Regular Meeting - Virtual Meeting

Tuesday, May 18, 2021 7:00 PM

Town Hall, Council Chambers-Closed to the Public Zoom Instructions Dialing in by Phone Only: 1. Please call: 1-646-558-8656 or 1-301-715-8592 2. When prompted for participant or meeting ID, enter: 897 1468 0934 then press # 3. You will then enter the meeting muted. During “Audience to Visitors”, if you wish to speak, press *9 to raise your hand. Please give you name and address prior to voicing your comments. Joining in by Computer: 1. Please go to the following link: https://us02web, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**

a. Recognition--CABE Student Leadership Awards: WHS--Raeann Reid, Isaac Rosario; SPMS--Josmairy Acosta, Aveed Shrestha

3. **Audience to Visitors**
4. **Consent Agenda**

a. Financial Report
b. Enrollment Report
c. Food Service Report
d. Human Resources Report
e. Lease Agreement for Copiers

5. **Approval of Minutes**

a. April 20, 2021 Regular Meeting
b. April 22, 2021 Curriculum Committee
c. April 26, 2021 Policy Committee

6. **Student Representative Report**
7. **Board of Education**

a. President's Report
b. Sage Park Math Courses' Placement
c. School Liaison Reports

1. Windsor High School
2. Sage Park Middle School
3. Clover Street School
4. John F. Kennedy School
5. Oliver Ellsworth School
6. Poquonock School

d. Remote Meeting Participation

8. **Superintendent's Report**
9. **Committee Reports**

a. Curriculum Committee
b. Policy Committee

10. **Other Matters/Announcements/Regular BOE Meetings**

a. Next BOE Regular Meeting is Tuesday, June 15, 2021, 7:00 PM, Town Hall, Council Chambers

11. **Audience to Visitors**
12. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: May 18, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Leonard Lockhart/Terrell Hill

Attachments:

Subject: CABE Student Leadership Awards

BACKGROUND:

Each year, the Windsor Board of Education recognizes two outstanding students from both Windsor High School and Sage Park Middle School to receive the Connecticut Association Boards of Education Student Leadership Award. This award was developed to give local Boards of Education a chance to reward student potential. Students who are selected exhibit exemplary leadership qualities as defined by a list of criteria developed by the CABE Board of Directors.

STATUS:

Due to the COVID-19 Pandemic and social distancing protocols, the May 18, 2021 meeting is closed to the public. Students have been asked to view the recognition portion of the meeting by accessing Cable Channel 96 on Comcast and Frontier or by viewing by the online meetings on the town's website. A certificate and gift will be sent to the students as soon as possible.

RECOMMENDATION:

For information only:

This year's two recipients chosen from Windsor High School are:

Raeann Reid
Isaac Rosario

This year's two recipients chosen from Sage Park Middle School are:

Josmairy Acosta
Aveed Shrestha

WHS and SPMS administrators will read a short bio on each student.

Recommended by the Superintendent: TMH/sb

Agenda Item # 2a

President Lockhardt and Board of Education members:

My name is Lisa Thomas. I am a teacher at Clover Street School and live at 255 Geraldine Drive in Coventry. I am a 37 year public school teacher. I taught in Hebron CT for the first part of my career, and in Windsor for the past 16 years. Two districts, two very different experiences. I will send this statement to the Board and would like it attached to the minutes.

Choosing to teach in Windsor is one of the most profound decisions I've made, both professionally and personally. I'm so grateful for the significant ways that Windsor has influenced me not just as a teacher, but as a person. The growth in our district's attention to diversity, equity and excellence in how we do our work has had a positive, profound impact on me, my colleagues, and most important on our students and their families.

I trace the growth of Windsor's equity work directly to Superintendent Hill and his team from the time he was hired to oversee the district's Human Resources office. Quickly thereafter our staff began to look like our families. Our students could see themselves not just in their teachers, but in the custodial staff, the food services staff, the administrative staff, Treehouse and Family Resource Center staff. Everywhere. Diversity of race, religion, gender identity, and cultural identity.

I have watched as our students have become more and more comfortable talking about who they are. If you've ever attended one of our Clover Street School Poetry slams, you *know* what I'm talking about! And if you haven't - well, they are available on demand at WIN-TV. Or I'm happy to lend you a few copies of the Clover Kids Literary Arts Magazine. You just honored three of our past Clover Poets: Raeann, Josmairy, and Isaac. Aren't we so very proud of where their voices have taken them as leaders? I have goosebumps after hearing Mr. Parker's and Ms Jorgenson's descriptions of their contributions to our Windsor community.

You might also want to sit in on a pupil personnel meeting where families now see themselves reflected in the members of the team and feel more at ease when discussing the needs of the children they love. And where the team members are able to guide one another toward a better understanding of those children. Or you could join one of our staff meetings when we come together after the murder of yet another Black person; or after the assault on an elderly Asian woman; or after the discovery of multiple nooses hanging in Amazon's Windsor facility. Join us and see how we are better able to *listen,* to *accept,* to *look inside ourselves*, to *call our own selves out* for the very important purpose of supporting one another and the work we do on behalf of the children in our care.

So when I hear that members of the Windsor Board of Education have expressed that equity work is unnecessary and that it makes white teachers too uncomfortable I am disappointed. And I am saddened. I am here to tell you that as a white teacher in the Windsor schools I am grateful for the opportunity to engage in equity conversations. I have not heard one colleague say otherwise. And if there are those who do, I hope they will have the courage to discuss it with other staff and administrators. As educators, our job is to move students into their zone of proximal development - a level of learning where they have not yet mastered the concepts being taught but can do so with guidance. As educators, we know that this is an uncomfortable journey for our students because they are not guaranteed correct answers and thus it is a bit scary. When white teachers engage in equity work, we are also in a zone of proximal development and, yes, it can be uncomfortable. But as educators we know that when things get uncomfortable, that is when we are learning and growing, just like our students.

As a parent and as a longtime Town Councilwoman, I am always mindful of the contrasts between the experience Windsor students have as compared to those "back home". Because of the deep and honest equity work that Windsor has engaged in over the years - and continues to engage in - Windsor's students are far more prepared than so many others to become productive, creative and inclusive adults in the 21st century. I am privileged and proud to have been part of that work. Windsor continues on the right path, doing great things along the way. Don't let anyone tell you otherwise.

