Regular Meeting - Hybrid via Zoom and In-person at Town Hall

Tuesday, September 21, 2021 7:00 PM
Town Hall, Council Chambers Please click the link below to join the webinar: https://us02web.zoom.us/j/85191945173 Or Telephone: +1 646 558 8656 or +1 301 715 8592 Webinar ID: 851 9194 5173 , 275 Broad Street, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. Introduction of New BOE Student Representative--Taylor Falotico
   b. Introduction of Windsor Educator of the Year, Dr. Monica Brase
   c. Introduction of New Administrators
3. **Audience to Visitors**
4. **Consent Agenda**
   a. Enrollment Report
   b. Human Resources Report
   c. Approval of BOE Regular Meetings for 2022
5. **Approval of Minutes**
   a. June 15, 2021 Regular Meeting
   b. June 29, 2021 Special Meeting
6. **Student Representative Report**
7. **Board of Education**
   a. President's Report
   b. Set Graduation Date for Class of 2022
   c. Policy Adoption
      1. Proposed BL on Attendance at Meetings via Electronic Communication
   d. CABE Level II Distinction Award
   e. Meaning of the word Equity as used in Professional Development
8. **Superintendent's Report**
   a. School Opening Comments
   b. Staffing Update for Opening of 2021-2022 School Year
   c. Fiscal Year 2021 Year End Financial Report
9. **Committee Reports**
10. **Other Matters/Announcements/Regular BOE Meetings**
    a. Next BOE Regular Meeting is Tuesday, October 19, 2021, 7:00 PM, Town Hall, Council Chambers
       1. Farewell Reception for Departing Board of Education Members on Tuesday, October 19, 2021, 6:00 PM, Town Hall, Council Chambers
11. **Audience to Visitors**
12. **Adjournment**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Dr. Monica Brase – Bio

SUBJECT: Educator of the Year for 2021-2022

BACKGROUND: Dr. Monica Brase began her teaching career over 20 years ago and moved to Windsor Public Schools over 5 years ago. She received a Bachelor of Science in Biochemistry from Oklahoma State University, and then a Masters of Public Health from Yale University. Dr. Brase has continued her education earning an Intermediate Administration and Supervision Certification as well as a Doctorate in Educational Leadership from the University of Hartford.

Dr. Brase has held a variety of teaching and administrative positions within Hartford County. Dr. Brase's career at Windsor High School has encompassed working with students in grades 9 through 12 in the sciences. Her professional associations include memberships with CT Association for Alternative Schools and Programs, the Japanese Americans/Japanese in America Association, the Japanese American Citizens League, the National Association for the Advancement of Colored People, and the Sierra Club.

Dr. Brase will serve as Windsor Public Schools' representative for the State of Connecticut Teacher of the Year program.

RECOMMENDATION: This is for information only.

Reviewed by: NOB **Recommended by the Superintendent:** TH

Agenda Item # 26.

FOR IMMEDIATE RELEASE

MEDIA CONTACT:
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Communications Specialist
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Monica Brase Recognized as Windsor Public Schools 2021-2022 Educator of the Year



WINDSOR, CT (May 28, 2021) – Windsor Public Schools is pleased to announce Dr. Monica Brase as the 2021-2022 Educator of the Year. A committee of her peers selected her from among the school building educators of the year. The process consisted of an application, a virtual presentation, and an interview.

Brase began her teaching career over 20 years ago and moved to Windsor Public Schools over 5 years ago. She received a Bachelor of Science in Biochemistry from Oklahoma State University, and then a Masters of Public Health from Yale University. Brase has continued her education earning an Intermediate Administration and Supervision Certification as well as a Doctorate in Educational Leadership from the University of Hartford.

Brase has held a variety of teaching and administrative positions within Hartford County. She also worked a year at Beijing, China, in an academic/consulting capacity working with Gr. K-2 students in Space Science. Brase's career at Windsor High School has encompassed working with students in grades 9 through 12 in the sciences. Her professional associations include memberships with CT Association for Alternative Schools and Programs, the Japanese Americans/Japanese in America Association, the Japanese American Citizens League, the National Association for the Advancement of Colored People, and the Sierra Club. In what remains of her spare time, Dr. Brase enjoys volunteering her time and talents to Impact Academy, facilitating Social-Emotional workshops for kids in grades K-8; ThriverZone, assisting with quarterly workshops and monthly follow-up workshops; and volunteering in activities with students at a family shelter, food kitchen, church pantry, conferences and summits.

"Monica is an amazing human! Her love and dedication to her students extends well beyond the classroom. She works to support her students in any way possible. Monica makes meaningful connections with all her students and always gives them a safe space. She always goes above and beyond for all of her students. We are so proud of her for this accomplishment!", states Windsor High School teacher Kathleen Clarke.

Brase said, "It is a tremendous honor to be selected as Windsor's Teacher of the Year. Windsor is filled with great teachers who have been working very hard during this difficult time. I am proud to represent Windsor, Windsor High School and Alternative Education. However, the work I do cannot be done alone. I work with a great team in alternative education, and I also work with other amazing staff members (teachers, counselors, social workers, psychologists, safety monitors, administrators, paraprofessionals, and support staff) who have been there for both our students and myself. We have a lot of work to do around what our "new normal" will look like for next school year; we must be mindful about our students' mental, emotional, social, and physical safety so they can connect with their teachers and peers again, which will help them engage in learning."

The Windsor Public Schools' Educator of the Year Program recognizes and honors excellence in teaching. The recipient serves as a visible and vocal representative of what is best in the profession. The program celebrates excellence by recognizing educators who have inspired a love for learning in their students and who have distinguished themselves in the profession.

Dr. Brase will serve as Windsor Public Schools' representative for the State of Connecticut Teacher of the Year program. The Windsor Board of Education will announce the Educator of the Year at their June meeting.

About Windsor Public Schools:

Windsor Public Schools serves nearly 4,000 students in the community of Windsor, Connecticut, a town located in north central Connecticut between Hartford and Springfield, Massachusetts. Windsor Public Schools is comprised of six schools: Oliver Ellsworth School, Poquonock School, Clover Street School, John F. Kennedy School, Sage Park Middle School, and Windsor High School. The mission of Windsor Public Schools is to develop the genius in every child and create life-long learners. For more information about the Windsor Board of Education and any of its schools, please visit www.windsorct.org.

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WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: None

SUBJECT: Newly Hired Administrators

BACKGROUND: The following Administrators have been hired since July 1, 2021.

Administrator	Title	School/Site
Felicia Poskus	Principal	Clover Street School
Jennifer Michno	Principal	John F. Kennedy School
Kyle Wood	Vice Principal	Oliver Ellsworth School
Cynthia Romero	Vice Principal	Poquonock School
Christopher Bailey	Intermediate Special Education Supervisor	District Wide - Grades 3-8
Dana Fudge	Supervisor of School Counseling	Windsor High School & Sage Park Middle School

RECOMMENDATION: This is for information only.

Reviewed by: NOB **Recommended by the Superintendent:** TH

Agenda Item # 2c.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of September 1, 2021

BACKGROUND:

Attached are the enrollment figures as of September 1, 2021. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NDB

Recommended by the Superintendent: TH

Agenda Item # 4a.

Windsor Public Schools
Student Enrollment Report
September 1, 2021

Enrollment in Windsor Public Schools

Grades PreK - 5	1,421
Grades 6-8	743
Grades 9-12	1,144
Total District Enrollment	**3,308**

Windsor Students not in District Schools

Out of District Placements (SPED)	55
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	23
CREC Montessori Hartford	5
CREC Metropolitan Learning Center (MLC)	54
CREC Miscellaneous Magnet Schools	218
Hartford Host Magnet Schools	200
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	22
A.I. Prince Technical High School	21
Howard Cheney Technical High School	15
	613
Total Students	**3,921**

Windsor Public Schools
Student Enrollment Report
September 1, 2021

GRADE	Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK	54		56		110
K	98		121		219
1	81		138		219
2	93		126		219
3		107		123	230
4		91		120	211
5		80		133	213
Subtotal K-5					1,311
Total	**326**	**278**	**441**	**376**	**1,421**

GRADE	Sage Park Middle School
6	233
7	252
8	258
Total	**743**

GRADE	Windsor High School
9	295
10	303
11	289
12	257
Total	**1,144**

District Wide Enrollment	**3,308**

ENROLLMENT REPORT 2021-2022
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
23	Friedman			17									
2	Brown			16									
24	Eskenazi			16									
22	Roche			17									
3	Scott			16									
26	Scerra			16									
		Total	**85**	**98**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
1	Kowalski			14									
12	Holke			13									
15	McCann			14									
17	Stoll			12									
16	Harrison			14									
18	Velez			14									
		Total	**81**	**81**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
14	Temple			15									
11	Delskey			15									
13	Oeksiak			16									
8	Mercier			15									
18	Neals			16									
9	Parker			16									
		Total	**90**	**93**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		PK Smart Start		32									
		Sped & Peer		22									
		Total	**67**	**54**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Poqunonock	**Totals**	**323**	**326**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
	19 Marcella			15									
	20 Butterick			15									
	21 Moreno			15									
	22 Bishop			15									
	23 Power			15									
	24 Bartholomew			15									
	25 Chapple			15									
	26 Majors			16									
		Total	**125**	**121**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
	10 Strickland			19									
	11 Capizzi			20									
	12 D'Errico			19									
	13 Fleury			20									
	15 Adamski			20									
	16 Miller			20									
	17 Cook			20									
		Total	**129**	**138**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
	1 Mayo			21									
	2 Coffey			21									
	3 McDonald			22									
	6 Heilman			21									
	7 Gonzalez			20									
	8 Goicochea			21									
		Total	**133**	**126**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	PK Smart Start			30									
	Sped & Peers			26									
		Total	**77**	**56**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Oliver Ellsworth		**Totals**	**464**	**441**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
	1 Stevens			20									
	2 Richards			20									
	3 Lamoureux			21									
	4 Filomeno			21									
	6 Schultz			21									
	8 Estelle			20									
		Total	**123**	**123**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
	5 Nyuyen			20									
	7 Brown			20									
	9 Jones			20									
	10 Silliman			19									
	12 Kasavage			20									
	18 Atkins			21									
		Total	**120**	**120**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
	16 DaCosta			19									
	19 Bowman			19									
	20 Paley			19									
	24 Freitas			18									
	25 Elnemr			21									
	27 Tateishi			19									
	28 Revenaugh			18									
		Total	**137**	**133**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
John F. Kennedy		**Totals**	**380**	**376**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
25	Darrell			19									
8	Dugalic			17									
26	Rivers			18									
10	Murray			18									
11	Sanchez			17									
8	Driscoll			18									
		Total	**114**	**107**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
24	Comer			17									
14	Michalic			19									
26	Williams			20									
18	Keach-Longo			18									
12	Burnham			17									
		Total	**92**	**91**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
12	Junious			20									
13	Grimes			19									
15	e			21									
16	Nowsch			20									
		Total	**75**	**80**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Clover	**Totals**	**281**	**278**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
House 1			122									
House 2			111									
	Total	**230**	**233**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Grade 7												
House 3			118									
House 4			134									
	Total	**257**	**252**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Grade 8												
House 5			132									
House 6			126									
	Total	**255**	**258**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Sage Park	**Totals**	**742**	**743**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**305**	295									
Grade 10	**299**	303									
Grade 11	**279**	289									
Grade 12	**255**	257									
Windsor High Total	**1,138**	**1,144**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Human Resources Report

