

Regular Board of Education Meeting

Monday, October 7, 2024 6:00 PM

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

- A. **PLEDGE - Led by Garfield Early Childhood Center students.**
- B. **SILENT REFLECTION**
- C. **MEETINGS OF NOTE**
 - **Board-Faculty Meeting - Buffalo Jones Elementary School - October 16, 2024, at 4:10 P.M. Four or more Board members may be in attendance.**
- D. **APPROVAL OF AGENDA with the following amendments:**
 - 1. Additional classified personnel actions for consideration, Item F.3.b.
- E. **DELEGATIONS, Q & A, PUBLIC COMMENTS, RECOGNITIONS, COMMITTEE REPORTS**
 - 1. Recognition of Caitlin Sotelo, recipient of the 2024 Outstanding Educator of Students with Autism Award.
 - 2. Building Presentation - Garfield Early Childhood Center
- F. **CONSENT AGENDA**
 - 1. Minutes
 - a. Minutes of the September 26, 2024, Regular Board of Education Meeting
 - 2. Accounts Payable totaling \$912,313.03, noting that all major accounts contain adequate balances to meet current obligations.
 - 3. Personnel
 - a. Certified
 - b. Classified
 - 4. Other
 - a. Leader in Me renewal for FY25 in the amount of \$55,811.55 for 9 elementary schools, 1 intermediate center and GC Achieve.
- G. **NEW BUSINESS**
 - 1. The Board of Education is asked to consider and approve the following bids (First Read):
 - 4 Route Busses
 - 3 SUV's
 - 2. The Board of Education is asked to consider and approve the quote for a preventative maintenance agreement - TATRO - in the amount of \$89,125 for a 1-year term.
- H. **BOARD OPEN DISCUSSION**
 - **Andy Fahrmeier**
 - **Robin Bergkamp**
 - **Mark Hinde**
 - **Nathan Haeck**
 - **John Wiese**
 - **Jackie Gigot**
 - **Randy Ralston**
 - **Dr. Dominguez**
- I. **NEXT BOARD MEETING**
- J. **EXECUTIVE SESSION**
 - 1. Personnel matters for non-elected personnel.
- K. **SITE VISIT - The Dome Facility, 1706 E. Mary St, Garden City, Kansas.**
- L. **EXECUTIVE SESSION**
 - 1. Preliminary discussion relating to the acquisition of real property.

2. Personnel matters for non-elected personnel.

M. **ACCOUNTS PAYABLE REVIEW - Andy Fahrmeier and Nathan Haeck**

N. **ADJOURNMENT**

MEMORANDUM

TO: Board of Education
THRU: Dr. Mike Dominguez, Superintendent
FROM: Andrea Baker, Principal Garfield Early Childhood Center
DATE: 10-7-24
RE: Garfield Early Childhood Center Building Presentation

ISSUE:

Garfield has been scheduled to make a building presentation to the Board of Education.

BACKGROUND:

We are featuring the wonderful programs that Garfield has to offer our community and thank the Board/Leadership Team for investing in Early Childhood for our community.

ALTERNATIVES:

No other alternatives applicable.

RECOMMENDATION:

Continue looking for the growth in Early Childhood. When space/funding becomes available we would like to offer some full day preschool classroom options. Our growth in our Spanish classroom has taken off. Next year we would like to switch one of current classrooms to another Spanish PM section. These students feed into the BJ Spanish Classrooms.

FISCAL NOTE:

At this time, there is no fiscal impact for the BOE to consider.

ATTACHMENTS:

Building Presentation PowerPoint



Garfield Enrollment/Numbers

Reg. Ed	371	
Peer Models	53	
KP	40	
At Risk	331	
Migrant	14	
ESL	301	
Spanish Class	12	
3 yr. Old	191	
4 yr. Old	350	
5 yr. Old	29	
Boys	294	
Girls	276	
Total Students		570

Special Education

All classrooms are Special Education

Sped 146

START -name change

Inclusion

RCDC

Monthly Screenings

A typical day at Garfield- Whole Group/Heggerty/Leader in Me



A typical day at Garfield- Small Groups



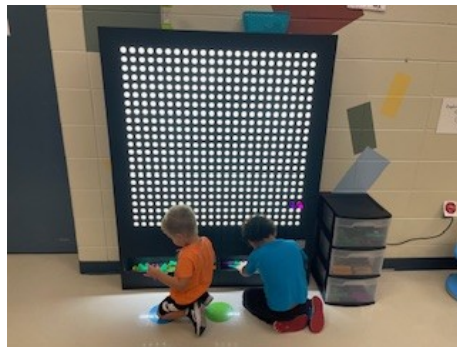
A typical day at Garfield- Centers



A typical day at Garfield- Recess



Discovery Zone



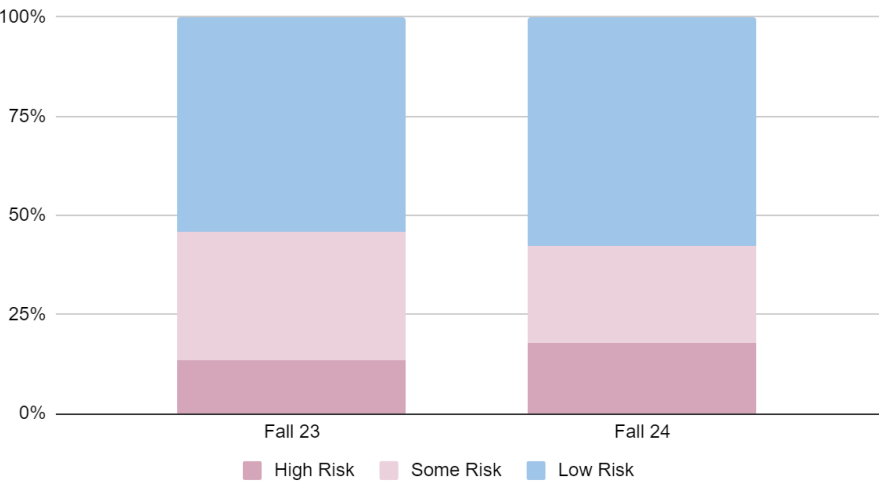
LeaderinMe– Littlest Leaders Emerging!

- Started our Leader in Me journey with 7 Habits training, Lighthouse Team Leaders completed first training Sept. 12, completed our first all staff Core 1 training on Sept. 30
- Teachers are already teaching the lessons and using the resources, adapting it as they need to for their classrooms
- Students are using the language and enjoying the songs and actions included in the online curriculum
- Teachers are setting goals with their students and will be incorporating families throughout the year with family engagement activities centered around Leader in Me

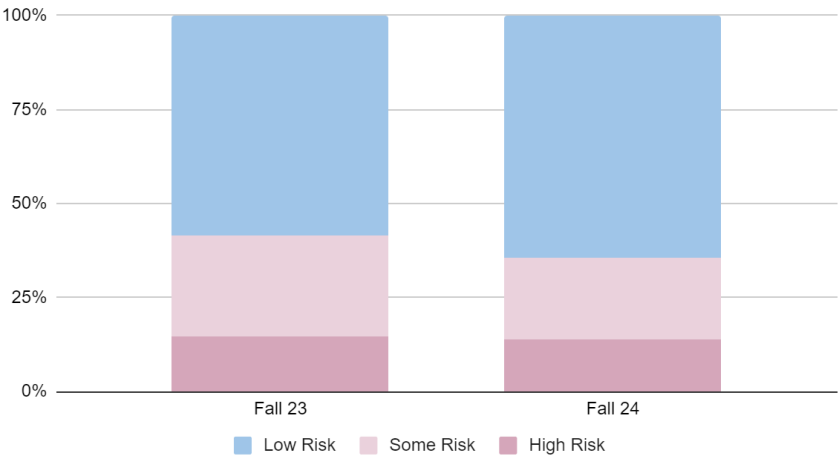


Fastbridge Data Comparison

Math Composite Scores



Early Reading Composite Scores

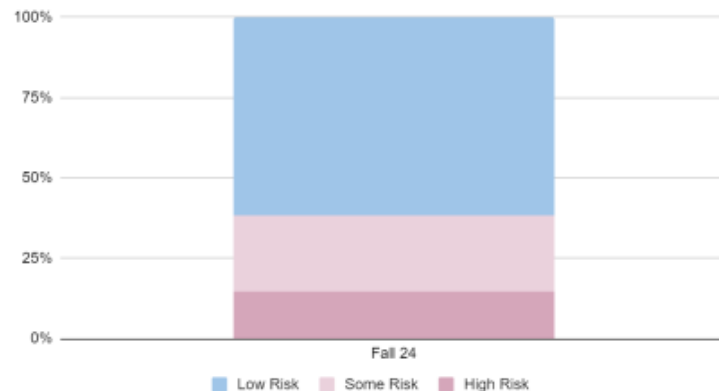


Little Buffalo WIGS

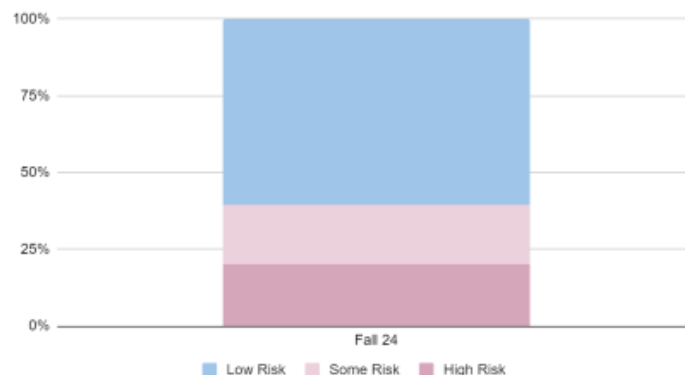
In 2024-2025, 80% of 3-year-olds will meet the ELS for Initial Sounds on the grade card and 4-year-olds will meet the Onset Sounds benchmark on Fastbridge early literacy through the implementation of high quality, structured literacy instruction.

In 2024-2025, 80% of 3-year-olds will meet the ELS for Counting Objects on the grade card and 4-year-olds will meet the Counting Objects benchmark on Fastbridge early math through the implementation of high-quality math instruction.

Onset Sounds

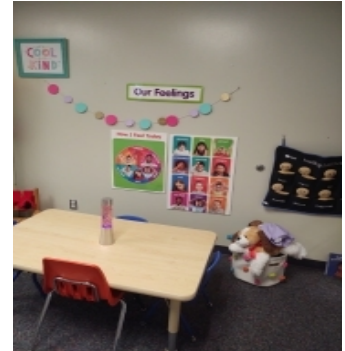
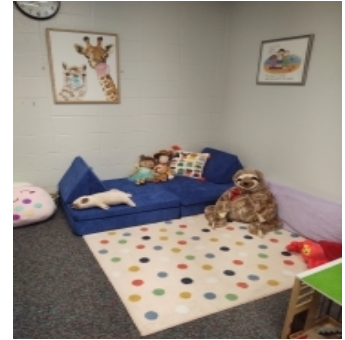


Counting Objects



Counseling for Little Buffs

- *All children are served through classroom lessons, groups and individual counseling.
 - *Crisis response and teacher calls.
 - *Referrals to outside agencies for student needs, especially mental health.
 - *Interventions and supports for the classroom and at home. Parent contact is vital.
 - *Coordinating services within our building/district.
 - *Food Pantry and Clothing/Food drives for our students.
- *We have a very strong partnership with Compass. A 2nd ABC Hope group was opened in the PM to accommodate the increased mental health needs of our students. Our goal is to have Compass staff and an ABC Hope group stationed in our building. Space is an issue.
- *2 of our students are in Kindergarten at TEP. We do not have access to those services for our 3 and 4 year olds. We must meet their needs internally with Garfield staff. It takes Teamwork!
- *SAT - more referrals for SEL needs than academics last year. 8 referrals for academic/developmental needs and 25 for social-emotional needs.
- *570 students being served by 1 Counselor. Currently, 319 in the AM session and 250 in the PM session. Next highest elementary enrollment is 378 with 1.5 Counselors.