Thank you for your time.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: May 18, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: April, 2021 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

The additional expenses that are outlined on the attached spreadsheet detail purchases related to the COVID19 pandemic. The additional expenses thus far will be offset once the district receives the Elementary and Secondary School Emergency Relief Fund (ESSER Fund) of $474,402 and the Coronavirus Relief Fund (CRF) $698,842.

STATUS:

The attached report is for the month of April 2021.

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for April 30, 2021	$ 6,628,759
Expenditures through April 30, 2021	$56,771,247

Reviewed by: _____ **Recommended by the Superintendent:** TMH/sb

Agenda Item # 4a

Windsor Public Schools
Financial Report
April 30, 2021

	2020/2021 Budget	Expenditures YTD 4/30/2021	Encumbrance	Balance 4/30/2021	% Balance
Instructional Services					
Clover Street School	63,170	32,505	4,784	25,881	**41%**
John F. Kennedy School	84,950	41,405	10,846	32,699	**38%**
Oliver Ellsworth School	86,730	64,590	16,432	5,708	**7%**
Poquonock School	69,300	48,866	1,835	18,599	**27%**
Sage Park Middle School	210,935	112,297	11,678	86,960	**41%**
Windsor High School	398,069	190,366	36,678	171,025	**43%**
Windsor High School Interscholastic Sports	207,000	124,518	82,142	340	**0%**
Athletic Coaches	275,000	173,221	0	101,779	**37%**
WHS Career & Technical Education	59,745	26,319	5,671	27,755	**46%**
Continuing Education	70,400	56,941	8,752	4,707	**7%**
Instructional Mgt. & Curriculum Development	288,772	149,352	89,572	49,848	**17%**
Magnet School Tuition	1,460,600	1,394,915	23,241	42,444	**3%**
*Technology	878,518	869,230	4,522	4,766	**1%**
Total Instructional Services	**4,153,189**	**3,284,525**	**296,153**	**572,511**	**14%**
Education Support Services					
Pupil Personnel Services	454,950	249,524	25,863	179,563	**39%**
Special Education	98,150	46,661	9,126	42,363	**43%**
Special Education Tuition	5,068,264	4,421,008	128,957	518,299	**10%**
Policy & Planning	142,350	103,958	5,290	33,102	**23%**
Employee Personnel Services	129,000	117,324	2,104	9,572	**7%**
Financial Management	280,442	192,326	19,599	68,517	**24%**
Financial Services	38,500	31,381	4,182	2,937	**8%**
Pupil Transportation & Safety	3,075,248	1,711,734	237,949	1,125,565	**37%**
Special Education Transportation	2,231,659	1,327,413	84,455	819,791	**37%**
*Physical Plant Services	1,918,850	1,775,094	143,560	196	**0%**
Major Maintenance	461,000	272,803	54,438	133,759	**29%**
L.P. Wilson Center	254,800	176,332	65,002	13,466	**5%**
Benefits	10,923,331	7,384,361	102,256	3,436,714	**31%**
Certified Salaries	32,886,258	26,346,796	0	6,539,462	**20%**
Non-Certified Salaries	9,044,854	7,016,383	0	2,028,471	**22%**
Regular Ed Tutor Salaries	336,700	200,704	0	135,996	**40%**
Special Ed Tutor Salaries	284,000	212,219	0	71,781	**25%**
Substitute Salaries	747,732	382,720	2,504	362,508	**48%**
*Salary and Benefits for TreeHouse Program	0	208,543	128,000	(336,543)	
Total Education Support Services	**68,376,088**	**52,177,284**	**1,013,285**	**15,185,519**	**22%**
Total All Sites	**$72,529,277**	**$55,461,809**	**$1,309,438**	**$15,758,030**	**22%**

*As discussed at the 2/9/2021 budget meeting, the general fund will need to absorb the salaries and benefits for the TreeHouse Program. Similar to last year (19/20), due to the pandemic, the TreeHouse Program is not bringing in the revenue to support the program.

COVID related expenses - see attached

Budget Update for COVID-19 Related Expenses

Below is an evolving list of additional expenses WPS have incurred due to the COVID-19 pandemic. The additional expenses thus far will be offset by grants and additional funds the district is expecting from the state. The two funding sources and allocations that were communicated to WPS thus far are:

Grant/Funding Source	WPS Allocation
Elementary & Secondary School Emergency Relief Fund (ESSER Fund)	$474,402
Coronavirus Relief Fund (CRF)	$698,842
Total Allocation due to WPS	**$1,173,244**

Additional Expenses Incurred To Date

		Expense	
Staffing			
1.0 FTE Teacher - Clover - Grade 5		$75,000	
1.0 FTE Teacher - Clover - Grade 4		$75,000	
1.0 FTE Teacher - JFK - Distance Learning		$75,000	
1.0 FTE Teacher - JFK - Grade 5		$75,000	
1.0 FTE Teacher - OE - Grade 1		$75,000	
1.0 FTE Teacher - OE - Grade 2		$75,000	
1.0 FTE Teacher - POQ - PreK		$75,000	
1.0 FTE Teacher - POQ - Grade 2		$75,000	
1.0 FTE Nurse - Floating - District Wide		$75,000	
(2.0) FTE Teachers - Sage Park Middle School		($150,000)	Retirements/Resignation not being backfilled for FY 20/21 Only
(2.0) FTE Teachers - Windsor High School		($150,000)	
	Sub Total	**$375,000**	
Furniture			
Elementary Desks		$231,609	
	Sub Total	**$231,609**	
PPE and Cleaning Supplies & Materials			
Face Shields; Masks; Gloves; Mask Lanyards		$59,599	
Classroom, Labs, Café. & Countertop Protective Dividers/Barriers		$149,333	
Floor, Window, & Door Signage		$15,285	
Hand Sanitizer; Disinfectant Wipes & Increased Cleaning Supplies		$59,759	
Equipment (Air Filters, Portable Air Scrubbers, Cleaning)		$264,010	
	Sub Total	**$547,986**	
Consulting Services			
Engineering Services		$18,600	
	Sub Total	**$18,600**	
Technology			
PD Platforms & Software		$53,935	
Hotspots, Devices, Phones		$57,601	
	Sub Total	**$111,536**	
Grand Total Expenses as of 2/28/2021		**$1,266,131**	

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: May 18, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of May 1, 2021

BACKGROUND:

Attached are the enrollment figures as of May 1, 2021. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: _____ **Recommended by the Superintendent:** TMH/sb

Agenda Item # 4b.