SUBJECT: Human Resources Report for June 1, 2021 – September 17, 2021

Please see the attached report

Reviewed by: DB **Recommended by the Superintendent:** TH

Agenda Item # 4b.

Certified New Hires			
Name	**Position**	**Location**	**Salary**
Amir, Rasha	Math Teacher (Limited SY 20/21)	Sage	TBA 6
Bailey, Christopher	Intermediate SPED Supervisor (Gr. 3-8)	JFK, CLO, SPMS	ADMIN 1
Balbachan, Latisha	Social Worker	POQ/DW	TMA 1
Barlow, Elizabeth	Social Worker (Limited SY 20/21)	JFK/WHS	TSIX 7
Brabham, Daisha	Social Studies	WHS	TMA 5
Breen, Alexandra	Special Ed Teacher	OE	TBA 1
Brown-Powder, Cheryl	Special Ed Teacher	JFK	TMA 11
Burnham, Sara	Grade 4 Humanities	Clover	TMA 11
Cechini, Julia	Math Teacher	Sage	TMA 1
Cook, Shacara	Fashion Design Teacher	WHS	TMA 8
Cook, Shawnese	Grade 1 Teacher(Limited SY 20/21)	OE	TMA 3
DaCosta, Megan	Grade 5 Teacher(Limited SY 20/21)	JFK	TBA 1
Driscoll, Taylor	Grade 3 Humanities	Clover	TBA 2
Fleury, Vanessa	Grade 1 Teacher(Limited SY 20/21)	OE	TBA 2
Fouda, Elsayed	Technology Teacher	Sage	TBA 3
Fracasso, Christine	Social Studies Teacher	WHS	TMA 1
Friedman, Caroline	Kindergarten Teacher	POQ	TMA 2
Fudge, Dana	Supervisor of School Counseling	WHS	ADMIN 1
Greco, Samantha	Speech/Lang. Pathologist	Clov/DW	TSIX 4
Grottole, Lauren	Special Ed Teacher	JFK	TSIX 5
Guerrera, Joseph	Social Studies Teacher(Limited SY 20/21)	Sage	TMA 4
Guzauckas, John	Math/Computer Science Teacher	WHS	TMA 1
Harrison, Gabriella	Grade 1 Teacher	POQ	TBA 1
Hebert, Alexandra	Science Teacher(Limited SY 20/21)	WHS	TBA 4
Heintz, Alice	Special Ed Teacher	JFK	TMA 12
Hincks, Mary	STEM Instructional Coach	JFK	TSIX 12
Holke, Misty	Grade 1 Teacher	POQ	TMA 5
Iovanna, James	Technology Ed Teacher	Sage	TBA 1
Jacques, Tarah	Speech/Language Pathologist	POQ	TSIX 6
Kasavage, Lillian	Grade 4 Teacher	JFK	TMA 5
Kehrhahn, Jasmine	Secondary Literacy Interventionist	WHS	TMA 5
Kochol, Kendra	Special Ed Teacher	POQ	TBA 1
Kowalski, Brianna	Grade 1 Teacher	POQ	TBA 4
Macko, Courtney	Math Interventionist	WHS	TSIX 12
Maguire, Danielle	Literacy Interventionist (Rehire from 19/20)	WHS	TSIX 12

Certified New Hires			
Name	**Position**	**Location**	**Salary**
McCrorey, Sara	Special Ed Teacher	POQ	TBA 5
McDonald, Madelyn	Grade 2 Teacher	OE	TMA 1
Melo, Kristine	Math Interventionist	WHS	TMA 8
Michno, Jennifer	Principal	JFK	ADMIN 4
Millen, Cristen	Language Arts Teacher(Limited SY 20/21)	Sage	TBA 7
Mohdyusof, Noranita	Special Ed Teacher	OE	TMA 8
Monroe, Brandon	Band Teacher	WHS	TBA 2
Murphy, D'Anna	Culinary Arts Teacher	Sage	TMA 3
Nguyen, Helen	Grade 4 Teacher(Limited SY 20/21)	JFK	TMA 2
Nine, Cassandra	Grade 7 Math Teacher	Sage	TBA 1
Oleksiak, Taylor	Grade 2 Teacher	POQ	TBA 3
Paolino, Sara	Grade 7 Language Arts Teacher	Sage	TSIX 6
Pascavis, Christie	Special Ed Teacher - PreK	OE	TMA 3
Patton, Justin	Music/Choir/General Music Teacher	Sage	TMA 7
Pertesis, Elizabeth	Art Teacher	OE	TMA 12
Picard, Nevin	Manufacturing Eng. Teacher	WHS	TBA 6
Piros, Matthew	Music/Band Teacher	Sage	TSIX 7
Poskus, Felicia	Principal	Clover	ADMIN 1
Power, Jill	Kindergarten Teacher	OE	TMA 2
Rendock, Amy	Special Ed Teacher(Limited SY 20/21)	JFK	TMA 6
Revenaugh, Nathaniel	Grade 5 Teacher(Limited SY 20/21)	JFK	TBA 2
Romero, Cynthia	Assistant Principal	POQ	ADMIN 1
Sargis, Kristen	Special Ed Teacher	OE	TMA 6
Sbalcio, Nicole	Music/Band Teacher	JFK	TBA 4
Schultz, Diana	Math Teacher (Limited SY 20/21)	WHS	TMA 9
Shemanskis, Kasey	World Language Teacher	Sage	TBA 1
Stevens, Laurie	Grade 3 Teacher(Limited SY 20/21)	JFK	TMA 12
Suddaby, Aaron	Manufacturing Eng. Teacher	WHS	TBA 3
Tateishi, Eriya	Grade 5 Teacher	JFK	TMA 1
Temple, Bobbi	Grade 2 Teacher	POQ	TMA 4
Tucker-Byndloss , Florence	Math Teacher	Sage	TMA 12
Tushe, Ilda	ELL Teacher (Limited SY 20/21)	JFK/Clover	TMA 3
Tuttle, Heidi	Alt. ED English Teacher	WHS	TDOC 10
Williams, Stacey Anne	STEM Instructional Coach/Teacher	Clover	TDOC 12
Wilson, TaLoria	Humanities Coach/Teacher	Clover	TSIX 12
Wood, Kyle	Assistant Principal	OE	ADMIN 1

CERTIFIED TRANSFERS/REASSIGNMENTS (as of July 1, 2021)

Name	Moved FROM Position	Moved TO Position	Location
Adamski, Lisa	Kindergarten Teacher - OE	Grade 1 Teacher - OE	OE
Anderson-Potts, Sara	Special Ed Dept. Chair - WHS	Secondary SPED Supervisor	LPW/WHS
Balnis, Jennifer	Asst. Principal (11 months) - SPMS	Asst. Principal (12 months) - SPM	Sage
Boehm, Aimee	Asst. Principal - POQ	Primary SPED Supervisor	LPW/OE/POQ
Casasantas, Lindsay	Speech/Language Pathologist - CLO/DW	Speech/Language Pathologist - SPMS	Sage
DeRosie, Shatanna	Asst. Principal (11 months) - WHS	Interim Asst. Principal (12 months) - WHS	WHS
DiBacco, Lindsay	Special Ed Teacher - SPMS	Special Ed Teacher - SPMS	Sage
Grace, Andrea	Special Ed Teacher - SPMS	Special Ed Teacher - SPMS	SPARK
Illingsworth, Erin	Tutor - OE	ELL Teacher	OE
Lisa Bishop	Grade 4 Teacher - JFK	Math Interventionist - JFK	JFK
Lockhart, Stephanie	Asst. Principal (11 months) - WHS	Interim Asst. Principal (12 months) - WHS	WHS
Majors, Lindsay	Grade 2 Teacher - OE	Kindergarten Teacher - OE	OE
Martin, LaKiesha	Special Ed Teacher - SPMS	Grade 6 Social Studies Teacher	Sage
Moreno, Karen	Grade 1 Teacher - OE	Kindergarten Teacher - OE	OE
Palmer, Carlton Jr.	0.5 FTE Health Teacher - CLO/SPARK	0.5 PE/0.5 Health Teacher - CLO/SPARK	Clover/SPARK
Parker, Breon	Asst. Principal (12 months)	Interim Principal - WHS	WHS
Welford, Jori	Special Ed Teacher - SPMS	Grade 7 Math Teacher	Sage
Wiekowski, Kristina	Secondary Special Ed Supervisor	Director of PSES/SPED Services	LPW/DW
Williams, Fayola	Special Ed Teacher - SPMS	Special Ed Teacher - SPMS	Sage
Williams, Michelle	Principal - Clover Street	Director of School Leadership & Talent Development	DW

CERTIFIED RETIREMENTS (From June 2021)

