Regular Board of Education Meeting

Tuesday, May 26, 2026 6:00 PM
Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

A. **PLEDGE**
B. **SILENT REFLECTION**
C. **APPROVAL OF AGENDA with the following amendments:**
1. Remove item D.4.e., Consent Agenda, The Board of Education is asked to consider and approve the Professional Services Agreement by and between RSP & Associates, LLC, and Garden City School District No. 457, Finney County, State of Kansas.
D. **CONSENT AGENDA**
1. Minutes
a. Minutes of the May 11, 2026, Regular Board of Education Meeting.
2. Accounts Payable totaling $8,032,403.91, noting that all major accounts contain adequate balances to meet current obligations.
3. Personnel
a. Certified
b. Classified
4. Other
a. The Board of Education is asked to consider and approve the revised Board of Education policy JBCC, Enrollment of Nonresident Students.
b. The Board of Education is asked to consider and approve the following Curriculum Council items:
i. New Requests — Intermediate Centers
- *Delete STEM Course as it is a duplicate of Science Curriculum*
  - Course Deletion Form
- *Proposed New Intermediate Center Elective - Leader Lab*
  - Course Request
  - Syllabus

ii. New Requests — High School
  - *New CTE GCCC Elective:* GCCC Advanced Programming

iii.
  - *New GCCC Elective to Earn Cert A (capstone course; this is for Cert A but it is not on Excel in CTE):* GCCC Mobile Robots and Vision Systems

c. The Board of Education is asked to consider and approve an addition to the board-approved discipline policy.
d. The Board of Education is asked to consider and approve the renewal of the district's KASB membership, including Season Pass and the Legal Assistance Fund contract for the year 2026-27, in the amount of $18,770.63.
e. The Board of Education is asked to consider and approve a Service Contract between the Board of Education, Unified School District No. 457, Finney County, State of Kansas and Phil's Floor Care LLC.
f. The Board of Education is asked to consider and approve a Service Contract between the Board of Education, Unified School District No. 457, Finney County, State of Kansas and C & C Group.
E. **NEW BUSINESS**
1. The Board of Education is asked to consider and approve the purchase of vehicles for Parents as Teachers.

F. **NEXT BOARD MEETING**

G. **ADJOURNMENT**

GARDEN CITY PUBLIC SCHOOLS

MINUTES

Regular Board of Education Meeting Monday, May 11, 2026 - 6:00 PM

Board Meeting Room, Educational Support Center

1205 Fleming Street, Garden City, KS 67846

The Board of Education of Garden City USD 457 met for a Regular meeting on Monday, May 11, 2026, at 6:00 PM in the Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846.

Board members present were Katherine Cole; Mark Hinde; Nathan Haeck; Randy Ralston; Rebecca Swender; and Robin Bergkamp. Jacob Jenkins and Randy Ralston were absent. Joining board members at the conference table was Superintendent, Josh Guymon. Also in attendance were Drew Thon, Deputy Superintendent and Steve Nordby, Assistant Superintendent.

Vice President Mark Hinde called the meeting to order at 6:00 PM.

A. **PLEDGE –** Led by Jennie Barker Elementary School Lighthouse Team Students. Everyone stood for the Pledge of Allegiance.

B. **SILENT REFLECTION** - Thirty seconds of silent reflection was observed.

C. **MEETINGS OF NOTE**

- GCHS Hall of Fame Induction Ceremony, Friday, May 15, 2026, beginning at 5:30 p.m., at Garden City High School. Four or more board members may be in attendance.
- Garden City Achieve Graduation, Saturday, May 16, 2026, 10:30 a.m., at Horace Good Middle School. Four or more board members may be in attendance.
- Baccalaureate Ceremony, Saturday, May 16, 2026, 2:00 p.m., in the Garden City High School Auditorium. Four or more board members may be in attendance.
- GCHS Graduation, Sunday, May 17, 2026, 1:00 p.m., at Garden City High School. Four or more board members may be in attendance.
- Staff Appreciation Dinner, Thursday, May 21, 2026, 5:30 pm., at Garden City High School. Four or more board members may be in attendance.

D. **APPROVAL OF AGENDA with the following amendments:**

D.1. Additional certified and classified personnel actions for consideration, Item F.3.

D.2. Add Item F.4.c., Consent Agenda, Other, The Board of Education is asked to consider and approve out of state travel for members of the Garden City High School JROTC to attend Cadet Leadership Camp in Rapid City, South Dakota, May 26, 2026, through May 30, 2026.

D.3. Revise Item G.6., The Board of Education is asked to consider and approve changing the date of the May 28, 2026, Board of Education Meeting to May 26, 2026, at 6.00 p.m. (First read, action requested.)

D.4. Remove Item E.2., Recognition of KNEA Student Expression Campaign Winner

D.5. Add Item, F.4.d., Consent Agenda, Other, The Board of Education is asked to consider and approve an Equipment Purchase and Installment Agreement by and between the Board of Education, Unified School District No. 457, Garden City, Finney County, State of Kansas, and Next Generation Recreation, a Missouri limited liability corporation.

Action(s):
I move to approve the meeting agenda as amended. This motion, made by Katie Cole and seconded by Nathan Haeck, Carried.

Bergkamp:	Yea
Cole:	Yea
Haeck:	Yea
Hinde:	Yea
Jenkins:	Absent
Ralston:	Absent
Swender:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

E. **DELEGATIONS, Q & A, PUBLIC COMMENTS, RECOGNITIONS, COMMITTEE REPORTS**

Public Comment was made by the following individuals, they were given five minutes to present their information.

- Rebecca Burnfin commented regarding the proposed Discipline Policy update.
- Tracy Meinzer commented regarding the proposed Discipline Policy update.

E.1. **Recognition of the National Speech and Debate Association State Finalists and National Qualifiers** Russ Tidwell, Speech and Debate Coach at Garden City High School, introduced and recognized the State Finalists and National Qualifying students. Steve Nordby, Assistant Superintendent, recognized Russ Tidwell for being a 2026 inductee into the National Speech and Debate Association Hall of Fame.

E.2. **Building Presentation — Jennie Barker Elementary School** Justin Reich, Principal, and the student Lighthouse Team presented the following.

- Vision
- WIG #2
- ROAR
- Shout-Outs
- Shout-Out Yearly Total
- Prizes
- Roaring Leaders
- Robotics
- Activities

Board members' questions were answered.

F. **CONSENT AGENDA**

Action(s):
I move to approve all consent agenda items as amended. This motion, made by Robin Bergkamp and seconded by Nathan Haeck, Carried.

Bergkamp:	Yea
Cole:	Yea
Haeck:	Yea
Hinde:	Yea
Jenkins:	Absent
Ralston:	Absent
Swender:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

F.1. **Minutes**

F.1.a. **Minutes** of the April 30, 2026, Regular Board of Education Meeting – approved as presented.

F.2. **Accounts Payable** totaling $411,039.75, noting that all major accounts contain adequate balances to meet current obligations – approved as presented.

F.3. **Personnel** – all certified and classified personnel actions were approved as presented.

F.3.a. **Certified**

Resignations: Bethany Howard (correction), Kay Linville, Pearl Rassette, Jenna Rycek, Andrew Thiessen, Omar Trujillo, Kristina Younkman

Appointments: Maxwell Baidoo, Krysten Clay, Patricia Guerrero, Sydney Lebel, Hayley Warner

Transfers:

- Alexa Aldaco from English language arts/social studies position at Bernadine Sitts Intermediate Center to English language arts position at Kenneth Henderson Middle School.
- Josephine Aquino from science position at Victor Ornelas Elementary School to .50 science /.50 interventionist position at Victor Ornelas Elementary School.
- Raghi Kalarikkal from science position at Alta Brown Elementary School to .50 science /.50 interventionist position at Alta Brown Elementary School.
- Jan Kennedy from vocal music position at Victor Ornelas Elementary School to vocal music position at Kenneth Henderson Middle School/Horace Good Middle School.
- Maria Nikki Martin from science position at Florence Wilson Elementary School to .50 science /.50 interventionist position at Florence Wilson Elementary School.
- Jeffery Myerhoff from vocal music position at Kenneth Henderson Middle School/Horace Good Middle School to vocal music position at Victor Ornelas Elementary School.
- Judith Ortiz from English language arts position at Horace Good Middle School to English language arts position at Garden City High School.
- Keri Peterson from instructional coach position at Georgia Matthews Elementary School to principal position at Jennie Barker Elementary School.
- Abbie Zimmerman from third grade position at Alta Brown Elementary School to library media position at Gertrude Walker Elementary School/Georgia Matthews Elementary School.

Contract Renewal: Jeffery Myerhoff

Position Changes (FY27):

- Closed .50 science position at Alta Brown Elementary School
- Closed .50 science position at Florence Wilson Elementary School
- Closed .50 science position at Victor Ornelas Elementary School

- Closed .50 interventionist position at Jennie Wilson Elementary School
- Opened 1.0 interventionist position at the Educational Support Center
- Opened 1.0 dyslexia interventionist position at the Educational Support Center
- Closed 1.0 LEAP special education position at Alta Brown Elementary School
- Opened 1.0 LEAP special education position at Florence Wilson Elementary School

F.3.b. **Classified**

Retirements: Donna Wedel

Resignations: Tianna Hiner, Lenor Juarez De Avila, Jonathan LeBeau, Claudia Rivera, Maribel Sotelo, Yenifer Valencia, Rebecca Watson,

Transfers:

- Vicente Gonzales Rivera from Grounds l at Plant Facilities to Maintenance I at Plant Facilities (correction)
- Rachell Delacruz from Paraprofessional lll at Charles Stones Intermediate Center to Paraprofessional lll at Garden City High School
- Maria Aguilera Perez from Custodian l at Plant Facilities to Custodian l at Garden City High School

Position Changes:

- closed ten (10) 1.0 Technology l positions (FY27)
- opened five (5) 1.0 Technology ll positions (FY27)
- closed one (1) 1.0 Nutrition l position
- closed one (1) 1.0 Nutrition ll position
- opened one (1) 1.0 Nutrition lll position
- closed one (1) Maintenance l position
- closed one (1) HVAC Specialist position
- opened one (1) HVAC Journeyman position
- closed one (1) bus driver position
- closed one (1) substitute bus driver position
- opened one (1) mechanic position
- closed three (3) Paraprofessional II positions at Alta Brown Elementary School (FY27)
- closed three (3) Paraprofessional II positions at Florence Wilson Elementary School (FY27)

F.4. **Other**

F.4.a. Approved the IDEA Assurances for Part B federal funding.

F.4.b. Approved a Service Contract between the Board of Education, Unified School District No. 457, Finney County, State of Kansas and Remediation Contractors, Inc.

F.4.c. Approved out of state travel for members of the Garden City High School JROTC to attend Cadet Leadership Camp in Rapid City, South Dakota, May 26, 2026, through May 30, 2026.

F.4.d. Approved an Equipment Purchase and Installment Agreement by and between the Board of Education, Unified School District No. 457, Garden City, Finney County, State of Kansas, and Next Generation Recreation, a Missouri limited liability corporation.

G. **NEW BUSINESS**

G.1. **The Board of Education is asked to consider and approve the following Curriculum Council items (First Read)** Dr. Virginia Duncan, Director of Secondary Instruction, presented the following.

G.1.a. **New Requests — Intermediate Centers**

- *Delete STEM Course as it is a duplicate of Science Curriculum*
  - Course Deletion Form
- *Proposed New Intermediate Center Elective - Leader Lab*
  - Course Request

- Syllabus

G.1.b. **New Requests — High School**

- *New CTE GCCC Elective:* GCCC Advanced Programming
- *New GCCC Elective to Earn Cert A (capstone course; this is for Cert A but it is not on Excel in CTE):* GCCC Mobile Robots and Vision Systems

The item will be on the consent agenda at the next meeting.

G.2. **The Board of Education is asked to consider and approve the updated Discipline Policy. (First Read)** Gina Galpin, Director of Special Education, presented an addition to the board-approved discipline policy. The addition explains the process for removing students from the classroom for repeatedly disrupting the learning environment.

Board members' questions were answered. The item will be on the consent agenda at the next meeting.

G.3. **The Board of Education is asked to consider and approve the disposal of curriculum resources no longer in use in the district. (First Read, action requested.)** Steve Nordby, Assistant Superintendent, presented the following.

With the adoption of new ELA curriculum to be implemented in the 2026-2027 school year, previous ELA curriculum materials should be disposed of. Efforts will be made to sell items with value and others will be recycled through the City of Garden City's recycling program.

Board members' questions were answered. The following action took place.

Action(s):
Mr. Vice President, I move to approve the disposal of curriculum resources no longer in use in the district, as presented. This motion, made by Nathan Haeck and seconded by Rebecca Swender, Carried.

Voting Detail:

Bergkamp:	Yea
Cole:	Yea
Haeck:	Yea
Hinde:	Yea
Jenkins:	Absent
Ralston:	Absent
Swender:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

G.4. **The Board of Education is asked to consider and approve the renewal of the district's KASB membership, including Season Pass and the Legal Assistance Fund contract for the year 2026–27, in the amount of $18,770.63. (First Read)** Drew Thon, Deputy Superintendent, presented the following.

The district's membership with Kansas Association of School Boards (KASB) is renewed annually. Benefits of membership were reviewed. District leadership is recommending the renewal of this membership.

Board members' questions were answered. The item will be on the consent agenda at the next meeting.

G.5. **The Board of Education is asked to consider and approve the updated policy JBCDA In District Transfers. (First Read, action requested)** Drew Thon, Deputy Superintendent, presented the following.

In an effort to try to find ways to collect unpaid fees, the district would like to add another bullet point for a student to be deemed in good standing. The proposed change adds language specifying that to be considered in good standing and eligible for an in-district transfer, all required school fees must be paid in full.

Discussion followed. The following action took place.

Action(s):
Mr. Vice President, I move to approve updated policy JBCDA as presented with the addition of the language; transfer requests will not be considered after September 20 of each school year, except for students who newly enroll in the district and reside outside their assigned attendance boundary. These students must submit a transfer request at the time of enrollment for consideration by the superintendent or designee. Requests submitted after completion of the enrollment process will not be considered.

This motion, made by Nathan Haeck and seconded by Rebecca Swender, Carried.

Bergkamp:	Yea
Cole:	Yea
Haeck:	Yea
Hinde:	Yea
Jenkins:	Absent
Ralston:	Absent
Swender:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

G.6. **The Board of Education is asked to consider and approve changing the date of the May 28, 2026, Board of Education Meeting to May 26, 2026, at 6.00 p.m. (First read, action requested.)** Drew Thon, Deputy Superintendent, presented the following.

The scheduled board meeting on May 28, 2026 conflicts with the United School Administrator's Conference in Wichita May 27-29. Josh Guymon, Drew Thon and Steve Nordby are attending the conference, changing the date of the board meeting to May 26 would allow them to be present.

Board members' questions were answered. The following action took place.

Action(s):

Mr. Vice President, I move to amend the board meeting schedule and move the May 28, 2026, Board of Education Meeting to May 26, 2026, at 6.00 p.m. This motion, made by Robin Bergkamp and seconded by Katie Cole, Carried.

