Mission Consolidated Independent School District

- 1201 Bryce Drive, Mission, Texas 78572
- Telephone: (956) 323 5505 Fax: (956) 323 5634
- Website: www.mcisd.net

Notice and Agenda

The Board of Trustees of the Mission Consolidated Independent School District will hold a **Special Meeting** on **Wednesday, June 5, 2024, at 7:30 PM** in the **Mission CISD Annex, 925 E. Business HWY. 83, Mission, Tx 78572**. At this meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the Board.

A G E N D A

1. Call Meeting to Order and Establish Quorum
2. Pledge of Allegiance and Moment of Silence
A. U. S. Flag and Texas Flag -
B. Mission Statement, Collective Commitments, and Motto-
3. Public Comment(s) on Specific Agenda Item(s)
4. Discussion and Possible Action
A. Consideration and Approval of Best and Final Offer (BAFO) for the Mission CISD Phase I Fencing and Window Screen Film Grant Project (Window Screen Film) – Sam Garcia Architects **3**
B. Consideration and Approval of Best and Final Offer (BAFO) for the Mission CISD Phase II Fencing and Window Screen Film Grant Project (Fencing)– Sam Garcia Architects **9**
C. Consideration and Approval of Best and Final Offer (BAFO) for the Mission CISD District-wide Roofing Repairs for the Mission CISD Central Office and Annex Buildings – EGV Architects **14**
D. Bids, Proposals, and Purchases of $50,000 and Over
1. Contract for Early Childhood Learning System Integrating Brain Development/Thematic Classrooms **22**
5. Recommendation(s)
A. Approval of the Selection for:
1. Director for Athletics
2. Counselor at Rafael Cantu Junior High
3. Counselor at Bryan Elementary
6. Board of Trustees Information Items
A. Out-of-State Trip for Mission High School Gear Up Students **23**
7. Executive Session
A. Private Consultation with Board Attorney (Texas Gov't Code §551.071)

B. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or to Hear a Complaint or Charge Against an Officer or Employee (Texas Gov't Code §551.074)

8. Action, if Necessary, on Matters Discussed in Executive Session

9. Adjournment

In accordance with the Texas Open Meetings Act, the Board may enter into a closed meeting to deliberate any item that is listed above that fits within an exception listed in Subchapter D. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

This Notice was posted by 4:30 p.m., on May 31, 2024.



Dr. Sharon A. Roberts, Acting Superintendent of Schools
Mission Consolidated Independent School District

SUBJECT: Consideration and Approval of Best and Final Offer (BAFO) for the Mission CISD Phase I Fencing and Window Screen Film Grant Project (Window Screen Film) – Sam Garcia Architects

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Texas School Safety Center requires new school safety standards and Administration has applied for a School Safety Grant that allowed funding for security fencing and window film that is being required. This safety project includes fencing and window film districtwide. This project is a priority because it impacts student and staff safety.

Administration has been gathering information on the school safety grants, thus we present the Project, Proposed Budget, and Request for Qualifications (RFQ's) for Professional Design Services for the Mission CISD Districtwide Fencing and Window Screen Film.

If approved by the Board of Trustees the Purchasing department will proceed with advertisements for this project. Request for Qualifications (RFQ's) will be advertised for professional design services and Administration will schedule presentations to the Board for the selection. A ranking criterion will also need to be reviewed and approved.

Administration will use Competitive Sealed Proposals (CSPs) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

The Board of Trustees must take the necessary action in accordance with Texas Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statues) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statues) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

The preliminary timeline is to advertise for RFQ's on or about November, with presentations to the Board of Trustees for evaluation and ranking in December with possible selection and approval to enter into a design contract in January. The amount of the design contract for this project will exceed the Board approved On-call threshold, thus request for RFQ's.

At the Regular Board of Trustees meeting held on October 11, 2023, the Board approved the Project, Proposed Budget, Request for Qualifications (RFQ's) for Professional Design Services, and Ranking Criteria for the Mission CISD Fencing and Window Screen Film.

Advertisements in the local newspapers were posted on October 18, 2023, and October 25, 2023. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of RFQ's was on

November 2, 2023, at 2 p.m., and two (2) proposals were received. The Administration ranking team reviewed and pre-ranked the RFQ's on November 02, 2023, at 3 p.m.. After the review, Administration will then recommend the top firm to be reviewed and ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Maintenance Director, Mr. Adan Rivera, Assistant Maintenance Coordinator, Mr. Martin Castaneda, Director for Safety and Security and Mr. Ricardo Rivera, Assistant Superintendent for Operations and Ms. Daisy Cuevas, Purchasing Specialist who served as the facilitator.

At the Regular Board of Trustees meeting held on November 8, 2023, the Board Approved to Enter Into Negotiations in the Order of Ranking for the Fencing and Window Screen Film.

