Regular Meeting - Virtual Meeting

Wednesday, January 20, 2021 6:30 PM
Town Hall, Council Chambers Zoom Instructions Dialing in by Phone Only: 1. Please call: 1-646-558-8656 or 1-301-715-8592 2. When prompted for participant or meeting ID, enter: 816 7622 8278 then press # 3. You will then enter the meeting muted. During Public Comment, if you wish to speak, press *9 to raise your hand. Joining in by Computer: 1. Please go to the following link: https://us02web.zoom.us/j/81676228278 2. When prompted for participant or meeting ID, enter 816 7622 8278 3, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Interim Superintendent Presents 2021-2022 Budget Proposal**
3. **Public Forum on 2021-2022 Budget (Limited to maximum of 30 minutes)**
4. **THE REGULAR MEETING WILL BEGIN IMMEDIATELY FOLLOWING THE PUBLIC FORUM AND A 5 MINUTES RECESS**
5. **Recognitions/Acknowledgements**

a. Recognition--Kamryn Monroe, BOE Student Representative

6. **Audience to Visitors**
7. **Student Representative Report**
8. **Board of Education**

a. President's Report
b. Remote Meeting Participation

9. **Interim Superintendent's Report**

a. School Calendar, 2021-2022, 2nd Reading
b. Curriculum Development, 2nd Reading

1. Preschool Curriculum

10. **Committee Reports**

a. Curriculum Committee
b. Finance Committee
c. Policy Committee
d. Superintendent Search Committee

11. **Consent Agenda**

a. Financial Report
b. Enrollment Report
c. Food Service Report
d. Human Resources Report

12. **Approval of Minutes**

a. December 15, 2020, Special Meeting
b. December 15, 2020, Regular Meeting
c. January 13, 2021 Policy Committee Meeting
d. January 13, 2021 Special Meeting

13. **Other Matters/Announcements/Regular BOE Meetings**

a. BOE Public Forum with Finance Committee Immediately Following, Tuesday, January 26, 2021, 6:00 PM, LPW, Board Room
b. BOE Public Forum with Finance Committee Immediately Following, Saturday, January 30, 2021, 10:00 AM, LPW, Board Room
c. BOE Public Forum with Finance Committee Immediately Following, Tuesday, February 2, 2021, 6:00 PM, LPW, Board Room
d. BOE Finance Committee, Tuesday, February 9, 2021, 6:30 PM, LPW, Board Room, if needed
e. Next BOE Regular Meeting is Wednesday, February 17, 2021, 7:00 PM, Town Hall, Council Chambers

14. **Audience to Visitors**
15. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 20, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Terrell M. Hill, PhD

Attachments:

Subject: Public Forum on 2021-2022 Budget

Background:

The Board of Education will provide an opportunity for the general public to provide comments on the Interim Superintendent of Schools' 2021-2022 recommended education budget.

Status:

This Public Forum will be held immediately following the presentation of the Interim Superintendent of Schools' recommendation.

Recommendation:

1. The purpose of the Public Forum is to provide the community the opportunity to provide comments to the Board prior to the adoption of the 2021-2022 budget.

2. Each speaker is allowed 3 minutes. The Public Forum on Wednesday, January 20, 2021 is limited to a total of 30 minutes.

3. The meeting will be held virtually. Community members ***Dialing in by Phone Only:***
   a. Please call: 1-646-558-8656 or 1-301-715-8592
   b. When prompted for participant or meeting ID, enter: 816 7622 8278 then press #
   c. Community members will then enter the meeting muted. During Public Comment, if the community member wished to speak, press ***9** which will raise hand.

4. Community members ***Joining in by Computer:***
   a. Please go to the following link: https://us02web.zoom.us/j/81676228278
   b. When prompted for participant or meeting ID, enter 816 7622 8278
   c. Only if your computer has a microphone for two way communication, then during Public Comment, if someone wishes to speak, press **Raise Hand** in the webinar control. If there is no microphone, community member will need to call in on a phone in order to speak.
   d. During Public Comment, if you do not wish to speak, you may type your comments into the Q&A feature.

5. Future opportunities for speakers to address this topic will be provided at Public Forums on Tuesday, January 26, 2021 at 6:00 PM, Saturday, January 30, 2021 at 10:00 AM, and Tuesday, February 2, 2021 at 6:00 PM as well as during the "Audience to Visitors" portion of each Finance Committee Meeting on January 26, 2021 following the Public Forum, January 30, 2021 following the Public Forum, February 2, 2021 following the Public Forum in the L.P. Wilson Board Room and on Tuesday, February 9, 2021 at 6:30 PM (if meeting is needed) in the L.P. Wilson Community Center, Board Room.

Recommended by the Superintendent: _____

Agenda Item # 2.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 20, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Leonard Lockhart

Attachments:

Subject: Remote Meeting Participation

BACKGROUND:

This item was placed on the agenda at the request of the executive committee.

STATUS:

RECOMMENDATION:

Recommended by the Superintendent: _____

Agenda Item # 8b.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 20, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Terrell M. Hill, PhD

Attachments: Draft 2021-2022 School Calendar

Subject: Proposed 2021-2022 School Calendar, 2nd Reading

Background:

Each year the calendar for the next school year is brought to the Board of Education for approval. Input is sought from PTO Presidents, the Windsor Education Association (WEA) and administrators. Principals, Cabinet members and the Superintendent review the input and make appropriate changes.

Status:

The calendar for 2021-2022 is being recommended. The teacher work year would begin on August 24th with opening day. The student school year would begin on August 30th. The last day of school would be tentatively scheduled for June 7th and would include 8 potential snow days. The potential of extending 8 days is minimized as we will be using Distance Learning Days instead of snow days. There would be no February vacation. There would be an April vacation, which would be the same week as CREC region Schools.