Parent Activities - New Parent Engagement

- Parent Engagement Days will be planned for each unit of our curriculum giving us more purposeful opportunities to get our families in our building and into our classrooms.
- We had our first engagement day the 1st week in October. We had _____ families come and participate in their child's classroom.
- We are excited to have our families in our building as we begin to build partnerships and relationships with them.





GARDEN CITY PUBLIC SCHOOLS

DRAFT* MINUTES *DRAFT

Regular Board of Education Meeting Garden City Public Schools USD 457

Thursday, September 26, 2024 - 5:00 PM

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

The Board of Education of Garden City USD 457 met for a Regular meeting on Thursday, September 26, 2024, at 5:00 P.M. in the Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846.

Board members present were Andy Fahrmeier; Jackie Gigot; John Wiese; Mark Hinde; Nathan Haeck; Randy Ralston; Robin Bergkamp. Joining board members at the conference table was Superintendent, Dr. Mike Dominguez. Also in attendance were Josh Guymon, Deputy Superintendent; Jessica Nothorn, Chief Financial Officer; and Drew Thon, Chief Human Resource Officer.

Randy Ralston called the meeting to order at 5:00 P.M. The meeting opened with the Pledge of Allegiance.

A. **PLEDGE** – Everyone stood for the Pledge of Allegiance.

B. **SILENT REFLECTION** – Thirty seconds of silent reflection was observed.

C. **APPROVAL OF AGENDA with the following amendments:**

That the Board of Education approve the agenda with the following amendments:

C.1.Remove Item H.2., The Board of Education is asked to consider bids for route buses and SUV's - transportation.

C.2.Additional classified personnel actions for consideration, Item F.3.

This motion, made by Andy Fahrmeier and seconded by Mark Hinde, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 7, Nay: 0

D. MEETINGS OF NOTE

- Board-Faculty Meeting - Florence Wilson Elementary School - October 2, 2024, at 7:30 A.M. Four or more Board members may be in attendance.

E. PUBLIC COMMENTS

Public Comment regarding proposed school closings was made by the Chris Coash, he was given five minutes to present his information.

F. CONSENT AGENDA

That the Board of Education approve all consent agenda items as amended. This motion, made by Andy Fahrmeier and seconded by Nathan Haeck, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea

Hinde: Yea

Ralston: Yea

Wiese: Yea

Yea: 7, Nay: 0

F.1. Minutes

F.1.a. Minutes of the September 9, 2024, RNR Hearing – Approved as presented.

F.1.b. Minutes of the September 9, 2024, Budget Hearing – Approved as presented.

F.1.c. Minutes of the September 9, 2024, Regular Board of Education Meeting – Approved as presented.

F.1.d. Minutes of the September 10, 2024, Special Board of Education Meeting – Approved as presented.

F.1.e. Minutes of the September 19, 2024, Special Board of Education Meeting – Approved as presented.

F.2. Accounts Payable totaling \$22,987,517.90, noting that all major accounts contain adequate balances to meet current obligations. – Approved as presented.

F.3. Personnel – All certified and classified personnel actions were approved as presented.

F.3.a. Certified:

Appointments:

Romyr Gabon, Tacloban City, Philippines, is recommended for a vocal music position at Charles Stones Intermediate Center effective January 6, 2025. He has 23 years' experience.

Blair Holliday, Garden City, Kansas, is recommended for a health/physical education position at Garden City High School effective January 6, 2025. She will be a first-year teacher.

Education Attainment:

The following staff attained categorical advancement as of September 1, 2024:

Alexander Becky	MS to MS+30	Myatt Kelly	MS+30 to MS+45
Algrim Jillian	BS+45 to MS	Ochampaugh Kevin	BS+30 to BS+45
Amos Alyson	MS to MS+15	Olinger Alexander	MS+15 to MS+30
Anaya-Alarcon Jose	BS+15 to BS+30	Partin Ashley	MS to MS+15
Anderson Angela	MS to MS+15	Partin Ryan	BS+30 to MS
Bailey Trista	BS+30 to BS+45	Phitsanoukanh Sompethana	BS to MS
Beaver Teri	MS to MS+15	Powell Linda	BS to BS+15
Brown Jana	MS to MS+45	Powers Ashley	MS+15 to MS+30
Burnfin Rebecca	MS+30 to MS+45	Ramirez Alicia	BS to BS+15
Cady Brett	BS+15 to MS	Ramirez Wilfredo	BS+45 to MS
Castro Barbosa Cecilia	BS to BS+15	Ramos Rosalba	BS to BS+15
Dabajo Ludmilla	BS+30 to BS+45	Romero Angelica	BS+45 to MS
Daugaard Kaylene	MS+30 to MS+45	Shrimplin Breckan	BS to BS+15
De La Cruz Matt Judson	MS to MS+15	Simmons Jennifer	BS to MS
Decius Carrie	MS to MS+15	Skipton Brooklen	BS to MS
Doherty Lisa	BS to BS+15	Smith George	BS+30 to BS+45
Doull Megan	MS to MS+15	Strecker Kristie	MS to MS+15
Falor Jessica	MS+15 to MS+30	Strickert Sydney	MS to MS+15
Flores Julisa	MS+15 to MS+30	Sullivan Lucas	MS+15 to MS+30
Fuchs Nicole	MS to MS+15	Swank Brittney	MS+30 to MS+45
Galpin Gina	MS+15 to MS+30	Swedberg Luke	MS to MS+15
Gude Katie	MS to MS+15	Valles Juliana	BS+30 to BS+45
Hamlin Brynne	MS+30 to MS+45	Vargas Jodi	MS to MS+15
Hernandez Marisela	BS+30 to BS+45	Veyza Viky	BS to BS+15
Herrera Martha Liseth	BS+30 to BS+45	Vigil Amber	BS+30 to MS
Horsch Joni	BS+15 to MS	Wheaton Brent	BS to BS+15
Johnson Dana	BS+15 to MS	Wilson Nancy	MS+30 to MS+45
Johnson Mellaina	MS to MS+15		
Johnson Violet	BS+45 to MS		
Kalley Satvinder	MS+15 to MS+30		
Keiss Katelyn	BS+15 to MS		
Keiss Tyler	BS to BS+15		
Kendrick Kayla	MS+15 to MS+30		
Kent James	MS to MS+15		
Kneeland Heather	MS+30 to MS+45		
Konrade Natalie	MS+15 to MS+30		
Leroux Paige	BS+30 to MS		
Luna Benjamin	MS+30 to MS+45		
Luna Morgan	MS+45 to MS+75		
Main Courtney	BS+15 to MS		
Marsh Cynthia	BS+15 to MS		
Martinez-Rojo Crystal	BS+30 to BS+45		
Mayfield Elaine	MS to MS+15		
Meinzer Tracy	BS+30 to BS+45		
Miner Amanda	MS+30 to MS+45		
Murray Wendy	MS+30 to MS+45		
Murrell Karen	MS+45 to MS+60		

Position Request:

Gina Galpin, director of special education, is requesting to close 1.0 IEP reviewer position at the Educational Support Center. This position is currently vacant.

F.3.b. Classified:

Retirements: Luz Marquez, Laura Porter

Resignations: Candace Ahrens-Galindo, Catalina Gardea, Ralisa L. Gonzales, Danis Herrera, Teresita Jesus Perez, Rhain E. Taylor, Samantha K. Terhune

Assignments: Maria C. Borjon-Felix, Clarissa Castillo, Angelica Cruz Hernandez, Ashlyn Kellum, Maria B. Lara Juarez, Estacie Lira-Hernandez, Weensie Louis Jn Louis, Maria D. Ortega, Timothy Powell, Patricia Resendiz

Transfers:

- Consuelo Barbosa Martinez from Special Education Paraprofessional II: Garfield Early Childhood Center to Special Education Paraprofessional I: Garfield Early Childhood Center
- Liliana Patricia De Luna De La Rosa from Paraprofessional I: Plymell Elementary School to Special Education Paraprofessional I: Jennie Wilson Elementary School
- Deeqa A. Xasan from 0.5 Paraprofessional I: Charles O. Stones Intermediate Center to 0.5 Paraprofessional I: Abe Hubert Elementary School

Long-Term Substitute Teacher Agreement – Anayensi Reyes

Other:

- Brad Stoppkotte, Plant Facilities Coordinator, is requesting to convert the .5 Custodian I position at Georgia Matthews Elementary School and the 0.5 Custodian II position at the Education Support Center, to a 1.0 Custodian II position. This position would split their time between Georgia Matthews and the Educational Support Center.
- LeeAnn Thon, Human Resources Coordinator, is requesting that Paraprofessional Weensie Louis Jn Louis be split to a 0.5 Translator at the Educational Support Center and a 0.5 Paraprofessional I: Newcomer at Abe Hubert. Deeqa Xasan's Paraprofessional I: Newcomer position will be transferred from Charles O. Stones Intermediate Center to Abe Hubert Elementary School.
- Gina Galpin, Director of Special Education, is requesting the change the full time Special Education IEP reviewer position to a full-time classified MIS Clerk position.
- Gina Galpin, Director of Special Education, is requesting a Special Education Paraprofessional, Valerie Kramer, be split between Garden City High School and Garden City Achieve.

F.4. Other

F.4.a. Approved the following Curriculum Council Items:

- GCCC Intro to Computer Concepts - Name Change
- GCCC Theory of Music - New Course

F.4.b. Approved the Audiology Services agreement between USD 457 and Common Spirit Siena Medical Audiology Clinic for the 2024-2025 school year.

F.4.c. Approved Garden City High School's out of state travel for the 2024-25 school year.

G. UNFINISHED BUSINESS**G.1. District Reconfiguration**

The Board of Education is asked to consider the proposal recommended by the Boundary Subcommittee.

The following alternatives were presented:

- Accept the recommendation from the Boundary Subcommittee and request staff begin the work necessary to have a public hearing on such recommendation and closure of the named schools on November 18, 2024.
- Reject the recommendation from the Boundary Subcommittee and request staff to work with RSP to complete only the redrawing of boundary lines for the district.

Board members had open discussion about the recommended proposal. The following action took place.

Mr. President, I move to accept the recommendation of the Boundary Study Subcommittee and request staff begin the work necessary to have a public hearing on such recommendation and closure of the named schools on November 18, 2024. This motion, made by Andy Fahrmeier and seconded by Nathan Haeck, Failed.

Bergkamp: Nay

Fahrmeier: Yea

Gigot: Nay

Haeck: Yea

Hinde: Nay

Ralston: Nay

Wiese: Yea

Yea: 3, Nay: 4

Mr. President, I move that we reject the recommendation from the Boundary Subcommittee and request staff to work with RSP to complete only the redrawing of boundary lines for the district. This motion, made by Robin Bergkamp and seconded by Jackie Gigot, Carried.

