Lexia scores for all texts are considered for all texts used and that no books have been removed from the curriculum, but new vetted texts have been added. There also are specific standards for grammer and vocabulary being taught.

Move the Board of Education accept for a 2nd Reading the Curriculum Development. This motion, made by Ms. Ayana Taylor and seconded by Mr. Leonard Lockhart, Passed.

Mr. Paul Panos: No, Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 1

b. School Calendars 2022-2023; 2023-2024, 1st Reading (Tabled from 12/21/21 Regular Meeting)

Ms. Canter asked what the graduation dates will be on the calendars.

The board was informed that at the first regular meeting of each school year, the board is allowed to select that year’s graduation date.

It was requested by several board members that a legend should be included for the color coding. It was explained that each colored calendar date was explained on the second page, but that a legend can be created.

Move the Board of Education accept the proposed 2022-2023 and 2023-2024 school calendars for a 1st Reading. This motion, made by Ms. Maryam Khan and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

12. Committee Reports

13. Other Matters/Announcements/Regular BOE Meetings

    a. BOE Public Forum and Finance Committee Meeting is Tuesday, January 25, 2022, 6:00 PM, LPW, Board Room
    b. BOE Public Forum and Finance Committee Meeting is Tuesday, February 1, 2022, 6:00 PM, LPW, Board Room
    c. BOE Public Forum and Finance Committee Meeting is Thursday, February 3, 2022, 6:00 PM, LPW, Board Room
    d. BOE Public Forum and Finance Committee Meeting is Tuesday, February 8, 2022, 6:00 PM, LPW, Board Room (If Needed)
    e. Next BOE Regular Meeting is Tuesday, February 15, 2022, 7:00 PM, LPW, Board Room

14. Audience to Visitors

    Becky Jacobsen, 50 Lighthouse Hill Road - She thanked the board and administration for the new curriculum. She said, from her experience at the high school, cell phones are not a problem. She also said that she tries to be present at each meeting and listen the whole time, but that there has been too much time spent on topics that are not issues.

    An anonymous comment was read by Ms. Daly, "Why is Paul Panos allowed to waste so much time at every meeting?"

15. Discussion on a Personnel Matter: Sabbatical Leave Request before taking possible action in the Regular Meeting

    Move the Board of Education move into executive session for the purpose of discussing a personnel matter: sabbatical leave request. We invite Superintendent Dr. Hill and Director of Business Services and HR Danielle Batchelder into executive session. This motion, made by Ms. Maryam Khan and seconded by Mr. Paul Panos, Passed.

    Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

    Yes: 9, No: 0

    The board entered into executive session at 9:49 PM.

    The board returned to open session at 9:58 PM

    Move that the Board of Education approve the sabbatical leave request. This motion, made by Ms. Maryam Khan and seconded by Mr. Paul Panos, Passed.

    Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

    Yes: 9, No: 0

16. Adjournment

    Move the meeting adjourn at 10:00 PM. This motion, made by Mr. Paul Panos and seconded by Mr. Leonard Lockhart, Passed.

    Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

The meeting adjourned at 10:00 PM.

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting/Public Forum with Finance Committee Immediately Following - Virtual Meeting
Unapproved Minutes
Thursday, February 3, 2022 6:00 PM

The following are the unapproved minutes of the Thursday, February 3, 2022 Special Meeting/Public Forum with Finance Committee Immediately Following - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Absent
Mr. Jeremy Halek:	Present
Ms. Maryam Khan:	Absent
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

Ms. Maryam Khan: Present
Ms. Khan arrived at 7:05 PM.
Ms. Juline Golinski: Present
Ms. Golinski arrived at 7:12 PM.

All board members were virtual for this meeting.

1. Call to Order, Pledge to the Flag and Moment of Silence

   Mr. Furie called the Public Forum to order at 6:03 PM. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, and Director of Pupil and Special Education Services Kristina Wieckowski.

2. Public Forum on Superintendent of School's Proposed 2022-2023 Budget (limited to 30 minutes)

   None

3. Adjournment

   Move to adjourn the public forum at 6:06 pm. This motion, made by Mr. Paul Panos and seconded by Ms. Ayana Taylor, Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 7, No: 0

   The public forum was adjourned at 6:06 PM.

