Regular Meeting - Hybrid via Zoom and In-person at Town Hall

Tuesday, November 16, 2021 7:00 PM
Town Hall, Council Chambers Please click the link below to join the webinar: https://us02web.zoom.us/j/89838316085 Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782 Webinar ID: 898 3831 6085, 275 Broad Street, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag, Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. CAPSS Student Leadership Awards for Sage Park Middle School—Samuel Ndungu, Academic Excellence; Isabella Jubrey, Community Service; Michelle Huff, Leadership. CAPSS Student Leadership Awards for Windsor High School—Araya Miller, Academic Excellence; Samuel Thiel, Community Service; Jonathan Lattimer, Leadership
3. **Audience to Visitors**
4. **Consent Agenda**
   a. Financial Report
   b. Enrollment Report
   c. Food Service Report
   d. Human Resources Report
5. **Approval of Minutes**
   a. October 19, 2021 Regular Meeting
   b. November 8, 2021 Organizational/Special Meeting
   c. November 8, 2021 Special Meeting (7:00 PM)
6. **Student Representative Report**
7. **Board of Education**
   a. President's Report
   b. Discussion on Universal Pre-K and State of Elementary School Buildings
8. **Superintendent's Report**
   a. WHS Program of Studies 2022-2023, 2nd Reading
   b. Budget Assumptions, 1st Reading
9. **Committee Reports**
10. **Other Matters/Announcements/Regular BOE Meetings**
    a. Next BOE Regular Meeting is Tuesday, December 21, 2021, 7:00 PM, Town Hall, Council Chambers
11. **Audience to Visitors**
12. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 16, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Terrell Hill/L. Jorgensen/B. Parker

Attachments: None

Subject: CAPSS Student Leadership Awards

BACKGROUND:

The Connecticut Association of Public School Superintendents' Student Leadership Award is given to three students at both Sage Park Middle School and Windsor High School who show leadership to the school, academic prowess relative to ability, and service to others in the community. The goal of the award is to focus on students whose accomplishments and activities go beyond academic success and include service and leadership, making them role models for other students.

STATUS:

N/A

RECOMMENDATION:

For information only:

This year's recipients chosen from Sage Park Middle School are:

Samuel Ndungu – Academic Excellence
Isabella Jubrey – Community Service
Michelle Huff – Leadership

This year's recipients chosen from Windsor High School are:

Araya Miller – Academic Excellence
Samuel Thiel – Community Service
Jonathan Lattimer – Leadership

Ms. Jorgensen, SPMS Principal, will read a short bio on each of the SPMS recipients.
Mr. Breon Parker, WHS Interim Principal, will read a short bio on each of the WHS recipients.

Recommended by the Superintendent: TH/SB

Agenda Item # 2.a.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 16, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: October 31, 2021 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of October 2021

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for October 31, 2021	$ 5,347,075
Expenditures through October 31, 2021	$21,737,306

Reviewed by: JB **Recommended by the Superintendent:** TH/sb

Agenda Item # 4.a.

Windsor Public Schools
Financial Report
October 31, 2021

	2021-2022 Budget	Expenditures YTD 10/31/2021	Encumbrance	Balance 6/30/2022	% Balance
Instructional Services					
Clover Street School	63,170	9,952	5,747	47,471	**75%**
John F. Kennedy School	84,950	14,258	1,489	69,203	**81%**
Oliver Ellsworth School	86,730	37,479	12,151	37,100	**43%**
Poquonock School	69,300	20,011	5,862	43,427	**63%**
Sage Park Middle School	210,935	67,439	12,038	131,458	**62%**
Windsor High School	398,069	85,062	26,610	286,397	**72%**
Windsor High School Interscholastic Sports	207,000	77,668	60,356	68,976	**33%**
Athletic Coaches	275,000	4,160	0	270,840	**98%**
WHS Career & Technical Education	59,745	1,180	2,815	55,750	**93%**
Continuing Education	70,400	9,312	5,520	55,568	**79%**
Instructional Mgt. & Curriculum Development	293,252	96,406	22,183	174,663	**60%**
Magnet School Tuition	1,460,600	0	0	1,460,600	**100%**
Technology	1,140,452	1,009,075	412	130,965	**11%**
Total Instructional Services	**4,419,603**	**1,432,002**	**155,183**	**2,832,418**	**64%**
Education Support Services					
Pupil Personnel Services	454,950	52,061	20,040	382,849	**84%**
Special Education	100,950	22,802	1,814	76,334	**76%**
Special Education Tuition	5,318,947	1,118,949	54,002	4,145,996	**78%**
Policy & Planning	142,350	45,271	6,950	90,129	**63%**
Employee Personnel Services	129,000	59,714	333	68,953	**53%**
Financial Management	268,340	72,304	103,999	92,037	**34%**
Financial Services	38,500	6,013	6,341	26,146	**68%**
Pupil Transportation & Safety	3,536,804	24,462	284,222	3,228,120	**91%**
Special Education Transportation	2,231,659	304,859	112,613	1,814,187	**81%**
*Physical Plant Services	1,968,850	753,620	1,202,696	12,534	**1%**
Major Maintenance	486,000	101,783	29,881	354,336	**73%**
L.P. Wilson Center	254,800	83,296	161,946	9,558	**4%**
Benefits	11,025,498	2,495,669	240,401	8,289,428	**75%**
Certified Salaries	32,748,861	9,294,046	0	23,454,815	**72%**
Non-Certified Salaries	10,068,586	3,210,951	0	6,857,635	**68%**
Regular Ed Tutor Salaries	336,700	43,896	0	292,804	**87%**
Special Ed Tutor Salaries	284,000	88,087	0	195,913	**69%**
Substitute Salaries	551,987	147,100	0	404,887	**73%**
Total Education Support Services	**69,946,782**	**17,924,883**	**2,225,238**	**49,796,661**	**71%**
Total All Sites	**$74,366,385**	**$19,356,885**	**$2,380,421**	**$52,629,079**	**71%**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 16, 2021

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of November 1, 2021

BACKGROUND:

Attached are the enrollment figures as of November 1, 2021. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NOB **Recommended by the Superintendent:** TH/sb

Agenda Item # 4.b.

Windsor Public Schools
Student Enrollment Report
November 1, 2021

Enrollment in Windsor Public Schools

Grades PreK - 5	1,407
Grades 6-8	729
Grades 9-12	1,123
Total District Enrollment	**3,259**

Windsor Students not in District Schools

Out of District Placements (SPED)	54
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	33
CREC Montessori Hartford	5
CREC Metropolitan Learning Center (MLC)	55
CREC Miscellaneous Magnet Schools	219
Hartford Host Magnet Schools	202
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	22
A.I. Prince Technical High School	26
Howard Cheney Technical High School	15
	631
Total Students	**3,890**

Windsor Public Schools
Student Enrollment Report
November 1, 2021

GRADE	Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK	54		59		113
K	97		120		217
1	81		136		217
2	95		127		222
3		104		120	224
4		89		118	207
5		77		130	207
Subtotal K-5					1,294
Total	327	270	442	368	1,407