Name	Position	Location	Years in Windsor
Cyr, Marcia	Math Teacher	WHS	16
D'Addabbo, Veronica	Grade 6 Teachers	Sage	18
Fuller-Palmer, Fay	Culinary Arts Teacher	Sage	11
Furie, Kathleen	Grade 1 Teacher	OE	22
Lewis, Sheila	Grade 5 Teacher	Clover	15
Nolan, Cynthia	Spanish Teacher	Sage	22
Panos, Denise	Speech/Lang. Pathologist	Sage	24
Pratt, Leanne	Math Coach	Clover	33
Radke, Judith	Science Teacher	Sage	17
Rock, Karen	Music Teacher	Sage	31
Shay, James	Grade 7 Social Studies	Sage	20
Smith, Marguerite	Literacy Coach	JFK	9
Smith, Michelle	Social Worker	POQ	20
Thomas, Lisa	Challenge Resource Teacher	Clover	16

CERTIFIED RESIGNATIONS (From June 2021)

Name	Position	Reason	Years in Windsor
Afantchao, Gustave	French Teacher - WHS	Position Eliminated-21/22 Budge	11
Baltimore, Autumn	Principal - JFK	Personal	1
Barillaro, Christine	Special Education Teacher - POQ	Resigned	9
Bartolotta, Brian	Career Tech Teacher - WHS	Another District	4
Bernardo, Rebecca	Band Director - WHS	Resigned	4
Broyles, Miranda	Grade 2 Teacher - OE	Limited in SY 2020/2021	1
Carlson, Cassandra	Grade 5 Teacher - CLO	Resigned	5
Couchon, Shannon	Grade 2 Teacher - POQ	Resigned	6
Crowley, Rylan	Special Education Teacher - JFK	Another District	14
Deacon, Colleen	Special Education Teacher - JFK	Limited in SY 2020/2021	1
Dewey, Lynn	Family Consumer Science Teacher-WHS	Resigned	1
Eckman, Shelby	Grade 3 STEM Teacher - JFK	Resigned	2
Ehrenwerth, Angela	Elementary SPED Supervisor - DW	Another District	1.5
Elkey, Rachel	Grade 1 Teacher - POQ	Another District	5
Epler, Morgan	Grade 5 Teacher - JFK	Limited in SY 2020/2021	1
Ewald, Gabriela	Grade 5 Teacher - JFK	Limited in SY 2020/2021	1
Ferreira, Charles	Science Teacher - SPMS	Limited in SY 2020/2021	1
Felder, Chaka	Supervisor of School Counseling - WHS/SPMS	Another District	3
Griffin, Mackenzie	Library/Media Specialist - JFK	Limited in SY 2020/2021	1
Harrison, Jennifer	Special Education Teacher - POQ	Resigned	6
Hatfield, Rebecca	Speech/Lang Pathologist - OE	Resigned	2
Hayles, Aubree	Social Worker - CLO	Personal	2
Hernandez, Melissa	Grade 1 Teacher - POQ	Resigned	3
Higgins, Steven	Assistant Principal - OE	Another District	2
Higley-Blair, Brandon	Applied Ed/Tech. Ed Teacher - WHS	Limited in SY 2020/2021	0.5
Hoogewerff, Emilie	Grade 2 Teacher - POQ	Resigned	5
Johnston, Melissa	Grade 3 STEM Teacher - JFK	Another District	18
Kane, Marla	English Teacher - SPMS	Another District	11
Lowe, Abbey	Social Studies Teacher - WHS	Resigned as of 9/30/21	13
Macaluso, Michael	Elementary Math Interven. Teacher - JFK	Another District	10
Madden, Elaina	Special Education Teacher - OE	Resigned	1
McLaughlin, Molly	Grade 4 Teacher - CLO	Limited in SY 2020/2021	1
Mobley, Djenne	Special Education Teacher - JFK	Personal	1.3
Osunde, Uyi	Principal - WHS	Another District	5
Pogson, Matthew	Applied Tech Ed - WHS	Limited in SY 2020/2021	1
Prelli, Mark	Mathematics Teacher - SPMS	Limited in SY 2020/2021	1
Reynolds, Brie	Special Education Teacher - POQ	Resigned	3.7
Reynolds, Nathan	Grade 6 Science Teacher - SPMA	Resigned	9
Sciarretta, Raymond	Grade 5 Teacher - JFK	Pursue another career field	1
Siegel, Jeffrey	Grade 5 Teacher - CLO	Limited in SY 2020/2021	1
Sloan, Heather	Art Teacher - OE	Another District	23
Soto, Dario	STEM Instructional Coach - JFK	Another District	3
Spear, Kevin	Social Studies Teacher - WHS	Resigned	7
Spoldi, Eric	Band Teacher - SPMS	Another District	10
Strempfer, Katherine	Grade 1 Teacher -OE	Resigned	7

Stuart, Lillie	Literacy Interven. Specialist - SPMS	Another District	6
Szwed, Melissa	Grade 6 Social Studies - SPMS	Personal	18
Szymanski, Melissa	Band Teacher - JFK	Moved out of State	4
Turin, Emily	Grade 1 Teacher - POQ	Limited in 2020/2021	1
Walker, Olthea	Challenge Teacher - JFK	Another District as of 9/17/21	16
Whittemore, Mary	Reading Teacher - WHS	Another District	1
Zolotor, Jami	Special Education Teacher - JFK	Another District	1

Non-Certified New Hires

Abdeldayem, Marwan	Full-time Tutor	Sage
Alas, Benjamin	Lifeguard/Coach	WHS
Baron, Robert	Building Substitute	JFK
Batchelder, Sam	SEL Specialist	POQ
Beaulieu, Carmen	Building Substitute	Clover
Beatty, Farrah	SEL Specialists (change from para)	Sage
Beckman, Terrell	Full-time Tutor	OE
Berry, Keon	SEL Specialist	Sage
Bivan, Mikal	Food Service/Cashier	OE
Blue, Dayle	Building Substitute	Sage
Buddy, Michelle	Food Service/General Worker	DW
Canada, Lucila	Speech/Lang. Pathologist Assistant	District-wide
Cintron, Christina	Behavior Technician	Clover
Clarke, Brittany	Food Service/General Worker	WHS
Collazo, Xiomara	Lunch Monitor	OE
Cooper, Robert	Building Substitute	WHS
Cordeiro, Elizabeth	Nurse (Float)	DW
Cruz-Diaz, Ana	SPED Paraeducator	OE
Cynthia Agyemang	Alternative Ed Tutor	SPARK/LPW
Dacosta, Katie	Student Support Coord. (changed from ISS)	Sage
Daron, O'Shady	Safety Assistant	OE
Dejesus, Jaylen	SPED Paraeducator	JFK
Fairly, Jasmine	Building Substitute	OE
Farguharson, Sueann	SPED Paraeducator	POQ
Ferris-Morell, Kate	Program Assistant	OFCP
Flowers, Radiance	Building Substitute	OE
Foster, Nicole	SEL Specialist	Clover
Freeman, Tylr	SPED Paraeducator	POQ
Godson, Grace	Food Service/General Worker	Sage
Goldberg, Deborah	Tutor	Clover
Gregory, Kerrie	Tutor	Sage
Gutierrez, Melani	Student Support Coord. (changed from ISS)	WHS
Hall, Ashanti	Building Substitute	Sage
Hall, Tinesha	Reading Tutor	Sage
Harrison, Jaquan	Lunch Monitor	JFK
Hilbert, Irene	Building Substitute	OE

Hill, Imani	Behavior Technician	OE
Jarrett, Kya	Treehouse Group Leader	POQ
Johnson, Tikuan	SEL Specialist (change from Safety Asst.)	WHS
Jolly, Laura	Nurse	POQ
Khan-Jones, Joshuan	SPED Paraeducator	WHS
Kotler, Elyssa	SEL Specialist	JFK
Kumar, Ambika	Food Service/Cashier	WHS
Lartey Antwi, Georgina	Building Substitute	JFK
Latino, Frank	Building Substitute	WHS
Lubynsky, Diane	Food Service/Cashier	OE
Luksic, Sheila	Pupil Services Support Assistant	PPS/LPW
Maddeaux, Ashley	SPED Tutor	OE
Mallery, Dr. Michael	Social Emotional Learning Coordinator	Sage/DW
Mango, Ann	Job Coach	LPW/CBTA
Medraro, Debora	SPED Paraeducator	OE
Milner, Andrianna	Assistant Cheerleading Coach	WHS
Morgan, Damion	SEL Specialist	Clover
Morgan, LeAnne	Lunch Monitor	OE
Muller, Andrea	Reading Tutor	OE
Murphy-Nagle, Meghan	Varsity Field Hockey Coach	WHS
Niederwerfer, Lisa	SPED Paraeducator	OE
Petrozza, Emily	Building Substitute	JFK
Scott, Dawn	SPED Paraeducator	WHS
Shapard, Rebecca	Guidance Adm. Assistant	Sage
Shaw, Dianne	SEL Specialist (change from Safety Asst.)	WHS
Sieckel, Alysha	Physical Therapist	DW
Smith, Melissa	Math Tutor	Sage
Teal, Ah'Lexus	Building Substitute	Clover
Vazquez, Ivelis	Food Service/General Worker	Sage
Walton, Dominique	Treehouse Group Leader	POQ
Whitten, Amanda	Math Tutor	OE
Williams, Christopher	SEL Specialist	OE

Non-Certified Resignations/Retirements/Leaves (from June 2021)

First Name	Last Name	Position/Assignment
KIANA	BRITTINGHAM	TREE HOUSE GROUP LEADER
MICHELLE	BUDDY	FOOD SERVICE
ANDRIANNA	CAMPBELL	BUILDING SUB
JO-ANN	CANNITELLO	PARAEDUCATOR
KAYLA	CICCARELLI	BUILDING SUB
JACOB	CONDE	PARAEDUCATOR
AUBRIE	COSTAS	BUILDING SUB
JULIAN	DAVIS	PARAEDUCATOR