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence

   The Finance Committee meeting was called to order by Mr. Lockhart at 6:07 PM.

7. Audience to Visitors

   None

8. Discussion of the 2022-2023 Budget Proposal

   Ms. Batchelder addressed the questions asked at the prior Finance Committee meeting on February 1, 2022.

   Site 90, Salaries, was presented by Director of Business Services and Human Resources Danielle Batchelder.

   Site 91, Employee Benefits, was presented by Director of Business Services and Human Resources Danielle Batchelder.

   The Appendices were discussed.

   Ms. Khan arrived, virtually, to the meeting at 7:05 PM.

   There were no additional questions to be answered at a later meeting.

   There will be no additional Finance Committee meeting on Tuesday, February 8, 2022.

   The budget was turned over to the board at 7:09 PM.

   Ms. Golinski arrived, virtually, to the meeting at 7:12 PM.

   The board discussed prioritizing potential budget cuts and the increases in general operating expenses.

   The budget will be added to the Tuesday, February 15, 2022 Regular Meeting agenda.

9. Adjournment

   Move the meeting adjourn at 7:37 PM. This motion, made by Mr. Paul Panos and seconded by Mr. David Furie, Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 9, No: 0

   The meeting adjourned at 7:37 PM.

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting/Public Forum with Finance Committee Immediately Following - Virtual Meeting
Unapproved Minutes
Tuesday, February 1, 2022 6:00 PM

The following are the unapproved minutes of the Tuesday, February 1, 2022 Special Meeting/Public Forum with Finance Committee Immediately Following - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Present
Ms. Maryam Khan:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

All board members were virtual for this meeting.

1. Call to Order, Pledge to the Flag and Moment of Silence

   Mr. Furie called the Public Forum to order at 6:02 PM. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, and Director of Pupil and Special Education Services Kristina Wieckowski.

2. Public Forum on Superintendent of School's Proposed 2022-2023 Budget (limited to 30 minutes)

   Adam Gutcheon, 19 Mechanic Street - Spoke in support of the Career and Technical Education program. Suggested beginning the programs earlier than middle school.

   Rebecca Jacobson, 50 Lighthouse Hill Road - Also supported the C.T.E. program and urged that music, marching band, color guard, theater programs and arts not be forgotten.

3. Adjournment

   Move to adjourn the public forum at 6:10 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 9, No: 0

   The public forum adjourned at 6:10 PM.

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence

    Mr. Lockhart called the Finance Committee meeting to order at 6:11 PM.

7. Audience to Visitors

    None

8. Discussion of the 2022-2023 Budget Proposal

    Answers to the questions from the board at the January 25, 2022 Finance Committee Meeting were addressed.

    Site 71, Continuing Education, was presented by Adult Education Coordinator Mayela Aguirre.

    Site 76, Technology, was presented by Director of Information Services Katrina Wicks and Manager of Information Systems Kevin Moriarty.

    Site 73, Pupil Personnel Services, was presented by Director of Pupil and Special Education Services Kristina Wieckowski.

    Site 74, Special Education Services, was presented by Director of Pupil and Special Education Services Kristina Wieckowski.

    Site 40, District Policy and Planning, was presented by Dr. Terrell Hill.

    Site 44, Employee Personnel Services, was presented by Director of Business Services and Human Resources Danielle Batchelder.

    Sites 77 and 79, Fiscal Management and Fiscal Services, were presented by Director of Business Services and Human Resources Danielle Batchelder.

    Site 82, Physical Plant Services, was presented by Physical Plant Manager Chuck Waterfield.

    Site 80, Transportation, was presented by Director of Business Services and Human Resources Danielle Batchelder.

    Site 83, LP Wilson, was addressed by Physical Plant Manager Chuck Waterfield and Director of Business Services and Human Resources Danielle Batchelder as part of the Physical Plant Services site.

    Questions from the board were addressed throughout the meeting.

    The following are questions to be answered at the February 3, 2022 meeting:

    1. Technology - what is being done to repurpose/reuse/recoup any technology materials to cushion the budget.
    2. Pupil Personnel Services - breakdown of items such as audiology and evaluations as well as the cost of each.
    3. District Policy and Planning - money paid to each: CABE, NESDEC, NSBA, etc.