Firms	**Points**
Sam Garcia Architect LLC	61.0
A & E Sandoval LLC	37.0

A project negotiation meeting was held on November 14, 2023, with Mr. Sam Garcia from Sam Garcia Architects, Mr. Adrian Hernandez, and Mr. Leandro Ochoa from MCISD.

At the Regular Board of Trustees meeting held on December 13, 2023, the Board approved the Best and Final Offer (BAFO) for Professional Design Services for the Fencing and Window Screen Film Grant Project. Sam Garcia Architects best and final offer (BAFO) of 8.25% of the construction cost was approved.

The Board of Trustees had the option to accept this BAFO, or to decline the offer and to direct Administration to enter into negotiations with the next contractor, or to reject all offers and re-advertise the project using the same specifications.

Administration will work with our legal counsel to write and execute the contract so that the firm can begin as soon as possible.

At the Regular Board of Trustees Meeting held on March 20, 2024, the Board approved Phase I of the Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project. Phase I is only the window screen film.

Sam Garcia Architects and Administration continue to meet on the design. Sam Garcia Architects presented Phase II of the Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project. Phase II is only the fencing by school priority Mission High School, Mission Jr. High, Veterans Memorial High School, and Alton Memorial Jr. High. If approved we will continue to move forward to advertise and possibly award the project.

Since the design was not as complicated the schematic and final designs have been combined in the approval presentation.

Schematic Design:
Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:
Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

At the Regular Board of Trustees Meeting held on April 10, 2024, the Board approved Phase II of the Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project. (Phase II is the fencing)

Advertisements in local newspapers were posted from April 03, 2024, through April 18, 2024. No firms submitted any proposals during this initial time. Administration extended the advertisement for an additional week. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of CSP's was due on April 23, 2024, for proposals to be received, and seven (7) were submitted. The Administration ranking team reviewed and pre-ranked the CSP's on April 25, 2024, at 2 p.m.. After the review, Administration will then recommend the top firms to be ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Mr. Leandro Ochoa, Mr. Martin Castaneda, Ms. Anabel Garza, and Mr. Daniel Carmona, who served as the facilitators.

Administration presented Approval to Enter Into Negotiations in the Order of Ranking for the General Construction Services, and Ranking Criteria for the Phase I Fencing and Window Screen Film Grant Project. ***(Phase I is the window film)***

Firms	**Points**	**Proposal**	**Days**
Ten Twenty-Four Industries *	79	$164,340.00	45-60
365 Builders	77	$141,062.11	40
8/A Builders	76	$241,776.83	15
NGS *	73	$220,506.15	25
Metro Tint TX *	66	$313,005.00	90
Flip Lok *	61	$229,520.00	45
Solis Contractors	40	$333,000.00	200

(*) indicated past window safety film projects

At the Regular Board of Trustees meeting held on May 8, 2024, the Board approved to Enter Into Negotiations in the Order of Ranking for the General Construction Services and Ranking Criteria for the Phase I Fencing and Window Screen Film Grant Project ***(Window Screen Film)***

Firms	**Points**	**Proposal**	**Days**
Ten Twenty-Four Industries *	79	$164,340.00	45-60
Project Contingency 3%:		$ 4,930.20	
Proposal:		$169,270.20	

Fencing:
Advertisements in local newspapers were posted from April 13, 2024 through April 28, 2024. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of CSP's were due on April 28, 2024, for proposals to be received. Bid opening was on Monday, April 29, 2024. The Administration ranking team reviewed and pre-ranked the CSP's on April 30, 2024, at 1:30 p.m.. After the review, Administration will then recommend the top firms to

be ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Mr. Leandro Ochoa, Mr. Martin Castaneda, Ms. Anabel Garza, and Mr. Dainel Carmona, who served as the facilitators. Only one firm submitted a proposal.

At the Regular Board of Trustees Meeting held on May 8, 2024, the Board also approved to Enter Into Negotiations in the Order of Ranking for the General Construction Services and Ranking Criteria for the Phase II Fencing and Window Screen Film Grant Project ***(Fencing).***

Firms	**Points**	**Proposal**	**Days**
Excellent Fence	69.5	$476,470.00	90

ADMINISTRATIVE CONSIDERATIONS

Project negotiations were held on May 10, 2024, with Mr. Jonathan Thompson from Ten Twenty-Four Industries, Mr. Adrian Hernandez, and Mr. Leandro Ochoa from MCISD. Mr. Thompson presented its best and final offer (BAFO) of $169,270.20 with no decrease in their initial proposal.

The Board of Trustees has the option to accept the BAFO, to decline the offer and direct Administration to enter into negotiations with the next firm(s) or to reject all offer(s) and re-advertise the project using the same specifications.

If approved, Administration will work with our legal counsel to write and execute the contract so that the design team and firm can begin as soon as possible. This project is tme sensitive due to grant deadline requirements.