Windsor Public Schools
Student Enrollment Report
May 1, 2021

Enrollment in Windsor Public Schools

Grades PreK - 5	1,452
Grades 6-8	742
Grades 9-12	1,120
Total District Enrollment	**3,314**

Windsor Students not in District Schools

Out of District Placements (SPED)	58
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	20
CREC Montessori Hartford	5
CREC Metropolitan Learning Center (MLC)	59
CREC Miscellaneous Magnet Schools	227
Hartford Host Magnet Schools	250
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	21
A.I. Prince Technical High School	24
Howard Cheney Technical High School	10
	674
Total Students	**3,988**

Windsor Public Schools
Student Enrollment Report
May 1, 2021

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		64		75		139
K		81		130		211
1		90		129		219
2		111		125		236
3			95		118	213
4			73		136	209
5			106		119	225
Subtotal K-5						1,313
Total		**346**	**274**	**459**	**373**	**1,452**

GRADE		Sage Park Middle School
6		253
7		247
8		242
Total		**742**

GRADE	Windsor High School
9	295
10	276
11	266
12	283
Total	**1,120**

District Wide Enrollment	**3,314**

ENROLLMENT REPORT 2020-2021
POQUONOCK SCHOOL

Room #	Teacher	Grade	rojected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
2	Brown			10	14	16	15	14	15	15	15	15	
3	Scott			10	10	11	12	12	13	14	15	15	
Distance Learning - 22	Roche			12	16	15	15	15	16	15	21	20	
Distance Learning - 23	Blume			15	15	15	13	12	12	11	16	16	
24	Eskenazi			11	11	14	14	14	13	12	-	-	
26	Scerra			10	11	11	12	12	12	14	14	15	
		Total	**78**	**68**	**77**	**82**	**81**	**79**	**81**	**81**	**81**	**81**	**0**
		Grade 1											
1	McCann			12	11	13	13	12	13	13	15	15	
12	Elkey			15	13	14	14	14	13	14	15	15	
15	Velez			12	13	13	13	13	13	12	14	15	
Distance Learning - 17	Stoll			25	23	22	24	23	24	23	19	17	
16	Turin			12	9	14	12	12	13	13	13	14	
18	Hernandez			14	14	12	14	14	13	14	14	14	
		Total	**122**	**90**	**83**	**88**	**90**	**88**	**89**	**89**	**90**	**90**	**0**
		Grade 2											
8	Mercier			15	16	15	15	15	16	16	16	16	
9	Parker			16	19	19	19	19	17	17	18	18	
10	Olensiak			19	17	17	15	14	16	12	11	10	
11	Delskey			17	16	17	16	16	15	17	17	17	
Distance Learning - 13	Hoogewerff			17	18	19	19	19	18	17	17	16	
14	Couchon			18	16	16	16	16	15	16	16	17	
18	Neals			15	14	13	14	14	14	16	16	17	
		Total	**92**	**117**	**116**	**116**	**114**	**113**	**111**	**111**	**111**	**111**	**0**
	PK Smart Start			21	18	18	18	18	19	20	21	21	
	Sped & Peer			37	38	41	43	43	46	45	44	43	
		Total	**51**	**58**	**56**	**59**	**61**	**61**	**65**	**65**	**65**	**64**	**0**
	Poqunonock	**Totals**	**343**	**333**	**332**	**345**	**346**	**341**	**346**	**346**	**347**	**346**	**0**

ENROLLMENT REPORT 2020-2021
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
19	Adamski			15	15	14	14	14	14	15	15	16	
20	Butterick			15	13	15	16	16	16	16	16	17	
21	Tedeschi			15	15	16	16	15	16	16	16	16	
Distance Learning - 22	Bishop			19	21	20	21	20	18	19	16	15	
23	Wazkelewicz			13	15	15	15	15	16	16	16	16	
24	Bartholomew			13	13	13	13	14	14	13	15	16	
Distance Learning - 25	Chapple			19	19	19	19	20	20	18	18	18	
26	Marcella			14	15	15	15	15	15	16	16	16	
		Total	**141**	**123**	**126**	**127**	**129**	**129**	**129**	**129**	**128**	**130**	**0**
		Grade 1											
10	Strickland			13	12	12	12	9	10	10	13	14	
11	Capizzi			15	14	14	14	12	12	12	14	15	
12	Furie			18	16	16	16	16	16	16	16	16	
13	Fleury			7	9	10	13	12	12	13	15	15	
Distance Learning - 14	Moreno			25	27	26	23	24	23	23	19	17	
Distance Learning - 15	D'Errico			27	26	25	26	27	27	26	21	21	
16	Miller			18	14	14	15	15	15	15	16	16	
17	Strempfer			16	14	14	14	14	14	14	15	15	
		Total	**126**	**139**	**132**	**131**	**133**	**129**	**129**	**129**	**129**	**129**	**0**
		Grade 2											
1	Mayo			18	19	19	19	19	19	18	18	17	
Distance Learning - 2	Goicohea			22	21	21	22	21	21	21	21	21	
3	Majors			16	15	15	14	15	15	15	16	17	
6	Broyles			12	14	14	15	14	14	15	16	16	
Distance Learning - 5	Heilman			21	20	21	23	23	22	22	21	20	
7	Gonzalez			17	18	17	17	17	19	18	18	18	
8	Coffey			16	13	13	13	14	15	16	15	16	
		Total	**116**	**122**	**120**	**120**	**123**	**123**	**125**	**125**	**125**	**125**	**0**
	PK Smart Start			23	24	25	25	24	24	25	26	27	
	Sped & Peers			43	43	45	44	43	44	48	47	48	
		Total	**78**	**66**	**67**	**70**	**69**	**67**	**68**	**73**	**73**	**75**	**0**
Oliver Ellsworth		**Totals**	**461**	**450**	**445**	**448**	**454**	**448**	**451**	**456**	**455**	**459**	**0**

