

Regular Meeting - Virtual Meeting

Tuesday, November 17, 2020 7:00 PM

Town Hall, Council Chambers Dialing in by Phone Only: 1. Please call: 1-646-558-8656 or 1-312-626-6799 then press # 812 5922 6894 2. When prompted for participant or meeting ID, enter, then press # Joining in by Computer: 1. Please go to the following link: <https://us02web.zoom.us/j/81259226894> 2. When prompted for participant or meeting ID, enter 812 5922 6894, then press #, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**
 - a. CAPSS Student Leadership Awards for Sage Park Middle School--Samuel Garcia, Academic Excellence; Malia Alabre, Community Service; William Morin, Leadership
 - b. CAPSS Student Leadership Awards for Windsor High School--Rachel Cleveland, Academic Excellence; William Churchill, Community Service, Kamryn Monroe, Leadership
3. **Student Representative Report**
4. **Board of Education**
 - a. President's Report
 - b. School Liaison Reports
 1. Windsor High School
 2. Sage Park Middle School
 3. Clover Street School
 4. John F. Kennedy School
 5. Oliver Ellsworth School
 6. Poquonock School
5. **Superintendent's Report**
 - a. WHS Program of Studies 2021-2022
6. **Committee Reports**
 - a. Superintendent Search Committee
7. **Consent Agenda**
 - a. Financial Report
 - b. Enrollment Report
 - c. Food Service Report
 - d. Human Resources Report
8. **Approval of Minutes**
 - a. October 20, 2020 Regular Meeting
9. **Other Matters/Announcements/Regular BOE Meetings**
 - a. BOE Policy Committee Meeting (Virtual), Tuesday, December 1, 2020, 6:00 PM, Board Room
 - b. BOE Special Meeting (Virtual), Tuesday, December 1, 2020, 6:30 PM, Board Room
 - c. Next BOE Regular Meeting is Tuesday, December 15, 2020, 6:30 PM (Public Forum), 7:00 PM (Regular Meeting), Town Hall, Council Chambers
10. **Discussion on Transportation Contract (Executive Session - no action)**
11. **Adjournment**

WINDSOR BOARD OF EDUCATION AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2020

Prepared By: Terrell M. Hill, PhD

Presented By: Leonard Lockhart/Terrell Hill

Attachments: None

Subject: CAPSS Student Leadership Awards

BACKGROUND:

The Connecticut Association of Public School Superintendents' Student Leadership Award is given to three students at both Windsor High School and Sage Park Middle School who show leadership to the school, academic prowess relative to ability, and service to others in the community. The goal of the award is to focus on students whose accomplishments and activities go beyond academic success and include service and leadership, making them role models for other students.

STATUS:

Due to the COVID-19 Pandemic and social distancing protocols, the November 17, 2020 meeting is closed to the public. Students have been asked to view the recognition portion of the meeting by accessing Cable Channel 96 on Comcast and Frontier or by viewing by the online meetings on the town's website. A certificate and gift will be sent to the students as soon as possible.

RECOMMENDATION:

For information only:

This year's recipients chosen from Sage Park Middle School are:

Samuel Garcia – Academic Excellence
Malia Alabre – Community Service
William Morin – Leadership

This year's recipients chosen from Windsor High School are:

Rachel Cleveland – Academic Excellence
Williams Churchill – Community Service
Kamryn Monroe – Leadership

Ms. Jorgensen, SPMS Principal, will read a short bio on each of the SPMS recipients.

Ms. Phaedra Durost, WHS Assistant Principal, will read a short bio on each of the WHS recipients.

Recommended by the Superintendent: 

Agenda Item # 2a.

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: November 17, 2020

Prepared By: Dr. Chaka Felder-McEntire

Presented By: Dr. Chaka Felder-McEntire
Dr. Santosha Oliver

Attachments: Program of Studies Changes 2021-2022

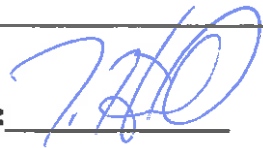
Subject: Program of Studies 2021-2022

Background:

The Windsor High School Program of Studies 2021 - 2022 is being presented at the BOE meeting on November 17, 2020. The draft Program of Studies includes the new/revised course(s) presented this evening to the Board of Education. The changes are attached.

Recommendation:

That the Board of Education approve the proposed changes to the WHS 2021 - 2022 Program of Studies for a 1st Reading.

Reviewed by: _____ **Recommended by the Superintendent:** 

Agenda Item #: 5a.

2/28/15

**Windsor High School
Program of Studies Changes
2021-2022**

ADDITIONS

► ART

The History of Art

0.5 credit, Honors

Open to Grades 10 -12. No Prerequisite.

This piloted academic course is designed to teach students how to analyze and evaluate art, and see how it reflects the time and place in which they were made. About 40 important and fascinating works of art, from Nok Sculpture in Africa to Frank Lloyd Wright's Fallingwater house from the 1930's, to the contemporary street art of Banksy and Shepard Fairey will be studied. It is hoped that students will be able to go on field trips to museums in the area. Students will write critical essays comparing and contrasting the art studied, with a culminating multimedia project. Interested students do not have to be good at art or to even know much about art to take this course, it's about learning about some beautiful and thoughtful works through time. This course is eligible for either art or history credit.

► SOCIAL STUDIES AND HISTORY

African American and Latinx History

1 credit, Honors

Open to Grades 9 -12. No Prerequisite.

This is a piloted, year-long elective offered as mandated by the state. This course explores the history of African Americans and Latinx people in the United States, starting with the early years of European colonialism. This course cannot be split into two parts, students must take the entire year.

► SPECIAL EDUCATION

Functional Academic Support

0 credit

This course is designed for students in 9-12 grades who require specialized instruction. The focus of this course is to help students improve functional independent life skills. Students in this class work on transition activities, learning about their IEPs, daily living skills, life skills not worked on in other classes, and social skills. Students receive extra time and/or adult assistance for work in other courses. Individual and small group instruction is provided.

CHANGES

► CAREER & TECHNICAL EDUCATION

- **Change Program Description: The Career & Technical Education Department**

The Career and Technical Education (CTE) department is a consortium of the Business, Family & Consumer Sciences and Technology Education departments. CTE students cultivate skills that improve the lives of individuals, families, and communities. All CTE students participate in career connected activities designed to promote critical thinking, problem solving, creativity, and interpersonal skills. Our courses prepare students to meet high school graduation requirements, district learning expectations, as well as post secondary plans for career, college, and/or military.

Courses in Career and Technical Education are linked to eleven separate career clusters: Architecture, Arts-Technology-Communication, Education & Training, Finance, Health Sciences, Hospitality & Tourism, Manufacturing, Marketing, Sales & Service, STEAM, and Transportation.

- **Change Program Description: Business Education**

Business Education courses in this department are closely linked to the Business and Finance Pathways and provide useful background for numerous occupations in all other pathways.