Bergkamp: Yea
Cole: Yea
Haeck: Yea
Hinde: Yea
Jenkins: Absent
Ralston: Absent
Swender: Yea
Voting Summary: Yea: 5, Nay: 0, Absent: 2

G.7. **Boundary Study Recommendation (First Read)** Drew Thon, Deputy Superintendent, presented the following.

The district received two proposals from qualified firms with experience in enrollment forecasting, demographic analysis, facility utilization, and school boundary planning. After reviewing the submitted proposals, it is recommended that the Board of Education select RSP & Associates to serve as the district's boundary consulting partner.

Nathan Haeck left the meeting room at 7:02 PM and returned at 7:04 PM.
Rebecca Swender left the meeting room at 7:08 PM and returned at 7:10 PM.

Board members' questions were answered. A final negotiated contract for services will be brought forward for consideration and formal approval at the next meeting.

H. **BOARD OPEN DISCUSSION**

- **Mark Hinde** stated that it was great to have the Student Light House Team from Jennie Barker at the meeting. He also stated Russ Tidwell and the Speech and Debate Students were an example of great things happening in Garden City, and that they make the district proud.
- **Rebecca Swender** congratulated the upcoming weekend's graduates and stated that she will unfortunately not be able to attend graduations. She congratulated Russ Tidwell and his students and stated that it is exciting. She also stated that it was good to hear from the teachers that came to speak about the Discipline Policy, and that she understands the need for discretion.
- **Nathan Haeck** stated that it has been exciting to be involved in a lot of events with two kids in high school this year. He thanked the students and teachers who have put in time to be involved with all the activities and sports this spring season and over the course of the year. He stated that he appreciated the recognition of Russ Tidwell and his students. He stated that it was fun to have the Jennie Barker students at the meeting. He stated that it was fun to sit on councils this year with teachers and staff. He also stated that last week was Teacher Appreciation Week and that he appreciates all the teachers and staff working behind the scenes. He invited the community to attend the Baccalaureate Ceremony during the upcoming graduation weekend. He also stated that he is looking forward to the upcoming boundary study.
- **Robin Bergkamp** stated she is unable to be at graduation and apologized, she stated that it is a special time that she always enjoys being a part of. She stated that she enjoyed hearing all the positive things going on around the district and that there is a lot to be proud of.
- **Katie Cole** stated that it was great to see the Jennie Barker students. She stated that is the school her kids have attended and that she has a lot of pride for the school. She thanked Ms. Palmer and the Robotics team, stating that her son got to attend Robotics Worlds with Jennie Barker. She stated that she hears the concerns from the teachers regarding the Discipline Policy, and plans to ask follow up questions. She also stated that she is excited to attend graduations this upcoming weekend.

- **Josh Guymon** stated that this is an exciting time of the year as we get to see all of the work come to an end as the kids walk across the stage and get their diploma. He stated that planning for next year has already begun and that it will pick up as we head into summer. He also stated that as the year comes to a close there is a lot to be proud of and celebrate.

NEXT BOARD MEETING - The next regular meeting of the Board of Education will take place on Tuesday, May 26, 2026, at 6:00 PM in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.

I. **EXECUTIVE SESSION - After the completion of all other business, the Board of Education will adjourn to executive session for the following reason:**

I.1. Matters relating to employer-employee negotiations, whether or not in consultation with the representative or representatives of the body or agency.

Action(s):
Mr. President, I move we go into executive session for 20 minutes, to discuss negotiations for the 2026-27 school year pursuant to the exception for employer-employee negotiations under KOMA, beginning at 7:20 PM and the open meeting will resume in the Board Meeting Room at 7:40 PM. I would like to invite Josh Guymon, Drew Thon, Jessica Nothern and Steve Nordby to join us in executive session. This motion, made by Robin Bergkamp and seconded by Nathan Haeck, Carried.

Bergkamp:	Yea
Cole:	Yea
Haeck:	Yea
Hinde:	Yea
Jenkins:	Absent
Ralston:	Absent
Swender:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

The open meeting resumed in the board meeting room at 7:40 PM. No action was taken.

J. **ADJOURNMENT -** There being no further business to come before the board, the following action was taken.

Action(s):
That the Board of Education meeting be adjourned at 7:42 PM. This motion, made by Robin Bergkamp and seconded by Rebecca Swender, Carried.

Bergkamp:	Yea
Cole:	Yea
Haeck:	Yea
Hinde:	Yea
Jenkins:	Absent
Ralston:	Absent
Swender:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Respectfully submitted,

Approved:

Jennifer Ramos, Clerk

Randy Ralston, President

BOARD OF EDUCATION

Certified Personnel Actions

May 26, 2026

RESIGNATIONS:

Violet Johnson, administrator intern at Horace Good Middle School, is submitting her letter of resignation effective June 12, 2026.

Morgann McMillan, mathematics teacher at Horace Good Middle School. Is submitting her letter of resignation effective May 22, 2026.

APPOINTMENTS:

Rebekah Bencomo, Garden City, Kansas, is recommended for an English language arts position at Garden City High School effective for the 2026-2027 academic year. She is a former USD 457 teacher with seven years' experience.

Megan Cronk, Las Vegas, Nevada, is recommended for a fourth position at Alta Brown Elementary School effective for the 2026-2027 academic year. She has nine years' experience.

Lacey Haughawout, Garden City, Kansas, is recommended for a social studies/science position at Charles Stones Intermediate Center effective for the 2026-2027 academic year. She will be an MST participant through Newman University.

Jayda Kristalyn, Garden City, Kansas, is recommended for a preschool position at Garfield Early Childhood Center effective for the 2026-27 academic year. She will be a TAP participant through Wichita State University.

John Luke Reimund, Laredo, Texas, is recommended for an adaptive/interrelated position at Garden City High School for the 2026-2027 academic year. He is a first year teacher.

Travia Smith, Wichita, Kansas, is recommended for a kindergarten position at Alta Brown Elementary School effective for the 2026-2027 academic year. She is a first year teacher.

William Ward, Cheyenne, Wyoming, is recommended for a social studies position at Garden City High School effective for the 2026-2027 academic year. He is a first year teacher.

Shannon Wyatt, Garden City, Kansas, is recommended for an interventionist position at Alta Brown Elementary School effective for the 2026-2027 academic year. She is a first year teacher.

TRANSFERS:

Teri Beaver – from virtual teacher position at Garden City Virtual Academy to adaptive/interrelated position at the Therapeutic Education Program.

Markita Bowden – from mathematics position at Bernadine Sitts Intermediate Center to mathematics/science position at Bernadine Sitts Intermediate Center.

Linda Davis – from first grade position at Edith Scheuerman Elementary School to adaptive/interrelated position at Alta Brown Elementary School.

Patricia Guerrero – from fourth grade position at Alta Brown Elementary School to third grade position at Alta Brown Elementary School.

Ashley Hass – from third grade position at Plymell Elementary School to second grade position at Plymell Elementary School.

Reagan Hill – from adaptive/interrelated position at Horace Good Middle School to adaptive/interrelated position at Alta Brown Elementary School.

Rupa Johnson – from sixth grade position at Plymell Elementary School to fourth grade position at Plymell Elementary School.

Katelyn Keiss – from kindergarten position at Victor Ornelas Elementary School to adaptive/interrelated position at Victor Ornelas Elementary School.

Katie Knechtel-Steinle – from first grade position at Victor Ornelas Elementary School to first grade position at Edith Scheuerman Elementary School.

Elisheba Natividad – from social studies/science position at Charles Stones Intermediate Center to adaptive/interrelated position at Charles Stones Intermediate Center.

Amber Vigil – from second grade position at Plymell Elementary School to science position at Plymell Elementary School.

Katie Workman – from fourth grade position at Plymell Elementary School to third grade position at Plymell Elementary School.

POSITION CHANGES:

Drew Thon, deputy superintendent, is requesting the following position changes effective for the 2026-2027 school year:

- close .50 instructional coach position at Garden City Achieve
- close .50 instructional coach position at Jennie Barker Elementary School
- close .50 physical therapist at Garfield Early Childhood Center
- close .25 art at Plymell Elementary School
- close .25 art at Jennie Barker Elementary Scholl
- close 1.0 occupational therapist at Garden City Achieve
- close 1.0 school counselor at Florence Wilson Elementary School/Victor Ornelas Elementary School
- close 1.0 English language arts at Horace Good Middle School
- close 1.0 science at Horace Good Middle School
- close 1.0 English as a second language at Horace Good Middle School

Gina Galpin, director of special education, is requesting the following position changes effective for the 2026-2027 school year:

- close 1.0 adaptive/ interrelated position at Horace Good Middle School
- open 1.0 adaptive/interrelated position at Victor Ornelas Elementary School

BOARD OF EDUCATION

Classified Personnel Actions

May 26, 2026

TERMINATIONS	POSITION	BUILDING	DATE
Jose Cantu Cortez	Custodian I	Georgia Matthews Elementary School	5/18/2026

RESIGNATIONS	POSITION	BUILDING	DATE
Edith Lopez	Office Assistant I	Alta Brown Elementary School	5/29/2026
Kristal Martinez	Administrative Specialist I	Educational Support Center	5/15/2026

ASSIGNMENTS	POSITION	BUILDING	DATE
Pablo Holguin	Maintenance I	Plant Facilities	5/26/2026
Alfredo Rosales, Jr.	Mechanic	Transportation Center	5/18/2026
Adam Wheaton	HVAC Journeyman	Plant Facilities	6/1/2026

TRANSFERS	FROM	TO	DATE
Derek Owens	Maintenance I Plant Facilities	Maintenance II Plant Facilities	5/26/2026

NOTES:

Gina Galpin, Director of Special Education, request the following change for SY 2026-2027:

- Close: 3.0 Paraprofessional II positions at Alta Brown Elementary School
- Open: 3.0 Paraprofessional II positions at Florence Wilson Elementary School

Andrea Baker, Principal Garfield Early Childhood Center, request the following change:

- Close: 0.5 Parent Educator Position
- Open: 1.0 Parent Educator Position

JBCC - Enrollment of Nonresident Students

(See JBC, JBCA, JBCB, and JQKA)

Kansas law requires the board to allow nonresident students to enroll in and attend the schools of the district if the board's capacity determination finds there are open seats for such students. In order to determine the district's capacity to accept nonresident students at each grade level in each district school, the board has adopted this policy.

Details concerning the nonresident enrollment and continued enrollment processes for nonresident students may be found in this policy, while general processes on enrollment documentation, assignment to buildings and classes, etc., may be found in board policy JBC.

This policy does not apply to any virtual school, as defined by Kansas law, or to any school located on a military installation.

Any child who is experiencing homelessness shall be permitted to enroll in and attend the school district of origin or the school district of residence without application and acceptance through this policy.

Definitions

For the purposes of this policy, the following definitions apply.

"Homeless child" means a child who lacks a fixed, regular and adequate nighttime residence and whose primary nighttime residence is:

A. A supervised publicly or privately operated shelter designed to provide temporary living accommodations, including welfare hotels, congregate shelters and transitional housing for the mentally ill;

B. an institution that provides a temporary residence for individuals intended to be institutionalized; or

C. a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for humans.

"Nonresident student" means a child of school age, pursuant to Kansas law, who resides in Kansas and is enrolled and in attendance at or seeking to enroll and attend a school located in a district where such student is not a resident.

"Parent" means and includes natural parents, adoptive parents, stepparents, and foster parents.

"Person acting as parent" means:

A. A guardian or conservator; or

B. a person, other than a parent, who:

   i. Is liable by law to maintain, care for or support the child;

ii. has actual care and control of the child and is contributing the major portion of the cost of support of the child;

iii. has actual care and control of the child with the written consent of a person who has legal custody of the child; or

iv. has been granted custody of the child by a court of competent jurisdiction.

"Receiving school district" means a school district of nonresidence of a student who attends school in such school district.

"Sibling" means a brother or sister of the whole or half blood, adoptive brother or sister, a stepbrother or stepsister or a foster brother or foster sister.

Determining Capacity for Nonresident Enrollment

The superintendent or designee has the responsibility for studying capacity in each school of the school district and at each grade level within each school and for making recommendations to the board regarding the district's capacity to accept nonresident students. To make recommendations to the board to assist with determining capacity, the superintendent or the superintendent's designee(s) shall do the following.

The superintendent or designee shall develop recommendations on capacity and classroom student-to-teacher ratios in each grade level in each school serving kindergarten students and students in grades one through eight. Such recommendations may be based on, but not be limited to, the following factors:

- Present classroom student-teacher ratios in each grade level in each school;
- projected enrollment shifts based on the resident student population, which may include a percentage adjustment for anticipated growth or decline based on documented enrollment trends; and
- maximum capacity of the classroom and associated learning, activity, and common area spaces.

The superintendent or designee shall develop recommendations on capacity and student-to-teacher ratios for each school building or program serving students in grades nine through twelve. Such recommendations may be based on, but not be limited to, the following factors:

- Present building or program student-teacher ratios;
- projected enrollment shifts based on the resident student population, which may include a percentage adjustment for anticipated growth or decline based on documented enrollment trends;

- anticipated demand for particular courses or programming; and
- maximum capacity of the classroom and associated learning, activity, and common area spaces.

On or before May 1st of each year, the superintendent shall present the recommendations concerning capacity and student-to-teacher ratios to the board for adoption or modification, and the board shall determine, for each grade level in each school building of the school district for the next succeeding school year, the following:

- Capacity based on the study conducted by the superintendent or the superintendent's designee;
- the number of students expected to attend school in the school district; and
- the number of open seats available to nonresidents at each grade, building, or program level.

On or before June 1st of each year, the district shall publish the number of open seats available to nonresident students in each grade level for each school building of the district for the next succeeding school year on the school district's website.

From January 1st through June 15th, district administration shall accept applications from nonresident students seeking to enroll in and attend the district in the next school year.

If the number of applications for a grade level in a school building is less than the number of available seats for that grade level in the school building, the nonresident students shall be accepted for enrollment and attendance at the school district, unless the nonresident student is deemed not in good standing.

If the number of applications for a grade level in a school building is greater than the number of available seats for the grade level in the school building, district administration shall randomly select nonresident students deemed in good standing using a confidential lottery process. This process shall be completed on or before July 15th of each year.

The district shall provide to the parent or person acting as a parent of a nonresident student who was not accepted for or denied enrollment at such school district the reason for the nonacceptance or denial and an explanation of the nonresident student selection process on or before July 30th of each year.

Priority in Filling Open Seats

Regardless of capacity determinations, the following categories of students shall be allowed to enroll as if resident students if they are deemed to be in good standing by district administration:

- any child who is in the custody of the Department for Children and Families and who is living in the home of a nonresident student who transfers to the district; or

- any nonresident student who has a parent or person acting as parent employed by the district, while the parent or person acting as a parent remains employed by the district.

Subject to having capacity to enroll nonresident students, the district shall give priority in enrollment to the following nonresident students deemed in good standing to enroll. These students shall receive open seats without necessity of being selected through any open-seat lottery:

- Any sibling of a nonresident student who is enrolled in and attending school in the district or who is accepted to enroll in and attend school in the district, with priority given when the nonresident student is first accepted and, if necessary, at any other time the district considers transfer applications; and
- any nonresident student who is a military student as defined in K.S.A. 72-5139, with priority given when the student is first accepted and, if necessary, at any other time the district considers transfer applications.