ENROLLMENT REPORT 2020-2021
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
1	L. Macaluso			15	15	14	14	14	15	15	17	17	
Distance Learning - 2	Richards			41	44	43	21	21	21	21	20	20	
3	Lamoureux			19	17	16	16	16	16	17	18	18	
4	Filomeno			16	11	11	13	15	16	16	16	16	
6	Johnston			17	16	17	17	17	17	17	17	17	
8	Estelle			16	16	16	16	16	15	15	16	16	
Distance Learning - 2	Austin						20	20	18	17	13	14	
		Total	**121**	**124**	**119**	**117**	**117**	**119**	**118**	**118**	**117**	**118**	**0**
		Grade 4											
5	Eckman			16	16	17	16	17	16	17	17	17	
Distance Learning - 7	Brown			40	42	41	24	24	22	22	20	19	
9	Jones			13	12	12	15	16	16	16	17	18	
10	Silliman			15	17	16	16	16	16	17	17	17	
12	Bishop			12	11	11	13	14	14	14	16	16	
14	Atkins			11	10	11	16	14	14	14	16	16	
16	Nguyen			14	14	14	23	23	21	21	18	17	
18	Caselli			13	12	12	14	14	16	16	16	16	
		Total	**109**	**134**	**134**	**134**	**137**	**138**	**135**	**137**	**137**	**136**	**0**
		Grade 5											
19	Bowman			12	12	12	16	16	15	15	16	16	
20	Paley			11	11	12	15	16	16	17	17	16	
Distance Learning - 24	Freitas			45	47	44	23	23	23	23	19	18	
25	Sciarretta			12	11	11	22	21	21	21	21	22	
27	Ewald			25	12	13	13	13	13	14	15	16	
28	Schultz			10	10	11	15	14	14	14	15	16	
24	Epler				13	12	11	11	13	13	15	15	
		Total	**135**	**115**	**116**	**115**	**115**	**114**	**115**	**117**	**118**	**119**	**0**
John F. Kennedy		**Totals**	**365**	**373**	**369**	**366**	**369**	**371**	**368**	**372**	**372**	**373**	**0**

ENROLLMENT REPORT 2020-2021
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
Distance Learning - 6	Lewis			31	31	31	29	19	18	17	16	16	
8	Dugalic			14	14	14	14	19	19	19	19	19	
10	Murray			13	15	15	15	15	15	15	15	15	
11	Sanchez			13	10	10	10	15	15	15	16	16	
25	Darrell			11	10	11	11	11	13	14	14	13	
26	Rivers			14	14	13	13	13	15	16	15	16	
		Total	**83**	**96**	**94**	**94**	**92**	**92**	**95**	**96**	**95**	**95**	**0**
		Grade 4											
9	Michalic			14	14	14	14	14	14	14	14	14	
14	McLaughlin			15	14	14	14	13	13	13	13	13	
Distance Learning - 18	Keach-Longo			25	22	22	21	22	20	21	20	20	
24	Comer			13	13	13	13	13	13	13	13	13	
27	Williams			10	12	11	12	12	13	12	13	13	
		Total	**103**	**77**	**75**	**74**	**74**	**74**	**73**	**73**	**73**	**73**	**0**
		Grade 5											
12	Grimes			17	16	16	16	22	22	22	20	20	
Distance Learning - 13	Carlson			32	36	34	33	21	19	19	12	12	
15	Junious			13	11	13	14	14	14	14	18	18	
16	Webster			14	14	13	13	13	15	15	18	18	
17	Nowsch			14	12	12	12	18	20	20	20	20	
19	Siegel			17	14	14	14	14	15	15	18	18	
		Total	**99**	**107**	**103**	**102**	**102**	**102**	**105**	**105**	**106**	**106**	**0**
	Clover	**Totals**	**285**	**280**	**272**	**270**	**268**	**268**	**273**	**274**	**274**	**274**	**0**

ENROLLMENT REPORT 2020-2021

Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
Team 1			88	86	87	88	89	89	90	89	88	
Team 2			83	83	81	82	81	80	80	82	82	
Team 3			86	83	82	82	81	81	81	82	83	
	Total	**245**	**257**	**252**	**250**	**252**	**251**	**250**	**251**	**253**	**253**	**0**
Grade 7												
Team 4			83	81	79	79	80	80	80	81	81	
Team 5			84	81	82	83	83	83	83	82	82	
Team 6			85	83	82	83	84	84	84	84	84	
	Total	**232**	**252**	**245**	**243**	**245**	**247**	**247**	**247**	**247**	**247**	**0**
Grade 8												
Team 7			85	82	80	80	78	80	80	80	80	
Team 8			78	85	84	83	82	82	81	81	80	
Team 9			78	79	80	81	80	83	83	83	82	
	Total	**239**	**241**	**246**	**244**	**244**	**240**	**245**	**244**	**244**	**242**	**0**
Sage Park	**Totals**	**716**	**750**	**743**	**737**	**741**	**738**	**742**	**742**	**744**	**742**	**0**

ENROLLMENT REPORT 2020-2021
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	304	318	313	312	313	313	309	296	296	295	
Grade 10	272	275	280	275	270	270	271	273	273	276	
Grade 11	296	265	262	263	263	262	260	265	266	266	
Grade 12	292	271	275	276	274	274	278	284	284	283	
Windsor High Total	**1,164**	**1,129**	**1,130**	**1,126**	**1,120**	**1,119**	**1,118**	**1,118**	**1,119**	**1,120**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, May 18, 2021

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – April, 2021

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and CREC's Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and CREC AAE. We operate the After School Snack Program for our Treehouse Program in Windsor. We operated our Summer Food Service Program of lunch and breakfast at the following locations; Windsor High School, Oliver Ellsworth School and Wilson Library during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for April, 2021

Recommendation: Informational Only

Reviewed by: JOD **Recommended by the Superintendent:** TM H/Sb

Agenda Item # 4c

WINDSOR SCHOOL FOOD SERVICE
FINANCIAL
APRIL 2021

REVENUE	April 2021	7/1/20- YTD	April 2020	7/1/19- YTD
SALES	$3,510.88	$26,331.15	$70,944.02	$687,449.90
REIMBURSEMENTS - STATE	36,743.00	55,752.00	3,699.00	60,862.00
ACCOUNTS RECEIVEABLE	100,051.40	689,092.99	90,323.86	834,973.23
CLOC	10,179.00	145,416.00	25,294.95	118,315.95
MISC. (Rebates)	0.00	263.00		3,796.68
6 Cents Certification	0.00		2,153.70	19,655.40
REVENUE TOTALS	**$150,484.28**	**$916,855.14**	**$192,415.53**	**$1,725,053.16**
EXPENSES				
WAGES	$0.00	$404,932.40	$62,396.40	$641,908.38
PAYROLL TAXES	0.00	32,650.30	4,773.33	49,106.01
BENEFITS	0.00	100,792.13	6,072.94	57,359.74
FOOD/MILK	35,195.81	307,166.28	93,697.37	878,177.29
PAPER	2,189.33	17,922.41	4,031.17	48,829.35
TRUCK	0.00	920.49	103.27	4,418.96
SUPPLIES	398.07	915.00	290.80	4,682.62
EQUIPMENT	62.64	4,663.82	120.08	33,231.45
SERVICES	64.00	1,165.33	169.77	48,743.63
EXPENSE TOTALS	**$37,909.85**	**$871,128.16**	**$171,655.13**	**$1,766,457.43**
NET INCOME	**$112,574.43**	**$45,726.98**	**$20,760.40**	**($41,404.27)**
INVENTORY	**$27,062.19**			**$29,533.28**
OPENING BALANCE 7/1		**$454,758.15**		**$333,317.93**
COMPUTED OPERATING POSITION		**$500,485.13**		**$321,446.94**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: May 18, 2021