Bergkamp: Yea

Fahrmeier: Nay

Gigot: Yea

Haeck: Nay

Hinde: Yea

Ralston: Yea

Wiese: Nay

Yea: 4, Nay: 3

H. NEW BUSINESS

H.1. Abe Hubert HVAC

The Board is asked to consider and take action on a bid received for HVAC replacement at Abe Hubert Elementary School. Drew Thon, Chief Human Resources Officer and Brandon Anderson, Director of Plant Facilities presented the following:

The HVAC system at Abe Hubert Elementary is 25 years old and is in need of an upgrade. This project previously bid in 2023 had only received one bid which was unopened at the bidder's request pending expected re-bid. The district re-bid the project asking for 2 different options:

- 1.) To put in a 4-Pipe System w/TES
- 2.) To put in a Variable Refrigerant System (VRF).

Again, this time the district only received one bid. The bids received for the 2 options were:

- 1.) \$5,378,769
- 2.) \$3,484,292.

The following options were presented with the recommendation from staff being to reject the bid:

- Option one, accept the bid of \$5,378,769 for the 4-Pipe System w/TES;
- Option two, accept the bid of \$3,484,292 for the VRF system;
- Option three, reject the bid at this time.

Board members' questions were answered. The following action took place.

I make a motion to reject the bid at this time. This motion, made by Nathan Haeck and seconded by Mark Hinde, Carried.

Bergkamp: Yea
 Fahrmeier: Yea
 Gigot: Yea
 Haeck: Yea
 Hinde: Yea
 Ralston: Yea
 Wiese: Yea
 Yea: 7, Nay: 0

I. NEXT BOARD MEETING - The next meeting of the Board of Education will take place October 7, 2024, at 6:00 P.M. in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.

J. ADJOURNMENT - There being no further business to come before the Board, the following action was taken.

That the Board of Education meeting be adjourned at 5:55 P.M. This motion, made by Andy Fahrmeier and seconded by John Wiese, Carried.

Bergkamp: Yea
 Fahrmeier: Yea
 Gigot: Yea
 Haeck: Yea
 Hinde: Yea
 Ralston: Yea
 Wiese: Yea
 Yea: 7, Nay: 0

K. ACCOUNTS PAYABLE REVIEW: Robin Bergkamp and Jackie Gigot

Respectfully submitted,

Approved:

Jennifer Ramos, Clerk

Randy Ralston, President

BOARD OF EDUCATION
Certified Personnel Actions
 October 7, 2024

TRANSFER:

Tyler Gates – from 220-day instructional technology coordinator position at the Educational Support Center to the 260-day instructional technology coordinator position at the Education Support Center effective October 1, 2024.

EDUCATION ATTAINMENT:

The following staff attained categorical advancement as of September 1, 2024:

Bach, Joseph	MS+30 to MS+45
Meyer, Micha	MS to MS+30
Moore, Lexie	BS+15 to MS

SUPPLEMENTAL CONTRACTS:

Abbey, Annjela	SI	Music Band Director	Arambula Rascon, Valeria	KH	Basketball Boys A/C
Abing, Radney Jay	HG	Supplemental SPED	Arambula Rascon, Valeria	KH	Basketball Girls A/C
Aburto, Exna	GE	Bilingual, Level 2	Arambula Rascon, Valeria	HS	Soccer Girls A/C
Aburto, Exna	GE	Supplemental Overload	Arambula Rascon, Valeria	KH	Volleyball A/C
Aburto, Exna	GE	Supplemental SPED	Arellano, Emily	GE	Autism Intervention Team
Acker, Sidney	ST	Nat'l Board Certification	Arellano, Emily	GE	SAT Team Member
Acker, Sidney	HG	Track A/C	Arellano, Emily	GE	Supplemental Overload
Aldaco, Alexa	HS	Volleyball 9th H/C	Arellano, Emily	GE	Supplemental SPED
Alexander, Becky	GM	Student Council	Arenga, Mary Rose	HS	Supplemental SPED
Alexander, Becky	GM	Supplemental - ESOL	Armstrong, Jennifer	FW	SAT Team Member
Alexander, Becky	GM	Teacher in Charge	Armstrong, Jennifer	FW	School Counselor Elem
Algrim, Derek	HG	Basketball Boys H/C	Armstrong, Jennifer	FW	Teacher in Charge
Algrim, Derek	HG	Basketball Girls H/C	Arteaga, Stephanie	SI	Bilingual, Level 2
Algrim, Derek	HS	Cross Country A/C	Ayala, Madison	AE	Student Council
Algrim, Derek	HG	Supplemental Overload	Bach, Joseph	HG	Supplemental Overload
Algrim, Derek	HG	Track H/C	Bach, Joseph	HS	Wrestling A/C
Algrim, Dustin	KH	Cross Country H/C	Bailey, Nathaniel	HS	Football A/C
Algrim, Dustin	KH	Sponsor AVID	Bailey, Nathaniel	HS	Sponsor Chess Team
Algrim, Jessica	FW	Bilingual, Level 1	Bailey, Trista	HS	Academy Leader
Algrim, Jillian	PL	LiM Stipend	Bailey, Trista	HS	Sponsor Junior Class
Algrim, Jillian	PL	SAT Team Member	Bailey, Trista	HS	Sponsor Junior Class Asst
Algrim, Jillian	PL	Teacher in Charge	Bailey, Trista	HS	Volleyball H/C
Allred, Lance	HS	Baseball A/C	Bates-Aronson, Alana	HG	Sponsor AVID
Allred, Lance	HG	Basketball Boys A/C	Beard, James	HS	Inst Leader Math
Allred, Lance	HS	Football 9th A/C	Beard, James	HS	SAT Team Member
Alvarado, Sylvia	AB	Bilingual, Level 2	Beard, James	HS	Sponsor Robotics Asst
Alvarez, Miguel	HS	Bilingual, Level 2	Beard, James	HS	Supplemental Overload
Alvarez, Miguel	HS	SAT Team Member	Beaver, Teri	HG	Supplemental SPED
Alvarez, Miguel	HS	School Counselor HS	Becker, Kambra	GE	Supplemental Overload
Alvarez, Sarai	BJ	Bilingual, Level 2	Becker, Kambra	GE	Supplemental SPED
Amos, Alyson	KH	Inst Leader Instr Coach	Beckstrom, Tasha	TE	Supplemental SPED
Anaya Alarcon, Jose	HS	Bilingual, Level 2	Bencomo, Rebekah	HG	SAT Team Member
Anderson, Amy	HS	Inst Leader Computer	Bendert, Lauren	GW	Supplemental SPED
Aquino, Brichie	HS	Supplemental SPED	Bendert, Lauren	GW	Teacher in Charge

Bercero, Carleen	HG	Supplemental SPED	Crain, Megan	AE	SAT Team Member
Berg, Heidi	AE	Nat'l Board Certification	Crain, Megan	AE	School Counselor Elem
Bevis, Logan	HS	Tennis Boys H/C	Crandall, Ciara	FW	Student Council
Bevis, Logan	HS	Tennis Girls H/C	Crook, Natalie	FW	SAT Team Member
Biernacki, Janae	KH	Inst Leader Interv	Crook, Natalie	EC	Supplemental IEP Trainers
Biernacki, Maria	AB	Supplemental SPED	Crook, Natalie	FW	Supplemental SPED
Bjurstrom, Jenny	AE	Bilingual, Level 2	Cruz, Mark Shera	HS	Inst Leader Science
Bjurstrom, Jenny	AE	Supplemental - ESOL	Cundiff, Heidi	GE	Supplemental Overload
Bjurstrom, Jenny	AE	Teacher in Charge	Cundiff, Heidi	GE	Supplemental SPED
Blake, Megan	GE	Supplemental Overload	Currin, Kimberly	JW	Sponsor Robotics
Blake, Megan	GE	Supplemental SPED	Currin, Kimberly	JW	Student Council
Bobares, Mary Grace	HG	Supplemental SPED	Curtis, Hannah	AE	Bilingual, Level 2
Bowden, Markita	SI	Sponsor Robotics	Curtis, Hannah	AE	SAT Team Member
Brandt, Aimee	HS	Debate A/C	Curtis, Hannah	EC	Supplemental IEP Trainers
Brandt, Aimee	HS	Forensics A/C	Curtis, Hannah	AE	Supplemental SPED
Brandt, Rebecca	JW	SAT Team Member	Davis, Linda	ES	SAT Team Member
Brandt, Rebecca	JW	Teacher in Charge	Davis, Linda	ES	Supplemental SPED
Brimm, Buffi	ST	SAT Team Member	De La Cruz, Matt Judson	AB	Supplemental SPED
Brimm, Buffi	EC	Supplemental IEP Trainers	Dechant, Amber	GE	SAT Team Member
Brimm, Buffi	ST	Supplemental SPED	Dechant, Amber	GE	Supplemental Overload
Brown, Jana	KH	Cheer A/C - Fall	Dechant, Amber	GE	Supplemental SPED
Buehler, Alysian	HG	Nat'l Board Certification	Delehant, Desiree	ST	SAT Team Member
Burnfin, James	HS	SAT Team Member	DeLeon, Mary	HS	Bilingual, Level 2
Burnfin, James	HS	Supplemental Overload	Delgado, Dan	HS	Basketball Boys A/C Head
Burnfin, Rebecca	HS	Academy Leader	Delgado, Dan	HS	Football 9th H/C
Burnfin, Rebecca	HS	Cheer Sponsor Freshman	Dennis, Breann	HS	Bowling A/C
Burnfin, Rebecca	HS	Dance Team A/C	Dennis, Breann	HS	SAT Team Member
Burnfin, Rebecca	HS	Supplemental Overload	Dennis, Breann	HS	School Counselor HS
Bussen, Kristopher	JB	Supplemental SPED	Denton, Angela	AB	SAT Team Member
Butcher, Kelly	HS	Academy Leader	Denton, Angela	AB	Teacher in Charge
Butcher, Kelly	HS	Supplemental Overload	DeSalvo, Traci	HS	Basketball Girls A/C
Cady, Brett	HG	Cross Country H/C	Devgan, Rajneesh	HS	Inst Leader Math
Cady, Brett	HG	SAT Team Member	Devgan, Rajneesh	HS	SAT Team Member
Cady, Brett	HG	Track A/C	Devgan, Rajneesh	HS	Sponsor Scholars Bowl
Cady, Brett	HG	Wrestling A/C	Devgan, Rajneesh	HS	Supplemental Overload
Cady, Brett	HG	Wrestling Girls A/C	Dinkel, Brian	KH	Inst Leader Math
Cady, Lisa	ES	SAT Team Member	Dinkel, Brian	KH	SAT Team Member
Cady, Lisa	ES	Teacher in Charge	Dinkel, Brian	KH	Soccer Boys H/C
Calderon, Amy	AB	SAT Team Member	Dinkel, Brian	KH	Sponsor Scholars Bowl
Carrasco, Perla	HG	Music Band Director	Dinkel, Brian	KH	Sponsor Stuco
Carrasco, Perla	KH	Music Band Director	Dixon, Marsha	GE	Supplemental Overload
Carrasco, Perla	HS	Music Band Director Asst	Doherty, Lisa	PL	Supplemental SPED
Carrillo, Mary	GE	Bilingual, Level 2	Dortch, Ember	HS	SAT Team Member
Carrillo, Mary	GE	Supplemental Overload	Dortch, Ember	HS	Sponsor FBLA
Carrillo, Mary	GE	Supplemental SPED	Doull, Megan	KH	Inst Leader Soc Stud
Casados, Antonia	HG	Bilingual, Level 2	Doull, Megan	KH	SAT Team Member
Castaneda Bautista, Ana	HG	Bilingual, Level 2	Drees, Seth	HS	Supplemental SPED
Castaneda Bautista, Ana	HG	SAT Team Member	Drubinskiy, Sarah	ST	Sponsor Robotics
Castaneda Bautista, Ana	HG	School Counselor MS	Drubinskiy, Sarah	ST	Supplemental SPED
Castro-Barbosa, Norma	VO	Bilingual, Level 2	Duncan, Chris	HS	Golf Boys A/C
Chavarria, Marisol	ST	Bilingual, Level 2	Duncan, Chris	HS	Golf Girls H/C
Christensen, Michelle	SI	SAT Team Member	Edwards, Jay	KH	Track A/C
Christensen, Michelle	SI	Supplemental - ESOL	Elchuck, Isabel	KH	Inst Leader ESL
Claro Gonzalez, Rosa	BJ	Bilingual, Level 2	Elliot, Libby	GE	Nat'l Board Certification
Copeland, Eli	HS	Football A/C	Elliott, Diane	AC	LiM Stipend
Copeland, Eli	HS	Track A/C	Erives, Maria	BJ	Bilingual, Level 2