If one of these exceptions no longer applies to the student, the student's enrollment status would be subject to review based upon the considerations for determining good standing in this policy.

Prohibitions Regarding Open Enrollment Provisions of this Policy

The district shall not:

- Charge tuition or fees to any nonresident student who transfers to the district pursuant to this policy, except fees that are otherwise charged to every student enrolled in and attending school in the district; or
- accept or deny a nonresident student transfer based on ethnicity; national origin; gender; income level; disabling condition; proficiency in the English language; or measure of achievement, aptitude, or athletic ability.

Except for a child in the custody of the Department for Children and Families or a child who is experiencing homelessness, a nonresident student shall not transfer more than once per school year to one or more receiving school districts pursuant to the provisions of this policy or authorizing Kansas law.

Transportation of Students

Neither a resident school district nor a receiving school district shall be required to provide transportation to nonresident students unless otherwise required by applicable law. If space is available on district transportation vehicles, the district may assign nonresident students an in-district bus stop to and from which transportation may be provided by the district for nonresident students. The receiving district may provide transportation from the student's residence by notifying the sending district of the receiving district's intent to provide transportation. The district shall ensure that transportation for nonresident homeless students is provided comparably to that of housed students.

KSHSAA Eligibility

Nothing in this policy or state law shall exempt a nonresident student who transfers into the district from the requirements of the Kansas State High School Activities Association ("KSHSAA") regarding eligibility to participate in KSHSAA activities.

Information Share with the Kansas State Department of Education

The superintendent shall annually submit, or have submitted, to the Kansas State Department of Education this policy, the number of nonresident student transfers approved and denied in each grade level, and whether the denials were based on capacity or in accordance with the policy's terms.

Nonresident Student Continued Enrollment

A nonresident student who has been accepted for enrollment and attendance at a district school shall be permitted to continue enrollment and attendance in the district until such student graduates from high school, reaches the age of 21 (if the student is a student with an exceptionality, not solely eligible for gifted services under an individualized education program), or receives a G.E.D., unless such student is no longer deemed by district administration to be in good standing.

Except as otherwise specified herein, nonresident students who were enrolled in and attending the district during school year 2023-2024, who were attending the district as a resident student in 2023-2024 but have since moved out of the district, or who have been accepted for enrollment by the school district on or after June 1, 2024, will be allowed to continue enrollment in the district as specified above. The district will not require parents of such students or adult or emancipated students to resubmit a new application each school year.

Determining Good Standing

Regardless of capacity to accept nonresident students at a nonresident student's grade level or in the student's designated school or program, an individual student may be denied enrollment or continued enrollment for not being in good standing. Nonresident student applicants for enrollment and nonresident students already enrolled in and attending school in the district shall be evaluated by district administration to determine standing for enrollment or continued enrollment.

Students may be denied enrollment or continued enrollment for the next school year based on the results of these evaluations. However, if the student has a disability, the student's ability to meet these expectations shall be considered prior to denying continued enrollment in the district. Similarly, administration shall consider the adverse impact of homelessness on a student's attendance and any resulting suspensions or expulsions before making a determination on the enrollment or continued enrollment of a student who is homeless. As part of this reflection, administration shall consider the

obstacles a homeless student faces to arrive at school on time or each day due to housing instability, lack of transportation, or lack of other basic resources that can hinder consistent attendance.

A student meeting one or more of the following criteria shall automatically be deemed not in good standing and may be denied enrollment or continued enrollment based solely thereon.

- The nonresident student failed to maintain a 90% attendance rate in the last school year, excluding excused absences under board policy JBD and/or any relevant student handbook language;
- the nonresident student or the student's parent or person acting as a parent provided false or fraudulent information in the application process;
- the nonresident student is not a Kansas resident;
- the student is currently under a period of suspension or expulsion from any Kansas school district, and such suspension or expulsion will not expire until after the next school year has begun.
- the student has had three or more out-of-school suspensions in the current school year, excluding suspensions determined to be a manifestation of the student's disability or a failure on the part of school staff to implement an individualized education program, Section 504 plan, or behavior intervention plan; or
- the student has been given a long-term suspension or expulsion by a school district in the current school year.
- the student must not have any outstanding school fees.

Parents shall be informed of any administrative decision not to enroll or to discontinue enrollment of a nonresident student.

If district administration denies the enrollment application of a nonresident student due to the school district deeming the nonresident student as not in good standing, the parent or person acting as a parent of such student may appeal the decision to the board. A current nonresident student who is determined not to be in good standing shall not be entitled to the appeal process outlined herein.

Any student who has been denied enrollment or continued enrollment due to being deemed not in good standing may reapply for nonresident enrollment in subsequent school years.

Appeal Process

If a nonresident student's application for enrollment is denied because the student is determined not to be in good standing, the parent or person acting as a parent may appeal the administrative decision to the board.

If a parent or person acting as a parent wishes to appeal this decision, a written request for an appeal must be submitted to the clerk of the board within 10 days of receiving notice the student's application has been denied for lack of good standing. Such request shall include the individual's reasons for disagreeing with the administration's decision.

The board shall consider any appeal of these decisions and any supplemental documentation provided therewith at the next regularly scheduled board meeting following receipt of the request for appeal, and the board's designee shall notify the requestor of the result of the appeal in writing within 10 days of the board's decision thereon.

Enrollment of Out-of-State Students

If capacity for nonresident student enrollment remains after the aforementioned application, enrollment, and the disenrollment process has concluded, district administration may consider applications for enrollment submitted by students who are not Kansas residents. However, priority in enrollment shall be given to Kansas residents.

If a student who is an out-of-state resident is in good standing and has a parent or a person acting as a parent who is employed by the district, district administration may allow the student to enroll in and attend school in the district as if they were a resident of the district.

Approved: 12/4/23

Reviewed: 7/22/24

Revised: 1/29/2026

Memorandum

to: The USD457 Board of Education

thru: Josh Guymon, Superintendent

from: Dr. Virginia Duncan, Director of Secondary Curriculum & Instruction

subject: Course Requests from Curriculum Council

date: 4-24-26

ISSUE:

USD457 and Garden City High School continue to examine courses that are offered by the college to ensure we are aligned with course names and offerings for dual credit, as well as continue to align our CTE classes to the State level changes in CTE pathway course names and offerings. Based on state recommendations, USD457 is also working to expand introductory CTE courses and opportunities into Middle Schools.

***CTE Pathway One-Pagers

The Board of Education is asked to consider and approve the following course recommendations from Curriculum Council:

1. New Requests - Intermediate Centers
    - *Delete STEM Course as it is a duplicate of Science Curriculum*
        - Course Deletion Form
    - *Proposed New Intermediate Center Elective - Leader Lab*
        - Course Request
        - Syllabus
2. New Requests - High School
    - *New CTE GCCC Elective:* GCCC Advanced Programming
    - *New GCCC Elective to Earn Cert A (capstone course; this is for Cert A but it is not on Excel in CTE):* GCCC Mobile Robots and Vision Systems

ALTERNATIVES:

1. Approve the courses as presented
2. Do not approve the courses

RECOMMENDATION:

It is recommended that the Board of Education approve the courses as presented.

FISCAL NOTE:

No additional funding is needed to fund these courses

ATTACHMENTS:

Applications to Curriculum Council for approval linked above. CTE Pathway One-Pagers linked above for reference.

MEMORANDUM

TO: Board of Education
THRU: **Josh Guymon**
FROM: **Gina Galpin, Director of Special Education**
DATE: **05/05/2026**
RE: **Discipline Policy Addition**

ISSUE:

The Board of Education is asked to consider and approve an addition to our BOE Discipline Policy. The addition explains the process for removing students from the classroom for repeatedly disrupting the learning environment.

BACKGROUND:

The Garden City Education Association asked district leadership to consider an addition to our BOE Discipline Policy in the spring of 2025 during Negotiations. In April 2026, the Safe Learning Advisory Council (SLAC) was given the task of reviewing the addition. SLAC reviewed the addition and made revisions to recommend to the district leadership team. The document is included as an attachment for BOE consideration and approval.

RECOMMENDATION:

It is recommended that the BOE approve the addition to the BOE Discipline Policy.

FISCAL NOTE:

N/A

ATTACHMENTS:

Garden City Public Schools
Discipline Policy

Pre-K to 2nd grade

Level 2

Productive classroom environment: Behaviors that occur in the classroom and interfere with the learning of others.

- Academic Dishonesty
- Possession of Obscene Material
- Gambling
- Unproductive Behavior
- Disruptive Behavior
- Dangerous Behavior
- Use of Abusive, Offensive, Profane Language
- Possession and/or use of a distinguishable toy weapon
- Selling products/materials for personal gain

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Parent/Guardian/Caregiver contact
- Change student arrangement in classroom
- Time limits for assignments
- Provide positive replacement behaviors
- Model desired behavior(s)
- Conference with student
- Provide special materials/limit materials
- Plan for student-choice assignments/tasks
- Utilize paraprofessionals
- Provide quiet place for student to retreat

Further Interventions

- Conference with student(s), including developmentally appropriate behavior strategies
- Parent/Guardian/Caregiver Contact
- De-escalation/Safe Space
- Social Stories
- Create a Behavior Intervention Plan/Contract

Family/Community Supports

- Conference with counselor
- Parent/Guardian Conference
- In-class meeting
- Problem Solving Anchor Chart
- Individual Support Plan
- Referral to Mindful Students

Subsequent Incidents

School Intervention(s)

- Parent/Guardian/Caregiver contact
- Conference with students, including developmentally appropriate behavior strategies
- Refer to SAT for observation
- Revision of Behavior Intervention Plan/Contract

Garden City Public Schools
Discipline Policy
Pre-K to 2nd grade

Level 3

Orderly environment: Behaviors that occur that are not intended to cause physical or mental harm to another individual, but do negatively affect an orderly environment.

- Violation of Technology Acceptable Use Policy
- Forgery
- Stealing
- Extortion
- Vandalism
- Receiving Stolen Property
- Failure to Meet Conditions of Suspension, Expulsion, Or Other Disciplinary Interventions
- Insubordination
- Gang activity/Affiliation
- Possession/Distribution and/or Purchase of Non-Controlled Substances
- Unauthorized Entry - Restricted and/or Unsupervised
- Possession and/or Use of a Lighter or Matches
- Use of Abusive, Offensive, Profane Language Towards a Staff Member
- Use of language that is discriminatory in nature (slurs).

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Rearrange Classroom Seating Assignment
- Parent/Guardian/Caregiver Conference
- De-escalation Room/Safe Space
- Triage with Learner(s)/Mediation with Learner
- DCF Contact
- In-School Suspension
- Provide Social Stories
- Provide Education on Impact of Behavior Choices
- Referral to School Counselor
- Police Conference with Parent Approval
- Consider Restitution Practices

Further Interventions

- Referral to Student Assistance Team
- Structured Environments
- Conference with Teacher Support Team
- Create a Behavior Intervention Plan/Contract

Family Community Supports

- Discuss / Develop a School / Family Safety Plan
- Referral to Multidisciplinary Team
- Referral to Parent Support Program
- Referral to Community Counseling
- Provide School Resource Folder

Subsequent Incidents

School Intervention(s)

- De-escalation Room/Safe Space
- Behavior Contracts
- Referral to Counselor
- Referral to SAT
- Revision of Behavior Intervention Plan/Contract
- Develop a Safety Plan
- Police Conference with Parent Notification
- Contact DCF
- In-School Suspension
- Short-Term Out of School Suspension
- Expulsion Hearing After Conference With District Leadership

Garden City Public Schools
Discipline Policy
Pre-K to 2nd grade

Level 4
Safe environment: Behaviors that are intended to cause another individual physical or mental harm and/or are illegal.

- Possession of Identifiable Drug Paraphernalia
- Possession and/or Use of Drugs
- Possession and/or Consumption of Alcohol
- Assault of School Personnel
- Assault of Another Learner
- Possession and/or Use of a Facsimile Weapon/Ammunition
- False/Fire Alarms
- Sexual Harassment
- Sexual Misconduct
- Bullying – Physical, Verbal or Cyber
- Threatening Another Learner
- Threatening of School Personnel
- Fighting
- Possession and/or Use of Toxic Substances, including but not limited to all tobacco/vaping products

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Rearrange Classroom Seating Assignment
- Parent/Guardian/Caregiver Conference
- De-escalation Room/Safe Space
- DCF Contact (if warranted)
- In-School Suspension
- Provide Social Stories
- Provide Education on Impact of Behavior Choices
- Referral to School Counselor
- Police Conference with Parent Approval
- Consider Restitution Practices

Further Interventions

- Referral to Student Assistance Team
- Structured Environments
- Conference with Teacher Support Team
- Create a Behavior Intervention Plan/Contract

Family/Community Supports

- Discuss / Develop a School / Family Safety Plan
- Referral to Multidisciplinary Team
- Referral to Parent Support Program
- Referral to Community Counseling
- Provide Community Resource Folder

Subsequent Incidents

School Intervention(s)

- De-escalation Room/Safe Space
- Referral to Counselor
- Referral to SAT
- Revision of Behavior Intervention Plan/Contract
- Update Safety Plan
- Police Conference with Parent Notification
- Contact DCF
- In-School Suspension
- Short-Term Out of School Suspension
- Expulsion Hearing

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Garden City Public Schools
Discipline Policy

Pre-K to 2nd grade

Level 5

Safe environment (severe): Behaviors with legal implications and/or have a significant negative impact on individuals or school.

- Possession of Drugs with Intent to sell or distribute
- Possession and/or use of a weapon other than a firearm
- Possession and/or use of a firearm
- Causing serious physical injury
- Possession of Explosives/Ammunition with the intent to use or sell
- Arson

This is not an all-inclusive list of behaviors.

First/Subsequent incidents

School Intervention(s)

- Parent/Guardian/Caregiver conference
- De-escalation room/safe space
- Referral to Counselor
- Referral to SAT
- Create a Behavior Intervention Plan/Contract
- Development of a safety plan
- Threat assessment
- In-School Suspension
- Short-Term Out of School Suspension
- Expulsion Hearing
- Contact appropriate agencies (law enforcement/DCF)

Further Interventions

- Referral to Multidisciplinary Team
- Check-in/Check-out

Family/Community Supports

- Referral to Drug Alcohol Program (DAP)
- Referral to Parent Support Program
- Referral to Community Counseling
- Provide Community Resource Folder

Garden City Public Schools
Discipline Policy
Pre-K to 2nd grade

Level 1
Productive personal environment: Behaviors that occur in the classroom and affect only the misbehaving student

- Truancy (Chronic absence)
- Tardy
- Dress Code

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Conference with student

Further Interventions

- Parent/Guardian/Caregiver Contact

Family/Community Supports

- Check-in/Check-out
- Teacher-Student Conference
- Parent/Guardian/Caregiver Conference
- Problem Solving Anchor Chart

Subsequent Incident(s)

School Intervention(s)

- Parent/Guardian/Caregiver conference
- Referral to truancy officer
- Referral to DCF

It is the primary responsibility of the certified employee to cultivate and maintain a safe, predictable, and productive learning environment for all students. This is achieved through the proactive implementation of Tier 1 universal supports, including the clear teaching of behavioral expectations and the establishment of positive classroom routines.