    Mr. Lockhart took a moment to acknowledge the CABE Sr. Staff Associate for Policy Services Vincent Mustaro who suffered a medical emergency over the weekend and is in a coma.

9. Adjournment

Move the meeting adjourn at 8:59 PM. This motion, made by Mr. Paul Panos and seconded by Ms. Jill Canter, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

The meeting was adjourned at 8:59 PM.

_____

Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting/Public Forum with Finance Committee Immediately Following - Virtual Meeting
Unapproved Minutes
Thursday, February 3, 2022 6:00 PM

The following are the unapproved minutes of the Thursday, February 3, 2022 Special Meeting/Public Forum with Finance Committee Immediately Following - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Absent
Mr. Jeremy Halek:	Present
Ms. Maryam Khan:	Absent
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

Ms. Maryam Khan: Present
Ms. Khan arrived at 7:05 PM.
Ms. Juline Golinski: Present
Ms. Golinski arrived at 7:12 PM.

All board members were virtual for this meeting.

1. Call to Order, Pledge to the Flag and Moment of Silence

   Mr. Furie called the Public Forum to order at 6:03 PM. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, and Director of Pupil and Special Education Services Kristina Wieckowski.

2. Public Forum on Superintendent of School's Proposed 2022-2023 Budget (limited to 30 minutes)

   None

3. Adjournment

   Move to adjourn the public forum at 6:06 pm. This motion, made by Mr. Paul Panos and seconded by Ms. Ayana Taylor, Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 7, No: 0

   The public forum was adjourned at 6:06 PM.
4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence

   The Finance Committee meeting was called to order by Mr. Lockhart at 6:07 PM.

7. Audience to Visitors

   None

8. Discussion of the 2022-2023 Budget Proposal

   Ms. Batchelder addressed the questions asked at the prior Finance Committee meeting on February 1, 2022.

   Site 90, Salaries, was presented by Director of Business Services and Human Resources Danielle Batchelder.

   Site 91, Employee Benefits, was presented by Director of Business Services and Human Resources Danielle Batchelder.

   The Appendices were discussed.

   Ms. Khan arrived, virtually, to the meeting at 7:05 PM.

   There were no additional questions to be answered at a later meeting.

   There will be no additional Finance Committee meeting on Tuesday, February 8, 2022.

   The budget was turned over to the board at 7:09 PM.

   Ms. Golinski arrived, virtually, to the meeting at 7:12 PM.

   The board discussed prioritizing potential budget cuts and the increases in general operating expenses.

   The budget will be added to the Tuesday, February 15, 2022 Regular Meeting agenda.

9. Adjournment

   Move the meeting adjourn at 7:37 PM. This motion, made by Mr. Paul Panos and seconded by Mr. David Furie, Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 9, No: 0

   The meeting adjourned at 7:37 PM.

_____

Ayana K. Taylor, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 15, 2022

Prepared By: Terrell M. Hill **Presented By:** Leonard Lockhart. BOE Finance Chair

Attachments:

Subject: Finance Committee's Recommendation Regarding the 2022-2023 Financial Plan and Adoption of the 2022-2023 Financial Plan (Anticipated Action)

BACKGROUND:

The Board of Education held a public forum on the budget process in December 2021 and one in January 2022. The Board of Education's Finance Committee held three separate meetings in January and February 2022 to review the budget in addition to holding three public forums prior to those committee meetings.

STATUS:

N/A

RECOMMENDATION:

Move the Board of Education accept the proposed 2022-2023 budget submitted to the Board by Superintendent Dr. Terrell Hill with a 3.05% increase over the current year's budget.

Recommended by the Superintendent: TH/SB

Agenda Item # 7.e.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 15, 2022

Prepared By: Terrell M. Hill, PhD **Presented By:** Terrell M. Hill, PhD

Attachments: Draft 2022-2023 and 2023-2024 School Calendars

Subject: Proposed 2022-2023 and 2023-2024 School Calendars, 2nd Reading

---

Background:

Each year the calendar for the next school year is brought to the Board of Education for approval. Input is sought from the Windsor Education Association (WEA) and administrators. Principals, Cabinet members and the Superintendent review the input and make appropriate changes. New this year, we are bringing forward the draft school calendars for 2022-2023 and 2023-2024 which is a current practice for many school districts.

