

## Board Meeting

Tuesday, October 15, 2024 5:30 PM

Conference Room, 23130 345th St SE, Erskine, MN 56535

1. **Call to order by Chairperson\_\_\_\_\_ at \_\_\_\_\_**

1. Pledge of Allegiance

2. Welcome

3. Roll Call

2. **Approval of Agenda as presented or amended**

3. **Open Forum**

This is an opportunity for members in the audience to share a thought or idea with the board. Please limit comments to under 3 minutes

*As per Minnesota Statute, items of private data or personnel issues will not be allowed to be presented or deliberated. Visitors with employee issues will be encouraged to proceed via use of School Policies dealing with complaints.*

4. **Acknowledgements - Students/Staff/Personnel**

5. **Infomational Reports**

1. Dean of Students/Activities Director Report

6. **Financial - Auditors for the Month of October - Swanson and Ferden**

1. Approve payment of bills

2. Finance Officers Report

7. **Written Reports/Updates**

1. Superintendent Report

2. School Board Committee Reports

1. Health & Safety

3. Principal/Community Education/Title Grant Coordinator's Report

8. **Consent Agenda Business**

1. Approve Minutes of the regular meeting held September 17, 2024

2. Accept Donations

3. Approve the Fall 2024 CIHS Memorandum of Understanding with UMC

9. **Action Items**

1. Approve the 2024-2025 Boys Basketball Coaches (A)

Head: Jerid Couneya

Asst: Nathan Johnson

Asst: Brady Langemo

JH: Russell Johnson

2. Approve the 2024-2025 Girls Basketball Coaches (A)

Head: Paul Kaster

Asst: Vance Kaupang

Asst: Erin Lisburg

JH: Shelby Engstrom

3. Approve 2024-2025 Wrestling Advisor (A) -

Advisor - Jeremy Morgenroth

4. Approve hiring Samantha Timmerman as a custodian (A)

5. Approve the MSHSL Foundation Form A Resolution (R)

6. Approve agreement to void contract with Steins bus service (A)

7. Approve hiring Ron Carlson as a bus driver (A)

8. Approve offering teachers the opportunity to contribute one sick day towards a shared sick leave bank for Jesse Hickman (A)

9. Approve hiring Ashlynn Macho as a .7FTE paraprofessional (A)

10. Approve hiring Sarah English as a 1.0 FTE paraprofessional (A)

10. **Set Meeting Dates and Times**

**November 19th, 5:30 PM - Conference Room**

11. **Adjourn**

## **October Activities Director's Report**

### **Fall Activities**

- Fall sports seasons are winding down.
  - VB hosts LPA tonight and in FF for that tournament on 10/17
  - FB travels to KCC tonight to wrap up the regular season.
- Playoffs
  - VB pigtail games are on 10/21 (high seed host)
  - FB quarterfinals are on 10/22 (high seed host)

### **Boys & Girls Basketball**

- JH GBB practice 10/28
- GBB practice starts 11/11
- BBB practice starts 11/18
- JH BBB practice starts 11/25

### **Robotics**

- We currently have 5 teams (23 kids) this year showing up for practices and working on their robots.
- VEX IQ Robotics will start after MEA break.

### **Other**

- PTP meeting & All-Conference selection is scheduled for 10/30 in Mahanomen
- BBB cheer advisor position is still vacant, but there are a couple leads and I have a backup contingency all set if we cannot find a replacement coach.
- MSHSL Foundation Form A application will be submitted (free reduced lunch numbers 9-12)
  - Resolution must be approved by the School Board so it can be sent off.
- Recommend approval of all winter coaches

Approve payment of bills

\_\_\_\_\_ moved to approve the payment of bills with computer check numbers **50850-50959** in the amount of **\$253,595.83**; activity check numbers – **19984-19993** in the amount of **\$4,672.71**, wire payments in the amount of **\$216,212.96** and MSDLAF Transfers Redemptions in the amount of **\$635,000**. Seconded by \_\_\_\_\_. Motion carried/failed

| Co   | Bank | Check No   | Code  | Rcd     | Vendor                                  | Pmt/Void Date | Pmt Type                                     |
|------|------|------------|-------|---------|-----------------------------------------|---------------|----------------------------------------------|
| 2609 | ASB  | 50850      | 2857  |         | NELSON CHRIS                            |               | Check                                        |
|      |      |            |       | E 01    | 300 294 000 305 111 Consult & Serv Fees | \$100.00      |                                              |
|      | PO#: | Voucher #: | 49538 | Invoice | Invoice No: 091624                      | 9/16/2024     | Paid Amt: \$100.00<br>Check Amount: \$100.00 |
| 2609 | ASB  | 50851      | 2567  |         | PHILION STEVE                           |               | Check                                        |
|      |      |            |       | E 01    | 300 294 000 305 111 Consult & Serv Fees | \$132.00      |                                              |
|      | PO#: | Voucher #: | 49537 | Invoice | Invoice No: 091624                      | 9/16/2024     | Paid Amt: \$132.00<br>Check Amount: \$132.00 |
| 2609 | ASB  | 50852      | MNBCA |         | MN BCA                                  |               | Check                                        |
|      |      |            |       | R 01    | 005 000 000 099 000 Misc Revenue Local  | \$15.00       |                                              |
|      | PO#: | Voucher #: | 49539 | Invoice | Invoice No: 091624                      | 9/16/2024     | Paid Amt: \$15.00<br>Check Amount: \$15.00   |
| 2609 | ASB  | 50853      | 3195  |         | BLUE RIBBONS WORLDWIDE                  |               | Check                                        |
|      |      |            |       | E 01    | 100 203 302 460 000 Elementary Capital  | \$262.30      |                                              |
|      | PO#: | Voucher #: | 49560 | Invoice | Invoice No: 091824                      | 9/18/2024     | Paid Amt: \$262.30<br>Check Amount: \$262.30 |
| 2609 | ASB  | 50854      | 2726  |         | BOWMAN SUNNY                            |               | Check                                        |
|      |      |            |       | E 01    | 300 296 000 305 113 Consult & Serv Fees | \$165.00      |                                              |
|      | PO#: | Voucher #: | 49564 | Invoice | Invoice No: 092424                      | 9/19/2024     | Paid Amt: \$165.00<br>Check Amount: \$165.00 |
| 2609 | ASB  | 50855      | 2852  |         | GLAD NOAH                               |               | Check                                        |
|      |      |            |       | E 01    | 300 294 000 305 111 Consult & Serv Fees | \$166.00      |                                              |
|      | PO#: | Voucher #: | 49566 | Invoice | Invoice No: 092024                      | 9/19/2024     | Paid Amt: \$166.00<br>Check Amount: \$166.00 |
| 2609 | ASB  | 50856      | 2754  |         | GULER ERIC                              |               | Check                                        |
|      |      |            |       | E 01    | 300 294 000 305 111 Consult & Serv Fees | \$166.00      |                                              |
|      | PO#: | Voucher #: | 49565 | Invoice | Invoice No: 092024                      | 9/19/2024     | Paid Amt: \$166.00<br>Check Amount: \$166.00 |
| 2609 | ASB  | 50857      | 3198  |         | HALVERSON BRAD                          |               | Check                                        |
|      |      |            |       | E 01    | 300 294 000 305 111 Consult & Serv Fees | \$166.00      |                                              |
|      | PO#: | Voucher #: | 49569 | Invoice | Invoice No: 092024                      | 9/19/2024     | Paid Amt: \$166.00<br>Check Amount: \$166.00 |
| 2609 | ASB  | 50858      | 3197  |         | HINSZ KELLEN                            |               | Check                                        |
|      |      |            |       | E 01    | 300 294 000 305 111 Consult & Serv Fees | \$166.00      |                                              |
|      | PO#: | Voucher #: | 49567 | Invoice | Invoice No: 092024                      | 9/19/2024     | Paid Amt: \$166.00<br>Check Amount: \$166.00 |

# Win-E-Mac Public School #2609

## Detail Payment Register By Check

| Co   | Bank       | Check No | Code    | Rcd         | Vendor                                  | Pmt/Void Date | Pmt Type               |
|------|------------|----------|---------|-------------|-----------------------------------------|---------------|------------------------|
| 2609 | ASB        | 50859    | 2859    |             | SAMUELSON MATT                          |               | Check                  |
|      |            |          |         | E 01        | 300 294 000 305 111 Consult & Serv Fees |               | \$166.00               |
| PO#: | Voucher #: | 49568    | Invoice | Invoice No: | 092024                                  | 9/19/2024     | Paid Amt: \$166.00     |
|      |            |          |         |             |                                         |               | Check Amount: \$166.00 |
| 2609 | ASB        | 50860    | 1982    |             | SEATON SCOTT                            |               | Check                  |
|      |            |          |         | E 01        | 300 296 000 305 113 Consult & Serv Fees |               | \$188.00               |
| PO#: | Voucher #: | 49561    | Invoice | Invoice No: | 091924                                  | 9/19/2024     | Paid Amt: \$188.00     |
|      |            |          |         |             |                                         |               | Check Amount: \$188.00 |
| 2609 | ASB        | 50861    | 2357    |             | WELLER CINDY                            |               | Check                  |
|      |            |          |         | E 01        | 300 296 000 305 113 Consult & Serv Fees |               | \$165.00               |
| PO#: | Voucher #: | 49563    | Invoice | Invoice No: | 092424                                  | 9/19/2024     | Paid Amt: \$165.00     |
|      |            |          |         |             |                                         |               | Check Amount: \$165.00 |
| 2609 | ASB        | 50862    | 3196    |             | WITTNER RENEE                           |               | Check                  |
|      |            |          |         | E 01        | 300 296 000 305 113 Consult & Serv Fees |               | \$188.00               |
| PO#: | Voucher #: | 49562    | Invoice | Invoice No: | 091924                                  | 9/19/2024     | Paid Amt: \$188.00     |
|      |            |          |         |             |                                         |               | Check Amount: \$188.00 |
| 2609 | ASB        | 50863    | 2048    |             | Barnesville School 146                  |               | Check                  |
|      |            |          |         | E 01        | 300 296 000 366 113 Travel              |               | \$200.00               |
| PO#: | Voucher #: | 49602    | Invoice | Invoice No: | 092824                                  | 9/19/2024     | Paid Amt: \$200.00     |
|      |            |          |         |             |                                         |               | Check Amount: \$200.00 |
| 2609 | ASB        | 50864    | AMELC   |             | AMERICAN FAMILY LIFE ASSUR CO.          |               | Check                  |
|      |            |          |         | B 28        | 215 000 Payroll Deduction               |               | \$86.34                |
|      |            |          |         | B 28        | 215 025 Cancer Care                     |               | \$296.71               |
| PO#: | Voucher #: | 49541    | Invoice | Invoice No: | S2025060                                | 9/20/2024     | Paid Amt: \$383.05     |
|      |            |          |         |             |                                         |               | Check Amount: \$383.05 |
| 2609 | ASB        | 50865    | 2182    |             | Delta Dental of Minnesota               |               | Check                  |
|      |            |          |         | B 28        | 215 061 Dental Insurance                |               | \$875.86               |
| PO#: | Voucher #: | 49543    | Invoice | Invoice No: | S2025060                                | 9/20/2024     | Paid Amt: \$875.86     |
|      |            |          |         |             |                                         |               | Check Amount: \$875.86 |
| 2609 | ASB        | 50866    | 1995    |             | OMNI Group                              |               | Check                  |
|      |            |          |         | B 28        | 215 070 TSA Annuities                   |               | \$183.34               |
| PO#: | Voucher #: | 49545    | Invoice | Invoice No: | S2025060                                | 9/20/2024     | Paid Amt: \$183.34     |
|      |            |          |         | B 28        | 215 070 TSA Annuities                   |               | \$491.68               |
| PO#: | Voucher #: | 49542    | Invoice | Invoice No: | S2025060                                | 9/20/2024     | Paid Amt: \$491.68     |
|      |            |          |         | B 28        | 215 070 TSA Annuities                   |               | \$2,477.33             |
| PO#: | Voucher #: | 49553    | Invoice | Invoice No: | S2025060                                | 9/20/2024     | Paid Amt: \$2,477.33   |
|      |            |          |         | B 28        | 215 070 TSA Annuities                   |               | \$495.84               |
| PO#: | Voucher #: | 49555    | Invoice | Invoice No: | S2025060                                | 9/20/2024     | Paid Amt: \$495.84     |