Business Education coursework provides students with exposure to business strategy, effective communication techniques, financial reasoning, and economic concepts. Each course curriculum is designed to embed core academic coursework, interpersonal skills, and technological knowledge into real world application which prepares students for future career and/or college opportunities. All students will demonstrate knowledge through teamwork, self reflection, and career embedded experiences.

The Business and Finance Pathway exposes students to the knowledge and skills that will contribute to them becoming productive and financially aware employees with strong consumer skills.

- **Change Course Offerings By Grade Level: Business Education**

(eligible for dual credit through one of our concurrent enrollment programs)*

Grade 9

- Accounting 1
- Marketing 1
- Principles of Business Management
- Personal Finance 1
- Personal Finance 2*
- Microsoft Applications 1 and 2
- Marketing 1

Grade 10

- Accounting 2*
- Law for Business and Personal Use
- Entrepreneurship
- Marketing 2
- And all courses listed above

Grades 11 & 12

- All courses listed above

● Change Program Description: Family and Consumer Sciences

Courses in this department are linked to the following Pathways: Government, Education and Human Services/Health.

Family and Consumer Sciences coursework provides students with exposure to skills, knowledge and strategies for successfully managing resources throughout the lifespan. Each course curriculum is designed to embed academic content, career skills, cultural awareness, teamwork, and real world connections. Students have the opportunity to demonstrate knowledge through collaborative activities, self reflection, and hands on experiences.

The Family and Consumer Sciences pathway exposes students to the knowledge and skills that will contribute to them becoming resourceful, self-confident, and collaborative employees and family members.

● Change Course Offerings By Grade Level: Family and Consumer Sciences

(eligible for dual credit through one of our concurrent enrollment programs)*

Grade 9

- Baking & Pastry Arts
- Cultural Cuisine
- Culinary Arts 1 & 2
- Family Sociology
- Fashion & Clothing 1 & 2
- Fashion Merchandising
- Introduction to Health Care Services
- Child Development 1 & 2

Grade 10

- Fashion & Clothing 3
- Early Childhood Education
- And all courses listed above

Grade 11

- Culinary Arts 3
- Individual Development & Family Studies*
- And all courses listed above

Grade 12

- All courses listed above

- **Change Program Description: Technology Education**

Technology Education courses in Technology Education are linked to the following Pathways: Technologies, Manufacturing, Communications and Repair, Construction Technologies and Design, and Arts and Media.

Technology Education coursework provides students with exposure to digital literacy, engineering design principles, and manufacturing concepts. Each course curriculum is designed to embed STEAM coursework, analysis, critical thinking, and innovation into solving real world challenges which prepares students for future career and/or college opportunities. All students will demonstrate knowledge through engineering, collaboration, and the safe use of tools, materials, and equipment.

The Technology Education pathway exposes students to the knowledge and skills that will contribute to them becoming innovative and technologically savvy citizens of a global society.

- **Change Course Offerings By Grade Level: Technology Education**

(eligible for dual credit through one of our concurrent enrollment programs)*

Grade 9

- Construction Concepts
- Introduction to Wood Technology
- Introduction to Precision Manufacturing
- Introduction to Drafting and Design
- Television Production and Digital Media
- Engineering Drawing*
- Housing and Interior Design
- Introduction to Graphics
- Introduction to Digital Photography
- Robotics 1 & 2
- Introduction to Transportation Technology
- Power Technology
- Foundations of Technology
- S.T.E.A.M. Guitar: A sampling of Technology Education and the Arts
- Introduction to Programming through Creative Computing

Grade 10

- Applied Wood Technology
- Applied Graphics
- Advanced Digital Photography
- Applied Precision Manufacturing*
- Automotive Systems
- Computer Aided Drafting and Design (CADD)*
- Applied Graphics
- Advanced Television Production and Digital Media*
- Computer Assisted Drawing/Computer Assisted Machining*(CADD/CAM)

- And all courses listed above

Grade 11

- Advanced Automotive Systems
- Advanced Drafting and Design
- Advanced Graphics
- Advanced Wood Technology
- Advanced Precision Manufacturing*
- Yearbook
- And all courses listed above

Grade 12

- All courses listed above

- **Change Course Names**

- Individual Development and Family Studies (1686) to Individual Development and Family Sciences
- Microsoft Applications I (1517) to Microsoft Applications 1
- Microsoft Applications II (1544) to Microsoft Applications 2
- Personal Finance II (1560) to Personal Finance 2
- Fashion & Clothing I to Fashion & Clothing 1
- Fashion & Clothing II to Fashion & Clothing 2
- Fashion & Clothing III to Fashion & Clothing 3
- Precision Manufacturing 1 (1574) to Applied Precision Manufacturing
- Precision Manufacturing 2 (1649) to Advanced Manufacturing
- Computer Aided Drafting and Design (1571) to Computer Aided Drafting and Design (CADD)

- **Change Course Prerequisite Description: Marketing 2**

Change the line to read: Prerequisite: Marketing 1. Open to grades 10-12

- **Change Course Descriptions**

- **Child Development 1 (1681)**

0.5 credit. Open to grades 9-12. Students will explore basic principles of child development. The focus will be on the understanding of development during the prenatal stage through age six. Students will identify practices that maximize growth and development during these early years across all of the primary domains: physical, social-emotional, and cognitive.

- **Child Development 2 (1665)**

0.5 credit. Open to grades 9-12. Prerequisite: Child Development 1. This course explores theoretical perspectives that shape the early childhood practices of today. Students will develop a strong understanding of developmentally appropriate practices as they relate to providing a safe positive learning environment, supporting essential physical, social, creative, cognitive, and literacy skills in young children (birth through age six). The course will also examine methods and strategies to meet the needs of children including those with identified special needs.

- **Baking and Pastry Arts (1689)**
0.5 credit. Open to grades 9-12. The course focuses on the basics of baking including proper sanitation, precise measurement, following baking formulas, and the role of ingredients. Students will build baking experience and develop technique by participating in food labs designed to explore baking methods and processes relating to cookies, quick breads, yeast dough and cakes.
- **Power Technology (1615)**
College 0.5 credit. Open to grades 9-10. Power Technology is a "hands-on" approach to learning. Students are introduced to the theory, technical manuals, tools, and proper laboratory techniques of power and design. After a review of safety protocols, students will develop a project in which they will apply design concepts, collect and utilize data to guide design improvement.
- **Intro to Transportation Technology (1629)**
College 0.5 credit. Open to grades 9-10. The history and development of power and various forms of transportation are introduced and developed. After a review of the past and current forms of power, students will explore the five major forms of transportation; land, water, air, rail, and pipeline for their basic theories, economic and societal impact. Students will develop and use mathematical solutions and research methods, work in small groups and demonstrate their knowledge in short writings.
- **Course Removal - Aviation and Flight (1569)**
- **Change Index of Courses:**
 - 1517 Microsoft Applications I - C to Microsoft Applications 1
 - 1544 Microsoft Applications II - H to Microsoft Applications 2
 - 1686 Individual Development & Family Studies-HH/UConn to Individual Development and Family Sciences
 - 1569 Aviation & Flight - C- remove this course to reflect that it will not be offered 2021-2022
 - 1571 Computer Aided Drafting & Design - H to Computer Aided Drafting & Design Goodwin College Credit
 - 1574 Precision Manufacturing 1H- Goodwin College Credit to Applied Precision Manufacturing
 - 1649 Precision Manufacturing 11H- Goodwin College Credit to Advanced Manufacturing
 - 1615 Power Technology C - not offered 2020-2021 to will be offered in 2021-2022
 - 1629 Introduction to Transportation C - not offered 2020-2021 to will be offered in 2021-2022

► **PHYSICAL EDUCATION/HEALTH**

- **Change Course Descriptions:**
 - **PE 9 (1909)** - Students will spend one quarter in Physical Education and one quarter in Health activities. They will also be introduced to various team building activities and the principles of physical fitness. A variety of sports and activities

will be used to emphasize these major areas, including: Tennis, Soccer, Flag Football, Badminton, Volleyball, Basketball, Softball, Team Handball, Ultimate Frisbee and Personal Physical Fitness.

- **Weight Training 1 (1919)** - Prerequisite Modification: Must have earned 1 credit in PE by passing PE9 and PE10. Open to Grades 11 and 12 only. Students who have previously failed Weight Training 1 may not repeat the course.
- **Weight Training 2(1920)** - Prerequisite Modification: Must have earned 1 credit in PE by passing PE9, PE10 and Weight Training 1. Open to grade 12 only. Students who have previously failed Weight Training 1 or 2 may not repeat the course.
- **Physical Education Student Leadership (no course number)** - *modify sentence:* Students' assisting with PE 10I or B course **must** be Lifeguard certified. *Add this sentence:* Students assisting in Creative Movement must have passed Creative Movement and be approved by the Teacher.

► SCIENCE

● **Change Course Descriptions:**

- **Integrated Science (1313, 1314, 1316)** - is an introductory course for Physics, Earth, and Space Sciences. Students will engage in activities designed to provide them with the knowledge and skills to evaluate information and make decisions in their lives and communities. This course is fully aligned with the Next Generation Science Standards to provide students with an understanding of scientific inquiry, modeling, and data analysis.
- **Biology C and H (1321, 1323)** - This course is designed to introduce students to the concepts of the living world. The course begins with the structures of cells and works through homeostasis, DNA, genetics, evolution and the interdependency of organisms as stated in the Next Generation Science Standards. Students will be expected to participate in laboratory work that requires the application of scientific inquiry, literacy and numeracy and independent as well as individual group projects.
- **AP Chemistry (1347, 1348)** - AP Chemistry is a full year, algebra based course designed for students wishing to earn credit from the Advanced Placement Board. It is designed to be the equivalent of the general chemistry course usually taken during the first college year. The concepts and lab work involve investigations with special emphasis on the aspects of atomic theory and structure, chemical bonding, gas laws, reactions in aqueous solutions, stoichiometry, equilibrium, kinetics and thermodynamics. Students are required to take the Advanced Placement Examination in Chemistry at no cost.
- **AP Environmental Science (1315)** - Designed to engage students with the scientific principles, concepts, and methodologies required to understand the interrelationships within the natural world. The course requires that students identify and analyze natural and human-made environmental problems, evaluate the relative risks associated with these problems, and examine alternative

solutions for resolving or preventing them. Environmental science is interdisciplinary, embracing topics from geology, biology, environmental studies, environmental science, chemistry, and geography. Students are required to take the Advanced Placement Examination in Environmental Science at no cost.

- **Medical Emergencies (1375)** - This course is designed to help students react to and treat real-life problems and to be confident with performing life saving skills. It is a skills based course that requires all students to work hands-on with one another. Students must be willing to role play and respect the classroom space and equipment. Upon successful completion of this course and all mandated assessments via the American Heart Association (AHA), students will earn the following certifications endorsed by the AHA: BLS Healthcare Provider (good for 2 years) and First Aid Certification (good for 2 years).
- **AP Physics Electricity and Magnetism (1385)** - Open to grades 11 and 12. Prerequisite: Should have taken AP Physics Mechanical or taking it concurrently. C- or better in Algebra 1 and Geometry. (Qualifies for University of Connecticut Early College Experience.)

► **SOCIAL STUDIES AND HISTORY**

- **Change Program Description:** Remove Seminar Courses Section. Early Global Studies and Modern Global Studies are no longer seminar courses. Early Global Studies has three levels: College, Honors and High Honors. Modern Global Studies has two levels: College and Honors. And an additional AP World History course which can replace the Modern Global Studies core course. There is no supporting seminar course or instructor.
- **Change Program Description:** Grade 11 electives to add History and Hollywood (1181).
- **Change Course Description: History and Hollywood (1181)** eliminate the phrase: "as well as a culminating project of a story board and proposal for a film or documentary." nearly at the end of the description.

► **ENGLISH**

- **Change Course Description: Literacy Center (1788)**
The goal of the Literacy Center is to improve students' reading and writing skills. The program is designed to provide intensive instruction in decoding, comprehension, vocabulary, and fluency skills that can transfer into general education classes. In addition, students will practice using high interest texts and materials from other courses of study when working with reading teachers. Individual and small group instruction is provided. This course may be repeated for credit, as needed.

► **WORLD LANGUAGE**

- **Change Course Description:** Spanish Conversation and Culture (1472). Will now include that the course does not meet the WHS graduation requirements but does meet elective requirements for graduation.

► **SPECIAL EDUCATION.**

- **Change Course Descriptions**

- **Study Skills (1794)**

This course offers students an opportunity to develop and apply study skills needed for successful performance in their courses. Students will receive direct instruction in organizational methods, learning strategies and self-awareness techniques. Specific instruction around each student's IEP goals and objectives, including post-secondary transition, will be emphasized. Students will also learn to utilize assistive technology. The primary goal of the course is to promote independent learning and to increase each student's sense of responsibility for his/her learning and achievements. In addition to direct instruction, students will receive academic support for their other classes. Students may complete this course more than once.

- **Resource Study (1774/1773)**

The goal of Resource Study is to provide support to students in achieving their Individual Education Program goals and objectives while also providing instructional support in academic areas. This instruction is designed to develop skills needed for success within the general education curriculum. Participants will receive individual and small group supports to promote their academic and career goals. Transition assessments and activities are provided to assist students in developing their post-secondary transition plans. Resource Study may be repeated at the discretion of the Planning and Placement Team and is graded on a pass/fail basis.

- **Social Studies Foundations (1760)**

This course is designed for students in ninth, tenth, eleventh, and twelfth grades who require alternate instruction in basic Social Studies concepts. In this course students will explore topics such as our community; the past, present and future of our community; culture; geography, etc. This course will involve a variety of learning strategies, including reading, writing, discussions, individual and group assignments, hands-on assignments, and research projects. Individual and small group instruction is provided. This course may be repeated for credit.

- **Science Foundations (1762)**

This course is designed for students in ninth, tenth, eleventh, and twelfth grades who require alternate instruction in basic science concepts and include students who are preparing to take the CTAS. In this course, students explore a variety of topics related to Life Science (Biology), Earth and Space Science, and Physical Science. We will cover two units in each topic throughout the year. The units are part of a comprehensive theme to help students learn how to connect their knowledge across topics. Students will have the opportunity to explore Science through hands-on activities, videos, note-taking, research, and experiments. Individual and small group instruction is provided. This course may be repeated for credit.

- **Educational Work Experience 1 (1779)**

This course is designed for ninth, tenth, eleventh and twelfth grade students who require intensive instruction. This course helps students develop career awareness and vocational skills. Students are encouraged to evaluate their own interests and aptitudes as they relate to the nature and demands of many careers. Job application completion and independent living skills are also emphasized. Individual and small group instruction is provided. Instruction may be directed by IEP goals and objectives This course may be repeated for credit.

- **Consumer Math (1753)**

This course is designed for ninth, tenth, eleventh, and twelfth graders who require individualized mathematics instruction. The course is offered at 4 levels: Discrete Trial Instruction, Functional Life Skills, 9/10, and 11/12. The course emphasizes the application of basic math skills and concepts to daily living and real-world situations. Course concepts include specialized instruction on IEP goals and objectives, place value, rounding, fractions, decimals, money management, budgeting, and measurement. Individual and small group instruction is provided. This course may be repeated for credit.

- **Pre-Algebra (1754)**

This course is designed for ninth and tenth graders who require instruction in pre-Algebra skills prior to enrolling in Algebra 1. Topics include the following: review of place value, fractions, decimals; algebraic expressions and integers; word problems; solving equations; graphing; ratios, proportions and percents; and probability. Individualized and small group instruction is provided. This course may be repeated for credit.

- **Adaptive Physical Education**

The course consists of instruction in various fitness programs, lifetime sport activities and a weight room program. The purpose of the class is to develop gross motor skills and cultivate lifetime/recreational activities that will nurture students' overall health and wellness. This course is offered to students by PPT recommendation or by school counselor recommendation for peer participants. This course may be repeated for credit.

- **English Foundations (1746)**

This course is designed for ninth, tenth, eleventh and twelfth grade students who require intensive instruction and modified content. This course focuses on the comprehension of text and written expression, including functional literacy and preparation for required standardized tests. Reading comprehension strategies and graphic organizers are utilized. Individual and small group instruction is provided. Instruction may be directed by IEP goals and objectives This course may be repeated for credit.

- **Transitional English (1060/1061)**

This course is designed to develop students' English language skills. Students will participate in a variety of listening, speaking, reading, writing, and vocabulary and grammar activities to gain a better understanding of the English language and develop accuracy and fluency in oral and written communication.

Students will also do research and give oral presentations on various topics and use appropriate learning strategies to construct and apply academic knowledge. In the process, students will strengthen all aspects of their English language skills and deepen their understanding of American culture through thematic units and by participating in small group and whole class discussions.

- **Course Removal:**

- Educational Work Experience 1 (1780), was a separate job component. It is now embedded in 1779 and not a separate credit.
- Educational Work Experience 2 (1781/1782). Course is no longer being offered.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2020

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: October 31, 2020 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

The additional expenses that are outlined on the attached spreadsheet detail purchases related to the COVID19 pandemic. The additional expenses thus far will be offset once the district receives the Elementary and Secondary School Emergency Relief Fund (ESSER Fund) of \$474,402 and the Coronavirus Relief Fund (CRF) \$698,842.

STATUS:

The attached report is for the month of October 2020

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for October 31, 2020	\$ 6,241,793
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Expenditures through October 31, 2020	\$20,047,150
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Reviewed by: NOB

Recommended by the Superintendent: 7.2.20

Agenda Item # 7a.

Windsor Public Schools
Financial Report
October 31, 2020

	2020/2021 Budget	Expenditures YTD 10/31/2020	Encumbrance	Balance 10/31/2020	% Balance
<u>Instructional Services</u>					
Clover Street School	63,170	17,759	7,087	38,324	61%
John F. Kennedy School	84,950	20,248	5,177	59,525	70%
Oliver Ellsworth School	86,730	41,021	19,413	26,296	30%
Poquonock School	69,300	25,782	13,511	30,007	43%
Sage Park Middle School	210,935	64,580	14,398	131,957	63%
Windsor High School	398,069	50,338	9,330	338,401	85%
Windsor High School Interscholastic Sports	207,000	27,540	51,769	127,691	62%
Athletic Coaches	275,000	0	0	275,000	100%
WHS Career & Technical Education	59,745	7,492	6,921	45,332	76%
Continuing Education	70,400	16,096	11,202	43,102	61%
Instructional Mgt. & Curriculum Development	288,772	100,860	16,958	170,954	59%
Magnet School Tuition	1,460,600	0	1,242,096	218,504	15%
*Technology	878,518	601,496	190,450	86,572	10%
Total Instructional Services	4,153,189	973,212	1,588,312	1,591,665	38%
<u>Education Support Services</u>					
Pupil Personnel Services	454,950	64,212	55,798	334,940	74%
Special Education	98,150	18,390	4,352	75,408	77%
Special Education Tuition	5,068,264	849,403	127,195	4,091,666	81%
Policy & Planning	142,350	51,330	8,087	82,933	58%
Employee Personnel Services	129,000	60,602	3,344	65,054	50%
Financial Management	280,442	29,168	10,128	241,146	86%
Financial Services	38,500	5,073	5,590	27,837	72%
Pupil Transportation & Safety	3,075,248	0	0	3,075,248	100%
Special Education Transportation	2,231,659	111,282	106,456	2,013,921	90%
*Physical Plant Services	1,918,850	697,759	1,213,555	7,536	0%
Major Maintenance	461,000	79,690	110,983	270,327	59%
L.P. Wilson Center	254,800	49,560	172,544	32,696	13%
Benefits	10,923,331	2,371,796	277,421	8,274,114	76%
Certified Salaries	32,886,258	7,950,566	0	24,935,692	76%
Non-Certified Salaries	9,044,854	2,262,788	0	6,782,066	75%
Regular Ed Tutor Salaries	336,700	48,201	0	288,499	86%
Special Ed Tutor Salaries	284,000	54,400	0	229,600	81%
Substitute Salaries	747,732	71,325	1,872	674,535	90%
*COVID-19	0	306,516	306,240	(612,756)	
Total Education Support Services	68,376,088	15,082,061	2,403,565	50,890,462	74%
Total All Sites	\$72,529,277	\$16,055,273	\$3,991,877	\$52,482,127	72%

*COVID related expenses - see attached

Budget Update for COVID-19 Related Expenses

Below is an evolving list of additional expenses WPS have incurred due to the COVID-19 pandemic. The additional expenses thus far will be offset by grants and additional funds the district is expecting from the state. The two funding sources and allocations that were communicated to WPS thus far are:

Grant/Funding Source	WPS Allocation
Elementary & Secondary School Emergency Relief Fund (ESSER Fund)	\$474,402
Coronavirus Relief Fund (CRF)	\$698,842
Total Allocation due to WPS	\$1,173,244

Additional Expenses Incurred To Date

Staffing	Expense	
1.0 FTE Teacher - Clover - Grade 5	\$75,000	
1.0 FTE Teacher - JFK - Distance Learning	\$75,000	
1.0 FTE Teacher - OE - Special Education	\$75,000	
1.0 FTE Teacher - OE - Grade 1	\$75,000	
1.0 FTE Teacher - OE - Grade 2	\$75,000	
1.0 FTE Teacher - POQ - PreK	\$75,000	
1.0 FTE Teacher - POQ - Grade 2	\$75,000	
1.0 FTE Teacher - Elementary Special Education	\$75,000	
1.0 FTE Nurse - Floating - District Wide	\$75,000	
(2.0) FTE Teachers - Sage Park Middle School	(\$150,000)	Retirements/Resignation not being backfilled for FY 20/21 Only
(2.0) FTE Teachers - Windsor High School	(\$150,000)	
Sub Total	\$375,000	
Furniture		
Elementary Desks	\$231,609	
Sub Total	\$231,609	
PPE and Cleaning Supplies & Materials		
Face Shields; Masks; Gloves; Mask Lanyards	\$51,910	
Classroom, Labs, Café. & Countertop Protective Dividers/Barriers	\$93,825	
Floor, Window, & Door Signage	\$12,285	
Hand Sanitizer; Disinfectant Wipes & Increased Cleaning Supplies	\$42,734	
Equipment (Air Filters, Portable Air Scrubbers, Cleaning)	\$200,633	
Sub Total	\$401,386	
Consulting Services		
Engineering Services	\$18,600	
Sub Total	\$18,600	
Technology		
PD Platforms & Software	\$16,560	
Hotspots, Devices, Phones	\$51,914	
Sub Total	\$68,474	
Grand Total Expenses as of 10/13/2020	\$1,076,469	

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2020

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of November 1, 2020

BACKGROUND:

Attached are the enrollment figures as of November 1, 2020. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: WB

Recommended by the Superintendent: 7.7.10

Agenda Item # 7b.

**Windsor Public Schools
Student Enrollment Report
November 1, 2020**

Enrollment in Windsor Public Schools

Grades PreK - 5	1,429
Grades 6-8	737
Grades 9-12	1,126
Total District Enrollment	3,292

Windsor Students not in District Schools

Out of District Placements (SPED)	59
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	16
CREC Montessori Hartford	6
CREC Metropolitan Learning Center (MLC)	67
CREC Miscellaneous Magnet Schools	284
Hartford Host Magnet Schools	172
Miscellaneous Magnet Schools	24
A.I. Prince Technical High School	21
Howard Cheney Technical High School	11
	660
Total Students	3,952

**Windsor Public Schools
Student Enrollment Report
November 1, 2020**

GRADE	Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK	59		70		129
K	82		127		209
1	88		131		219
2	116		120		236
3		94		117	211
4		74		134	208
5		102		115	217
Subtotal K-5					1,300
Total	345	270	448	366	1,429

GRADE	Sage Park Middle School
6	250
7	243
8	244
Total	737

GRADE	Windsor High School
9	312
10	275
11	263
12	276
Total	1,126

District Wide Enrollment	3,292
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ENROLLMENT REPORT 2020-2021
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
	2 Brown			10	14	16							
	3 Scott			10	10	11							
	Distance Learning - 22 Roche			12	16	15							
	Distance Learning - 23 Blume			15	15	15							
	24 Eskenazi			11	11	14							
	26 Scerra			10	11	11							
	Total		78	68	77	82	0	0	0	0	0	0	0
		Grade 1											
	1 McCann			12	11	13							
	12 Elkey			15	13	14							
	15 Velez			12	13	13							
	Distance Learning - 17 Stoll			25	23	22							
	16 Turin			12	9	14							
	18 Hernandez			14	14	12							
	Total		122	90	83	88	0	0	0	0	0	0	0
		Grade 2											
	8 Mercier			15	16	15							
	9 Parker			16	19	19							
	10 Oleniak			19	17	17							
	11 Delskey			17	16	17							
	Distance Learning - 13 Hoogewerff			17	18	19							
	14 Couchon			18	16	16							
	18 Neals			15	14	13							
	Total		92	117	116	116	0	0	0	0	0	0	0
		PK Smart Start											
	Sped & Peer			21	18	18							
	Total		51	58	56	59	0	0	0	0	0	0	0
	Poquonnock Totals		343	333	332	345	0	0	0	0	0	0	0

ENROLLMENT REPORT 2020-2021
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Kindergarten													
	19 Adamski			15	15	14							
	20 Butterick			15	13	15							
	21 Tedeschi			15	15	16							
Distance Learning - 22	Bishop			19	21	20							
23 Wazkelewicz				13	15	15							
24 Bartholomew				13	13	13							
Distance Learning - 25	Chapple			19	19	19							
26 Marcella				14	15	15							
Total		141		123	126	127	0	0	0	0	0	0	0
Grade 1													
	10 Strickland			13	12	12							
	11 Capizzi			15	14	14							
	12 Furie			18	16	16							
	13 Fleury			7	9	10							
Distance Learning - 14	Moreno			25	27	26							
Distance Learning - 15	D'Errico			27	26	25							
16 Miller				18	14	14							
17 Stremper				16	14	14							
Total		126		139	132	131	0	0	0	0	0	0	0
Grade 2													
	1 Mayo			18	19	19							
Distance Learning - 2	Golcohea			22	21	21							
3 Majors				16	15	15							
6 Broyles				12	14	14							
Distance Learning - 5	Heilman			21	20	21							
7 Gonzalez				17	18	17							
8 Coffey				16	13	13							
Total		116		122	120	120	0	0	0	0	0	0	0
PK Smart Start													
Sped & Peers													
Total		78		66	67	70	0	0	0	0	0	0	0
Oliver Ellsworth		461		450	445	448	0	0	0	0	0	0	0

ENROLLMENT REPORT 2020-2021
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Distance Learning - 2 Richards		Grade 3											
1	L. Macaluso			15	15	14							
3	Lamoureux			41	44	43							
4	Filomeno			19	17	16							
6	Johnston			16	11	11							
8	Estelle			17	16	17							
				16	16	16							
		Total	121	124	119	117	0	0	0	0	0	0	0
Distance Learning - 7 Brown		Grade 4											
5	Eckman			16	16	17							
9	Jones			40	42	41							
10	Silliman			13	12	12							
12	Bishop			15	17	16							
14	Atkins			12	11	11							
16	Nguyen			11	10	11							
18	Caselli			14	14	14							
				13	12	12							
		Total	109	134	134	134	0	0	0	0	0	0	0
Distance Learning - 24 Freitas		Grade 5											
19	Bowman			12	12	12							
20	Paley			11	11	12							
25	Sciarretta			45	47	44							
27	Ewald			12	11	11							
28	Schultz			25	12	13							
24	Epler			10	10	11							
				13	13	12							
		Total	135	115	116	115	0	0	0	0	0	0	0
John F. Kennedy		Totals	365	373	369	366	0	0	0	0	0	0	0

ENROLLMENT REPORT 2020-2021
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Distance Learning - 6	Lewis	Grade 3		31	31	31							
	Dugalic		14	14	14								
	Murray		13	15	15								
	Sanchez		13	10	10								
	Darrell		11	10	11								
	Rivers		14	14	13								
Total			83	96	94	0	0	0	0	0	0	0	
Distance Learning - 18	Michalic	Grade 4		14	14	14							
	McLaughlin		15	14	14								
	Keach-Longo		25	22	22								
	Comer		13	13	13								
	Williams		10	12	11								
	Total			103	77	74	0	0	0	0	0	0	
Distance Learning - 13	Grimes	Grade 5		17	16	16							
	Carlson		32	36	34								
	Junious		13	11	13								
	Webster		14	14	13								
	Nowsch		14	12	12								
	Siegel		17	14	14								
Total			99	107	102	0	0	0	0	0	0	0	
Totals			285	272	270	0	0	0	0	0	0	0	

Sage Park Middle School

Sage Park Middle School

ENROLLMENT REPORT 2020-2021**Windsor High School**

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	304	318	313	312							
Grade 10	272	275	280	275							
Grade 11	296	265	262	263							
Grade 12	292	271	275	276							
Windsor High Total	1,164	1,129	1,130	1,126	0	0	0	0	0	0	0

WINDSOR BOARD OF EDUCATION AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, November 17, 2020

Prepared By: Patricia Patton

Presented By: Danielle Batchelder

Attachments: Cafeteria Operations – October 2020

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and CREC's Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and CREC AAE. We operate the After School Snack Program for our Treehouse Program in Windsor. We operated our Summer Food Service Program of lunch and breakfast at the following locations; Windsor High School, Oliver Ellsworth School and Wilson Library during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

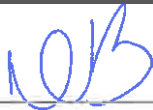
Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

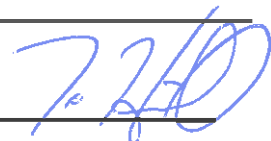
Status: Financial Report for October 2020

Recommendation: Informational Only

Reviewed by:



Recommended by the Superintendent:



Agenda Item #

7c.

**Windsor School Food Service
Financial Statement
October 2020**

REVENUE	October-20	7/1/20- YTD	October 2019	7/1/19-YTD
SALES	\$3,138.05	\$9,774.29	\$89,669.18	\$231,842.59
REIMBURSEMENTS - STATE	0.00		20,070.00	32,406.00
ACCOUNTS RECEIVABLE FED	93,240.76	221,077.43	139,328.35	280,013.02
CLOC	53,411.00	104,700.00	-	47,921.00
MISC. (Rebates)	130.00	150.00	134.00	18,249.74
7 Cents Certification	0.00		3,618.23	6,879.53
REVENUE TOTALS	\$149,919.81	\$335,701.72	\$252,819.76	\$617,311.88
EXPENSES				
WAGES	\$60,110.07	\$137,751.54	\$84,022.05	\$197,161.22
PAYROLL TAXES	4,598.42	10,537.99	6,427.69	12,223.82
EMPLOYEE BENEFITS	11,634.59	42,821.08	5,242.57	20,970.28
FOOD/MILK/ICE CREAM	34,669.41	99,428.03	140,240.98	323,388.35
PAPER	2,241.51	8,169.82	6,472.75	14,862.10
TRUCK/GAS/Mileage	97.15	591.54	34,391.00	35,179.95
SUPPLIES	8.51	595.16	393.53	15,443.87
EQUIPMENT	27.40	910.22	0.00	20,623.83
SERVICES	20.00	20.00	130.00	3,787.48
EXPENSE TOTALS	\$113,407.06	\$300,825.38	\$277,320.57	\$643,640.90
NET INCOME	\$36,512.75	\$34,876.34	(\$24,500.81)	(\$26,329.02)
INVENTORY	\$9,167.35			\$29,938.91
OPENING BALANCE 7/1		\$454,758.15		\$333,317.93
COMPUTED OPERATING POSITION		\$489,634.49		\$336,927.82

WINDSOR BOARD OF EDUCATION AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2020

Prepared By: Terrell M. Hill, PhD **Presented By:** Terrell M. Hill, PhD
Interim Superintendent of Schools

Attachments: None

Subject: Human Resources Report for October 1, 2020 – October 31, 2020

RESIGNATIONS/SEPARATIONS

Craig Cooke	Superintendent of Schools (12/4/2020)	District-wide
Anne Marie Caselli	Grade 4 Teacher (11/20/2020)	Kennedy
Joanne Jacobellis	ESL Teacher	Adult Education
Brianna Kriscenski	Paraeducator	Ellsworth
Sasha Ramos Figueroa	Paraeducator	Ellsworth
Emily Quimby	Paraeducator (11/6/2020)	Kennedy

RETIREMENTS

Susan Simmons	Guidance Administrative Assistant (11/24/2020)	Windsor High
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TRANSFERS/REASSIGNMENTS

Terrell Hill	From: Assistant Superintendent of Human Resources To: Interim Superintendent of Schools	District-wide District-wide
Antoinette Brzozowski	From: Tutor To: Long Term Substitute – Special Education Teacher	Windsor High Windsor High
Tammy Caffyn	From: Full-time Custodian To: Substitute Custodian	Windsor High District-wide
Lynne DeVito	From: Special Education Teacher To: Reading Teacher	Kennedy Clover

HIRES

Rasha Amir	Grade 8 Math Teacher (Limited)	Sage Park
Elizabeth Barlow	.4 School Social Worker (11/9/2020, Limited)	Windsor High
Danielle Clarke	Paraeducator	Kennedy
Shayla Cook	Paraeducator	Ellsworth
Ileana Garcia Pabon	Paraeducator	District-wide/Sage Park
Joseph Guerrero	Grade 8 Social Studies Teacher	Sage Park
Maria Guzman Borja	Paraeducator	Clover
Laura Jolly	School Nurse (11/16/2020)	District-wide
Sasha Ramos Figueroa	Paraeducator	Ellsworth
Amy Rendock	Special Education Teacher (11/30/2020)	Kennedy
Mercede Rivera	Paraeducator	Clover
Hallie Smith	Media Center Paraeducator	Windsor High

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 7d.

**Windsor Board of Education
Regular Meeting - Virtual Meeting
Unapproved Minutes**

**Tuesday, October 20, 2020 7:00 PM
Town Hall, Council Chambers**

The following are the unapproved minutes of the October 20, 2020 Regular Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. David Furie
Mr. James Ristas
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. Paul Panos
Ms. Charlotte Ricketts
Ms. Ayana Taylor

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:

The meeting was called to order by Mr. Lockhart at 7:00 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Craig Cooke, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, Assistant Superintendent for Human Resources Dr. Terrell Hill, Director of Business Services Danielle Batchelder and Interim Director of Pupil and Special Education Services Barbara Trinks.

WHS Principal Osunde and the Student Representative, Ms. Kamryn Monroe, were in attendance as well.

2. Recognitions/Acknowledgements

2.a. Introduction of BOE Student Representative - Kamryn Monroe

Discussion:

Mr. Osunde introduced Ms. Kamryn Monroe, a WHS senior who will be the Board of Education Student Representative this semester. She is an AP student with high honors who runs a jewelry and hair care business called Kam's Collection. She participates in the Network of Teenage Entrepreneurs while she works a part-time job, volunteers and mentors as a Big Sister. She will continue her education at Howard University in marketing.

3. Student Representative Report

Discussion:

Ms. Monroe thanked the board for the invitation to participate in the Board of Education meetings. She stated that students are doing a great job keeping safe. She pointed out improvements that she said should be considered for the high school. These suggestions included: mask breaks scheduled for each block; paper documents be made available to virtual students to ease eye strain, that then could be scanned back to teachers; minimize the weight of both mid-terms and finals; make Wednesdays mental health days allowing for catch-up work. SATs and PSATs are scheduled for October 22 and 29, respectively.

Mr. Ristas thanked her for the concise and well-balanced report.

Mr. Furie welcomed her to the meeting and declared his excitement for her Wilson Library project and hopes it can come to the Windsor main branch. He also suggested that her ideas be brought to the attention of the School Governance Council and Principal Osunde.

Mr. Lockhart echoed the previous sentiments and asked that she learn and follow the chain of command to implement her suggestions.

4. Board of Education

4.a. President's Report

Discussion:

Mr. Lockhart shared that both the State Educator of the Year as well as the State Paraeducator of the Year were not only from the Windsor Public School District, but also both from Poquonock Elementary School. He said he was exceptionally proud of every employee, but that Ms. Rochelle Brown and Ms. Maria Sau exemplify what the district represents and he offered his congratulations.

He announced that Mr. Bosch was recognized by CABE as a Certified Board Member with 20 credit hours to achieve this goal. He thanked and congratulated him.

Mr. Lockhart let the public know that this meeting would be the last that Dr. Cooke will be in attendance. At this time, he, Mr. Panos and Mr. Furie presented Dr. Cooke with thank you gifts in recognition of his time with the Windsor Board of Education. Each board member was given the opportunity to give their regards to Dr. Cooke.

4.b. School Liaison Reports

4.b.1. Windsor High School

Discussion:

Mr. Furie stated that both he and Ms. Taylor met with Principal Osunde last week. He said that it is National Principals' Month, so he wanted to recognize the principals and assistant principals in the district. There have been two School Governance Council meetings held so far with parent, staff and student involvement.

Ms. Taylor offered her appreciation to families for their patience. She reported that conference numbers were up due to them being held virtually. The high school is also creating YouTube videos in place of physical newsletters. They are being inventive to meet needs.

4.b.2. Sage Park Middle School

Discussion:

Ms. Khan said that the SPMS virtual open house was very well attended. It allowed parents to virtually follow their student's schedule. The new block format of classes has received positive teacher feedback. There will be an upcoming 6th grade virtual "Coffee with the Principal" for parents to get information and ask questions. She thanked parents for being patient.

Mr. Ristas stated that approximately 70% of the student body is hybrid while 30% is distance learning. He said that there was some disengagement, up to 10% and that assessments would continue. There has been inconsistent wifi at SPMS, but the school is working hard to identify issues.

4.b.3. Clover Street School

Discussion:

Mr. Eleveld reported that approximately 1/3 of Clover Street School is distance learning, while 2/3 are hybrid. Special education offers more challenges for students in these formats as more face-to-face contact is preferred. The staff has been fabulous, but it has been a challenge to find building substitutes.

4.b.4. John F. Kennedy School

Discussion:

Ms. Ricketts said that JFK had a smooth transition into the school year. On windsorct.org, JFK has a page called "The Eagle's Nest" where families can find information and supportive services. For Veterans Day in November, students are invited to send in a video in honor of the day. November 2 will be picture day.

4.b.5. Oliver Ellsworth School

Discussion:

Mr. Bosch announced that Oliver Ellsworth School will hold a drive-in movie, *Monsters Inc.*, in association with the Windsor Police Department, on either October 28 or 30. There will also be a car decorating contest held that night. The PTO held a virtual coffee house recently. There are Veterans Day events being planned.

4.b.6. Poquonock School

Discussion:

Mr. Panos congratulated both Ms. Brown and Ms. Sau for their recognition by the state on October 9, although he was not in attendance. He said that the hybrid model is working quite well, but he foresees difficulties if full-time resumes. This is both Fire Prevention Month and Hispanic Heritage Month with activities for both throughout the school. There will be a drive-in movie held for families. The film is *The Princess and the Frog*. There will be space for about 30 cars. The school will be collecting cards and pictures for service members as part of the Veterans Day ceremonies. The events, including a flag ceremony, will be held virtually.

4.c. Consideration in recognizing the 2nd Monday of each October as Indigenous Peoples Day

Discussion:

Mr. Lockhart read an excerpt from the Windsor Town Council's September 8, 2020 Agenda Item summary regarding the recognition of Indigenous Peoples Day.

Discussion included the support of this change, the objection to the change and the local and national history regarding the change.

Discussion ensued.

On the record, Ms. Taylor stated that she wanted to publically apologize for the insensitive commentary and does not want the insinuation that anything anyone has said about Native Americans or indigenous people to be the viewpoint of the board.

Motion Failed: Move the Board of Education postpone the discussion regarding recognizing the 2nd Monday of each October as Indigenous Peoples Day until legal counsel can advise failed with a motion by Mr. Ronald Eleveld and a second by Mr. Paul Panos.

4 Yeas - 5 Nays.

Mr. Leonard Lockhart	No
Ms. Maryam Khan	No
Mr. David Furie	No
Mr. James Ristas	Yes
Mr. Brian Bosch	Yes
Mr. Ronald Eleveld	Yes
Mr. Paul Panos	Yes
Ms. Charlotte Ricketts	No
Ms. Ayana Taylor	No

Motion Passed: Move the Board of Education recognize the 2nd Monday of each October as Indigenous Peoples Day on the district's school calendar passed with a motion by Mr. David Furie and a second by Ms. Charlotte Ricketts.

5 Yeas - 3 Nays - 1 Abstained.

Mr. Leonard Lockhart	Yes
Ms. Maryam Khan	Yes
Mr. David Furie	Yes
Mr. James Ristas	No
Mr. Brian Bosch	Abstain
Mr. Ronald Eleveld	No
Mr. Paul Panos	No
Ms. Charlotte Ricketts	Yes
Ms. Ayana Taylor	Yes

Mr. Bosch, during the vote, stated that he feels that the motion conflicts with the general statutes of Connecticut, and therefore, abstains.

Mr. Eleveld commented during the vote that he agrees with what Mr. Bosch said, and therefore, votes no.

Ms. Ricketts commented with her vote that her interpretation does not see the motion posing a restriction on changing the name while still observing the holiday.

5. Superintendent's Report

Discussion:

Dr. Cooke informed the board about the Alliance Grant deadline and the need to add it as an agenda item as the application needs submission by the end of the week.

Dr. Cooke offered his congratulations to Mr. Lockhart for completing the CAFE Master Certified Board member. Friday, October 9 was the State Teacher of the Year and State Paraeducator of the Year ceremony at Poquonock School which was attended by both Governor Lamont and Commissioner Cardona. He stated that it was the first time that both recipients were from the same district and that it may never happen again that they are both from the same school. The superintendent search is underway with information listed on the website. The reopening committee will meet on Thursday, October 22 to discuss the possibility of transition to full-time, in-person instruction on November 9. Fall sports have been proceeding quite well and safely. The USDA and CT State Department of Education free breakfast and lunch program for WPS enrolled students has been extended to June 30. October enrollment is down slightly.

Ms. Batchelder reviewed the Alliance Capital Improvement Grant process, funds and expenditures with the board.

Discussion Ensued.

Motion Passed: Move to add item Alliance Grant to the agenda passed with a motion by Mr. Ronald Eleveld and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart	Yes
Ms. Maryam Khan	Yes
Mr. David Furie	Yes
Mr. James Ristas	Yes
Mr. Brian Bosch	Yes
Mr. Ronald Eleveld	Yes
Mr. Paul Panos	Yes
Ms. Charlotte Ricketts	Yes
Ms. Ayana Taylor	Yes

Motion Passed: Move the Board of Education approve the application to be submitted for the Alliance Capital Improvement Grant passed with a motion by Mr. Ronald Eleveld and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart	Yes
Ms. Maryam Khan	Yes
Mr. David Furie	Yes
Mr. James Ristas	Yes
Mr. Brian Bosch	Yes
Mr. Ronald Eleveld	Yes
Mr. Paul Panos	Yes
Ms. Charlotte Ricketts	Yes
Ms. Ayana Taylor	Yes

5.a. Reopening Update

Discussion:

Dr. Cooke explained to the board that Dr. Hill will be taking his place on the reopening committee and would, therefore, address this portion of the agenda.

Dr. Hill explained that the transition date to full-time is November 9, pending the reopening committee meeting and discussion with the Town of Windsor Health Department. The community will be kept posted. There were adjustments to the cohort schedule due to the October 12 holiday.

Mr. Furie asked if there was the potential of some schools transitioning to 5 days of in-person learning while others do not.

Mr. Ristas asked Dr. Cooke what would happen to his two superintendent interns learning when he leaves the district.

Dr. Cooke explained that they will work with him in Madison, with their local superintendents, as well as with Dr. Hill.

5.b. School Calendar Considerations

Discussion:

Dr. Hill reiterated that the district reopening committee will review current COVID data trends and decide if it is appropriate to return students to 5 days of in-person instruction.

6. Consent Agenda

Motion Passed: Move the Board accept Consent agenda items 6a. Financial Report, 6b. Enrollment Report, 6c. Food Service Report and 6d. Human Resources Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart	Yes
Ms. Maryam Khan	Yes
Mr. David Furie	Yes
Mr. James Ristas	Yes
Mr. Brian Bosch	Yes
Mr. Ronald Eleveld	Yes
Mr. Paul Panos	Yes
Ms. Charlotte Ricketts	Yes
Ms. Ayana Taylor	Yes

6.a. Financial Report

Discussion:

Expenditures for September 30, 2020 \$4,820,627

Expenditures through September 30, 2020 \$13,805,357

6.b. Enrollment Report

6.c. Food Service Report

6.d. Human Resources Report

7. Approval of Minutes

7.a. September 15, 2020 Regular Meeting

Discussion:

Mr. Ristas requested the addition of his specific point of view on agenda item 3c.

Motion Passed: Move to approve the minutes of the September 15, 2020 7:00 PM Regular Meeting with amendment passed with a motion by Ms. Ayana Taylor and a second by Mr. David Furie.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart	Yes
Ms. Maryam Khan	Yes
Mr. David Furie	Yes
Mr. James Ristas	Yes
Mr. Brian Bosch	Yes

Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

7.b. October 7, 2020 Special Meeting

Discussion:

Mr. Ristas requested that the wording of his vote comment be corrected.

Motion Passed: Move to approve the minutes of the October 7, 2020 7:00 PM Special Meeting with amendment passed with a motion by Ms. Ayana Taylor and a second by Mr. David Furie.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

8. Other Matters/Announcements/Regular BOE Meetings

Discussion:

Ms. Ricketts reminded the community of their civic duty to vote on Election Day. She hoped the community stayed safe and healthy.

Mr. Eleveld spoke about voting and either submitting an absentee ballot or voting in person. He reminded the community that ballots received after November 3 won't be counted.

Ms. Khan had no comment.

Mr. Ristas reiterated his school liaison report saying that the school reopening was progressing well under the circumstances. He commended staff for making the best of this situation.

Ms. Taylor said that Spirit Week is in full swing with both a Cultural Awareness Day and Tik Tok Day at WHS. She encouraged the community to vote and wear masks.

Mr. Bosch thanked everyone for making the reopening smooth.

Mr. Furie thanked everyone for the work being done. He emphasized reaching out to the School Governance Council or PTO so principals know what is needed for schools.

Mr. Panos had no comment.

Mr. Lockhart urged the community to vote. He thanked staff, parents and children for being safe.

8.a. Next BOE Regular Meeting is Tuesday, November 17, 2020, 7:00 PM, Town Hall, Council Chambers

Discussion:

Mr. Lockhart reminded the board that if classes go back in session full time on November 9, then the meetings will resume in person as well.

9. Adjournment

Discussion:

The meeting adjourned at 9:54 PM.

Motion Passed: Move to adjourn the meeting at 9:54 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart	Yes
Ms. Maryam Khan	Yes
Mr. David Furie	Yes
Mr. James Ristas	Yes
Mr. Brian Bosch	Yes
Mr. Ronald Eleveld	Yes
Mr. Paul Panos	Yes
Ms. Charlotte Ricketts	Yes
Ms. Ayana Taylor	Yes

Ayana K. Taylor Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2020

PREPARED BY: Terrell M. Hill, PhD

PRESENTED BY: Leonard Lockhart

ATTACHMENTS: None

SUBJECT: Discussion on Transportation Contract (Executive Session – no action)

BACKGROUND:

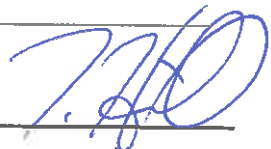
The term of the DATTCO contract for transportation services began on July 1, 2016 and ends at the end of the 2020-2021 school year (June 30, 2021). The interim superintendent would like to begin discussions with the Board of Education regarding transportation services for the 2021-2022 school year.

RECOMMENDATION:

“Move to enter into executive session for the purpose of discussing a public supply contract. We invite Interim Superintendent Dr. Hill and Director of Business Services Danielle Batchelder into the executive session.”

Recommended by the Superintendent: _____

Agenda Item # _____


10.