Status:

At the 1st reading of the calendars at the regular meeting on January 19, 2021, it was suggested to add a color key to the calendars. It is now located at the bottom of the documents.

The calendars for 2022-2023 and 2023-2024 are being recommended. For 2022-2023, the teacher work year would begin on August 23rd with opening day. The student school year would begin on August 29th. The last day of school would be tentatively scheduled for June 8th with an additional 8 potential snow days. There would be no February vacation. There would be an April vacation, April 10 – April 14.

For 2023-2024, the teacher work year would begin on August 22nd with opening day. The student school year would begin on August 28th. The last day of school would be tentatively scheduled for June 6th with an additional 8 potential snow days. There would be no February vacation. There would be an April vacation, April 8 – April 12.

Both calendars include 187 teacher work days and 181 instructional days. The calendar also includes the traditional vacations and holidays.

Recommendation:

That the Board of Education accept the proposed 2022-2023 and 2023-2024 school calendars for a 2nd Reading.

Reviewed by: _____ **Recommended by the Superintendent:** TH/SB

Agenda Item # 8.a.

(Text-only version available on Page 2 of this document)

Windsor Public Schools
2022-2023 School Calendar

AUGUST (3)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER (21)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER (20)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER (18)				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER (17)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY (20)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

August 2022

Aug. 17-19 New Teacher Orientation, NO SCHOOL

Aug. 23 Opening Day for Staff, NO SCHOOL

Aug. 24-26 Teacher PD, NO SCHOOL

Aug. 29 FIRST DAY OF SCHOOL - FULL DAY

September 2022

Sep. 5 Labor Day, NO SCHOOL

*Sep. 20 Teacher PD **(Early Dismissal)***

October 2022

Oct. 10 Indigenous Peoples Day, NO SCHOOL

*Oct. 18 Teacher PD **(Early Dismissal)***

*Oct. 20 **(Early Dismissal)** WHS Only (Parent Teacher Conferences)*

*Oct. 26-28 **(Early Dismissal)** Sage Park MS Only (Parent Teacher Conferences)*

November 2022

Nov. 8 Election Day, Teacher PD, NO SCHOOL

Nov. 23-25 Thanksgiving Break, NO SCHOOL

*Nov. 30 **(Early Dismissal)** PK-5 Only (Parent Teacher Conferences)*

December 2022

*Dec. 1-2 **(Early Dismissal)** PK-5 Only (Parent Teacher Conferences)*

*Dec. 23 **(Early Dismissal)** & 26-30 Winter Break, NO SCHOOL*

January 2023

Jan. 2 New Year's Day (Observed), NO SCHOOL

*Jan. 10 Teacher PD **(Early Dismissal)***

Jan. 16 Martin Luther King, Jr. Day, NO SCHOOL

*Jan. 17-20 **(Early Dismissal)** WHS Only (Semester 1 Exams)*

February 2023

Feb. 7 Teacher PD, NO SCHOOL

Feb. 20-21 Presidents' Day Break, NO SCHOOL

March 2023

*Mar. 7 Teacher PD **(Early Dismissal)***

*Mar. 9 **(Early Dismissal)** WHS Only (Parent Teacher Conferences)*

*Mar. 15-17 **(Early Dismissal)** PK-5 Only (Parent Teacher Conferences)*

*Mar. 22-24 **(Early Dismissal)** Sage Park MS Only (Parent Teacher Conferences)*

April 2023

Apr. 7 Good Friday, NO SCHOOL

Apr. 10-14 Spring Break, NO SCHOOL

May 2023

*May 2 Teacher PD **(Early Dismissal)***

May 29 Memorial Day, NO SCHOOL

June 2023

*June 2-7 **(Early Dismissal)** WHS Only (Semester 2 Exams)*

June 8 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days

June 20 Potential Last Day of School

FEBRUARY (17)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

MARCH (23)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL (14)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY (22)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JUNE (6)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