GRADE	Sage Park Middle School
6	221
7	253
8	255
Total	729

GRADE	Windsor High School
9	295
10	296
11	284
12	248
Total	1,123

District Wide Enrollment	3,259

ENROLLMENT REPORT 2021-2022
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
23	Friedman			17	17	16							
2	Brown			16	16	16							
24	Eskenazi			16	16	16							
22	Roche			17	16	16							
3	Scott			16	16	16							
26	Scerra			16	17	17							
		Total	**85**	**98**	**98**	**97**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
1	Kowalski			14	13	13							
12	Holke			13	13	14							
15	McCann			14	13	13							
17	Stoll			12	13	14							
16	Harrison			14	14	13							
18	Velez			14	14	14							
		Total	**81**	**81**	**80**	**81**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
14	Temple			15	15	16							
11	Delskey			15	14	15							
13	Oeksiak			16	15	15							
8	Mercier			15	15	16							
18	Neals			16	16	17							
9	Parker			16	16	16							
		Total	**90**	**93**	**91**	**95**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	PK Smart Start			32	32	32							
	Sped & Peer			22	21	22							
		Total	**67**	**54**	**53**	**54**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Poqunonock	**Totals**	**323**	**326**	**322**	**327**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
	19 Marcella			15	15	14							
	20 Butterick			15	15	15							
	21 Moreno			15	15	15							
	22 Bishop			15	15	15							
	23 Power			15	15	14							
	24 Bartholomew			15	16	16							
	25 Chapple			15	15	15							
	26 Majors			16	16	16							
		Total	**125**	**121**	**122**	**120**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
	10 Strickland			19	19	19							
	11 Capizzi			20	19	19							
	12 D'Errico			19	19	19							
	13 Fleury			20	20	20							
	15 Adamski			20	20	19							
	16 Miller			20	20	20							
	17 Cook			20	20	20							
		Total	**129**	**138**	**137**	**136**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
	1 Mayo			21	21	21							
	2 Coffey			21	21	21							
	3 McDonald			22	22	21							
	6 Heilman			21	21	22							
	7 Gonzalez			20	20	21							
	8 Goicochea			21	21	21							
		Total	**133**	**126**	**126**	**127**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	PK Smart Start			30	30	30							
	Sped & Peers			26	24	29							
		Total	**77**	**56**	**54**	**59**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Oliver Ellsworth		**Totals**	**464**	**441**	**439**	**442**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
	1 Stevens			20	20	20							
	2 Richards			20	20	20							
	3 Lamoureux			21	21	20							
	4 Filomeno			21	21	21							
	6 Schultz			21	20	20							
	8 Estelle			20	20	19							
		Total	**123**	**123**	**122**	**120**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
	5 Nyuyen			20	20	19							
	7 Brown			20	19	19							
	9 Jones			20	20	19							
	10 Silliman			19	19	20							
	12 Kasavage			20	20	20							
	18 Atkins			21	20	21							
		Total	**120**	**120**	**118**	**118**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
	16 DaCosta			19	19	19							
	19 Bowman			19	19	19							
	20 Paley			19	18	19							
	24 Freitas			18	18	19							
	25 Elnemr			21	20	20							
	27 Tateishi			19	19	18							
	28 Revenaugh			18	17	16							
		Total	**137**	**133**	**130**	**130**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
John F. Kennedy		**Totals**	**380**	**376**	**370**	**368**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
25	Darrell			19	19	19							
8	Dugalic			17	17	16							
26	Rivers			18	18	18							
10	Murray			18	17	17							
11	Sanchez			17	16	16							
8	Driscoll			18	18	18							
		Total	**114**	**107**	**105**	**104**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
24	Comer			17	17	16							
14	Michalic			19	19	19							
26	Williams			20	18	19							
18	Keach-Longo			18	18	17							
12	Burnham			17	17	18							
		Total	**92**	**91**	**89**	**89**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
12	Junious			20	19	18							
13	Grimes			19	18	19							
15	e			21	21	20							
16	Nowsch			20	20	20							
		Total	**75**	**80**	**78**	**77**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Clover	**Totals**	**281**	**278**	**272**	**270**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
House 1			122	116	116							
House 2			111	105	105							
	Total	**230**	**233**	**221**	**221**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Grade 7												
House 3			118	118	120							
House 4			134	132	133							
	Total	**257**	**252**	**250**	**253**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Grade 8												
House 5			132	130	129							
House 6			126	124	126							
	Total	**255**	**258**	**254**	**255**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Sage Park	**Totals**	**742**	**743**	**725**	**729**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**305**	295	286	295							
Grade 10	**299**	303	297	296							
Grade 11	**279**	289	283	284							
Grade 12	**255**	257	253	248							
Windsor High Total	**1,138**	**1,144**	**1,119**	**1,123**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, November 16, 2021

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – October 2021

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities Saint Gabriel's and CREC's Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and CREC AAE. We operated our Summer Food Service Program of lunch and breakfast at the following locations; Windsor High School, Oliver Ellsworth School, Clover Street School and Wilson Library during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for October, 2021

Recommendation: Informational Only

Reviewed by: NOB **Recommended by the Superintendent:** TH/sb

Agenda Item # 4.c.

Windsor School Food Service
Financial Report
October 2021

REVENUE	October-20	7/1/20- YTD	October 2021	7/1/21-YTD
SALES	$3,138.05	$9,774.29	$12,949.89	$52,526.90
REIMBURSEMENTS - STATE	0.00		6,072.05	87,635.02
ACCOUNTS RECEIVEABLE FED	93,240.76	221,077.43	304,644.50	745,607.46
CLOC	53,411.00	104,700.00	-	52,350.00
MISC. (Rebates)	130.00	150.00	-	
7 Cents Certification	0.00		-	
REVENUE TOTALS	**$149,919.81**	**$335,701.72**	**$323,666.44**	**$938,119.38**
EXPENSES				
WAGES	$60,110.07	$137,751.54	$77,014.12	$178,116.15
PAYROLL TAXES	4,598.42	10,537.99	5,891.58	13,625.88
EMPLOYEE BENEFITS	11,634.59	42,821.08	12,471.83	49,887.32
FOOD/MILK/ICE CREAM	34,669.41	99,428.03	122,195.62	339,685.59
PAPER	2,241.51	8,169.82	12,402.69	29,600.57
TRUCK/GAS/Mileage	97.15	591.54	66.57	576.66
SUPPLIES	8.51	595.16	0.00	503.54
EQUIPMENT	27.40	910.22	1,639.10	12,382.65
SERVICES	20.00	20.00	438.60	547.60
EXPENSE TOTALS	**$113,407.06**	**$300,825.38**	**$232,120.11**	**$624,925.96**
NET INCOME	**$36,512.75**	**$34,876.34**	**$91,546.33**	**$313,193.42**
INVENTORY	**$9,167.35**			**$18,726.39**
OPENING BALANCE 7/1		**$454,758.15**		**$209,503.15**
COMPUTED OPERATING POSITION		**$489,634.49**		**$541,422.96**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 16, 2021

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: None

SUBJECT: Human Resources Report for October 1, 2021 – October 31, 2021

New Hires/Reappointments

First Name	Last Name	Position	Location
Katherine	Dallaire	SPED Paraeducator	OE
Tracy	James	Adult Education/Program Assistant	LPW
Leslie	Mahler	EL Tutor (FT/2 YR. ESSER GRANT)	Clover
Shamari	Young-Smith	SPED Paraeducator	OE
Laureen	Bohadik	PT Tutor	WHS
Shelbie	Carr	FT Math Tutor/2 YR. ESSER Grant	JFK
Serriyah	Seaton	SPED Tutor	OE
Barbara	Girouard	SPED Tutor	OE
Albert	Scott	SPED Paraeducator	Sage
Maura	Klesczewski	Math Tutor/2 YR. ESSER Grant	POQ
Charmaine	Martin Hardy	Building Substitute	POQ
Christina	Rios-Gomez	SPED Paraeducator	OE
Leticia	Caratini	Food Service/General Worker	WHS
Catherine	Sasportas	Math Tutor (2YR. ESSER GRANT)	OE
Kristen	Pietraroia	SPED Tutor (Homebound)	District-wide
Marlayna	Fontanez Alvira	Spanish Teacher (2 Yr. ESSER GRANT)	WHS
Daniel	Marinez	Lunch Monitor	JFK
Kerrie	Niemann	LTS Kindergarten Teacher	OE
Kimberly	Holman	Treehouse Group Leader	POQ
Tanya	Heacock	Kindergarten Teacher	OE
Jen	McGoldrick	Building Substitute	OE
Michael	Brehon	Safety Assistant	LPW/SPARK
Stephen	Fowler	SPED Tutor	Sage/SPARK
Barbara	Doyle	SPED Tutor	Sage

Resignations/Separations

First Name	Last Name	Position	Location
Linda	Alexander	SPED Tutor	WHS
Cheryl	Brown-Powder	SPED Teacher	JFK
Tinesha	Hall	SPED Tutor	WHS
Lauren	Grottole	SPED Teacher	JFK
Teddie	Gray	Safety Assistant	Clover
Suann	Farquharson	SPED Paraeducator	POQ
Ileana	Garcia Pabon	SPED Paraeducator	Sage

REASSIGNMENT/TRANSFER

First Name	Last Name	Position	Location	Reason
Ann	Norman	SPED Paraeducator	Sage	Transfer from Food Service Position
Jayleen	Gonzalez	Treehouse Program Leader	JFK	Transfer from Building Sub
Angela	Spence	SPED Paraeducator	JFK	Transfer from Clover
Michael	Brown	Safety Assistant	WHS	Transfer from LPW/SPARK

Reviewed by: NOB **Recommended by the Superintendent:** TH/SB

Agenda Item # 4.d.