Prepared By: Danielle Batchelder
Director of Business Services/
Interim H.R. Administrator

Presented By: Danielle Batchelder
Director of Business Services/
Interim H.R. Administrator

Attachments: None

Subject: Human Resources Report for April 1, 2021 – April 30, 2021

RESIGNATIONS/SEPARATIONS

Autumn Baltimore	Principal (6/30/2021)	Kennedy
Patricia Bulat	Adult Education Teacher	LP Wilson/Adult Education
Robin Cramer	Paraeducator	Ellsworth
Jennifer A. Harrison	Special Education Teacher (6/9/2021)	Poquonock
Rebecka Hatfield	Speech & Language Pathologist (6/4/2021)	Ellsworth
Colleen Lauridsen	Paraeducator	Clover
Kristy Organ	Support Assistant	LP Wilson/Special Education
Uyi Osunde	Principal (6/30/2021)	Windsor High
Katherine Strempfer	Grade 1 Teacher (6/30/2021)	Ellsworth
Melissa Szymanski	Music Teacher (6/30/2021)	Kennedy
Sheilah Tarbell	Tutor	Ellsworth
Shelby Williams	Part-time Administrative Assistant	LP Wilson/OFCP

RETIREMENTS

James Graveline	Technology Teacher	Sage
Denise Panos	Speech & Language Pathologist (6/30/2021)	Sage
Leanne Pratt	Math Coach (6/30/2021)	Clover
John Sargis	Safety Assistant	Ellsworth
Lisa Thomas	Challenge Resource Teacher (6/30/2021)	Clover

TRANSFERS/REASSIGNMENTS – N/A

HIRES

Jamie Alcott	Building Substitute	Ellsworth
Kevin Covill	Building Substitute	Sage
Barbara Fortin	Lunchroom Monitor	Ellsworth
Sarah Juarez	Tutor	LP Wilson/Special Education
Madison Levine	Building Substitute	Sage
Janessa Montinieri	Lunchroom Monitor	Poquonock
Shanya Thomas	Treehouse Group Leader	Poquonock

Reviewed by: NOM **Recommended by the Superintendent:** TM H/SB

Agenda Item # 4d.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: May 18, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Lease-Purchase Financing Resolution

SUBJECT: Lease Agreement for new Copier Fleet

BACKGROUND:

The districts Print Service and Copier contract expired in February 2021with Konica Minolta. The district entered into a new 5-year Print Service and Copier contract with Aztec Office.

RECOMMENDATION:

1. The Board undertake a lease-purchase financing in a principal amount not to exceed $397,500, over a period ending on the final day of the 2025/26 fiscal year, to finance the Project, the first payment to be made in the 2020/2021 fiscal year. The Project may include acquisition and installation costs, equipment, legal fees, net interest on borrowings and other financing costs, and other expenses related to the acquisition and financing.

2. That the Chairman of the Board, Vice Chairman of the Board and the Director of Business Services, or any one of them, are authorized to approve, execute and deliver on behalf of the Board any lease-purchase agreement and any certificates or documents related to the acquisition or the financing; and to perform all other acts and execute all other documents which are necessary or appropriate to enter into the lease-purchase agreement.

3. That the Chairman of the Board, Vice Chairman of the Board and the Director of Business Services and other proper officers of the Board are authorized to take all other action which is necessary or desirable to complete the project and to enter into the lease-purchase agreement.

Reviewed by: DB **Recommended by the Superintendent:** TMH/SD

Agenda Item # 4e

TOWN OF WINDSOR-BOARD OF EDUCATION
RESOLUTION AUTHORIZING A LEASE-PURCHASE FINANCING
TO FINANCE A COPIER CONTRACT

WHEREAS, the Town of Windsor, Connecticut (the "Town") contemplates entering into a lease-purchase agreement in conjunction with the Board of Education (the "Board") to finance costs of not more than $397,500 with respect to certain equipment (the "Project"); and

WHEREAS, the Town has appropriated to the Board of Education of the Town $72,551,800 for the 2020/2021 fiscal year, and the Board of Education has included within its budget for said fiscal year $39,750 for the Project; and

WHEREAS, the Town anticipates funding the costs of such Project during the 2021/2022 fiscal year from available funds within the Board of Education budget, and reimbursing such sources from the proceeds of the lease-purchase financing; and it is contemplated that interest portion of the rental payments on such lease-purchase financing shall be exempt from federal income taxation; and

WHEREAS, the Town and the Board of Education understand that after the 2021/2022 fiscal year, all payments due in each year under the lease-purchase agreement will be made to the extent of funds appropriated therefor within the Board budget; and

WHEREAS, the legislative power of the Town is vested exclusively in the Council, subject to action by the town meeting as provided in Chapter 9 of the Town Charter; and the Council shall have and exercise all powers heretofore conferred upon, possessed by or exercised by the governing body of the Town under the general law, and by duly called town meetings except where such powers are expressly reserved to town meetings by the Town Charter;

NOW, THEREFORE, BE IT RESOLVED:

1. The Board undertake a lease-purchase financing in a principal amount not to exceed $397,500, over a period ending on the final day of the 2025/26 fiscal year, to finance the Project, the first payment to be made in the 2020/2021 fiscal year. The Project may include acquisition and installation costs, equipment, legal fees, net interest on borrowings and other financing costs, and other expenses related to the acquisition and financing.

2. That the Chairman of the Board, Vice Chairman of the Board and the Director of Business Services, or any one of them, are authorized to approve, execute and deliver on behalf of the Board any lease-purchase agreement and any certificates or documents related to the acquisition or the financing; and to perform all other acts and execute all other documents which are necessary or appropriate to enter into the lease-purchase agreement.

