

## Regular Meeting

Tuesday, September 16, 2014 7:00 PM

Town Hall, Council Chambers Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85191945173> Or Telephone: +1 646 558 8656 or +1 301

715 8592 Webinar ID: 851 9194 5173 , 275 Broad Street, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**
  - a. Introduction of New BOE Student Representative--Brandon Monroe
  - b. Introduction of New Administrators
  - c. Introduction of Windsor Teacher of the Year
  - d. Donation of 94 backpacks from Windsor Chamber of Commerce
  - e. Donation of school supplies to WHS from 3M Supplies for Schools Program in Enfield
  - f. Recognition of grant by Voya Financial (formerly ING), and contributions from Hartford Wire Works, Clover Street Treehouse, and the Clover Street PTO for new kickball field
3. **Audience to Visitors**
4. **Student Representative Report**
5. **Board of Education**
  - a. President's Report
  - b. Legal Opinion of Board's Attorney, T. Mooney
  - c. Re-instatement of Mr. Eleveld to Committees
  - d. Censure of Board President
  - e. School Liaison Reports
    1. Windsor High School
    2. Sage Park Middle School
    3. Clover Street School
    4. John F. Kennedy School
    5. Oliver Ellsworth School
    6. Poquonock School
6. **Superintendent's Report**
  - a. School Opening Comments
  - b. Staffing Update for Opening of 2014-2015 School Year
  - c. Family Engagement Work
  - d. Concussion Safety Efforts
  - e. Summer Food Service Program
  - f. Multicultural Firm, Committee, Process and Selection
  - g. Fiscal Year 2014 Year End Financial Report
  - h. Response to Mr. Eleveld's Inquiry Regarding Excess Cost Allocation and Year End Funds
7. **Committee Reports**
  - a. Curriculum Committee
  - b. Policy Committee
  - c. Technology Committee
8. **Consent Agenda**
  - a. Enrollment Report
  - b. Human Resources Report
  - c. Approval of BOE Regular Meetings for 2015
9. **Approval of Minutes**
  - a. June 17, 2014 Regular Meeting
  - b. June 23, 2014 Special Meeting

- c. July 31, 2014 Executive Committee
- d. August 12, 2014 Special Meeting
- e. August 19, 2014 Special Meeting
- f. September 2, 2014 Executive Committee
- g. September 3, 2014 Special Meeting
- 10. **Other Matters/Announcements/Regular BOE Meetings**
  - a. BOE Curriculum Committee, Thursday, September 25, 2014, 4:30 PM, L.P. Wilson Community Center, Room 17
  - b. BOE Technology Committee, Thursday, September 25, 2014, 6:30 PM, L.P. Wilson Community Center, Board Room
  - c. BOE Policy Committee, Monday, September 29, 2014, 6:00 PM, L.P. Wilson Community Center, Room 17
  - d. Joint BOE/Town Council Committee Meeting, Wednesday, October 1, 2014, 6:30 PM, Town Hall, Ludlow Room
  - e. BOE Public Forum, Tuesday, October 14, 2014, 6:00 PM, L.P. Wilson Community Center, Board Room with BOE Special Meeting following on Student Data
  - f. Next BOE Regular Meeting is Tuesday, October 21, 2014, 7:00 PM, Town Hall, Council Chambers
- 11. **Audience to Visitors**
- 12. **Adjournment**

## 2014-2015 Windsor Teacher of the Year



Kathleen Sorbo Furie is the Windsor Public Schools Teacher of the Year for 2014-2015. A committee of her peers selected her from 34 nominated teachers. She has been a teacher at Windsor Public Schools since 1996 and is currently a first grade teacher at Oliver Ellsworth School. She previously taught second grade at Oliver Ellsworth School, first grade at Clover Street School, and Title I reading at Oliver Ellsworth School.

She is a graduate of Central Connecticut State University where she received her Bachelor Degree in Education and a Master Degree in Reading, and was elected to Kappa Delta Pi Honor Society in Education. Kathleen lives in Windsor and is married to David Furie and has two daughters, Amanda and Sarah, both college graduates. Also, her father was Paul J. Sorbo, Jr. was Windsor Superintendent of Schools from 1969-1988.

The Windsor Public Schools' Teacher of the Year Program recognizes and honors teacher excellence. It does not attempt to select the "best" teacher; rather, to identify, from among Windsor's many outstanding teachers, one teacher to serve as a visible and vocal representative of what is best in the profession. The program celebrates excellence in teaching by recognizing teachers who have inspired a love for learning in their students and who have distinguished themselves in the profession.

Windsor's Teacher of the Year selection process begins in March when teachers are asked to submit written nominations of colleagues. Nominations were received. Those teachers who were nominated then decided whether or not to continue in the process and be interviewed by a panel of colleagues. Following the interview process, a classroom visit takes place on the finalist. Kathleen is now working on her State of Connecticut Teacher of the Year application packet.

The Windsor Board of Education announces the teacher of the year at its June meeting. The teacher of the year is invited to the September Board meeting and is formally recognized.

The committee consists of:

Dana Allen, Social Worker, WHS and L.P. Wilson

Lisa Bress, Head teacher, Poquonock

Jill Darrell, Grade 3 teacher, Clover Street

Nichole Donzella, Grade 4 teacher, JFK

Mike Greenwood, Co-Facilitator & District TEAM Facilitator, Retired teacher

Gregg Hannan, Physical Education teacher, WHS

Joe Mancino, former Windsor Teacher of the Year, Science teacher, WHS

Jennifer Tigre, Grade 8 Language Arts teacher, Sage Park

Chris Todd, Windsor Teacher of the Year, 2013-2014, Social Studies teacher, WHS

Katrina P. Wicks, Co-Facilitator & former Windsor Teacher of the Year, teacher

Mark Winzler, ex-officio, Interim Assistant Superintendent for Human Resources

**WINDSOR BOARD OF EDUCATION  
AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**Prepared By:** Craig Cooke

**Presented By:** Tom Mooney

**Attachments:**

**Subject:** Legal Opinion of Board's Attorney, T. Mooney

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**Background:**

This item was placed on the agenda at the request of Mrs. Cristina Santos with the support of Mr. Leonard Lockhart and Darleen Klase.

**Status:**

N/A

**Recommendation:**

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Reviewed by: \_\_\_\_\_

Recommended by the Superintendent: \_\_\_\_\_

Agenda Item # 56

**WINDSOR BOARD OF EDUCATION  
AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**Prepared By:** Craig Cooke

**Presented By:** Paul Panos

**Attachments:**

**Subject:** Re-instatement of Mr. Eleveld to Committees

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**Background:**

This item was placed on the agenda at the request of Mr. Paul Panos with the support of Mr. Ronald Eleveld, Mrs. Melissa Rizzo Holmes and Ms. Michaela Fissel.

**Status:**

N/A

**Recommendation:**

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Reviewed by: \_\_\_\_\_

Recommended by the Superintendent: \_\_\_\_\_

Agenda Item # 5c.

**WINDSOR BOARD OF EDUCATION  
AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**Prepared By:** Craig Cooke

**Presented By:** Paul Panos

**Attachments:**

**Subject:** Censure of Board President

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**Background:**

This item was placed on the agenda at the request of Mr. Paul Panos with the support of Mr. Ronald Eleveld, Mrs. Melissa Rizzo Holmes and Ms. Michaela Fissel.

**Status:**

N/A

**Recommendation:**

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Reviewed by: \_\_\_\_\_

**Recommended by the Superintendent:** \_\_\_\_\_

**Agenda Item #** 5d.

### Agenda Item Summary

**Prepared by:** Terrell Hill **Presenter:** Terrell Hill  
Assistant Superintendent for Human Resources

**Attachments:** Human Resources Staffing Update for Opening of the 2014-2015 School Year

**SUBJECT:** Update on Staffing at Start of the 2014-2015 School Year

The hiring process for Windsor is extremely comprehensive. Candidates participate in multiple rounds of interviews which typically include representation from teachers, curriculum supervisors, building administrators and central office administrators. We also require a writing sample for all positions and an authentic assessment (such as teaching a lesson) whenever possible. The authentic assessment portion is another tool for the district to differentiate candidates. All interview processes for teachers end with an interview with the Assistant Superintendent for Human Resources. Interview processes for administrators below the rank of cabinet or building principal end with an interview with the Superintendent.

Another important piece of the process is the reference check. Administrators complete a district reference check form by personally contacting at least three (3) of the candidates' references. A detailed conversation ensues focusing on areas that are important to Windsor in its new hires.

#### New Teacher Orientation

All new teachers, including those hired during last school year, took part in a comprehensive two day new teacher orientation held on August 18<sup>th</sup> and 19<sup>th</sup>. The orientation focused heavily on instructional strategies that the teachers new to Windsor could put into use immediately. The orientation included a lunch put on by the Windsor Chamber of Commerce and completion of Module 5 of the State of Connecticut's TEAM program. TEAM stands for Teacher Education and Mentoring Program and is a five module program for new teachers. Completion of Module 5 prior to the start of the school year puts Windsor's teachers ahead of schedule for this program. Additionally, the new teachers were familiarized with the SEED (CT System for Educator Evaluation and Development) document, covering teacher evaluation regulations and procedures.

#### Statistics

As of September 8, 2014 there are 99 new employees in the district. This number includes teachers, administrators, Cabinet members, technology support staff, paras, and a nurse. Of the "newly hired", 38 employees actually began contracted employment during the 2013-2014 school year. Teacher openings were due to teachers taking positions in other districts and retirements.

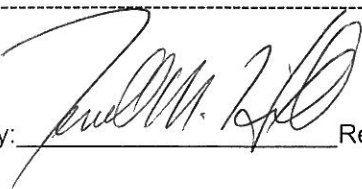
For all newly hired certified employees, the division between male and female is approximately 10% male and 90% female. Of the newly hired teachers and administrators approximately 15% of them are people of color.

Of the newly hired teachers:

- 79% have taught previously in another school district
- 21% are teachers new to the profession

**RECOMMENDATION:** N/A

Reviewed by: \_\_\_\_\_



Recommended by Superintendent \_\_\_\_\_



Agenda Item # \_\_\_\_\_

6 b.

**WINDSOR BOARD OF EDUCATION  
AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**Prepared By:** Mary Anne Butler

**Presented By:** Mary Anne Butler  
Doug Couture

**Attachments:**

**Subject:** Family Engagement Work

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**Background:**

PowerPoint presentation to address our areas of growth to improve family engagement in the district based on work with Karen Mapp and her associate Ron Mirr. Karen Mapp is a professor at Harvard and Ron Mirr is the president of The Center for Active Family Engagement.

**Status:**

**Recommendation:**

For informational purposes only.

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Reviewed by: \_\_\_\_\_

Recommended by the Superintendent: \_\_\_\_\_

Agenda Item # 60.

# **WINDSOR BOARD OF EDUCATION AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**Prepared By:** Steve Risser

**Presented By:** Steve Risser

**Attachments:** Student & Parent- Concussion Education Plan and Consent Form

**Subject:** Update of Concussion Baseline Impact Testing for WHS Student Athletes and Concussion Education of Student Athletes and Parents/Guardians

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## **Background:**

Board of Education mandated concussion baseline testing of WHS student-athletes began last March (2014) during the CIAC interscholastic spring season. The testing will continue throughout the 2014-2015 fall, winter, and spring interscholastic seasons.

Student-athletes at each grade level are initially being given the Concussion Baseline Impact Testing. Freshmen student-athletes taking the baseline test will be tested again entering their junior school season if they continue to participate in interscholastic athletics. 301 unique WHS student athletes have been administered the concussion baseline impact testing through September 8, 2014.

Concussion education for student athletes and their parents and guardians is mandated by the state of Connecticut to be completed by July 1, 2015. A 25-minute presentation on concussion education was given to student-athletes and parents at the Fall Sports Meeting on Thursday night, September 4 in the WHS Auditorium. A copy of the Student @ Parent Concussion Education Plan and Consent Form was presented to all student-athletes for their review and signature of receipt. The plan moving forward is to give the concussion education presentation as part of the Winter and Spring Sports Nights as well.

## **Update:**

Concussion baseline impact testing for Sage Park Middle School student-athletes will be instituted later this academic year. Concussion Baseline Impact Testing software has been deemed appropriate for middle school age students as well. To include the middle school student athletes in the impact testing the annual cost of the software program for the District is \$1,200 for the next level package of a total of 800 baseline tests and 150 post-concussion injury impact tests.

## **Recommendation:**

For information only.

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Reviewed by: \_\_\_\_\_

Recommended by the Superintendent: \_\_\_\_\_

Agenda Item # 6d.



**Student & Parent - Concussion Education Plan & Consent Form**  
**2014-15**

NOTE: This document was developed to provide coaches with an annual review of current and relevant information regarding concussions and head injuries. A new form is required to be read, signed, dated and kept on file by their associated school district annually to comply with Public Act No. 14-66 AN ACT CONCERNING STUDENT ATHLETES AND CONCUSSIONS.

***A concussion is the immediate and transient alteration of neurological function in the brain caused by mechanical acceleration and deceleration forces.***

**Part I – SIGNS AND SYMPTOMS OF A CONCUSSION**

- A concussion should be suspected if any one or more of the following signs or symptoms are present, OR if the coach/evaluator is unsure.

**1. Signs of a concussion may include (what the athlete looks like):**

- Confusion/disorientation/irritability
- Trouble resting/getting comfortable
- Lack of concentration
- Slow response/drowsiness
- Incoherent/ slurred speech
- Slow/clumsy movements
- Loss of consciousness
- Amnesia/memory problems
- Act silly/combatative/aggressive
- Repeatedly ask same questions
- Dazed appearance
- Restless/irritable
- Constant attempts to return to play
- Constant motion
- Disproportionate/inappropriate reactions
- Balance problems

**2. Symptoms of a concussion may include (what the athlete reports):**

- Headache or dizziness
- Nausea or vomiting
- Blurred or double vision
- Oversensitivity to sound/light/touch
- Ringing in ears
- Feeling foggy or groggy

Note: Public Act No. 14-66 requires that a coach MUST immediately remove a student- athlete from participating in any intramural or interscholastic athletic activity who (A) is observed to exhibit signs, symptoms or behaviors consistent with a concussion following a suspected blow to the head or body, or (B) is diagnosed with a concussion, regardless of when such concussion or head injury may have occurred. **Upon removal of the athlete a qualified school employee must notify the parent or legal guardian within 24 hours that the student athletes has exhibited the signs and symptoms of a concussion.**

**Part II – RETURN TO PARTICIPATION (RTP)**

Currently, it is impossible to accurately predict how long concussions will last. There must be full recovery before someone is allowed to return to participation. Connecticut Law now requires that no athlete may resume participation until they have received written medical clearance from a licensed health care professional (Physician, Physician Assistant, Advanced Practice Registered Nurse, Athletic Trainer) trained in the evaluation and management of concussions.

**Concussion management requirements:**

1. No athlete SHALL return to participation (RTP) on the same day of concussion.
2. Any loss of consciousness, vomiting or seizures the athlete MUST be immediately transported to the hospital.
3. Close observation of an athlete MUST continue following a concussion. This should be monitored for an appropriate amount of time following the injury to ensure that there is no escalation of symptoms.
4. Any athlete with signs or symptoms related to a concussion MUST be evaluated from a licensed health care professional (Physician, Physicians Assistant, Advanced Practice Registered Nurse, Athletic Trainer) trained in the evaluation and management of concussions.
5. The athlete MUST obtain an initial written clearance from one of the licensed health care professionals mentioned above directing them into a well defined RTP stepped protocol similar to one outlined below. If at any time signs or symptoms should return during the RTP progression the athlete should cease activity.
6. After the RTP protocol has been successfully administered (no longer exhibits any signs or symptoms or behaviors consistent with concussions) , final written medical clearance is required by one of the licensed health care professionals mentioned above for them to fully return to unrestricted participation in practices and competitions.

**Medical Clearance RTP protocol (Recommended one full day between steps)<sup>2</sup>**

| Rehabilitation stage           | Functional exercise at each stage of rehabilitation                                                                                   | Objective of each stage                                           |
|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| 1. No activity                 | Complete physical and cognitive rest until asymptomatic. School may need to be modified.                                              | Recovery                                                          |
| 2. Light aerobic activity      | Walking, swimming or stationary cycling keeping intensity <70% of maximal exertion; no resistance training                            | Increase Heart Rate                                               |
| 3. Sport Specific Exercise     | Skating drills in ice hockey, running drills in soccer; no head impact activities                                                     | Add Movement                                                      |
| 4. Non-contact Training drills | Progression to more complex training drills, ie. passing drills in football and ice hockey; may start progressive resistance training | Exercise, coordination and cognitive load                         |
| 5. Full Contact Practice       | Following final medical clearance, participate in normal training activities                                                          | Restore confidence and assess functional skills by coaching staff |

If at any time signs or symptoms should worsen during the RTP progression the athlete should stop activity that day. If the athlete's symptoms are gone the next day, s/he may resume the RTP progression at the last step completed in which no symptoms were present. If symptoms return and don't resolve, the athlete should be referred back to their medical provider

**Part III - HEAD INJURIES**

– Injuries to the head includes:

- Concussions: (See above information). There are several head injuries associated with concussions which can be severe in nature including:
  - a) Second Impact Syndrome - Athletes who sustain a concussion, and return to play prior to being recovered from the concussion, are also at risk for Second Impact Syndrome (SIS), a rare but life-altering condition that can result in rapid brain swelling, permanent brain damage or death; and
  - b) Post Concussion Syndrome - A group of physical, cognitive, and emotional problems that can persist for weeks, months, or indefinitely after a concussion.
- Scalp Injury: Most head injuries only damage the scalp (a cut, scrape, bruise or swelling)... Big lumps (bruises) can occur with minor injuries because there is a large blood supply to the scalp. For the same reason, small cuts on the head may bleed a lot. Bruises on the forehead sometimes cause black eyes 1 to 3 days later because the blood spreads downward by gravity;
- Skull Fracture: Only 1% to 2% of children with head injuries will get a skull fracture. Usually there are no other symptoms except for a headache at the site where the head was hit. Most skull fractures occur without any injury to the brain and they heal easily;
- Brain Injuries are rare but are recognized by the presence of the following symptoms:  
(1) difficult to awaken, or keep awake or (2) confused thinking and talking, or (3) slurred speech, or (4) weakness of arms or legs or (5) unsteady walking" (American Academy of Pediatrics – Healthychildren, 2010) .

I have read and understand this document the "Student/Parent - Concussion Education Plan & Consent Form" and understand the severities associated with concussions and the need for immediate treatment of such injuries.

Student name: \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_  
(Print Name)

Parent name: \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_  
(Print Name)

**References:**

1. NFHS. Concussions. 2008 NFHS Sports Medicine Handbook (Third Edition). 2008: 77-82.  
<http://www.nfhs.org>
2. McCrory, Paul MBBS, PhD; Meeuwisse, Willem MD, PhD; Johnston, Karen MD, PhD; Dvorak, Jiri MD; Aubry, Mark MD; Molloy, Mick MB; Cantu, Robert MA, MD. Consensus Statement on Concussion in Sport 3rd International Conference on Concussion in Sport Held in Zurich, November 2008. Clinical Journal of Sport Medicine: May 2009 - Volume 19 - Issue 3 - pp 185-200  
[http://journals.lww.com/cjsportsmed/Fulltext/2009/05000/Consensus\\_Statement\\_on\\_Concussion\\_in\\_Sport\\_3rd.1.aspx](http://journals.lww.com/cjsportsmed/Fulltext/2009/05000/Consensus_Statement_on_Concussion_in_Sport_3rd.1.aspx)
3. Centers for Disease Control and Prevention. Heads Up: Concussion in High School Sports. [http://www.cdc.gov/NCIPC/tbi/Coaches\\_Tool\\_Kit.htm](http://www.cdc.gov/NCIPC/tbi/Coaches_Tool_Kit.htm)
4. U.S. Department of Health and Human Services Centers For Disease Control and Prevention. A Fact Sheet for Coaches. (2009). Retrieved on June 16, 2010.  
[http://www.cdc.gov/concussion/pdf/coaches\\_Engl.pdf](http://www.cdc.gov/concussion/pdf/coaches_Engl.pdf)
5. American Academy of Pediatrics - Healthychildren. Symptom checker: Head Injury. Retrieved on June 16, 2010.  
<http://www.healthychildren.org/english/tips-tools/symptom-checker/pages/Head-Injury.aspx>

**Resources:**

- Centers for Disease Control and Prevention. Injury Prevention & Control: Traumatic Brain Injury. Retrieved on June 16, 2010.  
<http://www.cdc.gov/TraumaticBrainInjury/index.html>
- Centers for Disease Control and Prevention. Heads Up: Concussion in High School Sports Guide for Coaches. Retrieved on June 16, 2010.

# **WINDSOR BOARD OF EDUCATION AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**Prepared By:** Dana Plant, Danielle Batchelder      **Presented By:** Danielle Batchelder

**Attachments:** Summer Meals and Snacks Served; Summer 2013 & 2014 Comparison

**Subject:** Summer Food Service Program at Deerfield Apartments & Goslee Pool

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## **Background:**

The Windsor School Food Service served summer lunch and snack as part of the USDA Summer Food Service Program. This was the second year of this program for the Deerfield Apartments. Goslee Pool was added this summer which replaced Chateau Woods Apartments due to low participation. The program served 2,842 meals to kids from June 23<sup>rd</sup> through August 22<sup>nd</sup>.

In addition to the USDA Summer Food Service Program, a one-time fund of \$10,000 was awarded to Windsor Public Schools from Food Share to hire an activity coordinator to involve children in arts and crafts, games, physical activity, etc. at Deerfield Apts. and Goslee Pool. The fund also allowed for reimbursement of adult meals. The program served 452 meals (\$2,034) to parents over the summer.

## **Status:**

USDA will reimburse the Windsor Food Service Program \$14,600.89 for the 2,842 meals served to the children at Deerfield Apts. and Goslee Pool.

## **Recommendation:**

For information only.

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Reviewed by: \_\_\_\_\_

Recommended by the Superintendent: \_\_\_\_\_

Agenda Item # \_\_\_\_\_

6e.

2014 SFSP Totals  
Deerfield/Goslee

| Date      | Deerfield/Goslee Kids | Deerfield/Goslee Adults | Day Total |             |
|-----------|-----------------------|-------------------------|-----------|-------------|
| 6/23/2014 | 39                    | 0                       | 39        |             |
| 6/24/2014 | 69                    | 11                      | 80        |             |
| 6/25/2014 | 62                    | 11                      | 73        |             |
| 6/26/2014 | 70                    | 13                      | 83        |             |
| 6/27/2014 | 68                    | 15                      | 83        |             |
| 6/30/2014 | 82                    | 11                      | 93        |             |
| 7/1/2014  | 33                    | 7                       | 40        |             |
| 7/2/2014  | 63                    | 10                      | 73        |             |
| 7/3/2014  | 89                    | 10                      | 99        |             |
| 7/7/2014  | 91                    | 9                       | 100       |             |
| 7/8/2014  | 30                    | 8                       | 38        |             |
| 7/9/2014  | 87                    | 7                       | 94        |             |
| 7/10/2014 | 76                    | 5                       | 81        |             |
| 7/11/2014 | 81                    | 17                      | 98        |             |
| 7/14/2014 | 63                    | 11                      | 74        |             |
| 7/15/2014 | 53                    | 13                      | 66        |             |
| 7/16/2014 | 23                    | 9                       | 32        | Pool closed |
| 7/17/2014 | 82                    | 18                      | 100       |             |
| 7/18/2014 | 70                    | 11                      | 81        |             |
| 7/21/2014 | 110                   | 14                      | 124       |             |
| 7/22/2014 | 61                    | 11                      | 72        |             |
| 7/23/2014 | 67                    | 10                      | 77        |             |
| 7/24/2014 | 61                    | 13                      | 74        |             |
| 7/25/2014 | 59                    | 9                       | 68        |             |
| 7/28/2014 | 76                    | 14                      | 90        |             |
| 7/29/2014 | 67                    | 15                      | 82        |             |
| 7/30/2014 | 76                    | 12                      | 88        |             |
| 7/31/2014 | 61                    | 10                      | 61        |             |
| 8/1/2014  | 81                    | 15                      | 81        |             |
| 8/4/2014  | 56                    | 12                      | 56        |             |
| 8/5/2014  | 67                    | 10                      | 67        |             |
| 8/6/2014  | 75                    | 10                      | 79        |             |
| 8/7/2014  | 49                    | 9                       | 49        |             |
| 8/8/2014  | 57                    | 8                       | 54        |             |
| 8/11/2014 | 50                    | 7                       | 56        |             |
| 8/12/2014 | 92                    | 10                      | 92        |             |
| 8/13/2014 | 4                     | 0                       | 4         |             |
| 8/14/2014 | 67                    | 9                       | 72        |             |
| 8/15/2014 | 43                    | 13                      | 43        |             |
| 8/18/2014 | 43                    | 12                      | 43        |             |
| 8/19/2014 | 81                    | 4                       | 81        |             |
| 8/20/2014 | 66                    | 13                      | 66        |             |
| 8/21/2014 | 65                    | 8                       | 65        |             |
| 8/22/2014 | 77                    | 8                       | 77        |             |
|           | 2842                  | 452                     | 3148      |             |

# 2013 2014 SFSP Comparison

|                       | 2013                                     | 2014                                       |               |
|-----------------------|------------------------------------------|--------------------------------------------|---------------|
| Deerfield             | 740 Children<br>149 Adults<br>590 Snacks | 757 Children<br>182 Adults<br>752 Snacks   |               |
| Chateau               | 156 Children<br>38 Adults<br>179 Snacks  |                                            |               |
| Goslee                |                                          | 2040 Children<br>262 Adults<br>2070 Snacks |               |
| Total Children Served | 896                                      | 2797                                       | 312% increase |
| Total Adults Served   | 187                                      | 444                                        | 135% increase |
| Total Snacks Served   | 769                                      | 2822                                       | 272% increase |

# WINDSOR BOARD OF EDUCATION AGENDA ITEM

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**Prepared By:** Craig Cooke

**Presented By:** Craig Cooke

**Attachments:**

**Subject:** Multicultural Firm, Committee, Process and Selection

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## **Background:**

An ad-hoc committee was brought together for the purpose of selecting a firm that had responded to an RFQ (Request for Qualifications) the district released for professional development. The Multicultural PD Firm Selection Committee is represented by administrators, teachers, board of education members and parents. Members of this committee include Darleen Klase, Cristina Santos, Lenny Vann, Russell Sills, Michelle Jones, Craig Cooke, Mary Anne Butler, Terrell Hill, Steve Carvalho, Mona Fitzgerald, Dalia Ghanesh-May, Ann McAdams, and Sharon Plummer.