Windsor Board of Education
Regular Meeting - Hybrid via Zoom and In-person at Town Hall
Unapproved Minutes

Tuesday, October 19, 2021 7:00 PM
Town Hall, Council Chambers
275 Broad Street
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, October 19, 2021 Regular Meeting - Hybrid via Zoom and In-person at Town Hall. Any additions or corrections will be made at a future meeting.

Mr. Brian Bosch:	Present
Mr. Ronald Eleveld:	Present
Mr. David Furie:	Present
Ms. Maryam Khan:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Charlotte Ricketts:	Present
Mr. James Ristas:	Present
Ms. Ayana Taylor:	Present

All board members were present in the council chamber.

1. Call to Order, Pledge to the Flag, Moment of Silence

   The meeting was called to order by Mr. Lockhart at 7:00 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Director of Instructional Services Dr. Santosha Oliver, Director of Pupil and Social Education Services Kristina Wieckowski, and Student Representative Taylor Falotico.

2. Recognitions/Acknowledgements

   None

3. Audience to Visitors

   Adam Gutcheon, 19 Mechanic Street - suggested, citing Robert's Rules, that the board president enforce the use of time more constructively when there are long discussions of items that are not up for debate.

   Becky Jacobsen, 50 Lighthouse Hill Road - time could better be used and it is a misuse of the board and the community's time. She requested to understand what, at the prior regular meeting, Mr. Ristas meant by his concern about teaching social justice but not teaching the opposite of it.

   Will Pelkey, 133 Portman Street - thanked the board for the time they have served and wished them well. Advocated for non-collegiate track education such as trade school.

   Sally Grossman, 106 Niles Road - she referred to the moment at the last meeting where Mr. Ristas used the term colored for black students and he told Ms. Taylor to "get over it" as she found it unacceptable and that he owed an apology to the board, administrators, teachers and community.

   Leighann Tyson, 141 Giddings Avenue - dismayed that, at the September 21, 2021 meeting there was another "diatribe" on "what is equity and why do we need it?" She spoke regarding Mr. Ristas' comments "colored" and "get over it" and suggested that both Mr. Ristas and Mr. Panos are unfit to serve the community and she suggested that both be disallowed by the Town of Windsor, to serve in any capacity where decisions need to be made for the safety, security and well-being of the community.

   Mr. Lockhart allowed Mr. Ristas to respond to the comments made towards him.

Mr. Ristas said that he corrected himself immediately, stated later that it was a mistake and that it was contrite.

4. Consent Agenda

Move the Board of Education approve consent agenda items 4b. Enrollment Report, 4c. Food Service Report and 4d. Human Resources Report. This motion, made by Mr. David Furie and seconded by Mr. Paul Panos,
Passed.
Mr. Brian Bosch: Yes, Mr. Ronald Eleveld: Yes, Mr. David Furie: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Charlotte Ricketts: Yes, Mr. James Ristas: Yes, Ms. Ayana Taylor: Yes

Yes: 9, No: 0

a. Financial Report

Expenditures through September 30, 2021 $16,390,231

Mr. Eleveld asked questions related to the bus expenses.

Mr. Ristas asked if First Student busses serve Windsor Public Schools.

Ms. Batchelder responded that First Student contracts for magnet school student transportation.

Move the Board of Education approve consent agenda item 4a. Financial Report. This motion, made by Mr. David Furie and seconded by Mr. Paul Panos,
Passed.
Mr. Brian Bosch: Yes, Mr. Ronald Eleveld: Yes, Mr. David Furie: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Charlotte Ricketts: Yes, Mr. James Ristas: Yes, Ms. Ayana Taylor: Yes

Yes: 9, No: 0

b. Enrollment Report

c. Food Service Report

d. Human Resources Report

5. Approval of Minutes

a. September 14, 2021 Policy Committee

Move the Board of Education approve the minutes of the September 14, 2021 Policy Committee Meeting. This motion, made by Ms. Ayana Taylor and seconded by Ms. Charlotte Ricketts,
Passed.
Mr. Brian Bosch: Yes, Mr. Ronald Eleveld: Yes, Mr. David Furie: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Charlotte Ricketts: Yes, Mr. James Ristas: Yes, Ms. Ayana Taylor: Yes

Yes: 9, No: 0

b. September 21, 2021 Regular Meeting

Mr. Panos and Mr. Ristas made requests to alter the minutes to more clearly reflect what they said during agenda item 7, President's Report. After review of the video from the September 21, 2021 Regular Meeting, amendments have been made.

Move the Board of Education approve the minutes of the September 21, 2021 Regular Meeting, with amendments, after the review of the video footage. This motion, made by Ms. Ayana Taylor and seconded by Mr. David Furie, Passed.
Mr. Brian Bosch: Yes, Mr. Ronald Eleveld: Yes, Mr. David Furie: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Charlotte Ricketts: Yes, Mr. James Ristas: Yes, Ms. Ayana Taylor: Yes

Yes: 9, No: 0

6. Student Representative Report

Ms. Falotico spoke about a topic that has recently affected the student body of Windsor Public Schools. Recently there were two high school student deaths. Dylan Overbey, a former student, and Faheem Robinson recently passed away and she spoke of the lack of communication by staff and administration to both disseminate the information and to help students with their grief. She spoke critically of the way students found out about the deaths as well as not feeling there was adequate support in place for both staff and students. She read statements that she collected from multiple students that reflected the positive impact that both of these young men had on them.

Mr. Lockhart initiated a moment of silence in honor of Faheem and Dylan.

Dr. Hill offered condolences to the students and families and acknowledged that more should have been done. He apologized to the students of Windsor.

Windsor High School Interim Principal Breon Parker spoke about a memorial being planned in conjunction with the Student Governance Council to recognize these students and to support the students and staff.

Mr. Lockhart offered condolences to the families of these students. He thanked Ms. Falotico for her report.

Ms. Falotico closed by saying that grief is not limited by school and all schools were affected.

7. Board of Education

a. President's Report

b. Mr. Lockhart thanked all of the board members for their service. He announced that all of the incoming board would be registered for the CABE conference in November. He recommended that all seasoned and new board members attend the December CABE meeting as well. He thanked Sally Brown, who he said was a huge help to the board. He also thanked Dr. Hill and all of his staff.

Mr. Lockhart also said that teacher negotiations were held on Monday, October 18, and although no announcements could be made they were constructive.

8. Superintendent's Report

Dr. Hill thanked the board members for their service over the last two years with special recognition to Brian Bosch, Charlotte Ricketts and Jim Ristas, who are leaving the board, and Ronald Eleveld, who is moving on as a candidate for Town Council.

Dr. Hill announced the annual service awards for recognizing employees with ten years of experience and up, celebrating five year increments. This and last year have been combined as last year was canceled due to COVID-19.

Swearing in of new board members will take place on Monday, November 8 at 6:00 PM in Council Chambers. A group photo and organizational meeting will follow immediately afterwards. A Special Meeting for board orientation will be held with Attorney Tom Mooney.

Recently, the district website and app were relaunched. Detailed information can be found on each platform and their use is highly recommended.

Dr. Hill will be holding a second "Coffee Talk" on Thursday, October 21 at 10:00 AM at The Bean, which is located at 226 Broad Street. An evening event is being planned.

Election Day is Tuesday, November 2, which is a professional day for district staff. There is no school for students that day.