3. That the Chairman of the Board, Vice Chairman of the Board and the Director of Business Services and other proper officers of the Board are authorized to take all other action which is necessary or desirable to complete the project and to enter into the lease-purchase agreement.

Dated at Windsor, Connecticut, this _____ day of _____, 2021.

_____
Chairman
Board of Education
Town of Windsor

Windsor Board of Education
Regular Meeting – Virtual
Unapproved Minutes
Tuesday, April 20, 2021 7:00 PM
Town Hall, Council Chambers - Closed to the Public

The following are the unapproved minutes of the April 20, 2021 Regular Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Mr. Leonard Lockhart
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. David Furie
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos
Ms. Charlotte Ricketts
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:

The meeting was called to order by Mr. Lockhart at 7:00 PM with the Pledge to the Flag and a Moment of Silence.

Also in attendance were Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, Director of Business Services Danielle Batchelder and Interim Director of Pupil and Social Education Services Kristina Wieckowski.

2. Recognitions/Acknowledgements
2.a. Proclamation--Teacher Appreciation Week, May 3-7

Discussion:
Mr. Lockhart read the Teacher Appreciation Week Proclamation for the week of May 3-7, 2021.

On behalf of the district teachers, Ms. Jen Delskey spoke about her appreciation of the recognition, especially in light of the challenges of the past year.

Ms. Ricketts, Mr. Furie, Mr. Panos, Mr. Ristas, Mr. Gapko, and Mr. Lockhart all expressed their appreciation to the teachers and staff.

3. Audience to Visitors

Discussion:
None

4. Tabled Item - March 9, 2021 BOE Special Meeting Minutes (From March 16, 2021 Regular Meeting)

Motion Passed: Move to take off the table, the action to approve the minutes of the March 9, 2021 Special Meeting passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes

Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

Discussion:
During the motion to take off the table, Mr. Lockhart gave Mr. Panos the opportunity to read his transcription of his statement from the March 9, 2021 Special Meeting, agenda item 4.

Mr. Panos explained that his statement, as recorded in the minutes, misrepresented what he actually said during the meeting.

Mr. Lockhart read the transcript created from the video recording of the meeting, which was available on Win-TV's YouTube channel.

The two readings were similar.

It was agreed upon by the board to include Mr. Panos' quoted statement in the amendment to the March 9, 2021 Special Meeting minutes.

Motion Passed: Move to approve the minutes of the March 9, 2021 Special Meeting, with agreed upon edits passed with a motion by Mr. David Furie and a second by Mr. Ronald Eleveld.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

5. Consent Agenda

5.b. Enrollment Report
5.c. Food Service Report
5.d. Human Resources Report

Motion Passed: Move the Board of Education approve consent agenda items 5b. Student Enrollment Report, 5c. Food Service Report, and 5d. Human Resources Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

5.a. Financial Report

Discussion:
Expenditures for March 31, 2021 $5,144,678

Expenditures through March 31, 2021 $50,142,488

Ms. Ricketts asked for an explanation of how the ESSER Funds may be used towards Adult Education.

Ms. Batchelder explained that the funds issued this school year have been allocated, but that next year's funds may allow for improvements of the Adult Education program.

Motion Passed: Move the Board of Education approve consent agenda item 5a. Financial Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

6. Approval of Minutes
6.b. March 29, 2021 Curriculum Committee
6.c. April 6, 2021 Special Meeting

Motion Passed: Move the Board of Education approve the minutes of the March 29, 2021 Curriculum Committee Meeting and the April 6, 2021 Special Meeting passed with a motion by Ms. Ayana Taylor and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

6.a. March 16, 2021 Regular Meeting

Discussion:
Mr. Ristas requested the addition of the statement, "Out of respect for President Lockhart's comments" prior to his agenda item 10 announcement.

Ms. Ricketts asked that her questions regarding the Saint Joseph's College internships be included in agenda item 8d.

The board was in agreement that these items be added after review of video recording.

Motion Passed: Move the Board of Education approve the minutes of the March 16, 2021 7:00 PM Regular Meeting with two edits passed with a motion by Ms. Ayana Taylor and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

7. Student Representative Report

Discussion:
Mr. Gapko reported that as the student body had just returned from spring break there was nothing to report.

Mr. Panos asked if there were any exams he could report on such as the SATs.

Mr. Gapko stated that he had not spoken to anyone who had taken the SATs recently.

8. Board of Education
8.a. President's Report

Discussion:
Mr. Lockhart reported on the NESDEC online conference he had attended on April 8 through 10. He also spoke about the teacher evaluation review CABE focus group he is participating in. He announced that he was asked to be the Alternate Vice-President of Government Relations for CABE.

8.b. Set Last Day of School for 2020-2021

Discussion:
Dr. Hill announced that 180 school day requirement had been changed to 177 days by the state. He stated that Monday, June 14 is graduation day, Tuesday, June 15 is the last day of school for students, and that Wednesday, June 16 is the last day for teachers.

Mr. Panos, Mr. Furie, Mr. Bosch, and Mr. Eleveld commented on the item.

8.c. Healthy Food Certification

Discussion:
Mr. Bosch questioned the exemption wording.

Ms. Batchelder clarified the certification.

Motion Passed: The Windsor Board of Education, pursuant to C.G.S. Section 10-215F, certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2021 through June 30, 2022. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organization and groups passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes

Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

Motion Passed: Food and beverage exemptions required: The Windsor Public School's board of education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1. The sale is in connection with an event occurring after the end of the regular school day or on the weekend 2. The sale is at the location of the event. 3. The food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly schedule practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

8.d. Remote Meeting Participation

Discussion:
Mr. Lockhart stated, as he has at the last several regular meetings, that this item would remain on the agenda until addressed by the board in a motion. He has the expectation that a 1st Reading will be done in May with a 2nd Reading in June of a new remote meeting participation policy.

Mr. Furie asked if approval will be needed by the attorney.

Mr. Lockhart said that review by the attorney would be for technical purposes not for an opinion.

Mr. Ristas stated that he could not be in attendance for the Policy Meeting but requested Mr. Panos attend in his place.

Mr. Lockhart reminded the board of the procedure if they were unable to attend a committee meeting. There is an expectation that the request be made via email to himself and the committee chair. They would respond with an approval or disapproval on a case by case basis.

8.e. School Liaison Reports
8.e.1. Windsor High School

Discussion:
Ms. Taylor announced that the School Governance Council meeting date will be Monday, April 26. Also, for a listing of sports events, she recommended visiting the WPS website for details.