# Win-E-Mac Public School #2609

## Detail Payment Register By Check

| Co   | Bank | Check No   | Code   | Rcd                      | Vendor                                    | Pmt/Void Date | Pmt Type      |             |  |
|------|------|------------|--------|--------------------------|-------------------------------------------|---------------|---------------|-------------|--|
| 2609 | ASB  | 50866      | 1995   |                          | OMNI Group                                |               | Check         |             |  |
|      |      |            |        | B 28 215 070             | TSA Annuities                             |               |               | \$233.34    |  |
|      | PO#: | Voucher #: | 49548  | Invoice                  | Invoice No: S2025060                      | 9/20/2024     | Paid Amt:     | \$233.34    |  |
|      |      |            |        | B 28 215 070             | TSA Annuities                             |               |               | \$183.34    |  |
|      | PO#: | Voucher #: | 49544  | Invoice                  | Invoice No: S2025060                      | 9/20/2024     | Paid Amt:     | \$183.34    |  |
|      |      |            |        | B 28 215 070             | TSA Annuities                             |               |               | \$427.80    |  |
|      | PO#: | Voucher #: | 49546  | Invoice                  | Invoice No: S2025060                      | 9/20/2024     | Paid Amt:     | \$427.80    |  |
|      |      |            |        |                          |                                           |               | Check Amount: | \$4,492.67  |  |
| 2609 | ASB  | 50867      | 2811   |                          | VSP INSURANCE                             |               | Check         |             |  |
|      |      |            |        | B 28 215 000             | Payroll Deduction                         |               |               | \$139.86    |  |
|      |      |            |        | B 28 215 000             | Adj to Stmt                               |               |               | \$2.02      |  |
|      | PO#: | Voucher #: | 49556  | Invoice                  | Invoice No: S2025060                      | 9/20/2024     | Paid Amt:     | \$141.88    |  |
|      |      |            |        |                          |                                           |               | Check Amount: | \$141.88    |  |
| 2609 | ASB  | 50868      | 3200   |                          | JOKELA MARK                               |               | Check         |             |  |
|      |      |            |        | E 01 300 296 000 305 113 | Consult & Serv Fees                       |               |               | \$179.00    |  |
|      | PO#: | Voucher #: | 49628  | Invoice                  | Invoice No: 092624                        | 9/25/2024     | Paid Amt:     | \$179.00    |  |
|      |      |            |        |                          |                                           |               | Check Amount: | \$179.00    |  |
| 2609 | ASB  | 50869      | 2948   |                          | KAPSNER BOB                               |               | Check         |             |  |
|      |      |            |        | E 01 300 296 000 305 113 | Consult & Serv Fees                       |               |               | \$179.00    |  |
|      | PO#: | Voucher #: | 49629  | Invoice                  | Invoice No: 092624                        | 9/25/2024     | Paid Amt:     | \$179.00    |  |
|      |      |            |        |                          |                                           |               | Check Amount: | \$179.00    |  |
| 2609 | ASB  | 50870      | MNBCA  |                          | MN BCA                                    |               | Check         |             |  |
|      |      |            |        | R 01 005 000 000 099 000 | Misc Revenue Local                        |               |               | \$15.00     |  |
|      | PO#: | Voucher #: | 49630  | Invoice                  | Invoice No: 092624                        | 9/25/2024     | Paid Amt:     | \$15.00     |  |
|      |      |            |        |                          |                                           |               | Check Amount: | \$15.00     |  |
| 2609 | ASB  | 50871      | PITBC  |                          | PITNEY BOWES                              |               | Check         |             |  |
|      |      |            |        | E 01 005 105 000 329 000 | Postage/Express/Meter lease               |               |               | \$147.00    |  |
|      | PO#: | Voucher #: | 49631  | Invoice                  | Invoice No: 3106857967                    | 9/25/2024     | Paid Amt:     | \$147.00    |  |
|      |      |            |        |                          |                                           |               | Check Amount: | \$147.00    |  |
| 2609 | ASB  | 50872      | 2615   |                          | WELLS FARGO VENDOR FINANCIAL SERVICES LLC |               | Check         |             |  |
|      |      |            |        | E 01 005 810 302 580 000 | Capital Lease Principal Paymen            |               |               | \$37,405.47 |  |
|      | PO#: | Voucher #: | 49627  | Invoice                  | Invoice No: 5031391933                    | 9/25/2024     | Paid Amt:     | \$37,405.47 |  |
|      |      |            |        |                          |                                           |               | Check Amount: | \$37,405.47 |  |
| 2609 | ASB  | 50873      | 000001 |                          | FOLKERS WAYNE                             |               | Check         |             |  |
|      |      |            |        | E 01 300 296 000 305 113 | Consult & Serv Fees                       |               |               | \$160.00    |  |
|      | PO#: | Voucher #: | 49653  | Invoice                  | Invoice No: 100124                        | 9/26/2024     | Paid Amt:     | \$160.00    |  |
|      |      |            |        |                          |                                           |               | Check Amount: | \$160.00    |  |

# Win-E-Mac Public School #2609

## Detail Payment Register By Check

| Co   | Bank       | Check No | Code    | Rcd         | Vendor                                        | Pmt/Void Date | Pmt Type               |
|------|------------|----------|---------|-------------|-----------------------------------------------|---------------|------------------------|
| 2609 | ASB        | 50874    | 2812    |             | RED LAKE FALLS VOLLEYBALL                     |               | Check                  |
|      |            |          |         | E 01        | 300 296 000 366 113 Travel                    |               | \$100.00               |
| PO#: | Voucher #: | 49651    | Invoice | Invoice No: | 092624                                        | 9/26/2024     | Paid Amt: \$100.00     |
|      |            |          |         |             |                                               |               | Check Amount: \$100.00 |
| 2609 | ASB        | 50875    | 2357    |             | WELLER CINDY                                  |               | Check                  |
|      |            |          |         | E 01        | 300 296 000 305 113 Consult & Serv Fees       |               | \$160.00               |
| PO#: | Voucher #: | 49652    | Invoice | Invoice No: | 100124                                        | 9/26/2024     | Paid Amt: \$160.00     |
|      |            |          |         |             |                                               |               | Check Amount: \$160.00 |
| 2609 | ASB        | 50876    | AMELC   |             | AMERICAN FAMILY LIFE ASSUR CO.                |               | Check                  |
|      |            |          |         | B 28        | 215 000 Payroll Deduction                     |               | \$86.34                |
|      |            |          |         | B 28        | 215 025 Cancer Care                           |               | \$296.71               |
|      |            |          |         | B 28        | 215 025 Adj to Stmt                           |               | (\$56.82)              |
| PO#: | Voucher #: | 49664    | Invoice | Invoice No: | S2025070                                      | 10/4/2024     | Paid Amt: \$326.23     |
|      |            |          |         |             |                                               |               | Check Amount: \$326.23 |
| 2609 | ASB        | 50877    | 2182    |             | Delta Dental of Minnesota                     |               | Check                  |
|      |            |          |         | B 28        | 215 061 Dental Insurance                      |               | \$875.86               |
|      |            |          |         | B 28        | 215 061 Adj to Stmt                           |               | \$62.90                |
| PO#: | Voucher #: | 49666    | Invoice | Invoice No: | S2025070                                      | 10/4/2024     | Paid Amt: \$938.76     |
|      |            |          |         |             |                                               |               | Check Amount: \$938.76 |
| 2609 | ASB        | 50878    | MADNT   |             | MADISON NATIONAL LIFE                         |               | Check                  |
|      |            |          |         | B 28        | 215 090 Long Term Disability & Life Insurance |               | \$775.69               |
|      |            |          |         | B 28        | 215 090 Adj to Stmt                           |               | \$64.30                |
| PO#: | Voucher #: | 49673    | Invoice | Invoice No: | S2025070                                      | 10/4/2024     | Paid Amt: \$839.99     |
|      |            |          |         | B 28        | 215 090 Long Term Disability & Life Insurance |               | \$113.30               |
|      |            |          |         | B 28        | 215 090 Adj to Stmt                           |               | \$4.40                 |
| PO#: | Voucher #: | 49671    | Invoice | Invoice No: | S2025070                                      | 10/4/2024     | Paid Amt: \$117.70     |
|      |            |          |         |             |                                               |               | Check Amount: \$957.69 |
| 2609 | ASB        | 50879    | 1995    |             | OMNI Group                                    |               | Check                  |
|      |            |          |         | B 28        | 215 070 TSA Annuities                         |               | \$183.34               |
| PO#: | Voucher #: | 49668    | Invoice | Invoice No: | S2025070                                      | 10/4/2024     | Paid Amt: \$183.34     |
|      |            |          |         | B 28        | 215 070 TSA Annuities                         |               | \$491.68               |
| PO#: | Voucher #: | 49665    | Invoice | Invoice No: | S2025070                                      | 10/4/2024     | Paid Amt: \$491.68     |
|      |            |          |         | B 28        | 215 070 TSA Annuities                         |               | \$427.80               |
| PO#: | Voucher #: | 49669    | Invoice | Invoice No: | S2025070                                      | 10/4/2024     | Paid Amt: \$427.80     |
|      |            |          |         | B 28        | 215 070 TSA Annuities                         |               | \$2,477.33             |
| PO#: | Voucher #: | 49676    | Invoice | Invoice No: | S2025070                                      | 10/4/2024     | Paid Amt: \$2,477.33   |
|      |            |          |         | B 28        | 215 070 TSA Annuities                         |               | \$495.84               |
| PO#: | Voucher #: | 49678    | Invoice | Invoice No: | S2025070                                      | 10/4/2024     | Paid Amt: \$495.84     |

[illegible]

| Co   | Bank | Check No   | Code  | Rcd     | Vendor                                                 | Pmt/Void Date | Pmt Type                                           |
|------|------|------------|-------|---------|--------------------------------------------------------|---------------|----------------------------------------------------|
| 2609 | ASB  | 50888      | 2565  |         | SANDERS RICH                                           |               | Check                                              |
|      |      |            |       | E 01    | 300 294 000 305 111 Consult & Serv Fees                | \$200.00      |                                                    |
|      | PO#: | Voucher #: | 49689 | Invoice | Invoice No: 101124                                     | 10/3/2024     | Paid Amt: \$200.00<br>Check Amount: \$200.00       |
| 2609 | ASB  | 50889      | 1894  |         | STAHLECKER BRENT                                       |               | Check                                              |
|      |      |            |       | E 01    | 300 294 000 305 111 Consult & Serv Fees                | \$160.00      |                                                    |
|      | PO#: | Voucher #: | 49688 | Invoice | Invoice No: 101124                                     | 10/3/2024     | Paid Amt: \$160.00<br>Check Amount: \$160.00       |
| 2609 | ASB  | 50890      | 1815  |         | TROSTAD CHRIS                                          |               | Check                                              |
|      |      |            |       | E 01    | 300 294 000 305 111 Consult & Serv Fees                | \$160.00      |                                                    |
|      | PO#: | Voucher #: | 49691 | Invoice | Invoice No: 101124                                     | 10/3/2024     | Paid Amt: \$160.00<br>Check Amount: \$160.00       |
| 2609 | ASB  | 50891      | 1745  |         | Wohl, Greg                                             |               | Check                                              |
|      |      |            |       | E 01    | 300 294 000 305 111 Consult & Serv Fees                | \$258.00      |                                                    |
|      | PO#: | Voucher #: | 49684 | Invoice | Invoice No: 100424                                     | 10/3/2024     | Paid Amt: \$258.00<br>Check Amount: \$258.00       |
| 2609 | ASB  | 50892      | ADABO |         | ADA-BORUP-WEST SCHOOL DIST                             |               | Check                                              |
|      |      |            |       | E 01    | 005 020 000 305 000 Superintendent Shared Contract     | \$11,098.91   |                                                    |
|      | PO#: | Voucher #: | 49490 | Invoice | Invoice No: 202503                                     | 10/9/2024     | Paid Amt: \$11,098.91<br>Check Amount: \$11,098.91 |
| 2609 | ASB  | 50893      | 3112  |         | A STITCH IN TIME                                       |               | Check                                              |
|      |      |            |       | E 01    | 300 331 000 430 001 FACS Print Shop Supplies           | \$210.09      |                                                    |
|      | PO#: | Voucher #: | 49571 | Invoice | Invoice No: 32210                                      | 10/15/2024    | Paid Amt: \$210.09<br>Check Amount: \$210.09       |
| 2609 | ASB  | 50894      | ADABO |         | ADA-BORUP-WEST SCHOOL DIST                             |               | Check                                              |
|      |      |            |       | E 01    | 005 020 000 305 000 Superintendent Shared Contract     | \$10,643.91   |                                                    |
|      | PO#: | Voucher #: | 49732 | Invoice | Invoice No: 202504                                     | 10/15/2024    | Paid Amt: \$10,643.91<br>Check Amount: \$10,643.91 |
| 2609 | ASB  | 50895      | 2831  |         | ALLUMA                                                 |               | Check                                              |
|      |      |            |       | E 01    | 100 203 000 305 000 Consulting service-tech & guidance | \$315.00      |                                                    |
|      |      |            |       | E 01    | 300 211 000 305 000 Technology Support-Sec             | \$315.00      |                                                    |
|      | PO#: | Voucher #: | 49699 | Invoice | Invoice No: 09302024                                   | 10/15/2024    | Paid Amt: \$630.00<br>Check Amount: \$630.00       |
| 2609 | ASB  | 50896      | 2624  |         | ALTERNATIVE SANITATION                                 |               | Check                                              |
|      |      |            |       | E 01    | 005 810 000 330 000 Utilities                          | \$259.64      |                                                    |
|      |      |            |       | E 01    | 005 810 000 330 000 Utilities                          | \$204.75      |                                                    |
|      | PO#: | Voucher #: | 49717 | Invoice | Invoice No: 24641                                      | 10/15/2024    | Paid Amt: \$464.39<br>Check Amount: \$464.39       |