When student behavior significantly disrupts instruction or poses a threat to the safety and well-being of others (Level 4 and 5 behaviors), Certified Employees will take appropriate steps to protect the learning environment.

1. Immediate Stabilization of the Learning Environment
When reasonable efforts by the Certified Employee to de-escalate the behavior are not successful, the student may be temporarily removed from the classroom. School staff will ensure the student is safely escorted to the office.

2. Timely Documentation
Certified Employees will notify the office of the behavior and document the incident in writing as soon as possible, no later than the end of the day.

3. Incident Debrief

Following the incident, the Certified Employee and the principal (or designee) will coordinate an incident debrief to review necessary interventions, positive behavior supports and/or classroom strategies to support safe and productive participation in the classroom environment.

4. Ongoing Support for Recurrent Disruptions

When significant disruptions to the learning environment occur repeatedly despite the certified employee's documented use of behavior interventions, the employee and principal may recommend the student for the next level of tiered support. This recommendation initiates a data-driven analysis by the team to determine the next steps in an individualized support plan.

Garden City Public Schools
Discipline Policy

3rd-6th grade

Level 2

Productive classroom environment: Behaviors that occur in the classroom and interfere with the learning of others.

- Academic Dishonesty
- Possession of Obscene Material
- Gambling
- Unproductive Behavior
- Disruptive Behavior
- Dangerous Behavior
- Use of Offensive, Profane Language
- Possession and/or use of a distinguishable toy weapon
- Selling products/materials for personal gain

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Parent/Guardian/Caregiver contact
- Change student arrangement in classroom
- Time limits for assignments
- Provide positive replacement behaviors
- Model desired behavior(s)
- Conference with student
- Provide special materials/limit materials
- Plan for student-choice assignments/tasks
- Utilize paraprofessionals
- Provide quiet place for student to retreat
- Conflict Resolution

Further Interventions

- Conference with student(s), including developmentally appropriate behavior strategies
- Parent/Guardian/Caregiver Contact
- De-escalation/Safe Space
- Social Stories
- Create a Behavior Intervention Plan/Contract

Family/Community Supports

- Conference with school counselor
- Parent/Guardian/Caregiver Conference
- Problem Solving Anchor Chart
- Individual Support Plan
- Referral to Community Counseling

Subsequent Incidents

School Intervention(s)

- Parent/Guardian/Caregiver contact
- Conference with students, including developmentally appropriate behavior strategies
- Refer to District Behavior Specialist
- Refer to SAT for observation
- Revision of Behavior Intervention Plan/Contract
- In-School Suspension

Garden City Public Schools
Discipline Policy
3rd-6th grade

Level 3
Orderly environment: Behaviors that occur that are not intended to cause physical or mental harm to another individual, but do negatively affect an orderly environment.

- Violation of Technology Acceptable Use Policy
- Forgery
- Receiving Stolen Property
- Failure to Meet Conditions of Suspension, Expulsion, Or Other Disciplinary Interventions
- Possession/Distribution and/or Purchase of Non-Controlled Substances
- Unauthorized Entry - Restricted and/or Unsupervised
- Gang activity/Affiliation
- Possession and/or Use of a Lighter or Matches
- Insubordination
- Indirect use of Abusive or Offensive Language
- Indirect use of language that is discriminatory in nature (slurs).

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Rearrange Classroom Seating Assignment
- Parent / Guardian / Caregiver Conference
- De-escalation Room/Safe Space
- Triage with Learner(s)/Mediation with Learner
- DCF Contact
- In-School Suspension
- Short Term Out of School Suspension
- Conflict Resolution
- Provide Education on Impact of Behavior Choices
- Referral to School Counselor
- Police Conference with Parent Approval
- Consider Restitution Practices
- Referral to Anti-Vaping/Tobacco Class

Further Interventions

- Referral to Student Assistance Team
- Structured Environments
- Conference with Teacher Support Team
- Create a Behavior Intervention Plan/Contract

Family Community Supports

- Discuss / Develop a School / Family Safety Plan
- Referral to Multidisciplinary Team
- Referral to Parent Support Program
- Provide Community Resource Folder
- Referral to Community Counseling

Subsequent Incidents

School Intervention(s)

- De-escalation Room/Safe Space
- Triage with Learner(s) / Mediation with Learner
- Behavior Contracts
- Referral to Counselor
- Referral to Student Assistant Team
- Revision of Behavior Intervention Plan/Contract
- Develop a Safety Plan
- Police Conference with Parent Notification
- Contact Department of Children and Families
- In-School Suspension
- Short-Term Out of School Suspension
- Expulsion Hearing

Garden City Public Schools
Discipline Policy

3rd-6th grade

Level 4

Safe environment: Behaviors that are intended to cause another individual physical or mental harm and/or are illegal.

- Possession of Identifiable Drug Paraphernalia
- Possession and/or Use of Drugs
- Possession and/or Consumption of Alcohol
- Stealing
- Extortion
- Vandalism
- Assault of School Personnel
- Assault of Another Learner
- Possession and/or Use of a Facsimile Weapon/Ammunition
- Commision of a Felony and/or Misdemeanor
- False/Fire Alarms
- Sexual Harassment
- Sexual Misconduct
- Bullying – Physical, Verbal or Cyber
- Threatening Another Learner
- Threatening of School Personnel
- Fighting
- Possession and/or Use of Toxic Substances, including but not limited to all tobacco/vaping products

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Rearrange Classroom Seating Assignment
- Parent/Guardian/Caregiver Conference
- De-escalation Room/Safe Space
- DCF Contact (if warranted)
- In-School Suspension
- Short Term Out of School Suspension
- Provide Social Stories
- Provide Education on Impact of Behavior Choices
- Referral to School Counselor
- Police Conference with Parent Approval
- Consider Restitution Practices
- Referral to Substance Use Intervention Program

Further Interventions

- Referral to Student Assistance Team
- Structured Environments
- Conference with Teacher Support Team
- Create a Behavior Intervention Plan/Contract
- Referral to Finny County Department of Corrections Youth Program

Family/Community Supports

- Discuss / Develop a School / Family Safety Plan
- Referral to Multidisciplinary Team
- Referral to Parent Support Program
- Referral to Community Counseling
- Provide Community Resource Folder

Subsequent Incidents

School Intervention(s)

- De-escalation Room/Safe Space
- Referral to Counselor
- Referral to SAT
- Revision of Behavior Intervention Plan/Contract
- Update Safety Plan
- Police Conference with Parent Notification
- Contact DCF
- In-School Suspension
- Short-Term Out of School Suspension
- Expulsion Hearing

Garden City Public Schools
Discipline Policy

3rd-6th grade

Level 5

Safe environment (severe): Behaviors with legal implications and/or have a significant negative impact on individuals or school.

- Possession of Drugs with Intent to sell or distribute
- Possession and/or use of a weapon other than a firearm
- Possession and/or use of a firearm
- Causing serious physical injury
- Possession of Explosives/Ammunition with the intent to use or sell
- Arson

This is not an all-inclusive list of behaviors.

First/Subsequent incidents

School Intervention(s)

- Parent/Guardian/Caregiver conference
- De-escalation room/safe space
- Referral to Counselor
- Referral to SAT
- Create a Behavior Intervention Plan/Contract
- Development of a safety plan
- Threat assessment
- Short-Term Out of School Suspension
- Expulsion Hearing
- Contact appropriate agencies (law enforcement/DCF)

Further Interventions

- Referral to Multidisciplinary Team
- Check-in/Check-out
- Referral to Finny County Department of Corrections Youth Program

Family/Community Supports

- Referral to Drug Alcohol Program (DAP)
- Referral to Parent Support Program
- Referral to Community Counseling
- Provide Community Resource Folder

Garden City Public Schools
Discipline Policy
3rd-6th grade

Level 1
Productive personal environment: Behaviors that occur in the classroom and affect only the misbehaving student

- Truancy (Chronic absence)
- Tardy
- Unprepared
- Dress Code

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Conference with student
- Office intervention, as necessary to correct dress code violation

Further Interventions

- Parent/Guardian/Caregiver Contact

Family/Community Supports

- Check-in/Check-out
- Teacher-Learner Conference
- Parent/Guardian/Caregiver Conference
- Problem Solving Anchor Chart

Subsequent Incident(s)

School Intervention(s)

- Parent/Guardian/Caregiver conference
- Conference with counselor
- Isolation until parent brings appropriate clothes
- Referral to truancy officer
- Referral to DCF

It is the primary responsibility of the certified employee to cultivate and maintain a safe, predictable, and productive learning environment for all students. This is achieved through the proactive implementation of Tier 1 universal supports, including the clear teaching of behavioral expectations and the establishment of positive classroom routines.

When student behavior significantly disrupts instruction or poses a threat to the safety and well-being of others (Level 4 and 5 behaviors), Certified Employees will take appropriate steps to protect the learning environment.

1. Immediate Stabilization of the Learning Environment
When reasonable efforts by the Certified Employee to de-escalate the behavior are not successful, the student may be temporarily removed from the classroom. School staff will ensure the student is safely escorted to the office.

2. Timely Documentation
Certified Employees will notify the office of the behavior and document the incident in writing as soon as possible, no later than the end of the day.

3. Incident Debrief

Following the incident, the Certified Employee and the principal (or designee) will coordinate an incident debrief to review necessary interventions, positive behavior supports and/or classroom strategies to support safe and productive participation in the classroom environment.

4. Ongoing Support for Recurrent Disruptions

When significant disruptions to the learning environment occur repeatedly despite the certified employee's documented use of behavior interventions, the employee and principal may recommend the student for the next level of tiered support. This recommendation initiates a data-driven analysis by the team to determine the next steps in an individualized support plan.

Garden City Public Schools
Discipline Policy
7th-12th Grades

Level 1
Productive personal environment: Behaviors that occur in the classroom and affect only the misbehaving student

- Truancy (Chronic absence)
- Tardy
- Unprepared
- Dress Code

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Conference with student
- Office intervention, as necessary to correct dress code violation
- Parent/guardian contact
- Classroom consequences as determined by teacher

Further Interventions

- Parent/Guardian/Caregiver Contact
- Check-in/Check-out

Family/Community Supports

- Teacher-Learner Conference
- Parent/Guardian/Caregiver Conference

Subsequent Incident(s)

School Intervention(s)

- Parent/Guardian/Caregiver conference
- Detention
- Office intervention, as necessary
- In-School Suspension
- Referral to DCF
- Referral to support staff (counselor, truancy officer, etc)

Garden City Public Schools
Discipline Policy

7th-12th Grades

Level 2

Productive classroom environment: Behaviors that occur in the classroom and interfere with the learning of others.

- Academic Dishonesty
- Possession of Obscene Material
- Gambling
- Misuse of personal or school technological device
- Unproductive Behavior
- Disruptive Behavior
- Dangerous Behavior
- Use of Offensive, Profane Language
- Possession and/or use of a distinguishable toy weapon
- Selling products/materials for personal gain

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Parent/Guardian/Caregiver contact
- Change student arrangement in classroom
- Time limits for assignments
- Provide positive replacement behaviors
- Model desired behavior(s)
- Conference with student
- Provide special materials/limit materials
- Plan for student-choice assignments/tasks
- Utilize paraprofessionals
- Provide quiet place for student to retreat
- In-School Suspension
- Detention

Further Interventions

- Conference with student(s)
- Parent/Guardian/Caregiver Contact
- De-escalation/Safe Space
- Create a Behavior Intervention Plan/Contract
- Conference with school counselor
- Conflict resolution plan

Family/Community Supports

- Parent/Guardian/Caregiver Conference
- Individual Support Plan
- Provide Community Resource Folder
- Referral to Community Counseling
- Referral to Parent Support Program

Subsequent Incidents

School Intervention(s)

- Parent/Guardian/Caregiver contact
- Conference with student(s)
- Referral to SAT
- Create/Revise Behavior Intervention Plan or Contract
- Refer to Behavior Specialist
- Detention
- In-School Suspension
- Out-of-School Suspension

Garden City Public Schools
Discipline Policy
7th - 12th Grades

Level 3

Orderly environment: Behaviors that occur that are not intended to cause physical or mental harm to another individual, but do negatively affect an orderly environment.

- Violation of Technology Acceptable Use Policy
- Forgery
- Receiving Stolen Property
- Failure to Meet Conditions of Suspension, Expulsion, Or Other Disciplinary Interventions
- Insubordination
- Gang activity/affiliation
- Possession/Distribution and/or Purchase of Non-Controlled Substances
- Unauthorized Entry - Restricted and/or Unsupervised
- Possession and/or Use of a Lighter or Matches
- Indirect use of Abusive or Offensive Language
- Indirect use of language that is discriminatory in nature (slurs).

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Rearrange Classroom Seating Assignment
- Parent / Guardian / Caregiver Conference
- De-escalation Room/Safe Space
- DCF Contact
- Conference with Student
- Conflict Resolution Plan
- Referral to School Counselor
- In-School Suspension
- Short-Term Out of School Suspension
- Provide Education on Impact of Behavior Choices
- Police Conference with Parent Approval
- Consider Restitution Practices
- Referral to Anti-Vaping/Tobacco Class

Further Interventions

- Referral to Student Assistance Team
- Structured Environments
- Conference with Teacher Support Team
- Create a Behavior Intervention Plan/Contract

Family Community Supports

- Discuss / Develop a School / Family Safety Plan
- Referral to Multidisciplinary Team
- Referral to Community Counseling
- Referral to Parent Support Program
- Provide Community Resource Folder

Subsequent Incidents

School Intervention(s)

- De-escalation Room/Safe Space
- Behavior Contracts
- Referral to Counselor
- Referral to Student Assistant Team
- Revision of Behavior Intervention Plan/Contract
- Develop a Safety Plan
- Police Conference with Parent Notification
- Contact Department of Children and Families
- In-School Suspension
- Short-Term Out of School Suspension
- Expulsion Hearing

Garden City Public Schools
Discipline Policy
7th - 12th Grades

Level 4
Safe environment: Behaviors that are intended to cause another individual physical or mental harm and/or are illegal.

- Possession of Identifiable Drug Paraphernalia
- Possession and/or Use of Drugs
- Possession and/or Consumption of Alcohol
- Assault of School Personnel
- Assault of Another Learner
- Possession and/or Use of a Facsimile Weapon/Ammunition
- Fighting
- False/Fire Alarms
- Sexual Harassment
- Commision of a Felony and/or Misdemeanor
- Stealing
- Extortion
- Vandalism
- Sexual Misconduct
- Bullying – Physical, Verbal or Cyber
- Direct use of Abusive, Offensive, Profane or Discriminatory Language
- Threatening Another Learner
- Threatening of School Personnel
- Possession and/or Use of Toxic Substances, including but not limited to all tobacco/vaping products

This is not an all-inclusive list of behaviors.