Dr. Hill introduced Dr. Michael Mallory, Social Emotional Learning Coordinator for the district.

Dr. Mallory spoke about his background in SEL and the program's impact on students and faculty.

There was discussion regarding the SEL program.

Dr. Hill recommended having a special meeting to address the topic of SEL in detail.

a. NAEYC Accreditation Update

Director of Instructional Services Dr. Santosha Oliver and Elementary Special Education Supervisor Aimee Boehm presented the process for accreditation by the National Association for the Education of Young Children (NAEYC) for the district.

Mr. Panos asked how the process and the requirements had changed.

Mr. Bosch appreciated the continued emphasis on play.

Ms. Khan thanked them for their work and is happy to support it.

b. WHS Program of Studies 2022-2023, 1st Reading

Dr. Oliver and Director of Counseling Dana Fudge reviewed the updates to the Windsor High School Program of Studies for the 2022-2023 school year. There were courses added, course descriptions updated, and prerequisites eliminated.

Mr. Panos questioned the wording of the newly added African-American/Black, Puerto Rican/Latino Studies course description as it states "strengthen their own identity development, and address bias in their communities." He asked if the class was created for only non-white students as the description seems to pertain to those communities the class is learning about.

Dr. Oliver reiterated that this elective class is open to all students regardless of their background.

Ms. Khan asked about the art classes which will no longer require the Art Foundations prerequisite.

Ms. Ricketts requested clarification of the acronym ATOD. (Alcohol, Tobacco, Other Drugs)

That the Board of Education approve the proposed changes to the WHS 2022-2023 Program of Studies for a 1st Reading. This motion, made by Mr. David Furie and seconded by Mr. Brian Bosch,
Passed.
Mr. Brian Bosch: Yes, Mr. Ronald Eleveld: Yes, Mr. David Furie: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Charlotte Ricketts: Yes, Mr. James Ristas: Yes, Ms. Ayana Taylor: Yes

Yes: 9, No: 0

9. Committee Reports

Policy Committee
None

10. Other Matters/Announcements/Regular BOE Meetings

Ms. Ricketts thanked the community for her opportunity to serve on the board. She then spoke positively about her experience of the last two years working with Dr. Hill and his cabinet and staff as well as the Board of Education members. She reminded the community to vote on November 2.

Mr. Eleveld stated that it had been a pleasure to serve with the board. He thanked his wife and daughter for their support and he also commented on his pleasure working with everyone.

Ms. Khan offered her condolences to the families of Faheem and Dylan. She appreciated the ownership of both Dr. Hill and Mr. Parker of the work that still needs to be done on the matter. She stated her appreciation for serving with the outgoing board members.

Mr. Ristas spoke about his time spent serving on the Town Council and the Board of Education and the devotion of his time to both. He stated his belief that all departing Board of Education members were committed to the students and that major differences were to be expected. His hope is that the new board will make fast progress. He thanked the community for the opportunity to serve.

Ms. Taylor thanked Ms. Falotico for her report and gave her thoughts to the families affected. She thanked the outgoing board members and said that it is selfless to be here. She reminded the public that it is their civic duty to vote.

Mr. Bosch reminded the community about the organization Mary's Place, which specializes in working with children and grief. He made comments to Ms. Ricketts and Mr. Ristas. He said that his hope and wish was that every student was involved in

something.

Mr. Furie said that he was looking to Dr. Hill and Mr. Parker for their plans for the memorial. He wished the best of luck to all outgoing members and emphasized coming together to do what's best.

Mr. Panos spoke positively of Ms. Ricketts service and is sorry to see her go.

Mr. Lockhart thanked the town for choosing the board. He said he would truly miss all who are leaving. He also thanked Dr. Hill and his staff. Of Ms. Falotico, he said she is very passionate and her report was heartbreaking.

a. BOE Organizational Meeting, Monday, November 8, 2021, 6:00 PM, Town Hall, Council Chambers

b. BOE Special Meeting (BOE Orientation), Monday, November 8, 2021, 6:30 PM, Town Hall, Ludlow Room

c. Next BOE Regular Meeting is Tuesday, November 16, 2021, 7:00 PM, Town Hall, Council Chambers

11. Audience to Visitors

None

12. Adjournment

Move to adjourn the meeting at 9:44 PM. This motion, made by Mr. Ronald Eleveld and seconded by Mr. Brian Bosch, Passed.
Mr. Brian Bosch: Yes, Mr. Ronald Eleveld: Yes, Mr. David Furie: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Charlotte Ricketts: Yes, Mr. James Ristas: Yes, Ms. Ayana Taylor: Yes

Yes: 9, No: 0

The meeting adjourned at 9:44 PM.

_____

Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Organizational/Special Meeting - Hybrid Meeting via Zoom and In-Person
Unapproved Minutes

Monday, November 8, 2021 6:15 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the Monday, November 8, 2021 Organizational/Special Meeting - Hybrid Meeting via Zoom and In-Person. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Present
Ms. Maryam Khan:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

All board members were present in the Council Chambers.

1. Call to Order, Pledge to the Flag, Moment of Silence

   Superintendent of Schools Dr. Terrell Hill called the meeting to order at 6:15pm.

2. Audience to Visitors

   Move the Board of Education suspend the rules to immediately move to items 3a, 3b, 3c and 3d then return to the special meeting agenda. This motion, made by Mr. Leonard Lockhart and seconded by Ms. Maryam Khan, Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 9, No: 0

   Upon returning to agenda item 2 Audience to Visitors, there was one speaker.

   Adam Gutcheon, 19 Mechanic Street - apologized for not being present, spoke highly of both Mr. Lockhart and Mr. Furie and hoped that the respect that Mr. Furie has shown is reciprocated.

3. Election of Officers

a. Action - Election of President

   Move the Board of Education accept nominations for the position of President. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 9, No: 0

   Ms. Khan nominated David Furie as President of the Windsor Board of Education with a second by Ms. Ayana Taylor.

   Mr. Halek nominated Leonard Lockhart as President of the Windsor Board of Education with a second by Ms. Jill Canter.

Dr. Hill opened the floor for discussion of the nominations for Board of Education President.

Mr. Panos and Ms. Khan each spoke highly of their nominees.

Mr. Furie and Mr. Lockhart each spoke regarding their history with the district and the board as well as their high regard for each other.

Move the nominations be closed. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

Roll Call:

Jill Canter - Leonard Lockhart

David Furie - David Furie

Juline Golinski - Leonard Lockhart

Jeremy Halek - Leonard Lockhart

Maryam Khan - David Furie

Leonard Lockhart - David Furie

Paul Panos - Leonard Lockhart

Ayana Taylor - David Furie

Nathan Wolliston - David Furie

For David Furie 5/4 (for Leonard Lockhart)/0

Dr. Hill stated, for the record, that David Furie had been appointed Board of Education President.

b. Action - Election of Vice President

Move the Board of Education accept nominations for the position of Vice-President. This motion, made by Ms. Ayana Taylor and seconded by Mr. Leonard Lockhart, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

Ms. Taylor nominated Maryam Khan as Vice President of the Windsor Board of Education with a second by Mr. Leonard Lockhart.

Move the nominations be closed. This motion, made by Mr. Leonard Lockhart and seconded by Ms. Ayana Taylor, Passed.
Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes
Yes: 9, No: 0

Roll Call:

Jill Canter - Maryam Khan

David Furie - Maryam Khan

Juline Golinski - Maryam Khan

Jeremy Halek - Maryam Khan

Maryam Khan - Maryam Khan

Leonard Lockhart - Maryam Khan

Paul Panos - Maryam Khan

Ayana Taylor - Maryam Khan

Nathan Wolliston - Maryam Khan

For Maryam Khan 9/0/0

Mr. Furie stated, for the record, that Maryam Khan had been appointed Board of Education Vice President.

c. Action - Election of Secretary

Move the Board of Education accept nominations for the position of Secretary. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes
Yes: 9, No: 0

Ms. Khan nominated Ayana Taylor as Secretary of the Windsor Board of Education with a second by Mr. Nathan Wolliston.