School Delay and Closing Information

www.windsorct.org,
860-687-2000 x 1180 Local radio and television stations

SCHOOL HOURS

	Hours	Early Dismissal	2 Hour Delay
High School	7:35am-2:20pm	7:35am-12:25pm	9:35am-2:20pm
Middle School	8:05am-2:50pm	8:05am-12:55pm	10:05am-2:50pm
Elementary	8:40am-3:25pm	8:40am-1:30pm	10:40am-3:25pm
Full Day PreK	9:00am-3:00pm	9:00am-1:30pm	11:00am-3:00pm
PreK AM	8:40am-11:35am	8:40am-10:50am	No AM PreK
PreK PM	12:30pm-3:25pm	11:25am-1:30pm	12:30pm-3:25pm

No School | Teacher PD, No School | First/Last Day of School | Teacher PD, Early Dismissal | Early Dismissal

Student Days 181
Teacher Days 187
Board Approved:

Windsor Public Schools 2022-2023 School Calendar Windsor, CT

August 2022
17-19 New Teacher Orientation, NO SCHOOL
23 Opening Day for Staff, NO SCHOOL
24-26 Teacher PD, NO SCHOOL
29 FIRST DAY OF SCHOOL - FULL DAY

September 2022
5 Labor Day, NO SCHOOL
20 Teacher PD (Early Dismissal)

October 2022
10 Indigenous Peoples Day, NO SCHOOL
18 Teacher PD(Early Dismissal)
20 (Early Dismissal) WHS Only (Parent Teacher Conferences)
26-28 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

November 2022
8 Election Day, Teacher PD, NO SCHOOL
23-25 Thanksgiving Break, NO SCHOOL
30 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)

December 2022
1-2 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
23 (Early Dismissal) & 26-30 Winter Break, NO SCHOOL

January 2023
2 New Year's Day (Observed), NO SCHOOL
10 Teacher PD (Early Dismissal)
16 Martin Luther King, Jr. Day, NO SCHOOL
17-20 (Early Dismissal) WHS Only (Semester 1 Exams)

February 2023
7 Teacher PD, NO SCHOOL
20-21 Presidents' Day Break, NO SCHOOL

March 2023
7 (Early Dismissal) WHS Only (Parent Teacher Conferences)
9 (Early Dismissal) WHS Only (Parent Teacher Conferences)
15-17 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
22-24 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

April 2023
7 Good Friday, NO SCHOOL
10-14 Spring Break,NO SCHOOL

May 2023
2 Teacher PD (Early Dismissal)
29 Memorial Day, NO SCHOOL

June 2023
2-7 (Early Dismissal) WHS Only (Semester 2 Exams)
8 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days
20 Potential Last Day of School

School Delay and Closing Information www.windsorct.org, 860-687-2000 x 1180 Local radio and television stations

Student Days 181, Teacher Days 187
Board Approved:

(Text-only version available on Page 2 of this document)

Windsor Public Schools
2023-2024 School Calendar

AUGUST (4)				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

SEPTEMBER (20)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER (21)				
M	T	W	T	F
				1
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER (18)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

DECEMBER (16)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JANUARY (21)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 2023

Aug. 16-18 New Teacher Orientation, NO SCHOOL

Aug. 22 Opening Day for Staff, NO SCHOOL

Aug. 23-25 Teacher PD, NO SCHOOL

Aug. 28 FIRST DAY OF SCHOOL - FULL DAY

September 2023

Sep. 4 Labor Day, NO SCHOOL

*Sep. 19 Teacher PD **(Early Dismissal)***

October 2023

Oct. 9 Indigenous Peoples Day, NO SCHOOL

*Oct. 17 Teacher PD **(Early Dismissal)***

*Oct. 19 **(Early Dismissal)** WHS Only (Parent Teacher Conferences)*

*Oct. 25-27 **(Early Dismissal)** Sage Park MS Only (Parent Teacher Conferences)*