The calendar includes 187 teacher work days and 181 instructional days. The calendar also includes 6 student early release days for the purpose of conduction teacher professional activities. The calendar also includes the traditional vacations and holidays.

Recommendation:

That the Board of Education accept the proposed 2021-2022 school calendar for a 2nd Reading.

Recommended by the Superintendent: T. Hill

Agenda Item # 9a.

(Text-only version available on Page 2 of this document)

Windsor Public Schools

2021-2022 School Calendar

Windsor, CT

AUGUST (2)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

SEPTEMBER (21)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

OCTOBER (20)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

NOVEMBER (18)

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

DECEMBER (17)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JANUARY (20)

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2021

18-20 New Teacher Orientation, NO SCHOOL

24 Opening Day for Staff, NO SCHOOL

24-27 Teacher Professional Days, NO SCHOOL

30 FIRST DAY OF SCHOOL - FULL DAY

September 2021

6 Labor Day, NO SCHOOL

21 Professional Development ***(Early Dismissal)***

October 2021

11 Indigenous Peoples Day, NO SCHOOL

19 Professional Development ***(Early Dismissal)***

21 ***(Early Dismissal)*** *WHS Only (Parent Teacher Conferences)*

November 2021

2 Election Day, Professional Development, NO SCHOOL

24-26 Thanksgiving Break, NO SCHOOL

December 2021

1-3 ***(Early Dismissal)*** *PK-5 Only (Parent Teacher Conferences)*

8-10 ***(Early Dismissal)*** *Sage Park MS Only (Parent Teacher Conferences)*

23 ***(Early Dismissal)*** *& 24-31 Winter Break, NO SCHOOL*

January 2022

11 Professional Development ***(Early Dismissal)***

17 Martin Luther King, Jr. Day, NO SCHOOL

February 2022

8 Professional Development ***(Early Dismissal)***

21 Presidents' Day & 22 Professional Development, NO SCHOOL

March 2022

8 Professional Development ***(Early Dismissal)***

16-18 ***(Early Dismissal)*** *PK-5 Only (Parent Teacher Conferences)*

23 ***(Early Dismissal)*** *Sage Park MS Only (Parent Teacher Conferences)*

April 2022

11-15 Spring Break (Includes Good Friday), NO SCHOOL

May 2022

3 Professional Development ***(Early Dismissal)***

30 Memorial Day, NO SCHOOL

June 2022

7 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days

17 Potential Last Day of School

FEBRUARY (18)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

MARCH (23)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

APRIL (16)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MAY (21)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

JUNE (5)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

- The calendar allots for eight (8) snow days beginning June 7 with the potential last day being June 17. If more are needed, they will be taken from Spring Break commencing with the FIRST day of the vacation period (April 11).
- WHS's graduation date will be determined in September by the Board of Education.

School Delay and Closing Information
www.windsorct.org, 860-687-2000 x 1180
Local radio and television stations

Student Days 181, Teacher Days 187

Board Approved:

Windsor Public Schools 2021-2022 School Calendar Windsor, CT

August 2021
18-20 New Teacher Orientation, NO SCHOOL
24 Opening Day for Staff, NO SCHOOL
24-27 Teacher Professional Days, NO SCHOOL
30 FIRST DAY OF SCHOOL - FULL DAY

September 2021
6 Labor Day, NO SCHOOL
21 Professional Development (Early Dismissal)

October 2021
11 Indigenous Peoples Day, NO SCHOOL
19 Professional Development (Early Dismissal)
21 (Early Dismissal) WHS Only (Parent Teacher Conferences)

November 2021
2 Election Day, Professional Development, NO SCHOOL
24-26 Thanksgiving Break, NO SCHOOL

December 2021
1-3 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
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June 2022
7 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days
17 Potential Last Day of School

- The calendar allots for eight (8) snow days beginning June 7 with the potential last day being June 17. If more are needed, they will be taken from Spring Break commencing with the FIRST day of the vacation period (April 11).
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School Delay and Closing Information
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Local radio and television stations

Student Days 181, Teacher Days 187
Board Approved:

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 20, 2021

Prepared By: Dr. Santosha Oliver **Presented By:** Ayana Taylor

Attachments: BOE Preschool Curriculum Presentation 2020
(from December 3, 2020 Curriculum Committee)

Subject: Curriculum Development, 2nd Reading

Background:

The preschool curriculum was presented as a 1st Reading at the BOE Regular Meeting on December 15, 2020. The Curriculum Committee is bringing this curriculum to the full board for a 2nd Reading.

Recommendation:

The Board approves the preschool curriculum as a 2nd Reading.

Reviewed by: S. Oliver **Recommended by the Superintendent:** [signature]

Agenda Item # 9b.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 20, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: December 31, 2020 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

The additional expenses that are outlined on the attached spreadsheet detail purchases related to the COVID19 pandemic. The additional expenses thus far will be offset once the district receives the Elementary and Secondary School Emergency Relief Fund (ESSER Fund) of $474,402 and the Coronavirus Relief Fund (CRF) $698,842.

STATUS:

The attached report is for the month of December 2020

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for December 31, 2020	$ 6,348,607
Expenditures through December 31, 2020	$33,356,843

Reviewed by: NDB **Recommended by the Superintendent:** [signature]

Agenda Item # 11a.