# Win-E-Mac Public School #2609

## Detail Payment Register By Check

| Co   | Bank | Check No   | Code   | Rcd     | Vendor                                                 | Pmt/Void Date | Pmt Type              |
|------|------|------------|--------|---------|--------------------------------------------------------|---------------|-----------------------|
| 2609 | ASB  | 50897      | 1510   |         | ALTRU HEALTH SYSTEM                                    |               | Check                 |
|      |      |            |        | E 01    | 005 760 720 305 000 Consult & Serv Fees                |               | \$95.00               |
| PO#: |      | Voucher #: | 49587  | Invoice | Invoice No: 42907122                                   | 10/15/2024    | Paid Amt: \$95.00     |
|      |      |            |        |         |                                                        |               | Check Amount: \$95.00 |
| 2609 | ASB  | 50898      | amazon |         | AMAZON CAPITAL SERVICES                                |               | Check                 |
|      |      |            |        | E 01    | 005 718 342 401 000 Safe School Non-Instruct Supply    |               | \$240.99              |
| PO#: |      | Voucher #: | 49590  | Invoice | Invoice No: 1KGJ-WMP4-11YK                             | 10/15/2024    | Paid Amt: \$240.99    |
|      |      |            |        | E 01    | 005 620 000 430 500 SNUSTAD Media Instructional Supply |               | \$5.99                |
| PO#: |      | Voucher #: | 49727  | Invoice | Invoice No: 1LK7-MKMM-K7JN                             | 10/15/2024    | Paid Amt: \$5.99      |
|      |      |            |        | E 01    | 005 620 000 430 500 SNUSTAD Media Instructional Supply |               | \$12.98               |
| PO#: |      | Voucher #: | 49728  | Invoice | Invoice No: 1KP9-MD67-HJHW                             | 10/15/2024    | Paid Amt: \$12.98     |
|      |      |            |        | E 01    | 005 620 000 430 500 SNUSTAD Media Instructional Supply |               | \$186.21              |
| PO#: |      | Voucher #: | 49643  | Invoice | Invoice No: 1C6J-13Q4-1LH4                             | 10/15/2024    | Paid Amt: \$186.21    |
|      |      |            |        | E 01    | 005 605 302 555 000 Technology Equip.                  |               | \$1,161.45            |
| PO#: |      | Voucher #: | 49743  | Invoice | Invoice No: 1CG7-7K39-L1FX                             | 10/15/2024    | Paid Amt: \$1,161.45  |
|      |      |            |        | E 01    | 100 203 302 460 000 Elementary Capital                 |               | \$31.94               |
| PO#: |      | Voucher #: | 49750  | Invoice | Invoice No: 1LLQ-7GLM-7FDY                             | 10/15/2024    | Paid Amt: \$31.94     |
|      |      |            |        | E 01    | 005 718 342 401 000 Safe School Non-Instruct Supply    |               | \$879.27              |
| PO#: |      | Voucher #: | 49589  | Invoice | Invoice No: 1QQG-FWQH-PJ43                             | 10/15/2024    | Paid Amt: \$879.27    |
|      |      |            |        | E 01    | 300 331 000 460 500 SNUSTAD-FACS                       |               | \$120.54              |
| PO#: |      | Voucher #: | 49611  | Credit  | Invoice No: 16LD-M4CR-33MM                             | 10/15/2024    | Paid Amt: (\$120.54)  |
|      |      |            |        | E 01    | 005 620 000 430 500 SNUSTAD Media Instructional Supply |               | \$321.58              |
| PO#: |      | Voucher #: | 49730  | Invoice | Invoice No: 1HNY-3V9X-K6NN                             | 10/15/2024    | Paid Amt: \$321.58    |
|      |      |            |        | E 01    | 005 620 000 430 500 SNUSTAD Media Instructional Supply |               | \$123.09              |
| PO#: |      | Voucher #: | 49591  | Invoice | Invoice No: 1JM4-XG3L-3DLW                             | 10/15/2024    | Paid Amt: \$123.09    |
|      |      |            |        | E 01    | 300 331 000 430 000 Instructional Supply               |               | \$246.22              |
| PO#: |      | Voucher #: | 49592  | Invoice | Invoice No: 1KNF-LNFX-V9NF                             | 10/15/2024    | Paid Amt: \$246.22    |
|      |      |            |        | E 01    | 300 331 000 430 000 Instructional Supply               |               | \$17.61               |
| PO#: |      | Voucher #: | 49593  | Invoice | Invoice No: 1KG4-XC9Q-TW3V                             | 10/15/2024    | Paid Amt: \$17.61     |
|      |      |            |        | E 01    | 300 331 000 430 000 Instructional Supply               |               | \$243.33              |
| PO#: |      | Voucher #: | 49619  | Invoice | Invoice No: 1C7K-JFPK-Q3N1                             | 10/15/2024    | Paid Amt: \$243.33    |
|      |      |            |        | E 01    | 300 331 000 430 000 Instructional Supply               |               | \$333.99              |
| PO#: |      | Voucher #: | 49620  | Invoice | Invoice No: 11GW-36WJ-LP9Q                             | 10/15/2024    | Paid Amt: \$333.99    |
|      |      |            |        | E 01    | 300 331 000 460 500 SNUSTAD-FACS                       |               | \$368.52              |
| PO#: |      | Voucher #: | 49594  | Invoice | Invoice No: 16DC-CWDW-FKDJ                             | 10/15/2024    | Paid Amt: \$368.52    |
|      |      |            |        | E 01    | 005 105 000 401 001 Family Service Fund Expenses       |               | \$19.99               |
|      |      |            |        | E 01    | 005 620 000 430 500 SNUSTAD Media Instructional Supply |               | \$18.99               |
| PO#: |      | Voucher #: | 49621  | Invoice | Invoice No: 17J7-6L9N-Y1J3                             | 10/15/2024    | Paid Amt: \$38.98     |

|      |           |            |       |         |    |                        |     |     |     |            |            |  |  |               |          |
|------|-----------|------------|-------|---------|----|------------------------|-----|-----|-----|------------|------------|--|--|---------------|----------|
| 2609 | ASB       | 50899      | 3194  | AMPLIFY |    |                        |     |     |     |            |            |  |  | Check         |          |
|      |           |            |       | E       | 01 | 100                    | 216 | 401 | 430 | 000        | Q-432933-1 |  |  | \$330.00      |          |
|      | PO#: 5148 | Voucher #: | 49744 | Invoice |    | Invoice No: INV-303068 |     |     |     | 10/15/2024 |            |  |  | Paid Amt:     | \$330.00 |
|      |           |            |       |         |    |                        |     |     |     |            |            |  |  | Check Amount: | \$330.00 |

| Co   | Bank | Check No   | Code  | Rcd     | Vendor                        | Pmt/Void Date                             |             | Pmt Type                                           |
|------|------|------------|-------|---------|-------------------------------|-------------------------------------------|-------------|----------------------------------------------------|
| 2609 | ASB  | 50900      | ARESP |         | AREA SPECIAL ED CO-OP #997    |                                           |             | Check                                              |
|      |      |            |       | E 01    | 100 407 000 394 000           | ASEC Membership Fees                      | \$13,551.86 |                                                    |
|      | PO#: | Voucher #: | 49603 | Invoice | Invoice No: 09012024          | 10/15/2024                                |             | Paid Amt: \$13,551.86<br>Check Amount: \$13,551.86 |
| 2609 | ASB  | 50901      | CARQU |         | Auto Value Fosston            |                                           |             | Check                                              |
|      |      |            |       | E 01    | 300 361 000 430 001           | Ind Tech - House Build Supplies           | \$197.94    |                                                    |
|      |      |            |       | E 01    | 005 760 720 401 000           | Non-Instruct Supply-Transportation        | \$357.75    |                                                    |
|      | PO#: | Voucher #: | 49660 | Invoice | Invoice No: 130169665,165-737 | 10/15/2024                                |             | Paid Amt: \$555.69<br>Check Amount: \$555.69       |
| 2609 | ASB  | 50902      | 2816  |         | BADLANDS DISTRIBUTION         |                                           |             | Check                                              |
|      |      |            |       | E 01    | 300 292 000 401 301           | AD concession exp                         | \$292.64    |                                                    |
|      | PO#: | Voucher #: | 49654 | Invoice | Invoice No: 1092427009        | 10/15/2024                                |             | Paid Amt: \$292.64<br>Check Amount: \$292.64       |
| 2609 | ASB  | 50903      | 3199  |         | BRENCO                        |                                           |             | Check                                              |
|      |      |            |       | E 01    | 005 810 000 401 000           | Building Supplies                         | \$533.23    |                                                    |
|      | PO#: | Voucher #: | 49656 | Invoice | Invoice No: 0155563-IN        | 10/15/2024                                |             | Paid Amt: \$533.23                                 |
|      |      |            |       | E 01    | 005 810 000 401 000           | Building Supplies                         | \$315.45    |                                                    |
|      | PO#: | Voucher #: | 49609 | Invoice | Invoice No: 0154834-IN        | 10/15/2024                                |             | Paid Amt: \$315.45                                 |
|      |      |            |       | E 01    | 005 810 000 401 000           | Building Supplies                         | \$357.75    |                                                    |
|      | PO#: | Voucher #: | 49693 | Invoice | Invoice No: 0156001-IN        | 10/15/2024                                |             | Paid Amt: \$357.75<br>Check Amount: \$1,206.43     |
| 2609 | ASB  | 50904      | 1632  |         | BSN Sports, INC               |                                           |             | Check                                              |
|      |      |            |       | E 01    | 300 292 302 530 000           | Equipment -Pur&lease                      | \$120.10    |                                                    |
|      | PO#: | Voucher #: | 49607 | Invoice | Invoice No: 926726432         | 10/15/2024                                |             | Paid Amt: \$120.10                                 |
|      |      |            |       | E 01    | 300 292 302 530 000           | Equipment -Pur&lease                      | \$2,600.00  |                                                    |
|      |      |            |       | E 01    | 300 292 000 401 301           | AD concession exp                         | \$6,010.00  |                                                    |
|      | PO#: | Voucher #: | 49578 | Invoice | Invoice No: 926798886         | 10/15/2024                                |             | Paid Amt: \$8,610.00<br>Check Amount: \$8,730.10   |
| 2609 | ASB  | 50905      | BURHH |         | BURGGRAF'S ACE HARDWARE       |                                           |             | Check                                              |
|      |      |            |       | E 01    | 005 810 000 350 000           | Building & Grounds Repair                 | \$67.15     |                                                    |
|      |      |            |       | E 01    | 005 760 720 401 000           | Non-Instruct Supply-Transportation        | \$548.75    |                                                    |
|      | PO#: | Voucher #: | 49662 | Invoice | Invoice No: 460859-461981     | 10/15/2024                                |             | Paid Amt: \$615.90<br>Check Amount: \$615.90       |
| 2609 | ASB  | 50906      | 3189  |         | CENTURY FENCE COMPANY         |                                           |             | Check                                              |
|      |      |            |       | E 01    | 005 865 384 520 000           | Building Improvement - LTFM Site Projects | \$8,186.00  |                                                    |
|      | PO#: | Voucher #: | 49718 | Invoice | Invoice No: 248912701         | 10/15/2024                                |             | Paid Amt: \$8,186.00<br>Check Amount: \$8,186.00   |