First incident

School Intervention(s)

- Rearrange Classroom Seating Assignment
- Parent / Guardian /Caregiver Conference
- De-escalation Room/Safe Space
- Conference with Student
- DCF Contact (if warranted)
- In-School Suspension
- Short Term Out of School Suspension
- Provide Education on Impact of Behavior Choices
- Referral to School Counselor
- Police Conference
- Consider Restitution Practices
- Referral to Substance Use Intervention Program

Further Interventions

- Referral to Student Assistance Team
- Structured Environments
- Conference with Teacher Support Team
- Create a Behavior Intervention Plan/Contract
- Referral to Finny County Department of Corrections Youth Program

Family/Community Supports

- Discuss/Develop a School/Family Safety Plan
- Referral to Drug Alcohol Program (DAP)
- Referral to Multidisciplinary Team
- Referral to Community Counseling
- Referral to Parent Support Program
- Provide Community Resource Folder

Subsequent Incidents

School Intervention(s)

- De-escalation Room/Safe Space
- Referral to Counselor
- Referral to SAT
- Revision of Behavior Intervention Plan/Contract
- Update Safety Plan
- Police Conference with Parent Notification
- Contact DCF
- In-School Suspension
- Short-Term Out of School Suspension
- Expulsion Hearing

Garden City Public Schools
Discipline Policy

7th-12th Grade

Level 5

Safe environment (severe): Behaviors with legal implications and/or have a significant negative impact on individuals or school.

- Possession of Drugs with Intent to sell or distribute
- Possession and/or use of a weapon other than a firearm
- Possession and/or use of a firearm
- Causing serious physical injury
- Possession of Explosives/Ammunition with the intent to use or sell
- Arson

This is not an all-inclusive list of behaviors.

First/Subsequent incidents

School Intervention(s)

- Parent/Guardian/Caregiver conference
- De-escalation room/safe space
- Referral to Counselor
- Referral to SAT
- Create a Behavior Intervention Plan/Contract
- Development of a safety plan
- Threat assessment
- Short-Term Out of School Suspension
- Expulsion Hearing
- Contact appropriate agencies (law enforcement/DCF)

Further Interventions

- Referral to Multidisciplinary Team
- Check-in/Check-out
- Referral to Finney County Department of Corrections Youth Program

Family/Community Supports

- Referral to Drug Alcohol Program (DAP)
- Referral to Community Counseling
- Provide Community Resource Folder

It is the primary responsibility of the certified employee to cultivate and maintain a safe, predictable, and productive learning environment for all students. This is achieved through the proactive implementation of Tier 1 universal supports, including the clear teaching of behavioral expectations and the establishment of positive classroom routines.

When student behavior significantly disrupts instruction or poses a threat to the safety and well-being of others (Level 4 and 5 behaviors), Certified Employees will take appropriate steps to protect the learning environment.

1. Immediate Stabilization of the Learning Environment
When reasonable efforts by the Certified Employee to de-escalate the behavior are not successful, the student may be temporarily removed from the classroom. School staff will ensure the student is safely escorted to the office.

2. Timely Documentation
Certified Employees will notify the office of the behavior and document the incident in writing as soon as possible, no later than the end of the day.

3. Incident Debrief

Following the incident, the Certified Employee and the principal (or designee) will coordinate an incident debrief to review necessary interventions, positive behavior supports and/or classroom strategies to support safe and productive participation in the classroom environment.

4. Ongoing Support for Recurrent Disruptions

When significant disruptions to the learning environment occur repeatedly despite the certified employee's documented use of behavior interventions, the employee and principal may recommend the student for the next level of tiered support. This recommendation initiates a data-driven analysis by the team to determine the next steps in an individualized support plan.

MEMORANDUM

TO: Board of Education
THRU: Josh Guymon, Superintendent
FROM: Drew Thon, Deputy Superintendent
DATE: 05/11/2026
RE: KASB Renewal

ISSUE:

USD 457's membership with KASB is up for renewal.

BACKGROUND:

Membership with Kansas Association of School Boards (KASB) is renewed annually.

ALTERNATIVES:

1. Fund the KASB renewal for 2026-2027
2. Do not fund the KASB renewal

RECOMMENDATION:

We recommend funding the renewal.

FISCAL NOTE:

$15,670.63 for membership renewal plus season pass and $3,100 for Legal Assistance Fund (LAF), a total of $18,770.63

ATTACHMENTS:

KASB Invoices, 2026-27 Membership Guide and LAF Contract

KASB

2026-2027

MEMBERSHIP INFORMATION GUIDE

KANSAS ASSOCIATION OF SCHOOL BOARDS

YOUR PARTNER IN PUBLIC EDUCATION SINCE 1917



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A note from our Executive Director:

Supporting local school boards is at the core of everything we do at KASB. For more than a century, public education in Kansas has evolved—from one-room schoolhouses to today's far more complex and diverse systems. Through all of those changes, one constant remains: the essential role of locally elected school boards in shaping the future of their communities.

Our vision—to Lead, Serve, and Advocate—guides the way we support boards as they carry out this critical work.

We lead by providing the leadership development, governance training, and research-based guidance that help boards make informed decisions for their students. Strong leadership doesn't happen by chance, and our goal is to equip every board member with the tools, knowledge, and confidence to govern effectively.

We serve by meeting boards where they are. Every district faces unique challenges and opportunities, and our team is committed to understanding those local needs. Whether a board is navigating policy questions, superintendent relationships, community engagement, or long-term planning, we provide tailored support designed to strengthen the quality of education in each community.

We advocate for Kansas public schools at the state and federal levels, ensuring that local boards have a voice in the decisions that shape funding, policy, and opportunity. We believe that strong public schools are the foundation of strong communities, and we work every day to elevate that message.

Our team brings diverse strengths and experiences, but we share a common purpose: to stand beside school boards as partners, problem-solvers, and champions of Kansas students. In every training we lead, every question we answer, and every district we visit, our vision is at work.

And the reason this vision matters is simple: when we successfully lead, serve, and advocate for school boards, every student in Kansas has a better chance to succeed.



Dr. Brian Jordan

OUR MISSION

To provide board members and school district leaders with the support, expertise and resources they need to help every Kansas student succeed in school and life.

From the President

It is a true honor to serve as President of the Kansas Association of School Boards. I am grateful for the trust you have placed in me and proud to represent dedicated school board members across our state. KASB is strong because of you — locally elected leaders who volunteer your time and energy to ensure students and communities thrive.

Public education has profoundly shaped my life. My mother spent 33 years as a public school teacher, and my father was a first-generation college graduate who returned to school after many years in the workforce. When he earned his degree, it transformed our family's future. From an early age, I understood that strong public schools create opportunity, stability and hope.

In 2019, I began serving on my local school board in Perry-Lecompton. Like many of you, I stepped forward out of a desire to give back to my community. Soon after taking office, boards across Kansas faced unprecedented challenges that required thoughtful leadership and a steady focus on students. Those experiences reinforced my belief that school board service is both demanding and deeply meaningful.

As President, my goal is to build on KASB's strong foundation. Our association has a proud history of effective advocacy, trusted legal and policy services and high-quality professional development. My responsibility is to ensure we remain responsive to member needs while continuing to strengthen those core services.
Member engagement is a priority for me this year. School board service can feel isolating, but no board member should feel alone in this work. KASB provides opportunities to connect, learn and collaborate with peers across the state. I encourage every member to take advantage of training and networking opportunities that enhance governance skills and strengthen districts.

Advocacy is also central to our mission. Decisions made at the Statehouse have lasting impacts on our schools. KASB must continue to be a clear and credible voice for public education, reflecting the real experiences of our districts and keeping students at the center of every conversation.

Thank you for your dedication and service. It is a privilege to serve alongside you as we continue working together to support Kansas public schools.



Dr. Emily Riner - KASB Board President

OUR VISION

Create a culture of collaboration and service.

Be a voice for public education.

Develop board leaders for student success.

Learn more at kasb.org/aboutus

KASB believes in transparent governance and funding. Our Board of Directors is made up of seated school board members from districts across Kansas. This includes a president, past president, president-elect and 15 vice presidents representing the state's ten geographic regions and the five largest school districts. Additionally, there is one ex-officio seat on the board. Meeting five times a year, the KASB board of directors sets the vision for our association's daily work, ensuring we are consistently meeting the needs of our members.

KASB BOARD OF DIRECTORS



EXECUTIVE COMMITTEE

JUDI PRICE
Region 1 Vice President
Leavenworth USD 453

CHRISTY WEILER
Region 2 Vice President
Seaman USD 345

HEATHER GUERNSEY
Region 3 Vice President
Chanute USD 314

JARED MEITLER
Region 4 Vice President
Rock Creek USD 323

JOE RYAN
Region 5 Vice President
Smoky Valley USD 400

BRIAN FITCH
Region 6 Vice President
Argonia USD 359

BRENDEN WIRTH
Region 7 Vice President
Rock Hills USD 107

CHRIS DRAKE
Region 8 Vice President
Pratt USD 382

TRACY ROGERS
Region 9 Vice President
Colby USD 315

DAN PATTERSON
Region 10 Vice President
Lakin USD 215

JODIE DIETZ
Region 11 Vice President
Blue Valley USD 229

JAMIE BORGMAN
Region 12 Vice President
Shawnee Mission USD 512

VALDENIA WINN
Region 13 Vice President
Kansas CIty USD 500

JULIE HEDRICK
Region 14 Vice President
Wichita USD 259

JULIE STEELE
Region 15 Vice President
Olathe USD 233

EMILY RINER
President
Perry-Lecompton USD 343

KEVIN COLE
Past President
Labette County USD 506

CURT HERRMAN
President-Elect
Manhattan-Ogden USD 383

IAN LONG
Ex-Officio
Newton USD 373

Not sure of your region? Click here to find out.

ADVOCACY



Thanks to our long history of supporting school boards and advocating for their needs across the state, KASB is a trusted voice for public education in Kansas. Our legislative priorities are developed and voted on by members at our annual convention. The KASB Advocacy staff works all year to advance key issues on behalf of our state's public schools at all levels of government. These efforts ensure effective engagement with policymakers, informed decision-making and collaborative advocacy for the benefit of Kansas students and schools.

Our Advocacy Team is here to help your voice be heard. We are ready to connect you to your local legislators, help you draft testimony and support you in the fight for public education in Kansas.

Our Work

- Monitoring the Legislative Session & State Board
- Testimony at Hearings
- Drafting Legislation & Amendments
- Educating Elected Officials
- Reporting on News from Topeka and D.C.
- Consistent Contact with Legislators
- Cooperation & Collaboration with Education Groups
- Providing Resources & Creating a Network for Local Advocates

46 *testimonies given for public education in 2025*

WANT TO BE MORE INVOLVED?

Board members are encouraged to join the KASB Advocacy Network (KAN) to connect with other dedicated board of education members and work together to engage with elected officials and advocate for student success in Kansas. As a member you will gain access to special legislative briefings and exclusive information. Visit kasb.org/kan for more information.

Leah Fliter
lfliter@kasb.org

COMMUNICATION SERVICES

Our award-winning Communication Services Team is here to help you build trust with the people who matter most to your success. From timely assistance in a crisis to coaching, trainings and templates, we're here to support your board and staff leadership team and help you amplify the power of your message.

Let's partner to grow your capacity for effective one-way and two-way communication to strengthen trust in your community.



Kristin Magette, APR
kmagette@kasb.org

Services

- Academy for Communication and Engagement in Schools (ACES)
- Bond Campaign Planning
- Building/Repairing Stakeholder Trust
- Communications Planning
- Crisis Messaging Support
- Customer Service Training
- Customized Communication Coaching
- Focus Groups and Surveys
- Superintendent Column Writing
- Media Relations
- Newsletter Strategy

New Service is Your Easy Button for Strategic Plan Implementation

Turn your strategic plan into real impact with a strong communication strategy. A district communication plan helps you build understanding, gain buy-in, and keep your community informed every step of the way. Partner with KASB to get a customized, ready-to-use communication plan that brings your district's goals to life.

MEMBER ENGAGEMENT

The KASB Member Engagement Team connects KASB members with timely information, resources and opportunities. The team manages internal and external communications through email marketing, video, social media, print materials, graphic design and website management. Member Engagement also supports event planning, management and marketing, and oversees KASB+, the association's learning management system. Working closely with all KASB departments, the team helps share events, resources, and updates in clear, engaging ways — making it easier for members to stay informed and connected through the channels they use every day.

Ceri Goulter
cgoulter@kasb.org

LEADERSHIP



With years of experience as board members, superintendents, principals and leadership coaches, our Leadership Team is here to provide you with services that focus on boosting the efficiency and effectiveness of district leaders and their teams. Whether you're looking for assistance hiring your next superintendent or need support in the strategic planning process, our team has the skills and expertise to help you navigate the challenges and opportunities that come with district leadership.

SERVICES AND SOLUTIONS

Learning Cohorts

- Leadership for Tomorrow (LFT)
- Business and Operations Leadership Development (BOLD & BOLD 2.0)
- Human Resources (Thrive)
- Western Kansas Leadership Academy (WKLA)

Audits & Studies

- Business and Operation Audit
- Board Self Evaluation
- Superintendent Evaluation
- Human Resources Study
- Technology Audit

Superintendent Search

Training & Support

- Board Leadership Coaching
- Whole Board Training
- Safety/Threat Assessment Training
- Evaluation Training
- Strategic Planning
- Clerk Training
- District Culture Development
- New Board Member Training

"Throughout our work together, KASB demonstrated a deep understanding of the unique needs of Kansas school districts, strong engagement with our board and stakeholders, and a commitment to effective board governance. They are a trusted and highly capable partner."

-Gabe Grant, Board President Salina Public Schools

Dr. Britton Hart
bhart@kasb.org

LEGAL

Experience

With nearly 120 years of collective school law experience, the KASB Legal Team possesses the knowledge in educational law and policy to support school district boards and staff as they navigate even the most complex legal situations.

Join LAF

Join our Legal Assistance Fund (LAF) to access comprehensive legal services and support. From negotiation training to conducting Title IX investigations, we're here to guide you every step of the way. Learn more at kasb.org/laf.

Lori Kopp
lkopp@kasb.org





WE CAN SUPPORT YOU WITH:

Legal advice and representation in school law matters, including but not limited to:

- Employment Law
- Student Discipline
- Negotiations
- Constitution Law
- Special Education
- Harassment and Discrimination
- Bullying
- Emergency Safety Intervention
- On-site Trainings
- Policy Updates and Services
- Attorney on Call
- Forms
- Toolkits
- Job Descriptions

KANSAS BOARD SOLUTIONS

WHO WE ARE

KBS is a community-focused insurance and consulting broker serving public entities. We support schools, governments, and community hospitals, reinvesting profits into public education through our partnership with the Kansas Association of School Boards. We build lasting relationships and guide clients every step of the way.



INSURANCE & BENEFITS *Solutions*

THE KBS WAY

Client-first service is at the core of KBS. Founded on the belief that our clients come first, we focus on our process, shared values, and long-term partnerships to deliver cost-effective, sustainable insurance solutions.

88%
OF SCHOOL DISTRICTS USE KBS

SERVICES

- **Employee Benefit Consulting**
- **Property and Casualty Insurance**
- **Workers Compensation Insurance**
- **Energy Management Consulting**
- **Student Accident Insurance**
- **Purchasing Consortiums**

KBS
A KASB Company

KBS | INFO@THEKBSWAY.COM

SOLUTIONS



KASB WORKERS COMPENSATION FUND, INC.