Move the nominations be closed. This motion, made by Mr. Leonard Lockhart and seconded by Ms. Maryam Khan, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

Roll Call:

Jill Canter - Ayana Taylor

David Furie - Ayana Taylor

Juline Golinski - Yes

Jeremy Halek - Abstain

Maryam Khan - Ayana Taylor

Leonard Lockhart - Ayana Taylor

Paul Panos - Ayana Taylor

Ayana Taylor - Yes

Nathan Wolliston - Ayana Taylor

For Ayana Taylor 8/0/1

Mr. Furie stated, for the record, that Ayana Taylor was appointed Board of Education Secretary.

d. Announcement of Minority Leader

Mr. Halek, on behalf of the Republican Party, announced Paul Panos as the Minority Leader.

4. Committee and Liaison Assignments

Motion that the Executive Committee, a committee of 3, continue its work. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

Motion that the Finance Committee, a committee of the whole, continue its work. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

Motion that the Policy Committee, a committee of 3, continue its work. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

Motion that the Curriculum Committee, a committee of 3, continue its work. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

Motion that the Joint BOE/Town Council Committee, a committee of 3, continue its work. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

Motion that the Long Range Planning Committee, a committee of 3, continue its work. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

Mr. Furie announced the members of the Executive Committee: David Furie, Maryam Khan, Paul Panos.

Mr. Furie appointed Leonard Lockhart as Chair of the Finance Committee; membership is comprised of the whole Board; Ex Officio: David Furie.

Mr. Furie appointed Maryam Khan as Chair of the Policy Committee; membership is Leonard Lockhart and Jill Canter; Ex Officio: David Furie.

Mr. Furie appointed Ayana Taylor as Chair of the Curriculum Committee; membership is Maryam Khan and Juline Golinski; Ex Officio: David Furie.

Mr. Furie appointed Nathan Wolliston as Chair of the Long Range Planning Committee; membership is Leonard Lockhart and Jeremy Halek; Ex Officio David Furie.

Mr. Furie appointed Ayana Taylor, Leonard Lockhart, and Paul Panos as Board of Education representatives to the Joint BOE/Town Council Committee.

Mr. Furie appointed the following School Liaisons:

Windsor High School - Ayana Taylor and Nathan Wollison
Sage Park Middle School - Maryam Khan and Jeremy Halek
Clover Street - Leonard Lockhart
John F. Kennedy - Jill Canter
Oliver Ellsworth - Juline Golinski
Poquonock - Paul Panos

Mr. Furie appointed the following liaisons:
Town Council - Ayana Taylor (David Furie as back-up)
Youth Commission - Nathan Wolliston
Capital Region Education Council (CREC) - Leonard Lockhart (David Furie as back-up)

Mr. Furie appointed Loenard Lockhart as Board of Education Parliamentarian.

5. Announcements
Mr. Furie announced the date and time of the next Regular Meeting of the Board of Education.

a. BOE Regular Meeting, Tuesday, November 16, 2021, 7:00 PM, Town Hall, Council Chambers

6. Adjournment

Move to adjourn at 6:58pm. This motion, made by Mr. Paul Panos and seconded by Ms. Maryam Khan, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

The meeting adjourned at 6:58pm.

Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting - In-Person
Unapproved Minutes

Monday, November 8, 2021 7:00 PM

Special Meeting, L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the Monday, November 8, 2021 Special Meeting - In-Person. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Present
Ms. Maryam Khan:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

All board members were present in the board room.

1. Call to Order, Pledge to the Flag, Moment of Silence

   The meeting was called to order by Mr. Furie at 7:35 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Assistant Superintendent of Instructional Services Dr. Santosha Oliver, Director of Pupil and Special Education Services Kristina Wieckowski.

   Also in attendance was Attorney Thomas Mooney of Shipman & Goodwin.

2. Audience to Visitors

3. Board Orientation with Attorney Thomas Mooney, Shipman and Goodwin

   Attorney Thomas Mooney facilitated a discussion with the Board members and reviewed the role of a Board of Education in the State of Connecticut, and the legal rights and responsibilities of Board members. He reviewed different scenarios that Board members may experience. He answered questions from members of the Board.

   Mr. Wolliston left the meeting from 8:11 to 8:13 PM.

4. Announcement

Mr. Lockhart announced the CABE Convention scheduled for Friday, November 12. There will be board recognitions for Level I and Level II distinction. He hopes the board will be recognized, for the first time, for Level II distinction. He congratulated everyone on their election and he is looking forward to a productive two years. He said he is there to support the president and the whole board.

Mr. Halek had no comments.

Mr. Wolliston had no comments.

Ms. Golinski congratulated the board.

Ms. Taylor offered her congratulations to the board.

Ms. Canter congratulated the board and said she looks forward to working with Dr. Hill.

Ms. Khan congratulated the board.

Mr. Panos congratulated the board.

Mr. Furie reminded the board of the December 8 CABE New Board Member/Leadership Workshop.

5. Adjournment

Move to adjourn at 8:58 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Maryam Khan: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

The meeting adjourned at 8:58 PM.

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Ayana K. Taylor, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 16, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Leonard Lockhart

Attachments:

Subject: Discussion on Universal Pre-K and State of Elementary School Buildings.

BACKGROUND:

This item was placed on the agenda at the request of Mr. Leonard Lockhart with the support of President David Furie and Secretary Ayana Taylor.

Mr. Lockhart wishes to discuss the current state, within the district, of the Pre-K offering and exploring offering Universal Pre-K.

In addition, to hold a discussion on the current state of the district's elementary school buildings in order to support expansion/modernization based on additional citizens moving into town and possible Universal Pre-K.

STATUS: N/A

RECOMMENDATION:

For discussion only.

Recommended by the Superintendent: TH/sb

Agenda Item # 7.b.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 16, 2021

Prepared By: Dana Fudge

Presented By: Dana Fudge
Dr. Santosha Oliver

Attachments: Program of Studies Changes 2022-2023

Subject: 2022-2023 Program of Studies

Background:

The updates to the Windsor High School Program of Studies were presented at the BOE meeting on October 19, 2021 for a 1st reading. The updated changes are attached.

Recommendation:

Move the Board of Education approve the proposed changes to the WHS 2022-2023 Program of Studies as a 2nd reading.

Reviewed by: S. Oliver **Recommended by the Superintendent:** TH/SB

Agenda Item # 8a

Windsor High School
Program of Studies Changes
2022-2023

(2nd READ)

Green	**Additions**
Yellow	**Update**
~~**Red Strikethrough**~~	**Remove**

Updated 10/26/21

➤SOCIAL STUDIES AND HISTORY

Contemporary Issues in Sports
1182 High Honors .5 credit. Grades 11-12. This ECE elective, with a possible 3 credits from joken UCONN, will examine socio-cultural, economic, political, and other related issues in sport. We will look at sport as a social institution, the impact of sport in American culture, and the impact of American culture on sport, as well as sport at the youth, intercollegiate, professional, and international levels, and how sport at these levels is experienced differently by individuals, communities, organizations, and society. We will cover Issues in sport relative to gender, race (ethnicity), differing physical and intellectual ability, sexual identity, and gender identity. As a course with college credit available, there will be substantive writing and discussion requirements. **This course qualifies for University of Connecticut Early College Experience credit.**

➤ENGLISH

If You Love It, Teach It
High Honors .5 credit. Grades 11-12. This is a course for those who are interested in learning more about the landscape of K-12 education and how to connect their passions to it. If You Love it, Teach It engages students interested in working in K-12 settings in studies about teaching, learning, and schooling in the United States. It explores teaching and learning as processes that can relate to personal passions as well as how those passions are shaped, cultivated, or denied in different educational contexts. Course topics will include introductions to historical, philosophical, and social foundations of education, as well as how those foundations and personal passions relate to teaching as a profession, school organization, educational reform,

and the reimagining of educational futures. **This course qualifies for University of Connecticut Early College Experience credit.**

Prior Graduation Requirements: (We have some students who are still following the old requirements)

Course Requirements	Credits
English	4
Mathematics	3
Science	1 Biology 1 Physical Science 1 Elective Science
Social Studies	1 Early Global Studies 1 Modern Global Studies 1 U.S. History .5 Civics
Fine Arts	.5 Art or Music
Applied Education	.5 Business or Family & Consumer Science or Technology Education
Physical Education & Personal Development	1.5
Electives	7

A Message From the Principal

Dear Student,

The purpose of the *Program of Studies* is to introduce you to information, concepts and sequences to the multiple courses we offer within our academic departments at *Windsor High School*. Your understanding of the program of studies and your eventual enrollment in certain courses will have strong implications on what you choose to study beyond *Windsor High School* or the field of work you choose to passionately pursue.