Windsor Public Schools
Financial Report
December 31, 2020

	2020/2021 Budget	Expenditures YTD 12/31/2020	Encumbrance	Balance 12/31/2020	% Balance
Instructional Services					
Clover Street School	63,170	24,545	3,222	35,403	**56%**
John F. Kennedy School	84,950	25,267	5,164	54,519	**64%**
Oliver Ellsworth School	86,730	49,750	17,922	19,058	**22%**
Poquonock School	69,300	36,829	3,757	28,714	**41%**
Sage Park Middle School	210,935	85,584	12,137	113,214	**54%**
Windsor High School	398,069	165,016	6,002	227,051	**57%**
Windsor High School Interscholastic Sports	207,000	54,336	54,162	98,502	**48%**
Athletic Coaches	275,000	108,379	0	166,621	**61%**
WHS Career & Technical Education	59,745	19,864	6,468	33,413	**56%**
Continuing Education	70,400	36,588	14,520	19,292	**27%**
Instructional Mgt. & Curriculum Development	288,772	148,369	11,408	128,995	**45%**
Magnet School Tuition	1,460,600	1,377,090	0	83,510	**6%**
*Technology	878,518	714,105	136,218	28,195	**3%**
Total Instructional Services	**4,153,189**	**2,845,722**	**270,980**	**1,036,487**	**25%**
Education Support Services					
Pupil Personnel Services	454,950	111,341	28,743	314,866	**69%**
Special Education	98,150	27,973	2,045	68,132	**69%**
Special Education Tuition	5,068,264	1,909,908	69,944	3,088,412	**61%**
Policy & Planning	142,350	82,771	1,998	57,581	**40%**
Employee Personnel Services	129,000	95,161	0	33,839	**26%**
Financial Management	280,442	39,196	10,585	230,661	**82%**
Financial Services	38,500	14,586	0	23,914	**62%**
Pupil Transportation & Safety	3,075,248	520,658	221,522	2,333,068	**76%**
Special Education Transportation	2,231,659	498,815	93,064	1,639,780	**73%**
*Physical Plant Services	1,918,850	985,541	929,941	3,368	**0%**
Major Maintenance	461,000	264,203	14,350	182,447	**40%**
L.P. Wilson Center	254,800	88,858	143,917	22,025	**9%**
Benefits	10,923,331	3,762,274	217,959	6,943,098	**64%**
Certified Salaries	32,886,258	14,968,332	0	17,917,926	**54%**
Non-Certified Salaries	9,044,854	4,113,196	0	4,931,658	**55%**
Regular Ed Tutor Salaries	336,700	102,388	0	234,312	**70%**
Special Ed Tutor Salaries	284,000	104,767	0	179,233	**63%**
Substitute Salaries	747,732	166,713	0	581,019	**78%**
*COVID-19	0	385,516	263,876	(649,392)	
Total Education Support Services	**68,376,088**	**28,242,197**	**1,997,944**	**38,135,947**	**56%**
Total All Sites	**$72,529,277**	**$31,087,919**	**$2,268,924**	**$39,172,434**	**54%**

*COVID related expenses - see attached

Budget Update for COVID-19 Related Expenses

Below is an evolving list of additional expenses WPS have incurred due to the COVID-19 pandemic. The additional expenses thus far will be offset by grants and additional funds the district is expecting from the state. The two funding sources and allocations that were communicated to WPS thus far are:

Grant/Funding Source	WPS Allocation
Elementary & Secondary School Emergency Relief Fund (ESSER Fund)	$474,402
Coronavirus Relief Fund (CRF)	$698,842
Total Allocation due to WPS	**$1,173,244**

Additional Expenses Incurred To Date

Staffing		Expense	
1.0 FTE Teacher - Clover - Grade 5		$75,000	
1.0 FTE Teacher - JFK - Distance Learning		$75,000	
1.0 FTE Teacher - JFK - Grade 5		$75,000	
1.0 FTE Teacher - OE - Special Education		$75,000	
1.0 FTE Teacher - OE - Grade 1		$75,000	
1.0 FTE Teacher - OE - Grade 2		$75,000	
1.0 FTE Teacher - POQ - PreK		$75,000	
1.0 FTE Teacher - POQ - Grade 2		$75,000	
1.0 FTE Nurse - Floating - District Wide		$75,000	
(2.0) FTE Teachers - Sage Park Middle School		($150,000)	Retirements/Resignation not being
(2.0) FTE Teachers - Windsor High School		($150,000)	backfilled for FY 20/21 Only
	Sub Total	**$375,000**	
Furniture			
Elementary Desks		$231,609	
	Sub Total	**$231,609**	
PPE and Cleaning Supplies & Materials			
Face Shields; Masks; Gloves; Mask Lanyards		$57,600	
Classroom, Labs, Café. & Countertop Protective Dividers/Barriers		$93,825	
Floor, Window, & Door Signage		$15,285	
Hand Sanitizer; Disinfectant Wipes & Increased Cleaning Supplies		$45,864	
Equipment (Air Filters, Portable Air Scrubbers, Cleaning)		$264,010	
	Sub Total	**$476,584**	
Consulting Services			
Engineering Services		$18,600	
	Sub Total	**$18,600**	
Technology			
PD Platforms & Software		$53,935	
Hotspots, Devices, Phones		$51,914	
	Sub Total	**$105,849**	
Grand Total Expenses as of 10/13/2020		**$1,189,041**	

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 20, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of January 1, 2021

BACKGROUND:

Attached are the enrollment figures as of January 1, 2021. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NDB **Recommended by the Superintendent:** 1/27/21

Agenda Item # 11b.

Windsor Public Schools
Student Enrollment Report
January 1, 2021

Enrollment in Windsor Public Schools

Grades PreK - 5	1,428
Grades 6-8	738
Grades 9-12	1,119
Total District Enrollment	**3,285**

Windsor Students not in District Schools

Out of District Placements (SPED)	54
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	17
CREC Montessori Hartford	3
CREC Metropolitan Learning Center (MLC)	59
CREC Miscellaneous Magnet Schools	227
Hartford Host Magnet Schools	250
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	21
A.I. Prince Technical High School	23
Howard Cheney Technical High School	10
	664
Total Students	**3,949**

Windsor Public Schools
Student Enrollment Report
January 1, 2021

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		61		67		128
K		79		129		208
1		88		129		217
2		113		123		236
3			92		119	211
4			74		138	212
5			102		114	216
Subtotal K-5						1,300
Total		**341**	**268**	**448**	**371**	**1,428**

GRADE		Sage Park Middle School
6		251
7		247
8		240
Total		**738**

GRADE	Windsor High School
9	313
10	270
11	262
12	274
Total	**1,119**

District Wide Enrollment	**3,285**

ENROLLMENT REPORT 2020-2021
POQUONOCK SCHOOL

Room #	Teacher	Grade	rojected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
2	Brown			10	14	16	15	14					
3	Scott			10	10	11	12	12					
Distance Learning - 22	Roche			12	16	15	15	15					
Distance Learning - 23	Blume			15	15	15	13	12					
24	Eskenazi			11	11	14	14	14					
26	Scerra			10	11	11	12	12					
		Total	**78**	**68**	**77**	**82**	**81**	**79**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
1	McCann			12	11	13	13	12					
12	Elkey			15	13	14	14	14					
15	Velez			12	13	13	13	13					
Distance Learning - 17	Stoll			25	23	22	24	23					
16	Turin			12	9	14	12	12					
18	Hernandez			14	14	12	14	14					
		Total	**122**	**90**	**83**	**88**	**90**	**88**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
8	Mercier			15	16	15	15	15					
9	Parker			16	19	19	19	19					
10	Olensiak			19	17	17	15	14					
11	Delskey			17	16	17	16	16					
Distance Learning - 13	Hoogewerff			17	18	19	19	19					
14	Couchon			18	16	16	16	16					
18	Neals			15	14	13	14	14					
		Total	**92**	**117**	**116**	**116**	**114**	**113**	**0**	**0**	**0**	**0**	**0**
	PK Smart Start			21	18	18	18	18					
	Sped & Peer			37	38	41	43	43					
		Total	**51**	**58**	**56**	**59**	**61**	**61**	**0**	**0**	**0**	**0**	**0**
	Poqunonock	**Totals**	**343**	**333**	**332**	**345**	**346**	**341**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
19	Adamski			15	15	14	14	14					
20	Butterick			15	13	15	16	16					
21	Tedeschi			15	15	16	16	15					
Distance Learning - 22	Bishop			19	21	20	21	20					
23	Wazkelewicz			13	15	15	15	15					
24	Bartholomew			13	13	13	13	14					
Distance Learning - 25	Chapple			19	19	19	19	20					
26	Marcella			14	15	15	15	15					
		Total	**141**	**123**	**126**	**127**	**129**	**129**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
10	Strickland			13	12	12	12	9					
11	Capizzi			15	14	14	14	12					
12	Furie			18	16	16	16	16					
13	Fleury			7	9	10	13	12					
Distance Learning - 14	Moreno			25	27	26	23	24					
Distance Learning - 15	D'Errico			27	26	25	26	27					
16	Miller			18	14	14	15	15					
17	Strempfer			16	14	14	14	14					
		Total	**126**	**139**	**132**	**131**	**133**	**129**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
1	Mayo			18	19	19	19	19					
Distance Learning - 2	Goicohea			22	21	21	22	21					
3	Majors			16	15	15	14	15					
6	Broyles			12	14	14	15	14					
Distance Learning - 5	Heilman			21	20	21	23	23					
7	Gonzalez			17	18	17	17	17					
8	Coffey			16	13	13	13	14					
		Total	**116**	**122**	**120**	**120**	**123**	**123**	**0**	**0**	**0**	**0**	**0**
	PK Smart Start			23	24	25	25	24					
	Sped & Peers			43	43	45	44	43					
		Total	**78**	**66**	**67**	**70**	**69**	**67**	**0**	**0**	**0**	**0**	**0**
Oliver Ellsworth		**Totals**	**461**	**450**	**445**	**448**	**454**	**448**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
1	L. Macaluso			15	15	14	14	14					
Distance Learning - 2	Richards			41	44	43	21	21					
3	Lamoureux			19	17	16	16	16					
4	Filomeno			16	11	11	13	15					
6	Johnston			17	16	17	17	17					
8	Estelle			16	16	16	16	16					
Distance Learning - 2	Austin						20	20					
		Total	**121**	**124**	**119**	**117**	**117**	**119**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
5	Eckman			16	16	17	16	17					
Distance Learning - 7	Brown			40	42	41	24	24					
9	Jones			13	12	12	15	16					
10	Silliman			15	17	16	16	16					
12	Bishop			12	11	11	13	14					
14	Atkins			11	10	11	16	14					
16	Nguyen			14	14	14	23	23					
18	Caselli			13	12	12	14	14					
		Total	**109**	**134**	**134**	**134**	**137**	**138**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
19	Bowman			12	12	12	16	16					
20	Paley			11	11	12	15	16					
Distance Learning - 24	Freitas			45	47	44	23	23					
25	Sciarretta			12	11	11	22	21					
27	Ewald			25	12	13	13	13					
28	Schultz			10	10	11	15	14					
24	Epler				13	12	11	11					
		Total	**135**	**115**	**116**	**115**	**115**	**114**	**0**	**0**	**0**	**0**	**0**
John F. Kennedy		**Totals**	**365**	**373**	**369**	**366**	**369**	**371**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
Distance Learning -	6 Lewis			31	31	31	29	19					
	8 Dugalic			14	14	14	14	19					
	10 Murray			13	15	15	15	15					
	11 Sanchez			13	10	10	10	15					
	25 Darrell			11	10	11	11	11					
	26 Rivers			14	14	13	13	13					
		Total	**83**	**96**	**94**	**94**	**92**	**92**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
	9 Michalic			14	14	14	14	14					
	14 McLaughlin			15	14	14	14	13					
Distance Learning -	18 Keach-Longo			25	22	22	21	22					
	24 Comer			13	13	13	13	13					
	27 Williams			10	12	11	12	12					
		Total	**103**	**77**	**75**	**74**	**74**	**74**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
	12 Grimes			17	16	16	16	22					
Distance Learning -	13 Carlson			32	36	34	33	21					
	15 Junious			13	11	13	14	14					
	16 Webster			14	14	13	13	13					
	17 Nowsch			14	12	12	12	18					
	19 Siegel			17	14	14	14	14					
		Total	**99**	**107**	**103**	**102**	**102**	**102**	**0**	**0**	**0**	**0**	**0**
	Clover	**Totals**	**285**	**280**	**272**	**270**	**268**	**268**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
Team 1			88	86	87	88	89					
Team 2			83	83	81	82	81					
Team 3			86	83	82	82	81					
	Total	**245**	**257**	**252**	**250**	**252**	**251**	**0**	**0**	**0**	**0**	**0**
Grade 7												
Team 4			83	81	79	79	80					
Team 5			84	81	82	83	83					
Team 6			85	83	82	83	84					
	Total	**232**	**252**	**245**	**243**	**245**	**247**	**0**	**0**	**0**	**0**	**0**
Grade 8												
Team 7			85	82	80	80	78					
Team 8			78	85	84	83	82					
Team 9			78	79	80	81	80					
	Total	**239**	**241**	**246**	**244**	**244**	**240**	**0**	**0**	**0**	**0**	**0**
Sage Park	**Totals**	**716**	**750**	**743**	**737**	**741**	**738**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	304	318	313	312	313	313					
Grade 10	272	275	280	275	270	270					
Grade 11	296	265	262	263	263	262					
Grade 12	292	271	275	276	274	274					
Windsor High Total	**1,164**	**1,129**	**1,130**	**1,126**	**1,120**	**1,119**	**0**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Wednesday, January 20, 2021

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – December 2020

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and CREC's Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and CREC AAE. We operate the After School Snack Program for our Treehouse Program in Windsor. We operated our Summer Food Service Program of lunch and breakfast at the following locations; Windsor High School, Oliver Ellsworth School and Wilson Library during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for December 2020

Recommendation: Informational Only

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 11c.

WIndsor School Food Service
Financial Statement
December 2020

REVENUE	December 2020	7/1/20 - YTD	December 2019	7/1/19 - YTD
SALES	$1,431.68	$13,828.76	$70,028.39	$428,425.89
REIMBURSEMENTS - STATE			9,998.00	36,951.11
ACCOUNTS RECEIVABLES	34,879.19	306,302.52	75,247.69	483,259.31
CLOC		104,700.00		95,842.00
INTEREST/FEES				
MISC. (Rebates)	7,668.86	12,902.58		2,164.25
7 CENTS Certification			2,105.88	11,850.93
REVENUE TOTALS	**$43,979.73**	**$437,733.86**	**$157,379.96**	**$1,058,493.49**

EXPENSES				
WAGES	$83,819.61	$279,827.31	$71,332.62	$340,810.26
PAYROLL TAXES	6,412.20	21,406.78	5,456.94	26,071.77
BENEFITS	11,594.21	66,009.50	8,736.68	41,945.33
FOOD/MILK/ICE CREAM	17,867.02	143,613.63	75,302.06	466,115.07
PAPER	1,258.89	9,879.11	3,802.00	24,573.27
TRUCK	33.47	1,202.61		1,025.68
SUPPLIES	95.00	600.72	231.10	16,959.59
EQUIPMENT	0.00	4,458.90	56.97	36,888.04
SERVICES	201.00	400.96	605.47	5,428.07
EXPENSE TOTALS	**$121,281.40**	**$527,399.52**	**$165,523.84**	**$959,817.08**
NET INCOME	**-$77,301.67**	**-$89,665.66**	**-$8,143.88**	**$98,676.41**
INVENTORY		**$52,178.13**		**$48,629.12**
OPENING BALANCE 7/1		**$454,758.15**		**$347,470.46**
COMPUTED OPERATING POSITION		**$417,270.62**		**$494,775.99**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 20, 2021

Prepared By: Danielle Batchelder
Director of Business Services/
Interim Human Resources Administrator

Presented By: Terrell M. Hill, PhD
Interim Superintendent of Schools

Attachments: None

Subject: Human Resources Report for December 1, 2020 – December 31, 2020

RESIGNATIONS/SEPARATIONS

Margaret Hislop	Speech and Language Clinician	Kennedy
Kayla Hughes	Treehouse Group Leader	District-wide
Xianna Jefferson	Treehouse Group Leader	Ellsworth
Laura Macaluso	Grade 3 Teacher	Kennedy
Joseph Maffiolini	Building Substitute	Windsor High
Lisa McCarthy	Paraeducator	Ellsworth

RETIREMENTS – N/A

TRANSFERS/REASSIGNMENTS

Antoinette Brzozowski	From: Long Term Sub, Special Education Teacher	WHS/CBTA Program
	To: Tutor	WHS/CBTA Program
Shawnese Cook	From: Building Substitute	Ellsworth
	To: Kindergarten Teacher (Limited)	Ellsworth
Erik Michalic	From: Substitute Custodian	District-wide
	To: Custodian II Evenings	Windsor High
Ann Wallace	From: Guidance Support	Windsor High
	To: Guidance Administrative Assistant	Windsor High

HIRES

Farrah Beatty	Paraeducator	Sage Park
Michael Brown	Safety Assistant	LP Wilson
Sophie Chadwick	Paraeducator	Sage Park
Allison Crooks	Building Substitute	Windsor High
Colleen Deacon	Grade 5 Teacher (Limited)	Kennedy
Leanna Demorest	Paraeductor	Ellsworth
Charles Fareira	Grade 7 Science Teacher (Limited)	Sage Park
Mackenzie Griffin	Library Media Specialist (Limited)	Kennedy
Gabriella Harrison	Building Substitute	Poquonock
Cristin Millen	Building Substitute	Sage Park
Collin Spence	Substitute Custodian	District-wide
Kyle Waterfield	Maintenance Worker	LP Wilson

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 11d.

Windsor Board of Education
Special Meeting - Public Forum - Virtual Meeting
Unapproved Minutes

Tuesday, December 15, 2020 6:30 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the December 15, 2020 Special Meeting - Public Forum - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:30 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. David Furie
Mr. James Ristas
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. Paul Panos
Ms. Charlotte Ricketts
Ms. Ayana Taylor

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 6:30 PM with the Pledge to the Flag and a Moment of Silence.

Also in attendance were Interim Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, Director of Business Services Danielle Batchelder and Interim Director of Pupil and Special Education Services Barbara Trinks.

2. Public Forum (concentration on 2021-2022 Budget Process) (limited to 7:00 PM) --The Board welcomes public participation and asks that speakers please limit their comments to 5 minutes.

Discussion:
Mr. Lockhart explained the process of the public forum in the virtual format. An email was sent the evening of the meeting prior to 6:30 PM which was then read by Mr. Lockhart to the audience.

Adam Gutcheon, President and Chief Executive Officer Windsor Chamber of Commerce - Mr. Gutcheon's email spoke of his support of technical education programs as well as the CTE programs and how he suggests they are beneficial and should be fully funded.

3. Adjournment

Discussion:
The public forum adjourned at 6:37 PM.

Motion Passed: Motion to adjourn the public forum at 6:37 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes

Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

_____

Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Regular Meeting - Virtual Meeting
Unapproved Minutes

Tuesday, December 15, 2020 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the December 15, 2020 Regular Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. David Furie
Mr. James Ristas
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. Paul Panos
Ms. Charlotte Ricketts
Ms. Ayana Taylor

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 7:00 PM with the Pledge to the Flag and a Moment of Silence.

Also in attendance were Interim Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, Director of Business Services Danielle Batchelder and Interim Director of Pupil and Special Education Services Barbara Trinks.

Supervisor of Counseling Dr. Chaka Felder-McEntire and Student Representative, Ms. Kamryn Monroe, were in attendance as well.

2. Recognitions/Acknowledgements

Discussion:
None at this time.

3. Audience to Visitors

Discussion:
The moderator, Kevin Moriarty, read the audience to visitor's statement for participation. He verified that there were no comments from the attendees. Board members requested verification of the process he followed to guarantee that no one was unable to comment.

Ms. Ricketts summarized a communication from JFK parent Chappella Ozurumba. The communication offered support of Ms. Baltimore and her staff and how they have created a welcoming and supportive environment.

4. Student Representative Report

Discussion:
Ms. Monroe announced that the climate committee food drive ends Wednesday. She explained how asynchronous learning has been beneficial to the students. The Academic Club and Athletic Club are participating in fundraisers. Book read-alouds by WHS students to Oliver Ellsworth and JFK students will be held in January.

Mr. Panos asked about class sizes.
Ms. Monroe said that one of her typical classes would have approximately 5 in-person students and 15 distance learners.

5. Board of Education
5.a. President's Report

Discussion:
Mr. Lockhart thanked Dr. Hill, the employees and especially the janitorial and physical plant staff for their commitment to keeping the schools safe. He said he participated in both the CABE Delegate Assembly and the Board Chair check-in. He said he is proud of Windsor and how we support each other.

5.b. Remote Meeting Participation

Discussion:
This agenda item discussion was continued from last year prior to the schools' closure in March to determine if there was a change in the general support or disapproval of the topic.

Mr. Ristas requested that the board have the policy committee create policy requirements and under what conditions remote meeting participation may be permitted.

After discussion, which included both support and disagreement, the general consensus was the agenda item will be brought to the policy committee.

Mr. Lockhart wanted it on the record that this portion of meeting ran from 7:20 PM to 7:59 PM which he hopes benefits the board in the future.

5.c. School Liaison Reports
5.c.1. Windsor High School

Discussion:
Mr. Furie explained that the WHS food drive ends on December 17, but since there is a snow storm on Thursday with school being remote that day, there may be no time to drop off additional goods. There was a fundraiser pajama day to support childhood cancer treatment.

Ms. Taylor said that the cookie dough fundraiser pick-up is scheduled on December 17, but due to the storm, the pick-up date may be changed.

5.c.2. Sage Park Middle School

Discussion:
Ms. Khan spoke about virtual home visits by teachers for families participating in distance learning. She said that 30 families have been "adopted" for the school's giving tree charity event. Conferences were held last week and mid-quarter progress reports are being created. Donations of hats, gloves, socks and coats are being accepted. There was also a toy drive to support Connecticut Children's Medical Center. On December 18, the Office of Family and Community Partnership will host a mental health forum at 7:00 PM. TheJunior National Honor Society Induction Ceremony consisting of 40 students will be held in January.

Mr. Ristas had no comments.

5.c.3. Clover Street School

Discussion:
Mr. Eleveld said there was nothing to report for Clover Street School.

5.c.4. John F. Kennedy School

Discussion:
Ms. Ricketts said that there was a successful transition of teachers who were needed for asynchronous instruction. A new reading assessment program, Literably, is being used in place of Benchmark. Next Monday, Tuesday, and Wednesday, classes will all be virtual.

5.c.5. Oliver Ellsworth School

Discussion:
Mr. Bosch announced that there is no longer an Instagram account for the school. There is a Twitter account #OEHAPPENINGS where additional school information may be found. Second grade participated in virtual museum field trips and also created their own "Home Museums" where students could exhibit items from their homes like a museum. There will be a virtual family science night on December 18 where teachers will show experiments being done. January will be Oliver Ellsworth bag month at Stop and Shop. Proceeds from this program will go directly to Oliver Ellsworth School. On January 11, there will be a school governance council meeting, held virtually.

5.c.6. Poquonock School

Discussion:
Mr. Panos spoke about the pajama day fundraiser to benefit the Connecticut Children's Medical Center. PTO is inviting parents to sign up to be "room parents" and virtually read stories to classes. The school is operating on an effective hybrid model. The strings program is holding a 100 Day Practice Challenge where students will earn a reward for practicing their instruments each day for 100 days. As of the meeting he reported that there were no COVID-19 cases at Poquonock School.

6. Superintendent's Report

Discussion:
Dr. Hill reminded the community that last Wednesday a message was shared that December 21, 22 and 23 would be Distance Learning Days across all schools. This would allow for further cleaning eliminating possible exposure near the holidays. Hybrid learning will continue after the winter break with a decision being made for a possible return to full in-person instruction in January. The third "Straight Talk" will be held on Monday, December 21 at 4:15 PM. There have been fewer questions each time, which hopefully means people are getting the answers that they need. The goal is to have students and staff in school. Oliver Ellsworth is currently virtual due to the lack of substitutes within the building. It has been decided, due to the snow, that Thursday will be a Distance Learning Day. This prevents additional days at the end of the school year. Dr. Oliver is on a town committee for vaccine roll-out, the program is expected to begin in January. The Director of Pupil and Special Education Services position has been posted. It is a difficult position to fill, but interviews are expected in January with the position being filled by the end of that month. He wished the community Happy Holidays, stay healthy, enjoy the break but don't let your guard down. See you in 2021.

Mr. Ristas mentioned a news article in the Windsor Journal which said that school would not be in person for the month of January.

Mr. Lockhart stated that he spoke to the reporter and had directed him to the WPS website but there must have been confusion. He will reach out to have the article corrected.

6.a. WHS Program of Studies 2021-2022, 2nd Reading

Discussion:
Dr. Oliver gave an overview of the changes to the WHS Program of Studies 2021-2022 which include an alignment with College Board recommendations.

Discussion ensued regarding AP course prerequisites, requirements versus recommendations by College Board, and student readiness.

Dr. Felder-McEntire responded to questions as did Dr. Oliver.

Motion Passed: Move that the Board of Education approve the proposed changes to the WHS 2021-2022 Program of Studies as a 2nd Reading passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

6 Yeas - 3 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas No
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos No

Ms. Charlotte Ricketts No
Ms. Ayana Taylor Yes

6.b. Budget Assumptions 2021-2022, 1st Reading

Motion Withdrawn: Move that the Board of Education accept for a 1st Reading the Budget Assumptions for FY 2021-2022 was withdrawn by Mr. David Furie.

Discussion:
Mr. Eleveld asked to make a substitute motion that this was a 2nd reading of the Budget Assumptions for 2021-2022 not a 1st reading.

Subsidiary Motion Passed: Move that the Board of Education accept for a 2nd Reading the Budget Assumptions for FY 2021-2022 passed with a motion by Mr. Ronald Eleveld and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

6.c. School Calendar 2021-2022, 1st Reading

Discussion:
There was discussion about how snow days will be handled with the pros and cons of them being made into Distance Learning Days being discussed.

Mr. Panos disliked the color coding on the calendar, while Mr. Eleveld liked the second page which consisted of a list of important dates.

Dr. Hill explained that there was not a color key on the example calendar but there would be on the website. The document provided to the board is intended as an example of what would be on the WPS website, with no intent for it to be printed.

Motion Passed: Move that the Board of Education accept the proposed 2021-2022 school calendar for a 1st Reading passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

6.d. Policy Adoption, 1st Reading

Discussion:
Ms. Khan stated that the policy adoption relates to the clarification of the graduation requirements for 2023. Dr. Oliver explained that portions of the regulation change are still being developed.

Mr. Panos stated that at this time he is not in support of the changes.

6.e. Curriculum Development, 1st Reading

Motion Passed: Move the Board approve the preschool curriculum as a 1st reading passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

7. Committee Reports
7.a. Policy Committee

Discussion:
Ms. Khan said that the topic had already been addressed in agenda item 5.d which was the graduation requirements for the graduating class of 2023.

Mr. Lockhart reminded her to expect the topic of remote meeting participation be directed to the policy committee.

7.b. Superintendent Search Committee

Discussion:
Mr. Lockhart said that there is a tab on the district website regarding the Superintendent Search. The search firm will be forming various cohorts for participation in question and answer sessions.

7.c. Curriculum Committee

Discussion:
Ms. Taylor thanked the staff who worked over the summer constructing the curriculum that was just discussed in agenda item 6.e. She said that it had been thoroughly created.

8. Consent Agenda

8.a. Financial Report

Discussion:
Expenditures for November 30, 2020 $6,961,086

Expenditures through November 30, 2020 $27,008,236

Ms. Batchelder informed the board that there were large expenses for the special education department related to new students who have moved to Windsor this school year. These numbers can fluctuate so they cannot be anticipated in advance of the end of school year. There will be some savings due to limited transportation costs within the same department. Questions were asked by the board relating to these types of costs and the definition of terms related to the financial report.

Motion Passed: Move the Board accept Consent agenda item 7.a. Financial Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes

Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

8.b. Enrollment Report
8.c. Food Service Report
8.d. Human Resources Report

Motion Passed: Move the Board accept Consent agenda items 7.b. Enrollment Report, 7.c. Food Service Report and 7.d. Human Resources Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

9. Approval of Minutes
9.a. November 17, 2020 Regular Meeting
9.b. December 1, 2020 Policy Committee
9.c. December 1, 2020 Special Meeting
9.d. December 3, 2020 Curriculum Committee

Discussion:
Prior to the vote, Mr. Ristas asked to make a statement regarding the November 17 meeting where he requested the opportunity to review how and where minutes were recorded. He said that the minutes had been properly amended and that Ms. Daly, the stenographer, had done her job correctly.

Motion Passed: Move to approve the minutes of the November 17, 2020 7:00 PM Regular Meeting, the December 1, 2020 6:00 PM Policy Committee Meeting, the December 1, 2020 6:30 PM Special Meeting and the December 3, 2020 4:30 PM Curriculum Committee Meeting passed with a motion by Ms. Ayana Taylor and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

10. Other Matters/Announcements/Regular BOE Meetings

Discussion:
Ms. Ricketts wished families and the community Happy Holidays, a Merry Christmas, Happy Hanukkah and Kwanzaa this year.

Mr. Eleveld let the community know that even though he wasn't wearing a mask at the meeting he was keeping distant. He added Happy New Year to Ms. Ricketts' well wishes. He also asked everyone to look for opportunities to give and help neighbors.

Ms. Khan hoped for a restful holiday season. She suggested lending a helping hand and to stay safe.

Mr. Ristas appreciated the hard work of the board and administrators. He hoped for a restful, happy and healthy season.

Ms. Taylor wished for a happy and healthy holiday. She said to put families first.

Mr. Bosch agreed with everything already said. He said that no one was prepared for 2020, it has been a tough year and to keep your spirits up. He thanked Dr. Hill and the district for all their hard work.

Mr. Furie wished Happy Holidays and for everyone to stay safe. Thank you to Dr. Hill and best wishes to students. He said we're going to get through this together.

Mr. Panos wished Happy Holidays. He suggested visiting the website worldometers.info to read about current COVID-19 data and not to read alarmist items such as those in the Hartford Courant.

Mr. Lockhart hoped for love of our fellow man. He asked the community to be safe and responsible. He wanted to especially thank the janitors and physical plant staff for their hard work. He also thanked Dr. Hill for the smooth transition and strong leadership he has shown. He wished the community Happy Holidays.

10.a. BOE Special Meeting, Wednesday, January 13, 2021, 6:30 PM, Town Hall, Council Chambers
10.b. Next BOE Regular Meeting is Wednesday, January 20, 2021, 6:30 PM (Public Forum), 7:00 PM (Regular Meeting), Town Hall, Council Chambers

11. Audience to Visitors

Discussion:
The moderator read the participation guidelines, but there were no comments.

12. Adjournment

Discussion:
The meeting adjourned at 10:03 PM.

Motion Passed: Motion to adjourn the meeting at 10:03 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Policy Committee - Virtual Meeting
Unapproved Minutes

Wednesday, January 13, 2021 5:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the January 13, 2021 Policy Committee - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 5:30 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. David Furie
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 5:39 PM by Chair Maryam Khan with the Pledge to the Flag and Moment of Silence. Interim Superintendent of Schools Dr. Terrell Hill was also in attendance.

2. Audience to Visitors

Discussion:
Paul Panos (BOE Minority Leader), 48 Brookview Road, said he sent some suggestions regarding the topic to Ms. Khan and he cc'd Mr. Lockhart on the email.

3. Discussion on Remote Meeting Participation

Discussion:
The discussion began with Ms. Khan suggesting the review of the materials already researched on the subject.

Mr. Lockhart explained that he is the ex-officio of this committee and that he will remain silent on the topic. He said he has already demonstrated a strong opinion on the subject and doesn't want to be a part of the process at this point.

Mr. Ristas said he would appreciate a commitment to remote participation through June and that the current bylaw does not address the subject and feels a policy should be adopted.

Mr. Furie commented that some districts may require a physical quorum present. He said he would support continuing remote until the end of June and take time to explore different policies to create the best one.

Ms. Khan replied that she believes until June, if the schools stay in hybrid, all board members will stay remote and we will follow Executive order 7B. She said she also agrees with David and doesn't want to rush into a policy. She would like the committee to decide on resources such as CABE.

Mr. Ristas replied that Shipman and Goodwin are involved with both New London BOE and Avon BOE and they could be asked what other districts they are involved with so that the committee could see a variety of policies.

Mr. Furie agreed that the committee could pick what they like from different policies and that they should also look at what circumstances would warrant the use of remote meeting participation including travel, illness, what types of meetings would be ok, type of equipment needed.

Ms. Khan agreed that there are many factors to look into. She will make a statement at the January 20 meeting that the board get more recommendations on the policy and that the committee is currently discussing and wanting to receive information from CABE before deciding on a policy.

4. Adjournment

Discussion:
The meeting was adjourned at 6:25 PM.

Motion Passed: Move to adjourn the meeting passed with a motion by Mr. David Furie and a second by Mr. James Ristas.

3 Yeas - 0 Nays - 1 None's.

Mr. Leonard Lockhart No vote
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting - Virtual Meeting
Unapproved Minutes

Wednesday, January 13, 2021 6:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the January 13, 2021 Special Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:34 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. David Furie
Mr. James Ristas
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. Paul Panos
Ms. Charlotte Ricketts
Ms. Ayana Taylor

Updated Attendance:
Ms. Charlotte Ricketts was updated to present at: 6:38 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart a 6:34 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Interim Superintendent of Schools Dr. Terrell Hill and Director of Business Services Danielle Batchelder.

2. Audience to Visitors

Discussion:
There were no comments.

3. Discussion on Transportation Contract (Executive Session - Possible Action in Open Session)

Discussion:
Motion Passed: Move to enter into executive session for the purpose of discussing a public supply contract before taking possible action in open session. We invite Interim Superintendent Dr. Hill and Director of Business Services Danielle Batchelder into the executive session passed with a motion by Mr. David Furie and a second by Mr. James Ristas.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

The board entered into executive session at 6:40 PM.

The board resumed the special meeting at 7:55 PM.

Motion Passed: Move the Windsor Board of Education authorize the Interim Superintendent to enter into a contract with DATTCO subject to final attorney and board approval passed with a motion by Mr. David Furie and a second by Mr. James Ristas.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

4. Announcements

Discussion:
There were no announcements.

5. Adjournment

Discussion:
The meeting was adjourned at 7:59 PM.

Motion Passed: Move to adjourn at 7:59 PM passed with a motion by Mr. Paul Panos and a second by Mr. Brian Bosch.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education