Mr. Furie stated that the deadline for scholarship applications is Monday April 26. He said that there are many upcoming events including: awards, concerts and Project Graduation.

8.e.2. Sage Park Middle School

Discussion:
Ms. Khan announced the virtual Family Assessment Workshop scheduled for Thursday, April 22, the SBAC math assessments beginning May 6, restorative practice professional development for staff in May, and the 8th Grade Promotion Ceremony on June 16. She congratulated the 10 participants of Future Problem Solvers. There were 3 award winners she announced. Future Problem Solvers Art Component winners are 3rd place Madeline Armes and Haillee Roof, and 2nd place winner, Sophie Nordstrom.

Mr. Ristas said he had nothing to add to the agenda item.

8.e.3. Clover Street School

Discussion:
Mr. Eleveld stated that the Scholastic book fair is currently being held. 5th Grade science SBAC assessments will be held in May. He announced that most 5th graders are back to in-person instruction. He explained the difficulties expressed by staff when teaching asynchronously and having multiple students by the same first name.

8.e.4. John F. Kennedy School

Discussion:
Ms. Ricketts reported that JFK School is currently completing a math challenge where there has been an increase in developed skills with the use of the program. Grade level challenge winners will be announced soon. In May, there will be a reading challenge and an outdoor book fair will be held.

8.e.5. Oliver Ellsworth School

Discussion:
Mr. Bosch stated that April 20 is outdoor picture day. He encourages the community to read the E-newsletters. There are upcoming PTO and School Governance Council meetings, he suggested joining now or next year. There will be a virtual science fair held on Thursday, May 6 and a book fair on May 8.

8.e.6. Poquonock School

Discussion:
Mr. Panos spoke about the Poquonock School fundraisers. The funds that are raised are being used to create a book garden and butterfly garden. He stated that there is a WHS Senior tutoring virtually at Poquonock and that the program will possibly be expanded. A planned Earth Day activity teaches the students about composting. Picture day will be held Friday, April 23.

9. Superintendent's Report

Discussion:
Dr. Hill offered congratulations to President Lockhart for his appointment as VP for Government Relations at CABE. The spring sports season commenced on April 10 and will only be 7 weeks due to the pandemic. Sports schedules may be found on the district website under "Athletics." The second round of COVID-19 vaccinations were administered beginning April 7. He encourages families with teenage students 16 years old and older to have them vaccinated, especially Seniors, to prevent them missing any milestone events. He thanked the board for the flowers and messages of condolences on the passing of his grandmother. He introduced Kristina Wieckowski as the Interim Director of Pupil and Special Education Services.

Mr. Furie asked if there were any resources available to families of teenagers who choose to be vaccinated.

Dr. Hill stated that there are no clinics being run by the district but that helpful information will be available on the district website.

Mr. Eleveld expressed his thanks to Dr. Oliver for putting together the vaccination program.

9.a. Discussion on Implementing High School Academic Intervention Courses

Discussion:
Dr. Oliver delivered the presentation on Implementing High School Academic Intervention.

Mr. Lockhart said that there was a page from the presentation not present in the board packet and requested to have it made available to the board.

A discussion of the presentation took place between Dr. Oliver, Dr. Hill and the board members.

9.b. Policy Adoption, 2nd Reading
9.b.1. Revised P/AR 5123 Promotion/Retention
9.b.2. Revised AR 5123.1 Promotion/Retention WHS Graduation Requirements

9.b.3. Revised AR 6146.1 Reporting to Parents - Marking System

Discussion:
Mr. Ristas stated that he would vote in favor of the policy adoption because he likes the wording but he also said that the policy is not being followed. He would endorse it as it is written.

Motion Passed: Move to approve the revisions made to P 5123 Promotion/Retention passed with a motion by Ms. Maryam Khan and a second by Mr. David Furie.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

10. Committee Reports
10.a. Curriculum Committee

Discussion:
No report

10.b. Finance Committee

Discussion:
Mr. Furie stated that he, Mr. Lockhart, Dr. Hill, and Ms. Batchelder presented the approved school budget to the Town Council on April 7.

10.c. Policy Committee

Discussion:
No report

Mr. Lockhart recommended that any questions the board may have pertaining to remote meeting attendance be sent via caucus to Ms. Khan.

11. Other Matters/Announcements/Regular BOE Meetings
11.a. BOE Curriculum Committee, Thursday, April 22, 2021, 4:30 PM, L.P. Wilson Community Center, Board Room (Virtual)
11.b. BOE Policy Committee, Monday, April 26, 2021, 5:00 PM, L.P. Wilson Community Center, Board Room (Virtual)
11.c. Next BOE Regular Meeting is Tuesday, May 18, 2021, 7:00 PM, Town Hall, Council Chambers

Discussion:
Ms. Ricketts acknowledged the historical moment in the George Floyd case.

Mr. Eleveld reminded the community about the May 11 budget referendum vote.

Ms. Khan announced two vaccine clinics to be held at the Islamic Center of Connecticut on April 28 and May 18, registration is required. There will be a symposium held by the State Education Resource Center as professional development on May 20. Speakers include WHS students, audience registration can be done online.

Mr. Ristas made no comments.

Ms. Taylor congratulated Dr. Oliver on her work to get the staff vaccinated. She stated that more equity work needs to be done.

Mr. Bosch offered his condolences to Dr. Hill on the passing of his grandmother. He announced the Hayden Station Fire Station pancake breakfast will be held on April 24. Friends of Northwest Park is celebrating 40 years of involvement. Visit northwestpark.org and click the 40 years link for event information.

Mr. Furie said that the Windsor robotics teams will be running a bottle and can drive at Roger Wolcott School on May 1.

Mr. Panos made further comments regarding the fundraising at Poquonock School. He also asked Mr. Lockhart if his position with CABE will be paid. Mr. Lockhart stated that his position will not be paid.

Mr. Lockhart gave his condolences to Dr. Hill. He said that Dr. Oliver did a great job with the vaccine clinics. He made comments regarding the George Floyd case and suggested the need for togetherness and communication.

Dr. Oliver stated that the Technology Student Association Kick-off event is April 23. She suggested anyone who wishes to assist contact Megan Hislop.

12. Executive Session on Employee Personnel Matter--It is proposed the Board move into executive session to discuss contract non-renewals before taking possible action in the regular meeting.

Discussion:
Prior to entering into executive session, the board chose to move agenda item 13 before item 12.