- Wholly-owned subsidiary of KASB
- Workers comp pool for Kansas schools managed by Kansas schools
- Administered by KASB & only available to KASB members
- Operations managed from Topeka, Kansas
- Never canceled or non-renewed a pool member
- Never declined to quote a KASB member
- Onsite training, support and guidance provided by a workplace safety consultant
- Web-based learning management system provides required workplace safety training

WORKERS COMP | LIZ MAISBERGER-CLARK | LMAISBERGER@KASB.ORG

KASB+

Lead • Serve • Advocate • Online

kasbplus.org/learn

- We understand that our members are busier than ever before. In an online world where finding what you need can be challenging, we present KASB+ as your ultimate destination for conveniently accessing professional learning and resources, anywhere and at any time.
- Our growing library of online courses and resources is exclusively offered to our members and is included for free with the KASB Season Pass.
- With KASB+, your professional development just got more customizable and accessible.



LOG IN TODAY!

- Organized Resource Libraries
- Helpful How-To Guides
- Data Insights
- On-Demand Courses in Legal, Leadership & Communications

Courses include:

- Basic Contract Law
- Basics of Crisis Communications
- Board Clerks 101
- Boardsmanship 101
- KOMA/KORA Basics
- Professional Negotiations
- And more!

Learn Anytime Anywhere

75 courses & board member resources

KASB PARTNERSHIPS

ARCHITECTS

- HTK Architects
- Incite Design Studio
- SPT Architecture

CONSTRUCTION

- McCowanGordan
- Simpson Construction Services
- Wiens & Company

FACILITIES MANAGEMENT

- Building Controls and Services, Inc.
- Navitas
- P1 Services

FOOD SERVICES

- OPAA! Food Management Inc.

FINANCIAL SERVICES

- Piper Sandler
- Raymond James
- Stifel

ROOFING CONTRACTORS

- Coryell Roofing

TECHNOLOGY MANAGEMENT

- Frontline Education
- K12itc

SOFTWARE PROVIDERS

- BoardBook
- BuyBoard
- ParentSquare
- ThoughtExchange

INSURANCE PROVIDERS

- KBS - *wholly-owned KASB subsidiary*

KASB works with many corporate partners committed to supporting public education and helping districts achieve their goals. Our partners are thoroughly vetted and must meet specific criteria, including having at least two years of business in Kansas, letters of recommendation from other school districts in the state and an interview with the Member Engagement and Executive Leadership team. This vetting process ensures that KASB recommends partners who can effectively support our members.



2026 CONVENTION

November 6-8 | Wichita, KS

School board members are at the controls of Kansas public education. Fly KASB: Flight 1917 brings together the people, ideas and resources you need to lead boldly and help students reach new heights.

On board, you'll experience:

- Inspiring keynote speakers from across the education landscape
- Interactive breakout sessions focused on leadership and real-world challenges
- Meaningful networking with board members, superintendents and state leaders
- A district showcase featuring innovative programs led by Kansas students
- A dynamic trade show with the latest tools and resources

Join hundreds of school board members from across the state and head back to your district cleared for take off with new perspectives, actionable strategies and fresh motivation.

REGISTRATION OPENS JULY 10

Questions? Contact Ceri Goulter at cgoulter@kasb.org.

Legal Assistance Fund Contract Form

This Adoption Agreement and Legal Assistance Fund Contract is entered into this _____ day of _____, 2026 by and between the Kansas Association of School Boards Legal Assistance Fund Trust (hereinafter referred to as the "Fund") and _____(District Name) _____ (USD No.),_____County, Kansas (hereinafter referred to as the "Participating Board").

WITNESSETH:
That in consideration of the mutual promises herein contained, the Participating Board agrees to participate in the Fund pursuant to the terms and conditions of the Agreement and Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund, which is available upon request. The Participating Board further agrees to make payment to the Fund of Three Thousand One Hundred dollars ($3,100.00), as the legal assistance fund fee for the period of July 1, 2026, THROUGH June 30, 2027, and the Fund agrees to provide the Participating Board with the following initial consultant services:

1. Access to legal counsel through telephone or email communication;
2. Legal research matters relevant and responsive to the needs of Participating Boards;
3. Analysis and interpretation of important court decisions and laws affecting schools;
4. Written memoranda or legal opinions on specific legal questions asked by a Participating Board;
5. Access to legal resources such as handbooks, toolkits, and forms; and
6. Bi-annual policy updates.

The Fund and the Participating Board further agree that in consideration of the continuing consultant services as set forth herein, the Fund agrees to provide to the Participating Board, by legal counsel designated by the Trustees, as set forth in this agreement, legal representation, on-site legal services, Amicus Curiae briefs and other assistance upon request of the Participating Board, subject to the terms and conditions of the Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund.

USD or Entity No. _____ , _____County, KS.
Board President/Director Signature_____Date_____
Board Clerk Signature _____Date_____

_____
Kansas Association of School Boards
Legal Assistance Fund

Mail this completed and signed form with any included payments to:
Kansas Association of School Boards
6342 SW 21st St., Topeka, Kansas 66615
ATTN: Sheryl Fincham

KASB

Lead · Serve · Advocate

→ *Phone:*	800-432-2471
→ *Social Media:*	@KASBPublicEd
→ *Website:*	www.kasb.org
→ *Address:*	6342 SW 21st St. Topeka, KS 66615

The KASB and KBS offices are open from 8 a.m. to 5 p.m., Monday through Friday. Many members of our staff are regularly on the road visiting districts and communities across the state.

Kansas Association of School Boards
6342 SW 21st Street
Topeka, KS 66615

Invoice

Date	Invoice #
3/3/2026	29284

Bill To

Garden City USD 457
1205 Fleming St
Garden City, KS 67846-4751

Quantity	Description	Rate	Amount
	KASB Legal Assistance Fund Contract 2026-2027	3,100.00	3,100.00

KASB Legal Assistance Fund July 1, 2026 through June 30, 2027

Total $3,100.00

Payments/Credits $0.00

Balance Due $3,100.00

Kansas Association of School Boards
6342 SW 21st Street
Topeka, KS 66615

Invoice

Date	Invoice #
3/3/2026	29606

Bill To

Garden City USD 457
1205 Fleming St
Garden City, KS 67846-4751

Quantity	Description	Rate	Amount
	Option 1		
1	Membership Renewal - 2026-27	13,920.63	13,920.63
	Option 2		
1	Season Pass including KASB+ All Access 2026-27 (Optional)	1,750.00	1,750.00
	Membership Renewal - 2026-27 with Season Pass		15,670.63

Membership Dues July 1, 2026 through June 30, 2027

Total $15,670.63

Payments/Credits $0.00

Balance Due $15,670.63

LEGAL ASSISTANCE FUND CONTRACT FORM

This Adoption Agreement and Legal Assistance Fund Contract is entered into this 11 day of May, 2026 by and between the Kansas Association of School Boards Legal Assistance Fund Trust (hereinafter referred to as the "Fund") and Garden City Public Schools (District Name) 457 (USD No.), Finney County, Kansas (hereinafter referred to as the "Participating Board").

WITNESSETH:
That in consideration of the mutual promises herein contained, the Participating Board agrees to participate in the Fund pursuant to the terms and conditions of the Agreement and Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund, which is available upon request. The Participating Board further agrees to make payment to the Fund of Thirty One Thousand dollars ($3,100.00), as the legal assistance fund fee for the period of July 1, 2026, THROUGH June 30, 2027, and the Fund agrees to provide the Participating Board with the following initial consultant services:

1. Access to legal counsel through telephone or email communication;
2. Legal research matters relevant and responsive to the needs of Participating Boards;
3. Analysis and interpretation of important court decisions and laws affecting schools;
4. Written memoranda or legal opinions on specific legal questions asked by a Participating Board;
5. Access to legal resources such as handbooks, toolkits, and forms; and
6. Bi-annual policy updates.

The Fund and the Participating Board further agree that in consideration of the continuing consultant services as set forth herein, the Fund agrees to provide to the Participating Board, by legal counsel designated by the Trustees, as set forth in this agreement, legal representation, on-site legal services, *amicus curiae* briefs and other assistance upon request of the Participating Board, subject to the terms and conditions of the Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund.

USD or Entity No. 457 , Finney County, KS.

Board President/Director Signature _____ Date 5/26/2026

Board Clerk Signature _____ Date 5/26/2026

Kansas Association of School Boards
Legal Assistance Fund

Mail this completed and signed form with any included payments to:
Kansas Association of School Boards
6342 SW 21st St., Topeka, Kansas 66615
ATTN: Sheryl Fincham

SERVICE CONTRACT

THIS SERVICE CONTRACT ("Contract") is made and entered into on the 12 day of May 2026, by and between the BOARD OF EDUCATION, UNIFIED SCHOOL DISTRICT NO. 457, FINNEY COUNTY, STATE OF KANSAS ("USD 457") and PHIL'S FLOOR CARE LLC. ("Contractor").

RECITALS

WHEREAS, USD 457 owns real property located at Alta Brown Elementary School 1110 East Pine Street, Garden City, Kansas ("ABES") and Florence Wilson Elementary School 1709 Labrador Blvd., Garden City, Kansas ("FWES"); and Abe Hubert Elementary School 1205 A Street, Garden City, Kansas (AHES).

WHEREAS, USD 457 approved a refinish of the wooden gym floors at ABES and FWES; and AHES.

WHEREAS, ABES, and AHES, and FWES have areas that need wooden gym floors refinished and USD 457 desires to contract with Contractor to refinish the wooden gym floors.

WHEREAS, Contractor desires to provide the services necessary to refinish the wooden gym floors at ABES, and AHES, and FWES.

NOW THEREFORE, in consideration of the foregoing recitals and in consideration of the mutual promises, covenants, and payment hereinafter set out, the parties agree as follows:

1. **SCOPE OF WORK**. The Contractor agrees to perform refinishing wooden gym floor services at ABES, and AHES, and FWES. The services include:

a. ABES:
   I. Remove all layers of existing finish, paint to bare wood material.
   II. Complete various repairs/board replacements in west gym.
   III. Seal floors with two coats of MWFA approved water based seal.
   IV. Paint game lines, graphic art, and lettering to be consistent with local Unified School District and Kansas State High School Activities Association requirements.
   V. Finish floors with two coats of MWFA approved water base finish.
   VI. Compliance with all relevant federal, state, and local regulations.

b. AHES:
   I. Repair all but 2 main volleyball mounts.
   II. Remove all layers of existing finish, paint to bare wood material.
   III. Seal floors with two coats of MWFA approved water based seal.
   IV. Paint game lines, graphic art, and lettering ot be consistent with local Unified School District and Kansas State High School Activities Association requirements.
   V. Finish floors with two coats of MWFA approved water base finish.
   VI. Compliance with all relevant federal, state, and local regulations.

c. FWES:
   I. Remove all layers of existing finish, paint to bare wood material.
   II. Seal floors with two coats of MWFA approved water based seal.
   III. Paint game lines, graphic art, and lettering to be consistent with local Unified School District and Kansas State High School Activities Association requirements.
   IV. Finish floors with two coats of MWFA approved water base finish.
   V. Compliance with all relevant federal, state, and local regulations.

2. **TERM.** The Contract shall commence on 5/12/26 and shall continue until the completion of the services, estimated to be 8/16/26, unless terminated earlier in accordance with this Contract.

3. **COMPENSATION.** The Client agrees to pay the Contractor a total fee of Seventy-Three Thousand Nine Hundred Dollars ($73,900.00) for the services rendered for three locations.
- ABES: Thirty-three Thousand Nine Hundred Dollars ($33,900.00)
- AHES: Twenty-two Thousand Dollars ($22,000.00)
- FWES: Eighteen Thousand Dollars ($18,000.00)

4. **OBLIGATIONS OF THE CONTRACTOR.**

a. Obtain all required permits, licenses approvals, and authorizations necessary to perform the services under this Contract in compliance with all applicable federal, state and local laws and regulations.

b. Ensure all work performed pursuant to this Contract is completed by qualified personnel.

c. Throughout this Contract, Contractor must maintain all insurance coverage as required by law.

5. **OBLIGATIONS OF THE CLIENT.**

a. Provide the Contractor with reasonable access to the premises as necessary to perform services.

b. Make available, at no cost to the Contractor, the use of existing water and electrical utilities required for the completion of the work.

c. Remove or secure all moveable items within the work area prior to Contractor's arrival.

d. Ensure that all required preparations and conditions are in place to allow the Contractor to perform the work.

6. **TERMINATION.** This Contract shall continue from the Effective Date and shall not be terminated by either party, except in the case of termination due to:

a. Default pursuant to Paragraph 7, Default herein; and

b. Mutual termination by written instrument signed by both Parties. Upon any termination of this Contract pursuant to this paragraph, neither party shall have any further responsibility under this Contract. Notwithstanding any of the foregoing provisions of this paragraph, the termination of this Contract shall not in any way terminate any provisions that, by their sense and context, are intended to survive the expiration or termination of this Contract and any such provisions shall survive any such termination, including, but not limited to, any provision referenced by subsection (n) of Paragraph 9, General Covenants, herein, unless any such provision is expressly stated in the written instrument signed by both Parties terminating this Agreement.

7. **DEFAULT.** Failure by a party to perform or otherwise act in accordance with any term or provision of this Contract for a period of thirty (30) days after written notice thereof from the non-defaulting party shall constitute a default under this Contract. Any such notice shall specify the nature of the alleged default and the manner in which said default may be satisfactorily cured, if possible. In the event such default is not cured within the thirty (30) days, the non-defaulting party shall have all rights and remedies that may be available under law or equity including, without limitation, the right to institute an action for damages, to terminate this Agreement pursuant to Paragraph 6, Termination, herein, or both. The grounds for default referenced in this Paragraph shall include,

but not be limited to, failure of USD 457 to pay the Compensation in full, pursuant to Paragraph 3, Compensation, herein, or failure of PHIL'S FLOOR CARE LLC. to complete services outlined in Paragraph 5, Obligations of the Contractor.

7. **INDEMNIFICATION.** The Contractor agrees to indemnify and hold harmless USD 457 from any claims, damages, or liabilities arising from the Contractor's performance of the services.

8. **ENTIRE AGREEMENT.** This Contract constitutes the entire agreement between the parties and supersedes all prior agreements or understandings.

9. **GENERAL COVENANTS.**

a. All notices which are required or which may be given hereunder shall be considered as properly given if delivered in writing, personally, or sent by certified mail, postage prepaid, and addressed as follows

If to Garden City USD 457:
Josh Guymon
1205 Fleming Street
Garden City, KS 67846

If to Phil's Floor Care LLC:
Terry Koehn
23706 6 Rd.
Montezuma, KS 67867
(620-255-9680)

Notices served by mail shall be deemed to be given on the date on which such notice is deposited in the United States mail.

b. This document incorporates all the obligations, agreements, and understandings of the parties hereto, and there are no oral agreements or understandings between the parties hereto concerning the purpose covered by this Contract.

c. This Contract may be amended, changed, or modified only upon the written consent of all parties.

d. This Contract shall be binding upon and inure to the benefit of the parties hereto, their personal representatives and permitted assigns, subject to approval of the governing body of all parties.

e. This Contract shall be construed in accordance with the laws of the State of Kansas.

f. Pursuant to K.S.A. 71-201c and K.S.A. 72-8201c, the mandatory contract provisions prescribed by the State of Kansas, Department of Administration form DA-146a, as amended, are incorporated herein and made a part of this Contract

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the date first above written.