# Win-E-Mac Public School #2609

## Detail Payment Register By Check

| Co        | Bank | Check No   | Code   | Rcd     | Vendor                             | Pmt/Void Date                       | Pmt Type      |            |  |
|-----------|------|------------|--------|---------|------------------------------------|-------------------------------------|---------------|------------|--|
| 2609      | ASB  | 50907      | 1484   |         | COCA-COLA BOTTLING CO HIGH COUNTRY |                                     | Check         |            |  |
|           |      |            |        | E 01    | 300 298 000 401 300                | Student Council Fundraising Expense |               | \$853.00   |  |
| PO#:      |      | Voucher #: | 49649  | Invoice | Invoice No: 4913825                | 10/15/2024                          | Paid Amt:     | \$853.00   |  |
|           |      |            |        | E 01    | 300 292 000 401 301                | AD concession exp                   |               | \$948.00   |  |
| PO#:      |      | Voucher #: | 49570  | Invoice | Invoice No: 4890746                | 10/15/2024                          | Paid Amt:     | \$948.00   |  |
|           |      |            |        | E 01    | 300 292 000 401 301                | AD concession exp                   |               | \$393.00   |  |
| PO#:      |      | Voucher #: | 49650  | Invoice | Invoice No: 4913826                | 10/15/2024                          | Paid Amt:     | \$393.00   |  |
|           |      |            |        |         |                                    |                                     | Check Amount: | \$2,194.00 |  |
| 2609      | ASB  | 50908      | 1568   |         | Culinex                            |                                     | Check         |            |  |
|           |      |            |        | E 02    | 005 770 701 401 000                | Non-Instruct Supply                 |               | \$990.00   |  |
|           |      |            |        | E 02    | 005 770 701 401 000                | Shipping                            |               | \$99.00    |  |
| PO#: 5147 |      | Voucher #: | 49588  | Invoice | Invoice No: INV906848              | 10/15/2024                          | Paid Amt:     | \$1,089.00 |  |
|           |      |            |        |         |                                    |                                     | Check Amount: | \$1,089.00 |  |
| 2609      | ASB  | 50909      | 1216   |         | DARRELL'S AUTO GLASS               |                                     | Check         |            |  |
|           |      |            |        | E 01    | 005 760 720 350 000                | Repairs & Maint Serv                |               | \$500.00   |  |
| PO#:      |      | Voucher #: | 49738  | Invoice | Invoice No: 36637                  | 10/15/2024                          | Paid Amt:     | \$500.00   |  |
|           |      |            |        |         |                                    |                                     | Check Amount: | \$500.00   |  |
| 2609      | ASB  | 50910      | 1898   |         | EAST SIDE JERSEY DAIRY INC         |                                     | Check         |            |  |
|           |      |            |        | E 02    | 005 770 701 495 000                | Milk                                |               | \$2,554.44 |  |
| PO#:      |      | Voucher #: | 49737  | Invoice | Invoice No: 9018566-9027971        | 10/15/2024                          | Paid Amt:     | \$2,554.44 |  |
|           |      |            |        |         |                                    |                                     | Check Amount: | \$2,554.44 |  |
| 2609      | ASB  | 50911      | 3073   |         | EMS LINQ INC                       |                                     | Check         |            |  |
|           |      |            |        | E 01    | 005 110 000 305 000                | Region 1/Legal/Flex plan            |               | \$61.73    |  |
| PO#:      |      | Voucher #: | 49723  | Invoice | Invoice No: 6704                   | 10/15/2024                          | Paid Amt:     | \$61.73    |  |
|           |      |            |        |         |                                    |                                     | Check Amount: | \$61.73    |  |
| 2609      | ASB  | 50912      | ERSIR  |         | ERSKINE IRON                       |                                     | Check         |            |  |
|           |      |            |        | E 01    | 300 361 000 430 000                | Regular Ind Supplies                |               | \$602.00   |  |
| PO#:      |      | Voucher #: | 49712  | Invoice | Invoice No: 093024                 | 10/15/2024                          | Paid Amt:     | \$602.00   |  |
|           |      |            |        |         |                                    |                                     | Check Amount: | \$602.00   |  |
| 2609      | ASB  | 50913      | ERSWC  |         | ERSKINE WORKS                      |                                     | Check         |            |  |
|           |      |            |        | E 01    | 005 810 000 330 000                | Utilities                           |               | \$707.00   |  |
| PO#:      |      | Voucher #: | 49648  | Invoice | Invoice No: September 2024         | 10/15/2024                          | Paid Amt:     | \$707.00   |  |
|           |      |            |        |         |                                    |                                     | Check Amount: | \$707.00   |  |
| 2609      | ASB  | 50914      | 000001 |         | FOLKERS WAYNE                      |                                     | Check         |            |  |
|           |      |            |        | E 01    | 300 296 000 305 113                | Consult & Serv Fees                 |               | \$40.00    |  |
| PO#:      |      | Voucher #: | 49700  | Invoice | Invoice No: 2024-18                | 10/15/2024                          | Paid Amt:     | \$40.00    |  |
|           |      |            |        |         |                                    |                                     | Check Amount: | \$40.00    |  |

[illegible]

| Co   | Bank      | Check No   | Code  | Rcd     | Vendor                                                | Pmt/Void Date | Pmt Type                                         |
|------|-----------|------------|-------|---------|-------------------------------------------------------|---------------|--------------------------------------------------|
| 2609 | ASB       | 50922      | 2077  |         | Hillyard                                              |               | Check                                            |
|      |           |            |       | E 01    | 005 810 000 401 000 Building Supplies                 | \$440.63      |                                                  |
|      | PO#:      | Voucher #: | 49572 | Invoice | Invoice No: 605603059                                 | 10/15/2024    | Paid Amt: \$440.63<br>Check Amount: \$440.63     |
| 2609 | ASB       | 50923      | 2777  |         | IMAGINE LEARNING                                      |               | Check                                            |
|      |           |            |       | E 01    | 300 050 000 394 000 CIHS (College in the High School) | \$760.00      |                                                  |
|      |           |            |       | B 01    | 131 000                                               | \$760.00      |                                                  |
|      | PO#: 5151 | Voucher #: | 49707 | Invoice | Invoice No: 1024198                                   | 10/15/2024    | Paid Amt: \$1,520.00<br>Check Amount: \$1,520.00 |
| 2609 | ASB       | 50924      | 2269  |         | INNOVATIVE OFFICE SOLUTIONS, LLC                      |               | Check                                            |
|      |           |            |       | E 01    | 005 105 000 401 000 Office Supplies                   | \$80.29       |                                                  |
|      | PO#:      | Voucher #: | 49748 | Invoice | Invoice No: IN4639237                                 | 10/15/2024    | Paid Amt: \$80.29                                |
|      |           |            |       | E 01    | 005 105 000 401 000 Office Supplies                   | \$41.22       |                                                  |
|      | PO#:      | Voucher #: | 49749 | Invoice | Invoice No: IN4639769                                 | 10/15/2024    | Paid Amt: \$41.22                                |
|      |           |            |       | E 01    | 005 105 000 401 000 Office Supplies                   | \$72.34       |                                                  |
|      | PO#:      | Voucher #: | 49746 | Invoice | Invoice No: IN4629605                                 | 10/15/2024    | Paid Amt: \$72.34                                |
|      |           |            |       | E 01    | 005 105 000 401 000 Office Supplies                   | \$66.19       |                                                  |
|      | PO#:      | Voucher #: | 49747 | Invoice | Invoice No: IN4635975                                 | 10/15/2024    | Paid Amt: \$66.19<br>Check Amount: \$260.04      |
| 2609 | ASB       | 50925      | 1710  |         | KKCQ-FM                                               |               | Check                                            |
|      |           |            |       | E 01    | 005 105 000 305 000 Advertising/audit/                | \$7,980.00    |                                                  |
|      | PO#:      | Voucher #: | 49701 | Invoice | Invoice No: KKCQ04452409108873                        | 10/15/2024    | Paid Amt: \$7,980.00<br>Check Amount: \$7,980.00 |
| 2609 | ASB       | 50926      | LAKBC |         | LAKESIDE BUILDING CENTER                              |               | Check                                            |
|      |           |            |       | E 01    | 300 361 000 430 001 Ind Tech - House Build Supplies   | \$4,613.90    |                                                  |
|      |           |            |       | E 01    | 005 810 000 350 000 Building & Grounds Repair         | \$220.86      |                                                  |
|      |           |            |       | E 01    | 300 361 000 430 000 Regular Ind Supplies              | \$148.93      |                                                  |
|      | PO#:      | Voucher #: | 49735 | Invoice | Invoice No: 14596-15204                               | 10/15/2024    | Paid Amt: \$4,983.69<br>Check Amount: \$4,983.69 |
| 2609 | ASB       | 50927      | 1376  |         | LIBERTY BUSINESS SYS                                  |               | Check                                            |
|      |           |            |       | E 01    | 005 850 302 305 000 Consult & Serv Fees               | \$75.00       |                                                  |
|      | PO#:      | Voucher #: | 49646 | Invoice | Invoice No: 544314                                    | 10/15/2024    | Paid Amt: \$75.00                                |
|      |           |            |       | E 01    | 005 605 302 370 000 Rentals & Leases - Copier         | \$976.95      |                                                  |
|      | PO#:      | Voucher #: | 49577 | Invoice | Invoice No: 25713                                     | 10/15/2024    | Paid Amt: \$976.95<br>Check Amount: \$1,051.95   |

# Win-E-Mac Public School #2609

## Detail Payment Register By Check

| Co        | Bank       | Check No | Code    | Rcd         | Vendor                                                 | Pmt/Void Date | Pmt Type                 |
|-----------|------------|----------|---------|-------------|--------------------------------------------------------|---------------|--------------------------|
| 2609      | ASB        | 50928    | 3187    |             | LIBERTY BUSINESS SYSTEMS, INC.                         |               | Check                    |
|           |            |          |         | E 01        | 005 605 302 370 000 Rentals & Leases - Copier          | \$334.41      |                          |
| PO#:      | Voucher #: | 49697    | Invoice | Invoice No: | 37523697                                               | 10/15/2024    | Paid Amt: \$334.41       |
|           |            |          |         |             |                                                        |               | Check Amount: \$334.41   |
| 2609      | ASB        | 50929    | 2851    |             | LINDE GAS & EQUIPMENT INC                              |               | Check                    |
|           |            |          |         | E 01        | 300 361 000 430 000 Regular Ind Supplies               | \$71.34       |                          |
| PO#:      | Voucher #: | 49616    | Invoice | Invoice No: | 45343890                                               | 10/15/2024    | Paid Amt: \$71.34        |
|           |            |          |         |             |                                                        |               | Check Amount: \$71.34    |
| 2609      | ASB        | 50930    | 3190    |             | MN Association of Honor Societies                      |               | Check                    |
|           |            |          |         | E 01        | 300 298 000 401 000 Non-Instruct Supply                | \$82.00       |                          |
| PO#:      | Voucher #: | 49745    | Invoice | Invoice No: | 6421                                                   | 10/15/2024    | Paid Amt: \$82.00        |
|           |            |          |         |             |                                                        |               | Check Amount: \$82.00    |
| 2609      | ASB        | 50931    | 1991    |             | MN Dept of Labor & Industry                            |               | Check                    |
|           |            |          |         | E 01        | 005 865 352 305 000 Consult & Serv Fees - LTFM Mgmt    | \$40.00       |                          |
| PO#:      | Voucher #: | 49713    | Invoice | Invoice No: | ABR0336855X                                            | 10/15/2024    | Paid Amt: \$40.00        |
|           |            |          |         |             |                                                        |               | Check Amount: \$40.00    |
| 2609      | ASB        | 50932    | NORCB   |             | NORTH CENTRAL BUS SALES                                |               | Check                    |
|           |            |          |         | E 01        | 005 760 720 401 000 Non-Instruct Supply-Transportation | \$368.66      |                          |
| PO#:      | Voucher #: | 49573    | Invoice | Invoice No: | 315772                                                 | 10/15/2024    | Paid Amt: \$368.66       |
|           |            |          |         | E 01        | 005 760 720 401 000 Non-Instruct Supply-Transportation | \$2,085.12    |                          |
| PO#:      | Voucher #: | 49655    | Invoice | Invoice No: | 316187                                                 | 10/15/2024    | Paid Amt: \$2,085.12     |
|           |            |          |         | E 01        | 005 760 720 401 000 Non-Instruct Supply-Transportation | \$73.17       |                          |
| PO#:      | Voucher #: | 49596    | Invoice | Invoice No: | 315474                                                 | 10/15/2024    | Paid Amt: \$73.17        |
|           |            |          |         | E 01        | 005 760 720 401 000 Non-Instruct Supply-Transportation | \$270.04      |                          |
| PO#:      | Voucher #: | 49601    | Invoice | Invoice No: | 314886                                                 | 10/15/2024    | Paid Amt: \$270.04       |
|           |            |          |         |             |                                                        |               | Check Amount: \$2,796.99 |
| 2609      | ASB        | 50933    | NORCL   |             | NORTH COUNTRY LUMBER INC                               |               | Check                    |
|           |            |          |         | E 01        | 300 361 000 430 000 Regular Ind Supplies               | \$311.00      |                          |
| PO#:      | Voucher #: | 49752    | Invoice | Invoice No: | 57348                                                  | 10/15/2024    | Paid Amt: \$311.00       |
|           |            |          |         |             |                                                        |               | Check Amount: \$311.00   |
| 2609      | ASB        | 50934    | 3191    |             | NORTHLAND TRUSS SYSTEMS INC                            |               | Check                    |
|           |            |          |         | E 01        | 300 361 000 430 001 Ind Tech - House Build Supplies    | \$750.00      |                          |
| PO#:      | Voucher #: | 49599    | Invoice | Invoice No: | 74146-207                                              | 10/15/2024    | Paid Amt: \$750.00       |
|           |            |          |         | E 01        | 300 361 000 430 001 Ind Tech - House Build Supplies    | \$4,205.00    |                          |
| PO#:      | Voucher #: | 49698    | Invoice | Invoice No: | 74147-201                                              | 10/15/2024    | Paid Amt: \$4,205.00     |
|           |            |          |         | E 01        | 300 361 000 430 001 Quote                              | \$8,375.00    |                          |
| PO#: 5144 | Voucher #: | 49598    | Invoice | Invoice No: | 74145-203                                              | 10/15/2024    | Paid Amt: \$8,375.00     |