DEENA	DEPAOLIS	PARAEDUCATOR
ARLENE	DWORETSKY	TUTOR
DARRIEN	FELICIANO	TREE HOUSE GROUP LEADER
DANIEL	GARCIA	SAFETY ASSISTANT
SKYLAR	GAULTEAU	TREE HOUSE GROUP LEADER
AMANDA	HAGIST	LUNCHROOM MONITORS
NITALLIYA	HAYNES	TREE HOUSE GROUP LEADER
PAUL	HEATH	TUTOR
JASMINE	HENDERSON-HATTEN	TREE HOUSE GROUP LEADER
AMARI	JONES	TREE HOUSE GROUP LEADER
MIA	JONES	TREE HOUSE GROUP LEADER
AMY	KASZYCKI	BEHAVIOR TECHNICIAN
CRISTY	KNOTOWICZ	NURSE
KATHRYN	NOWISZEWSKI	TUTOR
KRISTY	ORGAN	ADMINISTRATIVE PROFESSIONALS
MARIANNE	ORZECHOWSKI	ADMINISTRATIVE PROFESSIONALS
LARISSA	OSTRINSKI	PARAEDUCATOR
KAYLA	PECK	TUTOR
ANDREW	REESE	TREE HOUSE GROUP LEADER
LUIS	SANCHEZ	TREE HOUSE GROUP LEADER
KASANDRA	SANCHEZ	TREEHOUSE PROGRAM LEADER
SERGIO	SANTA	PARAEDUCATOR
CATHERINE	SASPORTAS	TUTOR
IRENE	TODD	TREE HOUSE GROUP LEADER
LATISHA	TRAPP	PARAEDUCATOR
JAEVION	WALCOTT	TREE HOUSE GROUP LEADER
KIMBERLY	WILSHIRE	TUTOR

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

PREPARED BY: Terrell M. Hill, PhD **PRESENTED BY:** Leonard Lockhart

ATTACHMENTS:

SUBJECT: Board of Education Regular Meetings for 2022 Calendar Year

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BACKGROUND:

In accordance with the Freedom of Information Act, the Board of Education must establish a schedule for its regular meetings for the 2022 calendar year and submit it to the Town Clerk.

The meetings are held on the third Tuesday of the month, with the exception of July and August, unless there is a holiday or special event at Town Hall in Council Chambers. In that case, an alternative available date has been chosen. The last approved Regular Meetings in the current year are:

Tuesday, October 19
Tuesday, November 16
Tuesday, December 21

STATUS:

The following dates have been held by the Town Manager's office for the 2022 calendar year. Dates in bold indicate a change from the usual third Tuesday of the month:

Wednesday, January 19, 2022 at 6:30 PM (off schedule due to MLK Day Holiday)
Tuesday, February 15, 2022 at 7:00 PM
Tuesday, March 15, 2022 at 7:00 PM
Tuesday, April 19, 2022 at 7:00 PM
Tuesday, May 17, 2022 at 7:00 PM
Tuesday, June 21, 2022 at 7:00 PM
Tuesday, September 20, 2022 at 7:00 PM
Tuesday, October 18, 2022 at 7:00 PM
Tuesday, November 15, 2022 at 7:00 PM
Tuesday, December 20, 2022 at 7:00 PM (Public Forum at 6:30 PM)

First Meeting of 2023: Wednesday, January 18, 2023 at 6:30 PM (off schedule due to MLK Day)

RECOMMENDATION:

Move to approve the regular meeting schedule for the 2022 calendar year.

Recommended by the Superintendent: TH

Agenda Item # 4c.

Windsor Board of Education
Regular Meeting – Virtual
Unapproved Minutes

Tuesday, June 15, 2021 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the June 15, 2021 Regular Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. David Furie
Ms. Charlotte Ricketts
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 7:00 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Director of Business Services Danielle Batchelder, Director of Pupil and Social Education Services Kristina Wieckowski, STEM Director Dr. Noha Abdel-Hady and Student Representative Boden Gapko.

2. Recognitions/Acknowledgements
2.a. Recognition--WHS Juried Art Show, Board of Education Purchase Prize to Diamond Wright for "Hope Circle" and to Noah Kiehne for "Floating Man"; Superintendent's Choice Purchase Prize to Tatyana Massa for "Pride"; WHS Purchase Prize to Carrie Starzyk for "BLM"

Discussion:
Mr. Lockhart announced the winners of the WHS Juried Art Show. He explained the reasons for his choices for the Board of Education. Of Diamond Wright's piece, "Hope Circle", he said it gave him a feeling of peace and tranquility. Noah Kiehne's piece, "Floating Man", gave him a sense of virtual reality and the combining of art and technology.

Dr. Hill's choices for Tatyana Massa's piece, "Pride", gave him a feeling of hope and promise.

Mr. Breon Parker spoke about the piece by Carrie Starzyk, "BLM". He said that Carrie was not afraid to use imagery to make a point and that while it is very shocking, it is also thought provoking.

Mr. Furie congratulated all participants in the art show. He said that the online art show is still available for viewing on the art department's website.

2.b. Recognition--BOE Student Representative, Boden Gapko

Discussion:
Dr. Hill began the recognition of Mr. Gapko by saying he has been a consummate professional and is serious in his delivery.

Mr. Lockhart congratulated Mr. Gapko for his hard work in obtaining his many scholarships and awards. He looks forward to seeing changes that Mr. Gapko will bring to the world around him.

Mr. Eleveld said he was pleasantly surprised to see his name as the Student Representative. He said that Mr. Gapko has shined in his role and wishes him the best of luck.

Mr. Panos thanked Mr. Gapko and said it was a pleasure to hear clear reports.

Ms. Taylor reminded him that the board would continue to support him and that he did a great job.

Mr. Ristas congratulated him, saying he was well qualified to succeed in higher education.

Mr. Gapko thanked the board for all the nice comments and letting him be part of the meetings. He said he was thankful for the scholarships and worked hard for them.

Mr. Lockhart extended his thanks to the board for their latitude in extending the time spent on Mr. Gapko's recognition.

2.c. Announcement--Windsor Educator of the Year, Dr. Monica Brase, and Paraeducator of the Year, Mr. Mike Kastner

Discussion:
Ms. Batchelder announced the Windsor Paraeducator of the year, Mr. Mike Kastner. She detailed his time spent working in the district and his enthusiasm for learning. He will be speaking at Convocation.

Ms. Batchelder announced the Windsor Educator of the Year, Dr. Monica Brase. Dr. Brase has been an educator for over 20 years and has made supporting children in many capacities a priority. She will also be speaking at Convocation.

Mr. Hill explained how proud he was to be present for the recognitions.

Mr. Lockhart congratulated them both on behalf of the board.

3. Audience to Visitors

Discussion:
Jill Canter, 689 Palisado Avenue - She explained that she felt the Democrats were deliberately disenfranchising residents from participating remotely when they voted down the remote participation motion at the May regular meeting.

Eric Weiner, 76 Palisado Avenue - He thanked everyone for a great year and said that the board should be very proud. He will provide budget details that show where Windsor stands compared to other towns and will send it to the board. He also read Mr. Panos' letter in the Journal Inquirer and urged the board to consider remote participation. He stated that Mr. Ristas has done a disservice to the board by being gone for half of the school year.

Amy Luzzi, 105 Longview Drive - She stated that with three children in Windsor Public Schools, she respectfully requests that masks be optional in the 2021/2022 school year.

4. Consent Agenda

4.b. Enrollment Report
4.c. Food Service Report

Motion Passed: Move the Board of Education approve consent agenda items 4b. Student Enrollment Report and 4c. Food Service Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

4.a. Financial Report

Discussion:
Expenditures for May 31, 2021 $9,540,068

Expenditures through May 31, 2021 $66,311,315

Mr. Furie and Mr. Eleveld asked Ms. Batchelder questions regarding SPED funds, Esser Funds, and COVID-19 related expenditures.

Motion Passed: Move the Board of Education approve consent agenda item 4a. Financial Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

4.d. Human Resources Report

Discussion:
Mr. Bosch and Mr. Eleveld both thanked the Furie family for their dedication to the district as Mrs. Furie retires from her teaching position at Oliver Ellsworth School.

Motion Passed: Move the Board of Education approve consent agenda item 4d. Human Resources Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

5. Approval of Minutes

5.a. May 18, 2021 Regular Meeting
5.b. May 18, 2021 Special Meeting
5.c. May 25, 2021 Special Meeting

Motion Passed: Move the Board of Education approve the minutes of the May 18, 2021 7:00 PM Regular Meeting, May 18, 2021 Special Meeting and the May 25, 2021 Special Meeting passed with a motion by Ms. Ayana Taylor and a second by Mr. James Ristas.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

6. Student Representative Report

Discussion:
Mr. Gapko congratulated all the students as they end the school year. He thanked teachers during this difficult year and for their continued commitment to reach out to students. He stated that the graduation ceremony had been postponed to Wednesday, June 16 at 4:45 PM.

Mr. Bosch thanked Mr. Gapko for his time spent on the board. He asked him to leave the board with one fond memory of his time spent with WPS.

Mr. Gapko said that his time spent at WHS in Mr. Rickey's CAD and Advanced Drafting classes showed the teacher's passion for teaching the subjects and, in turn, developed his own expanded interest in the subjects as well.

7. Board of Education
7.a. President's Report

Discussion:
Mr. Lockhart thanked everyone and said that this year showed the resilience of the students. He said the staff has gone above and beyond this year. He gave a special thanks to both Ms. Brown and Ms. Daly for their work to make the remote processes work. He thanked both Mr. Dowgewicz and Mr. Angelillo for their assistance at Town Hall. He thanked Dr. Hill for his seamless transition into his position and he thanked Dr. Hill's staff for their hard work. He said that the Sage Park Middle School promotion ceremony and WHS graduation are both on Wednesday, June 16.

7.b. Policy Adoption
7.b.1. Revised P 6114.81 Emergencies and Disaster Preparedness, Pandemic/Epidemic Emergencies

Discussion:
Dr. Hill explained the purpose and the restrictions related to the revised policy.

Mr. Ristas said that the expiration of the policy was unclear.

Mr. Lockhart explained that the expiration is based on state and federal restrictions being lifted.