At *Windsor High School*, you will find we offer a robust assortment of courses and opportunities for active and involved learning. These offerings will range from graduation mandated courses in the areas of English, Mathematics, Science and Social Studies to clubs and activities that may foster your curiosity and creativity. We encourage you to take rigorous/challenging courses, which you must scaffold with a sound academic work ethic and effective time management. Additionally, in the program of studies, information on prerequisites and sequence will be highlighted which will inform you of key courses you should be taking at varying points of your high school career.

Advanced details specific to courses and learning opportunities can be answered by your Teachers, Department Chairs and of course, your assigned School Counselor. We are excited and are looking forward to nurturing and supporting your growth as a *Windsor High School* student.

We wish you nothing but success in being the best student you can be and gaining the best educational experience *Windsor High School* has to offer.

Sincerely,

Breon Parker
Principal, Windsor High School

(UPDATED LIST)

SUPERINTENDENT OF SCHOOLS
Terrell M. Hill, PhD

DISTRICT ADMINISTRATION
Danielle Batchelder, Director of Business Services and Human Resources
Santosha Oliver, Ph.D., Assistant Superintendent for Instructional Services
Kristina Wieckowski, Director of Pupil and Special Education Services

WINDSOR BOARD OF EDUCATION
David J. Furie, President
Maryam F. Khan, Vice President

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Jeremy C. Halek, Member
Leonard O. Lockhart, Member
Nathan G. Wolliston, Member

School Counseling Department (UPDATED LIST)

(860-687-2020, ext. 2370)

Dana Fudge, Director of School Counseling, Grades 6-12

Roxanne Atterbury-Whyne, School Counselor

Tess Boyles, School Counselor

Michael Broxterman, School Counselor

Ross Burba, School Counselor

Jessica Fort, School Counselor

Carol Normoyle , School Counselor

Ann Wallace, Administrative Assistant

Naisha Bennett, Administrative Assistant

Counselor Caseload for Classes 2023-2026 (UPDATED)

Grade 9 (2026)	**Grade 10 (2025)**
A-C Tess Albert (Boyles)	A-C Tess Albert (Boyles)
D-H Michael Broxterman	D-G Michael Broxterman
I-M Jessica Fort	H-M Jessica Fort
N-T Roxanne Atterbury-Whyne	N-R Roxanne Atterbury-Whyne
U-Z Carol Normoyle	S-Z Carol Normoyle

Grade 11 (2024)	**Grade 12 (2023)**
A-C Tess Albert (Boyles)	A-C Tess Albert (Boyles)
D-G Michael Broxterman	D-K Michael Broxterman
H-K Jessica Fort	L-Q Jessica Fort
L-Q Roxanne Atterbury-whyne	R-S Roxanne Atterbury-Whyne
R-Z Carol Normoyle	T-Z Carol Normoyle

Life Skills	L.P. Wilson
A-Z (All Grades) Tess Albert (Boyles)	A-Z (All Grades) Ross Burba

AIR FORCE JUNIOR RESERVE OFFICER TRAINING CORPS (AFJROTC) (Program Description):

Rewrite paragraph 1-2: Air Force Junior ROTC is a 1-4 year program for Windsor High School students. It provides a two-tiered academic focus: Aerospace Science is one piece and Leadership/Citizenship Skills is the remaining point of focus. We use tried and true military training methods to develop teamwork and communication skills in an environment where it's OK to make mistakes. (We learn best from our mistakes.) Military skills include wear of the uniform [which is provided free of charge], drill and ceremonies, Color Guard activities, and other student-led activities.

Rewrite paragraph 6: For 2022-2023 two courses will be offered: Aero Science 2 and Aerospace Science 4. Aerospace Science 4 is open to 4th year cadets and other select seniors.

Physical Education and Health (Program Description):

~~**Remove sentence at the end of paragraph 2:** The personal development curriculum is delivered through the physical education classes.~~

Rewrite paragraph 4: add- All students are required to participate in and pass 1 credit of physical education and 1 credit of health. All 9th grade students are required to take PE/Wellness 0. All 10th grade students are required to take PE 10B, 10I, or 10R, and Health 10. PE 10I and PE 10B include a leveled instructional unit of swim and water safety. Grade 9 students will be tested and leveled appropriately for their grade 10 year. Students who are able to demonstrate swimming proficiency according to American Red Cross Level V (either by swim test or certification card) will be eligible to take 10R (no swim unit).

Rewrite paragraph 5: add- Students may only take one PE course each year in grades 9 and 10. Students may choose to take PE electives once they have met the PE graduation requirements.

Update Course Offerings for Physical Education and Health Course List Chart:

Grade Nine **Required:** PE/Wellness 9
Grade Ten **Required**: PE 10 Beginners, 10 Intermediate or 10 Regular, Health 10
Grade Eleven-Twelve **Required:** Health 11/12 **Electives**: Water Sports, Weight Training 1, Weight Training 2, American Red Cross Lifeguard Training, Yoga & Stress Management, Creative Movement, Physical Education Student Leadership

Update Course Offerings for Art Course List Chart:

Fine Arts Course Art Foundations
STEM Arts Art: Ceramics 1, Art: Drawing 1, Art: Jewelry Design 1, Art: Sculpture 1
Mastery Based Assessment (MBA Courses) Drawing 3, AP Art, Painting 2
Advanced Courses Pre-AP Art, AP Art *, Art: Drawing 3* *Successful completion of these courses have the potential to earn students college credit through AP or UCONN*

Update Course Offerings for Social Studies Course List Chart:

Grade Nine **Required:** Early Global Studies **Elective:** African-American/Black and Latino/Puerto Rican Studies
Grade Ten **Required:** Modern Global Studies or AP World History-Modern **Elective:** African-American/Black and Latino/Puerto Rican Studies
Grade Eleven **Required:** United States History or AP United States History **Electives:** African-American History and Culture, African-American/Black and Latino/Puerto Rican Studies, Sociology, Human Rights Studies, AP Psychology, Psychology, AP Economics, Economics, Russian Studies, AP World History-Modern, U.S. Military History and History and Hollywood
Grade Twelve **Required:** Civics or AP United States Government and Politics **Electives:** Any of the electives listed under Grade Eleven

Special Programs at Windsor High School (Program Description):

Programs for Accelerated Students

University of Connecticut Early College Experience Program

~~**Remove paragraph:** It is important to note that not all students enrolled in UCONN classes at Windsor High School will be accepted in the Early College Experience Program and be eligible to earn college credit. Eligibility for ECE requires:~~

1. ~~PSAT/SAT scores of 100 or higher (should be taken in spring of junior year)~~
2. ~~Top 15 percent of class~~
3. ~~A-B grades in competitive courses~~
4. ~~Recommendation of teachers~~
5. ~~Any grade of D or F will generally disqualify a student~~

Add in the list of ECE classes: Contemporary Issues In Sports and If You Love It, Teach It (TWO NEW ECE Courses 2022-2023)
Rewrite in the list of ECE classes: Individual Development & Family Studies (Add to the end of the ECE course name NOT OFFERED 2022-2023)

ADDITIONS (1st READ)

➤ART
None

➤MUSIC
None

➤SOCIAL STUDIES AND HISTORY

African-American/Black, Puerto Rican/Latino Studies
1144 Honors 1.0 credit. Grades 9-12. This is a one credit, year-long elective in which students will consider the scope of African American/Black and Puerto Rican/Latino contributions to U.S. history, society, economy, and culture. It is an opportunity for students to explore accomplishments, struggles, intersections, perspectives, and collaborations of African American/Black and Puerto Rican/Latino people in the U.S. Students will examine how historical movements, legislation, and wars affected the citizenship rights of these groups and how they, both separately and together, worked to build U.S. cultural and economic wealth and create more just societies in local, national, and international contexts. Coursework will provide

students with tools to identify historic and contemporary tensions around race and difference; map economic and racial disparities over time; strengthen their own identity development, and address bias in their communities.