# Win-E-Mac Public School #2609

## Detail Payment Register By Check

| Co   | Bank       | Check No | Code    | Rcd         | Vendor                                                     | Pmt/Void Date | Pmt Type                  |
|------|------------|----------|---------|-------------|------------------------------------------------------------|---------------|---------------------------|
| 2609 | ASB        | 50934    | 3191    |             | NORTHLAND TRUSS SYSTEMS INC                                |               | Check                     |
|      |            |          |         | E 01        | 300 361 000 430 001 Ind Tech - House Build Supplies        | \$90.00       |                           |
| PO#: | Voucher #: | 49600    | Invoice | Invoice No: | 74148-207                                                  | 10/15/2024    | Paid Amt: \$90.00         |
|      |            |          |         |             |                                                            |               | Check Amount: \$13,420.00 |
| 2609 | ASB        | 50935    | norec   |             | NORTHWEST SERVICE COOPERATIVE                              |               | Check                     |
|      |            |          |         | E 01        | 005 760 720 305 000 Consult & Serv Fees                    | \$69.75       |                           |
| PO#: | Voucher #: | 49586    | Invoice | Invoice No: | 10123                                                      | 10/15/2024    | Paid Amt: \$69.75         |
|      |            |          |         | E 01        | 005 640 316 366 000 Travel - Staff Dev                     | \$150.00      |                           |
| PO#: | Voucher #: | 49585    | Invoice | Invoice No: | 10164                                                      | 10/15/2024    | Paid Amt: \$150.00        |
|      |            |          |         |             |                                                            |               | Check Amount: \$219.75    |
| 2609 | ASB        | 50936    | 1057    |             | NOVA FIRE PROTECTION                                       |               | Check                     |
|      |            |          |         | E 01        | 005 865 363 305 000 Consult & Serv Fees - LTFM Fire Safety | \$630.00      |                           |
| PO#: | Voucher #: | 49605    | Invoice | Invoice No: | 63531                                                      | 10/15/2024    | Paid Amt: \$630.00        |
|      |            |          |         | E 01        | 005 865 363 305 000 Consult & Serv Fees - LTFM Fire Safety | \$350.00      |                           |
| PO#: | Voucher #: | 49606    | Invoice | Invoice No: | 63530                                                      | 10/15/2024    | Paid Amt: \$350.00        |
|      |            |          |         |             |                                                            |               | Check Amount: \$980.00    |
| 2609 | ASB        | 50937    | NWLIN   |             | NW-LINKS                                                   |               | Check                     |
|      |            |          |         | E 01        | 005 810 000 320 000 Communication Servic                   | \$1,820.00    |                           |
| PO#: | Voucher #: | 49617    | Invoice | Invoice No: | 14644                                                      | 10/15/2024    | Paid Amt: \$1,820.00      |
|      |            |          |         |             |                                                            |               | Check Amount: \$1,820.00  |
| 2609 | ASB        | 50938    | 1379    |             | PAN O GOLD                                                 |               | Check                     |
|      |            |          |         | E 02        | 005 770 701 490 000 Food                                   | \$808.52      |                           |
| PO#: | Voucher #: | 49740    | Invoice | Invoice No: | 224247019-224274019                                        | 10/15/2024    | Paid Amt: \$808.52        |
|      |            |          |         |             |                                                            |               | Check Amount: \$808.52    |
| 2609 | ASB        | 50939    | 1498    |             | PERFORMANCE FOODSERVICE                                    |               | Check                     |
|      |            |          |         | E 02        | 005 770 701 490 000 Food                                   | \$1,169.90    |                           |
| PO#: | Voucher #: | 49722    | Invoice | Invoice No: | 302961                                                     | 10/15/2024    | Paid Amt: \$1,169.90      |
|      |            |          |         | E 02        | 005 770 705 490 000 Food - Breakfast                       | \$1,468.39    |                           |
| PO#: | Voucher #: | 49576    | Invoice | Invoice No: | 277690                                                     | 10/15/2024    | Paid Amt: \$1,468.39      |
|      |            |          |         | E 02        | 005 770 707 490 000 Food - Ala carte                       | \$1,353.51    |                           |
| PO#: | Voucher #: | 49709    | Invoice | Invoice No: | 298977                                                     | 10/15/2024    | Paid Amt: \$1,353.51      |
|      |            |          |         | E 02        | 005 770 705 490 000 Food - Breakfast                       | \$467.85      |                           |
| PO#: | Voucher #: | 49703    | Invoice | Invoice No: | 294565                                                     | 10/15/2024    | Paid Amt: \$467.85        |
|      |            |          |         | E 02        | 005 770 707 490 000 Food - Ala carte                       | \$672.61      |                           |
| PO#: | Voucher #: | 49582    | Invoice | Invoice No: | 273373                                                     | 10/15/2024    | Paid Amt: \$672.61        |
|      |            |          |         | E 02        | 005 770 701 490 000 Food                                   | \$143.00      |                           |
| PO#: | Voucher #: | 49754    | Invoice | Invoice No: | 302978                                                     | 10/15/2024    | Paid Amt: \$143.00        |

# Win-E-Mac Public School #2609

## Detail Payment Register By Check

| Co   | Bank | Check No   | Code  | Rcd          | Vendor                       | Pmt/Void Date | Pmt Type             |
|------|------|------------|-------|--------------|------------------------------|---------------|----------------------|
| 2609 | ASB  | 50939      | 1498  |              | PERFORMANCE FOODSERVICE      |               | Check                |
|      |      |            |       | E 02 005 770 | 705 490 000 Food - Breakfast |               | \$645.07             |
| PO#: |      | Voucher #: | 49721 | Invoice      | Invoice No: 302887           | 10/15/2024    | Paid Amt: \$645.07   |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$10.50              |
| PO#: |      | Voucher #: | 49702 | Invoice      | Invoice No: 294401           | 10/15/2024    | Paid Amt: \$10.50    |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$1,769.55           |
| PO#: |      | Voucher #: | 49581 | Invoice      | Invoice No: 273372           | 10/15/2024    | Paid Amt: \$1,769.55 |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$260.90             |
| PO#: |      | Voucher #: | 49755 | Invoice      | Invoice No: 290870           | 10/15/2024    | Paid Amt: \$260.90   |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$719.22             |
| PO#: |      | Voucher #: | 49708 | Invoice      | Invoice No: 298976           | 10/15/2024    | Paid Amt: \$719.22   |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$117.80             |
| PO#: |      | Voucher #: | 49719 | Invoice      | Invoice No: 304945           | 10/15/2024    | Paid Amt: \$117.80   |
|      |      |            |       | E 02 005 770 | 707 490 000 Food - Ala carte |               | \$107.06             |
| PO#: |      | Voucher #: | 49584 | Invoice      | Invoice No: 273470           | 10/15/2024    | Paid Amt: \$107.06   |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$898.31             |
| PO#: |      | Voucher #: | 49575 | Invoice      | Invoice No: 277689           | 10/15/2024    | Paid Amt: \$898.31   |
|      |      |            |       | E 02 005 770 | 705 490 000 Food - Breakfast |               | \$463.13             |
| PO#: |      | Voucher #: | 49580 | Invoice      | Invoice No: 273371           | 10/15/2024    | Paid Amt: \$463.13   |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$11.41              |
| PO#: |      | Voucher #: | 49615 | Invoice      | Invoice No: 282352           | 10/15/2024    | Paid Amt: \$11.41    |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$10.50              |
| PO#: |      | Voucher #: | 49626 | Invoice      | Invoice No: 286394           | 10/15/2024    | Paid Amt: \$10.50    |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$757.31             |
| PO#: |      | Voucher #: | 49657 | Invoice      | Invoice No: 290871           | 10/15/2024    | Paid Amt: \$757.31   |
|      |      |            |       | E 02 005 770 | 705 490 000 Food - Breakfast |               | \$1,129.42           |
| PO#: |      | Voucher #: | 49612 | Invoice      | Invoice No: 282172           | 10/15/2024    | Paid Amt: \$1,129.42 |
|      |      |            |       | E 02 005 770 | 705 490 000 Food - Breakfast |               | \$316.96             |
| PO#: |      | Voucher #: | 49658 | Invoice      | Invoice No: 290872           | 10/15/2024    | Paid Amt: \$316.96   |
|      |      |            |       | E 02 005 770 | 707 490 000 Food - Ala carte |               | \$97.58              |
| PO#: |      | Voucher #: | 49625 | Invoice      | Invoice No: 286198           | 10/15/2024    | Paid Amt: \$97.58    |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$1,780.11           |
| PO#: |      | Voucher #: | 49704 | Invoice      | Invoice No: 294566           | 10/15/2024    | Paid Amt: \$1,780.11 |
|      |      |            |       | E 02 005 770 | 701 490 000 Food             |               | \$58.90              |
| PO#: |      | Voucher #: | 49574 | Invoice      | Invoice No: 278509           | 10/15/2024    | Paid Amt: \$58.90    |
|      |      |            |       | E 02 005 770 | 707 490 000 Food - Ala carte |               | \$42.28              |
| PO#: |      | Voucher #: | 49614 | Invoice      | Invoice No: 282241           | 10/15/2024    | Paid Amt: \$42.28    |
|      |      |            |       | E 02 005 770 | 705 490 000 Food - Breakfast |               | \$679.80             |
| PO#: |      | Voucher #: | 49623 | Invoice      | Invoice No: 286148           | 10/15/2024    | Paid Amt: \$679.80   |

| Co   | Bank      | Check No   | Code   | Rcd     | Vendor                                                       | Pmt/Void Date | Pmt Type                  |
|------|-----------|------------|--------|---------|--------------------------------------------------------------|---------------|---------------------------|
| 2609 | ASB       | 50939      | 1498   |         | PERFORMANCE FOODSERVICE                                      |               | Check                     |
|      |           |            |        | E 02    | 005 770 701 490 000 Food                                     |               | \$1,369.53                |
|      | PO#:      | Voucher #: | 49613  | Invoice | Invoice No: 282240                                           | 10/15/2024    | Paid Amt: \$1,369.53      |
|      |           |            |        | E 02    | 005 770 701 490 000 Food                                     |               | \$2,030.71                |
|      | PO#:      | Voucher #: | 49624  | Invoice | Invoice No: 286195                                           | 10/15/2024    | Paid Amt: \$2,030.71      |
|      |           |            |        | E 02    | 005 770 701 490 000 Food                                     |               | \$199.68                  |
|      | PO#:      | Voucher #: | 49720  | Invoice | Invoice No: 299706                                           | 10/15/2024    | Paid Amt: \$199.68        |
|      |           |            |        |         |                                                              |               | Check Amount: \$18,750.99 |
| 2609 | ASB       | 50940      | DAVEP  |         | Peterson, Dave                                               |               | Check                     |
|      |           |            |        | E 01    | 300 294 000 305 111 Consult & Serv Fees                      |               | \$150.00                  |
|      | PO#:      | Voucher #: | 49604  | Invoice | Invoice No: 091324                                           | 10/15/2024    | Paid Amt: \$150.00        |
|      |           |            |        |         |                                                              |               | Check Amount: \$150.00    |
| 2609 | ASB       | 50941      | 1630   |         | Polk County Environmental Services                           |               | Check                     |
|      |           |            |        | E 01    | 005 865 349 305 000 Consult & Serv Fees- LTFM Hazardous Sub. |               | \$120.00                  |
|      | PO#:      | Voucher #: | 49696  | Invoice | Invoice No: 168713                                           | 10/15/2024    | Paid Amt: \$120.00        |
|      |           |            |        |         |                                                              |               | Check Amount: \$120.00    |
| 2609 | ASB       | 50942      | POLKS  |         | POLK COUNTY WASTE MANAGEMENT                                 |               | Check                     |
|      |           |            |        | E 01    | 005 865 349 305 000 Consult & Serv Fees- LTFM Hazardous Sub. |               | \$17.55                   |
|      | PO#:      | Voucher #: | 49736  | Invoice | Invoice No: 90495                                            | 10/15/2024    | Paid Amt: \$17.55         |
|      |           |            |        |         |                                                              |               | Check Amount: \$17.55     |
| 2609 | ASB       | 50943      | POPMPU |         | POPPLERS MUSIC                                               |               | Check                     |
|      |           |            |        | E 01    | 300 258 302 460 000 Textbooks & Workbook - Band/Choir        |               | \$120.00                  |
|      | PO#: 5133 | Voucher #: | 49579  | Invoice | Invoice No: 2821340                                          | 10/15/2024    | Paid Amt: \$120.00        |
|      |           |            |        |         |                                                              |               | Check Amount: \$120.00    |
| 2609 | ASB       | 50944      | REGIE  |         | REGION I ESV                                                 |               | Check                     |
|      |           |            |        | E 01    | 005 110 000 305 000 FY25                                     |               | \$1,155.00                |
|      |           |            |        | E 01    | 005 110 000 305 000 FY25 Set Up and Training                 |               | \$2,385.00                |
|      | PO#: 5136 | Voucher #: | 49753  | Invoice | Invoice No: 092324                                           | 10/15/2024    | Paid Amt: \$3,540.00      |
|      |           |            |        | E 01    | 005 110 000 305 000 Region 1/Legal/Flex plan                 |               | \$3,744.09                |
|      | PO#:      | Voucher #: | 49618  | Invoice | Invoice No: 14549                                            | 10/15/2024    | Paid Amt: \$3,744.09      |
|      |           |            |        |         |                                                              |               | Check Amount: \$7,284.09  |
| 2609 | ASB       | 50945      | SCHSP  |         | SCHOOL SPECIALTY LLC                                         |               | Check                     |
|      |           |            |        | E 01    | 100 200 000 430 000 Instructional Supply - VPK               |               | \$534.72                  |
|      | PO#:      | Voucher #: | 49597  | Invoice | Invoice No: 1043117916                                       | 10/15/2024    | Paid Amt: \$534.72        |
|      |           |            |        |         |                                                              |               | Check Amount: \$534.72    |