FUNDING SOURCE

General Funds – Grant

Total Estimated Project Grant: $654,613.00

Fencing: $512,266.00
Screen Window Film: $142,347.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 5, 2024

Administration presents Consideration and Approval of Best and Final Offer (BAFO) for the Mission CISD Phase I Fencing and Window Screen Film Grant Project (Window Screen Film) – Sam Garcia Architects.

EXHIBIT

Best and Final Offer (BAFO)

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management

COMPETITIVE SEALED PROPOSAL FORM

Project: Mission CISD Fencing and Window Screen Film Project Phase 1 - Window Film 512-25-0

Communications concerning this proposal shall be addressed to:

Sam Garcia Architect, LLC.
100 Auburn Ave, Suite 280
McAllen, TX, 78504
Email: jr@samgarciaarchitect.com

PROPOSER will supply and install all equipment and services as specified in the Project Manual titled Mission CISD Fencing and Window Screen Film Project Phase 1, 512-25-0.

Base Proposal – Mission CISD District Wide Window Screen Film

Base Bid Only		$ 164,340.00
Contingency	3%	$ 4930.20
Total including Contingency		$ 169,270.20

Time of completion: 45-60 consecutive calendar days.

*** Time determined if working on weekends is available

Alternate# 1 Proposal – [Description]
Using 3M S80 (preferred option) or Madico Safety Shield 800 mil clear based on availability

Dollars

$ 135,488 (w/3% contingency

ADJUSTED Time of completion IF ALTERNATE IS ACCEPTED: same time

Note: Proposers are encouraged to propose alternative solutions to accomplish project objectives consistent with the requirements contained in the Instruction to Bidders. If alternative solutions are proposed, provide a summary of the alternate system in a separate attachment to this Proposal Form with costs identified.

The proposer is providing a separate alternate proposal: Yes X No _____.

From: Jonathan Thompson
To: Hernandez, Adrian
Cc: Ryan Faulds; Ochoa, Leandro; Garcia, Joel; Ortiz, Linda C; Rivera, Adan; Rivera, Ricardo; Trevino, Mikayla
Subject: [EXTERNAL SENDER] Re: [EXTERNAL SENDER] Re: [EXTERNAL SENDER] Re: [EXTERNAL SENDER] Re: MCISD-Best and Final Offer Negotiations-Fending and window film Phase 1 - Board approved 05/08/2024
Date: Thursday, May 23, 2024 11:23:11 AM

External Email Warning: This email is from outside the Mission CISD email system. Please use proper judgement and caution. Do not click on links or attachments unless you expect them from the sender and know the content is safe.

Adrian,

Thank you for your patience.

We've reviewed the locations and confirmed our pricing.

Please let me know if you have any questions.

Jonathan Thompson
Managing Partner
Sunsational Solutions
2021 3M National Mid-Market Dealer of the Year

512-246-8468 | 737-205-2080
jonathan@sunsationalsolutions.com
www.sunsationalsolutions.com
7801 N. Lamar Blvd., Suite C-63, Austin, TX 78752

On Tue, May 21, 2024 at 10:07 AM Jonathan Thompson <jonathan@sunsationalsolutions.com> wrote:

> Adrian,
>
> We are compiling all the data today. We should have a final letter tomorrow, Thursday at the latest.
>
> **Jonathan Thompson**
> Managing Partner
> Sunsational Solutions
> **2021 3M National Mid-Market Dealer of the Year**
>
> 512-246-8468 | 737-205-2080
> jonathan@sunsationalsolutions.com
> www.sunsationalsolutions.com
> 7801 N. Lamar Blvd., Suite C-63, Austin, TX 78752

SUBJECT: Consideration and Approval of Best and Final Offer (BAFO) for the Mission CISD Phase II Fencing and Window Screen Film Grant Project (Fencing) – Sam Garcia Architects

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

The Texas School Safety Center requires new school safety standards and Administration has applied for a School Safety Grant that allowed funding for security fencing and window film that is being required. This safety project includes fencing and window film districtwide. This project is a priority because it impacts student and staff safety.

Administration has been gathering information on the school safety grants, thus we present the Project, Proposed Budget, and Request for Qualifications (RFQ's) for Professional Design Services for the Mission CISD Districtwide Fencing and Window Screen Film.

If approved by the Board of Trustees the Purchasing department will proceed with advertisements for this project. Request for Qualifications (RFQ's) will be advertised for professional design services and Administration will schedule presentations to the Board for the selection. A ranking criterion will also need to be reviewed and approved.

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ranking team reviewed and pre-ranked the RFQ's on November 02, 2023, at 3 p.m.. After the review, Administration will then recommend the top firm to be reviewed and ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Maintenance Director, Mr. Adan Rivera, Assistant Maintenance Coordinator, Mr. Martin Castaneda, Director for Safety and Security and Mr. Ricardo Rivera, Assistant Superintendent for Operations and Ms. Daisy Cuevas, Purchasing Specialist who served as the facilitator.

At the Regular Board of Trustees meeting held on November 8, 2023, the Board Approved to Enter Into Negotiations in the Order of Ranking for the Fencing and Window Screen Film.

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Sam Garcia Architect LLC	61.0
A & E Sandoval LLC	37.0

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The Board of Trustees had the option to accept this BAFO, or to decline the offer and to direct Administration to enter into negotiations with the next contractor, or to reject all offers and re-advertise the project using the same specifications.

Administration will work with our legal counsel to write and execute the contract so that the firm can begin as soon as possible.

At the Regular Board of Trustees Meeting held on March 20, 2024, the Board approved Phase I of the Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project. Phase I is only the window screen film.

Sam Garcia Architects and Administration continue to meet on the design. Sam Garcia Architects presented Phase II of the Construction Documents for the Mission CISD Fencing and Window Screen Film Grant Project. Phase II is only the fencing by school priority Mission High School, Mission Jr. High, Veterans Memorial High School, and Alton Memorial Jr. High. If approved we will continue to move forward to advertise and possibly award the project.

Since the design was not as complicated the schematic and final designs have been combined in the approval presentation.

Schematic Design:
Rough sketches that develop a feasible conceptual design of the project.

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Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors.

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Administration presented Approval to Enter Into Negotiations in the Order of Ranking for the General Construction Services, and Ranking Criteria for the Phase I Fencing and Window Screen Film Grant Project. ***(Phase I is the window film)***

Firms	**Points**	**Proposal**	**Days**
Ten Twenty-Four Industries *	79	$164,340.00	45-60
365 Builders	77	$141,062.11	40
8/A Builders	76	$241,776.83	15
NGS *	73	$220,506.15	25
Metro Tint TX *	66	$313,005.00	90
Flip Lok *	61	$229,520.00	45
Solis Contractors	40	$333,000.00	200

(*) indicated past window safety film projects

At the Regular Board of Trustees meeting held on May 8, 2024, the Board approved to Enter Into Negotiations in the Order of Ranking for the General Construction Services and Ranking Criteria for the Phase I Fencing and Window Screen Film Grant Project ***(Window Screen Film)***

Firms	**Points**	**Proposal**	**Days**
Ten Twenty-Four Industries *	79	$164,340.00	45-60
Project Contingency 3%:		$ 4,930.20	
Proposal:		$169,270.20	

Fencing:

Advertisements in local newspapers were posted from April 13, 2024 through April 28, 2024. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of CSP's were due on April 28, 2024, for proposals to be received. Bid opening was on Monday, April 29, 2024. The Administration ranking team reviewed and pre-ranked the CSP's on April 30, 2024, at 1:30 p.m.. After the review, Administration will then recommend the top firms to be ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Mr.

Leandro Ochoa, Mr. Martin Castaneda, Ms. Anabel Garza, and Mr. Dainel Carmona, who served as the facilitators. Only one firm submitted a proposal.

At the Regular Board of Trustees Meeting held on May 8, 2024, the Board also approved to Enter Into Negotiations in the Order of Ranking for the General Construction Services and Ranking Criteria for the Phase II Fencing and Window Screen Film Grant Project ***(Fencing).***

Firms	**Points**	**Proposal**	**Days**
Excellent Fence	69.5	$476,470.00	90
Project Contingency 3%:		$ 14,294.10	
Proposal:		$490,764.10	

ADMINISTRATIVE CONSIDERATIONS

Project negotiations were held on May 13, 2024, with Ms. Veronica De Anda from Excellent Fence, Mr. Adrian Hernandez, and Mr. Leandro Ochoa from MCISD. Ms. De Anda presented its best and final offer (BAFO) of $490,764.10 with no decrease in their initial proposals.

The Board of Trustees has the option to accept the BAFO, to decline the offer, and direct Administration to enter into negotiations with the next firm(s), or to reject all offer(s) and re-advertise the project using the same specifications.

If approved, Administration will work with our legal counsel to write and execute the contract so that the design team and firm can begin as soon as possible. This project is time sensitive due to grant deadline requirements.

FUNDING SOURCE

General Funds – Grant

Total Estimated Project Grant: $654,613.00

Fencing: $512,266.00
Screen Window Film: $142,347.00

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 5, 2024.

Administration presents Consideration and Approval of Best and Final Offer (BAFO) for the Mission CISD Phase II Fencing and Window Screen Film Grant Project (Fencing) – Sam Garcia Architects.

EXHIBIT

Best and Final Offer (BAFO)

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management

Veronica De Anda LLC DBA Excellent Fence

P.O. BOX 1093

Mission, Tx. 78573

May 14,2024

Mission CISD

520 N. Holland Ave

Mission, Tx. 78572

RE: Best and Final Offer Notice- Mission CISD Phase II Fencing and Window Screen Film

Dear Mission CISD Members,

We at Excellent Fence are pleased to respond to your request for the Best and Final Offer for the Mission CISD II Fencing and Window Screen Film.

Upon thoroughly reviewing our bid, we are confident that we provided you a great price for this upcoming project, and we will remain using the same cost that was turned in for this bid. We are Confident that we have the capacity to successfully deliver this fence construction project requirements.

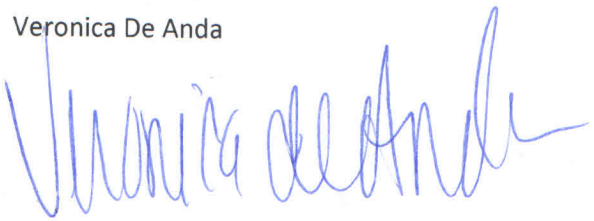
Excellent Fence has been in business for more than 30 years serving the Rio Grande Valley, in both Residential and Commercial jobs. We believe in providing our customers with quality fences, service and products.

We would like to thank you for the opportunity to participate in this fencing bid, and it would be a great honor to work with Mission CISD in this project.

If you have any questions or need more information, please do not hesitate to contact me directly.

Thank You,

Veronica De Anda



SUBJECT: Consideration and Approval of Best and Final Offer (BAFO) for the Mission CISD District-wide Roofing Repairs for the Mission CISD Central Office and Annex Buildings – EGV Architects

PRESENTER: Rick Rivera, Assistant Superintendent for Operations

BACKGROUND INFORMATION

Due to a severe hail storm that occurred on April 21, 2023, and a severe wind storm that occurred on April 28, 2023, many of our campus and support services buildings were damaged to different extents. The District utilized the Job Ordering Contract to remediate and/or repair damage to District property that needed immediate repairs.

The Risk Management Department along with the Business and Finance Department immediately contacted our insurance carrier, Property Casualty Alliance of Texas, and have continued to work with them on our claims. Sedgwick Adjusters mobilized several adjusters and conducted inspections on all district buildings climbing on top of all buildings and inspecting roofs and equipment mounted on the roofs.

Ms. Sylvia Cruz and Mr. Garcia have continued to work on the claims reimbursement in order to begin the repairs. Damage from both storms varied from very minor to major roof damage. At the maintenance department, part of the roof structure was completely torn away.

Estimated reimbursement per event:

Hail Storm April 21, 2023:	$7,694,374.83
Wind Storm April 28, 2023:	$1,033,003.78
Deductible #1:	$ (100,000.00)
Deductible #2	$ (100,000.00)
Est. Reimbursement:	$8,527,379.00

Administration has been working closely with the insurance adjuster for an assessment of the damage to the roofs and other structures at campuses and several departments for the needed repairs, thus we present the approval of Project, Proposed Budget, and Request for Qualifications (RFQ's) for Professional Design Services for the Mission CISD Districtwide Roofing Repairs.

Repairs will be prioritized by safety and by damage, not all projects may require extensive or outside vendor repairs, and not all projects listed may be able to be completed with the estimated total claims reimbursement funds.

If approved by the Board of Trustees the Purchasing department will proceed with advertisements for this project. Request for Qualifications (RFQ's) will be advertised for professional design services and Administration will schedule presentations to the Board for the selection. A ranking criteria will also need to be reviewed and approved.

Administration will use Competitive Sealed Proposals (CSPs) as the procurement method as approved by the Board of Trustees in the February 2021 Board of Trustees meeting. This method was approved as the primary default method for projects.

The Board of Trustees must take the necessary action in accordance with the Texas

Education Code 44.035 which consisted of the selection/designation of an architect and/or engineer to prepare construction documents for this project. The engineer and/or architect

selected or designated will have full responsibility for complying with the Texas Engineering Practice Act (Article 3271a, Vernon's Texas Civil Statues) or Chapter 478, Acts of the 45th Legislature, Regular Session, 1937 (Article 249a, Vernon's Texas Civil Statues) as applicable.

If the engineer or architect is not a full-time employee of the District, the Board must select the engineer or architect on the basis of demonstrated competence and qualifications as provided by Section 2254.004, Government Code. The selected architect/engineer along with preparing construction documents will be required to provide MCISD with an estimated project budget.

The preliminary timeline is to advertise for RFQ's on or about October, with presentations to the Board of Trustees for evaluation and ranking in November with possible selection and approval to enter into a design contract in December. The amount of the design contract for this project will exceed the Board approved On-call threshold, thus request for RFQ's.

Note: Due to the number of roof projects that may need to be designed and the need for a quick turn-around for required designs for the repairs, Administration may present to the Board of Trustees a recommendation of more than one design team. Roof projects may be divided into design packages.

Note: As per the Finance department "Wind and Hail Storm" insurance presentation at the Workshop, any listed project that indicates "Replace" indicates that the roof is a "Total Loss" and is to be replaced, and if not that building is un-insurable. Should the roof be older than the year 2010 we would only receive the depreciation value. For any roof that is within a total reimbursement amount and not budgeted for that amount, the district will receive full reimbursement. Reimbursements to include other fees as architect/engineering fees, any over-time fees, and any costs required to meet new building codes.

At the Regular Board of Trustees meeting held on September 13, 2023, the Board approved the Project, Proposed Budget, Request for Qualifications (RFQ's) for Professional Design Services, and Ranking Criteria for the Mission CISD Districtwide Roofing Repairs.

Advertisements in the local newspapers were posted on October 04, 2023, and October 11, 2023. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of RFQ's was on October 19, 2023, and seven (7) proposals were received. The Administration ranking team reviewed and pre-ranked the RFQ's on October 23, 2023, at 2 p.m.. After the review, Administration will then recommend the top two firms to be reviewed and ranked in order of selection. The ranking team consisted of Mr. Adrian Hernandez, Maintenance Director, Mr. Leandro Ochoa, Maintenance Coordinator, Mr. Adan Rivera, Assistant Maintenance Coordinator and Mr. Ricardo Rivera, Assistant Superintendent for Operations and Ms. Daisy Cuevas, Purchasing Specialist who served as the facilitator.

Administration will be presenting Approval to Enter Into Negotiations in the Order of Ranking for the Request for Qualifications (RFQ's) for Professional Design Services for the Mission CISD Districtwide Roofing Repairs.

Note: The Board may select one or two firms for this project.

FIRMS	Points
EGV Architects	99.0
Raba Kistner Inc.	98.0
Amtech Solutions	83.0
Armko Industries Inc.	83.0
Gignac Architects	80.0
CG5 Architect	73.0
Sam Garcia Architect LLC	61.0

At the Regular Board of Trustees meeting held on November 08, 2023, the Board approved EGV Architects and Raba Kistner for Professional Design Services for the Mission CISD Districtwide Roofing Repairs.

As per the insurance adjuster inspections, approximately seventy-two (72) roof structures have been deemed to be replaced. Fifty-one (51) are both campus and district building roofs and twenty-one (21) are portable building composition shingle roofs.

Due to the large number of roof projects and the need to have them repaired as quickly as possible Administration presented and the Board of Trustees approved to divide the projects with the two top-ranked design professionals, EGV Architects and Raba Kistner.

At the Regular Board of Trustees meeting held on December 13, 2023, the Board approved that the Administration continue to negotiate the Best and Final Offer (BAFO) for Professional Design Services for the Mission CISD Districtwide Roofing Repairs with EGV Architects and Raba Kistner.

At the Regular Board of Trustees meeting held on February 21, 2024, the Board approved EGV Architects 6.5% construction cost fee for design and project administration and Administration added two additional roof projects to his original listing. The additions are the Maintenance building and the Annex building. Thus, the Administration requested to amend the contract for EGV Architects for the Mission CISD districtwide roofing repairs projects.

At this same meeting Administration advised the Board of Trustees that after continuous negotiation efforts with Raba Kistner and with the assistance of our Legal Counsel, we were unable to come into a contract agreement and negotiations were ceased. Administration presented to enter into negotiations with the next two highest ranked firms being Amtech Solutions and Armko Industries Inc.. The remaining roof projects will be divided between the two firms if an agreement is reached.

Project negotiation meetings were held on February 22, 2024, one meeting was with Mr. James Robbins and Ms. Chloe Gohr from Amtech Solutions. On February 26, 2024, a meeting with Mr. Travis Jones from Armko Industries Inc., Mr. Leandro Ochoa and Mr. Adrian Hernandez from MCISD conducted negotiations.

Armko was allowed an opportunity to review their initial BAFO, however, they remained at their initial proposal of 6.5% of construction cost.

The Board of Trustees has the option to accept each separate BAFO, to decline the offer(s), and direct Administration to enter into negotiations with the next firm(s), or to reject all offer(s)

and re-advertise the project using the same specifications. If approved, Administration will work with our legal counsel to write and execute the contracts so that the design team(s) can begin as soon as possible.

At the Regular Board of Trustees meeting held on March 20, 2024, the Board approved Amtech Solutions Best and Final Offer (BAFO) of 6.25 % of the Construction cost for the remaining roof projects.

At this same meeting, EGV Architects' temporary design for the Annex and Central Office was placed on hold since the final designs would be presented in April's Board meeting.

EGV Architects and Administration continued to meet on the design for the Annex and Central Office. EGV Architects presented the Construction Documents for the Mission CISD Central Office and Annex buildings. If approved we will continue to move forward to advertise and possibly award the project. Since this is the final roof design no temporary roofing is required.

Since the design was not as complicated the schematic and final designs have been combined in the approval presentation.

As per meetings with Administration and the Insurance Carrier, any costs above and beyond their estimated cost proposals will be covered. Estimated costs do not include any and all professional design fees and will be covered separately.

Schematic Design:
Rough sketches that develop a feasible conceptual design of the project.

Construction Documents:
Communicating the design intent through further refinement of the written and graphic representation of all building materials, components, and equipment that can be quantified and useful to contractors

At the Regular Board of Trustees meeting held on April 10, 2024, the Board approved Construction Documents for the Mission CISD Central Office and Annex buildings.

Advertisements in local newspapers were posted from April 13, 2024, through April 28, 2024. The process is for the submittals to be reviewed by the Purchasing Department Staff and the Administration Ranking Team to assure that firms meet the criteria based on demonstrated expertise, competence, and qualifications. The submission of CSP's was due on April 28, 2024, for proposals to be received. The Administration ranking team reviewed and pre-ranked the CSP's on April 30, 2024, at 9 a.m.. After the review, Administration will then recommend the top firms to be ranked in order of selection. The ranking team will consist of Mr. Adrian Hernandez, Mr. Leandro Ochoa, Mr. Adan Rivera, Ms. Anabel Garza, and Mr. Daniel Carmona, who will serve as the facilitators.

Administration will be presenting Approval to Enter Into Negotiations in the Order of Ranking for the General Construction Services and Ranking Criteria for the Mission CISD District-wide Roofing Repairs for the Mission CISD Central Office and Annex Buildings.

Firms	C/O Pts.	Base Proposal	Days	Alt.#1
American Contracting USA, Inc.	97	$1,454,000.00	180	($189,000.00)
Rio Roofing, Inc.	90	$1,939,000.00	300	($234,000.00)

Argio Roofing & Construction	85	$1,616,614.00	175	($96,880.00)
CS Advantage USAA, Inc.	84	$1,640,000.00	120	($175,000.00)
TADCO Roofing	74	$1,530,000.00	90	($110,000.00)
LD Tebben	62	$2,125,000.00	90	($175,000.00)

Firms	**Annex Pts.**	**Base Proposal**	**Days**	**Alt.#1**
American Contracting USA, Inc.	96	$1,088,000.00	150	($123,000.00)
Rio Roofing, Inc.	90	$1,481,000.00	60	($152,000.00)
CS Advantage USAA, Inc.	88	$1,080,000.00	120	($100,000.00)
Argio Roofing & Construction	87	$1,119,790.00	120	($54,258.00)
TADCO Roofing	75	$1,108,000.00	60	($73,000.00)
LD Tebben	66	$1,340,000.00	60	($90,000.00)

Note: Alternate #1 is a deduct from the base proposal for using hot asphalt in lieu of glue down;
As per EGV Architects, both materials are acceptable;

At the Regular Board of Trustees meeting held on May 08, 2024, the Board approved to Enter Into Negotiations in the Order of Ranking for the General Construction Services and Ranking Criteria for the Mission CISD District-wide Roofing Repairs for the Mission CISD Central Office and Annex Buildings.

Firms	**C/O Pts.**	**Base Proposal**	**Days**	**Alt.#1**
American Contracting USA, Inc.	97	$1,454,000.00	180	($189,000.00)

Firms	**Annex Pts.**	**Base Proposal**	**Days**	**Alt.#1**
American Contracting USA, Inc.	96	$1,088,000.00	150	($123,000.00)

ADMINISTRATIVE CONSIDERATIONS
Project negotiations were held on May 10, 2024, with Ms. Leticia Barcenas from American Contracting USA, Inc., Mr. Adrian Hernandez, and Mr. Leandro Ochoa from MCISD. American Contracting USA, Inc. presented their Best and Final Offer (BAFO) of $1,454,000.00 for the Central Office and $1,088,000.00 for the Annex or the option with Alternate #1 is $1,265,000.00 for the Central Office and $965,000.00 for the Annex. An additional $10,000.00 discount will be given if they are awarded both projects.

The Board of Trustees has the option to accept the BAFO, to decline the offer(s), and direct Administration to enter into negotiations with the next firm(s), or to reject all offer(s) and re-advertise the project using the same specifications.

If approved, Administration will work with our legal counsel to write and execute the contracts so that the design team and firm can begin as soon as possible.

FUNDING SOURCE
General Funds – Insurance Claim

Preliminary estimated insurance company reimbursement:
Central Office: $480,052.79
Annex: $48,078.05

Total Estimated Project Insurance Reimbursement: $8,527,379.00 (at this time)

As per the insurance adjuster inspections, approximately 72 roof structures have been deemed to be replaced. Fifty-one (51) are both campus and district building roofs and twenty-one (21) are portable building shingle roofs.

As per the insurance adjuster, the reimbursement amount is just a preliminary estimate and will be adjusted accordingly as final costs are received. Professional design fees will also be reimbursed.

RECOMMENDATION

This agenda item was presented at the Board of Trustees Workshop on Wednesday, June 5, 2024.

Administration presents Consideration and Approval of The Best and Final Offer (BAFO) for the Mission CISD District-wide Roofing Repairs for the Mission CISD Central Office and Annex Buildings – EGV Architects

EXHIBIT

Best and Final Offer (BAFO)

CONTACT PERSONS

Ricardo Rivera, Assistant Superintendent for Operations
Adrian Hernandez, Director for Maintenance/Facilities/Construction/Energy Management

AMERICAN
Contracting U.S.A., Inc.
1606 S. Reynolds • Rio Hondo, TX 78583
Tel: (956) 748-4030
Fax (956) 748-2891
Email: chris@americancontracting.org

March 13, 2024

Mission Consolidated Independent School District
Attn: Mr. Adrian Hernandez
520 N. Holland Ave.
Mission, TX 78572

RE: Mission CISD Re-Roofing of Administration Building & Annex Building CSP #511-25-0

Dear Mr. Hernandez,

In an effort to build a continuing work relationship with Mission CISD, we would like to offer our best and final offer for the Proposal that we submitted for the above referenced project. Please see below:

Administration Building – $1,454,000
Annex Building - $1,088,000
TOTAL: $2,542,000

We would like to offer a **discount of $10,000** should we be awarded the contracts for both buildings, therefore making the offered amount to **$2,532,000.**

If the District would opt for the alternates listed on the bid proposal for both buildings, we would like to make the following offer:

Administration Building w/Alternate - $1,265,000
Annex Building w/Alternate - $965,000
TOTAL: $2,230,000

We would like to offer a discount of $10,000 should we be awarded the contracts for both buildings including the alternates, therefore making the offered amount to **$2,220,000.**

We are hopeful that our proposal will be accepted, and we look forward to satisfying the needs of the District through our work and service.

Thank you for your time and attention to this matter.

Sincerely,

Leticia Barcenas

Leticia Barcenas, President
American Contracting USA, Inc.

SUBJECT: Award Contract for Early Childhood Learning System Integrating Brain Development-Thematic Classrooms #230-25-4

PRESENTER: Blanca I. Lopez, Executive Director for Business Operations

BACKGROUND INFORMATION

This contract intends to provide a method to procure Early Childhood Learning System Integrating Brain Development-Thematic Classroom services to meet the District's needs.

ADMINISTRATIVE CONSIDERATIONS

The District solicited Requests for Proposals in compliance with TEC Sec 44.031(a), requiring an approved procurement method for expenditures of similar categories valued at an annual aggregate of $50,000 or greater.

A summary of the response review and evaluation process is as follows:

1. Number of responses received: 3
2. Number of vendors planning to award: 1

FUNDING SOURCE AND AMOUNT

Respective Campus and Department Budgets

RECOMMENDATION

Administration will present a recommendation for the selected vendor at the Special Board Meeting on June 5, 2024.

CONTACT PERSON(S)

Blanca I. Lopez, Executive Director for Business Operations
Dr. Sharon A. Roberts, Deputy Superintendent for Curriculum & Instruction
Anabel Garza, Coordinator for Purchasing

SUBJECT: Approval for Out-of-State Trip for two Mission High School Gear Up Students, a Parent, and the Gear Up Strategist

PRESENTER: Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction

BACKGROUND INFORMATION

America Perales and Dante Vasquez, MHS GEAR-UP students, and Esmeralda Guerrero Vasquez, the parent of Dante, have the opportunity to attend the Youth Leadership Summit in Washington, D.C. from July 21-24, 2024. Mrs. Vasquez has been involved with GEAR-UP since her son was in 7th grade; she was nominated to represent the region. The Youth Leadership Conference is an intensive 3.5 day experience that develops students' leadership skills through team building, communication, innovation, hands-on activities, and presentations, held at the same time as Gear Up's National Council for Community and Education Partnerships (NCCEP)/Gear Up Annual Conference. The MHS students had to be nominated and will attend with students from other districts. The MHS Gear Up Strategist will accompany the students on this trip.

ADMINISTRATIVE CONSIDERATIONS

Approval for Out-of-State Trip for Mission High School Gear Up Students, Parent, and Strategist

FUNDING SOURCE/AND AMOUNT

N/A – Funded by Gear Up Grant

RECOMMENDATION

Approval for Out-of-State Trip for Mission High School Gear Up Students, Parent, and Strategist

CONTACT PERSON(S)

Dr. Sharon Roberts, Deputy Superintendent for Curriculum and Instruction
Edilberto Flores, Executive Director for PreK-12th MHS Vertical Team
Jose Mejia, MHS Principal