Espino, Ana	SI	Bilingual, Level 2	Hamlin, Brynne	VO	SAT Team Member
Faulconer, Sydney	GE	Supplemental Overload	Hamlin, Brynne	VO	Supplemental SPED
Faulconer, Sydney	GE	Supplemental SPED	Hanes, Samuel	HS	Supplemental SPED
Fisher, Brandon	HS	SAT Team Member	Harman, Kelly	KH	Football A/C
Fisher, Brandon	HS	School Counselor HS	Harman, Kelly	KH	Wrestling Girls H/C
Ford, John	HS	Strength/Conditioning (FA)	Harman, Kelly	KH	Wrestling H/C
Ford, John	HS	Strength/Conditioning (SP)	Harmon, Linda	SI	Supplemental - ESOL
Ford, Megan	JB	SAT Team Member	Harris, Amy	KH	Sponsor Robotics
Ford, Megan	EC	Staff Development Council	Harris, Amy	KH	Sponsor Scholars Bowl Asst
Ford, Sharon	AE	SAT Team Member	Henningsen, Kayla	JW	Student Council
Ford, Sharon	AE	Supplemental SPED	Henningsen, Trevor	PL	SAT Team Member
Freeland, Kimberly	TE	Supplemental SPED	Henningsen, Trevor	PL	Student Council
Garcia, Allan	ES	Student Council	Hensley, Melissa	HS	Nat'l Board Certification
Garcia, Daniella	AB	Bilingual, Level 2	Hensley, Melissa	HS	Sponsor FFA Asst
Garcia, Daniella	AB	SAT Team Member	Hernandez, Marisela	GE	Bilingual, Level 2
Garcia, Olivia	GE	Supplemental Overload	Hernandez, Marisela	GE	Supplemental Overload
Garcia, Olivia	GE	Supplemental SPED	Hernandez, Marisela	GE	Supplemental SPED
Gardiner, Monica	SI	SAT Team Member	Herrera, Martha	KH	Bilingual, Level 2
Gardiner, Monica	SI	Sponsor Yearbook	Herrera, Martha	KH	School Counselor MS
Gere, Sarah	GE	Lead Instr Early Childhood	Hill, Brian	HS	Football H/C
Gere, Sarah	GE	SAT Team Member	Hill, Brian	HS	Strength/ Conditioning (SU)
Gere, Sarah	GE	Teacher in Charge	Hill, Brian	HS	Strength/ Conditioning (WI)
Gerstberger, Amber	AC	Supplemental SPED	Hill, Brian	HS	Supplemental Overload
Gibson, Glenda	TE	Supplemental SPED	Hill, Brian	HS	Track H/C
Gibson, Glenda	TE	Teacher in Charge	Hill, Kimberly	BJ	SAT Team Member
Gil, Tyrone	HS	Supplemental SPED	Hill, Kimberly	BJ	Supplemental SPED
Glass, Scott	HS	Inst Leader Science	Hill, Michael	SI	Sponsor Robotics
Glass, Scott	HS	Sponsor Robotics	Hill, Reagan	HG	Basketball Boys A/C
Glass, Scott	HS	Supplemental Overload	Hill, Reagan	HG	Basketball Girls A/C
Glass, Scott	HS	Tennis Boys A/C	Hill, Reagan	HG	Soccer Boys H/C
Gonzales, Marissa	KH	Cheer H/C - Fall	Hill, Reagan	HG	Supplemental SPED
Gonzales, Marissa	KH	Cheer H/C - Spring	Hill, Reagan	HG	Volleyball A/C
Gonzales, Marissa	KH	Cheer H/C - Winter	Hilt, Alice	HS	Drama H/C
Gottschalk, Ryli	ST	School Counselor Inter	Hilt, Alice	HS	Inst Leader Speech/Drama
Gottschalk, Ryli	ST	Sponsor Robotics	Hilt, Alice	HS	Musical Director
Gottspomer, Asa	HS	Football A/C	Hilt, Alice	HS	Theatre Manager
Goytia, Sandra	KH	Bilingual, Level 2	Hilt, Robyn	HS	Drama A/C
Graham, Dawn	GM	SAT Team Member	Hilt, Robyn	HS	Inst Leader FACS
Graham, Dawn	GM	Sponsor Robotics	Hilt, Robyn	HS	Musical Director Asst
Graham, Dawn	EC	Supplemental IEP Trainers	Hilt, Robyn	HS	Sponsor FCCLA
Graham, Dawn	GM	Supplemental SPED	Hipp, Kylee	EC	Staff Development Council
Gude, Katie	AB	Supplemental SPED	Hipp, Kylee	HS	Softball A/C
Gum, Suzanne	HG	Supplemental SPED	Holguin, Carady	KH	Volleyball H/C
Gutierrez Mendoza, Fabiola	GE	Bilingual, Level 2	Holguin, Carady	HS	Bowling A/C Unified
Gutierrez Mendoza, Fabiola	GE	Supplemental Overload	Hopkins, Dustin	HS	Supplemental SPED
Gutierrez Mendoza, Fabiola	GE	Supplemental SPED	Horsch, Joni	HS	Supplemental SPED
Guymon, Mary	HG	SAT Team Member	Horsch, Joni	HG	Sponsor Scholars Bowl
Guymon, Mary	HG	School Counselor MS	Howard, Bethany	HG	Volleyball A/C
Haggard, Amber	HS	Academy Leader	Howard, Bethany	HS	Inst Leader SPED
Haggard, Amber	HG	Basketball Girls A/C	Howard, Bethany	EC	Supplemental IEP Trainers
Hahn, Kaitlin	HS	Academy Leader	Humalatag, Divina	HS	Supplemental SPED
Hahn, Melissa	SI	SAT Team Member	Hurd, Ashley	ST	Supplemental SPED
Hahn, Melissa	SI	Sponsor Yearbook	Ibarra Arreguin, Laura	VO	Nat'l Board Certification
Hamlin DeLoach, Emily	HS	SAT Team Member	Johnson, Amanda	ST	Bilingual, Level 2
Hamlin DeLoach, Emily	HS	School Counselor HS	Johnson, Dana	GW	SAT Team Member
Hamlin DeLoach, Emily	HS	Supplemental Overload		HS	Forensics A/C

Johnson, Dana	HS	SAT Team Member	Limberg, Devin	HS	Track A/C
Johnson, Jana	FW	Lead Instr Music	Linenberger, Kevin	KH	Cross Country A/C
Johnson, Jana	FW	Music Vocal Director	Linenberger, Kevin	HS	Softball A/C
Johnson, Rupa	PL	Lead Instr Third Grade	Linenberger, Krista	HS	Cross Country H/C
Johnson, Violet	HG	Theatre Manager	Linenberger, Krista	FW	Lead Instr Physical Educ
Juno, Gene	ST	SAT Team Member	Linenberger, Krista	HS	Track 9th H/C
Kalarikkal, Biju Ramanthan	HS	Supplemental Overload	Lingenfelter, Joy	KH	Supplemental SPED
Karlin, Zachary	HS	Basketball Boys A/C	Lofquist, Jessica	JW	Bilingual, Level 2
Karlin, Zachary	KH	Football A/C	Lofquist, Jessica	JW	Supplemental SPED
Karlin, Zachary	KH	Inst Leader Science	Lollar, Kristyn	FW	SAT Team Member
Karlin, Zachary	KH	Track H/C	Lollar, Kristyn	FW	Teacher in Charge
Keiss, Tyler	ST	Supplemental SPED	Long, Karan	HS	Inst Leader ESL
Kennedy, Amanda	HG	SAT Team Member	Long, Karan	HS	Supplemental Overload
Kennedy, Amanda	HG	School Counselor MS	Lopez Rodriguez, Ammi	JW	Bilingual, Level 2
Kennedy, Jan	VO	Music Vocal Director	Lopez Rodriguez, Ammi	JW	Music Vocal Director
Kennedy, Jan	ST	Supplemental Overload	Lopez, Shirley	HG	Supplemental Overload
Kennemer, Jana	SI	School Counselor Inter	Loya, Juana	BJ	Bilingual, Level 2
Kent, James	AC	SAT Team Member	Loya, Juana	BJ	Lead Instr Counselor
Ketterling, Shelby	TE	Supplemental SPED	Loya, Juana	BJ	SAT Team Member
Kilgore, Rebecca	ST	Autism Intervention Team	Loya, Juana	BJ	School Counselor Elem
Kilgore, Rebecca	ST	Supplemental Overload	Loya, Juana	BJ	Student Council
Kilgore, Rebecca	ST	Supplemental SPED	Lynch, Steven	KH	Basketball Boys A/C
Kinyon, Kelly	ES	Supplemental SPED	Madera, Lorena	GW	Bilingual, Level 2
Kipp, Kaylee	AB	Bilingual, Level 1	Madera, Lorena	GW	LiM Stipend
Kipp, Kaylee	AB	Sponsor Robotics	Madera, Lorena	GW	SAT Team Member
Kipp, Kaylee	HS	Tennis Girls A/C	Madera, Lorena	GW	Teacher in Charge
Kipp, Kaylee	HS	Track A/C	Maldonado, Elisabeth	HS	Sponsor Buff Grille
Kirk, Rebecka	SI	Supplemental SPED	Maldonado, Elisabeth	HS	Sponsor FCCLA
Kitch, Danica	GM	Autism Intervention Team	Marchant, Elizabeth	GE	Supplemental Overload
Kitch, Danica	EC	Supplemental IEP Trainers	Marchant, Elizabeth	GE	Supplemental SPED
Kitch, Danica	GM	Supplemental Overload	Marquez, Cara	GE	Supplemental Overload
Kitch, Danica	GM	Supplemental SPED	Marquez, Cara	GE	Supplemental SPED
Kneeland, Heather	AC	Supplemental - ESOL	Martinez, Abigail	HS	Music Vocal Director
Knight, Roni	VO	Lead Library Media	Martinez, Abigail	HS	Musical Music Director
Koehn, Rocio	GE	Bilingual, Level 2	Martinez, Abigail	HS	Sponsor Show Choir
Koehn, Rocio	GE	Supplemental Overload	Martinez, Beatriz	SI	Bilingual, Level 2
Koehn, Rocio	GE	Supplemental SPED	Martinez, Cynthia	FW	Bilingual, Level 2
Konrade, Natalie	JW	Lead Instr Second Grade	Martinez, Laura	FW	Bilingual, Level 2
Konrade, Natalie	JW	SAT Team Member	Martinez, Maria	AE	Bilingual, Level 2
Kristalyn, Hallie	ST	Supplemental - ESOL	Martinez, Maria	AE	SAT Team Member
Lamb, Kyler	HG	Basketball Boys A/C	Martinez, Maria	AE	Supplemental - ESOL
Lamb, Kyler	HG	Football A/C	Martinez-Blackwell, Madelyn	AE	Bilingual, Level 2
Lamb, Kyler	HG	Track A/C	Martinez-Rojo, Crystal	VO	Bilingual, Level 2
Lamm, Jerica	GW	Nat'l Board Certification	Martinez-Rojo, Crystal	VO	SAT Team Member
Lamm, Jerica	GW	SAT Team Member	Martinez-Rojo, Crystal	VO	School Counselor Elem
Lappin, Paul	HS	Supplemental Overload	McCallum, Ramona	HS	Supplemental SPED
Lappin, Paul	HS	Supplemental SPED	McColloch, Heather	GE	Autism Intervention Team
Lappin, Paul	HS	Wrestling A/C - Head	McGowan, Cathy	HG	Volleyball A/C
Lappin, Paul	HS	Wrestling Girls H/C	Mendoza, Nema	AB	Supplemental SPED
Lappin, Paul	HS	Wrestling H/C	Meng, Jennifer	HS	Inst Leader Counselor
Lappin, Tonya	KH	Soccer Girls H/C	Meng, Jennifer	HS	SAT Team Member
Leroux, Paige	BJ	Lead Instr First Grade	Meng, Jennifer	HS	School Counselor HS
Leroux, Paige	BJ	SAT Team Member	Meng, Jennifer	HS	Swim Girls H/C
Ligan, Christopher	AB	SAT Team Member	Meyer, Elizabeth	HS	Sponsor FFA
Ligan, Christopher	AB	Supplemental SPED	Meyer, Micha	SI	School Counselor Inter
Limberg, Devin	HS	Football A/C	Meza, Veronica	FW	Bilingual, Level 2