# Win-E-Mac Public School #2609

## Detail Payment Register By Check

| Co   | Bank      | Check No   | Code   | Rcd     | Vendor                                              | Pmt/Void Date | Pmt Type                  |
|------|-----------|------------|--------|---------|-----------------------------------------------------|---------------|---------------------------|
| 2609 | ASB       | 50946      | 3081   |         | SCOREVISION LLC                                     |               | Check                     |
|      |           |            |        | E 01    | 005 810 000 520 000 Building Improvement            |               | \$5,000.00                |
|      | PO#:      | Voucher #: | 49706  | Invoice | Invoice No: 24979                                   | 10/15/2024    | Paid Amt: \$5,000.00      |
|      |           |            |        |         |                                                     |               | Check Amount: \$5,000.00  |
| 2609 | ASB       | 50947      | 2918   |         | SOLID BOTTOM SEPTIC LLC                             |               | Check                     |
|      |           |            |        | E 01    | 005 810 000 350 000 Building & Grounds Repair       |               | \$541.20                  |
|      | PO#:      | Voucher #: | 49661  | Invoice | Invoice No: 8850                                    | 10/15/2024    | Paid Amt: \$541.20        |
|      |           |            |        |         |                                                     |               | Check Amount: \$541.20    |
| 2609 | ASB       | 50948      | 3205   |         | SOUTHERN MINNESOTA INSPECTION CO LLC                |               | Check                     |
|      |           |            |        | E 01    | 005 865 352 305 000 Consult & Serv Fees - LTFM Mgmt |               | \$2,727.60                |
|      | PO#:      | Voucher #: | 49757  | Invoice | Invoice No: 24060                                   | 10/15/2024    | Paid Amt: \$2,727.60      |
|      |           |            |        |         |                                                     |               | Check Amount: \$2,727.60  |
| 2609 | ASB       | 50949      | 3016   |         | STAHL                                               |               | Check                     |
|      |           |            |        | E 01    | 300 331 000 430 001 FACS Print Shop Supplies        |               | \$262.50                  |
|      | PO#: 5153 | Voucher #: | 49758  | Invoice | Invoice No: IN11537290                              | 10/15/2024    | Paid Amt: \$262.50        |
|      |           |            |        |         |                                                     |               | Check Amount: \$262.50    |
| 2609 | ASB       | 50950      | 3204   |         | STEINS BUS SERVICE LLC                              |               | Check                     |
|      |           |            |        | E 01    | 005 760 720 305 000 Consult & Serv Fees             |               | \$7,620.00                |
|      | PO#:      | Voucher #: | 49734  | Invoice | Invoice No: October 2024                            | 10/15/2024    | Paid Amt: \$7,620.00      |
|      |           |            |        | E 01    | 005 760 720 305 000 Consult & Serv Fees             |               | \$12,700.00               |
|      | PO#:      | Voucher #: | 49733  | Invoice | Invoice No: September 2024                          | 10/15/2024    | Paid Amt: \$12,700.00     |
|      |           |            |        |         |                                                     |               | Check Amount: \$20,320.00 |
| 2609 | ASB       | 50951      | THETIM |         | TIMES                                               |               | Check                     |
|      |           |            |        | E 01    | 005 105 000 305 000 Advertising/audit/              |               | \$68.75                   |
|      | PO#:      | Voucher #: | 49694  | Invoice | Invoice No: 350215                                  | 10/15/2024    | Paid Amt: \$68.75         |
|      |           |            |        | E 01    | 005 105 000 305 000 Advertising/audit/              |               | \$68.75                   |
|      | PO#:      | Voucher #: | 49695  | Invoice | Invoice No: 350416                                  | 10/15/2024    | Paid Amt: \$68.75         |
|      |           |            |        |         |                                                     |               | Check Amount: \$137.50    |
| 2609 | ASB       | 50952      | 1786   |         | ULINE                                               |               | Check                     |
|      |           |            |        | E 01    | 005 865 347 401 000 Supplies - LTFM Physical Hazard |               | \$1,729.07                |
|      | PO#: 5140 | Voucher #: | 49608  | Invoice | Invoice No: 182649589                               | 10/15/2024    | Paid Amt: \$1,729.07      |
|      |           |            |        |         |                                                     |               | Check Amount: \$1,729.07  |
| 2609 | ASB       | 50953      | GRAFG  |         | US FOODS                                            |               | Check                     |
|      |           |            |        | E 02    | 005 770 705 490 000 Food - Breakfast                |               | \$707.43                  |
|      |           |            |        | E 02    | 005 770 701 490 000 Food                            |               | \$7,519.66                |
|      |           |            |        | E 02    | 005 770 707 490 000 Food - Ala carte                |               | \$1,634.36                |

# Win-E-Mac Public School #2609

## Detail Payment Register By Check

| Co   | Bank       | Check No | Code    | Rcd         | Vendor                                                  | Pmt/Void Date | Pmt Type                   |
|------|------------|----------|---------|-------------|---------------------------------------------------------|---------------|----------------------------|
| 2609 | ASB        | 50953    | GRAFG   |             | US FOODS                                                |               | Check                      |
|      |            |          |         | E 02        | 005 770 702 490 000 Food - Snack Program                | \$130.53      |                            |
| PO#: | Voucher #: | 49741    | Invoice | Invoice No: | 09/01/24-09/30/24                                       | 10/15/2024    | Paid Amt: \$9,991.98       |
|      |            |          |         |             |                                                         |               | Check Amount: \$9,991.98   |
| 2609 | ASB        | 50954    | WTRAV   |             | WIN-E-MAC TRAVEL CENTER                                 |               | Check                      |
|      |            |          |         | E 01        | 005 760 720 440 000 Fuel                                | \$7,429.22    |                            |
|      |            |          |         | E 01        | 300 298 000 401 300 Student Council Fundraising Expense | \$13.95       |                            |
|      |            |          |         | E 01        | 005 760 720 401 000 Non-Instruct Supply-Transportation  | \$10.00       |                            |
| PO#: | Voucher #: | 49705    | Invoice | Invoice No: | 093024                                                  | 10/15/2024    | Paid Amt: \$7,453.17       |
|      |            |          |         |             |                                                         |               | Check Amount: \$7,453.17   |
| 2609 | ASB        | 50955    | 2467    |             | HAWKINS AMBER                                           |               | Check                      |
|      |            |          |         | E 01        | 300 296 000 305 113 Consult & Serv Fees                 | \$175.00      |                            |
| PO#: | Voucher #: | 49761    | Invoice | Invoice No: | 101524                                                  | 10/15/2024    | Paid Amt: \$175.00         |
|      |            |          |         |             |                                                         |               | Check Amount: \$175.00     |
| 2609 | ASB        | 50956    | 3014    |             | HUGOS                                                   |               | Check                      |
|      |            |          |         | E 01        | 300 298 000 401 300 0107 9/29/24                        | \$395.57      |                            |
|      |            |          |         | E 01        | 300 331 000 430 000 123890303 9/11/24                   | \$123.13      |                            |
|      |            |          |         | E 01        | 300 331 000 430 000 0175 9/25/24                        | \$113.72      |                            |
| PO#: | Voucher #: | 49762    | Invoice | Invoice No: | 09302024                                                | 10/15/2024    | Paid Amt: \$632.42         |
|      |            |          |         |             |                                                         |               | Check Amount: \$632.42     |
| 2609 | ASB        | 50957    | 2450    |             | KROHN KEN                                               |               | Check                      |
|      |            |          |         | E 01        | 300 296 000 305 113 Consult & Serv Fees                 | \$175.00      |                            |
| PO#: | Voucher #: | 49760    | Invoice | Invoice No: | 101524                                                  | 10/15/2024    | Paid Amt: \$175.00         |
|      |            |          |         |             |                                                         |               | Check Amount: \$175.00     |
| 2609 | ASB        | 50958    | WILDR   |             | WILDRICE COOPERATIVE                                    |               | Check                      |
|      |            |          |         | E 01        | 005 810 000 330 000 Utilities                           | \$8,158.74    |                            |
|      |            |          |         | E 01        | 005 810 000 330 000 Utilities                           | \$52.50       |                            |
|      |            |          |         | E 01        | 005 760 720 330 000 Utilities                           | \$151.50      |                            |
| PO#: | Voucher #: | 49759    | Invoice | Invoice No: | 10112024                                                | 10/15/2024    | Paid Amt: \$8,362.74       |
|      |            |          |         |             |                                                         |               | Check Amount: \$8,362.74   |
| 2609 | ASB        | 50959    | 2816    |             | BADLANDS DISTRIBUTION                                   |               | Check                      |
|      |            |          |         | E 01        | 300 292 000 401 301 AD concession exp                   | \$340.58      |                            |
| PO#: | Voucher #: | 49770    | Invoice | Invoice No: | 1092428409                                              | 10/15/2024    | Paid Amt: \$340.58         |
|      |            |          |         |             |                                                         |               | Check Amount: \$340.58     |
|      |            |          |         |             |                                                         |               | Report Total: \$253,595.83 |

[illegible]

| Co            | Bank       | Check No | Code    | Rcd         | Vendor                             | Pmt/Void Date | Pmt Type                                           |
|---------------|------------|----------|---------|-------------|------------------------------------|---------------|----------------------------------------------------|
| 2609          | ASB        | 2922     |         |             | WEX BPA-VEBA                       |               | Wire                                               |
|               |            |          | B 28    | 215 051     | VEBA Liability                     | \$1,492.92    |                                                    |
| PO#:          | Voucher #: | 49680    | Invoice | Invoice No: | S2025070                           | 10/4/2024     | Paid Amt: \$1,492.92<br>Check Amount: \$1,492.92   |
| 2609          | ASB        | 2993     |         |             | WEX HEALTH INC-HSA                 |               | Wire                                               |
|               |            |          | B 28    | 215 029     | Flexible Benefits                  | \$893.75      |                                                    |
|               |            |          | B 28    | 215 051     | VEBA Liability                     | \$562.50      |                                                    |
| PO#:          | Voucher #: | 49679    | Invoice | Invoice No: | S2025070                           | 10/4/2024     | Paid Amt: \$1,456.25<br>Check Amount: \$1,456.25   |
| 2609          | ASB        | FED/W    |         |             | FEDERAL WITHHOLDING                |               | Wire                                               |
|               |            |          | B 28    | 215 010     | Federal Tax                        | \$11,270.07   |                                                    |
|               |            |          | B 28    | 215 040     | Social Security                    | \$28,258.74   |                                                    |
| PO#:          | Voucher #: | 49670    | Invoice | Invoice No: | S2025070                           | 10/4/2024     | Paid Amt: \$39,528.81<br>Check Amount: \$39,528.81 |
| 2609          | ASB        | MNDER    |         |             | MINNESOTA DEPT. OF REVENUE         |               | Wire                                               |
|               |            |          | B 28    | 215 020     | State Tax                          | \$6,280.32    |                                                    |
| PO#:          | Voucher #: | 49675    | Invoice | Invoice No: | S2025070                           | 10/4/2024     | Paid Amt: \$6,280.32<br>Check Amount: \$6,280.32   |
| 2609          | ASB        | PERA     |         |             | PERA                               |               | Wire                                               |
|               |            |          | B 28    | 215 050     | PERA -Public Employees Retire Assn | \$8,062.03    |                                                    |
| PO#:          | Voucher #: | 49674    | Invoice | Invoice No: | S2025070                           | 10/4/2024     | Paid Amt: \$8,062.03<br>Check Amount: \$8,062.03   |
| 2609          | ASB        | TRA      |         |             | TEACHERS RETIREMENT ASS.           |               | Wire                                               |
|               |            |          | B 28    | 215 030     | Teachers Retirement                | \$19,358.71   |                                                    |
| PO#:          | Voucher #: | 49677    | Invoice | Invoice No: | S2025070                           | 10/4/2024     | Paid Amt: \$19,358.71<br>Check Amount: \$19,358.71 |
| 2609          | ASB        | 2922     |         |             | WEX BPA-VEBA                       |               | Wire                                               |
|               |            |          | B 28    | 215 051     | VEBA Liability                     | \$400.00      |                                                    |
| PO#:          | Voucher #: | 49715    | Invoice | Invoice No: | S202507S0                          | 10/11/2024    | Paid Amt: \$400.00<br>Check Amount: \$400.00       |
| 2609          | ASB        | FED/W    |         |             | FEDERAL WITHHOLDING                |               | Wire                                               |
|               |            |          | B 28    | 215 040     | Social Security                    | \$1,468.80    |                                                    |
| PO#:          | Voucher #: | 49714    | Invoice | Invoice No: | S202507S0                          | 10/11/2024    | Paid Amt: \$1,468.80<br>Check Amount: \$1,468.80   |
| Report Total: |            |          |         |             |                                    |               | \$216,212.96                                       |

| Co   | Bank | Check No   | Code   | Rcd     | Vendor                   |     |     |     |     | Pmt/Void Date        | Pmt Type                 |
|------|------|------------|--------|---------|--------------------------|-----|-----|-----|-----|----------------------|--------------------------|
| 2609 | SACT | 19984      | WINEM. |         | WIN-E-MAC SCHOOL         |     |     |     |     |                      | Check                    |
|      |      |            |        | E 21    | 300                      | 294 | 301 | 401 | 024 | Football Club        | \$112.50                 |
|      |      |            |        | E 21    | 300                      | 298 | 301 | 401 | 076 | Class of 2025 Exp    | \$1,791.28               |
|      | PO#: | Voucher #: | 49540  | Invoice | Invoice No: 0824         |     |     |     |     | 9/17/2024            | Paid Amt: \$1,903.78     |
|      |      |            |        |         |                          |     |     |     |     |                      | Check Amount: \$1,903.78 |
| 2609 | SACT | 19985      | TERRI  |         | KAUPANG TERRI            |     |     |     |     |                      | Check                    |
|      |      |            |        | E 21    | 300                      | 296 | 301 | 401 | 041 | Girls Basketball Exp | \$432.63                 |
|      | PO#: | Voucher #: | 49559  | Invoice | Invoice No: Reimburse    |     |     |     |     | 9/18/2024            | Paid Amt: \$432.63       |
|      |      |            |        |         |                          |     |     |     |     |                      | Check Amount: \$432.63   |
| 2609 | SACT | 19986      | 1498   |         | PERFORMANCE FOODSERVICE  |     |     |     |     |                      | Check                    |
|      |      |            |        | E 21    | 300                      | 296 | 301 | 401 | 034 | Food - Ala carte     | \$232.60                 |
|      | PO#: | Voucher #: | 49583  | Invoice | Invoice No: 273464       |     |     |     |     | 10/10/2024           | Paid Amt: \$232.60       |
|      |      |            |        | E 21    | 300                      | 296 | 301 | 401 | 034 | Volleyball Exp       | \$28.35                  |
|      | PO#: | Voucher #: | 49756  | Invoice | Invoice No: 302888       |     |     |     |     | 10/10/2024           | Paid Amt: \$28.35        |
|      |      |            |        |         |                          |     |     |     |     |                      | Check Amount: \$260.95   |
| 2609 | SACT | 19987      | 2979   |         | BELIEVE KIDS FUNDRAISING |     |     |     |     |                      | Check                    |
|      |      |            |        | E 21    | 300                      | 298 | 301 | 401 | 077 | Class of 2026 Exp    | \$138.00                 |
|      | PO#: | Voucher #: | 49766  | Invoice | Invoice No: 100324       |     |     |     |     | 10/11/2024           | Paid Amt: \$138.00       |
|      |      |            |        |         |                          |     |     |     |     |                      | Check Amount: \$138.00   |
| 2609 | SACT | 19988      | 1632   |         | BSN Sports, INC          |     |     |     |     |                      | Check                    |
|      |      |            |        | E 21    | 300                      | 294 | 301 | 401 | 024 | Football Club        | \$519.10                 |
|      | PO#: | Voucher #: | 49768  | Invoice | Invoice No: 927076960    |     |     |     |     | 10/11/2024           | Paid Amt: \$519.10       |
|      |      |            |        |         |                          |     |     |     |     |                      | Check Amount: \$519.10   |
| 2609 | SACT | 19989      | 1337   |         | Dargus, Ron              |     |     |     |     |                      | Check                    |
|      |      |            |        | E 21    | 300                      | 292 | 301 | 401 | 033 | Baseball Exp         | \$875.00                 |
|      | PO#: | Voucher #: | 49763  | Invoice | Invoice No: 101024       |     |     |     |     | 10/11/2024           | Paid Amt: \$875.00       |
|      |      |            |        |         |                          |     |     |     |     |                      | Check Amount: \$875.00   |
| 2609 | SACT | 19990      | 3206   |         | OSLAND DAVID             |     |     |     |     |                      | Check                    |
|      |      |            |        | E 21    | 300                      | 292 | 301 | 401 | 033 | Baseball Exp         | \$100.00                 |
|      | PO#: | Voucher #: | 49764  | Invoice | Invoice No: 100924       |     |     |     |     | 10/11/2024           | Paid Amt: \$100.00       |
|      |      |            |        |         |                          |     |     |     |     |                      | Check Amount: \$100.00   |
| 2609 | SACT | 19991      | UNIVER |         | UNIVERSAL SCREEN PRINT   |     |     |     |     |                      | Check                    |
|      |      |            |        | E 21    | 300                      | 296 | 301 | 401 | 034 | Volleyball Exp       | \$270.00                 |
|      | PO#: | Voucher #: | 49767  | Invoice | Invoice No: 45135        |     |     |     |     | 10/11/2024           | Paid Amt: \$270.00       |
|      |      |            |        |         |                          |     |     |     |     |                      | Check Amount: \$270.00   |



Finance Officers Report  
October 2024

**Food Service**

- Free and Reduced: We are at 51.69% in the elementary, 50.19% at the secondary level, and overall, we are at 53.55% as of 10/1 (prior year 51.87%).
- Any Students who were on free or reduced lunches from an app from last year, are no longer receiving them under the free or reduced classification. They were required to fill out a new app by mid-October.
- We are required to complete a lunch verification by Nov 15. Families selected will be notified and must get me the proper paperwork verifying their income.

**Enrollment**

- Our enrollment as of Oct 1 was 439, K-12 only. This is down two from the last meeting.

**Other**

- EDRS: Soon I will begin to enter the correct numbers for the 2024-25 school year for Special Ed.
- Brady Martz will go over the audit at this meeting.

**Win-E-Mac School District #2609**  
**Enrollment**

|                          | Final<br>2023-24 | Orig. Est.<br>2024-25 | 9/3/2024     | 10/1/2024    | 11/1/2024 | 12/1/2024 | 1/1/2025 | 2/1/2025 | 3/1/2025 | 4/1/2025 | 5/1/2025 | 5/23/2025 | Final<br>Budget | ADM<br>Report |
|--------------------------|------------------|-----------------------|--------------|--------------|-----------|-----------|----------|----------|----------|----------|----------|-----------|-----------------|---------------|
| EC                       | 3.29             | 0                     | 5            | 7            |           |           |          |          |          |          |          |           | 6.00            |               |
| VPK                      | 11.06            | 15.6                  | 12.6         | 14.4         |           |           |          |          |          |          |          |           | 13.50           |               |
| K                        | 28.67            | 25                    | 32           | 33           |           |           |          |          |          |          |          |           | 32.50           |               |
| 1                        | 24.85            | 28                    | 31           | 30           |           |           |          |          |          |          |          |           | 30.50           |               |
| 2                        | 26.3             | 24                    | 27           | 26           |           |           |          |          |          |          |          |           | 26.50           |               |
| 3                        | 31               | 25                    | 29           | 30           |           |           |          |          |          |          |          |           | 29.50           |               |
| 4                        | 30.72            | 31                    | 34           | 34           |           |           |          |          |          |          |          |           | 34.00           |               |
| 5                        | 41               | 29                    | 35           | 34           |           |           |          |          |          |          |          |           | 34.50           |               |
| 6                        | 29.45            | 41                    | 41           | 41           |           |           |          |          |          |          |          |           | 41.00           |               |
| <b>Total Elementary</b>  | <b>226.34</b>    | <b>218.6</b>          | <b>246.6</b> | <b>249.4</b> | <b>0</b>  | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>248.00</b>   | <b>0.00</b>   |
| 7                        | 32.97            | 29                    | 33           | 34           |           |           |          |          |          |          |          |           | 33.50           |               |
| 8                        | 46.21            | 32                    | 34           | 36           |           |           |          |          |          |          |          |           | 35.00           |               |
| 9                        | 34.9             | 46                    | 46           | 43           |           |           |          |          |          |          |          |           | 44.50           |               |
| 10                       | 28.51            | 34                    | 36           | 36           |           |           |          |          |          |          |          |           | 36.00           |               |
| 11                       | 34.46            | 28                    | 29           | 29           |           |           |          |          |          |          |          |           | 29.00           |               |
| 12                       | 35.08            | 36                    | 34           | 33           |           |           |          |          |          |          |          |           | 33.50           |               |
| <b>Total High School</b> | <b>212.13</b>    | <b>205</b>            | <b>212</b>   | <b>211</b>   | <b>0</b>  | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>211.50</b>   | <b>0.00</b>   |
| <b>Total Enrollment</b>  | <b>438.47</b>    | <b>423.6</b>          | <b>458.6</b> | <b>460.4</b> | <b>0</b>  | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>459.50</b>   | <b>0.00</b>   |
| <b>K-12 Enrollment</b>   | <b>424.12</b>    | <b>408</b>            | <b>441</b>   | <b>439</b>   | <b>0</b>  | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>  | <b>440.00</b>   | <b>0.00</b>   |

**WIN-E-MAC SCHOOL DISTRICT #2609  
CASH RECONCILIATION BY FUND  
FOR THE MONTHS ENDED FY 2024-25**

Investments:

| Book                      |              | July                | Aug                 | Sept                | Oct       | Nov      | Dec       | Jan      | Feb       | Mar      | Apr       | May      | June      |
|---------------------------|--------------|---------------------|---------------------|---------------------|-----------|----------|-----------|----------|-----------|----------|-----------|----------|-----------|
| <b>General Fund:</b>      |              |                     |                     |                     |           |          |           |          |           |          |           |          |           |
| Investments MSDLAF        | B-01-104-000 | \$ 1,554,011        | \$ 1,786,257        | \$ 1,814,198        |           |          |           |          |           |          |           |          |           |
| Ultima Bank               | B-01-104-002 | 272,695             | 273,367             | 274,009             |           |          |           |          |           |          |           |          |           |
| MN Trust                  | B-01-104-003 | 499                 | 501                 | 503                 |           |          |           |          |           |          |           |          |           |
| MSDLAF - LTFM             | B-06-104-000 | 691,158             | 691,158             | 691,158             |           |          |           |          |           |          |           |          |           |
| Investments               | B-01-104-001 | 731,300             | 731,300             | 731,300             |           |          |           |          |           |          |           |          |           |
| <b>Trust Fund:</b>        |              |                     |                     |                     |           |          |           |          |           |          |           |          |           |
| Troutman Fund             | B-08-104-000 | 506,772             | 506,772             | 506,772             |           |          |           |          |           |          |           |          |           |
| <b>Total Book Balance</b> |              | <b>\$ 3,756,435</b> | <b>\$ 3,989,355</b> | <b>\$ 4,017,941</b> | <b>\$</b> | <b>-</b> | <b>\$</b> | <b>-</b> | <b>\$</b> | <b>-</b> | <b>\$</b> | <b>-</b> | <b>\$</b> |

**Bank**

|                                         |                     |                     |                     |
|-----------------------------------------|---------------------|---------------------|---------------------|
| Liquid Asset Fund Trust                 | \$ 9,680.31         | \$ 9,723.14         | \$ 9,763.76         |
| Liquid Asset Fund General               | 2,235,489           | 2,467,692           | 2,495,592           |
| Ultima Bank                             | 272,695             | 273,367             | 274,009             |
| MN Trust Money Market                   | 499                 | 501                 | 503                 |
| Certificate of Deposit - First National | 729,207             | 729,207             | 729,207             |
| Certificate of Deposit -Trust Principal | 506,772             | 506,772             | 506,772             |
| Certificate of Deposit - Trophy Fund    | 2,094               | 2,094               | 2,094               |
| <b>Total Bank Balance</b>               | <b>\$ 3,756,435</b> | <b>\$ 3,989,355</b> | <b>\$ 4,017,941</b> |
| Difference                              | -                   | -                   | -                   |

Cash:

## Book

[illegible]

**Bank**

[illegible]

## Reconcile Bank to Book

[illegible]

[illegible]

[illegible]

# WIN-E-MAC SCHOOL DISTRICT

AARON COOK, SUPERINTENDENT

[www.wemschools.org](http://www.wemschools.org)

Phone: (218)563-2900

23130 345<sup>th</sup> Street SE  
Erskine, MN 56535  
Casey Reiersen, Principal

DISTRICT FAX: (218)563-2107  
H.S./ELEM. FAX: (218)563-2902

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October 11, 2024

## Superintendent Report

### October 2024 School Board Meeting

1. Geothermal update
  - a. System is up and operational
  - b. Leak in line 18 has been found
    - i. Will have line repaired and hopeful to have line back in operations prior to winter
2. Steins Bus Contract
  - a. We will be voiding our contract with Steins.
3. New Hires
  - a. Night Custodian – Samantha Timmerman
  - b. Bus Driver – Ron Carlson
4. Shared Leave Request
  - a. Looking for approval for teachers to donate up to 1 day for this circumstance.

ISD #2609



# WIN-E-MAC SCHOOL DISTRICT

**Aaron Cook, Superintendent**

**Casey Reiersen, Principal**

Phone: (218) 563-2900

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23130 345<sup>th</sup> Street SE  
Erskine, MN 56535

DISTRICT FAX: (218) 563-2107  
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10-3-2024

## **Health & Safety Committee Meeting Agenda 7:45 a.m**

1. Call Meeting to Order : 7:47am – Aaron C, Ryan B, Amanda S, Casey R
2. Old Business - *None*
3. New Business
  - a. NWSC – *Laurie Bruley is the NWSC H&S mgmt. rep for the school. She will be here this week and will have monthly reports available. Last month she was only going through previous files so had no written report*
  - b. Other Reports – *N/A*
  - c. Review Safety Concerns
    - Fire Drills - *3 completed to date*
    - Lockdowns - *None completed to date, 1<sup>st</sup> scheduled in Nov, working with logistics committee*
    - Other –
  - d. Incident Review
    - i. *Student injury on ropes on playground*
  - e. Other
    - i. *Science*
      1. *P-Trap needs fixing (back right corner when*
    - ii. *Band –*
      1. *Getting covers for drums to help with sound*
4. Next Meeting Date - *TBD*
5. Adjourn -



**ISD #2609**

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**ISD #2609**

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## Principals Report 10/15/2024

- Mr. Langemo and I have continued using a positive/negative referral system to highlight our students making a positive impact on others and to document negative behaviors and collect data. I went to the local Legion meeting on 10/10 to request a donation to help support this initiative.
- Our Junior class has a career expo 10/23. Senior class has a manufacturing tour 10/24. 9th-12th grade will be doing a career exploration on November 8th.
- I have a meeting scheduled for 9:30 am on October 29th for local businesses interested in contributing to our career explorations in the future.
- Mr. Eckman added 8 new Honor Society members on 10/9
- Our teacher mentors and mentees have completed their first round of peer observations.
- We have filled our long-term social studies vacancy with Gregory Powell.
- I have completed the first round of formal observations for non-tenured staff.
- The Read Act- We have completed 3 out of the 8 modules. Our teachers are plugging away and doing a fine job.
- Community Ed - Drivers Ed will begin soon. Open gym will start Sunday, November 12th. Pickleball is being planned.

- Principal Casey Reiersen

ISD #2609



**Minutes of Regular School Board Meeting  
Win-E-Mac School District  
Tuesday, September 17, 2024  
5:30 P.M. – Conference Room**

The meeting was called to order by Chairperson Jim Ferden. Members present: Brekken, Ferden, Rock, Strom, and Swanson. Member absent: Huschle and Sander

Members of the audience: Rob Hole, Brady Langemo, Jess Luckow, Kristi Plante, Jennifer Ross, Jay Ross, Amanda Shultz

Motion made by Sarah Strom and seconded by Megan Rock to approve the agenda as presented or amended, Carried

Jennifer Ross presented to the board a proposal for WEM School District and Freedom Christian Academy to collaborate for sports. Jennifer gave some statistics and some information about other public schools collaborating with private schools. The board thanked her for her time and appreciated the proposal.

The Athletic Directors report was presented with the following: JV & JH football have both had games; Varsity Volleyball is 0-8 and traveling to NCE/U-H on 9/17; Participation - VB - 9th-12th: 38 JH - 18(7 8th and 11 7th); FB - 9th-12th: 25 JH: 21 (13 8th and 8 7th); Cheer - 8 (3 9th-12th, 5 7th-8th). I attended the mandatory fall area meeting with the MSHSL in TRF on 9/10 - Main discussion was freshmen coming under the MSHSL jurisdiction. Homecoming week was September 30 - October 4. Junior High Fall sports final competitions will be Monday 10/14. MSHSL Foundation Form A grant application opens on 10/1. BBB Cheerleading advisor position will be posted. The new goal posts are ready to be put in – Century Fence will be here next week to put them in. There will be tailgating at the home football games this year with all proceeds going to the Hickman family. Keep them in your prayers.

Dean of Students – we have been doing positive referrals and negative referrals – there have been 43 positive and 22 negatives. Positive referrals include kind words, giving away school supplies to someone who may not have any. Keep up the good work kids! Meet with team captains from volleyball and football with asking them what kind of leaders do you want to be? Cell phone policy will be discussed with all classes in the coming week

Auditors for the month of September were Rock and Ferden. Rock moved to approve the payment of bills with computer check numbers 50765-50849 in the amount of \$246,044.71; activity check numbers – 19979-19983 in the amount of \$7,926.80, wire payments in the amount of \$193,168.98 and MSDLAF Transfers Redemptions in the amount of \$615,000. Seconded by Ferden. Motion carried.

Tracy McGlynn gave the Finance Officer's report. Food Service - Free and Reduced: We will continue to receive lunch applications until Oct 15, when they will automatically be switched to fully paid unless they submit another application due to the end of the 30-day carryover period. Applications were mailed to families, we made applications available at the parent sports night,

applications were also available during open house night and are also available electronically on our school website. Free & Reduced: Our initial numbers as of 9/3/24 of forms completed and directly certified were: Elementary 50.95%, Secondary 51.83%; Overall, 51.35%; Prior year 50.00% on 9/5 and ended the year at 51.38%. We are currently running the NSLP/SBP (National School Lunch/Breakfast Programs). Breakfast and Lunch are free for students. We are operating the Kindergarten Milk program and the Afterschool Snack program as additional options for our students. Enrollment - Our Day 1 K-12 enrollment was 441. Prior year ending was 425. We have a current budget number of 413 K-12. We will take a closer look in a couple months and project what our final ADM will be. This does not include any VPK or EC students. Voluntary Pre-K

Here is a recap of our VPK funding and how it works. Our district was originally approved in fiscal year 2017. Our school now has retained seats and is guaranteed continued funding in future years. Must be 4 as of 9/1/24, no student not 4 will not generate funding (including 5-year-olds), we will generate around .6 ADM per student, the maximum ADM's we will generate funding for is 15 (25 allocated). We cannot charge any students generating VPK funding.

Aaron Cook gave the superintendent's report. Proposed 24 pay 25 levy - Overall Increase of 4.42%; General Fund – Increase of \$255,680.60 (37.76%); Additional APU compared to previous year (496.60 vs 464.40); Levy per APU increased with inflationary factor; No lease levy negative adjustment of \$92,000; Community Service – Increase of \$6771.94 (16.25%); Debt Service – Decrease of \$189,995.26 (-21.14%); Debt Excess reductions of \$116,513.79. Special Ed Contract - Hourly services to complete evaluations. After School Program - Extended time targeted service program through Freshwater Education District - Must have a lead teacher (Heather Burd has agreed to be the lead teacher), there will be lessons plan in a more learning type of environment, No cost to families. Geothermal update - Peterson Sheet Metal located which line has the leak, Glycol to refill system will be here Monday. It will take 24 hours to get the lines flushed out and then it will take some time to get them all turned on. There are a total of 60 pumps, and they need to be turned on one at a time.

Principal Casey Reiersen's report was submitted in written form. I filed 3 out of field permissions for our staff to cover the new schedule. Mr. Langemo and I have been using a positive/negative referral system to highlight our students making a positive impact on others and to document negative behaviors and collect data. Our teacher's union leaders and I sat down to finalize our teacher evaluation process. Cell phone policy revisions. Our high school staff and I worked to adapt our current policy to reflect their classroom needs. We eliminated cell phone use for entertainment at the beginning and end of the class period but gave teachers discretion if devices can be used properly. Our newly formed student support team meets weekly on Friday mornings to discuss students and concerns we may have. We also create action plans on how we can be proactive for our students. I am still working to find a long-term solution for our vacant social studies long term position. (there will be an interested person coming in on Thursday for an interview for this position). I have created a curriculum review cycle for our staff to work together and make data informed decisions. The Read Act live session went well. It did feel overwhelming for some staff members, but thankfully we have a wonderful staff that are quick to support one another. Community Ed - Scheduled Gun Safety, Mr. Langemo helped order pickleball lines, and I will be reaching out to community ed committee members by the end of the week.

Brekken moved to approve the Consent Items as listed. Seconded by Rock. Motion carried.

8.1 Approve the minutes of the regular meeting held Tuesday, August 20, 2024

8.2 Accept Donations

**RESOLUTION ACCEPTING GIFTS/DONATIONS  
WIN-E-MAC SCHOOL DISTRICT 2609**

WHEREAS the following were given for the field house project

In Memory of Bryan Stordahl – 1000; In Honor of Elaine (Moren) Carlson – 200; In Honor of Travis Cook – 1000; In Honor of Harold Vollen – 400; Bill Fritz Jr – 25; In Honor of Arvid B Ous – 250; Ostenson Family – 1000; Casey & Alyssa Nornes – 100; Matthew Lundin – 250; Harold R Peterson – 100; Marilyn Torgerson Weeding – 100; Robert A Aakhus – 250; laRae & Harold Kaupang – 100; Zach and Charise Sharp Family – 250; Chris & Amy Bartz – 500; Rob & Lori Hole, Erskine Echo – 500; Darlene Syverson – 100; Mentor Firefighters donated \$250 for Open House sign; WEM Youth Spors Alumni Association donated \$500 for boys' basketball therefore,

BE IT RESOLVED by the School Board of Win-E-Mac ISD No. 2609, Erskine, State of Minnesota as follows: The Win-E-Mac ISD 2609 School Board does hereby accept the following donations: field house project In Memory of Bryan Stordahl – 1000; In Honor of Elaine (Moren) Carlson – 200; In Honor of Travis Cook – 1000; In Honor of Harold Vollen – 400; Bill Fritz Jr – 25; In Honor of Arvid B Ous – 250; Ostenson Family – 1000; Casey & Alyssa Nornes – 100; Matthew Lundin – 250; Harold R Peterson – 100; Marilyn Torgerson Weeding – 100; Robert A Aakhus – 250; laRae & Harold Kaupang – 100; Zach and Charise Sharp Family – 250; Chris & Amy Bartz – 500; Rob & Lori Hole, Erskine Echo – 500; Darlene Syverson – 100; Mentor Firefighters donated \$250 for Open House sign; WEM Youth Spors Alumni Association donated \$500 for boys' basketball.

Approve PSEO contract with Northland Community and Technical College.

Approve the 24-25 Seniority List for Licensed Staff. This motion, made by Sarah Strom and seconded by Tyler Brekken. Carried

Approve the 24-25 Seniority List for Non-Licensed Staff. This motion, made by Sarah Strom and seconded by Megan Rock, Carried.

Approve the 24 pay 25 proposed levy. This motion, made by Davin Swanson and seconded by Tyler Brekken. Carried.

Approve hiring Russel Johnson as a paraprofessional. This motion, made by Sarah Strom and seconded by Megan Rock, Carried.

Approve hiring Katie Chaput as a paraprofessional. This motion, made by Megan Rock and seconded by Davin Swanson, Carried.

Approve the lane change request from Ross Roragen from MA to MA10. This motion, made by Sarah Strom and seconded by Megan Rock, Carried.

Approve the lane change request for Jason Svalen from BA to BA40. This motion, made by Tyler Brekken and seconded by Sarah Strom, Carried.

Approve the lane change request for Ian Hanson from BA10 to BA40. This motion, made by Davin Swanson and seconded by Sarah Strom, Carried.

Approve contracting with Melissa Allen for part time special education services. This motion, made by Megan Rock and seconded by Sarah Strom, Carried.

Next regular board meeting scheduled for Tuesday, October 15th, 2024, at 5:30 p.m. in the Conference Room.

Motion to Adjourn meeting at 6:15 p.m. This motion, made by Megan Rock and seconded by Tyler Brekken. Carried.

| Donor              | Amount   | Purpose         | Date         |
|--------------------|----------|-----------------|--------------|
| Liz Lindberg       | \$25.00  | Theatre Dept    | October 2024 |
| FNB - McIntosh     | \$250.00 | Leadership Mtgs | October 2024 |
| Unity Bank - Mento | \$367.40 | FCS Supplies    | October 2024 |

## Memorandum of Agreement Fall 2024

This memorandum of agreement outlines the fee structure for the College in the High School (CIHS) program at the University of Minnesota Crookston (UMN Crookston).

Your signature below is an acknowledgment that your school district wishes to participate in the CIHS program and that you agree to abide by the stated fee structure.

- Students must have achieved junior status in their high school, and be residents of the state of Minnesota. Some courses are offered to sophomores – contact the CIHS office.
- Students must have a minimum cumulative high school GPA of 3.0 in order to register and earn UMN Crookston course credit in the CIHS program.
- CIHS students must maintain a minimum UMN Crookston GPA of 2.0 each term to continue enrollment at UMN Crookston.
- School districts must be approved by UMN Crookston to participate.
- All CIHS instructors must attend one CIHS sponsored workshop per year.

### Sign and return the dated agreement to:

University of Minnesota Crookston  
College in the High School  
OTR 9 Hill Hall  
2900 University Avenue  
Crookston, MN 56716

### or E-mail:

[umccihhs@crk.umn.edu](mailto:umccihhs@crk.umn.edu)

Thank you!

*Elizabeth Hoggard*  
CIHS Coordinator

### CIHS Fee Structure

An invoice will be sent to the superintendent in the middle of the school year for CIHS classes offered during Fall 2024. Schools will be charged the UMN Crookston tuition, \$300 for each course offered, and \$90 for each student registration. The tuition amount will then be subtracted from the invoice leaving a net amount due UMN Crookston of the \$300 per course, \$90 per student registration and if applicable, a \$50 per late registration or withdrawal petition.

High School: Win-E-Mac Secondary Independent School District 2609

Superintendent (Print Name) \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_

UMN Crookston CIHS Classes Offered Fall: F = Fall-Billed in Fall, YL = Yearlong-Billed in Spring

| Course Prefix | Course No. | Section | Class No. | Course Title                                                 | Course Credits | Instructor            |
|---------------|------------|---------|-----------|--------------------------------------------------------------|----------------|-----------------------|
| HIST          | 1301       | 41      | 13771     | F American History I                                         | 3              | Eckman, John Allen    |
| COMP          | 1011       | 44      | 13716     | F Composition I                                              | 3              | Winter, Vondria Faith |
| COMM          | 1101       | 42      | 13839     | YL Public Speaking                                           | 3              | Winter, Vondria Faith |
| COMM          | 2002       | 40      | 13784     | YL Interpersonal Communication                               | 3              | Winter, Vondria Faith |
| ENGL          | 1016       | 43      | 13723     | YL American Lit: Race, Gender, Class, and the American Dream | 3              | Winter, Vondria Faith |

The University of Minnesota Crookston is accredited by the National Alliance of Concurrent Enrollment Partnership (NACEP)

Small Campus. Big Degree.



# FORM A

## RESOLUTION OF GOVERNING BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Win-E-Mac recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Win-E-Mac supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Win-E-Mac  
Date

\_\_\_\_\_  
Board Chair/Head of School

Win-E-Mac  
Date

\_\_\_\_\_  
Board Clerk – Treasurer/ Finance Director