## **Status:**

The committee met on August 12<sup>th</sup> to review the submitted RFQs, complete scoring rubrics based on the RFQ and formulated questions in preparation for the presentations.

On September 4<sup>th</sup>, the committee heard presentations by two of the multicultural professional development firms and completed a second rubric based upon the individual presentations.

It was determined that both firms, DCFP Study Circles Program and National Urban Alliance for Effective Education (NUA), had much to offer the Windsor Public Schools. Windsor Public Schools is in discussions to develop a plan for Study Circles to continue at Windsor High School and at other locations to be determined. Furthermore, NUA will begin work in the district through discussions and an implementation plan will be developed. All funding is through the Alliance Grant.

## **Recommendation:**

The Board receive the report as informational only.

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Reviewed by: \_\_\_\_\_

Recommended by the Superintendent: \_\_\_\_\_

Agenda Item # \_\_\_\_\_

6f.

# **WINDSOR BOARD OF EDUCATION AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**Prepared By:** Danielle Batchelder

**Presented By:** Danielle Batchelder

**Attachments:**

**Subject:** Fiscal Year '14 Year End Financial Report

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**Background:**

The Board of Education's budget for Fiscal Year 2014, which ended on June 30, 2014 was \$63,365,815.99. Therefore there is a \$29,084.01 surplus that will go back to the Town's general fund's fund balance (NOTE: results have not been audited). This surplus takes into consideration funding the Cafeteria Fund in the amount of \$70,000.

**Status:**

\$29,084.01 will be returned to the Town's general fund's fund balance

**Recommendation:**

Move the Board approve the return of \$29,084.01 to the Town. (Final amount subject to completion of the audit).

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Reviewed by: \_\_\_\_\_

Recommended by the Superintendent: \_\_\_\_\_

Agenda Item # 69.1

**Windsor Public Schools  
Financial Report  
June 30, 2014 - (Unaudited)**

| <b><u>Instructional Services</u></b>       | <b>2013-2014<br/>Budget</b> | <b>YTD<br/>Expenditures</b> | <b>Balance @<br/>6/30/2014</b> |
|--------------------------------------------|-----------------------------|-----------------------------|--------------------------------|
| Clover                                     | \$59,860                    | \$45,940                    | \$13,920                       |
| Poquonock                                  | \$53,093                    | \$42,465                    | \$10,628                       |
| Kennedy                                    | \$87,075                    | \$64,415                    | \$22,660                       |
| Oliver Ellsworth                           | \$88,806                    | \$78,594                    | \$10,212                       |
| Sage Park                                  | \$224,644                   | \$262,205                   | (\$37,561)                     |
| Windsor High                               | \$491,665                   | \$518,402                   | (\$26,737)                     |
| WHS Interscholastic Sports                 | \$158,425                   | \$179,636                   | (\$21,211)                     |
| WHS Career & Technical Ed                  | \$62,000                    | \$50,611                    | \$11,389                       |
| Continuing Education                       | \$70,821                    | \$46,815                    | \$24,006                       |
| Instructional Services                     | \$164,005                   | \$134,975                   | \$29,030                       |
| Curriculum & Development                   | \$69,640                    | \$32,831                    | \$36,809                       |
| Magnet School Tuition                      | \$1,214,200                 | \$1,379,670                 | (\$165,470)                    |
| Textbook Adoption                          | \$87,500                    | \$42,836                    | \$44,664                       |
| Technology                                 | \$400,055                   | \$459,859                   | (\$59,804)                     |
| <b>Total Instructional Services</b>        | <b>\$3,231,789</b>          | <b>\$3,339,253</b>          | <b>(\$107,464)</b>             |
| <b><u>Educational Support Services</u></b> |                             |                             |                                |
| Pupil Personnel Services                   | \$242,064                   | \$310,366                   | (\$68,302)                     |
| Special Education                          | \$95,850                    | \$119,795                   | (\$23,945)                     |
| Special Education Tuition                  | \$4,132,000                 | \$4,648,888                 | (\$516,888)                    |
| Policy & Planning                          | \$147,350                   | \$92,175                    | \$55,175                       |
| Financial Management                       | \$161,200                   | \$125,829                   | \$35,371                       |
| Fiscal Services                            | \$37,000                    | \$21,222                    | \$15,778                       |
| Human Resources                            | \$105,100                   | \$92,202                    | \$12,898                       |
| Pupil Transportation & Safety              | \$3,887,895                 | \$4,282,965                 | (\$395,070)                    |
| Major Maintenance                          | \$336,000                   | \$223,208                   | \$112,792                      |
| Physical Plant Services                    | \$2,366,630                 | \$2,301,235                 | \$65,395                       |
| LP Wilson                                  | \$123,600                   | \$123,600                   | \$0                            |
| Employee Benefits                          | \$10,474,700                | \$9,102,700                 | \$1,372,000                    |
| Salaries                                   | \$37,989,083                | \$38,517,739                | (\$528,656)                    |
| <b>Total Educational Services</b>          | <b>\$60,098,472</b>         | <b>\$59,961,924</b>         | <b>\$136,548</b>               |
| <b>Total District Budget</b>               |                             |                             |                                |
|                                            | <b>\$63,330,261</b>         | <b>\$63,301,177</b>         | <b>\$29,084</b>                |

# WINDSOR BOARD OF EDUCATION AGENDA ITEM

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**Prepared By:** Craig Cooke

**Presented By:** Craig Cooke

**Attachments:** 7 Year History of ECS Allocation from State; Mr. Eleveld's BOE Budget Analysis; Mr. Eleveld's Town of Windsor Selected Budget Pages 2004-2015

**Subject:** Response to Mr. Eleveld's Inquiry Regarding Excess Cost and Allocation and Year End Funds

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## **Background:**

On August 13, 2014, Mr. Eleveld provided the Superintendent with the attached documents.

## **Status:**

Danielle Batchelder and Craig Cooke met with Mr. Eleveld on September 8, 2014. The document the administration created was reviewed showing the 7 year history of BOE funds returned. The administration's document was reviewed with the Board on September 3, 2014 and reflected the unaudited amount of funds returned whereas Mr. Eleveld's documents reflect the audited funds. Several reasons for the difference were discussed. Mr. Eleveld communicated his acceptance of the difference through an email to the Board on September 9, 2014.

## **Recommendation:**

Board received as informational only.

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Reviewed by: \_\_\_\_\_

Recommended by the Superintendent: \_\_\_\_\_

Agenda Item # \_\_\_\_\_

*C. Cooke*  
6h.

## 7 Year History of ECS Allocation from the State

| ARRA  |                |               |               |              |          | Excess Cost         |             |
|-------|----------------|---------------|---------------|--------------|----------|---------------------|-------------|
|       |                | Student Based | Stabilization |              |          | Allocation (Special |             |
| Year  | ECS Allocation | Supplement*   | Grant**       | Total        | % Change | Year                | Ed)         |
| 13-14 | \$11,503,492   | \$0           | \$0           | \$11,503,492 | -1.49%   | 13-14               | \$1,525,679 |
| 12-13 | \$11,517,423   | \$160,224     | \$0           | \$11,677,647 | 0.20%    | 12-13               | \$1,439,613 |
| 11-12 | \$11,493,981   | \$160,224     | \$0           | \$11,654,205 | -0.18%   | 11-12               | \$1,151,637 |
| 10-11 | \$9,867,433    | \$160,224     | \$1,647,447   | \$11,675,104 | 5.56%    | 10-11               | \$1,298,463 |
| 09-10 | \$9,838,028    | \$160,224     | \$1,061,941   | \$11,060,193 | -3.67%   | 09-10               | \$1,612,128 |
| 08-09 | \$11,482,040   | \$0           | \$0           | \$11,482,040 | 3.58%    | 08-09               | \$1,496,847 |
| 07-08 | \$11,085,534   | \$0           | \$0           | \$11,085,534 |          | 07-08               | \$1,020,519 |

\* State did not give school districts the amount of ECS money owed to them based on the formula but attempted to help offset it by giving an additional dollar amount based on the number of students we recorded for Excess Cost

\*\* The ARRA Grants were monies from the federal government to the states. CT reduced the districts ECS money that the State paid to the districts and used the federal money (ARRA) to keep it as close to 0% increase as possible for FY 09/10 and 10/11

## **7 Year History of BOE funds returned to the Town**

From BOE minutes

|       |      |    |           |
|-------|------|----|-----------|
| Sept  | 2007 | \$ | 363,000   |
| Sept  | 2008 | \$ | 7,856     |
| Sept  | 2009 | \$ | 180,722   |
| Sept  | 2010 | \$ | 520,733   |
| Oct   | 2011 | \$ | 427,375   |
| Oct   | 2012 | \$ | 151,947   |
| Oct   | 2013 | \$ | 23,506    |
| Total |      | \$ | 1,675,139 |

| FY '04-'13 Board of Education Budget<br>(Expenditures) |                   |                        |
|--------------------------------------------------------|-------------------|------------------------|
| <u>Budget</u>                                          | <u>Actual</u>     | <u>Delta</u>           |
| \$569,720,152                                          | \$565,117,110     | \$4,603,042            |
| Amount<br>'Budgeted'                                   | Amount<br>'Spent' | Surplus /<br>(Deficit) |

| FY '04-'13 State Revenue Totals<br>("Income" or Receipts) |                   |                        |
|-----------------------------------------------------------|-------------------|------------------------|
| <u>Budget</u>                                             | <u>Actual</u>     | <u>Delta*</u>          |
| \$116,018,045                                             | \$117,890,215     | \$1,872,170            |
| Amount<br>'Budgeted'                                      | Amount<br>'Spent' | Surplus /<br>(Deficit) |

\*NOT Adjusted for 2013 Alliance Grant District \$300,000

| FY '09-'13 Board of Education Budget<br>(Expenditures) |                   |                        |
|--------------------------------------------------------|-------------------|------------------------|
| <u>Budget</u>                                          | <u>Actual</u>     | <u>Delta</u>           |
| \$305,267,720                                          | \$302,071,778     | \$3,195,942            |
| Amount<br>'Budgeted'                                   | Amount<br>'Spent' | Surplus /<br>(Deficit) |

| FY '09-'13 State Revenue Totals<br>("Income" or Receipts) |                   |                        |
|-----------------------------------------------------------|-------------------|------------------------|
| <u>Budget</u>                                             | <u>Actual</u>     | <u>Delta*</u>          |
| \$65,278,293                                              | \$65,045,695      | -\$232,598             |
| Amount<br>'Budgeted'                                      | Amount<br>'Spent' | Surplus /<br>(Deficit) |

\*ADJUSTED for 2013 Alliance Grant District \$300,000

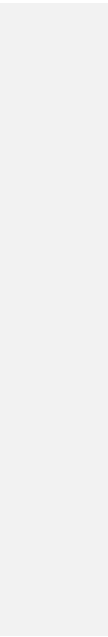
|         |                      |                   |                        |  |                      |                   |                        |
|---------|----------------------|-------------------|------------------------|--|----------------------|-------------------|------------------------|
| 3 Years | \$184,996,810        | \$184,325,584     | \$671,226              |  | \$39,458,523         | \$39,795,149      | \$336,626              |
| 4 Years | \$245,721,460        | \$242,780,834     | \$2,940,626            |  | \$52,674,766         | \$51,783,397      | (\$891,369)            |
| 6 Years | \$362,142,560        | \$358,823,664     | \$3,318,896            |  | \$76,729,827         | \$78,051,745      | \$1,321,918            |
| 7 Years | \$416,966,905        | \$413,212,261     | \$3,754,644            |  | \$87,097,915         | \$88,255,536      | \$1,157,621            |
| 8 Years | \$469,323,352        | \$465,482,650     | \$3,840,702            |  | \$97,377,565         | \$98,409,213      | \$1,031,648            |
| 9 Years | \$520,815,552        | \$516,460,067     | \$4,355,485            |  | \$106,700,425        | \$108,469,700     | \$1,769,275            |
|         | Amount<br>'Budgeted' | Amount<br>'Spent' | Surplus /<br>(Deficit) |  | Amount<br>'Budgeted' | Amount<br>'Spent' | Surplus /<br>(Deficit) |

2013 ##  
2014 ##

\$0  
\$0

\$0  
\$0

\$0  
\$0



### **Reconciliation FY '04-'13**

|                                 |                           |
|---------------------------------|---------------------------|
| <b>Education Budget Surplus</b> | <b>\$4,603,042</b>        |
| <b>State Revenue "Income"</b>   | <b><u>\$1,872,170</u></b> |
| <b>Net Education Surplus</b>    | <b>\$ 6,475,212</b>       |

#### **NOTES:**

The Board of Education budget INCLUDES the State Revenue numbers. The State Revenue numbers are an estimate of future receipts.

The Town Council approves the amount the BoE gets, NOT adjusted for State Revenue. This means if the State comes up short the Town is still responsible for the Budgeted amount regardless of what the State provides.

### **Reconciliation FY '09-'13**

|                                 |                          |
|---------------------------------|--------------------------|
| <b>Education Budget Surplus</b> | <b>\$3,195,942</b>       |
| <b>State Revenue "Income"</b>   | <b><u>-\$232,598</u></b> |
| <b>Net Education Surplus</b>    | <b>\$ 2,963,344</b>      |

|                        |       |             |
|------------------------|-------|-------------|
| State Revenue "Income" | #REF! | Adj. for AG |
| Net Education Surplus  | #REF! |             |

|                          |                |             |
|--------------------------|----------------|-------------|
| <b>Reconciliation</b>    | <b>3 Years</b> |             |
| Education Budget Surplus | \$671,226      |             |
| State Revenue "Income"   | \$36,626       | Adj. for AG |
| Net Education Surplus    | \$ 707,852     |             |

|                          |                |             |
|--------------------------|----------------|-------------|
| <b>Reconciliation</b>    | <b>4 Years</b> |             |
| Education Budget Surplus | \$2,940,626    |             |
| State Revenue "Income"   | -\$1,191,369   | Adj. for AG |
| Net Education Surplus    | \$ 1,749,257   |             |

|                          |                |             |
|--------------------------|----------------|-------------|
| <b>Reconciliation</b>    | <b>6 Years</b> |             |
| Education Budget Surplus | \$3,318,896    |             |
| State Revenue "Income"   | \$1,021,918    | Adj. for AG |
| Net Education Surplus    | \$ 4,340,814   |             |

|                          |                |             |
|--------------------------|----------------|-------------|
| <b>Reconciliation</b>    | <b>7 Years</b> |             |
| Education Budget Surplus | \$3,754,644    |             |
| State Revenue "Income"   | \$857,621      | Adj. for AG |
| Net Education Surplus    | \$ 4,612,265   |             |

|                          |                |             |
|--------------------------|----------------|-------------|
| <b>Reconciliation</b>    | <b>8 Years</b> |             |
| Education Budget Surplus | \$3,840,702    |             |
| State Revenue "Income"   | \$731,648      | Adj. for AG |
| Net Education Surplus    | \$ 4,572,350   |             |

|                          |                |             |
|--------------------------|----------------|-------------|
| <b>Reconciliation</b>    | <b>9 Years</b> |             |
| Education Budget Surplus | \$4,355,485    |             |
| State Revenue "Income"   | \$1,469,275    | Adj. for AG |
| Net Education Surplus    | \$ 5,824,760   |             |

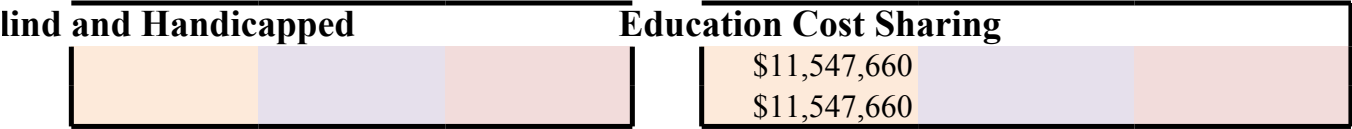
| Sp. Ed. - Excess Costs |  |  |
|------------------------|--|--|
| \$1,300,000            |  |  |
| \$1,400,000            |  |  |

| Transporation |  |  |
|---------------|--|--|
| \$257,150     |  |  |
| \$290,190     |  |  |

| Adult Education |  |  |
|-----------------|--|--|
| \$51,050        |  |  |
| \$51,940        |  |  |







**SOURCE:** <http://www.townofwindsorct.com/finance/budget/>

| <b>Board of Education Budget<br/>(Expenditures)</b> |              |             |
|-----------------------------------------------------|--------------|-------------|
| <b>2003 -04</b>                                     | \$48,904,600 |             |
|                                                     | \$48,657,043 |             |
|                                                     |              | \$247,557   |
|                                                     |              |             |
| <b>2004 -05</b>                                     | \$51,492,200 |             |
|                                                     | \$50,977,417 |             |
|                                                     |              | \$514,783   |
|                                                     |              |             |
| <b>2005 -06</b>                                     | \$52,356,447 |             |
|                                                     | \$52,270,389 |             |
|                                                     |              | \$86,058    |
|                                                     |              |             |
| <b>2006 -07</b>                                     | \$54,824,345 |             |
|                                                     | \$54,388,597 |             |
|                                                     |              | \$435,748   |
|                                                     |              |             |
| <b>2007 -08</b>                                     | \$56,874,840 |             |
|                                                     | \$56,751,886 |             |
|                                                     |              | \$122,954   |
|                                                     |              |             |
| <b>2008 -09</b>                                     | \$59,546,260 |             |
|                                                     | \$59,290,944 |             |
|                                                     |              | \$255,316   |
|                                                     |              |             |
| <b>2009</b>                                         | \$60,724,650 |             |
|                                                     | \$58,455,250 |             |
|                                                     |              | \$2,269,400 |
|                                                     |              |             |
| <b>2010</b>                                         | \$60,724,650 |             |
|                                                     | \$60,297,972 |             |
|                                                     |              | \$426,678   |

|      |                              |                                |
|------|------------------------------|--------------------------------|
| 2011 | \$61,829,030                 |                                |
|      | \$61,677,083                 |                                |
|      |                              | \$151,947                      |
|      |                              |                                |
| 2012 | \$62,443,130                 |                                |
|      | \$62,350,529                 |                                |
|      |                              | \$92,601                       |
|      |                              |                                |
|      | <b>\$569,720,152</b>         |                                |
|      | <b>\$565,117,110</b>         |                                |
|      |                              | <b>\$4,603,042</b>             |
|      | <b>Amount<br/>'Budgeted'</b> | <b>Amount<br/>'Spent'</b>      |
|      |                              | <b>Surplus /<br/>(Deficit)</b> |

| State Revenue Totals<br>("Income" or Receipts)       |                      |                    |
|------------------------------------------------------|----------------------|--------------------|
| 2003 -04                                             | \$9,317,620          |                    |
|                                                      | \$9,420,515          |                    |
|                                                      |                      | \$102,895          |
|                                                      |                      |                    |
| 2004 -05                                             | \$9,322,860          |                    |
|                                                      | \$10,060,487         |                    |
|                                                      |                      | \$737,627          |
|                                                      |                      |                    |
| 2005 -06                                             | \$10,279,650         |                    |
|                                                      | \$10,153,677         |                    |
|                                                      |                      | (\$125,973)        |
|                                                      |                      |                    |
| 2006 -07                                             | \$10,368,088         |                    |
|                                                      | \$10,203,791         |                    |
|                                                      |                      | (\$164,297)        |
|                                                      |                      |                    |
| 2007 -08                                             | \$11,451,534         |                    |
|                                                      | \$12,706,050         |                    |
|                                                      |                      | \$1,254,516        |
|                                                      |                      |                    |
| 2008 -09                                             | \$12,603,527         |                    |
|                                                      | \$13,562,298         |                    |
|                                                      |                      | \$958,771          |
|                                                      |                      |                    |
| 2009                                                 | \$13,216,243         |                    |
|                                                      | \$11,988,248         |                    |
|                                                      |                      | (\$1,227,995)      |
|                                                      |                      |                    |
| 2010                                                 | \$13,330,263         |                    |
|                                                      | \$13,282,832         |                    |
|                                                      |                      | (\$47,431)         |
|                                                      |                      |                    |
| 2011                                                 | \$13,186,750         |                    |
|                                                      | \$13,087,825         |                    |
|                                                      |                      | (\$98,925)         |
|                                                      |                      |                    |
| 2012                                                 | \$12,941,510         |                    |
|                                                      | \$13,424,492         |                    |
|                                                      |                      | \$482,982          |
|                                                      |                      |                    |
| <i>2013 FY Includes Alliance District ~\$300,000</i> |                      |                    |
|                                                      | <b>\$116,018,045</b> |                    |
|                                                      | <b>\$117,890,215</b> |                    |
|                                                      |                      | <b>\$1,872,170</b> |
|                                                      | <b>Amount</b>        | <b>Surplus /</b>   |
|                                                      | <b>'Budgeted'</b>    | <b>(Deficit)</b>   |
|                                                      | <b>Amount</b>        |                    |
|                                                      | <b>'Spent'</b>       |                    |

| Sp. Ed. - Excess Costs<br>("Income" or Receipts) |                                   |                                       |
|--------------------------------------------------|-----------------------------------|---------------------------------------|
| \$590,000                                        |                                   |                                       |
|                                                  | \$514,048                         |                                       |
|                                                  |                                   | (\$75,952)                            |
|                                                  |                                   |                                       |
| \$506,000                                        |                                   |                                       |
|                                                  | \$681,556                         |                                       |
|                                                  |                                   | \$175,556                             |
|                                                  |                                   |                                       |
| \$622,430                                        |                                   |                                       |
|                                                  | \$536,622                         |                                       |
|                                                  |                                   | (\$85,808)                            |
|                                                  |                                   |                                       |
| \$701,258                                        |                                   |                                       |
|                                                  | \$526,274                         |                                       |
|                                                  |                                   | (\$174,984)                           |
|                                                  |                                   |                                       |
| \$701,258                                        |                                   |                                       |
|                                                  | \$1,020,519                       |                                       |
|                                                  |                                   | \$319,261                             |
|                                                  |                                   |                                       |
| \$520,000                                        |                                   |                                       |
|                                                  | \$1,496,847                       |                                       |
|                                                  |                                   | \$976,847                             |
|                                                  |                                   |                                       |
| \$1,100,000                                      |                                   |                                       |
|                                                  | \$1,772,352                       |                                       |
|                                                  |                                   | \$672,352                             |
|                                                  |                                   |                                       |
| \$1,350,000                                      |                                   |                                       |
|                                                  | \$1,458,687                       |                                       |
|                                                  |                                   | \$108,687                             |
|                                                  |                                   |                                       |
| \$1,350,000                                      |                                   |                                       |
|                                                  | \$1,311,861                       |                                       |
|                                                  |                                   | (\$38,139)                            |
|                                                  |                                   |                                       |
| \$1,100,000                                      |                                   |                                       |
|                                                  | \$1,599,837                       |                                       |
|                                                  |                                   | \$499,837                             |
|                                                  |                                   |                                       |
|                                                  |                                   |                                       |
| \$8,540,946<br>Amount<br>'Budgeted'              | \$10,918,603<br>Amount<br>'Spent' | \$2,377,657<br>Surplus /<br>(Deficit) |
|                                                  | 10 Year Avg.                      | \$237,766                             |

| Transporation<br>("Income" or Receipts) |                                  |                                       |
|-----------------------------------------|----------------------------------|---------------------------------------|
| \$317,000                               |                                  |                                       |
|                                         | \$348,848                        |                                       |
|                                         |                                  | \$31,848                              |
|                                         |                                  |                                       |
| \$312,960                               |                                  |                                       |
|                                         | \$344,016                        |                                       |
|                                         |                                  | \$31,056                              |
|                                         |                                  |                                       |
| \$329,410                               |                                  |                                       |
|                                         | \$355,336                        |                                       |
|                                         |                                  | \$25,926                              |
|                                         |                                  |                                       |
| \$364,690                               |                                  |                                       |
|                                         | \$350,135                        |                                       |
|                                         |                                  | (\$14,555)                            |
|                                         |                                  |                                       |
| \$459,241                               |                                  |                                       |
|                                         | \$476,621                        |                                       |
|                                         |                                  | \$17,380                              |
|                                         |                                  |                                       |
| \$449,294                               |                                  |                                       |
|                                         | \$487,727                        |                                       |
|                                         |                                  | \$38,433                              |
|                                         |                                  |                                       |
| \$473,353                               |                                  |                                       |
|                                         | \$300,065                        |                                       |
|                                         |                                  | (\$173,288)                           |
|                                         |                                  |                                       |
| \$346,620                               |                                  |                                       |
|                                         | \$234,379                        |                                       |
|                                         |                                  | (\$112,241)                           |
|                                         |                                  |                                       |
| \$217,239                               |                                  |                                       |
|                                         | \$233,951                        |                                       |
|                                         |                                  | \$16,712                              |
|                                         |                                  |                                       |
| \$246,270                               |                                  |                                       |
|                                         | \$258,239                        |                                       |
|                                         |                                  | \$11,969                              |
|                                         |                                  |                                       |
|                                         |                                  |                                       |
| \$3,516,077<br>Amount<br>'Budgeted'     | \$3,389,317<br>Amount<br>'Spent' | (\$126,760)<br>Surplus /<br>(Deficit) |
|                                         | 10 Year Avg.                     | (\$12,676)                            |

| Adult Education<br>("Income" or Receipts) |                                |                                    |
|-------------------------------------------|--------------------------------|------------------------------------|
| \$46,320                                  |                                |                                    |
|                                           | \$62,448                       |                                    |
|                                           |                                | \$16,128                           |
|                                           |                                |                                    |
| \$57,800                                  |                                |                                    |
|                                           | \$61,217                       |                                    |
|                                           |                                | \$3,417                            |
|                                           |                                |                                    |
| \$65,080                                  |                                |                                    |
|                                           | \$82,672                       |                                    |
|                                           |                                | \$17,592                           |
|                                           |                                |                                    |
| \$56,510                                  |                                |                                    |
|                                           | \$49,444                       |                                    |
|                                           |                                | (\$7,066)                          |
|                                           |                                |                                    |
| \$59,623                                  |                                |                                    |
|                                           | \$60,581                       |                                    |
|                                           |                                | \$958                              |
|                                           |                                |                                    |
| \$56,570                                  |                                |                                    |
|                                           | \$63,637                       |                                    |
|                                           |                                | \$7,067                            |
|                                           |                                |                                    |
| \$60,227                                  |                                |                                    |
|                                           | \$58,616                       |                                    |
|                                           |                                | (\$1,611)                          |
|                                           |                                |                                    |
| \$50,980                                  |                                |                                    |
|                                           | \$47,088                       |                                    |
|                                           |                                | (\$3,892)                          |
|                                           |                                |                                    |
| \$46,848                                  |                                |                                    |
|                                           | \$48,032                       |                                    |
|                                           |                                | \$1,184                            |
|                                           |                                |                                    |
| \$47,580                                  |                                |                                    |
|                                           | \$48,993                       |                                    |
|                                           |                                | \$1,413                            |
|                                           |                                |                                    |
|                                           |                                |                                    |
| \$547,538<br>Amount<br>'Budgeted'         | \$582,728<br>Amount<br>'Spent' | \$35,190<br>Surplus /<br>(Deficit) |
|                                           | 10 Year Avg.                   | \$3,519                            |

| Blind and Handicapped<br>("Income" or Receipts) |                                |                                      |
|-------------------------------------------------|--------------------------------|--------------------------------------|
| \$45,000                                        |                                |                                      |
|                                                 | \$7,837                        |                                      |
|                                                 |                                | (\$37,163)                           |
|                                                 |                                |                                      |
| \$30,000                                        |                                |                                      |
|                                                 | \$63,140                       |                                      |
|                                                 |                                | \$33,140                             |
|                                                 |                                |                                      |
| \$30,000                                        |                                |                                      |
|                                                 | \$0                            |                                      |
|                                                 |                                | (\$30,000)                           |
|                                                 |                                |                                      |
| \$30,000                                        |                                |                                      |
|                                                 | \$52,086                       |                                      |
|                                                 |                                | \$22,086                             |
|                                                 |                                |                                      |
| \$30,000                                        |                                |                                      |
|                                                 | \$62,795                       |                                      |
|                                                 |                                | \$32,795                             |
|                                                 |                                |                                      |
| \$30,000                                        |                                |                                      |
|                                                 | \$32,047                       |                                      |
|                                                 |                                | \$2,047                              |
|                                                 |                                |                                      |
| \$35,000                                        |                                |                                      |
|                                                 | \$19,187                       |                                      |
|                                                 |                                | (\$15,813)                           |
|                                                 |                                |                                      |
| \$35,000                                        |                                |                                      |
|                                                 | \$27,798                       |                                      |
|                                                 |                                | (\$7,202)                            |
|                                                 |                                |                                      |
| \$25,000                                        |                                |                                      |
|                                                 |                                |                                      |
|                                                 |                                | (\$25,000)                           |
|                                                 |                                |                                      |
| \$0                                             |                                |                                      |
|                                                 | \$0                            |                                      |
|                                                 |                                | \$0                                  |
|                                                 |                                |                                      |
|                                                 |                                |                                      |
| \$290,000<br>Amount<br>'Budgeted'               | \$264,890<br>Amount<br>'Spent' | (\$25,110)<br>Surplus /<br>(Deficit) |
|                                                 | 10 Year Avg.                   | (\$2,511)                            |

| Education Cost Sharing<br>("Income" or Receipts) |                                    |                                       |
|--------------------------------------------------|------------------------------------|---------------------------------------|
| \$8,319,300                                      |                                    |                                       |
|                                                  | \$8,487,334                        |                                       |
|                                                  |                                    | \$168,034                             |
|                                                  |                                    |                                       |
| \$8,416,100                                      |                                    |                                       |
|                                                  | \$8,910,558                        |                                       |
|                                                  |                                    | \$494,458                             |
|                                                  |                                    |                                       |
| \$9,232,730                                      |                                    |                                       |
|                                                  | \$9,179,047                        |                                       |
|                                                  |                                    | (\$53,683)                            |
|                                                  |                                    |                                       |
| \$9,215,630                                      |                                    |                                       |
|                                                  | \$9,225,852                        |                                       |
|                                                  |                                    | \$10,222                              |
|                                                  |                                    |                                       |
| \$10,201,412                                     |                                    |                                       |
|                                                  | \$11,085,534                       |                                       |
|                                                  |                                    | \$884,122                             |
|                                                  |                                    |                                       |
| \$11,547,663                                     |                                    |                                       |
|                                                  | \$11,482,040                       |                                       |
|                                                  |                                    | (\$65,623)                            |
|                                                  |                                    |                                       |
| \$11,547,663                                     |                                    |                                       |
|                                                  | \$9,838,028                        |                                       |
|                                                  |                                    | (\$1,709,635)                         |
|                                                  |                                    |                                       |
| \$11,547,663                                     |                                    |                                       |
|                                                  | \$11,514,880                       |                                       |
|                                                  |                                    | (\$32,783)                            |
|                                                  |                                    |                                       |
| \$11,547,663                                     |                                    |                                       |
|                                                  | \$11,493,981                       |                                       |
|                                                  |                                    | (\$53,682)                            |
|                                                  |                                    |                                       |
| \$11,547,660                                     |                                    |                                       |
|                                                  | \$11,517,423                       |                                       |
|                                                  |                                    | (\$30,237)                            |
|                                                  |                                    |                                       |
|                                                  |                                    |                                       |
| \$103,123,484<br>Amount<br>'Budgeted'            | \$102,734,677<br>Amount<br>'Spent' | (\$388,807)<br>Surplus /<br>(Deficit) |
|                                                  | 10 Year Avg.                       | (\$38,881)                            |

| Sp. Ed. - Excess Costs<br>("Income" or Receipts) |               |              |
|--------------------------------------------------|---------------|--------------|
| TOW Budget Book                                  |               |              |
| <u>Budget</u>                                    | <u>Actual</u> | <u>Delta</u> |
| \$1,350,000                                      | \$1,458,687   | \$108,687    |
| Boe Budget Book                                  | \$1,458,667   |              |
| FY'11                                            | \$20          |              |
| TOW Budget Book                                  |               |              |
| <u>Budget</u>                                    | <u>Actual</u> | <u>Delta</u> |
| \$1,350,000                                      | \$1,311,861   | (\$38,139)   |
| Boe Budget Book                                  | \$1,311,861   |              |
| FY'12                                            | \$0           |              |
| TOW Budget Book                                  |               |              |
| <u>Budget</u>                                    | <u>Actual</u> | <u>Delta</u> |
| \$1,100,000                                      | \$1,599,837   | \$499,837    |
| Boe Budget Book                                  | \$1,599,837   |              |
| FY'13                                            | \$0           |              |

| Transporation<br>("Income" or Receipts) |               |              |
|-----------------------------------------|---------------|--------------|
| TOW Budget Book                         |               |              |
| <u>Budget</u>                           | <u>Actual</u> | <u>Delta</u> |
| \$346,620                               | \$234,379     | -\$112,241   |
| Boe Budget Book                         | \$234,379     |              |
| FY'11                                   | \$0           |              |
| TOW Budget Book                         |               |              |
| <u>Budget</u>                           | <u>Actual</u> | <u>Delta</u> |
| \$217,239                               | \$233,951     | \$16,712     |
| Boe Budget Book                         | \$233,951     |              |
| FY'12                                   | \$0           |              |
| TOW Budget Book                         |               |              |
| <u>Budget</u>                           | <u>Actual</u> | <u>Delta</u> |
| \$246,270                               | \$258,239     | \$11,969     |
| Boe Budget Book                         | \$258,239     |              |
| FY'13                                   | \$0           |              |

| Adult Education<br>("Income" or Receipts) |               |              |
|-------------------------------------------|---------------|--------------|
| TOW Budget Book                           |               |              |
| <u>Budget</u>                             | <u>Actual</u> | <u>Delta</u> |
| \$50,980                                  | \$47,088      | -\$3,892     |
| Boe Budget Book                           | \$47,088      |              |
| FY'11                                     | \$0           |              |
| TOW Budget Book                           |               |              |
| <u>Budget</u>                             | <u>Actual</u> | <u>Delta</u> |
| \$46,848                                  | \$48,032      | \$1,184      |
| Boe Budget Book                           | \$48,032      |              |
| FY'12                                     | \$0           |              |
| TOW Budget Book                           |               |              |
| <u>Budget</u>                             | <u>Actual</u> | <u>Delta</u> |
| \$47,580                                  | \$48,993      | \$1,413      |
| Boe Budget Book                           | \$48,993      |              |
| FY'13                                     | \$0           |              |

| Blind and Handicapped<br>("Income" or Receipts) |               |              |
|-------------------------------------------------|---------------|--------------|
| TOW Budget Book                                 |               |              |
| <u>Budget</u>                                   | <u>Actual</u> | <u>Delta</u> |
| \$35,000                                        | \$27,798      | -\$7,202     |
| Boe Budget Book                                 | \$0           |              |
| FY'11                                           | \$27,798      |              |
| TOW Budget Book                                 |               |              |
| <u>Budget</u>                                   | <u>Actual</u> | <u>Delta</u> |
| \$25,000                                        | \$0           | (\$25,000)   |
| Boe Budget Book                                 |               |              |
| FY'12                                           | \$0           |              |
| TOW Budget Book                                 |               |              |
| <u>Budget</u>                                   | <u>Actual</u> | <u>Delta</u> |
| \$0                                             | \$0           | \$0          |
| Boe Budget Book                                 |               |              |
| FY'13                                           | \$0           |              |

| Education Cost Sharing<br>("Income" or Receipts) |
|--------------------------------------------------|
|--------------------------------------------------|

|                        |                      |                     |
|------------------------|----------------------|---------------------|
| <b>TOW Budget Book</b> |                      |                     |
| <b><u>Budget</u></b>   | <b><u>Actual</u></b> | <b><u>Delta</u></b> |
| \$11,547,663           | \$11,514,880         | -\$32,783           |
| <b>Boe Budget Book</b> | \$11,547,663         |                     |
| FY'11                  | -\$32,783            |                     |
| <b>TOW Budget Book</b> |                      |                     |
| <b><u>Budget</u></b>   | <b><u>Actual</u></b> | <b><u>Delta</u></b> |
| \$11,547,663           | \$11,493,981         | (\$53,682)          |
| <b>Boe Budget Book</b> | \$11,547,663         |                     |
| FY'12                  | -\$53,682            |                     |
| <b>TOW Budget Book</b> |                      |                     |
| <b><u>Budget</u></b>   | <b><u>Actual</u></b> | <b><u>Delta</u></b> |
| \$11,547,660           | \$11,517,423         | -\$30,237           |
| <b>Boe Budget Book</b> | \$11,547,663         |                     |
| FY'13                  | -\$30,240            |                     |

**ANNUAL BUDGET  
GENERAL FUND  
REVENUES BY SOURCE**

| A/C<br>No. | Revenue Source                       | FY 2002<br>Actual   | FY 2003<br>Budget   | FY 2003<br>Estimated | FY 2004<br>Proposed | FY 2004<br>Approved |
|------------|--------------------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|
| 100        | <b>GENERAL PROPERTY TAX</b>          |                     |                     |                      |                     |                     |
| .002       | Current Levy                         | \$52,459,028        | \$56,902,930        | \$56,902,930         | \$61,062,260        |                     |
| .004       | Interim Motor Vehicle Tax            | 675,021             | 640,000             | 615,000              | 640,000             |                     |
| .006       | Prior Year Levies                    | 562,003             | 375,000             | 450,000              | 375,000             |                     |
| .008       | Interest                             | 368,520             | 280,000             | 280,000              | 280,000             |                     |
| .009       | Liens & Penalties                    | 7,865               | 10,000              | 10,000               | 10,000              |                     |
|            | <b>Total</b>                         | <b>\$54,072,437</b> | <b>\$58,207,930</b> | <b>\$58,257,930</b>  | <b>\$62,367,260</b> |                     |
| 120        | <b>LICENSES AND PERMITS</b>          |                     |                     |                      |                     |                     |
| .013       | Vendor's Licenses                    | \$230               | \$350               | \$350                | 350                 |                     |
| .014       | Amusement Licenses                   | 58                  | 200                 | 200                  | 200                 |                     |
| .015       | Animal Licenses                      | 14,806              | 18,000              | 18,000               | 18,000              |                     |
| .016       | Marriage Licenses                    | 1,298               | 1,400               | 1,400                | 1,400               |                     |
| .017       | Hunting & Fishing Licenses           | 1,532               | 2,000               | 2,000                | 2,000               |                     |
| .020       | Street Cut Permits                   | 7,550               | 5,000               | 5,000                | 5,000               |                     |
| .021       | Building Permits                     | 839,189             | 650,000             | 500,000              | 550,000             |                     |
| .030       | Lodging House Licenses               | 350                 | 300                 | 300                  | 300                 |                     |
| .031       | Well Permits                         | 50                  | 100                 | 100                  | 100                 |                     |
| .032       | Food Permits                         | 18,622              | 12,000              | 15,000               | 15,000              |                     |
| .034       | Septic System Permits                | 1,503               | 1,300               | 1,300                | 1,300               |                     |
| .035       | Fire Marshal Permits                 | 40                  | 100                 | 100                  | 100                 |                     |
| .037       | Pistol Permits                       | 1,540               | 1,000               | 1,000                | 1,000               |                     |
|            | <b>Total</b>                         | <b>\$886,768</b>    | <b>\$691,750</b>    | <b>\$544,750</b>     | <b>\$594,750</b>    |                     |
| 140        | <b>FINES AND PENALTIES</b>           |                     |                     |                      |                     |                     |
| .042       | Court Fines                          | \$35                | \$150               | \$150                | 150                 |                     |
| .044       | Parking Fines                        | 9,675               | 10,000              | 10,000               | 10,000              |                     |
|            | <b>Total</b>                         | <b>\$9,710</b>      | <b>\$10,150</b>     | <b>\$10,150</b>      | <b>\$10,150</b>     |                     |
| 150        | <b>REVENUES FROM USE OF ASSETS</b>   |                     |                     |                      |                     |                     |
| .050       | Interest: Unrestricted               | \$836,358           | \$950,000           | \$575,000            | \$520,000           |                     |
| .053       | Cell Tower Leases                    | 58,433              | 80,400              | 80,400               | 112,000             |                     |
| .054       | Rental of Town Property              | 481,987             | 474,500             | 500,600              | 478,330             |                     |
|            | <b>Total</b>                         | <b>\$1,376,778</b>  | <b>\$1,504,900</b>  | <b>\$1,156,000</b>   | <b>\$1,110,330</b>  |                     |
| 170        | <b>STATE SCHOOL AID</b>              |                     |                     |                      |                     |                     |
| .060       | Special Ed. - Excess Costs           | \$556,153           | \$575,000           | \$590,000            | \$590,000           |                     |
| .062       | Transportation                       | 393,846             | 375,850             | 317,000              | 317,000             |                     |
| .064       | Adult Education                      | 29,967              | 44,460              | 46,320               | 46,320              |                     |
| .068       | Blind and Handicapped                | 34,176              | 50,000              | 47,500               | 45,000              |                     |
| .069       | Education Cost Sharing               | 7,645,185           | 7,841,350           | 8,081,210            | 8,319,300           |                     |
|            | <b>Total</b>                         | <b>\$8,659,327</b>  | <b>\$8,886,660</b>  | <b>\$9,082,030</b>   | <b>\$9,317,620</b>  |                     |
| 190        | <b>STATE GRANTS IN LIEU OF TAXES</b> |                     |                     |                      |                     |                     |
| .070       | Machinery Exemption                  | \$1,214,368         | \$1,645,000         | \$1,200,500          | \$1,113,450         |                     |
| .072       | Tax Exemption for the Elderly        | 9,200               | 9,200               | 9,200                | 9,650               |                     |
| .073       | HEART (Elderly)                      | 196,940             | 206,000             | 195,700              | 195,700             |                     |
| .074       | Property Tax-Boats                   | 15,623              | 15,620              | 15,620               | 15,620              |                     |
| .075       | State-owned Property/Casino          | 264,919             | 356,550             | 305,130              | 269,960             |                     |
| .076       | Totally Disabled Exemption           | 1,934               | 1,650               | 1,650                | 0                   |                     |
| .077       | Veterans Tax Exemption               | 91,615              | 88,000              | 83,600               | 0                   |                     |
|            | <b>Total</b>                         | <b>\$1,794,599</b>  | <b>\$2,322,020</b>  | <b>\$1,811,400</b>   | <b>\$1,604,380</b>  |                     |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. See the Board of Education's Recommended Financial Plan for FY 2004.

|           | FY 2002       | FY 2003       |                  | FY 2004         |                 |
|-----------|---------------|---------------|------------------|-----------------|-----------------|
|           | <u>Actual</u> | <u>Budget</u> | <u>Estimated</u> | <u>Proposed</u> | <u>Approved</u> |
| Operating | \$42,830,483  | \$46,218,530  | \$46,218,530     | \$48,904,600    |                 |

**ANNUAL BUDGET  
GENERAL FUND  
REVENUES BY TYPE**

| CAT./ACCT NO. |                                      | FY 2003      | FY 2004         |                 | FY 2005    |          |
|---------------|--------------------------------------|--------------|-----------------|-----------------|------------|----------|
|               |                                      | Actual       | Budget          | Estimated       | Proposed   | Approved |
| 910           | <b>GENERAL PROPERTY TAX</b>          |              |                 |                 |            |          |
| 51002         | Current Levy                         | 57,044,354   | 60,826,560      | 60,826,560      | 65,349,547 |          |
| 51004         | Interim Motor Vehicle Tax            | 660,286      | 640,000         | 650,000         | 660,000    |          |
| 51006         | Prior Year Levies                    | 591,678      | 375,000         | 700,000         | 380,000    |          |
| 51008         | Interest                             | 383,832      | 280,000         | 450,000         | 287,000    |          |
| 51009         | Liens & Penalties                    | 4,169        | 10,000          | 10,000          | 10,250     |          |
|               |                                      | 58,684,319   | 62,131,560      | 62,636,560      | 66,686,797 | -        |
| 915           | <b>LICENSES AND PERMITS</b>          |              |                 |                 |            |          |
| 51200         | Vendor's Licenses                    | 294          | 350             | 350             | 360        |          |
| 51201         | Amusement Licenses                   | 25           | 200             | 200             | 210        |          |
| 51202         | Animal Licenses                      | 17,995       | 18,000          | 18,000          | 18,020     |          |
| 51203         | Marriage Licenses                    | 1,254        | 1,400           | 1,400           | 1,410      |          |
| 51204         | Hunting & Fishing Licenses           | 870          | 2,000           | 2,000           | 2,010      |          |
| 51205         | Street Cut Permits                   | 5,225        | 5,000           | 5,000           | 5,010      |          |
| 51206         | Building Permits                     | 533,614      | 550,000         | 621,980         | 615,000    |          |
| 51212         | Lodging House Licenses               | 450          | 300             | 300             | 310        |          |
| 51213         | Well Permits                         | 100          | 100             | 100             | 110        |          |
| 51214         | Food Permits                         | 17,421       | 15,000          | 15,000          | 15,020     |          |
| 51216         | Septic System Permits                | 1,375        | 1,300           | 1,300           | 1,310      |          |
| 51217         | Fire Marshal Permits                 | 41           | 100             | 100             | 110        |          |
| 51219         | Pistol Permits                       | 1,396        | 1,000           | 1,000           | 1,010      |          |
|               |                                      | 580,058      | 594,750         | 666,730         | 659,890    | -        |
| 920           | <b>FINES AND PENALTIES</b>           |              |                 |                 |            |          |
| 51401         | Court Fines                          | 70           | 150             | 150             | 150        |          |
| 51402         | Parking Fines                        | 14,061       | 10,000          | 10,000          | 10,000     |          |
|               |                                      | 14,131       | 10,150          | 10,150          | 10,150     | -        |
| 925           | <b>REVENUES FROM USE OF ASSETS</b>   |              |                 |                 |            |          |
| 51501         | Interest: Unrestricted               | 588,225      | 520,000         | 440,000         | 520,000    |          |
| 51504         | Cell Tower Leases                    | 112,718      | 112,000         | 112,000         | 124,275    |          |
| 51505         | Rental of Town Property              | 496,872      | 478,330         | 487,740         | 486,430    |          |
|               |                                      | 1,197,815    | 1,110,330       | 1,039,740       | 1,130,705  | -        |
| 930           | <b>STATE SCHOOL AID</b> Category     | 03 FY Actual | FY Current Est. | FY Next Adopted |            |          |
| 51701         | Special Ed. - Excess Costs           | 490,454      | 590,000         | 541,100         | 506,000    |          |
| 51703         | Transportation                       | 337,794      | 317,000         | 312,959         | 312,960    |          |
| 51705         | Adult Education                      | 48,379       | 46,320          | 59,921          | 57,800     |          |
| 51709         | Blind and Handicapped                | 27,054       | 45,000          | 40,000          | 30,000     |          |
| 51710         | Education Cost Sharing               | 8,081,218    | 8,319,300       | 8,416,123       | 8,416,100  |          |
|               |                                      | 8,984,899    | 9,317,620       | 9,370,103       | 9,322,860  | -        |
| 935           | <b>STATE GRANTS IN LIEU OF TAXES</b> |              |                 |                 |            |          |
| 51900         | Machinery Exemption                  | 1,260,998    | 1,113,450       | 1,121,893       | 1,113,450  |          |
| 51902         | Tax Exemption for the Elderly        | -            | 9,650           | 9,650           | 9,650      |          |
| 51903         | HEART (Elderly)                      | 199,044      | 195,700         | 195,871         | 195,700    |          |
| 51904         | Property Tax-Boats                   | 15,623       | 15,620          | 15,623          | 15,620     |          |
| 51905         | State-owned Property/Casino          | 304,642      | 269,960         | 277,231         | 261,220    |          |
| 51906         | Totally Disabled Exemption           | 837          | -               | -               | -          |          |
| 51907         | Veterans Tax Exemption               | 92,869       | -               | -               | -          |          |
|               |                                      | 1,874,014    | 1,604,380       | 1,620,268       | 1,595,640  | -        |
| 940           | <b>OTHER STATE GRANTS</b>            |              |                 |                 |            |          |
| 52100         | Bond Interest Subsidy                | 275,167      | 219,040         | 219,040         | 205,754    |          |
| 52101         | School Building Grant                | 454,036      | 448,260         | 454,035         | 454,035    |          |
| 52104         | Public Library Grant                 | 2,385        | 3,250           | 3,250           | 3,230      |          |
| 52107         | Other State Grants                   | 38,342       | 33,950          | 33,950          | 31,000     |          |
|               |                                      | 769,929      | 704,500         | 710,275         | 694,019    | -        |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. See the Board of Education's Recommended Financial Plan for FY 2005.

|           | FY 2003       | FY 2004       |                  | FY 2005         |                 |
|-----------|---------------|---------------|------------------|-----------------|-----------------|
|           | <u>Actual</u> | <u>Budget</u> | <u>Estimated</u> | <u>Proposed</u> | <u>Approved</u> |
| Operating | \$45,955,769  | \$48,904,600  | \$48,904,600     | \$51,492,200    | \$              |

**ANNUAL BUDGET  
GENERAL FUND  
REVENUES BY TYPE**

| CAT./ACCT NO. |                                      | FY 2004             | FY 2005                |                        | FY 2006    |            |
|---------------|--------------------------------------|---------------------|------------------------|------------------------|------------|------------|
|               |                                      | Actual              | Budget                 | Estimated              | Proposed   | Adopted    |
| 910           | <u>GENERAL PROPERTY TAX</u>          |                     |                        |                        |            |            |
| 51002         | Current Levy                         | 60,555,363          | 63,858,699             | 63,858,699             | 65,780,295 | 64,878,551 |
| 51004         | Interim Motor Vehicle Tax            | 712,380             | 660,000                | 640,000                | 660,000    | 660,000    |
| 51006         | Prior Year Levies                    | 685,782             | 380,000                | 440,000                | 380,000    | 380,000    |
| 51008         | Interest                             | 514,000             | 287,000                | 287,000                | 287,000    | 287,000    |
| 51009         | Liens & Penalties                    | 16,823              | 10,250                 | 10,250                 | 10,252     | 10,252     |
|               |                                      | 62,484,348          | 65,195,949             | 65,235,949             | 67,117,547 | 66,215,803 |
| 915           | <u>LICENSES AND PERMITS</u>          |                     |                        |                        |            |            |
| 51200         | Vendor's Licenses                    | 335                 | 360                    | 360                    | 360        | 360        |
| 51201         | Amusement Licenses                   | -                   | 210                    | 210                    | 210        | 210        |
| 51202         | Animal Licenses                      | 31,363              | 18,020                 | 18,020                 | 18,020     | 18,020     |
| 51203         | Marriage Licenses                    | 1,604               | 1,410                  | 1,410                  | 1,410      | 1,410      |
| 51204         | Hunting & Fishing Licenses           | 778                 | 2,010                  | 1,500                  | 1,500      | 1,500      |
| 51205         | Street Cut Permits                   | 4,675               | 5,010                  | 5,010                  | 5,010      | 5,010      |
| 51206         | Building Permits                     | 824,537             | 615,000                | 650,000                | 615,000    | 615,000    |
| 51212         | Lodging House Licenses               | 400                 | 310                    | 310                    | 310        | 310        |
| 51213         | Well Permits                         | 100                 | 110                    | 110                    | 110        | 110        |
| 51214         | Food Permits                         | 18,928              | 15,020                 | 15,020                 | 19,500     | 19,500     |
| 51216         | Septic System Permits                | 1,925               | 1,310                  | 2,200                  | 3,500      | 3,500      |
| 51217         | Fire Marshal Permits                 | 48                  | 110                    | 145                    | 110        | 110        |
| 51219         | Pistol Permits                       | 1,785               | 1,010                  | 1,300                  | 1,010      | 1,010      |
|               |                                      | 886,478             | 659,890                | 695,595                | 666,050    | 666,050    |
| 920           | <u>FINES AND PENALTIES</u>           |                     |                        |                        |            |            |
| 51401         | Court Fines                          | 60                  | 150                    | 150                    | 150        | 150        |
| 51402         | Parking Fines                        | 13,090              | 10,000                 | 10,000                 | 10,000     | 10,000     |
|               |                                      | 13,150              | 10,150                 | 10,150                 | 10,150     | 10,150     |
| 925           | <u>REVENUES FROM USE OF ASSETS</u>   |                     |                        |                        |            |            |
| 51501         | Interest: Unrestricted               | 417,408             | 520,000                | 650,000                | 800,000    | 800,000    |
| 51504         | Cell Tower Leases                    | 149,857             | 124,275                | 124,000                | 130,490    | 130,490    |
| 51505         | Rental of Town Property              | 482,540             | 486,430                | 486,430                | 387,430    | 486,430    |
|               |                                      | 1,049,805           | 1,130,705              | 1,260,430              | 1,317,920  | 1,416,920  |
| 930           | <u>STATE SCHOOL AID</u>              |                     |                        |                        |            |            |
|               | <b>Category</b>                      | <b>04 FY Actual</b> | <b>FY Current Est.</b> | <b>06 Next Adopted</b> |            |            |
| 51701         | Special Ed. - Excess Costs           | 514,048             | 506,000                | 622,428                | 622,430    | 622,430    |
| 51703         | Transportation                       | 348,848             | 312,960                | 338,311                | 329,410    | 329,410    |
| 51705         | Adult Education                      | 62,448              | 57,800                 | 57,109                 | 65,080     | 65,080     |
| 51709         | Blind and Handicapped                | 7,837               | 30,000                 | 30,000                 | 30,000     | 30,000     |
| 51710         | Education Cost Sharing               | 8,487,334           | 8,416,100              | 8,910,012              | 9,032,730  | 9,232,730  |
|               |                                      | 9,420,515           | 9,322,860              | 9,957,860              | 10,079,650 | 10,279,650 |
| 935           | <u>STATE GRANTS IN LIEU OF TAXES</u> |                     |                        |                        |            |            |
| 51900         | Machinery Exemption                  | 1,121,893           | 1,113,430              | 820,948                | 820,940    | 820,940    |
| 51902         | Tax Exemption for the Elderly        | 5,524               | 9,650                  | 3,642                  | 3,640      | 3,640      |
| 51903         | HEART (Elderly)                      | 190,347             | 195,700                | 189,943                | 189,940    | 189,940    |
| 51904         | Property Tax Boats                   | 15,623              | 15,620                 | 15,623                 | 15,620     | 15,620     |
| 51905         | State owned Property/Casino          | 275,711             | 261,220                | 261,720                | 259,140    | 259,140    |
| 51907         | Veterans Tax Exemption               | 34,248              | -                      | 28,830                 | 28,830     | 28,830     |
|               |                                      | 1,643,346           | 1,595,640              | 1,320,706              | 1,318,110  | 1,318,110  |
| 940           | <u>OTHER STATE GRANTS</u>            |                     |                        |                        |            |            |
| 52100         | Bond Interest Subsidy                | 268,170             | 205,754                | 161,726                | 135,610    | 135,610    |
| 52101         | School Building Grant                | 568,712             | 454,035                | 490,977                | 490,980    | 490,980    |
| 52104         | Public Library Grant                 | 3,035               | 3,230                  | 3,230                  | 3,230      | 3,230      |
| 52107         | Other State Grants                   | 38,133              | 31,000                 | 31,000                 | 31,000     | 31,000     |
|               |                                      | 878,050             | 694,019                | 686,933                | 660,820    | 660,820    |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. See the Board of Education's Recommended Financial Plan for FY 2006.

|           | FY 2004    | FY 2005    |            | FY 2006    |            |
|-----------|------------|------------|------------|------------|------------|
|           | Actual     | Budget     | Estimated  | Proposed   | Adopted    |
| Operating | 48,657,043 | 50,839,400 | 51,024,400 | 52,356,447 | 52,356,447 |

\*Board of Education FY05 estimated expenditures reflect \$370,000 in excess special education costs due to State mandated services. This estimate is forecasted to be offset by savings in other areas of the school's budget due to cost containment efforts by the school administration of \$185,000. The Town Council will be required to make a supplemental appropriation prior to the end of the fiscal year to meet the mandated costs.

# ANNUAL BUDGET GENERAL FUND REVENUES BY TYPE

|               |                                      | FY 2005      | FY 2006         |            | FY 2007         |            |
|---------------|--------------------------------------|--------------|-----------------|------------|-----------------|------------|
| CAT./ACCT NO. |                                      | Actual       | Budget          | Estimated  | Proposed        | Adopted    |
| 910           | <u>GENERAL PROPERTY TAX</u>          |              |                 |            |                 |            |
| 51002         | Current Levy                         | 63,691,073   | 64,878,551      | 64,698,900 | 69,526,000      | 66,578,702 |
| 51004         | Interim Motor Vehicle Tax            | 583,567      | 660,000         | 650,000    | 630,000         | 630,000    |
| 51006         | Prior Year Levies                    | 617,185      | 380,000         | 655,000    | 480,000         | 480,000    |
| 51008         | Interest                             | 428,320      | 287,000         | 467,500    | 300,000         | 300,000    |
| 51009         | Liens & Penalties                    | 3,385        | 10,252          | 3,600      | 3,500           | 3,500      |
|               |                                      | 65,323,530   | 66,215,803      | 66,475,000 | 70,939,500      | 67,992,202 |
| 915           | <u>LICENSES AND PERMITS</u>          |              |                 |            |                 |            |
| 51200         | Vendor's Licenses                    | 200          | 360             | 340        | 200             | 200        |
| 51201         | Amusement Licenses                   | -            | 210             | -          | -               | -          |
| 51202         | Animal Licenses                      | 17,010       | 18,020          | 17,000     | 18,020          | 18,020     |
| 51203         | Marriage Licenses                    | 1,650        | 1,410           | 1,420      | 1,420           | 1,420      |
| 51204         | Hunting & Fishing Licenses           | 691          | 1,500           | 16,500     | 1,500           | 1,500      |
| 51205         | Street Cut Permits                   | 6,960        | 5,010           | 6,100      | 5,010           | 5,010      |
| 51206         | Building Permits                     | 876,145      | 615,000         | 936,950    | 1,113,000       | 1,113,000  |
| 51212         | Lodging House Licenses               | 400          | 310             | 400        | 300             | 300        |
| 51213         | Well Permits                         | 150          | 110             | 100        | 110             | 110        |
| 51214         | Food Permits                         | 19,709       | 19,500          | 17,000     | 19,500          | 19,500     |
| 51216         | Septic System Permits                | 2,700        | 3,500           | 3,500      | 3,500           | 3,500      |
| 51217         | Fire Marshal Permits                 | -            | 110             | 10         | 50              | 50         |
| 51219         | Pistol Permits                       | 1,955        | 1,010           | 1,300      | 1,010           | 1,010      |
|               |                                      | 927,570      | 666,050         | 1,000,620  | 1,163,620       | 1,163,620  |
| 920           | <u>FINES AND PENALTIES</u>           |              |                 |            |                 |            |
| 51401         | Court Fines                          | 520          | 150             | 205        | 150             | 150        |
| 51402         | Parking Fines                        | 15,698       | 10,000          | 16,495     | 10,000          | 10,000     |
|               |                                      | 16,218       | 10,150          | 16,700     | 10,150          | 10,150     |
| 925           | <u>REVENUES FROM USE OF ASSETS</u>   |              |                 |            |                 |            |
| 51501         | Interest: Unrestricted               | 841,629      | 800,000         | 1,400,000  | 1,500,000       | 1,500,000  |
| 51504         | Cell Tower Leases                    | 169,100      | 130,490         | 151,200    | 139,080         | 139,080    |
| 51505         | Rental of Town Property              | 456,130      | 486,430         | 486,430    | 386,430         | 386,430    |
|               |                                      | 1,466,859    | 1,416,920       | 2,037,630  | 2,025,510       | 2,025,510  |
| 930           | <u>STATE SCHOOL AID</u>              |              |                 |            |                 |            |
|               | Category                             | 05 FY Actual | FY Current Est. |            | 07 Next Adopted |            |
| 51701         | Special Ed. - Excess Costs           | 681,556      | 622,430         | 566,800    | 560,000         | 701,258    |
| 51703         | Transportation                       | 344,016      | 329,410         | 364,690    | 364,690         | 364,690    |
| 51705         | Adult Education                      | 61,217       | 65,080          | 56,510     | 56,510          | 56,510     |
| 51709         | Blind and Handicapped                | 63,140       | 30,000          | 30,000     | 30,000          | 30,000     |
| 51710         | Education Cost Sharing               | 8,910,558    | 9,232,730       | 9,175,620  | 9,215,630       | 9,215,630  |
|               |                                      | 10,060,487   | 10,279,650      | 10,193,620 | 10,226,830      | 10,368,088 |
| 935           | <u>STATE GRANTS IN LIEU OF TAXES</u> |              |                 |            |                 |            |
| 51900         | Machinery Exemption                  | 328,348      | 328,348         | 328,348    | 1,000,000       | 1,000,000  |
| 51902         | Tax Exemption for the Elderly        | 3,643        | 3,640           | 3,850      | 3,850           | 3,850      |
| 51903         | HEART (Elderly)                      | 189,943      | 189,940         | 189,940    | 189,940         | 189,940    |
| 51904         | Property Tax Boats                   | 15,623       | 15,620          | 15,620     | 15,620          | 15,620     |
| 51905         | State owned Property/Casino          | 259,767      | 259,140         | 260,510    | 292,050         | 295,108    |
| 51906         | Totally Disabled Exemption           | 1,052        | -               | -          | -               | -          |
| 51907         | Veterans Tax Exemption               | 28,830       | 28,830          | 25,000     | 25,000          | 25,000     |
| 51908         | Property Tax Relief                  | -            | -               | -          | -               | 202,402    |
|               |                                      | 1,319,806    | 1,318,110       | 1,315,860  | 1,526,460       | 1,731,920  |
| 940           | <u>OTHER STATE GRANTS</u>            |              |                 |            |                 |            |
| 52100         | Bond Interest Subsidy                | 161,726      | 135,610         | 135,610    | 111,370         | 111,370    |
| 52101         | School Building Grant                | 499,917      | 490,980         | 490,980    | 510,880         | 510,880    |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. See the Board of Education's Recommended Financial Plan for FY 2007.

|           | FY 2005    | FY 2006    |            | FY 2007    |            |
|-----------|------------|------------|------------|------------|------------|
|           | Actual     | Budget     | Estimated  | Proposed   | Approved   |
| Operating | 50,977,417 | 52,356,447 | 52,356,447 | 55,724,430 | 54,824,345 |

### Council Action

The Town Council decreased funding to the Board of Education by a total of \$900,085 following the May 16 and June 20, 2006 referendums.

# ANNUAL BUDGET GENERAL FUND REVENUES BY TYPE

| CAT./ACCT NO. |                                      | FY 2006    | FY 2007    |            | FY 2008    |            |
|---------------|--------------------------------------|------------|------------|------------|------------|------------|
|               |                                      | Actual     | Budget     | Estimated  | Proposed   | Adopted    |
| 910           | <u>GENERAL PROPERTY TAX</u>          |            |            |            |            |            |
| 51002         | Current Levy                         | 64,705,806 | 66,578,702 | 66,578,702 | 70,706,677 | 69,437,242 |
| 51004         | Interim Motor Vehicle Tax            | 663,292    | 630,000    | 630,000    | 630,000    | 630,000    |
| 51006         | Prior Year Levies                    | 679,390    | 480,000    | 480,000    | 500,000    | 500,000    |
| 51008         | Interest                             | 479,249    | 300,000    | 325,000    | 350,000    | 350,000    |
| 51009         | Liens & Penalties                    | 4,169      | 3,500      | 3,500      | 3,500      | 3,500      |
|               |                                      | 66,531,906 | 67,992,202 | 68,017,202 | 72,190,177 | 70,920,742 |
| 915           | <u>LICENSES AND PERMITS</u>          |            |            |            |            |            |
| 51200         | Vendor's Licenses                    | 376        | 200        | 410        | 200        | 200        |
| 51202         | Animal Licenses                      | 23,035     | 18,020     | 18,020     | 18,020     | 18,020     |
| 51203         | Marriage/Civil Union Licenses        | 2,591      | 1,420      | 1,420      | 1,420      | 1,420      |
| 51204         | Hunting & Fishing Licenses           | 682        | 1,500      | 1,500      | 1,500      | 1,500      |
| 51205         | Street Cut Permits                   | 6,075      | 5,010      | 5,010      | 5,010      | 5,010      |
| 51206         | Building Permits                     | 918,434    | 1,113,000  | 2,100,000  | 750,000    | 750,000    |
| 51212         | Lodging House Licenses               | 400        | 300        | 300        | 400        | 400        |
| 51213         | Well Permits                         | 50         | 110        | 110        | 110        | 110        |
| 51214         | Food Permits                         | 18,568     | 19,500     | 19,500     | 19,500     | 19,500     |
| 51216         | Septic System Permits                | 2,425      | 3,500      | 3,500      | 3,000      | 3,000      |
| 51217         | Fire Marshal Permits                 | 8          | 50         | 50         | 50         | 50         |
| 51219         | Pistol Permits                       | 1,295      | 1,010      | 1,180      | 1,010      | 1,010      |
|               |                                      | 973,939    | 1,163,620  | 2,151,000  | 800,220    | 800,220    |
| 920           | <u>FINES AND PENALTIES</u>           |            |            |            |            |            |
| 51401         | Court Fines                          | 205        | 150        | 3,775      | 150        | 150        |
| 51402         | Parking Fines                        | 18,140     | 10,000     | 10,000     | 13,000     | 13,000     |
| 51403         | Other Fines                          | 3,396      | -          | 100        | -          | -          |
|               |                                      | 21,741     | 10,150     | 13,875     | 13,150     | 13,150     |
| 925           | <u>REVENUES FROM USE OF ASSETS</u>   |            |            |            |            |            |
| 51501         | Interest: Unrestricted               | 1,853,283  | 1,500,000  | 1,800,000  | 1,650,000  | 1,800,000  |
| 51504         | Cell Tower Leases                    | 166,536    | 139,080    | 139,080    | 145,304    | 145,304    |
| 51505         | Rental of Town Property              | 456,130    | 386,430    | 386,430    | 288,085    | 288,085    |
|               |                                      | 2,475,949  | 2,025,510  | 2,325,510  | 2,083,389  | 2,233,389  |
| 930           | <u>STATE SCHOOL AID</u>              |            |            |            |            |            |
| 51701         | Special Ed. - Excess Costs           | 536,622    | 701,258    | 701,258    | 701,258    | 701,258    |
| 51703         | Transportation                       | 355,336    | 364,690    | 364,690    | 459,241    | 459,241    |
| 51705         | Adult Education                      | 82,672     | 56,510     | 56,510     | 59,623     | 59,623     |
| 51709         | Blind and Handicapped                | 0          | 30,000     | 30,000     | 30,000     | 30,000     |
| 51710         | Education Cost Sharing               | 9,179,047  | 9,215,630  | 9,215,630  | 9,676,412  | 10,201,412 |
|               |                                      | 10,153,677 | 10,368,088 | 10,368,088 | 10,926,534 | 11,451,534 |
| 935           | <u>STATE GRANTS IN LIEU OF TAXES</u> |            |            |            |            |            |
| 51900         | Machinery Exemption                  | 351,768    | 1,000,000  | 1,211,354  | 1,282,768  | 1,282,768  |
| 51902         | Tax Exemption for the Elderly        | 3,855      | 3,850      | 5,850      | 3,850      | 3,850      |
| 51903         | HEART (Elderly)                      | 186,476    | 189,940    | 189,940    | 189,940    | 189,940    |
| 51904         | Property Tax Boats                   | 15,623     | 15,620     | 15,620     | 15,620     | 15,620     |
| 51905         | State owned Property/Casino          | 257,516    | 295,108    | 295,108    | 274,104    | 274,104    |
| 51906         | Totally Disabled Exemption           | 1,778      | -          | 2,025      | -          | -          |
| 51907         | Veterans Tax Exemption               | 26,161     | 25,000     | 25,000     | 25,000     | 25,000     |
| 51908         | Property Tax Relief                  | -          | 202,402    | 202,402    | -          | -          |
|               |                                      | 1,343,165  | 1,731,920  | 1,980,199  | 1,791,282  | 1,791,282  |
| 940           | <u>OTHER STATE GRANTS</u>            |            |            |            |            |            |
| 52100         | Bond Interest Subsidy                | 135,606    | 111,370    | 111,370    | 86,412     | 86,412     |
| 52101         | School Building Grant                | 490,977    | 510,880    | 510,880    | 513,509    | 513,509    |
| 52104         | Public Library Grant                 | 2,340      | 3,230      | 3,230      | 3,000      | 3,000      |
| 52107         | Other State Grants                   | 43,793     | 31,000     | 41,595     | 41,000     | 41,000     |
|               |                                      | 672,716    | 656,480    | 667,075    | 643,921    | 643,921    |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. See the Board of Education's Recommended Financial Plan for FY 2008.

|           | FY 2006    | FY 2007    |            | FY 2008    |            |
|-----------|------------|------------|------------|------------|------------|
|           | Actual     | Budget     | Estimated  | Proposed   | Approved   |
| Operating | 52,270,389 | 54,824,345 | 54,824,345 | 56,874,840 | 56,874,840 |

# ANNUAL BUDGET GENERAL FUND REVENUES BY TYPE

|               |                                      | FY 2007      | FY 2008         | FY 2009         |            |            |
|---------------|--------------------------------------|--------------|-----------------|-----------------|------------|------------|
| CAT./ACCT NO. |                                      | Actual       | Budget          | Estimated       | Proposed   | Adopted    |
| 910           | <u>GENERAL PROPERTY TAX</u>          |              |                 |                 |            |            |
| 51002         | Current Levy                         | 66,504,048   | 69,437,242      | 69,437,240      | 76,958,228 | 74,908,228 |
| 51004         | Interim Motor Vehicle Tax            | 646,397      | 630,000         | 630,000         | 630,000    | 630,000    |
| 51006         | Prior Year Levies                    | 610,146      | 500,000         | 560,000         | 540,000    | 540,000    |
| 51008         | Interest                             | 493,321      | 350,000         | 390,000         | 374,000    | 374,000    |
| 51009         | Liens & Penalties                    | 4,702        | 3,500           | 4,100           | 3,800      | 3,800      |
|               |                                      | 68,258,615   | 70,920,742      | 71,021,340      | 78,506,028 | 76,456,028 |
| 915           | <u>LICENSES AND PERMITS</u>          |              |                 |                 |            |            |
| 51200         | Vendor's Licenses                    | 705          | 200             | 200             | 200        | 200        |
| 51202         | Animal Licenses                      | 26,218       | 18,020          | 18,020          | 18,020     | 18,020     |
| 51203         | Marriage/Civil Union Licenses        | 1,463        | 1,420           | 1,420           | 1,420      | 1,420      |
| 51204         | Hunting & Fishing Licenses           | 651          | 1,500           | 1,500           | 1,500      | 1,500      |
| 51205         | Street Cut Permits                   | 10,180       | 5,010           | 5,010           | 5,010      | 5,010      |
| 51206         | Building Permits                     | 2,464,305    | 750,000         | 1,070,000       | 670,000    | 670,000    |
| 51212         | Lodging House Licenses               | 400          | 400             | 400             | 400        | 400        |
| 51213         | Well Permits                         | 75           | 110             | 250             | 110        | 110        |
| 51214         | Food Permits                         | 20,398       | 19,500          | 19,500          | 19,500     | 19,500     |
| 51216         | Septic System Permits                | 2,150        | 3,000           | 3,000           | 3,000      | 3,000      |
| 51217         | Fire Marshal Permits                 | -            | 50              | 50              | 50         | 50         |
| 51219         | Pistol Permits                       | 2,090        | 1,010           | 1,350           | 1,250      | 1,250      |
| 51221         | Newsrack Permit/Location Fee         | -            | -               | 25              | -          | -          |
|               |                                      | 2,528,635    | 800,220         | 1,120,725       | 720,460    | 720,460    |
| 920           | <u>FINES AND PENALTIES</u>           |              |                 |                 |            |            |
| 51401         | Court Fines                          | 7,820        | 150             | 13,900          | 7,000      | 7,000      |
| 51402         | Parking Fines                        | 21,186       | 13,000          | 19,000          | 15,000     | 15,000     |
| 51403         | Other Fines                          | 100          | -               | -               | -          | -          |
|               |                                      | 29,106       | 13,150          | 32,900          | 22,000     | 22,000     |
| 925           | <u>REVENUES FROM USE OF ASSETS</u>   |              |                 |                 |            |            |
| 51501         | Interest: Unrestricted               | 2,378,159    | 1,800,000       | 1,800,000       | 1,425,000  | 1,425,000  |
| 51504         | Cell Tower Leases                    | 152,528      | 145,304         | 107,344         | 112,712    | 112,712    |
| 51505         | Rental of Town Property              | 356,130      | 288,085         | 288,085         | 143,800    | 143,800    |
|               |                                      | 2,886,817    | 2,233,389       | 2,195,429       | 1,681,512  | 1,681,512  |
| 930           | <u>STATE SCHOOL AID</u>              |              |                 |                 |            |            |
|               | Category                             | -2 FY Actual | FY Current Est. | FY Next Adopted |            |            |
| 51701         | Special Ed. - Excess Costs           | 526,274      | 701,258         | 1,040,089       | 520,000    | 520,000    |
| 51703         | Transportation                       | 350,135      | 459,241         | 459,241         | 449,294    | 449,294    |
| 51705         | Adult Education                      | 49,444       | 59,623          | 59,623          | 56,570     | 56,570     |
| 51709         | Blind and Handicapped                | 52,086       | 30,000          | 30,000          | 30,000     | 30,000     |
| 51710         | Education Cost Sharing               | 9,225,852    | 10,201,412      | 11,061,185      | 11,547,663 | 11,547,663 |
|               |                                      | 10,203,791   | 11,451,534      | 12,650,138      | 12,603,527 | 12,603,527 |
| 935           | <u>STATE GRANTS IN LIEU OF TAXES</u> |              |                 |                 |            |            |
| 51900         | Machinery Exemption                  | 1,211,251    | 1,202,700       | 1,202,700       | 1,301,910  | 1,301,910  |
| 51902         | Tax Exemption for the Elderly        | 2,384        | 3,850           | 3,850           | 3,850      | 3,850      |
| 51903         | HEART (Elderly)                      | 185,845      | 189,940         | 190,792         | 189,940    | 189,940    |
| 51904         | Property Tax Boats                   | 15,623       | 15,620          | 15,623          | 15,620     | 15,620     |
| 51905         | State owned Property/Casino          | 293,311      | 274,104         | 293,442         | 292,696    | 292,696    |
| 51906         | Totally Disabled Exemption           | 2,025        | -               | 2,113           | -          | -          |
| 51907         | Veterans Tax Exemption               | 24,951       | 25,000          | 25,594          | 25,000     | 25,000     |
| 51908         | Property Tax Relief                  | 202,402      | -               | -               | -          | -          |
|               |                                      | 1,970,794    | 1,791,282       | 1,814,182       | 1,908,146  | 1,908,146  |
| 940           | <u>OTHER STATE GRANTS</u>            |              |                 |                 |            |            |
| 52100         | Bond Interest Subsidy                | 111,366      | 86,412          | 86,412          | 63,466     | 63,466     |
| 52101         | School Building Grant                | 510,876      | 513,509         | 513,509         | 339,733    | 339,733    |
| 52104         | Public Library Grant                 | 2,239        | 3,000           | 2,589           | 2,600      | 2,600      |
| 52107         | Other State Grants                   | 41,595       | 41,000          | 41,000          | 41,000     | 41,000     |
|               |                                      | 666,075      | 643,921         | 643,510         | 446,799    | 446,799    |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 09.

|           | FY 2007    | FY 2008    |            | FY 2009    |            |
|-----------|------------|------------|------------|------------|------------|
|           | Actual     | Budget     | Estimated  | Proposed   | Adopted    |
| Operating | 54,388,597 | 56,874,840 | 56,874,840 | 60,046,260 | 59,546,260 |

### Council Action

During budget deliberations following the May 13, 2008 referendum, the Town Council decreased funding to the Board of Education by \$500,000.

# ANNUAL BUDGET GENERAL FUND REVENUES BY TYPE

|               |                                      | <u>FY 2008</u> |                 | <u>FY 2009</u> |                 | <u>FY 2010</u> |  |
|---------------|--------------------------------------|----------------|-----------------|----------------|-----------------|----------------|--|
| CAT./ACCT NO. |                                      | Actual         | Budget          | Estimated      | Proposed        | Adopted        |  |
| 910           | <u>GENERAL PROPERTY TAX</u>          |                |                 |                |                 |                |  |
| 51002         | Current Levy                         | 69,418,864     | 74,908,228      | 75,092,740     | 74,897,534      | 74,132,534     |  |
| 51004         | Interim Motor Vehicle Tax            | 652,630        | 630,000         | 570,000        | 480,000         | 480,000        |  |
| 51006         | Prior Year Levies                    | 742,315        | 540,000         | 650,000        | 580,000         | 580,000        |  |
| 51008         | Interest                             | 538,797        | 374,000         | 450,000        | 400,000         | 400,000        |  |
| 51009         | Liens & Penalties                    | 5,844          | 3,800           | 4,100          | 4,100           | 4,100          |  |
|               |                                      | 71,358,450     | 76,456,028      | 76,766,840     | 76,361,634      | 75,596,634     |  |
| 915           | <u>LICENSES AND PERMITS</u>          |                |                 |                |                 |                |  |
| 51200         | Vendor's Licenses                    | 478            | 200             | 400            | 400             | 400            |  |
| 51202         | Animal Licenses                      | 28,230         | 18,020          | 28,000         | 28,000          | 28,000         |  |
| 51203         | Marriage/Civil Union Licenses        | 1,400          | 1,420           | 1,800          | 1,800           | 1,800          |  |
| 51204         | Hunting & Fishing Licenses           | 849            | 1,500           | 800            | 800             | 800            |  |
| 51205         | Street Cut Permits                   | 5,475          | 5,010           | 5,010          | 5,010           | 5,010          |  |
| 51206         | Building Permits                     | 1,200,250      | 670,000         | 668,315        | 450,000         | 450,000        |  |
| 51212         | Lodging House Licenses               | 400            | 400             | 400            | 400             | 400            |  |
| 51213         | Well Permits                         | 250            | 110             | 100            | 100             | 100            |  |
| 51214         | Food Permits                         | 23,588         | 19,500          | 22,000         | 25,000          | 25,000         |  |
| 51216         | Septic System Permits                | 2,650          | 3,000           | 2,800          | 2,500           | 2,500          |  |
| 51217         | Fire Marshal Permits                 | -              | 50              | 50             | 50              | 50             |  |
| 51219         | Pistol Permits                       | 2,430          | 1,250           | 2,400          | 2,400           | 2,400          |  |
| 51221         | Newsrack Permit/Location Fee         | 25             | -               | 25             | -               | -              |  |
|               |                                      | 1,266,025      | 720,460         | 732,100        | 516,460         | 516,460        |  |
| 920           | <u>FINES AND PENALTIES</u>           |                |                 |                |                 |                |  |
| 51401         | Court Fines                          | 20,409         | 7,000           | 20,000         | 20,000          | 20,000         |  |
| 51402         | Parking Fines                        | 24,899         | 15,000          | 25,000         | 25,000          | 25,000         |  |
| 51403         | Other Fines                          | -              | -               | -              | -               | -              |  |
|               |                                      | 45,308         | 22,000          | 45,000         | 45,000          | 45,000         |  |
| 925           | <u>REVENUES FROM USE OF ASSETS</u>   |                |                 |                |                 |                |  |
| 51501         | Interest: Unrestricted               | 1,872,157      | 1,425,000       | 900,000        | 550,000         | 550,000        |  |
| 51504         | Cell Tower Leases                    | 165,371        | 112,712         | 113,800        | 144,962         | 144,962        |  |
| 51505         | Rental of Town Property              | 257,785        | 143,800         | 143,800        | 141,745         | 141,745        |  |
|               |                                      | 2,295,313      | 1,681,512       | 1,157,600      | 836,707         | 836,707        |  |
| 930           | <u>STATE SCHOOL AID</u>              |                |                 |                |                 |                |  |
|               | Category                             | -2 FY Actual   | FY Current Est. |                | FY Next Adopted |                |  |
| 51701         | Special Ed. - Excess Costs           | 1,020,519      | 520,000         | 1,617,517      | 1,100,000       | 1,100,000      |  |
| 51703         | Transportation                       | 476,621        | 449,294         | 488,737        | 473,353         | 473,353        |  |
| 51705         | Adult Education                      | 60,581         | 56,570          | 61,718         | 60,227          | 60,227         |  |
| 51709         | Blind and Handicapped                | 62,795         | 30,000          | 35,000         | 35,000          | 35,000         |  |
| 51710         | Education Cost Sharing               | 11,085,534     | 11,547,663      | 11,482,285     | 11,547,663      | 11,547,663     |  |
|               |                                      | 12,706,050     | 12,603,527      | 13,685,257     | 13,216,243      | 13,216,243     |  |
| 935           | <u>STATE GRANTS IN LIEU OF TAXES</u> |                |                 |                |                 |                |  |
| 51900         | Machinery Exemption                  | 1,253,072      | 1,381,040       | 1,419,985      | 1,500,000       | 1,500,000      |  |
| 51902         | Tax Exemption for the Elderly        | 2,000          | 3,850           | 2,000          | -               | -              |  |
| 51903         | HEART (Elderly)                      | 188,795        | 189,940         | 192,269        | 192,000         | 192,000        |  |
| 51904         | Property Tax Boats                   | 15,622         | 15,620          | 15,623         | 15,620          | 15,620         |  |
| 51905         | State owned Property/Casino          | 296,018        | 292,696         | 292,696        | 215,470         | 215,470        |  |
| 51906         | Totally Disabled Exemption           | 2,112          | -               | 2,113          | 2,000           | 2,000          |  |
| 51907         | Veterans Tax Exemption               | 25,594         | 25,000          | 28,478         | 25,000          | 25,000         |  |
| 51908         | Property Tax Relief                  | -              | -               | -              | -               | -              |  |
|               |                                      | 1,783,213      | 1,908,146       | 1,953,164      | 1,950,090       | 1,950,090      |  |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 10.

|           | FY 2008    | FY 2009    |            | FY 2010    |            |
|-----------|------------|------------|------------|------------|------------|
|           | Actual     | Budget     | Estimated  | Proposed   | Adopted    |
| Operating | 56,751,886 | 59,546,260 | 59,546,260 | 61,014,650 | 60,724,650 |

### Council Action

During budget deliberation the Town Council decreased funding to the Board of Education by \$290,000.

# ANNUAL BUDGET GENERAL FUND REVENUES BY TYPE

| CAT./ACCT NO. |                                      | FY 2009            | FY 2010                |                        | FY 2011           |                   |
|---------------|--------------------------------------|--------------------|------------------------|------------------------|-------------------|-------------------|
|               |                                      | Actual             | Budget                 | Estimate               | Proposed          | Adopted           |
| 910           | <u>GENERAL PROPERTY TAX</u>          |                    |                        |                        |                   |                   |
| 51002         | Current Levy                         | 74,828,293         | 74,132,534             | 73,452,000             | 76,056,654        | 76,106,654        |
| 51004         | Interim Motor Vehicle Tax            | 603,844            | 480,000                | 480,000                | 413,000           | 413,000           |
| 51006         | Prior Year Levies                    | 664,937            | 580,000                | 610,000                | 600,000           | 600,000           |
| 51008         | Interest                             | 461,048            | 400,000                | 480,000                | 420,000           | 420,000           |
| 51009         | Liens & Penalties                    | 4,054              | 4,100                  | 4,100                  | 4,100             | 4,100             |
|               |                                      | <u>76,562,176</u>  | <u>75,596,634</u>      | <u>75,026,100</u>      | <u>77,493,754</u> | <u>77,543,754</u> |
| 915           | <u>LICENSES AND PERMITS</u>          |                    |                        |                        |                   |                   |
| 51200         | Vendor's Licenses                    | 896                | 400                    | 400                    | 400               | 400               |
| 51202         | Animal Licenses                      | 29,336             | 28,000                 | 28,000                 | 28,000            | 28,000            |
| 51203         | Marriage/Civil Union Licenses        | 1,585              | 1,800                  | 2,000                  | 2,000             | 2,000             |
| 51204         | Hunting & Fishing Licenses           | 721                | 800                    | 300                    | 300               | 300               |
| 51205         | Street Cut Permits                   | 10,334             | 5,010                  | 10,000                 | 8,000             | 8,000             |
| 51206         | Building Permits                     | 687,827            | 450,000                | 750,000                | 480,000           | 480,000           |
| 51212         | Lodging House Licenses               | 350                | 400                    | 100                    | 100               | 100               |
| 51213         | Well Permits                         | -                  | 100                    | 100                    | 100               | 100               |
| 51214         | Food Permits                         | 25,775             | 25,000                 | 25,000                 | 25,000            | 25,000            |
| 51216         | Septic System Permits                | 4,150              | 2,500                  | 4,000                  | 4,000             | 4,000             |
| 51217         | Fire Marshal Permits                 | -                  | 50                     | -                      | -                 | -                 |
| 51219         | Pistol Permits                       | 3,920              | 2,400                  | 2,700                  | 2,800             | 2,800             |
| 51221         | Newsrack Permit/Location Fee         | -                  | -                      | -                      | -                 | -                 |
|               |                                      | <u>764,894</u>     | <u>516,460</u>         | <u>822,600</u>         | <u>550,700</u>    | <u>550,700</u>    |
| 920           | <u>FINES AND PENALTIES</u>           |                    |                        |                        |                   |                   |
| 51401         | Court Fines                          | 28,749             | 20,000                 | 25,000                 | 25,000            | 25,000            |
| 51402         | Parking Fines                        | 17,292             | 25,000                 | 17,000                 | 17,000            | 17,000            |
| 51403         | Other Fines                          | -                  | -                      | -                      | -                 | -                 |
|               |                                      | <u>46,041</u>      | <u>45,000</u>          | <u>42,000</u>          | <u>42,000</u>     | <u>42,000</u>     |
| 925           | <u>REVENUES FROM USE OF ASSETS</u>   |                    |                        |                        |                   |                   |
| 51501         | Interest: Unrestricted               | 801,980            | 550,000                | 225,000                | 255,000           | 255,000           |
| 51504         | Cell Tower Leases                    | 213,776            | 144,962                | 180,780                | 210,540           | 210,540           |
| 51505         | Rental of Town Property              | 141,276            | 141,745                | 141,745                | 115,340           | 115,340           |
|               |                                      | <u>1,157,032</u>   | <u>836,707</u>         | <u>547,525</u>         | <u>580,880</u>    | <u>580,880</u>    |
| 930           | <u>STATE SCHOOL AID</u>              |                    |                        |                        |                   |                   |
|               | <b>Category</b>                      | <b>FY09 Actual</b> | <b>FY Current Est.</b> | <b>FY Next Adopted</b> |                   |                   |
| 51701         | Special Ed. - Excess Costs           | 1,496,847          | 1,100,000              | 1,350,000              | 1,350,000         | 1,350,000         |
| 51703         | Transportation                       | 487,727            | 473,353                | 458,272                | 346,620           | 346,620           |
| 51705         | Adult Education                      | 63,637             | 60,227                 | 58,250                 | 50,980            | 50,980            |
| 51709         | Blind and Handicapped                | 32,047             | 35,000                 | 35,000                 | 35,000            | 35,000            |
| 51710         | Education Cost Sharing               | 11,482,040         | 11,547,663             | 9,900,216 *            | 11,547,663        | 11,547,663        |
|               |                                      | <u>13,562,298</u>  | <u>13,216,243</u>      | <u>11,801,738</u>      | <u>13,330,263</u> | <u>13,330,263</u> |
| 935           | <u>STATE GRANTS IN LIEU OF TAXES</u> |                    |                        |                        |                   |                   |
| 51900         | Machinery Exemption                  | 1,419,986          | 1,500,000              | 1,545,657              | 1,290,800         | 1,290,800         |
| 51902         | Tax Exemption for the Elderly        | 2,000              | -                      | -                      | -                 | -                 |
| 51903         | HEART (Elderly)                      | 192,269            | 192,000                | 204,176                | 200,000           | 200,000           |
| 51904         | Property Tax Boats                   | 15,623             | 15,620                 | 15,620                 | -                 | -                 |
| 51905         | State owned Property/Casino          | 367,367            | 215,470                | 169,890                | 179,660           | 179,660           |
| 51906         | Totally Disabled Exemption           | 713                | 2,000                  | 2,440                  | 2,400             | 2,400             |
| 51907         | Veterans Tax Exemption               | 28,478             | 25,000                 | 25,789                 | 25,000            | 25,000            |
| 51908         | Property Tax Relief                  | -                  | -                      | -                      | -                 | -                 |
|               |                                      | <u>2,026,436</u>   | <u>1,950,090</u>       | <u>1,963,572</u>       | <u>1,697,860</u>  | <u>1,697,860</u>  |

\* See page B-5 of the proposed budget document for further explanation.

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 11.

|           | FY 2009    | FY 2010    |            | FY 2011    |            |
|-----------|------------|------------|------------|------------|------------|
|           | Actual     | Budget     | Estimated  | Proposed   | Adopted    |
| Operating | 59,290,944 | 60,724,650 | 59,077,200 | 60,724,650 | 60,724,650 |

### Budget Commentary

The FY 10 estimate for the Board of Education is expected to come in \$1,647,450 less than budget with a corresponding decrease in the revenue category, "State School Aid" - Education Cost Sharing (ECS) line. This change was a result of the American Recovery and Reinvestment Act of 2009. The revenues and expenditures related to the \$1,647,450 will pass through a special revenue fund as opposed to the General Fund for FY 10.

# ANNUAL BUDGET GENERAL FUND REVENUES BY TYPE

| Category / Account No. |                                      | FY 2010           | FY 2011           |                        | FY 2012                |                   |
|------------------------|--------------------------------------|-------------------|-------------------|------------------------|------------------------|-------------------|
|                        |                                      | Actual            | Budget            | Estimate               | Proposed               | Adopted           |
| 910                    | <u>GENERAL PROPERTY TAX</u>          |                   |                   |                        |                        |                   |
| 51002                  | Current Levy                         | 73,466,758        | 76,106,654        | 75,980,000             | 79,290,430             | 77,755,930        |
| 51004                  | Interim Motor Vehicle Tax            | 469,734           | 413,000           | 467,000                | 425,000                | 425,000           |
| 51006                  | Prior Year Levies                    | 695,585           | 600,000           | 800,000                | 610,000                | 610,000           |
| 51008                  | Interest                             | 546,178           | 420,000           | 500,000                | 420,000                | 420,000           |
| 51009                  | Liens & Penalties                    | 4,146             | 4,100             | 4,100                  | 4,100                  | 4,100             |
|                        |                                      | <u>75,182,401</u> | <u>77,543,754</u> | <u>77,751,100</u>      | <u>80,749,530</u>      | <u>79,215,030</u> |
| 915                    | <u>LICENSES AND PERMITS</u>          |                   |                   |                        |                        |                   |
| 51200                  | Vendor's Licenses                    | 435               | 400               | 400                    | 400                    | 400               |
| 51202                  | Animal Licenses                      | 27,826            | 28,000            | 20,000                 | 20,000                 | 20,000            |
| 51203                  | Marriage/Civil Union Licenses        | 1,705             | 2,000             | 1,600                  | 1,700                  | 1,700             |
| 51204                  | Hunting & Fishing Licenses           | 493               | 300               | 250                    | 200                    | 200               |
| 51205                  | Engineering Permits                  | 20,978            | 8,000             | 30,000                 | 29,000                 | 29,000            |
| 51206                  | Building Permits                     | 950,163           | 480,000           | 565,000                | 480,000                | 505,000           |
| 51212                  | Lodging House Licenses               | -                 | 100               | 450                    | 450                    | 450               |
| 51213                  | Well Permits                         | -                 | 100               | 100                    | 100                    | 100               |
| 51214                  | Food Permits                         | 26,716            | 25,000            | 28,250                 | 28,000                 | 28,000            |
| 51216                  | Septic System Permits                | 4,965             | 4,000             | 4,000                  | 3,500                  | 3,500             |
| 51217                  | Fire Marshal Permits                 | -                 | -                 | -                      | -                      | -                 |
| 51219                  | Pistol Permits                       | 4,235             | 2,800             | 2,800                  | 3,080                  | 3,080             |
| 51221                  | Newsrack Permit/Location Fee         | -                 | -                 | -                      | -                      | -                 |
|                        |                                      | <u>1,037,516</u>  | <u>550,700</u>    | <u>652,850</u>         | <u>566,430</u>         | <u>591,430</u>    |
| 920                    | <u>FINES AND PENALTIES</u>           |                   |                   |                        |                        |                   |
| 51401                  | Court Fines                          | 32,790            | 25,000            | 25,000                 | 25,000                 | 25,000            |
| 51402                  | Parking Fines                        | 14,654            | 17,000            | 13,000                 | 10,000                 | 10,000            |
| 51403                  | Other Fines                          | -                 | -                 | -                      | -                      | -                 |
|                        |                                      | <u>47,444</u>     | <u>42,000</u>     | <u>38,000</u>          | <u>35,000</u>          | <u>35,000</u>     |
| 925                    | <u>REVENUES FROM USE OF ASSETS</u>   |                   |                   |                        |                        |                   |
| 51501                  | Interest: Unrestricted               | 215,245           | 255,000           | 255,000                | 255,000                | 255,000           |
| 51504                  | Cell Tower Leases                    | 181,641           | 210,540           | 237,000                | 245,300                | 245,300           |
| 51505                  | Rental of Town Property              | 142,741           | 115,340           | 115,340                | 117,650                | 117,650           |
|                        |                                      | <u>539,627</u>    | <u>580,880</u>    | <u>607,340</u>         | <u>617,950</u>         | <u>617,950</u>    |
| 930                    | <u>STATE SCHOOL AID</u>              | <u>Category</u>   | <u>F10 Actual</u> | <u>FY Current Est.</u> | <u>FY Next Adopted</u> |                   |
| 51701                  | Special Ed. - Excess Costs           |                   | 1,772,352         | 1,350,000              | 1,588,026              | 1,350,000         |
| 51703                  | Transportation                       |                   | 300,065           | 346,620                | 236,914                | 217,239           |
| 51705                  | Adult Education                      |                   | 58,616            | 50,980                 | 46,511                 | 46,848            |
| 51709                  | Blind and Handicapped                |                   | 19,187            | 35,000                 | 25,000                 | 25,000            |
| 51710                  | Education Cost Sharing               |                   | 9,838,028         | 11,547,663             | 11,514,663             | 11,547,663        |
|                        |                                      |                   | <u>11,988,248</u> | <u>13,330,263</u>      | <u>13,411,114</u>      | <u>13,186,750</u> |
| 935                    | <u>STATE GRANTS IN LIEU OF TAXES</u> |                   |                   |                        |                        |                   |
| 51900                  | Machinery Exemption                  |                   | 1,545,657         | 1,290,800              | 1,040,000              | -                 |
| 51903                  | HEART (Elderly)                      |                   | 204,176           | 200,000                | 201,000                | 201,000           |
| 51904                  | Property Tax Boats                   |                   | 8,005             | -                      | 12,600                 | -                 |
| 51905                  | PILOT: State owned Property          |                   | 64,677            | 75,350                 | 75,777                 | 59,385            |
| 51906                  | Totally Disabled Exemption           |                   | 2,440             | 2,400                  | 2,600                  | 2,400             |
| 51907                  | Veterans Tax Exemption               |                   | 25,789            | 25,000                 | 24,400                 | 25,000            |
| 51909                  | Pequot-Mohegan Grant                 |                   | 104,213           | 104,310                | 106,244                | 105,107           |
|                        |                                      |                   | <u>1,954,957</u>  | <u>1,697,860</u>       | <u>1,462,621</u>       | <u>392,892</u>    |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 12.

|           | FY 2010    | FY 2011    |            | FY 2012    |            |
|-----------|------------|------------|------------|------------|------------|
|           | Actual     | Budget     | Estimated  | Proposed   | Adopted    |
| Operating | 58,455,250 | 60,724,650 | 60,724,650 | 62,129,030 | 61,829,030 |

### Council Action

During budget deliberations, the Town Council decreased funding to the Board of Education by \$300,000.

# ANNUAL BUDGET GENERAL FUND REVENUES BY TYPE

| Category / Account No.                        | FY 2011           | FY 2012           |                        | FY 2013                |                   |
|-----------------------------------------------|-------------------|-------------------|------------------------|------------------------|-------------------|
|                                               | Actual            | Budget            | Estimate               | Proposed               | Adopted           |
| <b>910 GENERAL PROPERTY TAX</b>               |                   |                   |                        |                        |                   |
| 51002 Current Levy                            | 76,259,225        | 77,755,930        | 77,634,380             | 79,941,110             | 79,941,110        |
| 51004 Interim Motor Vehicle Tax               | 491,799           | 425,000           | 560,000                | 450,000                | 450,000           |
| 51006 Prior Year Levies                       | 1,058,439         | 610,000           | 860,000                | 610,000                | 610,000           |
| 51008 Interest                                | 626,215           | 420,000           | 482,000                | 420,000                | 420,000           |
| 51009 Liens & Penalties                       | 4,660             | 4,100             | 4,100                  | 4,100                  | 4,100             |
|                                               | <u>78,440,338</u> | <u>79,215,030</u> | <u>79,540,480</u>      | <u>81,425,210</u>      | <u>81,425,210</u> |
| <b>915 LICENSES AND PERMITS</b>               |                   |                   |                        |                        |                   |
| 51200 Vendor's Licenses                       | 388               | 400               | 400                    | 350                    | 350               |
| 51202 Animal Licenses                         | 28,850            | 20,000            | 19,000                 | 20,000                 | 20,000            |
| 51203 Marriage/Civil Union Licenses           | 1,419             | 1,700             | 1,500                  | 1,500                  | 1,500             |
| 51204 Hunting & Fishing Licenses              | 348               | 200               | 150                    | 150                    | 150               |
| 51205 Engineering Permits                     | 25,736            | 29,000            | 17,500                 | 27,000                 | 27,000            |
| 51206 Building Permits                        | 614,570           | 505,000           | 350,000                | 395,000                | 395,000           |
| 51212 Lodging House Licenses                  | 500               | 450               | 450                    | 450                    | 450               |
| 51213 Well Permits                            | 100               | 100               | 100                    | 100                    | 100               |
| 51214 Food Permits                            | 26,957            | 28,000            | 29,200                 | 29,500                 | 29,500            |
| 51216 Septic System Permits                   | 2,850             | 3,500             | 1,500                  | 3,000                  | 3,000             |
| 51219 Pistol Permits                          | 6,860             | 3,080             | 5,460                  | 5,950                  | 5,950             |
| 51221 Newsrack Permit/Location Fee            | -                 | -                 | 330                    | -                      | -                 |
|                                               | <u>708,578</u>    | <u>591,430</u>    | <u>425,590</u>         | <u>483,000</u>         | <u>483,000</u>    |
| <b>920 FINES AND PENALTIES</b>                |                   |                   |                        |                        |                   |
| 51401 Court Fines                             | 27,369            | 25,000            | 25,000                 | 25,000                 | 25,000            |
| 51402 Parking Fines                           | 16,010            | 10,000            | 12,000                 | 12,000                 | 12,000            |
|                                               | <u>43,379</u>     | <u>35,000</u>     | <u>37,000</u>          | <u>37,000</u>          | <u>37,000</u>     |
| <b>925 REVENUES FROM USE OF ASSETS</b>        |                   |                   |                        |                        |                   |
| 51501 Interest: Unrestricted                  | 235,270           | 255,000           | 130,000                | 130,000                | 130,000           |
| 51504 Cell Tower Leases                       | 242,320           | 245,300           | 240,000                | 245,000                | 245,000           |
| 51505 Rental of Town Property                 | 115,340           | 117,650           | 117,650                | 118,830                | 118,830           |
|                                               | <u>592,930</u>    | <u>617,950</u>    | <u>487,650</u>         | <u>493,830</u>         | <u>493,830</u>    |
| <b>930 STATE SCHOOL AID</b>                   | <b>Category</b>   | <b>F11 Actual</b> | <b>FY Current Est.</b> | <b>FY Next Adopted</b> |                   |
| 51701 Special Ed. - Excess Costs              |                   | 1,458,687         | 1,350,000              | 1,268,090              | 1,100,000         |
| 51703 Transportation                          |                   | 234,379           | 217,239                | 234,700                | 246,270           |
| 51705 Adult Education                         |                   | 47,088            | 46,848                 | 49,080                 | 47,580            |
| 51709 Blind and Handicapped                   |                   | 27,798            | 25,000                 | -                      | -                 |
| 51710 Education Cost Sharing                  |                   | 11,514,880        | 11,547,663             | 11,492,520             | 11,547,660        |
|                                               |                   | <u>13,282,832</u> | <u>13,186,750</u>      | <u>13,044,390</u>      | <u>12,941,510</u> |
| <b>935 STATE GRANTS IN LIEU OF TAXES</b>      |                   |                   |                        |                        |                   |
| 51900 State Revenue Sharing (Mach. Exemption) |                   | 1,043,076         | 1,043,000              | 1,043,000              | 1,043,000         |
| 51903 HEART (Elderly)                         |                   | 200,982           | 201,000                | 194,820                | 194,000           |
| 51904 Property Tax Boats                      |                   | 12,643            | -                      | -                      | -                 |
| 51905 PILOT: State owned Property             |                   | 75,777            | 59,385                 | 45,760                 | 45,660            |
| 51906 Totally Disabled Exemption              |                   | 2,645             | 2,400                  | 2,430                  | 2,430             |
| 51907 Veterans Tax Exemption                  |                   | 24,427            | 25,000                 | 20,080                 | 20,080            |
| 51909 Pequot-Mohegan Grant                    |                   | 106,244           | 105,107                | 123,120                | 126,070           |
|                                               |                   | <u>1,465,794</u>  | <u>1,435,892</u>       | <u>1,429,210</u>       | <u>1,431,240</u>  |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 13.

|           | FY 2011    | FY 2012    |            | FY 2013    |            |
|-----------|------------|------------|------------|------------|------------|
|           | Actual     | Budget     | Estimate   | Proposed   | Adopted    |
| Operating | 60,297,972 | 61,829,030 | 61,729,030 | 62,443,130 | 62,443,130 |

# ANNUAL BUDGET GENERAL FUND REVENUES BY TYPE

| Category / Account No.                        | FY 2012           | FY 2013           |                        | FY 2014                |                   |
|-----------------------------------------------|-------------------|-------------------|------------------------|------------------------|-------------------|
|                                               | Actual            | Budget            | Estimate               | Proposed               | Adopted           |
| <b>910 GENERAL PROPERTY TAX</b>               |                   |                   |                        |                        |                   |
| 51002 Current Levy                            | 77,653,932        | 79,941,110        | 79,941,110             | 83,513,700             | 81,017,530        |
| 51004 Interim Motor Vehicle Tax               | 571,621           | 450,000           | 530,000                | 460,000                | 460,000           |
| 51006 Prior Year Levies                       | 1,014,080         | 610,000           | 700,000                | 625,000                | 625,000           |
| 51008 Interest                                | 562,463           | 420,000           | 475,000                | 430,000                | 430,000           |
| 51009 Liens & Penalties                       | 4,238             | 4,100             | 4,100                  | 4,100                  | 4,100             |
|                                               | <u>79,806,333</u> | <u>81,425,210</u> | <u>81,650,210</u>      | <u>85,032,800</u>      | <u>82,536,630</u> |
| <b>915 LICENSES AND PERMITS</b>               |                   |                   |                        |                        |                   |
| 51200 Vendor's Licenses                       | 655               | 350               | 350                    | 350                    | 350               |
| 51202 Animal Licenses                         | 29,391            | 20,000            | 25,000                 | 25,000                 | 25,000            |
| 51203 Marriage/Civil Union Licenses           | 1,386             | 1,500             | 1,200                  | 1,200                  | 1,200             |
| 51204 Hunting & Fishing Licenses              | 354               | 150               | 250                    | 300                    | 300               |
| 51205 Engineering Permits                     | 39,939            | 27,000            | 24,500                 | 24,500                 | 24,500            |
| 51206 Building Permits                        | 397,537           | 395,000           | 1,100,000              | 411,650                | 411,650           |
| 51212 Lodging House Licenses                  | 450               | 450               | 450                    | 450                    | 450               |
| 51213 Well Permits                            | -                 | 100               | 100                    | 100                    | 100               |
| 51214 Food Permits                            | 26,684            | 29,500            | 26,500                 | 27,000                 | 27,000            |
| 51216 Septic System Permits                   | 2,555             | 3,000             | 2,500                  | 3,000                  | 3,000             |
| 51219 Pistol Permits                          | 9,570             | 5,950             | 9,660                  | 6,000                  | 6,000             |
| 51221 Newsrack Permit/Location Fee            | 50                | -                 | -                      | -                      | -                 |
|                                               | <u>508,570</u>    | <u>483,000</u>    | <u>1,190,510</u>       | <u>499,550</u>         | <u>499,550</u>    |
| <b>920 FINES AND PENALTIES</b>                |                   |                   |                        |                        |                   |
| 51401 Court Fines                             | 28,633            | 25,000            | 25,000                 | 25,000                 | 25,000            |
| 51402 Parking Fines                           | 20,481            | 12,000            | 15,000                 | 13,000                 | 13,000            |
|                                               | <u>49,114</u>     | <u>37,000</u>     | <u>40,000</u>          | <u>38,000</u>          | <u>38,000</u>     |
| <b>925 REVENUES FROM USE OF ASSETS</b>        |                   |                   |                        |                        |                   |
| 51501 Interest: Unrestricted                  | 152,997           | 130,000           | 120,000                | 120,000                | 120,000           |
| 51504 Cell Tower Leases                       | 241,746           | 245,000           | 250,000                | 255,000                | 255,000           |
| 51505 Rental of Town Property                 | 117,650           | 118,830           | 118,830                | 118,830                | 118,830           |
|                                               | <u>512,393</u>    | <u>493,830</u>    | <u>488,830</u>         | <u>493,830</u>         | <u>493,830</u>    |
| <b>930 STATE SCHOOL AID</b>                   | <b>Category</b>   | <b>F12 Actual</b> | <b>FY Current Est.</b> | <b>FY Next Adopted</b> |                   |
| 51701 Special Ed. - Excess Costs              |                   | 1,311,861         | 1,100,000              | 1,400,000              | 1,300,000         |
| 51703 Transportation                          |                   | 233,951           | 246,270                | 256,300                | 55,370            |
| 51705 Adult Education                         |                   | 48,032            | 47,580                 | 45,000                 | 51,050            |
| 51710 Education Cost Sharing                  |                   | 11,493,981        | 11,547,660             | 11,547,660             | 11,600,510        |
|                                               |                   | <u>13,087,825</u> | <u>12,941,510</u>      | <u>13,248,960</u>      | <u>13,006,930</u> |
| <b>935 STATE GRANTS IN LIEU OF TAXES</b>      |                   |                   |                        |                        |                   |
| 51900 State Revenue Sharing (Mach. Exemption) |                   | 1,332,592         | 1,043,000              | 1,043,000              | -                 |
| 51903 HEART (Elderly)                         |                   | 194,822           | 194,000                | 193,500                | 193,000           |
| 51905 PILOT: State owned Property             |                   | 45,760            | 45,660                 | 59,860                 | 6,900             |
| 51906 Totally Disabled Exemption              |                   | 2,432             | 2,430                  | 2,660                  | 2,700             |
| 51907 Veterans Tax Exemption                  |                   | 20,083            | 20,080                 | 22,070                 | 22,400            |
| 51909 Pequot-Mohegan Grant                    |                   | 123,812           | 126,070                | 123,810                | -                 |
| 52710 Hold Harmless Grant                     |                   | -                 | -                      | -                      | 831,340           |
|                                               |                   | <u>1,719,501</u>  | <u>1,431,240</u>       | <u>1,444,900</u>       | <u>1,056,340</u>  |
|                                               |                   |                   |                        |                        | <u>1,630,410</u>  |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 14.

|           | FY 2012    | FY 2013    |            | FY 2014    |            |
|-----------|------------|------------|------------|------------|------------|
|           | Actual     | Budget     | Estimate   | Proposed   | Adopted    |
| Operating | 61,677,083 | 62,443,130 | 62,443,130 | 63,994,900 | 63,394,900 |

### Council Action

During budget deliberations, pre and post referendums, the Town Council decreased funding to the Board of Education by \$600,000.

# ANNUAL BUDGET GENERAL FUND REVENUES BY TYPE

| Category / Account No. |                                      | FY 2013           | FY 2014           |                        | FY 2015                |                   |
|------------------------|--------------------------------------|-------------------|-------------------|------------------------|------------------------|-------------------|
|                        |                                      | Actual            | Budget            | Estimate               | Proposed               | Adopted           |
| 910                    | <u>GENERAL PROPERTY TAX</u>          |                   |                   |                        |                        |                   |
| 51002                  | Current Levy                         | 79,736,816        | 81,017,530        | 81,020,000             | 85,006,350             | 85,006,350        |
| 51004                  | Interim Motor Vehicle Tax            | 536,823           | 460,000           | 603,000                | 470,000                | 470,000           |
| 51006                  | Prior Year Levies                    | 1,131,803         | 625,000           | 630,000                | 625,000                | 625,000           |
| 51008                  | Interest                             | 746,356           | 430,000           | 430,000                | 430,000                | 430,000           |
| 51009                  | Liens & Penalties                    | 7,217             | 4,100             | 4,100                  | 4,100                  | 4,100             |
|                        |                                      | <u>82,159,015</u> | <u>82,536,630</u> | <u>82,687,100</u>      | <u>86,535,450</u>      | <u>86,535,450</u> |
| 915                    | <u>LICENSES AND PERMITS</u>          |                   |                   |                        |                        |                   |
| 51200                  | Vendor's Licenses                    | 650               | 350               | 500                    | 350                    | 350               |
| 51202                  | Animal Licenses                      | 28,138            | 25,000            | 25,000                 | 25,000                 | 25,000            |
| 51203                  | Marriage/Civil Union Licenses        | 1,122             | 1,200             | 1,100                  | 1,110                  | 1,110             |
| 51204                  | Hunting & Fishing Licenses           | 331               | 300               | 200                    | 200                    | 200               |
| 51205                  | Engineering Permits                  | 22,427            | 24,500            | 36,300                 | 27,000                 | 27,000            |
| 51206                  | Building Permits                     | 1,200,939         | 411,650           | 1,100,000              | 540,000                | 540,000           |
| 51212                  | Lodging House Licenses               | 450               | 450               | 450                    | 450                    | 450               |
| 51213                  | Well Permits                         | 100               | 100               | 100                    | 100                    | 100               |
| 51214                  | Food Permits                         | 28,680            | 27,000            | 26,000                 | 28,000                 | 28,000            |
| 51216                  | Septic System Permits                | 2,900             | 3,000             | 2,500                  | 3,000                  | 3,000             |
| 51219                  | Pistol Permits                       | 12,450            | 6,000             | 7,000                  | 6,000                  | 6,000             |
| 51221                  | Newsrack Permit/Location Fee         | 37                | -                 | -                      | -                      | -                 |
|                        |                                      | <u>1,298,224</u>  | <u>499,550</u>    | <u>1,199,150</u>       | <u>631,210</u>         | <u>631,210</u>    |
| 920                    | <u>FINES AND PENALTIES</u>           |                   |                   |                        |                        |                   |
| 51401                  | Court Fines                          | 28,802            | 25,000            | 27,000                 | 25,000                 | 25,000            |
| 51402                  | Parking Fines                        | 19,565            | 13,000            | 14,000                 | 14,000                 | 14,000            |
|                        |                                      | <u>48,367</u>     | <u>38,000</u>     | <u>41,000</u>          | <u>39,000</u>          | <u>39,000</u>     |
| 925                    | <u>REVENUES FROM USE OF ASSETS</u>   |                   |                   |                        |                        |                   |
| 51501                  | Interest: Unrestricted               | 126,873           | 120,000           | 115,000                | 115,000                | 115,000           |
| 51504                  | Cell Tower Leases                    | 256,459           | 255,000           | 265,000                | 270,000                | 270,000           |
| 51505                  | Rental of Town Property              | 118,830           | 118,830           | 118,830                | 118,830                | 118,830           |
|                        |                                      | <u>502,162</u>    | <u>493,830</u>    | <u>498,830</u>         | <u>503,830</u>         | <u>503,830</u>    |
| 930                    | <u>STATE SCHOOL AID</u>              | <u>Category</u>   | <u>F13 Actual</u> | <u>FY Current Est.</u> | <u>FY Next Adopted</u> |                   |
| 51701                  | Special Ed. - Excess Costs           |                   | 1,599,837         | 1,300,000              | 1,807,000              | 1,400,000         |
| 51703                  | Transportation                       |                   | 258,239           | 257,150                | 290,990                | 290,190           |
| 51705                  | Adult Education                      |                   | 48,993            | 51,050                 | 52,580                 | 51,940            |
| 51709                  | Blind and Handicapped                |                   | -                 | -                      | -                      | -                 |
| 51710                  | Education Cost Sharing               |                   | 11,517,423        | 11,547,660             | 11,547,660             | 11,547,660        |
|                        |                                      |                   | <u>13,424,492</u> | <u>13,155,860</u>      | <u>13,698,230</u>      | <u>13,289,790</u> |
| 935                    | <u>STATE GRANTS IN LIEU OF TAXES</u> |                   |                   |                        |                        |                   |
| 52710                  | Municipal Revenue Sharing            |                   | 1,248,377         | 1,242,400              | 1,242,400              | 1,242,400         |
| 51903                  | HEART (Elderly)                      |                   | 193,527           | 193,000                | 197,140                | 193,000           |
| 51905                  | PILOT: State owned Property          |                   | 59,771            | 59,840                 | 28,240                 | 52,830            |
| 51906                  | Totally Disabled Exemption           |                   | 2,662             | 2,700                  | 2,650                  | 2,700             |
| 51907                  | Veterans Tax Exemption               |                   | 22,070            | 22,400                 | 19,870                 | 20,000            |
| 51909                  | Pequot-Mohegan Grant                 |                   | 117,498           | 110,070                | 109,860                | 105,430           |
|                        |                                      |                   | <u>1,643,905</u>  | <u>1,630,410</u>       | <u>1,600,160</u>       | <u>1,616,360</u>  |

## BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 15.

|           | FY 2013    | FY 2014    |            | FY 2015    |            |
|-----------|------------|------------|------------|------------|------------|
|           | Actual     | Budget     | Estimate   | Proposed   | Adopted    |
| Operating | 62,350,529 | 63,394,900 | 63,394,900 | 65,220,700 | 65,220,700 |

**WINDSOR BOARD OF EDUCATION**

**AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**Prepared by:** Jeanne Woodstock

**Presented by:** Danielle Batchelder

**Attachments:** Student Enrollment Summary

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A preliminary report on student enrollment as of September 5, 2014 is attached. Official enrollment figures are based on the October 1 enrollment, but we wanted to provide the Board with a status report.

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**Recommended by the Superintendent:**

**Agenda Item #**

Ba.

# Windsor Public Schools Student Enrollment Report Recap September 5, 2014

## Enrollment in Windsor Public Schools

|                                  |              |
|----------------------------------|--------------|
| Grades PreK-5                    | 1,353        |
| Grades 6-8                       | 673          |
| Grades 9-12                      | 1,126        |
| <b>Total District Enrollment</b> | <b>3,152</b> |

## Windsor Students not in district schools

|                                           |            |
|-------------------------------------------|------------|
| Outside Placement/Private Placement(SPED) | 46         |
| Montessori Hartford CREC                  | 21         |
| Metropolitan Learning Center CREC         | 162        |
| CREC Misc MAGNET SCHOOLS                  | 190        |
| Hartford Host Magnets                     | 190        |
| Misc Magnet Schools                       | 17         |
| Prince Tech                               | 20         |
| Cheney Tech                               | 16         |
|                                           | <b>662</b> |

## **Total Windsor**

**3,814**

**Windsor Public Schools**  
**Student Enrollment Report**  
**September 5, 2014**

| Grade        |          | Poquonock  | Clover St  | O Ellsworth | JF Kennedy | Totals       |
|--------------|----------|------------|------------|-------------|------------|--------------|
| Pre K        |          |            |            | 45          |            | 45           |
| K            |          | 87         |            | 119         |            | 206          |
| 1            |          | 72         |            | 137         |            | 209          |
| 2            |          | 92         |            | 135         |            | 227          |
| 3            |          |            | 83         |             | 130        | 213          |
| 4            |          |            | 85         |             | 138        | 223          |
| 5            |          |            | 80         |             | 150        | 230          |
| Subtotal K-5 |          |            |            |             |            |              |
| <b>Total</b> | <b>0</b> | <b>251</b> | <b>248</b> | <b>436</b>  | <b>418</b> | <b>1,308</b> |
|              |          |            |            |             |            | <b>1,353</b> |

| Grade        | Sage Park MS |
|--------------|--------------|
| 6            | 203          |
| 7            | 238          |
| 8            | 232          |
| <b>Total</b> | <b>673</b>   |

| Grade        | Windsor High |
|--------------|--------------|
| 9            | 313          |
| 10           | 258          |
| 11           | 267          |
| 12           | 288          |
| <b>Total</b> | <b>1,126</b> |

|                                  |              |
|----------------------------------|--------------|
| <b>Total District Enrollment</b> | <b>3,152</b> |
|----------------------------------|--------------|



[illegible]

**ENROLLMENT REPORT  
2014-2015**[illegible]

**ENROLLMENT REPORT  
SCHOOL YEAR 2014-15**

[illegible]

**ENROLLMENT REPORT  
SCHOOL YEAR 2014-15**

[illegible]

## School Year 2014-2015

[illegible]

# WINDSOR BOARD OF EDUCATION

## AGENDA ITEM SUMMARY

For Consideration by the Board of Education at the Meeting of: September 16, 2014

PREPARED BY: Terrell Hill

PRESENTED BY: Terrell Hill

Assistant Superintendent for Human Resources

SUBJECT: Human Resources Report – June 1, 2014 – August 29, 2014

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See Attached Report

Reviewed by: \_\_\_\_\_

Recommended by the Superintendent: \_\_\_\_\_

Agenda Item # \_\_\_\_\_

8b.

**WINDSOR PUBLIC SCHOOLS  
HUMAN RESOURCES  
Windsor, CT**

To: Members of the Board of Education  
 From: Terrell Hill, Assistant Superintendent for Human Resources  
 RE: Personnel Staffing Update for Opening 2014-2015 School Year  
 Date: September 16, 2014

**CERTIFIED NEW HIRES**

| <u>NAME</u>           | <u>SCHOOL</u> | <u>POSITION</u>                    | <u>SALARY</u>          |
|-----------------------|---------------|------------------------------------|------------------------|
| Batchelder, Danielle  | District      | Director of Business Services      |                        |
| Begley, Sheldon       | Windsor High  | Biology                            | MA6                    |
| Brown, Shannon        | Kennedy       | Grade 4                            | BA4                    |
| Burke, Carolyn        | L.P. Wilson   | SPARK Special Education            | 6 <sup>th</sup> year14 |
| Casasanta, Lindsay    | Clover        | Speech and Language Pathologist    | 6 <sup>th</sup> year2  |
| Chmura, Alexandra     | Sage Park     | Special Education                  | BA2                    |
| Cobb, Amy             | Windsor High  | Science                            | MA2                    |
| Corrao, Laura         | Poquonock     | Kindergarten                       | BA2                    |
| DeBerry, Anita        | Kennedy       | Social Worker                      | 6 <sup>th</sup> year13 |
| Dever, Wendy          | Poquonock     | Kindergarten                       | MA10                   |
| Ehrenwerth, Angela *  | District      | Elementary Special Education Spvrs | Admin5                 |
| Fusco, Kyle           | Sage Park     | Language Arts, Grade 7             | MA2                    |
| Gates, Marina         | Sage Park     | Special Education                  | 6 <sup>th</sup> year6  |
| Goodin, Jeffrey       | Windsor High  | TV Production                      | MA12                   |
| Griggs, Keva *        | Clover        | Literacy Coach                     | 6 <sup>th</sup> year13 |
| Hill, Terrell *       | District      | Asst. Superintendent for H.R.      |                        |
| Hudson, Darcie        | Sage Park     | Mathematics, Grade 7               | MA8                    |
| Jasnow, Lisa          | Ellsworth     | Speech and Language Pathology      | 6 <sup>th</sup> year4  |
| Kubena, Emily         | Windsor High  | Alternative Education Mathematics  | BA2                    |
| Lipman, MaryBeth      | Sage Park     | Language Arts, Grade 7             | MA3                    |
| Meyerson, Amanda      | Windsor High  | Special Education                  | MA2                    |
| Mitchell, Chelsea     | Ellsworth     | PreK Special Education             | MA2                    |
| Moulton, Brittany     | Sage Park     | Special Education                  | MA2                    |
| Nolan, Patricia       | Sage Park     | Special Education                  | BA2                    |
| Norton, Margaret      | Windsor High  | Science                            | DOC8                   |
| Obomalayat, Lynn *    | L.P. Wilson   | SPARK Dean of Students             | 6 <sup>th</sup> year14 |
| Paauwe, Rebecca       | Ellsworth     | Special Education                  | BA5                    |
| Pandey, Pallavi       | Windsor High  | Science                            | MA3                    |
| Poole, Juanita        | Ellsworth     | Kindergarten                       | MA6                    |
| Rucker, Stephanie     | Ellsworth     | Grade 1                            | MA2                    |
| Shelly, Jonathan      | Ellsworth     | Music                              | BA3                    |
| Smith, Sara           | Kennedy       | Grade 4                            | MA2                    |
| Spear, Kevin          | Windsor High  | Social Studies                     | MA3                    |
| Tebecio, Amy          | Clover        | Special Education                  | MA6                    |
| Vazquez, Emily *#     | Sage Park     | Mathematics, Grade 7               | BA5                    |
| Volz, Lindsey         | Ellsworth     | Grade 2                            | MA2                    |
| Wales-Szyluk, Rebecca | Kennedy       | Art                                | MA3                    |
| Zabala, Betty         | Sage Park     | SPARK Special Education            | MA6                    |

\* = Windsor Public Schools Rehire

# = Windsor High School Alumni

## CERTIFIED STAFF APPOINTMENTS WITH PRIOR WINDSOR EXPERIENCE

| <u>NAME</u>         | <u>ASSIGNMENT</u>                      | <u>SCHOOL</u> |
|---------------------|----------------------------------------|---------------|
| Arseneault, Leah    | Grade 4                                | Clover        |
| Barry, Barbara      | Alternative Education Facilitator      | L.P. Wilson   |
| Cote, Wendy         | Secondary Special Education Supervisor | District      |
| DeBay, Brett-Ashley | Math Intervention, Grade 8             | Sage Park     |
| DeVito, Lynne       | Special Education                      | Kennedy       |
| Forrest, Susan      | Language Arts, Grade 2                 | Sage Park     |
| Goicochea, Jasmin   | Grade 2                                | Ellsworth     |
| Hoerle, Virginia    | Vice Principal                         | Kennedy       |
| Lazlo, Lauren       | Mathematics, Grade 8                   | Sage Park     |
| Macaluso, Laura     | Grade 4                                | Kennedy       |
| Nolte, Jennifer #   | Grade 5                                | Kennedy       |
| Olander, Jenna #    | Grade 2                                | Ellsworth     |
| Peterson, Tracie #  | Principal                              | Poquonock     |
| Pierce, Paul        | Music/Strings                          | .8 JFK/.2WHS  |
| Roche, Lorrie #     | Kindergarten                           | Poquonock     |
| Schmidt, Bethany    | Special Education                      | Sage Park     |
| Stremper, Katherine | Grade 1                                | Ellsworth     |
| Tuneski, Laura      | Reading Intervention                   | Sage Park     |
| Wallace, Kristina   | School Counselor                       | Windsor High  |
| Wenner, Laura #     | Language Arts, Grade 8                 | Sage Park     |
| Woodcock, Karma     | SPARK Special Education                | L.P. Wilson   |

## CERTIFIED LEAVES

| <u>NAME</u>       | <u>ASSIGNMENT</u>                | <u>REASON FOR LEAVE</u> |
|-------------------|----------------------------------|-------------------------|
| Brigandi, Carla   | Seminar, WHS (.8)                | Personal                |
| Fischer, Kristy   | Language Arts Grade 8, Sage Park | Childrearing            |
| Gentile, Erin     | School Counselor, Windsor High   | Childrearing            |
| Wilkosz, Victoria | Language Arts Grade 8, Sage Park | Childrearing            |

## CERTIFIED RETIREMENTS (FROM JUNE)

| <u>NAME</u>     | <u>ASSIGNMENT/SCHOOL</u>   | <u>YEARS IN WINDSOR</u> |
|-----------------|----------------------------|-------------------------|
| Castro, Elaine  | Language Arts, Sage Park   | Fourteen                |
| Eyre, Valerie   | Social Studies, Sage Park  | Thirty-six              |
| Mihalek, Mary   | School Nurse, Windsor High | Twenty-two              |
| Newcombe, Susan | Reading Consultant         | Nine                    |

# = Windsor High School Alumni

# **CERTIFIED RESIGNATIONS (FROM JUNE)**

| <b><u>NAME</u></b> | <b><u>SCHOOL</u></b> | <b><u>ASSIGNMENT</u></b>  | <b><u>REASON</u></b>               | <b><u>YRS<br/>IN<br/>WIND.</u></b> |
|--------------------|----------------------|---------------------------|------------------------------------|------------------------------------|
| Bellizzi, Danielle | Kennedy              | Vice Principal            | Administration in another district | 1                                  |
| Bodden, Gricel     | Sage Park            | Special Education         | Personal                           | 12                                 |
| Gonzalez, Marisa   | L.P. Wilson          | SPARK Special Education   | Teach in another district          | 3                                  |
| Gregory, Irma      | Windsor High         | Science                   | Teach in another district          | 9                                  |
| Hopkins, Amy       | Poquonock            | Kindergarten              | Teach in another district          | 5                                  |
| Kozlak, Lisa       | Sage Park            | Special Education         | Teach in another district          | 1                                  |
| LaQuerre, Amy      | Clover               | Special Education         | Teach in another district          | 8                                  |
| Lenihan, Michelle  | Clover               | Speech and Language Path. | Personal                           | 2                                  |
| Moeller, Cynthia   | Windsor High         | English                   | Teach in another district          | 11                                 |
| Mullady, Marci     | Sage Park            | Special Education         | No reason given                    | 7                                  |
| Murzak, Michele    | Kennedy              | Grade 4                   | Teach in another district          | 8                                  |
| Onofrey, Richard   | Windsor High         | Science                   | Teach in another district          | 5                                  |
| Wattel, Stephanie  | Sage Park            | Music                     | Teach in another district          | 5                                  |
| Wilson, Ronald     | Windsor High         | Business                  | Teach in another district          | 6                                  |

## CERTIFIED TRANSFERS/REASSIGNMENTS

| <u>NAME</u>           | <u>FROM</u>                    | <u>TO</u>                                                   | <u>FTE</u> |
|-----------------------|--------------------------------|-------------------------------------------------------------|------------|
| Anderson-Potts, Sara  | WHS Special Education          | WHS Special Education Teacher Leader                        | 1.0        |
| Blume, Kristin        | POQ Grade 1                    | POQ Head Teacher                                            | 1.0        |
| Brown, Rochelle       | OE Grade 2                     | POQ Grade 2                                                 | 1.0        |
| Capone, Diane         | Sage Math Grade 7              | Sage Math Mastery                                           | 1.0        |
| Dietz, Elizabeth      | OE School Nurse (.6)           | WHS School Nurse (1.0)                                      | 1.0        |
| Donatone, Christine   | OE Speech/Language Path        | OE/POQ Speech/Language Path                                 | 1.0        |
| Ghanesh-May, Dalia    | OE Grade 2                     | JFK Grade 2                                                 | 1.0        |
| Golec, Vanessa        | OE Grade 2                     | Sage Language Arts Grade 6                                  | 1.0        |
| Grimes, Robert        | Sage Math Intervention Grade 8 | JFK Grade 5                                                 | 1.0        |
| Herman, Melissa       | JFK Grade 5                    | Sage Language Arts Grade 6                                  | 1.0        |
| Hickey, Jessica       | JFK Instructional Coach        | POQ Literacy Coach                                          | 1.0        |
| Klein, Miriam         | Sage Reading Consultant        | CLO/JFK Literacy Intervention Specialist                    | 1.0        |
| Macaluso, Laura       | JFK Grade 4                    | JFK Grade 3                                                 | 1.0        |
| Markwell, Lynne       | POQ Reading Consultant         | OE/POQ Literacy Intervention Specialist                     | 1.0        |
| McNeil, Naomi         | WHS Science                    | Sage ELL Interventionist                                    | 1.0        |
| Mullin, Diane         | OE ABA Special Education       | OE PreK Special Education                                   | 1.0        |
| Paley, Stacey         | OE Grade 1                     | JFK Grade 5                                                 | 1.0        |
| Pazdar, Cheryl        | Sage Read 180                  | Sage Reading Intervention                                   | 1.0        |
| Romero, Cynthia       | JFK Grade 4                    | CLO/OE/JFK/POQ, Elementary ELL                              | 1.0        |
| Schneider, Jonathan   | Sage VP .6 and Art .4          | Sage Dean of Students .8 and Art .2                         | 1.0        |
| Schultz, David        | Sage Spanish                   | WHS Spanish                                                 | 1.0        |
| Silliman, Suzanne     | JFK Grade 3                    | JFK Grade 4                                                 | 1.0        |
| Spoldi, Eric          | JFK/WHS Music/Strings          | Sage Music/Instrumental                                     | 1.0        |
| Stoll, Kathleen       | OE Grade 1                     | POQ Grade 1                                                 | 1.0        |
| Wales-Szyluk, Rebecca | JFK .8 FTE Art                 | JFK 1.0 FTE Art                                             | 1.0        |
| Wallace, Christa      | Sage Language Arts Grade 6     | Sage Social Studies Grade 6                                 | 1.0        |
| Wieckowski, Kristina  | Sage Special Education Grade 6 | LPW Special Education Teacher for out of District Placement | 1.0        |

## II. NON-CERTIFIED STAFF

### NON-CERTIFIED NEW HIRES

| <u>NAME</u>                | <u>ASSIGNMENT</u>                      | <u>SCHOOL</u>                |
|----------------------------|----------------------------------------|------------------------------|
| Bolden, Kelsey             | ABA Special Education Paraprofessional | Kennedy                      |
| Bourque, Ashley            | ABA Special Education Paraprofessional | Kennedy                      |
| Brown, Sarah               | Regular Education Tutor                | Sage Park                    |
| Caffyn, Tammy              | Food Service Driver                    | District/L.P. Wilson         |
| Chamberlaine, Michael      | Custodian II                           | Sage Park                    |
| Crutchfield, Marcia        | Special Education Paraprofessional     | Ellsworth                    |
| DeCasperis, Cynthia        | ABA Special Education Paraprofessional | Kennedy                      |
| Denby, Bruce               | Safety Monitor Substitute              | District                     |
| Edwards, Anthony           | Regular Education Paraprofessional     | WHS                          |
| Gonzalez, Maritza          | Food Service Cook                      | Ellsworth                    |
| Gordon, Joan               | Lunchroom Monitor                      | Kennedy                      |
| Hubbard, Sydia             | ABA Special Education Paraprofessional | Kennedy                      |
| Lattal, Jennifer           | ABA Special Education Paraprofessional | Kennedy                      |
| Meadows, Calvin            | Special Education Paraprofessional     | Sage Park                    |
| Noel, Donna                | Dean of Students clerical assistant    | Sage Park                    |
| Rosario, Michele           | Special Education Tutor                | Poquonock                    |
| Russell-Francois, Shanique | Special Education Paraprofessional     | Sage Park                    |
| Seery, Margaret            | Food Service Cook                      | Museum Academy               |
| Shea, Brittany             | ABA Special Education Paraprofessional | Kennedy                      |
| Spaulding, Ruth            | Special Education Tutor                | Sage Park                    |
| Stechschulte, Deana        | Special Education Paraprofessional     | Ellsworth                    |
| Stewart, Matthew           | Food Service Cashier                   | Metropolitan Learning Center |

## NON-CERTIFIED APPOINTMENTS WITH PRIOR WINDSOR EXPERIENCE

| <u>NAME</u>          | <u>ASSIGNMENT</u>                                                  | <u>SCHOOL</u>        |
|----------------------|--------------------------------------------------------------------|----------------------|
| Brown, Karen         | Special Education Paraprofessional                                 | Sage Park            |
| Cintron, Jorge       | Special Education Paraprofessional                                 | Kennedy              |
| Cramer, Robin        | Special Education Paraprofessional                                 | Ellsworth            |
| Fonfara, Kirsten     | Special Education Paraprofessional                                 | Ellsworth            |
| Jackson, Kirk        | Custodian II                                                       | Sage Park            |
| Mathias, Karen       | Regular Education Tutor                                            | L.P. Wilson          |
| Nowiszewski, Kathryn | Special Education Paraprofessional                                 | Sage Park            |
| Regan, Barbara       | Special Education Tutor                                            | Windsor High         |
| Rice, Michele        | Special Education Tutor                                            | Windsor High         |
| Scott, Dawn          | Special Education Paraprofessional                                 | Windsor High         |
| Smith, Ivori         | Special Education Paraprofessional                                 | Windsor High         |
| Tringali, Helga      | ABA Special Education Paraprofessional                             | Kennedy              |
| Tustin, Sevasti      | Special Education Paraprofessional                                 | Sage Park            |
| Wilson, Mary         | District Pupil and Special Education Services<br>Support Assistant | District/L.P. Wilson |

## NON-CERTIFIED TRANSFERS/REASSIGNMENTS

| <u>NAME</u>          | <u>FROM</u>                                         | <u>TO</u>                               |
|----------------------|-----------------------------------------------------|-----------------------------------------|
| Bigelow, Amoke       | District Pupil and Special Ed. Svcs Support Assist. | JFK Elementary Support Assistant        |
| Cintron, Raquel      | JFK Elementary Administrative Support Assistant     | CLO Elementary Principal Admin. Assist. |
| Ramos, Rosa          | OE Special Education Paraprofessional               | POQ Special Education Paraprofessional  |
| Reilly, Sukanya      | OE Special Education Paraprofessional               | POQ Special Education Paraprofessional  |
| Stackhouse, Patricia | OE Special Education Paraprofessional               | Sage Special Education Paraprofessional |
| Stewart, LaTonya     | District Food Service Driver                        | Museum Academy Food Service Cashier     |

## RESIGNATIONS/RETIREMENTS/LEAVES (FROM JUNE)

| <u>NAME</u>           | <u>ASSIGNMENT</u>                         | <u>SCHOOL</u> |
|-----------------------|-------------------------------------------|---------------|
| Bourque, Ashley       | ABA Special Education Paraprofessional    | Kennedy       |
| Capodicasa, Carol     | Food Service Cook                         | Ellsworth     |
| Chamberlaine, Michael | Custodian II                              | Sage Park     |
| Drangenis, Danielle   | Regular Education Paraprofessional        | Ellsworth     |
| Foy, Kirima           | Lunchroom Monitor                         | Kennedy       |
| Grace, Cynthia        | Elementary Principal Administrative Asst. | Clover        |
| Herron, Kimberly      | ABA Special Education Paraprofessional    | Ellsworth     |
| Jepsen, Erin          | Special Education Paraprofessional        | Windsor High  |
| Joseph, Vaneva        | Lunchroom Monitor                         | Kennedy       |
| Lopez, Jaricsa        | Food Service Cashier                      | Kennedy       |
| Mott, Luverne         | Regular Education Paraprofessional        | Windsor High  |
| Smart, Jameelah       | Lunchroom Monitor                         | Kennedy       |

**WINDSOR BOARD OF EDUCATION**

**AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** September 16, 2014

**PREPARED BY:** Craig A. Cooke, Ph.D.

**PRESENTED BY:** Craig A. Cooke, Ph.D.

**ATTACHMENTS:**

**SUBJECT:** Board of Education Regular Meetings for 2015 Calendar Year

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**BACKGROUND:**

In accordance with the Freedom of Information Act, the Board of Education must establish a schedule for its regular meetings for the 2015 calendar year and submit it to the Town Clerk.

The meetings are held on the third Tuesday of the month, with the exception of July and August, unless there is a holiday or special event at Town Hall in Council Chambers. In that case, an alternative available date has been chosen. The last approved Regular Meetings in the current year are:

**Tuesday, October 21**

**Tuesday, November 18**

**Tuesday, December 16**

**STATUS:**

The following dates have been held by the Town Manager's office for the 2015 calendar year:

**Thursday, January 22, 2015 (approved at September 17, 2013 Regular Meeting)**

**Tuesday, February 24, 2015**

**Tuesday, March 17, 2015**

**Tuesday, April 28, 2015**

**Tuesday, May 19, 2015**

**Tuesday, June 16, 2015**

**Tuesday, September 15, 2015**

**Tuesday, October 20, 2015**

**Tuesday, November 17, 2015**

**Tuesday, December 15, 2015**

**Reason for Change**

**School Vacation on 17<sup>th</sup>**

**School Vacation on 21<sup>st</sup>**

**First meeting of 2016 – Wednesday, January 20, 2016    Martin Luther King Holiday on 18<sup>th</sup>**

**RECOMMENDATION:**

Move the Board of Education approve the regular meeting schedule for the 2015 calendar year.

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**Recommended by the Superintendent**

**Agenda Item #**

80.

**Windsor Board of Education  
Regular Meeting  
Unapproved Minutes**

Tuesday, June 17, 2014 7:00 PM  
Town Hall, Council Chambers

The following are the unapproved minutes of the June 17, 2014 Regular Meeting. Any additions or corrections will be made at a future meeting.

**Attendance Taken at 6:58 PM:**

Present Board Members:

Mr. Ronald Eleveld  
Ms. Michaela Fissel  
Ms. Darleen Klase  
Mr. Leonard Lockhart  
Mr. Richard O'Reilly  
Mr. Paul Panos  
Ms. Melissa Rizzo Holmes  
Ms. Cristina Santos  
Mr. Kenneth Williams

Updated Attendance:

Ms. Michaela Fissel was updated to present at: 7:22 PM

**1. Call to Order, Pledge to the Flag and Moment of Silence**

Discussion:

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance and a Moment of Silence. Also in attendance were Superintendent of Schools Craig Cooke, Assistant Superintendent for Instructional Services Mary Anne Butler, Director of Pupil & Special Educational Services Steve Carvalho, Director of Business Services Frank Williams, and Interim Assistant Superintendent for Human Resources Mark Winzler.

**2. Recognitions/Acknowledgements**

**2.a. Recognition--Donation of \$500 to the "Community-Based Transition Academy" Program from All Crate Inc.**

Discussion:

Craig Cooke recognized a donation to the Community-Based Transition Academy program from All Crate, Inc. The Rotary Club donated ear buds for students at Clover and J.F. Kennedy for use over the summer.

**2.b. Recognition--WHS Juried Art Show, Board of Education Purchase Prize to Kuresse Bolds for "Allergies" and Superintendent's Purchase Prize to Julio Medina for "Four Track Runners"**

Discussion:

Craig Cooke recognized two students from the Windsor High School Juried Art Show. The Board of Education Purchase Prize was awarded to Kuresse Bolds for "Allergies" and the Superintendent's Purchase Prize to Julio Medina for "Four Track Runners." The students spoke about their art and how today's issues are reflected in their work.

**2.c. Recognition--WHS Girls' Outdoor Track and Field Team, 2014 CIAC Class MM Champions**

Discussion:

Craig Cooke, Principal of Windsor High School Russell Sills and Athletic Director Steve Risser introduced the Windsor High School Girls' Outdoor Track and Field Team, the 2014 CIAC Class MM Champions. Steve Risser thanked the Board and administration for their support in permitting the athletic endeavors to continue in the district. He then presented the team and coaches with the trophy and individual medals.

#### **2.d. Recognition--WHS Boys' Outdoor Track and Field Team, 2014 CIAC Class L Champions**

Discussion:

Steve Risser introduced the Windsor High Schools Boys' Outdoor Track and Field Team, the 2014 CIAC Class L Champions, acknowledged individual achievements, and presented the team medals. Principal of Sage Park Paul Cavaliere was presented the trophy for the Sage Park Middle School Girls' Track and Field Team 2014 Connecticut River Valley League Championship.

#### **2.e. Recognition--Kaitlyn Ali, BOE Student Representative**

Discussion:

Craig Cooke recognized Board of Education Student Representative, Kaitlyn Ali. Cristina Santos presented a certificate to Kaitlyn for her outstanding service to the Board.

#### **2.f. Announcement--Windsor Teacher of the Year**

Discussion:

Craig Cooke and Mark Winzler recognized the Windsor Teacher of the Year for 2014-2015, Kathleen Furie. Mark Winzler spoke about past finalists in the district, which is a testament to Windsor teachers, and the process for selecting the teacher of the year. Kathleen Furie, one of 34 applicants, is a grade 1 teacher at Oliver Ellsworth.

#### **2.g. Recognition--Cay Freeman, Connecticut Association of Schools Exemplary Middle School Teacher of the Year for 2014-2015**

Discussion:

Craig Cooke and Paul Cavaliere presented the Connecticut Association of Schools Exemplary Middle School Teacher of the Year for 2014-2015 to Cay Freeman, Sage Park Math Mastery teacher. Paul Cavaliere spoke about Cay's teaching career at Sage Park, her accomplishments and teaching methods implemented to meet each student's needs. Cay Freeman spoke about her passion for teaching, making learning meaningful to students, and sharing her knowledge with colleagues.

#### **2.h. Recognition--Retirement of Director of Business Services Frank Williams**

Discussion:

Craig Cooke recognized Frank Williams for his years of service to the Windsor school district and thanked him for his hard work and dedication to Windsor Public Schools. Frank thanked the Board and administrators acknowledging the cooperation between the town's and the Board of Education's staff working toward the same purpose.

Cristina Santos recognized Mark Winzler for his service to the district as Interim Assistant Superintendent of Human Resources and then requested a five-minute recess.

### **3. Audience to Visitors**

Discussion:

Laura Falk, 39 Ethan Drive. Spoke about school uniforms, stressing individuality and creativity.

Janice Falk, 39 Ethan Drive. Spoke about school uniforms, current dress code enforcement, the correlation to student performance, and the financial impact to families.

### **4. Student Representative Report**

Discussion:

Kaitlyn Ali reported on events at WHS and the track team awards and Nationals participation. The track is currently under construction. The art show was held last month with a great display and variety of artwork. The robotics team placed 3rd this past weekend. The first Color Run was held and raised over \$300. The Boys' Baseball Team made it to

2nd round in states, and the Honor Cord Ceremony was a success. Scholarship Awards Night saw more than \$95,000 awarded to Windsor High students. Graduation for the Class of 2014 is tomorrow at 6:30 pm at The Bushnell.

Kaitlyn thanked the Board and appreciates their work for the district, the opportunity this experience has afforded and is proud to have been a part of the Board.

#### **4.a. NASA HUNCH Video**

Discussion:

Kaitlyn presented a video created shown at the Goddard Space Center in May, illustrating the effects of space on human blood and the immune system.

### **5. Board of Education**

#### **5.a. President's Report**

Discussion:

Cristina Santos spoke about state statutes, which provides the Board establish the Program of Studies with specific requirements. The Board is charged to appoint a curriculum committee to recommend, develop, review and approve all curriculums for the district. The Board has the authority to approve curriculum, and the general statute 10-16b, lists curriculum to teach, including health and safety. The District Curriculum Committee has worked hard to update curriculum, incorporate Common Core State Standards, increase the rigor of all courses, and include the health curriculum for next year.

June 5 was Senior Scholarship Night and that evening nearly \$95,000 in local scholarship money was awarded to seniors pursuing their education beyond high school. Over 112 scholarships were awarded by school organizations, sports clubs and civic associations. Ms. Santos thanked all community partners for their help to educate our students. A list of scholarships and the recipients will be posted on the district website.

#### **5.b. District Improvement Committee Update (possible action)**

Discussion:

Leonard Lockhart explained the establishment of the committee and it's charge, and acknowledged the committee members. The recommendation was made that committee should be dissolved as currently establish, but the full Board should hold public forums twice a year prior to Board workshops. The first meeting to be a listening format concentrating on early childhood education, and the second forum should be held after the 1st semester with a focus on long-range planning.

Cristina Santos summarized the discussion and reestablished the four main focus areas as early childhood education, special education including alternative education, family engagement and community involvement to be brought forward to the full Board for consideration. No charge for a long range committee has been established as of yet.

**Motion Passed:** Motion to dissolve the District Improvement Committee as currently established passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

|                          |         |
|--------------------------|---------|
| Mr. Ronald Eleveld       | Abstain |
| Ms. Michaela Fissel      | Yes     |
| Ms. Darleen Klase        | Yes     |
| Mr. Leonard Lockhart     | Yes     |
| Mr. Richard O'Reilly     | Yes     |
| Mr. Paul Panos           | Yes     |
| Ms. Melissa Rizzo Holmes | Yes     |
| Ms. Cristina Santos      | Yes     |
| Mr. Kenneth Williams     | No      |

**Motion Passed:** Motion to move Item 6, Superintendent's Report, prior to Item 5.c. passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.

Mr. Ronald Eleveld Yes

Ms. Michaela Fissel      Yes  
Ms. Darleen Klase      Yes  
Mr. Leonard Lockhart      Yes  
Mr. Richard O'Reilly      Yes  
Mr. Paul Panos      Yes  
Ms. Melissa Rizzo Holmes      Yes  
Ms. Cristina Santos      Yes  
Mr. Kenneth Williams      Yes

### **5.c. School Liaison Reports**

#### **5.c.1. Windsor High School**

Discussion:

Richard O'Reilly spoke about study circles, and the Spring Sports Awards event. Darleen Klase had submitted a report with submissions from the Governance Council, which included findings from students providing good feedback.

#### **5.c.2. Sage Park Middle School**

Discussion:

Melissa Rizzo Holmes had no report.

#### **5.c.3. Clover Street School**

Discussion:

Leonard Lockhart had no report.

#### **5.c.4. John F. Kennedy School**

Discussion:

Michaela Fissel reported everyone is excited about wrapping up the end of the school year. The PTO is in the process of replacing some board members.

#### **5.c.5. Oliver Ellsworth School**

Discussion:

Ron Eleveld had no report.

#### **5.c.6. Poquonock School**

Discussion:

Paul Panos reported 2nd graders skyped with Clover Street School students to ask questions about what the school is like. Poquonock hosted a volunteer reception and parade. A PTO meeting was held at Poquonock and field day was yesterday.

### **5.d. Policy Adoption (1st Reading)**

#### **5.d.1. Revise BL-9325.2 Order of Business**

Discussion:

Paul Panos spoke about the new language of definition to a retreat indicating it's a special meeting with no audience to visitors.

#### **5.d.2. Revise P-3110 Formation of the Annual Operating Budget**

Discussion:

The Formation of Annual Operating Budget is a public act stating after presentation of budget to town council, the Board should discuss how to consolidate non-educational changes and if rejected, written explanation must be provided.

#### **5.d.3. Revise P-6142 Prescribed Courses of Study and New P-6142.1 Curricular Exemptions**

Discussion:

The Prescribed Courses of Study is the current courses of study for health and safety, and a parent may opt out of HIV/AIDS or family life. The new policy curricular exemptions include dissection in biology, family life education, and HIV/AIDS. A form must be filled out by a parent/guardian.

**Motion Passed:** Motion to approve the revised and new policies as submitted as a 1st reading and waive 2nd reading passed with a motion by Mr. Paul Panos and a second by Mr. Richard O'Reilly.

Mr. Ronald Eleveld      Yes  
Ms. Michaela Fissel      Yes  
Ms. Darleen Klase      Yes  
Mr. Leonard Lockhart      Yes  
Mr. Richard O'Reilly      Yes  
Mr. Paul Panos      Yes  
Ms. Melissa Rizzo Holmes      Yes  
Ms. Cristina Santos      Yes  
Mr. Kenneth Williams      Yes

#### **5.e. Curriculum Development (1st Reading)**

**Motion Passed:** Motion to approve the curricula as presented as a 1st reading and waive 2nd reading passed with a motion by Ms. Darleen Klase and a second by Ms. Melissa Rizzo Holmes.

Mr. Ronald Eleveld      Yes  
Ms. Michaela Fissel      Yes  
Ms. Darleen Klase      Yes  
Mr. Leonard Lockhart      Yes  
Mr. Richard O'Reilly      Yes  
Mr. Paul Panos      Yes  
Ms. Melissa Rizzo Holmes      Yes  
Ms. Cristina Santos      Yes  
Mr. Kenneth Williams      Yes

#### **5.e.1. Introduction to Electronic Commerce**

#### **5.e.2. Aviation and Flight**

#### **5.e.3. English 12: The Journey and Beyond**

#### **5.e.4. Family Sociology**

#### **5.e.5. Innovation and Invention - Design and Communication (Grade 7)**

#### **5.e.6. Introduction to Manufacturing**

#### **5.f. Textbook Adoption--Early Global Studies (9th Grade) and Modern Global Studies (10th Grade) College and Honors Level (1st Reading)**

**Motion Passed:** Motion to approve textbook adoption of Early Global Studies (9th grade) and Modern Global Studies (10th grade) College and Honors Level as a 1st reading and waive 2nd reading passed with a motion by Ms. Darleen Klase and a second by Ms. Melissa Rizzo Holmes.

Mr. Ronald Eleveld      Yes  
Ms. Michaela Fissel      Yes  
Ms. Darleen Klase      Yes  
Mr. Leonard Lockhart      Yes  
Mr. Richard O'Reilly      Yes  
Mr. Paul Panos      Yes  
Ms. Melissa Rizzo Holmes      Yes  
Ms. Cristina Santos      Yes  
Mr. Kenneth Williams      Yes

### **6. Superintendent's Report**

Discussion:

Craig Cooke reported receiving official recognition from NEASC that Windsor High School has received full accreditation with a minor recommendation for meeting spaces. The full report can be viewed on the website. 2013-2014 Teacher of the Year Chris Todd has been asked to be a Teacher in Residence at the Connecticut State Department

of Education in the Talent Office. Mr. Todd remains a .4 employee and the district will be reimbursed for his salary and benefits.

#### **6.a. WHS Overnight Field Trip Request to Quebec and Montreal April 19-22 (or 23), 2015 (1st Reading)**

Discussion:

Russell Sills and Windsor High School French Teacher Dawn Hunter spoke about the planned trip to Quebec and Montreal and the benefits about the immersion of students in an environment surrounded by the French culture and language. Two planned itineraries were presented, a 4 or 5 day trip, including cost to the student. A final decision will be determined by the number of participants.

**Motion Passed:** Motion to approve Windsor High School Overnight field trip request to Quebec and Montreal April 19-22(23), 2015. The Board reserves the right to cancel if it feels the safety of the students is at risk passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | Yes |
| Ms. Michaela Fissel      | Yes |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | Yes |
| Ms. Melissa Rizzo Holmes | Yes |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

#### **6.b. Presentation--District Data Team Update**

Discussion:

Mary Anne Butler and Mike Wasta, former superintendent in Bristol and currently a consultant in the district, and Tangular Irby, Social Studies Curriculum Supervisor gave a PowerPoint presentation about the District Data Team. The structure of the District Data Team, the participants, and the charge of working on the 9 Board goals was discussed. The DDT has drafted a comprehensive set of 40 indicators to determine student progress.

Tangular Irby discussed Board goals; Indicator 2, Oral Communication; Indicator 3, Collaboration; and Indicator 8, Technology. This data has been shared with principals and teachers requesting feedback.

Cristina Santos stated any requests for clarification or refinement of indicators be passed on to the Board and requested access to the rubrics teachers use for assessment with these indicators.

#### **6.c. Superintendent's Entry Plan**

Discussion:

Craig Cooke gave a PowerPoint presentation to discuss his Entry Plan as Superintendent for Windsor Public Schools effective April 8, 2014. Craig Cooke discussed accomplishments including passing of the budget and hiring administrators for key positions. Priority areas of concern include curriculum development and implementation; Positive Behavioral Intervention Supports and Family Involvement, Parent Engagement and Communications Plan, which includes an administrative retreat planned for June 25. Professional Development for Board members involves two Board retreats planned for June 23 and July 8. Technology highlights includes implementation of 1400 Chromebook devices, computer-based assessments, and ongoing technology PD in the district, including a Techtonic Summit during the summer.

Major work for the summer includes a smooth transition for new administrators, a pre-k needs assessment, a RFQ for a firm for PD, the Board's self-assessment, development of the superintendent's evaluation plan and meeting with each principal. Also discussed were the

Kindergarten results for last 4 years, 2nd grade reading, 3rd grade math, 8th grade CMT results, and graduation rates. The Windsor Public Schools logo has been changed to be easier to read and has colors from Sage Park and Windsor High School.

**Motion Passed:** Motion to move Item 6.e. WHS Study Circles before Item 6.d. Dress Code Survey Results passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | Yes |
| Ms. Michaela Fissel      | Yes |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | Yes |
| Ms. Melissa Rizzo Holmes | Yes |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

**Motion Passed:** Motion to extend the meeting to 11:00 p.m. passed with a motion by Ms. Darleen Klase and a second by Ms. Melissa Rizzo Holmes.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | Yes |
| Ms. Michaela Fissel      | Yes |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | Yes |
| Ms. Melissa Rizzo Holmes | Yes |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

#### **6.d. Dress Code Survey Results**

Discussion:

Craig Cooke discussed the results of the Dress Code Survey results shared with the Board. The District Improvement Committee had received 7 considerations for a change in dress code or implementation of uniforms, initiating implementation of the survey. There is not significant support to change the dress code or implement a school uniform at this time; however, there is overwhelming support to look at current policy. A recommendation was made to form a committee to address this issue and report to full Board in the fall for consideration.

**Motion Passed:** Motion to extend meeting to 11:30 p.m. passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | Yes |
| Ms. Michaela Fissel      | No  |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | No  |
| Mr. Paul Panos           | Yes |
| Ms. Melissa Rizzo Holmes | Yes |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

#### **6.e. WHS Study Circles**

Discussion:

Russell Sills introduced the Windsor High School Governance Council, which is required by state statute, as an elected membership composed of staff, students, parents, and community members. The committee is charged to advise on

issues concerning the budget, power of administrators at the high school and student achievement. A shared outcome of the pilot program has great potential for Windsor High School and for the community. Members are student representative Astrid Lewis, parent Diane Smith, Co-facilitator and parent Annette Sanderson, and parent Carrie Canoni members. A PowerPoint presentation explained the function of the group, its format and charge to assist administration with specific regard to racial and ethnic barriers to student achievement.

#### **6.f. Reconfiguring Awarding of Credits at WHS**

Discussion:

Russell Sills and Windsor High School Director of School Counseling Lori Foote-Mitchell, explained reconfiguring credits at the high school and when they are awarded. The reconfiguration involves dividing year-long courses for credit-awarding purposes into semesters, and allows for the population of transient students to be placed in appropriate classes at the appropriate time.

#### **6.g. Increase in School Lunch Prices beginning 2014-2015 (possible action)**

Discussion:

Frank Williams discussed the National School Lunch Program, as part of their regulations, developed the paid lunch equity requirement, makes sure prices for full-paid meals are not subsidized by reimbursement for free and reduced meals. Paid lunches for the year, the weighted average is currently is \$2.58, regulation requirement states average paid meal needs to be \$2.65 per meal. In order to meet the weighted average price requirement, the price for full paid meals need to be raise price for \$.10 per meal. There is no change to the free and reduced lunch prices.

**Motion Passed:** Motion to increase the cost of school lunches by \$.10 at all levels beginning for the 2014-2015 school year. Lunch prices will be; elementary - \$2.35, middle - \$2.60; high school - \$2.85 passed with a motion by Mr. Paul Panos and a second by Ms. Darleen Klase.

|                          |         |
|--------------------------|---------|
| Mr. Ronald Eleveld       | Yes     |
| Ms. Michaela Fissel      | Yes     |
| Ms. Darleen Klase        | Yes     |
| Mr. Leonard Lockhart     | Yes     |
| Mr. Richard O'Reilly     | Yes     |
| Mr. Paul Panos           | Yes     |
| Ms. Melissa Rizzo Holmes | Yes     |
| Ms. Cristina Santos      | Yes     |
| Mr. Kenneth Williams     | Abstain |

### **7. Committee Reports**

#### **7.a. Curriculum Committee**

Discussion:

Darleen Klase had no report.

#### **7.b. Policy Committee**

Discussion:

Paul Panos had no report.

#### **7.c. Technology Committee**

Discussion:

Richard O'Reilly spoke about the June 5 meeting, which reviewed the technology grant, a Bring Your Own Device policy at the high school which is under review and needs more clarification, and a discussion regarding the 5th grade survey. A meeting will be scheduled early September and recommendations will be presented to the full Board.

**Motion Passed:** Motion to extend meeting to 11:45 p.m. passed with a motion by Ms. Darleen Klase and a second by Mr. Paul Panos.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | No  |
| Ms. Michaela Fissel      | No  |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | Yes |
| Ms. Melissa Rizzo Holmes | Yes |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

## 8. Consent Agenda

**Motion Passed:** Motion to approve Items 8.c, 8.d., 8.e, and 8.f of the Consent Agenda passed with a motion by Mr. Paul Panos and a second by Mr. Richard O'Reilly.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | Yes |
| Ms. Michaela Fissel      | Yes |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | Yes |
| Ms. Melissa Rizzo Holmes | Yes |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

### 8.a. Financial Report

Discussion:

Frank Williams explained the technology overspending of \$15,000 was originally short-budgeted and funds from other areas will be moved to cover expenses. The special education tuition, which is 20% over budget, was to meet the needs of our students, including out-placed students, and associated costs.

Over spending in the area of pupil transportation was due to increasing need for special education to accommodate needs. An over-encumbrance in this area will bring the final line amount down a bit which the balance to be covered by salary and benefits line.

### 8.b. Budget Transfers

**Motion Passed:** Motion to accept Consent Agenda Item 8.a and 8.b. passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | Yes |
| Ms. Michaela Fissel      | Yes |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | Yes |
| Ms. Melissa Rizzo Holmes | Yes |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

### 8.c. Amendment to the Town of Windsor Retirement Plan

### 8.d. Enrollment Report

### 8.e. Food Service Report

### 8.f. Human Resources Report

## 9. Approval of Minutes

**Motion Passed:** Motion for Approval of Minutes, Items 9.a through 9.g., and Item 9.i passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Richard O'Reilly.

Mr. Ronald Eleveld      Yes  
Ms. Michaela Fissel      Yes  
Ms. Darleen Klase      Yes  
Mr. Leonard Lockhart      Yes  
Mr. Richard O'Reilly      Yes  
Mr. Paul Panos      Yes  
Ms. Melissa Rizzo Holmes      Yes  
Ms. Cristina Santos      Yes  
Mr. Kenneth Williams      Yes

**Motion Passed:** Motion for Approval of Minutes Item 9.h. passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Richard O'Reilly.

Mr. Ronald Eleveld      Yes  
Ms. Michaela Fissel      Yes  
Ms. Darleen Klase      Yes  
Mr. Leonard Lockhart      Yes  
Mr. Richard O'Reilly      Yes  
Mr. Paul Panos      Yes  
Ms. Melissa Rizzo Holmes      Yes  
Ms. Cristina Santos      Yes  
Mr. Kenneth Williams      Yes

**9.a. April 22, 2014 Regular Meeting**

**9.b. May 12, 2014 District Improvement Committee**

**9.c. May 19, 2014 Policy Committee**

**9.d. May 19, 2014 Special Meeting**

**9.e. May 20, 2014 Special Meeting**

**9.f. May 20, 2014 Regular Meeting**

**9.g. June 2, 2014 Executive Committee**

**9.h. June 5, 2014 Curriculum Committee**

Discussion:

Melissa Rizzo Holmes stated Motion to Adjourn, page 3, needs to be amended to reflect Michaela Fissel's "yes" vote.

**9.i. June 5, 2014 Technology Committee**

**10. Other Matters/Announcements/Regular BOE Meetings**

**10.a. BOE Retreat, Monday, June 23, 2014, 5:30 PM, L.P. Wilson Community Center, Room 17**

**10.b. BOE Retreat, Tuesday, July 8, 2014, 5:30 PM, L.P. Wilson Community Center, Room 17**

**10.c. Next BOE Regular Meeting is Tuesday, September 16, 2014, 7:00 PM, Town Hall, Council Chambers**

**11. Audience to Visitors**

Discussion:

None.

**12. Adjournment**

**Motion Passed:** Motion to adjourn meeting at 11:40 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

Mr. Ronald Eleveld      Yes  
Ms. Michaela Fissel      Yes  
Ms. Darleen Klase      Yes  
Mr. Leonard Lockhart      Yes

Mr. Richard O'Reilly    Yes  
Mr. Paul Panos        Yes  
Ms. Melissa Rizzo Holmes   Yes  
Ms. Cristina Santos    Yes  
Mr. Kenneth Williams    Yes

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Melissa Rizzo Holmes, Secretary  
Windsor Board of Education

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**Windsor Board of Education**  
**Special Meeting--Board Retreat Part 1**  
**Unapproved Minutes**  
June 23, 2014 5:30 PM  
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the June 23, 2014 Special Meeting--Board Retreat Part 1. Any additions or corrections will be made at a future meeting.

**Attendance Taken at 5:30 PM:**

Present Board Members:

Mr. Ronald Eleveld  
Ms. Michaela Fissel  
Ms. Darleen Klase  
Mr. Leonard Lockhart  
Mr. Richard O'Reilly  
Mr. Paul Panos  
Ms. Melissa Rizzo Holmes  
Ms. Cristina Santos  
Mr. Kenneth Williams

**1. Call to Order, Pledge to the Flag and Moment of Silence**

Discussion:

The meeting was called to order at 5:30 PM by President Santos. Also in attendance was Superintendent of Schools Craig Cooke.

**2. Discussion of Board Members' Roles and Responsibilities**

Discussion:

Attorney Tom Mooney from Shipman and Goodwin reviewed the roles and responsibilities of board members.

**3. Discussion of Performance of Individual Board Members (possible Executive Session)**

Discussion:

The board discussed the performance of individual board members.

**4. Review and Distribution of BOE Self-Evaluation**

Discussion:

The board discussed the self-evaluation template. It was decided that board members would complete the self-evaluation and send it to Mark Winzler by the close of day on Monday, June 30th.

**5. Adjournment**

Discussion:

The meeting was adjourned at 9:25 PM.

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Melissa Rizzo Holmes, Secretary  
Windsor Board of Education

**Windsor Board of Education  
Executive Committee  
Unapproved Minutes**

July 31, 2014 4:30 PM

L.P. Wilson Community Center, Superintendent's Conference Room

The following are the unapproved minutes of the July 31, 2014 Executive Committee. Any additions or corrections will be made at a future meeting.

**Attendance Taken at 4:30 PM:**

Present Board Members:

Ms. Darleen Klase

Mr. Paul Panos

Ms. Cristina Santos

**1. Call to Order**

Discussion:

The meeting was called to order by President Santos at 4:30 PM. Superintendent of Schools Dr. Craig Cooke was also in attendance.

**2. Review the Superintendent Evaluation Form**

Discussion:

The committee reviewed the Superintendent Evaluation form.

**3. Review Suggestions for BOE Workshops**

Discussion:

The committee discussed possible board workshop topics for 2014-2015.

**4. Review of BOE Meeting Calendar**

Discussion:

The committee reviewed the board meeting calendar for 2014-2015.

**5. Discussion of BOE Retreat, Part 2**

Discussion:

The committee discussed the BOE Retreat, Part 2 scheduled for August 19th.

**6. Miscellaneous**

**7. Adjournment**

Discussion:

The meeting was adjourned at 5:30 PM.

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Melissa Rizzo Holmes, Secretary  
Windsor Board of Education

**Windsor Board of Education**  
**Special Meeting**  
**Unapproved Minutes**  
Tuesday, August 12, 2014 5:30 PM  
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the August 12, 2014 Special Meeting. Any additions or corrections will be made at a future meeting.

**Attendance Taken at 5:30 PM:**

Present Board Members:

Mr. Ronald Eleveld  
Ms. Michaela Fissel  
Mr. Leonard Lockhart  
Mr. Richard O'Reilly  
Mr. Paul Panos  
Ms. Melissa Rizzo Holmes  
Ms. Cristina Santos  
Mr. Kenneth Williams

Absent Board Members:

Ms. Darleen Klase

**1. Call to Order, Pledge to the Flag and Moment of Silence**

Discussion:

The meeting was called to order at 5:33 PM by President Santos. Superintendent Craig Cooke and Assistant Superintendent for Human Resources Terrell Hill were also in attendance.

**2. Audience to Visitors**

Discussion:

None

**3. Personnel matter regarding the selection of the Poquonock School Principal. Executive Session and Action Anticipated**

Discussion:

Superintendent Craig Cooke and Assistant Superintendent for Human Resources Terrell Hill were invited into the executive session.

**Motion Passed:** Move to go into executive session at 5:38 PM for the purpose of interviewing the candidate for the Poquonock School Principal passed with a motion by Mr. Paul Panos and a second by Mr. Ronald Eleveld.

|                          |        |
|--------------------------|--------|
| Mr. Ronald Eleveld       | Yes    |
| Ms. Michaela Fissel      | Yes    |
| Ms. Darleen Klase        | Absent |
| Mr. Leonard Lockhart     | Yes    |
| Mr. Richard O'Reilly     | Yes    |
| Mr. Paul Panos           | Yes    |
| Ms. Melissa Rizzo Holmes | Yes    |
| Ms. Cristina Santos      | Yes    |

Mr. Kenneth Williams     Yes

The Board of Education returned to open session at 6:30 PM.

**Motion Passed:** Move to offer Tracie Peterson the position of Poquonock School Principal passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.

Mr. Ronald Eleveld     Yes  
Ms. Michaela Fissel     Yes  
Ms. Darleen Klase     Absent  
Mr. Leonard Lockhart     Yes  
Mr. Richard O'Reilly     Yes  
Mr. Paul Panos     Yes  
Ms. Melissa Rizzo Holmes     Yes  
Ms. Cristina Santos     Yes  
Mr. Kenneth Williams     Yes

#### **4. Announcements**

Discussion:  
None

#### **5. Adjournment**

**Motion Passed:** Move to adjourn the meeting at 6:35 PM passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.

Mr. Ronald Eleveld     Yes  
Ms. Michaela Fissel     Yes  
Ms. Darleen Klase     Absent  
Mr. Leonard Lockhart     Yes  
Mr. Richard O'Reilly     Yes  
Mr. Paul Panos     Yes  
Ms. Melissa Rizzo Holmes     Yes  
Ms. Cristina Santos     Yes  
Mr. Kenneth Williams     Yes

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Melissa Rizzo Holmes, Secretary  
Windsor Board of Education

**Windsor Board of Education**  
**Special Meeting--Board Retreat Part 2**  
**Unapproved Minutes**

Tuesday, August 19, 2014 5:30 PM  
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the August 19, 2014 Special Meeting--Board Retreat Part 2. Any additions or corrections will be made at a future meeting.

**Attendance Taken at 5:30 PM:**

Present Board Members:

Mr. Ronald Eleveld  
Ms. Michaela Fissel  
Ms. Darleen Klase  
Mr. Leonard Lockhart  
Mr. Richard O'Reilly  
Mr. Paul Panos  
Ms. Melissa Rizzo Holmes  
Ms. Cristina Santos

Absent Board Members:

Mr. Kenneth Williams

**1. Call to Order, Pledge to the Flag and Moment of Silence**

Discussion:

President Santos called the meeting to order at 5:30 PM. Also in attendance was Superintendent Craig Cooke.

**2. Discussion of Superintendent Evaluation Form**

Discussion:

The board discussed the Superintendent Evaluation Form.

**3. Debrief and Review of Board Self-Evaluation Form**

Discussion:

A discussion and review of the Board Self-Evaluation Form was led by Nick Caruso from the Connecticut Association of Boards of Education.

**4. Discussion and Adoption of Board of Education/Superintendent Goals**

Discussion:

The board discussed the adoption of the Board of Education and Superintendent goals.

**5. Announcements**

**6. Adjournment**

Discussion:

The meeting was adjourned at 9:42 PM.

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Melissa Rizzo Holmes, Secretary  
Windsor Board of Education

# **Windsor Board of Education Executive Committee**

Tuesday, September 2, 2014 4:30 PM

L.P. Wilson Community Center, Superintendent's Conference Room

The following are the unapproved minutes of the September 2, 2014 Executive Committee. Any additions or corrections will be made at a future meeting.

## **Attendance Taken at 4:30 PM:**

### Present Board Members:

Ms. Darleen Klase

Mr. Paul Panos

Ms. Cristina Santos

## **1. Call to Order**

Discussion:

President Santos called the meeting to order at 4:32 PM. Superintendent Craig Cooke was also in attendance.

## **2. Set the agenda for the Regular Board Meeting on Tuesday, September 16, 2014**

Discussion:

The committee discussed the agenda for the Tuesday, September 16, 2014 regular meeting.

## **3. Miscellaneous**

## **4. Adjournment**

Discussion:

The meeting was adjourned at 6:03 PM.

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Melissa Rizzo Holmes, Secretary  
Windsor Board of Education

**Windsor Board of Education**  
**Special Meeting**  
**Unapproved Minutes**  
Wednesday, September 3, 2014 6:00 PM  
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the September 3, 2014 Special Meeting. Any additions or corrections will be made at a future meeting.

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mr. Ronald Eleveld  
Ms. Michaela Fissel  
Ms. Darleen Klase  
Mr. Leonard Lockhart  
Mr. Richard O'Reilly  
Mr. Paul Panos  
Ms. Melissa Rizzo Holmes  
Ms. Cristina Santos  
Mr. Kenneth Williams

Updated Attendance:

Ms. Michaela Fissel was updated to present at: 6:16 PM

**1. Call to Order, Pledge to the Flag and Moment of Silence**

Discussion:

The meeting was called to order at 6:04 p.m. by Ms. Santos with the Pledge of Allegiance and a Moment of Silence.

**2. Audience to Visitors**

Discussion:

Tim Curtis, 20 Kendrick Lane, stated he was in attendance to address a discussion regarding an issue that is part of the Executive Session and that if the Board ever needed to have him explain what he knows about a situation either publicly at a later date or executive session at a later date, he is willing to come before the Board.

**3. Executive Session to Discuss Performance of Board President Related to Committee Appointments**

**Motion Failed:** Motion to go into Executive Session to Discuss Performance of Board President Related to Committee Appointments and to invite Dr. Craig Cooke to attend failed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | No  |
| Ms. Michaela Fissel      | No  |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | No  |
| Ms. Melissa Rizzo Holmes | No  |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

Discussion:

Discussion was held regarding the Board President's performance and action related to Committee appointments.

The meeting recessed at 7:43 p.m.

The meeting reconvened at 7:53 p.m.

**Motion Failed:** Motion to go into Executive Session for the purpose of discussing the performance of the Board President related to committee appointments and to invite Mr. Tim Curtis to join them in the Executive Session failed with a motion by Mr. Leonard Lockhart and a second by Ms. Darleen Klase.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | No  |
| Ms. Michaela Fissel      | No  |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | No  |
| Ms. Melissa Rizzo Holmes | No  |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

Mr. Curtis was invited by the President to address the Board regarding information related to the Superintendent search. Mr. Curtis addressed the Board, and answered questions posed by Board members related to his statement.

#### **4. Discussion and Possible Action on Committee Appointments**

Discussion:

Ms. Santos appointed Ms. Fissel to fill a vacancy on the Technology Committee, added Mr. Eleveld to the Finance Committee and stated the Chair of the Finance Committee is Ms. Santos.

#### **5. Discussion and Possible Action on Long-Range Planning Committee**

**Motion Passed:** Motion that the Board of Education form a Long Range Planning Committee charged with working with district administration to engage in strategic planning for district operations and finance passed with a motion by Mr. Paul Panos and a second by Ms. Darleen Klase.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | Yes |
| Ms. Michaela Fissel      | Yes |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | Yes |
| Ms. Melissa Rizzo Holmes | Yes |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

Discussion:

Ms. Santos appointed Leonard Lockhart Chair of the Committee, and Ms. Rizzo-Holmes and Ms. Klase as members.

#### **6. Update on FY 2014 Year End**

Discussion:

Dr. Cooke gave brief report on FY 2014 year end. According to the unaudited year end update from the town, the Board returned \$29,084.01 to the General Fund. Director of Business Services, Ms. Batchelder, will update the Board more fully at the September meeting.

## **7. Discussion on Running Effective Board Meetings Facilitated by Nick Caruso from CAGE**

**Motion Passed:** Motion that Item 7, Discussion on Running Effective Board Meetings Facilitated by Nick Caruso from CAGE be tabled to a later date and be the sole topic of conversation passed with a motion by Mr. Leonard Lockhart and a second by Mr. Richard O'Reilly.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | Yes |
| Ms. Michaela Fissel      | Yes |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | Yes |
| Ms. Melissa Rizzo Holmes | Yes |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

## **8. Announcements**

## **9. Adjournment**

**Motion Passed:** Motion to adjourn at 9:12 p.m. passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Richard O'Reilly.

|                          |     |
|--------------------------|-----|
| Mr. Ronald Eleveld       | Yes |
| Ms. Michaela Fissel      | Yes |
| Ms. Darleen Klase        | Yes |
| Mr. Leonard Lockhart     | Yes |
| Mr. Richard O'Reilly     | Yes |
| Mr. Paul Panos           | Yes |
| Ms. Melissa Rizzo Holmes | Yes |
| Ms. Cristina Santos      | Yes |
| Mr. Kenneth Williams     | Yes |

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Melissa Rizzo Holmes, Secretary  
Windsor Board of Education