➤SPECIAL EDUCATION

Add to Special Education Section of POS

Social Studies Foundations 1760 Basic 1.0 credit. Prerequisite: Recommendation of PPT. This course is designed for students in ninth, tenth, eleventh and twelfth grades who require intensive instruction in basic social studies concepts. Topics include: geography, history, government, and civics and community life. Individual and small group instruction is provided. This course may be repeated for credit.

➤CAREER & TECH ED

None

➤PHYSICAL EDUCATION/HEALTH

Health 10

College .50 Health credit. This skills based course is designed based on the state of CT's Healthy and Balanced Living framework which combines aspects of all areas of health and wellness. The students will analyze the influences, access information, set goals, use self management and decision making strategies, and work on their interpersonal communication through a variety of health topics, including nutrition, basic first aid and safety, human sexuality, HIV/AIDS and other STDs.

Health 11/12

.50 Health credit. Must have taken and passed Health 10. This skills based course is designed based on the state of CT's Healthy and Balanced Living framework which combines aspects of all areas of health and wellness. The students will build upon their skills described in Health 10, along with learning how to advocate both for themselves and others. The skills will be practiced through topics that may include, human sexuality, Alcohol, Tobacco, & Drug Education (ATOD), healthy relationships, violence prevention, sexual, mental, and emotional health, and sexual assault and abuse prevention. Additional topics may be added based on the needs of the school.

➤SCIENCE

None

➤ENGLISH
None

➤MATH
None

➤AFJROTC
None

➤WORLD LANGUAGE
None

CHANGES (1st READ)

➤ART
Remove from course description:

Art Foundations
1709 College .50 credit. Statement: Formerly named 2D Foundations

Art: Ceramics 1
1734 College .50 credit. Prerequisite: Art Foundations to **NONE** and remove statement: This proficient level course picks up where Art Foundations leaves off.

Art: Drawing 1
1700 College .50 credit. Prerequisite: Art Foundations to **NONE**

Art: Jewelry Design 1
1705 College .50 credit. Prerequisite: Art Foundations to **NONE** and remove statement: This proficient level course picks up where Art Foundations leaves off.

Art: Sculpture 1

1712 College .50 credit. Prerequisite: Art Foundations to **NONE** and remove statement: This proficient level course picks up where Art Foundations leaves off.

➤MUSIC

Jazz Ensemble

1805 Honors 1.4 credits. Prerequisite: Audition or permission of the band director. This ensemble is designed for students interested in the study and performance of jazz music. Enrollment in this course is by audition only for instrumentalists based on seating availability. Ninth grade students may be admitted by permission of the band director. In addition to yearly concerts, students will also perform at daytime and overnight music festival trips, as well as regular local performances that consist of, but not limited to, parades and sporting events. Attendance at performances and rehearsals outside of regular school hours is mandatory in order to meet the 1.4 credit load.

Symphonic Band

1807 Honors 1.4 credits. Prerequisite: Instrumental experience or permission of the band director. This ensemble is for woodwind, brass, and percussion students interested in advanced study of instrumental techniques, music theory, and band literature. All percussionists regardless of grade will register for Symphonic Band for participation in Drumline. In addition to yearly concerts, all students will participate in community events, parades, and music festivals. All members will perform at all home football games. Members of the ensemble may be eligible to participate in an overnight festival trip. Attendance at performances and rehearsals outside of regular school hours is mandatory in order to meet the 1.4 credit load.

Recording Techniques 1

1846 Honors 1.0 credit. Prerequisite: Music Fundamentals 1 or approval of instructor needed. Open to grades 10-12. This course is recommended for students who want to create and produce their own music. Various techniques of recording music are explored, including MIDI sequencing, digital recording, sampling, mixing and effects processing, The course requires that students create their own original music projects while they learn the various techniques of modern recording.

Recording Techniques 2

1847 Honors 1.0 credit. Prerequisite: Recording Techniques 1. Open to grades 11-12. This course allows students who are familiar with the recording facilities available in the Music Lab to further pursue their songwriting and production skills. Students are required to take part in

designing their own projects, setting completion dates, and analyzing and assessing their growth throughout the year.

Music Fundamentals

1830 College 0.5 credit. Open to grades 9-12. Music Fundamentals is a survey-style music course that provides students with an introduction to various elements of music. Topics covered include music history (popular music from the 1950's to the present), music theory (rhythm, staff skills, note recognition and scales), careers in music, and hands on performance (drums, piano, guitar). Students research music artists by decade and create mini presentations that summarize their research. Students also acquire basic performance skills on the drums, piano and guitar, and may elect to perform singly or in a group as a final project. Music theory exercises are computer-based, and support student practice on each of the instruments covered in the course. All instruments are provided, although students are encouraged to use their own equipment if they prefer. No prior musical training is required, and the course may not be repeated for credit. Upperclassmen will be given priority in enrollment.

➤SOCIAL STUDIES AND HISTORY

Early Global Studies

1120 High Honors, 1121 Honors, 1122 College 1.0 credit. Grade 9 requirement. At end of paragraph, list Advanced Placement World History as **Advanced Placement World History-Modern** in the 10th grade

World History AP

1146 AP 1.0 credit. Grade 10-12. Change title to **World History-Modern, AP**

U.S. History AP

1133 AP 1.0 credit. Grade 11 or 12. At the end of paragraph, insert: **6 credits of** after qualifies for and at the end of that paragraph, the phrase " U.S. History course requirements unleveled." should read: ...**and satisfies U.S. History course requirement.**

U.S. Government and Politics AP

1163 AP 1.0 credit. Grade 12. Insert the phrase **3 credits of** after qualifies for the last phrase should read: **...and satisfies 12th grade civics course requirement.**

Economics AP

1161 AP 1.0 credit. Grade 11 or 12. Add the sentence: **This course qualifies for 6 credits of University of Connecticut Early College Experience credit.**

➤SPECIAL EDUCATION

None

➤CAREER & TECH ED

None

➤PHYSICAL EDUCATION/HEALTH

PE/Wellness 9

1908 College .50 PE credit. Add at the end of the paragraph " This course includes the Connecticut Physical Fitness Assessment and preparation to meeting those state standards in the fitness components"

PE 10-Beginners

1910 College .50 PE credit. First sentence should read, "Students will spend 1 quarter in beginning swimming and one quarter in Physical Education activities which build upon those offered in PE/Wellness 9.

PE 10-Intermediate

1911 College .50 PE credit. First sentence should read, "Students will spend 1 quarter in intermediate swimming and one quarter in Physical Education activities which build upon those offered in PE/Wellness 9.

PE 10-Regular

1913 College .50 PE credit

Weight Training 2

1920 Honors .50 credit. Add will be a contracted course in the title

Course description removal: Health and Fitness test descriptions from the **PE 10 write ups**.

Course description removal: remove PE 11/12. We are no longer offering this course. Electives are just electives now.

➤SCIENCE

Integrated Science

1313 College, 1314 Honors, 1316 High Honors 1.0 Credit. This course is an introductory course that combines Physics, Earth, and Space Sciences. Students will engage in activities designed to provide them with the knowledge and skills to evaluate information and make decisions in their

lives and communities. This course is fully aligned with the Next Generation Science Standards to provide students with an understanding of scientific inquiry, modeling, and data analysis.