Motion Passed: Move to renew P 6114.81 Emergencies and Disaster Preparedness, Pandemic/Epidemic Emergencies as a first reading, waiving the second reading, extending the policy and the temporary authority given to the Superintendent to address the COVID-19 pandemic emergency for the 2021-2022 school year passed with a motion by Ms. Maryam Khan and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

8. Superintendent's Report

Discussion:
Dr. Hill announced that he had presented his final "Straight-Talk" of the school year. It was not focused on COVID-19, but on the future of the district. He thanked the district's employees for their participation and hard work. He said the efforts of the teachers are not missed or taken for granted. Over the summer there will be over 700 "Summer Enrichment" participants, this will bring students and staff back together and reignite excitement in learning. He shared his vision for WPS to be considered one of the "Great" Connecticut school districts. There will be 248 graduates at the June 16, 2021 ceremony. Leaving the district will be Uyi Osunde to Stamford, Autumn Baltimore for personal reasons, Angela Ehrenwerth is going to Granby and Dr. Chaka Felder-McEntire will be going to Naugatuck. The Board of Education will be recognized by CABE for a Board Leadership Award on November 12, 2021. There will be a Juneteenth Celebration held at the Wilson branch of the Windsor Public Library on June 19 and the Summer Reading kick-off with family movie night on the green at the Main branch of the Windsor Public Library on June 25. He said that life is not without its challenges but that he is building a great team. He thanked everyone again for the opportunity to lead the district.

Mr. Panos questioned why the board was not included in the appointment of the Human Resources and school leadership position.

Dr. Hill explained that the board votes on all Principal and Cabinet positions. As Superintendent, he can reassign positions as needed. Based on district history, this had already been done in the past.

Mr. Ristas asked if Dr. Hill had sought advice from Mr. Lockhart prior to the reassignments. He stated that Dr. Hill gave an air of arrogance in his reassignments.

Mr. Lockhart said that what Dr. Hill had done with the positions had been done in the past. He also said that Dr. Hill did not ask for advice, but had already mentioned his intentions during the Superintendent interview process.

Mr. Eleveld verified that the positions being referred to were not Administration or Cabinet, therefore, did not require board votes.

Mr. Ristas said that he wished there had been more communication regarding these staffing changes prior to this meeting.

Mr. Bosch read a related policy and stated that there are checks and balances in place and that assignment to a Cabinet position is only valid when done by the Board of Education.

9. Committee Reports

Discussion:
Ms. Khan clarified that, at the previous regular meeting, the Democrats voted against unlimited remote participation by the board of education, not by the community.

Mr. Panos questioned the purpose of point 5 of the motion.

Mr. Furie, during the first amendment discussion, stated that when the attorney reviews the bylaw points, they may suggest eliminating the fifth point, therefore, making it a moot point to have the amendment in the first place.

Mr. Bosch stated his wish for the board to be more progressive and open the meetings to everyone. He said it seemed that this bylaw favored the Democrats.

Ms. Taylor said that with the Democrats bringing this motion to the table they were being progressive.

Motion Passed: Move the Board of Education add to the agenda, item 9a. Policy Committee (anticipated action) passed with a motion by Mr. Ronald Eleveld and a second by Mr. David Furie.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

Motion Passed: Move the Board of Education draft a bylaw on remote participation, based on the following parameters: 1. Remote participation is permitted, but limited to two meetings in the fiscal year. 2. Remote participation shall be limited to the regular monthly Board meeting. There will be no remote participation for special or committee meetings or for executive sessions. 3. A remote participant must use both video and audio. 4. A remote requester should use best efforts to make the request 2 days in advance of the Board meeting, but if not made within the 2 days an attempt to accommodate the request will still be made. 5. The bylaw would sunset at the end of the year - so in this case it would end on June 30, 2022 unless a 2/3 vote to keep it or to pass some other amended version passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

Motion to Amend Failed: To amend the motion from: "Move the Board of Education draft a bylaw on remote participation based on the following parameters: 1. Remote participation is permitted, but limited to two meetings in the fiscal year. 2. Remote participation shall be limited to the regular monthly Board meeting. There will be no remote participation for special or committee meetings or for executive sessions. 3. A remote participant must use both video and audio. 4. A remote requester should use best efforts to make the request 2 days in advance of the Board meeting, but if not made within the 2 days an attempt to accommodate the request will still be made. 5. The bylaw would sunset at the end of the year - so in this case it would end on June 30, 2022 unless a 2/3 vote to keep it or to pass some other amended version." to: "Move the Board of Education draft a bylaw on remote participation, excluding the following parameter:5. The bylaw would sunset at the end of the year - so in this case it would end on June 30, 2022 unless a 2/3 vote to keep it or to pass some other amended version." failed with a motion by Mr. James Ristas and a second by Mr. Paul Panos.

4 Yeas - 5 Nays.

Mr. Leonard Lockhart No
Ms. Maryam Khan No
Ms. Ayana Taylor No
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie No
Ms. Charlotte Ricketts No
Mr. James Ristas Yes

Motion to Amend Failed: To amend the motion from: "Move the Board of Education draft a bylaw on remote participation based on the following parameters: 1. Remote participation is permitted, but limited to two meetings in the fiscal year. 2. Remote participation shall be limited to the regular monthly Board meeting. There will be no remote participation for special or committee meetings or for executive sessions. 3. A remote participant must use both video and audio. 4. A remote requester should use best efforts to make the request 2 days in advance of the Board meeting, but if not made within the 2 days an attempt to accommodate the request will still be made. 5. The bylaw would sunset at the end of the year - so in this case it would end on June 30, 2022 unless a 2/3 vote to keep it or to pass some other amended version." to: "Move the Board of Education draft a bylaw on remote participation, to include an additional parameter:6. Once it has been determined there will be remote participation at a meeting, any Board Member will be allowed to participate remotely and not forfeit their turn." failed with a motion by Mr. Paul Panos and a second by Mr. James Ristas.

4 Yeas - 5 Nays.

Mr. Leonard Lockhart No
Ms. Maryam Khan No
Ms. Ayana Taylor No
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie No
Ms. Charlotte Ricketts No
Mr. James Ristas Yes

10. Other Matters/Announcements/Regular BOE Meetings

Discussion:
Ms. Ricketts congratulated the Class of 2021 and all advancing students. She announced a Juneteenth celebration at the Wilson Branch of the Windsor Public Library. There will be an online meeting of the Windsor Human Relations Commission. She also asked that students stay safe over the summer.

Mr. Eleveld congratulated all graduates and students advancing. He shared that there was a worrisome article in the Hartford Courant regarding Indian mascots and district funding potentially being suspended if mascots aren't changed. He said that, to him, the Warrior's symbol of an arrow or spear with feathers was not indicative of native peoples and could just as well be ancient caveman symbols.

Ms. Khan congratulated both the graduates and the advancing students. She thanked the staff for their hard work. She said the Sage Park advancement ceremony is Wednesday, June 16.

Mr. Ristas congratulated the graduates and advancing students although, he said, it seems they all advance in this district. He congratulated the boys baseball team and said he hopes to follow them more closely next year.

Ms. Taylor said that 2021 was a challenging year, but that Windsor has done great. She wants everyone to stay safe around pools and hot cars.

Mr. Bosch wanted to thank anyone who may have been missed when thanks were given. He said the weather looked to be beautiful for graduation.

Mr. Furie offered best wishes for the summer and asked everyone to be sensitive to each other's experiences. He thanked both Mr. Bosch and Mr. Eleveld for their recognition of his wife for her retirement.

Mr. Panos wished everyone a wonderful summer. In a conversation with Principal Mihalko, he was told that the students would rebound after facing adversity. Mr. Panos said that this year toughened up the students.

Mr. Lockhart congratulated the kids. He was thankful for the AP classes offered at the high school that his son participated in.

10.a. Next BOE Regular Meeting is Tuesday, September 21, 2021, 7:00 PM, Town Hall, Council Chambers

11. Audience to Visitors

Discussion:
Becky Jacobsen, 50 Lighthouse Hill Rd - She gave a shout-out to Principal Mihalko. She said he and his staff worked wonderfully to assist with an IEP.

Dr. Sarah Olchowski, 36 Strawberry Hill - Via the chat function of the meeting, she voiced her concerns over mandating masks in the coming school year. She wrote that considering scientific data and that many staff have been vaccinated she suggested masks be optional.

Alana Doutney, 1345 Palisado Avenue - Via the chat function of the meeting, she asked what the plan will be for masks in the upcoming school year and requests that they be optional.

12. Adjournment

Discussion:
The meeting was adjourned at 10:07 PM.

Motion Passed: Move to adjourn the meeting at 10:07 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Brian Bosch.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

_____
Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting - Virtual
Unapproved Minutes
Tuesday, June 29, 2021 6:00 PM
Virtual Meeting

The following are the unapproved minutes of the Tuesday, June 29, 2021 Special Meeting. Any additions or corrections will be made at a future meeting.

Present
Mr. Brian Bosch
Mr. David Furie
Mr. Leonard Lockhart
Mr. Paul Panos
Mr. James Ristas
Ms. Ayana Taylor

Mr. Ronald Eleveld was absent.
Ms. Maryam Khan arrived at 6:04 PM.
Ms. Charlotte Ricketts arrived at 6:08 PM.

1. **Call to Order, Pledge to the Flag and Moment of Silence**

   The meeting was called to order by Mr. Lockhart at 6:00 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill and Director of Business Services Danielle Batchelder.

   After the executive session, both applicants, Felicia Poskus and Jennifer Michno attended the open session.

2. **Audience to Visitors**

   None

3. **Personnel matter regarding the selection of the Clover Street School Principal and the John F. Kennedy School Principal (Executive Session and Action Anticipated in Regular Session)**

   Motion to move to executive session for the purpose of interviewing the candidate for the Clover Street School Principal and the John F. Kennedy School Principal, inviting Superintendent Dr. Terrell Hill and Director of Business Services Danielle Batchelder to attend the executive session. This motion, made by Mr. David Furie and seconded by Mr. Paul Panos, **Carried**.

   Mr. Brian Bosch: Yea, Mr. David Furie: Yea, Ms. Maryam Khan: Yea, Mr. Leonard Lockhart: Yea, Mr. Paul Panos: Yea, Ms. Charlotte Ricketts: Yea, Mr. James Ristas: Yea, Ms. Ayana Taylor: Yea
   Yea: 8, Nay: 0

   Windsor Board of Education entered into executive session at 6:10 PM.