UNIFIED SCHOOL DISTRICT NO 457
BOARD OF EDUCATION

By_____

ATTEST:

_____

PHIL'S FLOOR CARE LLC

By Terry Koch

ATTEST:

Felicia Koch Felicia Koch

SERVICE CONTRACT

THIS SERVICE CONTRACT ("Contract") is made and entered into on the _____ day of May 2026, by and between the BOARD OF EDUCATION, UNIFIED SCHOOL DISTRICT NO. 457, FINNEY COUNTY, STATE OF KANSAS ("USD 457") and C & C Group ("Contractor").

RECITALS

WHEREAS, USD 457 owns real property located at Jennie Barker Elementary School 5585 N. Jennie Barker Road, Garden City, Kansas ("JBES") and Plymell Elementary School 20 W. Plymell Road, Garden City, Kansas ("PES"); and

WHEREAS, USD 457 previously approved UNC Upgrade at JBES and PES; and

WHEREAS, JBES and PES have outdated UNC controllers and USD 457 desires to contract with Contractor to upgrade the existing UNC controllers at JBES and PES; and

WHEREAS, Contractor desires to provide the services necessary to upgrade the existing UNC Controllers at JBES and PES.

NOW THEREFORE, in consideration of the foregoing recitals and in consideration of the mutual promises, covenants, and payment hereinafter set out, the parties agree as follows:

1. **SCOPE OF WORK**. The Contractor agrees to perform UNC Controller upgraded services at JBES and PES. The services include:

a. JBES:
   I. See attached Exhibit B
b. PES:
   I. See attached Exhibit A

2. **TERM.** The Contract shall commence on _____ and shall continue until the completion of the services, estimated to be _____, unless terminated earlier in accordance with this Contract.

3. **COMPENSATION.** The Client agrees to pay the Contractor a total fee of Forty Thousand Three Hundred Dollars ($40,300.00) for the services rendered for both locations.

- JBES: Twenty-Two Thousand Dollars ($22,000.00).
- PES: Eighteen Thousand Three Hundred Dollars ($18,300.00)

4. **OBLIGATIONS OF THE CONTRACTOR.**

a. Obtain all required permits, licenses approvals, and authorizations necessary to perform the services under this Contract in compliance with all applicable federal, state and local laws and regulations.

b. Ensure all work performed pursuant to this Contract is completed by qualified personnel.

c. Throughout this Contract, Contractor must maintain all insurance coverage as required by law.

5. **OBLIGATIONS OF THE CLIENT.**

a. Provide the Contractor with reasonable access to the premises as necessary to perform services.

b. Make available, at no cost to the Contractor, the use of existing water and electrical utilities required for the completion of the work.

c. Remove or secure all moveable items within the work area prior to Contractor's arrival.

d. Ensure that all required preparations and conditions are in place to allow the Contractor to perform the work.

6. **TERMINATION.** This Contract shall continue from the Effective Date and shall not be terminated by either party, except in the case of termination due to:

a. Default pursuant to Paragraph 7, Default herein; and

b. Mutual termination by written instrument signed by both Parties. Upon any termination of this Contract pursuant to this paragraph, neither party shall have any further responsibility under this Contract. Notwithstanding any of the foregoing provisions of this paragraph, the termination of this Contract shall not in any way terminate any provisions that, by their sense and context, are intended to survive the expiration or termination of this Contract and any such provisions shall survive any such termination, including, but not limited to, any provision referenced by subsection (n) of Paragraph 9, General Covenants, herein, unless any such provision is expressly stated in the written instrument signed by both Parties terminating this Agreement.

7. **DEFAULT.** Failure by a party to perform or otherwise act in accordance with any term or provision of this Contract for a period of thirty (30) days after written notice thereof from the non-defaulting party shall constitute a default under this Contract. Any such notice shall specify the nature of the alleged default and the manner in which said default may be satisfactorily cured, if possible. In the event such default is not cured within the thirty (30) days, the non-defaulting party shall have all rights and remedies that may be available under law or equity including, without limitation, the right to institute an action for damages, to terminate this Agreement pursuant to Paragraph 6, Termination, herein, or both. The grounds for default referenced in this Paragraph shall include,

but not be limited to, failure of USD 457 to pay the Compensation in full, pursuant to Paragraph 3, Compensation, herein, or failure of C & C Group to complete services outlined in Paragraph 5, Obligations of the Contractor.

7. **INDEMNIFICATION.** The Contractor agrees to indemnify and hold harmless USD 457 from any claims, damages, or liabilities arising from the Contractor's performance of the services.

8. **ENTIRE AGREEMENT.** This Contract constitutes the entire agreement between the parties and supersedes all prior agreements or understandings.

9. **GENERAL COVENANTS.**

a. All notices which are required or which may be given hereunder shall be considered as properly given if delivered in writing, personally, or sent by certified mail, postage prepaid, and addressed as follows

If to Garden City USD 457:
Josh Guymon
1205 Fleming Street
Garden City, KS 67846

If to C & C Group:
Allen Wisbey
1701 South Hoover
Wichita, KS 67209
(316) 263-7191

Notices served by mail shall be deemed to be given on the date on which such notice is deposited in the United States mail.

b. This document incorporates all the obligations, agreements, and understandings of the parties hereto, and there are no oral agreements or understandings between the parties hereto concerning the purpose covered by this Contract.

c. This Contract may be amended, changed, or modified only upon the written consent of all parties.

d. This Contract shall be binding upon and inure to the benefit of the parties hereto, their personal representatives and permitted assigns, subject to approval of the governing body of all parties.

e. This Contract shall be construed in accordance with the laws of the State of Kansas.

f. Pursuant to K.S.A. 71-201c and K.S.A. 72-8201c, the mandatory contract provisions prescribed by the State of Kansas, Department of Administration form DA-146a, as amended, are incorporated herein and made a part of this Contract

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the date first above written.

UNIFIED SCHOOL DISTRICT NO 457
BOARD OF EDUCATION

By_____

ATTEST:

_____

C & C Group

By_____

ATTEST:

_____

Exhibit A

C&C Group

1701 South Hoover, Wichita, KS 67209
Office 316.263.7191 | www.c-cgroup.com

Date: January 12, 2026

Project: Garden City USD 457 Plymell UNC Upgrade

Included in the Proposal

C&C Group proposes to upgrade the existing UNC controller at **Plymell School** to a current production Schneider Electric EcoStruxure™ Automation Server (AS-P). The upgraded system will integrate into the existing Schneider Electric EcoStruxure Building Operation (EBO) Enterprise Server, ensuring long-term supportability, improved reliability, and enhanced visibility.

Scope of Work

UNC Controller Replacement

- Remove and properly dispose of the existing UNC controller
- Terminate existing LON communications into the new AS-P controller.

Programming and Graphics

- Program the new Automation Server to replicate all existing control sequences and integrate the equipment previously managed by the UNC.
- Develop updated system graphics to allow:
  - Real-time equipment status monitoring
  - Operator setpoint adjustments
  - Alarm visibility

Functional Testing

- Perform full functional testing of all equipment affected by the upgrade.
- Verify proper communications with the Enterprise Sever.
- Document test results and report deficiencies with recommended corrective actions.

Pricing

Total for the above Scope of Work incorporating standard C&C Group terms and conditions, applicable taxes, and payment of net 30 days after invoice:

Base Bid: $18,300.00
(Sales Tax Excluded)

Exclusions from Proposal

This proposal specifically excludes the following:

- Sales tax (to be added as applicable).
- Performance or payment bonds (can be provided upon request for additional cost).
- Repair or replacement of defective parts discovered during testing.
- Overtime or premium labor, unless specifically authorized.
- Electrical work outside of low-voltage controls (power wiring, conduit, breakers, etc.).

Exhibit A

C&C Group

1701 South Hoover, Wichita, KS 67209
Office 316.263.7191 | www.c-cgroup.com

- Patching, painting, or other finish work required by removal of existing equipment.
- Network infrastructure work beyond direct controller connections (switches, cabling, VLANs, IT configuration).

Thank you for the opportunity to work with you. If you have any questions regarding the above scope of work, please feel free to contact me at any time.

Thank you,

Allen Wisbey
Account Executive
awisbey@c-cgroup.com
(316) 207-4255

*Quotation pricing is valid for a period of 60 days. Contracts are subject to approval of our general office and are contingent upon strikes, fire, flood, lightning strikes, governmental legislation or regulation, any other acts of God, and any delays beyond our control. C&C Group terms and conditions apply. Project will have progress billing as work has been executed and installed.

Exhibit B

C&C Group

1701 South Hoover, Wichita, KS 67209
Office 316.263.7191 | www.c-cgroup.com

Date: January 12, 2026

Project: Garden City USD 457 Jennie Barker UNC Upgrade

Included in the Proposal

C&C Group proposes to upgrade the existing UNC controller at **Jennie Barker School** to a current production Schneider Electric EcoStruxure™ Automation Server (AS-P). The upgraded system will integrate into the existing Schneider Electric EcoStruxure Building Operation (EBO) Enterprise Server, ensuring long-term supportability, improved reliability, and enhanced visibility.

Scope of Work

UNC Controller Replacement

- Remove and properly dispose of the existing UNC controller
- Terminate existing LON communications into the new AS-P controller.

Programming and Graphics

- Program the new Automation Server to replicate all existing control sequences and integrate the equipment previously managed by the UNC.
- Develop updated system graphics to allow:
  - Real-time equipment status monitoring
  - Operator setpoint adjustments
  - Alarm visibility

Functional Testing

- Perform full functional testing of all equipment affected by the upgrade.
- Verify proper communications with the Enterprise Sever.
- Document test results and report deficiencies with recommended corrective actions.

Pricing

Total for the above Scope of Work incorporating standard C&C Group terms and conditions, applicable taxes, and payment of net 30 days after invoice:

Base Bid: $22,000.00
(Sales Tax Excluded)

Exclusions from Proposal

This proposal specifically excludes the following:

- Sales tax (to be added as applicable).
- Performance or payment bonds (can be provided upon request for additional cost).
- Repair or replacement of defective parts discovered during testing.
- Overtime or premium labor, unless specifically authorized.
- Electrical work outside of low-voltage controls (power wiring, conduit, breakers, etc.).

Exhibit B

C&C Group

1701 South Hoover, Wichita, KS 67209
Office 316.263.7191 | www.c-cgroup.com

- Patching, painting, or other finish work required by removal of existing equipment.
- Network infrastructure work beyond direct controller connections (switches, cabling, VLANs, IT configuration).

Thank you for the opportunity to work with you. If you have any questions regarding the above scope of work, please feel free to contact me at any time.

Thank you,

Allen Wisbey
Account Executive
awisbey@c-cgroup.com
(316) 207-4255

*Quotation pricing is valid for a period of 60 days. Contracts are subject to approval of our general office and are contingent upon strikes, fire, flood, lightning strikes, governmental legislation or regulation, any other acts of God, and any delays beyond our control. C&C Group terms and conditions apply. Project will have progress billing as work has been executed and installed.

Bidders List
(2) 4 Door Sedans

Brogden Motors
Connie Lohman
409 E Fulton St.
Garden City, KS 67846
lohmanc44@gmail.com

Burtis Motor Company
Angel Alva/R. Kirchoff
601 W Kansas Ave
Garden City, KS 67846
620-765-6338
aalva@burtismotor.com
rkirchoff@burtismotor.com

Lewis Motors
1903 US-50 BUS
Garden City, KS 67846
mike_shook@buylewis.com
620.275.7171

Bid Tabulations
(2) 4-Door Sedans: PAT

BID NO: 05212026

Bid Opening: 5/21/2026

Vendor	Bid
Brogden Motors	**No Bid**
Burtis Motors	**No Bid**
Lewis Motors	**$27,062.38 per Vehicle**

RECOMMENDATION: To accept the bid of **one** vehicle from Lewis Motors, in the amount of $27.062.38.

Payment to be made from budgeted funds in account: 028 E 2650 21 0000 002 00 730
PAT - Equipment

GARDEN CITY
PUBLIC SCHOOLS

USD 457

Jessica Nothern, Chief Financial Officer
1205 Fleming St
Garden City, KS 67846
jnothern@gckschools.com
(620) 805-7007

BID FORM

By signing this bid form, the vendor certifies the equipment being offered meets or exceeds all requirements and conditions of the bid, special provisions and specifications. In compliance with the above and subject to all the conditions hereof, the undersigned offers and agrees to furnish all items upon which prices are quoted, at the price set opposite each item.

The undersigned certifies that no Federal, State, County or Municipal tax is included in the quoted prices and that none will be added. Public schools are EXEMPT. Exemption certificates will be provided upon request.

Pricing *(Unit Cost Including All Options and Less any Applicable Incentives)*

Vendor Name: Lewis Chevrolet Garden City

4 Door Sedans Two

How long to receive these (calendar days): _____

WE HEARBY AGREE TO FURNISH THE ITEMS ON WHICH PRICES ARE QUOTED ABOVE IN ACCORDANCE WITH ALL TERMS AND CONDITIONS PREVIOUSLY LISTED AND ANY ATTACHED SPECIFICATIONS.

Signature: _____ Date: 5/20/2024

Printed Name: Tanner Lucas Title: Sales Manager

Email: Tanner_Lucas@Buylewis.com

Addenda to Bid (Y/N) ____

Jessica Nothern, Chief Financial Officer
1205 Fleming St.
Garden City, KS 67846

Jessica,

This is in response to Request for Proposal for TWO (2) New or Certified Pre-Owned, Mid-sized, 4-door sedan issued by USD 457, Garden City Schools, on May 13, 2026. Below you will find the submission for Lewis Chevrolet of Garden City. It is our intent to deliver these vehicles immediately after approval.

---

26 CHEVROLET TRAX 1LT (eta 06/13/2026 – 06/19/2026)
Exterior Color: White
Interior Color: Black
MPG: 32 MPG Highway
36 Months or 36,000 Miles of Bumper-to-Bumper Warranty
60 Months or 60,000 Miles of Powertrain Warranty

MSRP:	$27,120.00
SALES PRICE:	$26,663.36
FEES:	$ 399.00
TOTAL PRICE:	$27,062.38

2026 CHEVROLET TRAX 1LT (eta 06/12/2026-06/18/2026)
Exterior Color: White
Interior Color: Black
MPG: 32 MPG Highway
36 Months or 36,000 Miles of Bumper-to-Bumper Warranty
60 Months or 60,000 Miles of Powertrain Warranty

MSRP:	$27,120.00
SALES PRICE:	$26,663.36
FEES:	$ 399.00
TOTAL PRICE:	$27,062.38

Thank you for the opportunity to submit this bid and We look forward to continuing the long-standing community partnership between Lewis Chevrolet of Garden City and Garden City Schools.