Physics

1359 College 1.0 credit. Prerequisite: Algebra and Geometry. If you like math, solving puzzles, and looking for logical solutions, this is the course for you. It is an overview of the major topics in physics including Kinematics, Dynamics, Momentum, Energy, Circular Motion & Gravitation, Waves and Electricity. Laboratory experiences, projects and conceptual activities reinforce student learning and understanding. This is a valuable class to have on your high school transcript if you are interested in studying Medicine, Architecture, Philosophy, Chemistry, Biology, Physical Therapy, Sports Science.

Physics C: Mechanical, AP (AP Physics 1)

1363 AP 1.0 Credit. Open to grades 11 and 12. Prerequisite: Pre-Calculus recommended. (Qualifies for University of Connecticut Early College Experience.)

AP Physics 1 is a full year, algebra based, introductory college level physics course designed for students wishing to earn credit from the College Board for physics at participating colleges and universities. Mechanical AP Physics explores topics such as Newtonian mechanics (including rotational motion); work, energy, and power; and simple harmonic motion. Students are required to take the AP Exam in Physics at no cost. This is a valuable class to have on your high school transcript if you are interested in studying engineering.

Physics C: Electricity and Magnetism, AP (AP Physics 2)

1364 AP 1.0 Credit. Open to grades 11 and 12. Prerequisite: Pre-Calculus recommended. (Qualifies for University of Connecticut Early College Experience if both Mechanical AP Physics and Electricity and Magnetism AP Physics are taken in that order.)

AP Physics 2 is an algebra-based, introductory college-level physics course and is equivalent to a second-semester college course in algebra-based physics. The course covers fluid mechanics; thermodynamics; electricity and magnetism; and atomic and nuclear physics. It is a full year, algebra based, college level physics course designed for students wishing to earn credit from the College Board for physics at participating colleges and universities. Students are required to take the AP Exam in Physics at no cost.

Physics C, AP

1385 AP 1.0 credit. Add to the end of the course description NOT OFFERED 2022-2023

➤ENGLISH

English 9
1034 High Honors, 1011 Honors, 1031 College 1.0 credit. Remove the statement: "From Paint to Print, Windows to Within, Search for Utopia, Hero's Journey, From the Classic to the Contemporary" at the end of the description

English 10
1038 High Honors, 1017 Honors, 1035 College 1.0 credit. Remove the statement: "Many Stories/Many Vices, Clash of Cultures and Values, And Justice for All A Question of Truth, Crossing Borders" at the end of the description

➤MATH
None

➤AFJROTC

A Journey into Aviation History/Citizenship Character and Air Force Tradition
2401 College 1.0 credit. Open to Grades 9-12. Add to the end of the course description NOT OFFERED 2022-2023

The Science of Flight/Communication, Awareness and Leadership
2402 College 1.00 credit. Open to Grades 9-12. No prerequisite. Remove at the end of the course description NOT OFFERED 2021-2022

Exploring Space/Life Skills and Career Opportunities
2403 College 1.0 credit. Open to Grades 9-12. No prerequisite. Add to the end of the course description NOT OFFERED 2022-2023

➤WORLD LANGUAGE
None

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 16, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Budget Calendar & Budget Assumptions 2022 – 2023

SUBJECT: Budget Calendar & Budget Assumptions in Preparation for Developing the FY 2022 – 2023 Budget 1st Reading for Budget Assumptions

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BACKGROUND:

Each year a set of Budget Assumptions is adopted by the Board of Education. These assumptions include cost estimated for the next fiscal year's budget and priorities in the development of the budget. The Superintendent is presenting proposed budget assumptions for consideration by the Board.

Budget Calendar is informational only.

RECOMMENDATION:

That the Board of Education accept for a 1st Reading the Budget Assumptions for FY 2022 – 2023.

Reviewed by: _____ **Recommended by the Superintendent:** TH/sb

Agenda Item # 8.b.

WINDSOR PUBLIC SCHOOLS

BUDGET CALENDAR 2021-2022
(For creation of 2022-2023 budget)

November 2021

Tues., Nov. 16th	Budget Assumptions, 1st Reading presented at regular BOE meeting.
Mon., Nov. 19th	All site budgets due to Director of Business Services

November & December 2021

Nov. 22nd - Dec. 20th	Budget Review by Superintendent/Cabinet/Building Leadership
Tues., Dec. 21st – 6:30 p.m.	Public Forum on Budget followed by regular BOE meeting with Budget Assumptions, 2nd Reading, Town Hall

December 2021 & January 2022

Dec. 22nd – Jan 7th	Budget Finalization by Superintendent/Cabinet/Building Leadership
Wed., Jan. 19th – 6:30 p.m.	Superintendent's Presentation of Budget to BOE and Public Forum (followed by BOE regular meeting at Town Hall, Council Chambers) Budget will be given to the Board of Education members.
Tues., Jan. 25th 6:00 – 9:00 p.m.	Public Forum on Proposed Budget; BOE Finance Committee review at LPW, Board Room.

February 2022

Tues., Feb. 1st 6:00 – 9:00 p.m.	Public Forum on Proposed Budget; BOE Finance Committee review at LPW, Board Room
Thurs., Feb. 3rd 6:00 – 9:00 p.m.	Public Forum on Proposed Budget; BOE Finance Committee review at LPW, Board Room
Tues., Feb. 8th - 6:30 p.m.	BOE Finance Committee review, LPW, Board Room, if needed
Tues., Feb. 15th - 7:00 p.m.	BOE adoption of budget (part of regular meeting)

March 2022

March 2022	2022-2023 Budget to Town Council

April 2022

April 2022	Presentation to Town Council (Date & Time TBD)

Budget Assumptions for 2022-2023 – 1st Reading of the BOE

1. **Enrollment:** Each year the Windsor School District commissions the New England School Development Council (NESDEC) to conduct an enrollment projection study. NESDEC uses the cohort survival technique as well as current town-specific information into the generation of the enrollment forecasts for preparing Windsor's enrollment forecasts.

   District Wide enrollment has had a steady increase over the past few years. In 18/19, enrollment increased from 3,250 to 3,269. Enrollment increased again for 19/20 to 3,308. October 1, 2020 enrollment was slightly lower at 3,291 and dropped again as of 10/01/2021 to 3,247. The belief is that this slight decreased is due to the pandemic and more families choosing to home school.

2. **Staffing & Programs:** Based on the likelihood that the approved budget will be lean, any requests for staffing increase will be highly scrutinized and should be made with the realization that they may not survive the budget process. Decisions around staffing and program redesign or development will be driven by their potential impact on raising student achievement while honoring the commitment to be fiscally responsible.

3. **Health Insurance:** If we continue to have low claim trends as we have been experiencing the past few years, the cost for health care is projected to remain flat.

4. **State & Federal Funding/Grants:** ECS Funding & Excess Cost Funding for Windsor is expected to remain stable for 22/23. Historical data is encouraging for WPS entitlement grants. Over the past 3 years, Title grants have increased an average of 11.52% each year and IDEA grants have increased an average of 3.52% each year.

5. **ECS Alliance Grant:** Funding reliability of the Alliance Grant (most recently referred to as ECS Alliance Grant) has varied over the past 9 years. 21/22 is year 9 of the grant. Funding for 22/23 is highly likely to remain consistent with the 21/22 funding level.

6. **Energy:** All schools are now utilizing gas instead of oil for energy and all buildings have been upgraded to LED. Up until recently, this was a yearly savings for the district. However, inflation rates are at an all-time high. Locking in a rate sooner rather than later is important. Cost-saving measures within the facility and operations area are a must.

7. **Facilities:** All capital needs are presented to the Physical Plant Manager. The need to maintain our buildings is a priority.

8. **Transportation:** Windsor and Dattco entered into a new 5-year contract beginning July 1, 2021. Windsor's yard became unionized by the Teamsters in the Fall of 2020 which played a major factor in negotiations for term 2 of the contract. The percent increase for 2022/2023 is 5.11% which equates to approximately $278,697 increase.

9. **Diesel Fuel/Gas**: Fuel has been increasing greatly with no signs of stopping anytime soon. We anticipate a significant increase to both Diesel and Regular Gas. The lock in price for Diesel in 21/22 is $2.50/gallon. The lock in price for Gas in 2021 is $2.25/gallon.