   Windsor Board of Education returned to open session at 9:10 PM.

   Move to offer Felicia Poskus the position of Clover Street School Principal. This motion, made by Mr. David Furie and seconded by Mr. Brian Bosch, **Carried.**

   Mr. Paul Panos: Abstain (With Conflict), Ms. Ayana Taylor: Abstain (With Conflict), Mr. Brian Bosch: Yea, Mr. David Furie: Yea, Ms. Maryam Khan: Yea, Mr. Leonard Lockhart: Yea, Ms. Charlotte Ricketts: Yea, Mr. James Ristas: Yea
   Yea: 6, Nay: 0, Abstain (With Conflict): 2

Move to offer Jennifer Michno the position of John F. Kennedy School Principal. This motion, made by Mr. David Furie and seconded by Mr. Paul Panos, **Carried**.

Mr. Brian Bosch: Yea, Mr. David Furie: Yea, Ms. Maryam Khan: Yea, Mr. Leonard Lockhart: Yea, Mr. Paul Panos: Yea, Ms. Charlotte Ricketts: Yea, Mr. James Ristas: Yea, Ms. Ayana Taylor: Yea
Yea: 8, Nay: 0

After the motions to offer the principal positions to each candidate, they were both given the opportunity to speak.

Ms. Poskus said she is excited to know the community better and to serve both the school and the students.

Ms. Michno thanked the board for the opportunity to lead JFK School and she looks forward to building the groundwork for stability.

4. Announcements

Ms. Ricketts congratulated both candidates.

Ms. Khan had no comment.

Mr. Ristas welcomed the new principals. He said he looks forward to resuming a normal calendar.

Ms. Taylor wants the community to have a great summer. She then congratulated both new principals.

Mr. Bosch said his heart is with Mr. Eleveld with the passing of his father-in-law. He congratulated the two candidates and said that it is incredible to have a vote with no "no's".

Mr. Furie congratulated the two new principals and said that their students are at a great transitional time.

Mr. Panos congratulated both candidates and apologized for his not being on camera due to technical difficulties.

Mr. Lockhart welcomed both new principals to the district. He also congratulated Denise Panos and Kathleen Furie on their retirements. He said his heart goes out to Mr. Eleveld and his wife Michelle, for their loss.

5. Adjournment

Move to adjourn at 9:20 PM. This motion, made by Mr. Brian Bosch and seconded by Mr. James Ristas, **Carried**.

Mr. Brian Bosch: Yea, Mr. David Furie: Yea, Ms. Maryam Khan: Yea, Mr. Leonard Lockhart: Yea, Mr. Paul Panos: Yea, Ms. Charlotte Ricketts: Yea, Mr. James Ristas: Yea, Ms. Ayana Taylor: Yea
Yea: 8, Nay: 0

The meeting adjourned at 9:20 PM.

_____

Ayana K. Taylor, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

PREPARED BY: Terrell M. Hill, PhD **PRESENTED BY:** Terrell M. Hill, PhD

ATTACHMENTS:

SUBJECT: Set Graduation Date for Class of 2022

BACKGROUND:

Each year the Board of Education must vote on the date for graduation. We are requesting the Board approve Monday, June 6, 2022 as the date for graduation. Graduation will be held at The Bushnell in Hartford. Location site subject to change based on state guidance and social distancing requirements. Connecticut State law now allows the graduation date be set early on in the school year.

RECOMMENDATION:

The Board shares the above information with the public.

Move the Board of Education approve Monday, June 6, 2022 as the graduation date for the Class of 2022.

Recommended by the Superintendent: TH

Agenda Item # 7b.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Maryam Khan/Leonard Lockhart

Attachments: Shipman and Goodwin's draft bylaw "Meeting Conduct"

Subject: Policy Review for Remote Meetings (Anticipated Action)

BACKGROUND:

The BOE Policy Committee reviewed Shipman and Goodwin's draft bylaw, "Meeting Conduct", at its Tuesday, September 14, 2021 meeting. It is being brought forward to the full board for discussion.

RECOMMENDATION:

For discussion and possible action.

Recommended by the Superintendent: TH

Agenda Item # 7c.

Series 9000
Bylaws

MEETING CONDUCT

1. Definitions

For purposes of this policy:

A. "Electronic equipment" means any technology that facilitates real-time public access to meetings, including, but not limited to, telephonic, video, or other conferencing platforms.

B. "Electronic transmission" means any form or process of communication not directly involving the physical transfer of paper or another tangible medium, which (A) is capable of being retained, retrieved and reproduced by the recipient, and (B) is retrievable in paper form by the recipient.

2. Meeting Conduct

A. Meetings of the _____ Board of Education (the "Board") shall be conducted by the Chairperson in a manner consistent with the adopted bylaws of the Board and the provisions of law, including the Freedom of Information Act.

B. All Board meetings shall commence at, or as close as practicable to, the stated time, provided there is a quorum.

C. All regular and special Board meetings shall be guided by an agenda that will have been prepared and delivered in advance to all Board members and other designated persons and made available to the public in accordance with the Freedom of Information Act.

D. Robert's Rules of Order shall govern the proceedings of the Board except as otherwise provided by these bylaws.

E. In the event that a Board meeting is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meetings, the Chairperson may order the room cleared and continue in session.

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1. Only matters appearing on the agenda may be considered in such a session.

2. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any such session.

3. Nothing in these bylaws shall prohibit the Board from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the meeting.

3. Smoking

A. Smoking of any kind, including using an electronic nicotine or cannabis delivery system or vapor product, will not be permitted in any room in which a meeting of the Board is being conducted, nor during the time immediately prior to the meeting.

B. When applicable, a sign notifying the public that no smoking is allowed in the room designated for the meeting will be prominently posted.

4. Procedures for Board Member Participation By Means of Electronic Equipment

A. **Effective July 1, 2021 until April 30, 2022**, the Board shall provide Board members the opportunity to participate in meetings by means of electronic equipment, except that the Board is not required to adjourn or postpone a meeting if a Board member loses the ability to participate because of an interruption, failure, or degradation of that member's connection by electronic equipment, unless the member's participation is necessary to form a quorum. Conditions for participation are as follows:

1. If a quorum of the Board members attend a meeting, other than an executive session, by means of electronic equipment from the same physical location, members of the public must be permitted to attend such meeting in such physical location.

2. Any physical or demonstrable material that is used in the course of the proceedings must be present in the physical location, if any, where the public is located.

3. All those in attendance at the meeting, at whatever location, must be able to hear and identify all participants in the proceeding, including their individual remarks and votes.

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4. Any vote taken at a meeting during which a Board member participates by means of electronic equipment shall be taken by roll call, unless the vote is unanimous.

5. The minutes of the meeting shall record a list of Board members who attended the meeting in person and a list of Board members who attended the meeting by means of electronic equipment.

Any Board member who participates orally in a meeting conducted by means of electronic equipment shall make a good faith effort to state such member's name and title, if applicable, at the outset of each occasion that such member participates orally during an uninterrupted dialogue or series of questions and answers.

B. **After April 30, 2022,** Board member participation in meetings by means of electronic equipment shall be governed by all applicable laws, rules, regulations, and guidance, as appropriate, in effect at the time of such participation.

C. When a Board member is participating in a meeting by means of electronic equipment, the Chairperson shall take the necessary steps to ensure that the conditions enumerated above are met. In addition, the Chairperson shall take the necessary steps to ensure that a Board member participating by means of electronic equipment has adequate opportunity for participation in Board discussion, including the opportunity to take the floor and make motions.

[***Note: Boards that do not wish to provide for public participation by means of electronic equipment may elect not to include this section. However, Boards should be prepared to accommodate any changes necessitated by pandemic-related conditions in the event such conditions warrant a return to fully remote Board meetings.***]

5. Procedures for Public Participation By Means of Electronic Equipment

Effective July 1, 2021 until April 30, 2022, the Board may hold a public meeting that is accessible to the public by means of electronic equipment or by means of electronic equipment in conjunction with an in-person meeting. If the Board allows for the public to participate by means of electronic equipment, it shall do so in accordance with the following procedures:

A. Not less than forty-eight (48) hours before the Board conducts a regular meeting by means of electronic equipment, the Board shall provide direct notification in writing or by electronic transmission to each member of the Board, and post a notice that the Board intends to conduct the meeting solely or in part by means of electronic equipment, (a) in the Board's Administrative Offices; (b) in the office of the Town Clerk ***[Regional***

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School District Option: in the office of the Town Clerk of each municipal member of the school district]; and (c) on the Board's Internet web site, if any.

B. Not less than twenty-four (24) hours prior to any such meeting, the Board shall post the agenda for any such meeting in the same manner as the notice of the meeting as set forth in Section 5.A.

C. Such notice and agenda shall include instructions for the public to attend and provide comment or otherwise participate in the meeting, by means of electronic equipment or in person, as applicable and permitted by law. Any such notice and agenda shall be posted in accordance with the provisions of Connecticut General Statutes § 1-225.

D. If the Board holds a meeting, other than an executive session or special meeting, solely by means of electronic equipment:

1. The Board shall provide any member of the public

   a. upon a written request submitted not less than twenty-four (24) hours prior to such meeting, with a physical location and any electronic equipment necessary to attend such meeting in real-time, and

   b. the same opportunities to provide comment or testimony and otherwise participate in such meeting that such member of the public would be accorded if such meeting were held in person, except that the Board is not required (i) to adjourn or postpone a meeting if a member of the public loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, or (ii) to offer members of the public who attend a meeting by means of electronic equipment the opportunity for public comment, testimony, or other participation if the provision of such opportunity is not required by law for members of the public who attend such meeting in person.

2. The Board shall not be required to adjourn or postpone the meeting if a member of the public loses the ability to participate because of an interruption, failure, or degradation of such person's connection to the meeting by means of electronic equipment.

3. The Board shall ensure that such meeting is recorded or transcribed, excluding any portion of the meeting that is conducted in executive session. Such transcription or recording shall be posted on the Board's

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Internet web site and made available to the public to view, listen to, and copy in the Board's Administrative Offices not later than seven (7) days after the meeting and for not less than forty-five (45) days thereafter.