Mikkelson, Kathryn	HG	Supplemental Overload	Ortiz, Leginia	KH	SAT Team Member
Miller, Jacob	HS	Basketball Girls H/C	Ortiz, Leginia	KH	Soccer Boys A/C
Miller, Jacob	HS	Supplemental Overload	Ortiz, Leginia	EC	Supplemental IEP Trainers
Miller, Kari	HG	Basketball Girls A/C	Ortiz, Leginia	KH	Supplemental Overload
Miller, Kyra	ES	School Counselor Elem	Ortiz, Leginia	KH	Supplemental SPED
Miller, Summer	HS	Inst Leader Music	Ortiz, Leginia	KH	Volleyball A/C
Miller, Summer	HS	Music Orchestra Director	Ortiz, Sahyra	BJ	Bilingual, Level 2
Miner, Amanda	TE	Supplemental SPED	Ortiz, Sahyra	BJ	SAT Team Member
Mitchell, Heather	HG	Supplemental Overload	Ortiz, Sahyra	BJ	Supplemental - ESOL
Moore, Mitchell	HS	Football A/C Head	Ortiz, Sahyra	BJ	Teacher in Charge
Moore, Mitchell	HS	Golf Boys H/C	Pahls, Laura	AE	Autism Intervention Team
Moquett, Katrina	HS	Softball H/C	Palmer, Anita	JB	Lead Instr Fifth Grade
Moquett, Katrina	HS	Supplemental Overload	Palmer, Anita	JB	Sponsor Robotics
Munoz, Juliana	HG	Soccer Boys A/C	Palmer, Anita	JB	Student Council
Munoz, Juliana	HG	Volleyball A/C	Partin, Ashley	HS	Music Band Director Asst
Murray, Wendy	GE	SAT Team Member	Partin, Jasper	HS	Football 9th A/C
Murray, Wendy	GE	School Counselor Elem	Partin, Ryan	HS	Academy Leader
Murray, Wendy	GE	Teacher in Charge	Partin, Ryan	HS	Music Band Director
Murrell, Donald	HS	Inst Leader Ind Arts	Perea, Gilbert	SI	Supplemental SPED
Murrell, Donald	HS	Sponsor Skills USA	Perez, Kevin	HG	Football A/C
Myatt, Kelly	KH	Cross Country A/C	Perez, Kevin	HG	JLC Service & Drill (FA)
Myatt, Kelly	AC	SAT Team Member	Perez, Kevin	HG	JLC Service & Drill (SP)
Myerhoff, Cassandra	SI	Music Vocal Director	Perez, Kevin	HS	Wrestling 9th H/C
Myerhoff, Cassandra	SI	Supplemental Overload	Perez-Cabrera, Jesyka	AB	Bilingual, Level 2
Myerhoff, Jeffery	HG	Music Vocal Director	Petersen, Keri	JB	SAT Team Member
Nelson, Brian	HS	Sponsor Photographer	Petersen, Keri	JB	Teacher in Charge
Nelson, Brian	HS	Sponsor School Paper	Pitts, Kellie	FW	School Counselor Elem
Nelson, Brian	HS	Sponsor Yearbook	Plude, Gregory	HG	Sponsor Scholars Bowl Asst
Nelson, Darci	VO	Supplemental SPED	Plude, Rebecca	GM	SAT Team Member
Neufeld, Katy	BJ	Lead Instr Fourth Grade	Powers, Ashley	JW	SAT Team Member
Neufeld, Katy	BJ	Sponsor Robotics	Powers, Ashley	JW	Supplemental - ESOL
Newsome, Michelle	HG	Cheer H/C - Fall	Prieto, Carlos	SI	Bilingual, Level 1
Newsome, Michelle	HG	Cheer H/C - Spring	Quintanar, Maria	AB	Bilingual, Level 1
Newsome, Michelle	HG	Cheer H/C - Winter	Radke, Michael	HG	Football A/C
Nguyen, Hieu	VO	Bilingual, Level 2	Radke, Michael	HG	Supplemental SPED
Nguyen, Hieu	VO	Supplemental SPED	Radke, Michael	HG	Track A/C
Nichols, Kip	HS	Bowling H/C	Radke, Michael	HG	Wrestling Girls H/C
Nichols, Kip	HS	Bowling H/C Unified	Radke, Michael	HG	Wrestling H/C
Nichols, Kip	HS	Supplemental SPED	Ramirez, Alicia	BJ	Supplemental SPED
Nichols, Kristi	GE	Supplemental Overload	Ramirez, Michelle	SI	Lead Instr Art
Nichols, Kristi	GE	Supplemental SPED	Rapas, Marites	HS	Supplemental SPED
Niedomys, Elizabeth	HS	Academy Leader	Rascon, Belinda	AB	Bilingual, Level 2
Niedomys, Elizabeth	HS	Forensics A/C	Rassette, Pearl	HG	SAT Team Member
Niedomys, Elizabeth	HS	Inst Leader Soc Stud	Ravichagua Varillas, Miriam	SI	Bilingual, Level 2
Nordby, Kristi	HG	SAT Team Member	Reich, Paige	HS	Sponsor Junior Class
Nordby, Kristi	HG	Supplemental - ESOL	Reich, Paige	HS	Sponsor Junior Class Asst
Ochampaugh, Kevin	AB	Music Vocal Director	Reich, Paige	HS	Supplemental Overload
Olinger, Alexander	HS	Bilingual, Level 2	Reich, Paige	HS	Volleyball A/C
Olinger, Alexander	HS	Sponsor Nat'l Honor Society	Reyes, Veronica	BJ	Bilingual, Level 2
Oman, Kathryn	BJ	Music Vocal Director	Rico, Arely	AB	Bilingual, Level 2
Ortega, Cecilia	GE	Supplemental Overload	Rivas, Klelia	SI	Bilingual, Level 2
Ortega, Cecilia	GE	Supplemental SPED	Robinson, Jackie	HG	SAT Team Member
Ortiz, Anthony	HS	Baseball H/C	Rodriguez-Garcia, Rosa	GE	Bilingual, Level 2
Ortiz, Anthony	HG	Football H/C	Rodriguez-Garcia, Rosa	GE	Supplemental Overload
Ortiz, Laura	HG	Bilingual, Level 2	Rodriguez-Garcia, Rosa	GE	Supplemental SPED
Ortiz, Leginia	KH	Inst Leader SPED	Romero, Angelica	ES	Lead Instr Kindergarten

Rotenberger, Haley	HG	Music Orchestra Director	Stucky, Sarah	AC	Autism Intervention Team
Rubio, Grecia	KH	Bilingual, Level 2	Stucky, Sarah	HG	Soccer Girls A/C
Rubio, Grecia	KH	SAT Team Member	Sullivan, Stephanie	FW	SAT Team Member
Rubio, Grecia	KH	School Counselor MS	Sullivan, Stephanie	FW	Supplemental SPED
Rude, Melany	JW	Nat'l Board Certification	Swedberg, Luke	HS	Basketball Boys H/C
Runnion, Garrett	HS	Sponsor Robotics Asst	Swedberg, Luke	HS	Sponsor Stuco Asst
Saddler, Jessica	AB	LiM Stipend	Swedberg, Luke	HS	Supplemental Overload
Saddler, Jessica	AB	School Counselor Elem	Swedberg, Luke	HS	Tennis Girls A/C
Saddler, Jessica	AB	Student Council	Terpstra, Wendi	HS	Inst Leader Lang Arts
Saddler, Jessica	AB	Teacher in Charge	Terpstra, Wendi	HS	Sponsor Nat'l Honor Society
Sanchez, Maribel	HS	Bilingual, Level 2	Terpstra, Wendi	EC	Staff Development Council
Sanders, Jennifer	HS	Music Band Director Asst	Terrazas, Sandra	BJ	Bilingual, Level 2
Sanders, Jennifer	HS	Music Orchestra Dir. Asst	Terrazas, Sandra	BJ	Sponsor Robotics
Sanders, Jennifer	HS	Music Vocal Director Asst	Terrazas-Leyva, Brenda	GE	Supplemental Overload
Sanders, Sara	FW	Lead Instr Second Grade	Terrazas-Leyva, Brenda	GE	Supplemental SPED
Santos, Maria	HS	Bilingual, Level 2	Thiesen, Andrew	HS	Music Band Director Asst
Scheffer, Chelsea	EC	Supplemental IEP Trainers	Thomas, Kayla	GE	Supplemental Overload
Schnaithman, Jamie	GE	Supplemental Overload	Thomas, Kayla	GE	Supplemental SPED
Schnaithman, Jamie	GE	Supplemental SPED	Thompson, Kelsey	AB	Nat'l Board Certification
Schneider, Jane	HS	Academy Leader	Thompson, Michelle	ST	Lead Instr Sixth Grade
Schneider, Jane	HS	Inst Leader PE	Thompson, Michelle	ST	SAT Team Member
Schneider, Jane	HS	Sponsor Senior Class	Thon, Kristen	HG	School Psych Coordinator
Schneider, Jane	HS	Sponsor Stuco	Thornburg, Julia	GW	Supplemental - ESOL
Sekavec, Dale	HS	Supplemental SPED	Tidwell, Russell	HS	Debate H/C
Selvas, Angelica	GM	Bilingual, Level 2	Tidwell, Russell	HS	Forensics H/C
Shannon, Kelsi	GW	SAT Team Member	Tonche, Anabel	HS	Bilingual, Level 2
Shannon, Kelsi	GW	School Counselor Elem	Tonche, Anabel	HS	Inst Leader World Lang
Shoffner, Katelyn	GW	Student Council	Tonche, Anabel	HS	Sponsor HALO
Shrimplin, Breckan	GE	SAT Team Member	Valerio, Isidro	AB	Bilingual, Level 2
Shrimplin, Breckan	EC	Supplemental IEP Trainers	Valerio, Yudith	GE	Bilingual, Level 2
Shrimplin, Breckan	GE	Supplemental SPED	Valerio, Yudith	GE	Supplemental Overload
Skinner, Cheston	HS	Football A/C	Valerio, Yudith	GE	Supplemental SPED
Skinner, Cheston	HS	Track A/C	Valles, Juliana	GE	Bilingual, Level 2
Sleep, Randall	KH	Inst Leader Career Tech/Life	Valles, Juliana	GE	Supplemental Overload
Sleep, Randall	KH	JLC Service & Drill (FA)	Valles, Juliana	GE	Supplemental SPED
Sleep, Randall	KH	JLC Service & Drill (SP)	Van Savage, Mark	HS	Drama A/C
Sleep, Randall	KH	Track A/C	Vargas, Jodi	HS	Golf Girls A/C
Sleep, Randall	KH	Volleyball A/C	Vargas, Jodi	HS	Inst Leader Soc Stud
Smith, Lori	SI	Supplemental SPED	Vega, Rocio	AE	Bilingual, Level 1
Smithson, Norman	HS	Supplemental Overload	Velander, Eric	HS	Sponsor BBS
Solis, Anne	HS	Bilingual, Level 2	Vera, Lupe	BJ	Bilingual, Level 2
Solis, Maria	FW	Bilingual, Level 2	Veyza, Viky	VO	SAT Team Member
Sotelo, Caitlin	TE	Autism Intervention Team	Veyza, Viky	VO	Teacher in Charge
Sotelo, Caitlin	TE	Supplemental Overload	Vicente-Ramos, Juan	HS	Soccer Boys A/C
Sotelo, Caitlin	TE	Supplemental SPED	Vicente-Ramos, Juan	HS	Soccer Girls A/C
Sotelo-Serrano, Lupita	JW	Bilingual, Level 2	Vigil, Amber	PL	Sponsor Robotics
Sotelo-Serrano, Lupita	JW	School Counselor Elem	Villa, Maricela	PL	School Counselor Elem
Soto, Rhonda	ST	Teacher in Charge	Vital Caro, Jose	HS	Bilingual, Level 2
Stephens, Donna	GW	Music Vocal Director	Vital Caro, Jose	HS	Soccer Boys H/C
Stoppkotte, Ariel	ST	SAT Team Member	Vital Caro, Jose	HS	Soccer Girls H/C
Strecker, Janna	VO	Lead Instr Interventionist	Wadel, Tessa	SI	SAT Team Member
Strecker, Janna	VO	SAT Team Member	Wadel, Tessa	SI	Teacher in Charge
Strecker, Janna	EC	Staff Development Council	Waller, Jacob	HG	Wrestling A/C
Strecker, Janna	VO	Teacher in Charge	Walsh, Laura	ST	SAT Team Member
Strecker, Kristie	JW	SAT Team Member	Walsh, Laura	EC	Staff Development Council
Strecker, Kristie	JW	Supplemental SPED	Waltz, Candace	HS	Inst Leader Art

Watson, Hillary	HS	Dance Team H/C	Wise, Sarah	KH	Nat'l Board Certification
Watson, Hillary	HS	Inst Leader Library	Wise, Sarah	KH	SAT Team Member
Weaver, Tammi	KH	Inst Leader PE/Health	Woods, Theresia	VO	Supplemental SPED
Weaver, Tammi	KH	SAT Team Member	York, Tara	ES	Nat'l Board Certification
Wehkamp, Skyla	VO	SAT Team Member	Younkman, Kristina	AC	LiM Stipend
Whitley, Christina	AC	Bilingual, Level 2	Younkman, Kristina	AC	SAT Team Member
Whitley, Christina	AC	SAT Team Member	Younkman, Kristina	AC	School Counselor HS
Wick, Stephanie	HS	Cheer Sponsor JV	Younkman, Kristina	AC	Teacher in Charge
Wise, Sarah	KH	Inst Leader Lang Arts			

OTHER:

Notice of personnel action for the following rule 10 coach assignments:

Artega, David	HS	Football 9th A/C	Padilla, Victoria	HG	Soccer Boys A/C
Banuelos, Cristina	HS	Soccer Girls A/C	Powell, Abigail	HG	Volleyball H/C
Brunson, Griffin	HS	Baseball A/C	Ptacek, Brooke	HG	Wrestling Girls A/C
Calderon, Anthony	HS	Wrestling Girls A/C-Head	Ptacek, Scott	HG	Basketball Boys A/C
Castro, Shania	KH	Volleyball A/C	Ptacek, Scott	HG	Basketball Girls A/C
Christman, Sandra	FW	Sponsor Robotics	Ptacek, Scott	HG	Football A/C
Covington, Cirston	HS	Basketball Girls 9th H/C	Resendiz, Dionicio	HS	Music Drum Line
Covington, Cirston	HS	Football A/C	Rojas, Dillon	KH	Basketball Boys H/C
Covington, Cirston	HS	Track A/C	Rojas, Dillon	KH	Basketball Girls H/C
Cruz, Erica	VO	Student Council	Rojas, Dillon	KH	Football A/C
Drubinskiy, Yuriy	HS	Sponsor Robotics Coord	Rojas, Dillon	KH	Track A/C
Escobedo, Albert	HS	Soccer Boys A/C	Rowland, Aric	HS	Baseball A/C
Faurot, Terren	HS	Track A/C	Schafer, Erika	HS	Swim Boys A/C
Fears, Kaitlynn	HS	Basketball Girls 9th A/C	Schafer, Erika	HS	Swim Girls A/C
Gonzales, Manuel	KH	Basketball Boys A/C	Schafer, Erika	HG	Volleyball A/C
Gonzalez, Aileen	HS	Basketball Girls A/C	Schiffelbein, Tucker	HS	Musical Music Dir. Asst
Gurrola, Evan	HG	Cross Country A/C	Schiffelbein, Tucker	KH	Soccer Boys A/C
Gurrola, Evan	HG	Track A/C	Schiffelbein, Tucker	KH	Sponsor Robotics
Guzman, Manuel	KH	Football A/C	Schiffelbein, Tucker	KH	Sponsor Yearbook
Harper, Talon	HS	Cheer Coordinator	Schmidt, Scott	KH	Basketball Girls A/C
Harper, Talon	HS	Cheer Sponsor Basketball	Schmidt, Scott	KH	Football A/C
Harper, Talon	HS	Cheer Sponsor Football	Stepp, Aleisha	HS	Swim Boys H/C
Hernandez, Valentin	GM	Sponsor Robotics	Suderman, Cherlyn	SI	Student Council
Holliday, Blair	HG	Basketball Girls A/C	Swedberg, Jaymie	HS	Basketball Girls A/C
Jimenez, Laura	HG	Soccer Girls H/C	Taylor, Jayce	KH	Basketball Boys A/C
King, Loretta	ES	Music Sign Choir Director	Taylor, Jayce	KH	Basketball Girls A/C
Kyaw, Fidelix	HS	Tennis Boys A/C	Venable, Stormy	HG	Cheer A/C - Fall
Lamb, Cherri	KH	Volleyball A/C	Venable, Stormy	HG	Cheer A/C - Spring
Lamb, Yolanda	KH	Wrestling Girls A/C	Venable, Stormy	HG	Cheer A/C - Winter
Luquin, Carlos	HS	Soccer Boys A/C	Venable, Stormy	ST	Student Council
Miller, Bryant	HS	Basketball Boys 9th A/C	Vigil, Manuela	GW	Student Council
Miller, Matthew	HS	Basketball Boys A/C	Waugh, Trace	FW	Sponsor Robotics
Miller, Matthew	KH	Football H/C	Wickwar, Amy	HS	Volleyball A/C
Mora, Kaytlynn	HS	Sponsor Flag Team	Winters, Ashley	HS	Cross Country A/C
Niedomys, Mark	HS	Debate A/C	Wise, Michael	HG	Sponsor Robotics
Ojeda, Melvi	HG	Soccer Girls A/C	Zapata, Ashley	AC	Sponsor Stuco
Orosco, Evelyn	KH	Soccer Girls A/C	Zapata, Eric	HS	Baseball A/C
Padilla, Victoria	HG	Basketball Boys A/C	Zapata, Eric	HG	Football A/C
Padilla, Victoria	HG	Basketball Girls A/C	Zoschke, Andrew	HS	Musical Accompanist

BOARD OF EDUCATION
Classified Personnel Actions

October 7, 2024

RETIREMENTS	POSITION	BUILDING	DATE
Kerri R. Hernandez	Software Support Specialist	Educational Support Center	10/31/24

TERMINATIONS	POSITION	BUILDING	DATE
Alberto Castillo	Custodian II	Gertrude Walker Elementary School	9/30/24

RESIGNATIONS	POSITION	BUILDING	DATE
Anahi Aguilar	Paraprofessional I	Florence Wilson Elementary School	9/24/24
Maria Isabel Salazar Garcia	Nutrition Assistant I	Garden City High School	9/27/24
Emery La Way	Special Education Paraprofessional II	Alta Brown Elementary School	9/27/24

ASSIGNMENTS	POSITION	BUILDING	DATE
Alexis Rose Garcia	Special Education Paraprofessional II	Alta Brown Elementary School	10/7/24
Jesse Garcia	Substitute Bus Driver	Transportation	10/2/24
Janet A. Santana	Special Education Paraprofessional II	Alta Brown Elementary School	9/30/24
Isabel Soto	Special Education Paraprofessional II	Victor Ornelas Elementary School	10/1/24

TRANSFERS	FROM	TO	DATE
Albertina Acosta Armendariz	Sub Custodian: Plant Facilities	Custodian I: Garfield Early Childhood Center	9/26/24
Cindy K. Fowler	Paraprofessional I: Charles O. Stones Intermediate Center	Paraprofessional II: Bernadine Sitts Intermediate Center	9/30/24
Ana Karen Hernandez Romero	Sub Custodian: Plant Facilities	Custodian I: Garden City High School	10/1/24
Martin Miranda Gomez	Sub Custodian: Plant Facilities	Custodian I: Garden City High School	10/1/24
Diana Noemi Olivares	Special Education Paraprofessional I: Bernadine Sitts Intermediate Center	Paraprofessional I ESL: Bernadine Sitts Intermediate Center	8/9/24
Samantha Perez-Mairena	Special Education Paraprofessional II:	Special Education Paraprofessional I:	9/30/24

Maria Angeles Sanchez-Alba	Garfield Early Childhood Center 0.5 Office Assistant II: Educational Support Center	Garfield Early Childhood Center Office Assistant II: Educational Support Center	10/1/24
----------------------------	--	--	---------

OTHER:

Andrea Baker, Principal of Garfield Early Childhood Center: PAT program has been approved for an additional PAT Educator at Garfield Early Childhood Center.

BOARD OF EDUCATION
Classified Personnel Actions Addendum

October 7, 2024

TERMINATIONS	POSITION	BUILDING	DATE
Aidan J. Sparks	Sub Bus Driver	Transportation	9/23/24

ASSIGNMENTS	POSITION	BUILDING	DATE
Esmeralda J. Carrillo	Special Education Paraprofessional I	Abe Hubert Elementary School	10/7/24
Ian B. Olomon	Small Fleet Driver	Transportation	10/7/24
Liliam Perez Sanchez	Sub Nutrition	Abe Hubert Elementary School	10/7/24
Katina R. Strickland	Special Education Paraprofessional II	Charles O. Stones Intermediate Center	10/7/24

TRANSFERS	FROM	TO	DATE
Shania Castro	Paraprofessional I: Kenneth Henderson Middle School	Special Education Paraprofessional II: Kenneth Henderson	8/15/24

OTHER:

Michael Burns, Director of Transportation, is requesting approval of a Temporary Transportation Driver Agreement with Ian B. Olomon.

Brandon Anderson, Director of Plant Facilities, is requesting to convert the Licensed Electrician and HVAC Journeyman Grade 33 to 2 HVAC Specialist Grade 14. Updated job description attached.

Job Title:	HVAC Specialist	Job Grade:	14
Department:	Plant Facilities	FLSA Status:	Non-Exempt
Reports To:	Director of Plant Facilities		

Job Purpose and Objectives

The job of HVAC Specialist is to help maintain HVAC systems and repair mechanical issues associated with facility maintenance systems.

Responsibilities

Responsibilities include: working under direct supervision using standardized procedures; providing information and/or advising others; operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to have some impact on the organization's services.

Job Competencies

Essential Functions include the following.

- Diagnoses and troubleshoots heating and ventilation equipment, pumps, fans, chillers, boilers, dryers, compressors, and other mechanical equipment as necessary.
- Utilizes strong mechanical and electrical skills in order to complete assignments.
- Responds and provides service and feedback on all work orders while assuring compliance to codes, regulations, and industry standards.
- Under general supervision, performs tasks that reflect substantial variety and complexity. Relies on experience and judgement to accomplish goals.
- Understands and complies with all safety rules and requirements.
- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.
- Knowledge and/or training in building automation controls.
- Possess strong mechanical/electrical aptitude and desire to learn and understand and apply basic theory of refrigeration systems.
- Ability to read and understand repair manuals, specifications, drawings, and schematic diagrams.
- Ability to analyze problems, recommend solutions, and initiates repairs.
- Self-motivated with excellent time management skills.
- Attention to detail and excellent follow up skills.
- Excellent verbal and written communication skills in English.
- Friendly, cooperative, customer service-minded attitude; team player.
- Apply proper safety practices and follow procedures while performing maintenance tasks.
- Attends scheduled district and department meetings.

Position Requirements

Experience: Job related experience is desired.

Education: High school diploma or equivalent.

Certifications and Licenses: Valid Commercial Driver's License & Evidence of Insurability

Clearances: Kansas Certification of Health, Criminal Fingerprint/Background Clearance

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; understand written procedures, write routine documents, and speak clearly; and solve practical problems. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: basic computer use; basic vehicle maintenance; and District safety practices and procedures.

SKILLS are required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adhering to safety practices; operating equipment used in warehouse operations; operating standard office equipment including pertinent software applications; and preparing and maintaining accurate records.

ABILITY is required to schedule activities; gather and/or collate data; and use job-related equipment. Flexibility is required to work with others; work with data utilizing specific, defined processes; and operate equipment using standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a variety of job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: communicating with

diverse groups; meeting deadlines and schedules; setting priorities; working as part of a team; physical stamina; and reading, writing and communicating clearly in English.

Work Environment and Physical Demands

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, frequent climbing and balancing, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 30% sitting, 30% walking, and 40% standing. The job is performed under minimal temperature variations and under conditions with some exposure to risk of injury and/or illness.

Acknowledgement:

This job description was reviewed with me and I understand that nothing in this job description restricts the organization's right to assign, reassign or eliminate duties and responsibilities to this job at any time. This job description reflects the organization's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This job description is not intended as a contract of employment, nor to be construed as a guarantee of employment for any specific period of time or any specific type of work. I agree and acknowledge that my employment is "at will" and can be terminated, with or without cause or notice, at any time by the organization or myself.

_____ Employee Name (Print)	_____ Signature	_____ Date
_____ Department Head (Print)	_____ Signature	_____ Date
_____ Human Resources (Print)	_____ Signature	_____ Date

Revision History			
Revision #	Revision Author	Date	Description of Revision(s)
.00			
.01			
.02			
.03			
.04			
.05			



REMIT TO:
Franklin Covey Client Sales, Inc.
PO Box 25127
Salt Lake City UT
84125-0127
United States
888-740-1776

Invoice #: S100051170
Invoice Date: 6/30/2024
Customer #: 400015525
P.O. #:
Payment Terms: Net30
Page #: 1 of 1

BILL TO:
Colleen Drees
Garden City Public Schools
1205 Fleming St
Garden City, KS 67846-4751
United States

SHIP TO:
Colleen Drees
Garden City Public Schools
1205 A St
Garden City, KS 67846-4314
United States

Federal ID # 87-0561601

Dun & Bradstreet # 01-229-0503

Invoice #	Quantity	Part #	Reference #	Description	Unit Price	Extended Price
IS10726504	1			Membership per Student	3,553.00	3,553.00
IS10726774	1			Membership per Student	4,180.00	4,180.00
IS10726775	1			Membership per Student	1,504.80	1,504.80
IS10726776	1			Membership per Student	1,672.00	1,672.00
IS10726777	1			Membership per Student	2,090.00	2,090.00
IS10726778	1			Membership per Student	3,500.75	3,500.75
IS10726779	1			Membership per Student	3,135.00	3,135.00
IS10726788	1			Membership per Student	1,118.15	1,118.15
IS10726789	1			Membership per Student	1,881.00	1,881.00
IS10726790	1			Membership per Student	3,918.75	3,918.75
IS10726791	1			Membership per Student	2,069.10	2,069.10
IS10726823	1			District Partnership: Leader in Me Online District+	1,197.00	1,197.00
	1	DISTRICT2		District Partnership: District Alignment Session	3,078.00	3,078.00
IS10776256	1	LIM3DCC3		Core 3 Certification and Development Six 1-Hour Coaching Ses	3,078.00	3,078.00
	3	LIM4ADCD3		Core 3 Certification and Development	3,078.00	9,234.00
	3	LIM4DC1C1S		Add On 1-3 District Coach Implementation Coaching Subscripti	3,078.00	9,234.00
IS10785835	8	78516		bundle 4.2 - Josh Guymon	171.00	1,368.00
	1	S&H		Shipping and Handling		0.00

Total Charges: 55,811.55

Tax: 0.00

Credits: 0.00

Amount Due: USD 55,811.55

Your Client-Service Coordinator: Sasha Albrecht
Billing Inquiries: (888)740-1776 / ARHelp@FranklinCovey.com

Phone:
Email: sasha.albrecht@franklincovey.com
Remittance to: Epayments@FranklinCovey.com

MEMORANDUM

TO: Board of Education
THRU: Dr. Mike Dominguez, Superintendent
FROM: Jessica Nothern, Chief Financial Officer
DATE: October 7, 2024
RE: Purchase of Route Buses

ISSUE:

The Board of Education is asked to approve the bid for 4 route buses from American Bus Sales.

BACKGROUND:

We accepted bids for the purchase of 4 route buses. We received 2 bids for consideration. One company bid 4 2026 buses and American Bus Sales submitted 4 2023 buses. These buses meet all of our bid specs, including the maximum of 35,000 miles. Shane feels these year-old buses will be a great addition to our fleet. The savings between the 2 bids is nearly \$200,000.

ALTERNATIVES:

No other alternatives applicable.

RECOMMENDATION:

1. Approve the bid from American Bus Sales
2. Deny the bid
3. Rebid the purchase

FISCAL NOTE:

This purchase has been budgeted for this fiscal year from the following account:

016 E 2700 20 0000 055 00 730 Purchase of Buses

Adequate balances remaining for this purchase.

Total - \$461,200.00

ATTACHMENTS:

American Bus Sales Bid



October 4th, 2024

First, I would like to thank you for giving American Bus Sales the opportunity to bid equipment for Garden City USD 457. As American Bus Sales, LLC moves into the future we would consider it a privilege to earn your business and become your preferred transportation partner. American Bus Sales has been a leader and innovator in the transportation industry for over 20 years. As the climate has changed rapidly within this industry, our company's innovation along with a dedicated team has allowed us to maintain the quality of products and services our customers desire. Below I have listed individual highlights with each bus including warranties. Your consideration of our bid proposal is greatly appreciated.

Terms and Conditions:

Completely serviced - lube, oil and filters
No rips or tears in upholstery
Washed and Detailed
Wheels and bumper painted
105 Point mechanical inspection
Tires and brakes 70% or better
Lettering to include School Name and Bus Number
White Roof
Kansas inspection with mechanic's letter
90-day bumper to bumper warranty
Remaining Manufacture Warranty

Thank you again for considering American Bus Sales as your preferred transportation partner.

Raymond Wakefield / GV

American Bus Sales

(866) 574-9970: Office Ext: 105

(918) 724-7442: Cell

raymond@americanbus.us

www.americanbussales.net



**USD 457
1205 Fleming Street
Garden City, KS 67846**

Specifications and equipment for: Four (4) 78-84 passenger route buses Bluebird All-American

New or used buses, used must be 2022 or newer and below 35,000 miles (used buses are our preferred option).

Notes: Any deviations from stated specifications **MUST** be noted for bid to be valid.

Minimum - is the least acceptable requirement for that item

Required - any deviation must be noted

Requested Specifications

- Route buses: Air Brakes. Allison Transmission. Cummins Engine. Front engine only. Diesel Bluebird AA. 78-84 Passengers.