Tanner Lucas
Sales Manager

◀ PULL THIS STRIP TO EXPOSE ADHESIVE

CHEVROLET

2026 TRAX 1LT

EXTERIOR: SUMMIT WHITE
INTERIOR: JET BLACK WITH BLUE ACCENTS

ENGINE, ECOTEC 1.2L TURBO
TRANSMISSION, 6-SPD AUTOMATIC

Visit us at www.chevy.com

STANDARD EQUIPMENT

ITEMS FEATURED BELOW ARE INCLUDED AT NO EXTRA CHARGE IN THE STANDARD VEHICLE PRICE SHOWN

OWNER BENEFITS
- 3 YEAR/36,000 MILE* BUMPER-TO-BUMPER LIMITED WARRANTY
- 5 YEAR/60,000 MILE* POWERTRAIN LIMITED WARRANTY, ROADSIDE ASSISTANCE & COURTESY TRANSPORTATION
- FIRST MAINTENANCE VISIT *WHICHEVER COMES FIRST SEE CHEVROLET.COM OR DEALER FOR TERMS, DETAILS & LIMITS

PERFORMANCE & MECHANICAL
- STABILITRAK-STABILITY CONTROL SYSTEM W/ TRACTION CONTROL
- POWER STEERING, ELECTRIC

CONNECTIVITY & TECHNOLOGY
- REMOTE VEHICLE START
- KEYLESS START
- 11" DIAG ADVANCED COLOR LCD DISPLAY WITH WIRELESS APPLE CARPLAY AND WIRELESS ANDROID AUTO FOR COMPATIBLE PHONES
- 8" DIAG DRIVER INFO CENTER
- ACTIVE NOISE CANCELLATION
- 8 YEARS ONSTAR BASICS SEE ONSTAR.COM FOR TERMS
- HEADLAMP CONTROL, AUTOMATIC ON & OFF
- SIRIUSXM AUDIO W/TRIAL SEE SIRIUSXM.COM/TERMS
- STEERING WHEEL CONTROLS, AUDIO / PHONE
- AUDIO SYSTEM - 6 SPEAKER

INTERIOR
- GLASS, DEEP-TINTED, REAR WINDOWS AND LIFTGATE
- AUTO CLIMATE CONTROL
- SEAT ADJUSTER, DRIVER 6-WAY MANUAL
- SEAT, REAR 60/40 SPLIT-FOLDING
- SEAT ADJUSTER, PASSENGER 4-WAY MANUAL
- CARGO PRIVACY COVER, REAR
- VISORS, DRIVER/ FRT PASSENGER W/ VANITY MIRRORS
- ARMREST WITH STORAGE FRONT
- POWER WINDOWS WITH EXPRESS DOWN ALL

EXTERIOR
- MOLDINGS, BODY-SIDE, LOWER, EXTRA WIDE, MOLDED IN BLACK
- WIPER, REAR INTERMITTENT
- REAR WINDOW DEFROSTER
- DOOR HANDLES, BODY COLOR
- HEADLAMPS, LED
- DAYTIME RUNNING LAMPS, LED
- SPOILER, REAR

SAFETY & SECURITY
- CHEVY SAFETY ASSIST: *FORWARD COLLISION ALERT *AUTOMATIC EMERGENCY BRAKING *FRONT PEDESTRIAN BRAKING *LANE KEEP ASSIST WITH LANE DEPARTURE WARNING *FOLLOWING DISTANCE INDICATOR *INTELLIBEAM
- THEFT DETERRENT SYSTEM
- HD REAR VISION CAMERA
- TIRE PRESSURE MONITOR SYSTEM (EXCL SPARE TIRE)

MANUFACTURER'S SUGGESTED RETAIL PRICE

STANDARD VEHICLE PRICE	**$23,200.00**

OPTIONS & PRICING

OPTIONS INSTALLED BY THE MANUFACTURER (MAY REPLACE STANDARD EQUIPMENT SHOWN)

DRIVER CONFIDENCE PACKAGE:	795.00
• REAR CROSS TRAFFIC ALERT	
• LANE CHANGE ALERT WITH SIDE BLIND ZONE ALERT	
• ADAPTIVE CRUISE CONTROL	
• REAR PARK ASSIST	
MIDNIGHT EDITION:	695.00
• 17" HIGH GLOSS BLACK ALLOY WHEELS WITH BLACK BOWTIE CENTER CAPS	
• HIGH GLOSS BLACK OUTSIDE REAR VIEW MIRRORS	
• HIGH GLOSS BLACK SIDE ROOF RAILS	
• HIGH GLOSS BLACK GRILLE BAR	
• BLACK FRONT AND REAR BOWTIES	
• BLACK STEERING WHEEL BOWTIE	
• BLACK LOWER FRONT/REAR FACIAS	
• BLACK EXTERIOR BADGING	
LT CONVENIENCE PACKAGE	595.00
• HEATED STEERING WHEEL	
• KEYLESS OPEN	
• DRIVER & FRONT PASSENGER HEATED SEATS	
• STEERING WHEEL, WRAPPED	
• POWER DUAL OUTSIDE MIRRORS, HEATED	
FRONT LICENSE PLATE BRACKET	40.00

TOTAL OPTIONS	$2,125.00
TOTAL VEHICLE & OPTIONS	$25,325.00
DESTINATION CHARGE	1,795.00
TOTAL VEHICLE PRICE*	**$27,120.00**

EPA DOT Fuel Economy and Environment

E85 Flexible-Fuel Vehicle Gasoline-Ethanol (E85)

Fuel Economy

30 MPG

combined city/hwy

28 city | 32 highway | 3.3 gallons per 100 miles

TRAX FWD

Small station wagons range from 17 to 121 MPG. The best vehicle rates 146 MPGe. Values are based on gasoline and do not reflect performance and ratings based on E85.

Driving Range

Gasoline: 393 miles

Ethanol (E85): 288 miles

You save $250 in fuel costs over 5 years compared to the average new vehicle. A, B

Annual fuel cost $1,650

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 6 (1–10, Best)

Smog Rating (tailpipe only): 6 (1–10, Best)

This vehicle emits 296 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 29 MPG and costs $8,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $3.30 per gallon. This is a dual fueled automobile. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code™

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score — Not Rated

Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	★★★★★
	Passenger	★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat	Not Rated
	Rear seat	Not Rated

Based on the risk of injury in a side impact.

Rollover ★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 2%
MAJOR SOURCES OF FOREIGN PARTS CONTENT: KOREA 50%
CHINA 19%
NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
CHANGWON, KY KOREA
COUNTRY OF ORIGIN:
ENGINE: MEXICO
TRANSMISSION: KOREA

This label has been applied pursuant to Federal law – Do not remove prior to delivery to the ultimate purchaser. "Includes Manufacturer's Recommended Pre-Delivery Service. Does not include dealer installed options and accessories not listed above, local taxes or license fees.

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Better drives start with OnStar®
Activate today
Learn more at onstar.com, or scan the QR code
onstar.com/privacy

ORDER NO FXHBCH SALES CODE E
SALES MODEL CODE 1TU58
DEALER NO 05277
FINAL ASSEMBLY:
CHANGWON, KY KOREA
VIN KL77LHEP6TC191143 REISSUE

DEALER TO WHOM DELIVERED
LEWIS CHEVROLET OF GARDEN CITY
1903 E HWY 50
GARDEN CITY, KS 67846-6611

◀ PULL THIS STRIP TO EXPOSE ADHESIVE

CHEVROLET

2026 TRAX 1LT

EXTERIOR: SUMMIT WHITE
INTERIOR: JET BLACK WITH BLUE ACCENTS

ENGINE, ECOTEC 1.2L TURBO
TRANSMISSION, 6-SPD AUTOMATIC

Visit us at www.chevy.com

STANDARD EQUIPMENT

ITEMS FEATURED BELOW ARE INCLUDED AT NO EXTRA CHARGE IN THE STANDARD VEHICLE PRICE SHOWN

OWNER BENEFITS
- 3 YEAR/36,000 MILE* BUMPER-TO-BUMPER LIMITED WARRANTY
- 5 YEAR/60,000 MILE* POWERTRAIN LIMITED WARRANTY, ROADSIDE ASSISTANCE & COURTESY TRANSPORTATION
- FIRST MAINTENANCE VISIT *WHICHEVER COMES FIRST SEE CHEVROLET.COM OR DEALER FOR TERMS, DETAILS & LIMITS

PERFORMANCE & MECHANICAL
- STABILITRAK-STABILITY CONTROL SYSTEM W/ TRACTION CONTROL
- POWER STEERING, ELECTRIC

CONNECTIVITY & TECHNOLOGY
- REMOTE VEHICLE START
- KEYLESS START
- 11" DIAG ADVANCED COLOR LCD DISPLAY WITH WIRELESS APPLE CARPLAY AND WIRELESS ANDROID AUTO FOR COMPATIBLE PHONES
- 8" DIAG DRIVER INFO CENTER
- ACTIVE NOISE CANCELLATION
- 8 YEARS ONSTAR BASICS SEE ONSTAR.COM FOR TERMS
- HEADLAMP CONTROL, AUTOMATIC ON & OFF
- SIRIUSXM AUDIO W/TRIAL SEE SIRIUSXM.COM/TERMS
- STEERING WHEEL CONTROLS, AUDIO / PHONE
- AUDIO SYSTEM - 6 SPEAKER

INTERIOR
- GLASS, DEEP-TINTED, REAR WINDOWS AND LIFTGATE
- AUTO CLIMATE CONTROL
- SEAT ADJUSTER, DRIVER 6-WAY MANUAL
- SEAT, REAR 60/40 SPLIT-FOLDING
- SEAT ADJUSTER, PASSENGER 4-WAY MANUAL
- CARGO PRIVACY COVER, REAR
- VISORS, DRIVER/ FRT PASSENGER W/ VANITY MIRRORS
- ARMREST WITH STORAGE FRONT
- POWER WINDOWS WITH EXPRESS DOWN ALL

EXTERIOR
- MOLDINGS, BODY-SIDE, LOWER, EXTRA WIDE, MOLDED IN BLACK
- WIPER, REAR INTERMITTENT
- REAR WINDOW DEFROSTER
- DOOR HANDLES, BODY COLOR
- HEADLAMPS, LED
- DAYTIME RUNNING LAMPS, LED
- SPOILER, REAR

SAFETY & SECURITY
- CHEVY SAFETY ASSIST: *FORWARD COLLISION ALERT *AUTOMATIC EMERGENCY BRAKING *FRONT PEDESTRIAN BRAKING *LANE KEEP ASSIST WITH LANE DEPARTURE WARNING *FOLLOWING DISTANCE INDICATOR *INTELLIBEAM
- THEFT DETERRENT SYSTEM
- HD REAR VISION CAMERA
- TIRE PRESSURE MONITOR SYSTEM (EXCL SPARE TIRE)

MANUFACTURER'S SUGGESTED RETAIL PRICE

STANDARD VEHICLE PRICE	**$23,200.00**

OPTIONS & PRICING

OPTIONS INSTALLED BY THE MANUFACTURER (MAY REPLACE STANDARD EQUIPMENT SHOWN)

DRIVER CONFIDENCE PACKAGE:	795.00
• REAR CROSS TRAFFIC ALERT	
• LANE CHANGE ALERT WITH SIDE BLIND ZONE ALERT	
• ADAPTIVE CRUISE CONTROL	
• REAR PARK ASSIST	
MIDNIGHT EDITION:	695.00
• 17" HIGH GLOSS BLACK ALLOY WHEELS WITH BLACK BOWTIE CENTER CAPS	
• HIGH GLOSS BLACK OUTSIDE REAR VIEW MIRRORS	
• HIGH GLOSS BLACK SIDE ROOF RAILS	
• HIGH GLOSS BLACK GRILLE BAR	
• BLACK FRONT AND REAR BOWTIES	
• BLACK STEERING WHEEL BOWTIE	
• BLACK LOWER FRONT/REAR FACIAS	
• BLACK EXTERIOR BADGING	
LT CONVENIENCE PACKAGE	595.00
• HEATED STEERING WHEEL	
• KEYLESS OPEN	
• DRIVER & FRONT PASSENGER HEATED SEATS	
• STEERING WHEEL, WRAPPED	
• POWER DUAL OUTSIDE MIRRORS, HEATED	
FRONT LICENSE PLATE BRACKET	40.00

TOTAL OPTIONS	$2,125.00
TOTAL VEHICLE & OPTIONS	$25,325.00
DESTINATION CHARGE	1,795.00
TOTAL VEHICLE PRICE*	**$27,120.00**

EPA DOT Fuel Economy and Environment

E85 Flexible-Fuel Vehicle Gasoline-Ethanol (E85)

Fuel Economy

30 MPG combined city/hwy

28 city | 32 highway | 3.3 gallons per 100 miles

TRAX FWD

Small station wagons range from 17 to 121 MPG. The best vehicle rates 146 MPGe. Values are based on gasoline and do not reflect performance and ratings based on E85.

Driving Range

Gasoline: 393 miles

Ethanol (E85): 288 miles

You **save $250** in fuel costs over 5 years compared to the average new vehicle. A A B

Annual fuel cost $1,650

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 6 (1 – 10, Best)

Smog Rating (tailpipe only): 6 (1 – 10, Best)

This vehicle emits 296 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 29 MPG and costs $8,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $3.30 per gallon. This is a dual fueled automobile. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code™

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score — **Not Rated**
Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	★★★★★
	Passenger	★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat	**Not Rated**
	Rear seat	**Not Rated**

Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 2%
MAJOR SOURCES OF FOREIGN PARTS CONTENT: KOREA 50%, CHINA 19%
NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
CHANGWON, KY KOREA
COUNTRY OF ORIGIN:
ENGINE: MEXICO
TRANSMISSION: KOREA

This label has been applied pursuant to Federal law – Do not remove prior to delivery to the ultimate purchaser. *Includes Manufacturer's Recommended Pre-Delivery Service. Does not include dealer installed options and accessories not listed above, local taxes or license fees.

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ORDER NO FXHBCB SALES CODE E
SALES MODEL CODE 1TU58
DEALER NO 05277
FINAL ASSEMBLY:
CHANGWON, KY KOREA

VIN KL77LHEP8TC190902 REISSUE

DEALER TO WHOM DELIVERED
LEWIS CHEVROLET OF GARDEN CITY
1903 E HWY 50
GARDEN CITY, KS 67846-6611

GARDEN CITY
PUBLIC SCHOOLS
USD 457

Jessica Nothern, Chief Financial Officer
1205 Fleming St
Garden City, KS 67846
jnothern@gckschools.com
(620) 805-7007

The undersigned bidder does, by their signature below, agree that they received the addenda; that they understand the content of the addenda and shall comply with all of the conditions of the addenda specified.

Bidders Signature: _____

Addenda #: _____

Date: _____

GARDEN CITY
PUBLIC SCHOOLS
USD 457

Jessica Nothern, Chief Financial Officer
1205 Fleming St
Garden City, KS 67846
jnothern@gckschools.com
(620) 805-7007

BID FORM

BIDDER IS AN INDIVIDUAL-

Name of Individual: _____

Name of Business: _____

Mailing Address: _____

Business Phone No.: _____

Business Fax No.: _____

BIDDER IS A PARTNERSHIP-

Name of Partnership: _____

Names of Principal Partners: _____

Mailing Address: _____

Business Phone No.: _____

Business Fax No.: _____

The full names of all partners: _____

BIDDER IS A CORPORATION-

Full Corporation Name: Lewis Chevrolet of GC

State of Incorporation: Kansas

Mailing Address: 1903 E Hwy 50, GCKS 67846

Business Phone No.: 620-275-7171

Business Fax No.: _____

Name & Address of Resident Agent: _____