Motion Passed: Move that agenda item 13, Audience to Visitors, be moved before item 12, Executive Session passed with a motion by Mr. Paul Panos and a second by Mr. David Furie.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

13. Audience to Visitors

Discussion:
None

Motion Passed: Move the Board of Education enter into Executive Session on Employee Personnel Matter, inviting Superintendent of Schools Dr. Hill and Director of Business Services Danielle Batchelder passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

The board entered into executive session at 9:47 PM.

The board returned from executive session at 10:10 PM.

There was no discussion on agenda item 12.

Motion Passed: Move that the contract of employment of 'employees listed in the Superintendent's Human Resources Report - Addendum' not be renewed for the following year upon its expiration at the end of the 2020-2021 school year and that the Superintendent of Schools is directed to advise such persons in writing of this action passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

14. Adjournment

Discussion:
The meeting adjourned at 10:12 PM.

Motion Passed: Move to adjourn the meeting at 10:12 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Brian Bosch.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Curriculum Committee – Virtual
Unapproved Minutes

Thursday, April 22, 2021 4:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the April 22, 2021 Curriculum Committee - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:33 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. Paul Panos

Absent Board Members:
Ms. Ayana Taylor

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 4:33 PM with the Pledge to the Flag and a Moment of Silence.

Also in attendance were Superintendent of Schools Dr. Terrell Hill and Assistant Superintendent for Instructional Services Dr. Santosha Oliver.

Speakers include: Assistant Principal Dr. Stephanie Lockhart, Principal Dr. Uyi Osunde, WHS Science Department Head Sindhu Thomas, STEM Director Dr. Noha Abdel-Hady, and Arts and Humanities Director Bonnie Fineman.

2. Audience to Visitors

Discussion:
None

3. Mastery-Based Learning at WHS

Discussion:
Dr. Hill introduced the Mastery-Based Learning at WHS presentation.

Dr. Oliver explained the vision of the program.

Ms. Thomas and Dr. Lockhart presented the material to the committee which included: the system of instruction, assessment, and academic reporting.

Ms. Khan asked about how credits count toward graduation and if a student needed to specify what type of credit they wished to obtain at enrollment into the course.

Mr. Panos asked questions regarding skill proficiency, what is this program's background, and if the program is mandated.

4. Instructional Recovery

Discussion:
Dr. Hill introduced the Instructional Recovery Program.

Dr. Oliver introduced both Dr. Abdel-Hady and Ms. Fineman. They presented the materials for Instructional Recovery. The presentation included best practices, curriculum review, data analysis, small group instruction and equity.

Mr. Panos asked how this program can accelerate learning. He asked where the extra time comes from. He also remarked on similarities to MTSS (Multi-Tiered System of Support) and questioned how the Instructional Recovery Program is different from what is being done now. He requested that examples be sited at future meetings.

Ms. Khan brought to the committee's attention that the incorrect presentation was uploaded into CABE.

Mr. Lockhart requested that the correct document be added for future reference.

5. Adjournment

Discussion:
Mr. Lockhart expressed his appreciation for the work that had been done by both presenting groups.

Dr. Hill thanked the committee for their questions.

No motion was made to adjourn as there were only three committee members present.

The meeting adjourned at 6:34 PM.

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Policy Committee - Virtual
Unapproved Minutes

Monday, April 26, 2021 5:00 PM
L.P. Wilson Community Center

The following are the unapproved minutes of the April 26, 2021 Policy Committee - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 5:00 PM:

Present Board Members:
Mr. Brian Bosch
Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. David Furie

Absent Board Members:
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 5:00 PM by Chair Maryam Khan with the Pledge to the Flag and Moment of Silence.

Mr. Ristas was absent for the meeting, but with prior approval, Mr. Bosch attended in his place.

Superintendent of Schools Dr. Terrell Hill and Assistant Superintendent for Instructional Services Dr. Santosha Oliver were also in attendance.

2. Audience to Visitors

Discussion:
Agenda item 2 was not opened for discussion after the Moment of Silence. After discussion on remote participation ended, the committee agreed to make Audience to Visitors agenda item 3.

Adam Gutcheon, 19 Mechanic Street - He suggested that the committee review board of director policies on remote participation. He spoke about technology allowing for meaningful participation.

3. Discussion on Remote Meeting Participation

Discussion:
Mr. Furie opened discussion by referring to both the New London and Woodbridge Board of Education remote participation policies and statements. He presented the points that the Democratic caucus had created as a base for a new policy or by-law.

Mr. Bosch, on behalf of the Republican caucus, presented the key points that his caucus felt were necessary or negotiable.

Discussion amongst the committee included: clarification of who the policy applies to, the reasons for or number of occurrences, technology complications and costs, which meetings would be exempt, and community participation.

It was agreed that there will be an additional policy committee meeting prior to the May 18 regular meeting to discuss the items from both caucus' lists, attempting to create a final template. Mr. Bosch would continue his work on the committee until Mr. Ristas is available to resume his position.

Ms. Khan expressed her intention to bring this document, or one from each caucus, to the board in May for a 1st Reading. At that point, the selected template would be reviewed for formatting by CABE and Shipman & Goodwin.

At the end of discussion, Ms. Khan opened the Audience to Visitors' portion of the meeting.

Motion Passed: Move that agenda item 2, Audience to Visitors, be changed to agenda item 3 in order to hear any community members passed with a motion by Mr. Brian Bosch and a second by Mr. David Furie.

3 Yeas - 0 Nays.

Mr. Brian Bosch Yes
Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Absent

4. Adjournment

Discussion:
The meeting adjourned at 5:55 PM.

Motion Passed: Move to adjourn the meeting at 5:55 PM passed with a motion by Mr. David Furie and a second by Mr. Brian Bosch.

3 Yeas - 0 Nays.

Mr. Brian Bosch Yes
Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Absent

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Ayana K. Taylor, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: May 18, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Liana Jorgensen, SPMS Principal

Attachments:

Subject: Sage Park Math Courses' Placement

BACKGROUND:

The board will receive a presentation by Principal Liana Jorgensen on student placement in math courses at Sage Park.

STATUS:

N/A

RECOMMENDATION:

For information only.

Recommended by the Superintendent: TMH/sb

Agenda Item # 7b.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: May 18, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Leonard Lockhart

Attachments:

Subject: Remote Meeting Participation

BACKGROUND:

This item was placed on the agenda at the request of the executive committee.

STATUS:

RECOMMENDATION:

Recommended by the Superintendent: TMH/sb

Agenda Item # 7d.