November 2023

Nov. 7 Election Day, Teacher PD, NO SCHOOL

Nov. 22-24 Thanksgiving Break, NO SCHOOL

*Nov. 29-30 **(Early Dismissal)** PK-5 Only (Parent Teacher Conferences)*

December 2023

*Dec. 1 **(Early Dismissal)** PK-5 Only (Parent Teacher Conferences)*

*Dec 22 **(Early Dismissal)** & 25-29 Winter Break NO SCHOOL*

January 2024

Jan. 1 New Year's Day, NO SCHOOL

*Jan. 9 Teacher PD **(Early Dismissal)***

Jan. 15 Martin Luther King, Jr. Day, NO SCHOOL

*Jan. 16-19 **(Early Dismissal)** WHS Only (Semester 1 Exams)*

February 2024

Feb. 6 Teacher PD NO SCHOOL

Feb. 19-20 Presidents' Day Break, NO SCHOOL

March 2024

*Mar. 5 Teacher PD **(Early Dismissal)***

*Mar. 7 **(Early Dismissal)** WHS Only (Parent Teacher Conferences)*

*Mar. 13-15 **(Early Dismissal)** PK-5 Only (Parent Teacher Conferences)*

*Mar. 20-22 **(Early Dismissal)** Sage Park MS Only (Parent Teacher Conferences)*

Mar. 29 Good Friday, NO SCHOOL

April 2024

Apr. 8-12 Spring Break, NO SCHOOL

May 2024

*May 7 Teacher PD **(Early Dismissal)***

May 27 Memorial Day, NO SCHOOL

*May 31 **(Early Dismissal)** WHS Only (Semester 2 Exams)*

June 2024

*June 3-5 **(Early Dismissal)** WHS Only (Semester 2 Exams)*

June 6 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days

June 18 Potential Last Day of School

FEBRUARY (18)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

MARCH (20)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

APRIL (17)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

MAY (22)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JUNE (4)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

SCHOOL HOURS

	Hours	Early Dismissal	2 Hour Delay
High School	7:35am-2:20pm	7:35am-12:25pm	9:35am-2:20pm
Middle School	8:05am-2:50pm	8:05am-12:55pm	10:05am-2:50pm
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Full Day PreK	9:00am-3:00pm	9:00am-1:30pm	11:00am-3:00pm
PreK AM	8:40am-11:35am	8:40am-10:50am	No AM PreK
PreK PM	12:30pm-3:25pm	11:25am-1:30pm	12:30pm-3:25pm

School Delay and Closing Information
www.windsorct.org,
860-687-2000 x 1180 Local radio and television stations

No School | Teacher PD, No School | First/Last Day of School | Teacher PD, Early Dismissal | Early Dismissal

Student Days 181
Teacher Days 187
Board Approved:

Windsor Public Schools 2023-2024 School Calendar Windsor, CT

August 2023

16-18 New Teacher Orientation, NO SCHOOL
22 Opening Day for Staff, NO SCHOOL
23-25 Teacher PD, NO SCHOOL
28 FIRST DAY OF SCHOOL - FULL DAY

September 2023

4 Labor Day, NO SCHOOL
19 Teacher PD (Early Dismissal)

October 2023

9 Indigenous Peoples Day, NO SCHOOL
17 Teacher PD (Early Dismissal)
19 (Early Dismissal) WHS Only (Parent Teacher Conferences)
25-27 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

November 2023

7 Election Day, Teacher PD, NO SCHOOL
22-24 Thanksgiving Break, NO SCHOOL
29-30 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)

December 2023

1 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
22 (Early Dismissal) & 25-29 Winter Break NO SCHOOL

January 2024

1 *New Year's Day, NO SCHOOL*
9 Teacher PD (Early Dismissal)
15 Martin Luther King, Jr. Day, NO SCHOOL
16-19 *(Early Dismissal) WHS Only (Semester 1 Exams)*

February 2024

6 Teacher PD NO SCHOOL
19 -20 Presidents' Day Break, NO SCHOOL

March 2024

5 Teacher PD (Early Dismissal)
7 (Early Dismissal) WHS Only (Parent Teacher Conferences)
13-15 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
20-22 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)
29 *Good Friday*, NO SCHOOL

April 2024

8-12 Spring Break, NO SCHOOL

May 2024

7 Teacher PD (Early Dismissal)
27 Memorial Day, NO SCHOOL
31 (Early Dismissal) WHS Only (Semester 2 Exams)

June 2024

3-5 (Early Dismissal) WHS Only (Semester 2 Exams)
6 (Early Dismissal) Last Day of School
18 Potential Last Day of School

School Delay and Closing Information www.windsorct.org, 860-687-2000 x 1180 Local radio and television stations

Student Days 181, Teacher Days 187
Board Approved: