

**Notice of Regular  
Board of Trustees  
July 21, 2015**

A Regular of the Board of Trustees will be held on July 21, 2015, beginning at 7:00 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
- II. Opening Ceremony -- Board President
- III. Consider Listing of Agenda Items -- Board President
- IV. Recognition Items -- Board President and Dr. Sharon M. Shields
- V. Public Participation -- Board President
- VI. Special Reports -- Board President
  - A. Superintendent's Report -- Dr. Sharon M. Shields
    - 1. La Vega Pirates Education Foundation Update -- Dr. Sharon M. Shields
    - 2. Student Enrollment Update -- Dr. Sharon M. Shields
    - 3. Calendar of Events -- Dr. Sharon M. Shields
    - 4. Leadership Team Times -- Dr. Sharon M. Shields
  - B. Summer Programs / Early College High School Update -- Dr. Sharon M. Shields
  - C. Delinquent Tax Collection Report -- Ms. Diane Roepke and Mr. Robert Meyers
  - D. La Vega ISD 2015 STAAR Performance -- Dr. Charla Rudd
- VII. Consider Consent Agenda Items -- Board President
  - A. Minutes for Meetings Held -- Ms. Lori Mynarcik
  - B. Monthly Tax Collection Report -- Ms. Diane Roepke
  - C. Budget Amendments -- Ms. Diane Roepke
  - D. Quarterly Investment Report -- Ms. Diane Roepke
  - E. Quarterly Report on the District's Surplus Property -- Ms. Diane Roepke
  - F. Personnel Items -- Dr. Valerie Baxter
    - 1. Contract Recommendations / Renewals, Resignations, Job Descriptions(s) or Revisions to Job Description(s), and Revisions to Paygrade Chart -- Dr. Valerie Baxter
  - G. Texas Association of School Boards (TASB) Local Policy Manual Update 102 -- Dr. Valerie Baxter
    - 1. CDA (LOCAL): Other Revenues - Investments -- Dr. Valerie Baxter
    - 2. DBB (LOCAL): Employment Requirements and Restrictions - Medical Examinations and Communicable Diseases -- Dr. Valerie Baxter
    - 3. DEA (LOCAL): Compensation and Benefits - Compensation Plan -- Dr. Valerie Baxter
    - 4. DEAA (LOCAL): Compensation Plan - Incentives and Stipends -- Dr. Valerie Baxter
    - 5. DEAB (LOCAL): Compensation Plan - Wage and Hour Laws -- Dr. Valerie Baxter
    - 6. DFFA (LOCAL): Reduction in Force - Financial Exigency -- Dr. Valerie Baxter
    - 7. DHE (LOCAL): Employee Standards of Conduct - Searches and Alcohol/Drug Testing -- Dr. Valerie Baxter

- 8. FNC (LOCAL): Student Rights and Responsibilities - Student Conduct (Recommended for DELETION) -- Dr. Valerie Baxter
- 9. FO (LOCAL): Student Discipline -- Dr. Valerie Baxter
- H. Policy CH (LOCAL) Purchasing and Acquisition -- Dr. Valerie Baxter
- VIII. Action and Discussion Items -- Board President
  - A. Consider Monthly Budget Analysis Report -- Ms. Diane Roepke
  - B. 2015-2016 Salary Schedule for Professional, Support, and Auxiliary Personnel -- Dr. Valerie Baxter
  - C. 2015-2016 Teacher, Counselor, Librarian, and Nurse Salary Schedule -- Dr. Valerie Baxter
  - D. Discussion of the Preliminary 2015-2016 Budget -- Ms. Diane Roepke
  - E. Consider 2015-2016 La Vega ISD Goals -- Board President
- IX. Closed Meeting -- Board President
  - A. Personnel Matters - Texas Government Code 551.074 -- Board President and Dr. Sharon M. Shields
- X. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

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For the Board of Trustees

**ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER**

The meeting was called to order at \_\_\_\_\_ m.

Board of Trustees Members Present: \_\_\_\_\_

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Board of Trustees Members Absent: \_\_\_\_\_

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School Personnel Present: \_\_\_\_\_

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Others Present: \_\_\_\_\_

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**BOARD PRESIDENT:**

**THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE**

**TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:**

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(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



**PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.**



**PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."**









**CONSENT AGENDA ITEMS**

Presented for:

Board action  Report/Review Only

Supporting documents:

None  Attached  Provided Later

Contact Person:

N/A

Background Information:

The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Motion:

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Second:

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For:

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Against

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Abstain:

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**Minutes for Meeting(s) Held**

Presented for:

Board action  Report/Review Only

Supporting documents:

None  Attached  Provided Later

Contact Person:

Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:

The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:

None.

Administrative Recommendation:

Board review and approval.

Motion:

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Second:

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For:

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Against:

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Abstain:

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**Monthly Tax Collection Report**

Presented for:

Board action  Report/Review Only

Supporting documents:

None  Attached  Provided Later

Contact Person:

Ms. Diane Roepke

Background Information:

The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:

N/A

Administrative Recommendation:

It is recommended that the Board approve the Monthly Tax Collection Report as submitted.

Motion:

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Second:

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For:

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Against:

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Abstain:

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**Monthly Budget Analysis Report**

Presented for:

Board action  Report/Review Only

Supporting documents:

None  Attached  Provided Later

Contact Person:

Ms. Diane Roepke

Background Information:

The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year. Monthly budget analysis reports are presented for the General Operating Fund; Child Nutrition Fund; and, Debt Service Fund.

Fiscal Implication:

N/A

Administrative Recommendation:

It is recommended that the Board approve the Monthly Budget Analysis Reports as submitted.

Motion:

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Second:

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For:

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Against:

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Abstain:

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**Consider the 2015-2016 La Vega ISD Goals**

Presented for:

Board action  Report/Review Only

Supporting documents:

None  Attached  Provided Later

Contact Person:

Board President

Background Information:

A draft copy of the 2015-2016 La Vega ISD Goals is attached.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Motion:

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Second:

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For:

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Against:

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Abstain:

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# Draft

## La Vega ISD Goals 2015-16

### **Goal #1 – LaVega ISD will promote a culture of academic achievement.**

#### **Objective 1a – Scores will meet or exceed the state average in at least 80% of tested areas as evidenced by the Texas Academic Performance Report.**

##### Evidence of goal attainment

- The District's STAAR Percent at Phase-in Satisfactory Standard or Above will be at or above the state average in All Subjects
- The District's STAAR Percent at Phase-in Satisfactory Standard or Above will be at or above the state average in Mathematics
- The District's STAAR Percent at Phase-in Satisfactory Standard or Above will be at or above the state average in Writing
- The District's STAAR Percent at Phase-in Satisfactory Standard or Above will be at or above the state average in Science
- The District's STAAR Percent at Phase-in Satisfactory Standard or Above will be at or above the state average in Social Studies

#### **Objective 1b – The Early College High School will have a successful first year promoting a college going culture as evidenced by positive survey results from students, parents and staff.**

##### Evidence of goal attainment

- ECHS Student survey results will show at least 80% are satisfied with the implementation of La Vega's ECHS
- ECHS Parent survey results will show at least 80% are satisfied with the implementation of La Vega's ECHS
- ECHS Staff survey results will show at least 80% are satisfied with the implementation of La Vega's ECHS

#### **Objective 1c – Dual Credit enrollment will increase by 3% from the prior school year.**

##### Evidence of goal attainment

- The number of dual credit enrollment at La Vega High School and La Vega Early College High School increased by 3% from the 2014-2015 school year.

#### **Objective 1d – The total dollar amount of scholarships awarded to the senior class will increase by 3%.**

##### Evidence of goal attainment

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- The amount of scholarship funds awarded to graduating seniors at La Vega High School and La Vega Early College High School increased by 3% from the 2014-2015 school year.

## **Goal #2 – LaVega ISD will ensure facilities enhance opportunities for student participation in academic and extracurricular activities.**

### **Objective 2a – Maintain facilities by developing a procedural checklist focused on monthly preventative maintenance.**

Evidence of goal attainment (to be completed by superintendent)

- A monthly checklist of preventative maintenance activities will be maintained and available for review.

### **Objective 2b – Develop a long range facilities plan to guide future building/property needs of the district.**

Evidence of goal attainment (to be completed by superintendent)

- A comprehensive list of building and property needs will be developed and maintained
- A long range facilities plan will be developed

## **Goal #3 – Maximize innovative learning opportunities for students and staff through the Education Foundation partnership.**

### **Objective 3a – Support the work of the foundation by ensuring there is staff representation at 100% of the activities held by the foundation each year.**

Evidence of goal attainment

- Staff representatives will attend foundation board meetings, as appropriate
- Staff representatives will participate in reviewing foundation grant reviews, as appropriate
- Staff representatives will attend foundation grant award surprise announcements
- Staff representatives will attend the La Vega High School Scholars ceremony, as appropriate
- Staff representatives will attend the foundation's Fall event

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**Objective 3b – Coordinate efforts with campus level administration to ensure at least 2 grant proposals are submitted from each campus at each “call for grants” opportunity.**

Evidence of goal attainment (to be completed by superintendent)

- A record of the foundation teacher grant submissions will reflect at least 2 grant proposals were submitted by each campus

**Goal #4 – La Vega ISD will ensure adequate fund balance through fiscally responsible budgeting.**

**Objective 4a – Maintain a fund balance of at least two months of expenditures or TEA fund balance recommendation.**

Evidence of goal attainment

- The board approved budget will accurately reflect the salaries and benefits of all District personnel.
- Implement strategies to ensure the Fund Balance represents at least two months budget expenditures.
- District budget expenditures will not exceed the overall approved budget.
- Study and implement strategies to increase revenue to off-set state and federal budget cuts.

**Goal #5 – La Vega ISD will ensure the organization is staffed with highly-qualified personnel.**

**Objective 5a – Personnel throughout the organization will be compensated at a fair and competitive salary.**

Evidence of goal attainment

- All students will be taught by highly qualified teachers assisted by highly qualified paraprofessionals.
- The salary and compensation package for professionals and paraprofessionals will be competitive and in the top tier of comparable school districts within this geographical area.

**Goal #6 – La Vega ISD will provide a safe and orderly learning environment.**

**Objective 6a – Implement preventative safety measures leading to students and staff knowing how to respond appropriately to basic safety scenarios.**

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## Evidence of goal attainment

- A responsive Crisis Management Plan is being in place and implemented
- Required Monthly Safety Drills are conducted
- Safety Audit is completed and filed with the State, as appropriate

**CLOSED MEETING**

A. Personnel Matters – Texas Government Code, Sections 551.074

Presented for:

Board action  Report/Review Only

Supporting documents:

None  Attached  Provided Later

Contact Person:

Board President

Background Information:

The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

A closed meeting was declared:

\_\_\_\_\_ Beginning Time

\_\_\_\_\_ Date

\_\_\_\_\_ Sections of the Texas Government Code

\_\_\_\_\_ Ending Time

**ADJOURNMENT**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

For: \_\_\_\_\_

Against: \_\_\_\_\_

Abstain: \_\_\_\_\_

Date and Time: \_\_\_\_\_