4. If a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.

E. If the Board holds a special meeting and any portion of such meeting is to be conducted by means of electronic equipment, it must include in the notice of such meeting if the meeting will be conducted solely or in part by means of electronic equipment.

1. Not less than twenty-four (24) hours prior to such meeting, the Board shall post such notice and an agenda of the meeting in accordance with applicable law.

2. If such meeting is to be conducted by means of electronic equipment, such notice and agenda shall include instructions for the public, by means of electronic equipment or in person, to attend and provide comment or otherwise participate in the meeting, as applicable and permitted by law.

F. Any member of the public who participates orally in a meeting conducted by means of electronic equipment shall make a good faith effort to state such member's name and title, if applicable, at the outset of each occasion that such member participates orally during an uninterrupted dialogue or series of questions and answers.

G. Whenever a meeting being conducted by means of electronic equipment is interrupted by the failure, disconnection or, in the Chairperson's determination, unacceptable degradation of the electronic means of conducting a meeting, or if a Board member necessary to form a quorum loses the ability to participate because of the interruption, failure or degradation of such member's connection by electronic equipment, the Board may, not less than thirty (30) minutes and not more than two (2) hours from the time of the interruption or the Chairperson's determination, resume the meeting (1) in person, if a quorum is present in person, or (2) if a quorum is restored by means of electronic equipment, solely or in part by such electronic equipment.

1. In each case of resumption of such meeting, electronic access shall be restored to the public if such capability has been

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restored.

2. The Board shall, if practicable, post a notification on its Internet web site and inform attendees by electronic transmission of the expected time of resumption or of the adjournment or postponement of the meeting, as applicable, and may announce at the beginning of any meeting what preplanned procedures are in place for resumption of a meeting in the event of an interruption.

H. In the event that a Board meeting is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible, and if such person or group of persons is attending such meeting by means of electronic equipment, the Chairperson may terminate such person's or group of persons' attendance by electronic equipment until such time as such person or group of persons conforms to order or, if need be, until such meeting is closed.

[Note: The following section is optional:

6. Public Address

A. The Board may permit any individual or group to address the Board concerning any subject that lies within its jurisdiction during a portion of the Board's regular [or special] meetings so designated for such purpose.

(1) _____ minutes may be allotted to each speaker and a maximum of _____ minutes to each subject matter. The Board may modify these limitations at the beginning of a meeting if the number of persons wishing to speak makes it advisable to do so.

(2) A Board member shall be appointed by the Chairperson prior to the meeting to act as timekeeper for the meeting, if deemed necessary by the Chairperson.

(3) No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

(4) All speakers must identify themselves by name and address.]

Legal References:

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Connecticut General Statutes

June Special Session, Public Act No. 21-2, "An Act Concerning Provisions Related to Revenue and Other Items to Implement the State Budget for the Biennum Ending June 30, 2023."

June Special Session, Public Act No. 21-1, "An Act Concerning Responsible and Equitable Regulation of Adult-Use Cannabis."

1-200	Definitions
1-206	Denial of access to public records or meetings. Appeals. Notice. Orders. Civil penalty. Petition for relief from vexatious requester. Service of process upon commission. Frivolous appeals. Appeal re state hazardous waste program records
1-225	Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions
1-232	Conduct of meetings
19a-342	Smoking prohibited. Exceptions. Signs required. Penalties

Freedom of Information Commission Advisory Opinion #41 (April 9, 1980)

ADOPTED:_____
REVISED:_____

8/12/2021

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WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Leonard Lockhart

Attachments: CABE Board Recognition Awards Application

Subject: CABE Level II Distinction Award

BACKGROUND:

This item was placed on the agenda at the request of President Leonard Lockhart with the support of Vice President David Furie and Secretary Ayana Taylor.

STATUS:

RECOMMENDATION:

Move the Board of Education approve its submission of the required criteria for the CABE Level II Distinction Award to be submitted by the superintendent's office

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Recommended by the Superintendent: TH

Agenda Item # 7d.

CABE Board Recognition Awards

Board Leadership Award and Board of Distinction Award

CABE believes that Boards of Education and Superintendents which exhibit the most effective leadership are characterized by their ability to work together as "teams." The **CABE Board Recognition Awards** are designed to recognize Boards which work effectively in this manner. Boards which fulfill 22 of the following 34 Level One criteria, including a minimum of three in each area, will earn the Level One **CABE Board Leadership Award.**

In order to appropriately recognize those Boards which are truly exemplary, CABE has now established a second level of awards, the **Board of Distinction Award.** Only Boards which have achieved Level One distinction at least twice in the prior four years are eligible to receive the **Board of Distinction Award.**

Please respond to the criteria requested on this form and send your information, with supporting data, to CABE when you believe your Board has earned a Leadership Award or a Board of Distinction Award. If you have any questions, need further information, or require help in satisfying any of the criteria, please contact us for assistance.

Deadline for submission is: **October 1, 2021**

REQUIRED CRITERIA

1. Board Leadership/Student Achievement

Level One (minimum of three)

- ❑ A. The Board has developed district goals for this year. ***(provide copy of goals)***
- ❑ B. The Board has conducted a self-evaluation and developed a plan for improvement in the past 12 months. ***(provide copy of plan or descriptive narrative)***
- ❑ C. The Board has conducted a superintendent evaluation in past 12 months.
- ❑ D. The Board monitors its performance against a Board of Education code of conduct. ***(provide copy of code)***
- ❑ E. The Board has conducted meetings pursuant to Board policy.
- ❑ F. The Board has established a calendar to ensure all responsibilities are conducted in timely manner. ***(provide copy of meeting calendar)***
- ❑ G. The Board ensures that student voice is part of its decision-making process. ***(provide bylaws that allow for student voice)***
- ❑ H. The Board models civil discourse while conducting Board business. ***(provide examples)***
- ❑ I. The Board conducts orientation for new Board members. ***(provide agenda or bylaws)***

Level Two *(minimum of three)*

- ❑ A. The Board of Education works to improve student achievement. ***(provide description)***
- ❑ B. The Board relates the mission statement and goals to agenda items. ***(provide examples)***
- ❑ C. The Board supports the appropriate use of technology in educational programming. ***(provide examples)***
- ❑ D. The Board uses data to make informed decisions regarding student achievement. ***(provide examples)***
- ❑ E. The Board addresses issues of diversity, equity, and inclusion. ***(provide examples)***

2. Board Member Professional Development

Level One (minimum of three)

- ❑ A. A majority of Board members have taken part in workshops or other in-service training during the last year. ***(provide list of workshops and/or in-service training)***
- ❑ B. The Board provides adequate funds to permit Board members to take part in training. ***(provide budget or listing for Board professional development)***
- ❑ C. A majority of the Board attended the CABE/CAPSS Convention in the last 12 months. ***(provide list of Convention participants)***
- ❑ D. A majority of the Board participated in the CABE Board Member Academy in the last 12 months. ***(provide list of programs and board members who attended)***
- ❑ E. The Board has used a CABE facilitator or other outside group for Board workshop/retreat in last 12 months. ***(provide agenda)***
- ❑ F. New Board members are provided orientation, including attending CABE New Board Member Orientation. ***(provide list of 2019-2020 participants)***

- ☐ G. At least one Board member has participated in the CABE Leadership Institute. ~~during this year.~~ ***(provide names of participants)***
- ☐ H. The Board has participated in professional development about issues of diversity, equity and inclusion. ***(provide a list of workshops and provider)***

Level Two *(minimum of two)*

- ☐ A. The Board has developed district goals and reviews them on a regular basis. ***(provide examples)***
- ☐ B. At least 2 members of the Board have participated in the CABE Leadership Institute. ***(provide names of participants)***
- ☐ C. The Board has incorporated Board professional development into policy. ***(provide examples)***
- ☐ D. The Board holds a retreat outside of a regular meeting with a component offering professional development. ***(provide copy of agendas)***

3. Policy

Level One (minimum of three)

- ☐ A. The Board has developed and adhered to procedure for policy review. ***(provide procedure)***
- ☐ B. The Board has a regular process for reviewing policies every three years.
- ☐ C. The Board uses CABE or a similar policy update service to ensure that policies remain current.
- ☐ D. The Board has adopted all required policies.
- ☐ E. The Board has reviewed appropriate policies as law and regulations have changed.
- ☐ F. The Board relies on policies as "living documents," by referring to them at Board meetings or in Board agendas.
- ☐ G. The Board provides the district policy manual in a searchable online version. ***(provide URL)***
- ☐ H. The Board has a Code of Ethics. ***(provide Code of Ethics)***

Level Two *(minimum of three)*

- ☐ A. The Board relates applicable agenda items to appropriate policies. ***(provide sample agendas that show this practice)***
- ☐ B. Policy discussions are a regular part of Board meetings. ***(provide agendas where this takes place)***
- ☐ C. The Board has adopted a policy addressing diversity equity, and inclusion. ***(provide policy)***
- ☐ D. The Board has adopted a policy on civility. ***(provide policy)***

4. Community Relations

Level One (minimum of three)

- ☐ A. The Board has clear, written policies on Community-Board Relations. ***(provide copy)***
- ☐ B. The Board provides opportunities for appropriate participation at meetings by members of the community. ***(provide copies of two recent agendas)***
- ☐ C. The Board seeks active community involvement with the schools. ***(provide examples)***
- ☐ D. The Board demonstrates cooperation with news media. ***(describe)***
- ☐ E. The Board promotes the school system to the public. ***(provide copies of information disseminated)***
- ☐ F. The Board disseminates information to the public on its decisions in a unified, timely manner. ***(provide copy of information provided)***

Level Two *(minimum of two)*

- ☐ A. The Board sponsored a community-wide discussion of issues (courageous conversations, community conversations, CABE Equity Toolkit, etc.) during the past year. ***(provide agenda and report the end results of the program)***
- ☐ B. The Board has successfully worked with other community leaders. ***(provide description and/or supporting documentation)***
- ☐ C. The Board works with the community's local cable access channel. ***(provide description)***
- ☐ D. The Board works with other Boards of Education. ***(provide description)***

5. Related Organizational Leadership

Level One (minimum of three)

- ☐ A. A Board member serves on the CABE Board of Directors. ***(provide name)***
- ☐ B. One or more Board members are active participants in the Convention Committee, CABE Government Relations Committee, Resolutions Committee or Federal Relations Network. ***(provide name(s))***
- ☐ C. One or more Board members actively serve on a RESC Board. ***(provide name(s) and RESC)***
- ☐ D. One or more Board members participated in the NSBA Convention, CUBE or other NSBA-sponsored activity in the last 12 months. ***(provide name(s))***
- ☐ E. One or more Board members have participated in the CABE Delegate Assembly or Day-on-the-Hill in last 12 months. ***(provide name(s))***
- ☐ F. The Board has submitted a resolution to CABE for consideration by the CABE Delegate Assembly in last two years. ***(provide resolution(s))***
- ☐ G. The Board ensures that all collective bargaining agreements and the superintendent's contract are sent in a timely manner to CABE's Negotiations Service. ***(provide date information sent)***

CABE Board Recognition Awards
Board Leadership Award and Board of Distinction Award

Level Two *(minimum of two)*

- ☐ A. Representatives of the Board presented a workshop related to a district initiative at the annual CABE/CAPSS Convention or NSBA Convention. ***(provide a copy of any handouts and presentation materials)***
- ☐ B. The Board has sponsored a Legislative Breakfast or some other legislative event. ***(provide invitation or agenda)***
- ☐ C. The Board works closely with its local legislative delegation to improve the schools. ***(provide description)***
- ☐ D. The Board sponsors an annual area meeting. ***(provide agenda)***

Optional Question:

Level One

Please tell us what, in your opinion, makes your Board's leadership especially effective.
Feel free to provide any information that other Boards would find beneficial in learning about your Board's leadership.

Level Two

Please tell us what, in your opinion, makes your Board's leadership especially effective in improving student achievement.

CABE Board Recognition Awards
Board of Distinction Award (Level Two)

To be eligible for the Board of Distinction Award, a motion must be made at a board meeting to approve the application. If the majority votes in favor, the Board Chair and Superintendent should sign below *(please attach minutes)*.

_____ _____
Board Chair Date

_____ _____
Superintendent Date

Connecticut Association of Boards of Education
81 Wolcott Hill Road • Wethersfield, CT 06109
860-571-7446 • 860-571-7452 (fax) • www.cabe.org

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Leonard Lockhart/Terrell M. Hill, PhD

Attachments:

Subject: Meaning of the word Equity as used in Professional Development

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BACKGROUND:

This item was placed on the agenda at the request of Minority Leader Paul Panos with the support of Board members Brian Bosch and Jim Ristas.

STATUS:

RECOMMENDATION:

For discussion only.

Recommended by the Superintendent: TH

Agenda Item # 7e

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: None

SUBJECT: Staffing Update for Opening of 2021-2022 School Year

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BACKGROUND: For the September Board of Education meeting, information is always provided on all of the personnel actions that have taken place since the June Board of Education meeting.

A. Recruitment Fairs

Administration actively recruited new teachers during these unusual times. Due to the Covid-19 Pandemic, many recruiting fairs were cancelled. Some were replaced with virtual online career fairs via (ZOOM or Microsoft Teams). We participated in the ones put on by CREC and UCONN.

B. Advertisements

We advertised our teacher openings in the CT REAP (website with CT educational jobs), CEA (CT Educ. Assoc.), CASCIAC (CT Assoc. of Schools and CT Interscholastic Athletic Conference), CAPSS (CT Assoc. of Public School Superintendents) and the Windsor Public Schools Website. In our efforts to reach a much larger and, more diverse population we continue to contract with Education Week (edweek.org)/ Top Schools Jobs (topschoolsjobs.org).

C. Hiring Process

Candidates participate in multiple rounds of interviews, which typically include representation from teachers, supervisors, building administrators and central office administrators. All interview processes for teachers' end with an interview with the Director of Business Services & Human Resources. Interview processes for administrators below the rank of cabinet or building principal end with an interview with the Superintendent.

Another important piece of the process is the reference check. Administrators complete a district reference check form by personally contacting at least three (3) of the candidates' references. A detailed conversation ensues focusing on areas that are important to Windsor in its new hires.

D. New Teacher/Staff Orientation

All new teachers, including those hired during the prior school year, took part in the 3-day New Teacher/Staff Orientation. New this year, we included SEL Specialists, Full Time Tutors, Building Substitutes and Behavior Technicians to the orientation. New Teacher/Staff orientation was held August 18th – 20th. The orientation focused on new initiatives from the Instructional Services Department; informational sessions from Pupil Services, Office for Family and Community Partnerships, WEA Union Reps, and technology. Katrina Wicks and her team provided training around the districts' overall technology processes. Marge Renno and her Induction Support teachers presented to new faculty the requirements for TEAM (Teacher Education and Mentoring Program). They specifically focused on Teacher Responsibility and Ethics.

E. Statistics

As of September 17, 2021, there were 135 new employees in the district. This number includes teachers, administrators, supervisors, SEL specialists, behavior technician, food services, safety monitors, and paraeducators. Of the "newly hired" certified employees, 14 actually began contracted employment during the 2020-2021 school year. Teacher openings were due mainly to teachers taking positions in other districts, retirements, resignations, or childrearing.

For all newly hired certified employees (56 total), the breakdown between male and female is 18% male and 82% female. Of the newly hired certified staff, 21.4% of them are educators of color. The district-wide percentage of certified staff of color now stands at 17.4%.

RECOMMENDATION: The BOE receive this report for informational purposes only.

Reviewed by: DB **Recommended by the Superintendent:** TH

Agenda Item # 8b.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 21, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Year End Budget Site & Category Balances

SUBJECT: Fiscal Year '21 Year End Balances

BACKGROUND:

Board Policy 3160 allows the board to transfer any unencumbered portion of any budget site to another budget site, but expenditures shall not exceed the appropriation made by the fiscal authority of the Town.

The Board of Education's budget for Fiscal Year 2021, which ended June 30th, was $72,529,277. Our unexpended balance is $550,040. (NOTE: results have not been audited.)

For the Fiscal Year End June 30, 2021, due to the COVID19 Pandemic, there were significant under expenditures in pupil transportation & safety, special education transportation, athletic coaches and supplies & materials at the schools and district wide. Other line items that were under expended were benefits, certified and non-certified salaries, and magnet school tuition. Offsetting this under expenditure was over expenditures in payroll and benefits for the school food staff and treehouse staff. These two depts are self-sustaining under normal circumstances. Due to the pandemic, these two depts did not generate the revenue during the 2020/2021 school year to cover their payroll and benefit costs. Other line items that were over expended were special education tuition, and major maintenance.

STATUS:

The projections of expenditures for the close of Fiscal Year 2021 are **within** the total approved appropriation from the Town of Windsor for the Fiscal Year. The total expenditures for the fiscal year did **not** exceed the budget appropriation of $72,529,277.

The attached financial report outlines the budget sites and categories that were over budget and their subsequent budget sites and categories that offset the deficits.

RECOMMENDATION:

That the Board approves the return of $550,040 to the Town with the details of the projected budget/category surplus's and deficits as attached. (Final amount subject to completion of the audit.)

Reviewed by: NOB **Recommended by the Superintendent:** TH

Agenda Item # 8C.

Windsor Public Schools
Year End Financials
June 30, 2021

	2020/2021 Budget	Expenditures YTD 6/30/2021	Encumbrance	Balance 6/30/2021	% Balance
Instructional Services					
Clover Street School	63,170	58,711	0	4,459	**7%**
John F. Kennedy School	84,950	77,139	0	7,811	**9%**
Oliver Ellsworth School	86,730	86,023	0	707	**1%**
Poquonock School	69,300	59,520	0	9,780	**14%**
Sage Park Middle School	210,935	197,145	0	13,790	**7%**
Windsor High School	398,069	321,549	0	76,520	**19%**
Windsor High School Interscholastic Sports	207,000	206,217	0	783	**0%**
Athletic Coaches	275,000	253,217	0	21,783	**8%**
WHS Career & Technical Education	59,745	55,046	0	4,699	**8%**
Continuing Education	70,400	66,806	0	3,594	**5%**
Instructional Mgt. & Curriculum Development	288,772	279,159	0	9,613	**3%**
Magnet School Tuition	1,460,600	1,418,156	0	42,444	**3%**
*Technology	878,518	878,938	0	(420)	**0%**
Total Instructional Services	**4,153,189**	**3,957,626**	**0**	**195,563**	**5%**
Education Support Services					
Pupil Personnel Services	454,950	444,720	0	10,230	**2%**
Special Education	98,150	84,807	0	13,343	**14%**
Special Education Tuition	5,068,264	5,874,934	0	(806,670)	**-16%**
Policy & Planning	142,350	137,472	0	4,878	**3%**
Employee Personnel Services	129,000	128,822	0	178	**0%**
Financial Management	280,442	270,764	0	9,678	**3%**
Financial Services	38,500	37,958	0	542	**1%**
Pupil Transportation & Safety	3,075,248	2,691,544	0	383,704	**12%**
Special Education Transportation	2,231,659	2,008,117	0	223,542	**10%**
*Physical Plant Services	1,918,850	1,918,154	0	696	**0%**
Major Maintenance	461,000	645,082	0	(184,082)	**-40%**
L.P. Wilson Center	254,800	251,619	0	3,181	**1%**
Benefits	10,923,331	10,327,811	0	595,520	**5%**
Certified Salaries	32,886,258	32,676,566	0	209,692	**1%**
Non-Certified Salaries	9,044,854	8,936,929	0	107,925	**1%**
Regular Ed Tutor Salaries	336,700	290,375	0	46,325	**14%**
Special Ed Tutor Salaries	284,000	274,197	0	9,803	**3%**
Substitute Salaries	747,732	504,050	0	243,682	**33%**
Salary & Benefits for SFSD & TreeHouse Programs	0	517,690	0	(517,690)	
Total Education Support Services	**68,376,088**	**68,021,611**	**0**	**354,477**	**1%**
Total All Sites	**$72,529,277**	**$71,979,237**	**$0**	**$550,040**	**1%**

*** Please note that the final balance is subject to change upon completion of the fiscal audit**