Medina Valley ISD Trustees Board of

Medina Valley ISD Board of Trustees
Regular Meeting
{{Date }} at 6:30 PM
Office, 8449 FM 471 S, Castroville, TX 78009

Notice is hereby given that on **April 29, 2019** the **Board of Trustees of the Medina Valley Independent School District** will hold a **Regular Board Meeting at 6:30 PM at {{Location: Meeting Location.}}** The subjects to be discussed are listed on the agenda which is attached to and made part of this notice.

Members of the public who desire to address the Board during Public Comments will need to sign up to speak prior to the start of the meeting by providing their name, and the topic they wish to address to the Board on the sign in sheet provided. At Regular Board Meetings the Board of Trustees shall permit public comment on any topic. At all other Board Meetings public comments will be limited to items on the agenda posted with the notice of the meeting. All public comments are limited to 5 minutes.

If it is determined that during the meeting an item on the agenda that can be legally discussed in closed session be removed from the open session and discussed in closed session, the board may elect to discuss such agenda item in closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before convening into Closed Meeting the Presiding Officer will announce the time and identify the section or sections of this chapter under which the closed meeting is held. All final votes, actions, or decisions shall be taken in open meeting. The Presiding Officer will announce the date and time for the end of the Closed Meeting before resuming the Open Meeting.

If you have a disability, please advise the school district about special arrangements that may allow you to fully participate in this meeting by calling Medina Valley ISD at 830-931-2243.

For Medina Valley ISD Board of Trustees:

Emily Lorenz, Superintendent of Schools

Medina Valley ISD
Called
April 29, 2019

I. **First Order of Business**

A Establish a Quorm

II. Hear from Patrons and/or Staff

III. **Discussion and Possible Action Items**

A Consider Approval of Out-of-State Trip for FFA National Contest 4

B Consider procurement and project schedule for the 2019 High School Addition construction project. 5

C Budget Amendment(s) 8

IV. **Closed Session (if necessary)**

A **Consider Personnel Matters (TX Govt.Code Section 551.074).**

1 Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, and Dismissal of a Public Officer or Employee.

V. **Action as Appropriate from Closed Session**

A Consider professional contract recommendations

VI. Adjournment

Medina Valley FFA

Medina Valley High School
mvhs.ffanow.org

Rodger Welch
Charles Black
Kyla Williamson

April 22, 2019

Medina Valley ISD Administration:

The Medina Valley FFA advisors would like permission to attend the National FFA Land, Range, & Homesite Contest in Oklahoma City, Oklahoma from Tuesday, April 30th through Friday, May 3rd if the land or homesite teams qualify. The FFA advisors will not know if the team(s) qualify until Thursday, April 25th at approximately 3pm. The teams must place in the top five in the state to qualify.

More information about this event may be found at:
https://www.okcountyconservation.com/2019%20Information%20flyer.pdf

Thank you,

Rodger Welch
Agriculture Science Teacher
Medina Valley High School

Rodger Welch

Dr. McHazlett

Dr. Rohrbach

SPECIAL CALLED MEETING

April 29, 2019

New Business:

Item: Consider procurement and project schedule for the 2019 High School Addition construction project.

Discussion:

- A board that considers a construction contract using a method authorized by Government Code Chapter 2269 other than competitive bidding must, before advertising, determine which procurement method provides the best value for the district.
- The administration, in conjunction with the district's architectural firm (Garza/Bomberger) recommends the district use the **Competitive Sealed Proposal** method of procurement for contractors for the 2019 High School Addition project.
- Architectural/Engineering services are required to prepare the construction documents for this project.
- The Request for Competitive Sealed Proposals (RFCSP) will include:
  - ✓ Construction documents
  - ✓ Selection criteria
  - ✓ Estimated budget
  - ✓ Project scope
  - ✓ Schedule, and
  - ✓ Other information necessary for contractors to respond
- The district will evaluate and rank each proposal based upon published selection criteria and shall select the offeror that offers the best value for the district based on the published selection criteria and on its ranking evaluation.
- The district shall first attempt to negotiate a contract with the selected offeror. The district may discuss with the selected offeror options for a scope or time modification and any price change associated with the modification.
- If the district is unable to negotiate a satisfactory contract with the selected offeror, the district shall, formally and in writing, end negotiations with that offeror and proceed to the next offeror in the order of the selection ranking until a contract is reached or all proposals are rejected.
- In determining the best value for the district, the district is not restricted to considering price alone but may consider any other factors stated in the selection criteria which includes:
  - ✓ Price.
  - ✓ The offeror's experience and reputation.
  - ✓ The quality of the offeror's goods or services.
  - ✓ Past performance
  - ✓ The offeror's safety record.
  - ✓ The offeror's proposed personnel.

  - ✓ Whether the offeror's financial capability is appropriate to the size and scope of the project.
  - ✓ Any other relevant factor specifically listed in the request for bids, proposals, or qualifications.
- Proposal selection criteria will include:
  - ✓ Proposal Price (45%)
  - ✓ Submission (30%)
  - ✓ Interview (25%)
- It is recommended that the 2019 High School Addition be issued for Competitive Sealed Proposals independently of other projects with a scheduled completion date of May, 2020.

Authority:
CH (Legal/Local), CV (Legal/Local), CVB (Legal/Local)

Recommendation:
Approve the procurement method and project schedules as presented.
(Paul Holzhaus, ext. #1109 or paul.holzhaus@mvisd.com)

MAY 2019

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4 ELECTION
5 Advertise	6	7	8	9	10	11
12 Advertise	13	14	15	16 Pre Proposal Conference	17	18
19	20	21	22	23 Receive Proposals	24	25
26	27 Memorial Day	28 Interview	29 Develop Recommen-dation for the Board	30 Special Board Meeting & Approval	31	

MEDINA VALLEY I S D

Budget Amendment

AMENDMENT# 18-19-16

4/29/2019

Ref#	Accounting Code	Description	Appropriations Increase (Decrease)	Original Amount	New Apprx Amount
Increase	1999 11 001 22 060 63980479	Assets-less than $5,000	$500,500.00	$0.00	$500,500.00
Increase	1999 13 001 22 060 64990000	Misc. Operating Expense	$10,000.00	$0.00	$10,000.00
Increase	1999 21 001 22 060 64990000	Misc. Operating Expense	$6,000.00	$0.00	$6,000.00
Increase	1999 36 001 22 060 64120605	Student Travel-Office Ed	$8,500.00	$0.00	$8,500.00
Increase	1999 51 001 22 060 62490000	Contracted Maint & Repairs	$200,000.00	$0.00	$200,000.00
Increase	1999 00 000 00 080 R7915000	Revenues	($725,000.00)	$0.00	($725,000.00)
			$0.00	$0.00	$0.00

Explanation: Increase Appropriations and Revenue for the Career & Technical Education (CTE)

FOR OFFICE USE ONLY:
JE Cash

Prepared By: Melinda Salinas — **Date:** 4-29-19
Melinda Salinas, Finance Manager

Approved By: Paul W. Holzhaus — **Date:** 4-29-19
Paul Holzhaus, Asst. Supt. of Operations

Approved By: _____ **Approved:** **Date:** _____
Beth Zinsmeyer
Vice-President, Board of Trustees
Disapproved: **Date:** _____

MEDINA VALLEY I S D

Budget Amendment

AMENDMENT# 18-19-17 | **4/29/2019**

Appropriations

Ref#	Accounting Code	Description	Increase (Decrease)	Original Amount	New Apprx Amount
Increase	1999 34 999 99 120 6631000	Vehicles-$5,000 or more	$150,000.00		$150,000.00
Increase	1999 00 000 00 080 R7915000	Transfer In from W/C	($150,000.00)		($150,000.00)
	Transfer In from Workers Compensation Fund				
Increase	7719 89110000	Transfer Out to GF	$150,000.00		$150,000.00
Decrease	7719 36000000	Fund Balance	($150,000.00)		($150,000.00)
	Transfer Out from Workers Compensation Fund to General Fund				
			$0.00	$0.00	$0.00

Explanation: Increase Appropriation And Decrease Workers Compensation Fund Balance to Purchase Additional School Buses

Prepared By: Melinda Salinas — Date: 4-29-19
Melinda Salinas, Finance Manager

Approved By: P. Holzhaus — Date: 4-29-19
Paul Holzhaus, Asst. Supt. of Operations

Approved By: _____ Approved: Date: _____
Beth Zinsmeyer Disapproved: Date: _____
Vice-President, Board of Trustees