Air door entrance door (Meets)

Dark color flooring (Meets)

Dark color seat covers (Meets)

2 under seat heaters for 78-84 passenger bus (Meets)

11R22.5 Tire size for 78-84 passenger All American buses (Meets)

REI camera system included – 4 camera system (Meets)

Exhaust out the side not the rear bumper (Meets)

6.7 Diesel engine in All American (Meets)

Air ride driver seat (Meets)

Air horn (Meets)



American Bus Sales, LLC
Collinsville, Oklahoma 74021
Phone: 866-574-9970 · 918-205-5000 · Fax: 918-205-5009
www.americanbussales.net

Date:
Garden City USD 457
Attn: Shane Burns
1205 Fleming
Garden City, KS 67846
Email: mburns@gckschools.com
Phone: (620) 805-8751

2023 Blue Bird FE 78 Passenger – 6 Available

Unit #:	4461-4466	Mileage:	Less than 35,000	Capacity:	77 Passenger
Year:	2023	Make:	Blue Bird	Model:	FE
Engine:	6.7L Cummins (Gov @ 75 mph)	Transmission Model:	A2500 Automatic	Brakes:	Air
Warranty: 90-day bumper to bumper warranty & Remaining Manufacture warranty					

Length:	40 Foot	Exterior Color:	Yellow with white roof	Interior Color:	Brown fire block upholstery
Wheels:	Powder coated black wheels	Driver's Seat:	Air w/armrest	Interior Options:	Full acoustic headliner, Noise Suppression Switch
Fuel Tank Capacity:	100 Gallon	Seating Style:	Bench Seats	Heaters:	Driver's: 12K, Left front 50K, Left Rear 80K
Storage:	Accessory compartment over windshield, (2) 8' underbody storage boxes	Entrance Door:	Air	Technology:	AM/FM/ MP3 Radio, REI 4 camera system
Chassis Options:	11R22.5 Tires, 12V power outlet, 240-amp Alternator, Bendix air dryer AD-9, Engine block heater Cruise control, Air horn, Daytime running lights, Mud flaps, Tow hooks, Side Exhaust, hooded 8-ways, Battery disconnect switch, Adjustable pedals	Body Options:	2 roof hatches, 4 push-out windows, 5/8" Treated plywood floor, Dark floor covering, 77" Headroom, Heated & Power Rearview Mirrors, LED light package, Vandal lock, post trip monitor, Strobe light, Tinted windows	Extended Power Train Warranty: Engine, Trans., Turbo, Engine fuel injectors, water pump, fuel pump & ECM 36-month/Unlimited miles: \$3,750.00 60-month/Unlimited miles: \$4,900.00 Work done by local licensed mechanic	

Your buses Will Include:

1. Completely serviced - lube, oil and filters
2. No rips or tears in upholstery
3. Washed and Detailed
4. Wheels and bumper painted
5. 105 Point mechanical inspection
6. Tires and brakes 70% or better
7. Lettering to include School Name and Bus Number
8. White Roof
9. Kansas inspection with mechanic's letter

Item	Qty	Price(each)	Total
2023 Blue Bird FE 77 Passenger	4	\$115,300.00	\$461,200.00
Total Price Delivered Garden City, KS			\$461,200.00

Prepared By: Raymond Wakefield | raymond@americanbus.us | O: (866)574-9970 x105 | C: (918) 724-7442

Garden City



U.S.D. #457

Public Schools

Business Office

September 25th, 2024

The Board of Education, Unified School District #457, is requesting bids for **Four (4) Route Buses**. Bids must be mailed, emailed, or delivered to the office of the Financial Officer **by 2:00PM Friday October 4th, 2024**, and will be publicly opened at that time. Board action will be taken on **Monday, October 7th, 2024** at the regular school board meeting. A bid specification sheet is attached and the following conditions apply:

- Pricing shall be FOB Garden City, KS.
- Award will be all to ONE vendor.
- The District reserves the right to reject any or all bids, to waive any informalities, irregularities or technical defects in bids, and unless otherwise specified by the District to accept any item or groups of items in the bid, as may be in the best interest of the District.
- Time (days, weeks, etc.) required for delivery is a significant consideration with respect to this award process. The time required for delivery must be indicated in the space provided or your bid may be found non-responsive and may not be considered.
- Bid shall include copies of pertinent warranty information pertaining to the product offered. The bidder agrees that equipment furnished under any resultant purchase order issued by Garden City Kansas Public Schools shall be covered by commercial warranties the contractor gives to any customer for such supplies. All warranty information and certificates shall be furnished and become the property of the District upon delivery and acceptance of said items and/or the contractor must honor services and all rights and remedies stated in the warranties.
- All items are new manufacture unless otherwise specifically stated in this bid.
- All installations will be warrantied for a year beyond substantial completion.
- All products must have passed the first line quality standard as set by the manufacturer and no seconds, blemished articles or items having defective workmanship are included.
- Bidder shall notify the District immediately of any changes to specifications made by the manufacturer for the equipment listed.
- Bid may not be considered if a service charge, minimum dollar or minimum quantity order is applied.
- Bidder shall acknowledge all addenda for this bid and include the form acknowledgements with their bid.
- Bids are to be sealed and marked "**BID – Route Buses**".

Bids are to be sent to:

Jessica Nothern, Financial Officer
USD 457
1205 Fleming
Garden City, KS 67846

OR jnothern@gckschools.com

If you should have any questions regarding this bid or the specifications, please contact me.

Best regards,

Jessica Nothern

Garden City



U.S.D. #457

Public Schools

Business Office

BID SPECIFICATIONS

Specifications: The Following specifications are to serve as the minimum requirements for this solicitation, and should not be construed to exclude any other brand or model. Feel free to quote a comparable model/brand.

****Please see attached specification sheet for additional details.**

Garden City



U.S.D. #457

Public Schools

Business Office

BID FORM

By signing this bid form, the vendor certifies the equipment being offered meets or exceeds all requirements and conditions of the bid, special provisions and specifications. In compliance with the above and subject to all the conditions hereof, the undersigned offers and agrees to furnish all items upon which prices are quoted, at the price set opposite each item.

The undersigned certifies that no Federal, State, County or Municipal tax is included in the quoted prices and that none will be added. Public schools are EXEMPT. Exemption certificates will be provided upon request.

Pricing (*Unit Cost Including All Options and Less any Applicable Incentives*)

Vendor Name: American Bus Sales

Route Buses Four (4) Route Buses \$461,200.00

How long to receive these : Before the start of 2025 school year

WE HEARBY AGREE TO FURNISH THE ITEMS ON WHICH PRICES ARE QUOTED ABOVE IN ACCORDANCE WITH ALL TERMS AND CONDITIONS PREVIOUSLY LISTED AND ANY ATTACHED SPECIFICATIONS.

Signature: Raymond Wakefield Date: 10-04-2024

Printed Name: Raymond Wakefield

Title: VP of Sales

Email: Raymond@americanbus.us

Addenda to Bid (Y/N) Y

The undersigned bidder does, by their signature below, agree that they received the addenda; that they understand the content of the addenda and shall comply with all of the conditions of the addenda specified.

Bidders Signature: Raymond Wakefield

Addenda #

Date 9-24-2024

Garden City



U.S.D. #457

Public Schools

Business Office

BID FORM

☐ BIDDER IS AN INDIVIDUAL-

Name of Individual:

Name of Business:

Mailing Address:

Business Phone No.:

Business Fax No.:

☐ BIDDER IS A PARTNERSHIP-

Name of Partnership:

Names of Principal Partners:

Mailing Address:

Business Phone No.:

Business Fax No.:

The full names of all partners:

American Bus Sales

George Lewis, Jason Lustig

12802 N. 103rd E. Ave, Collinsville, OK 74021

1-866-574-9970

918-205-5009

Geroge Morris Lewis, Jason Edward Lustig

☐ BIDDER IS A CORPORATION-

Full Corporation Name:

State of Incorporation:

Mailing Address:

Business Phone No.:

Business Fax No.:

Name & Address of Resident Agent:



ATTACHMENT A-USD 457 STANDARD TERMS AND CONDITIONS

1. **SCOPE:** The following terms and conditions shall prevail unless otherwise modified by the District within this bid document. The District reserves the right to reject any bid which takes exception to these terms and conditions.
2. **DEFINITIONS AS USED HEREIN:**
 - a. The term "bid request" means a solicitation of a formal sealed bid.
 - b. The term "bid" means the price offered by the bidder.
 - c. The term "bidder" means the offeror or vendor.
 - d. The term "District" means Unified School District No. 457.
 - e. The term "Board of Education" or "BOE" means the governing body of Unified School District No. 457.
3. **COMPLETING BID:** Bids must be submitted ONLY on the form provided in this bid document. All information must be legible. Any and all corrections and /or erasures must be initialed. Each bid sheet must be signed by the authorized bidder and required information must be provided.
4. **CONFIDENTIALITY OF BID INFORMATION:** Each bid must be sealed and submitted in or under cover of the enclosed envelope to provide confidentiality of the bid information prior to the bid opening. Supporting documents and/or descriptive literature may be submitted with the bid or in a separate envelope marked "Literature for Bid (Number)." Do NOT indicate bid prices on literature. All bids and supporting bid documents become public information after the bid opening and are available for inspection by the general public in accordance with the Kansas Open Records Act.
5. **ACCURACY OF BID:** Each bid is publicly opened and is made part of the public record of the District. Therefore, it is necessary that any and all information presented is accurate and/or will be that by which the bidder will complete the contract. If there is a discrepancy between the unit price and extended total, the unit price will prevail.
6. **SUBMISSION OF BID:** Bids are to be sealed and submitted to the Business Office located at the Educational Support Center, 1205 Fleming St, Garden City, KS prior to the date and time indicated on the cover sheet.
7. **ADDENDA:** All changes in connection with this bid will be issued by the Business Office in the form of a written addendum. Signed acknowledgement of receipt of each addendum must be submitted with the bid.
8. **LATE BIDS AND MODIFICATION OR WITHDRAWALS:** Bids received after the deadline designated in this bid document shall not be considered and shall be returned unopened.
9. **BIDS BINDING:** All bids submitted shall be binding upon the bidder if accepted by the District within sixty (60) calendar days after the bid opening.
10. **EQUIVALENT BIDS:** When brand or trade names are used in the bid invitation, it is for the purpose of item identification and to establish standards for quality, style and features. Bids on equivalent items of substantially the same quality, style and features are invited unless items are marked "No Substitute." Equivalent bids must be accompanied by descriptive literature and/ or samples may be required and shall be supplied at no charge to the District.
11. **NEW MATERIALS, SUPPLIES AND EQUIPMENT:** Unless otherwise specified, all materials, supplies or equipment offered by a bidder shall be new, unused, of recent manufacture, first class in every respect, and suitable for their intended purpose. All equipment shall be assembled and fully serviced, ready for operation when delivered.
12. **WARRANTY:** Supplies or services furnished as a result of this bid shall be covered by the most favorable commercial warranties, expressed or implied, that the bidder and/or manufacturer gives to any customer. The rights and remedies provided herein are in addition to and do not limit any rights afforded to the District by any other clause of this bid reserves the right to request from bidders a separate manufacturer certification of all statements made in the Proposal.
13. **METHOD OF AWARD AND NOTIFICATION:** Bids will be analyzed and the award made to the lowest and best, responsive and responsible bidder(s) whose bid conforms to the specifications and whose bid is considered to be the best value in the opinion of the District.
14. The District reserves the right to reject any or all bids and any part of a bid: to waive informalities, technical defects, and minor irregularities in bids received: and to award the bid on an item by item basis by specified groups of items or to consider bids submitted on an "all or nothing" basis if the bid is clearly designed as such or when it is determined to be in the best interest of the District.
15. The signed bid shall be considered an offer on the part of the bidder: such offer shall be deemed accepted upon the issuance by the District of a Purchase Order or other contractual document.
16. **DELIVERY TERMS:** All deliveries shall be F.O.B. Destination and all freight charges shall be included in the bid price.
17. **DAMAGED AND/OR LATE SHIPMENTS:** The District has no obligation to accept damaged shipments and reserves the right to return at the vendor's expense damaged merchandise even though the damage was not apparent or discovered until after receipt of the items. The Vendor is responsible to notify the District of any late or delayed shipments. The District reserves the right to cancel all or any part of an order if the shipment is not made as promised.
18. **CREDIT TERMS:** Bidder shall indicate all discounts for full and/or prompt payment. Discounts shall be considered as a cost factor in the determination of award, except discounts offered for payment within less than ten (10) calendar days. Discounts offered shall be computed from date of receipt of correct invoice or receipt and acceptance of products, whichever is later.



U.S.D. #457

Business Office

19. **SELLER'S INVOICE:** Invoices shall be prepared and submitted in duplicate to address shown on the Purchase Order. Invoices shall contain the following information: Purchase Order number, contract number, item number, description of supplies or services, sizes, unit of measure, quantity, unit price and extended totals.
20. **TAX EXEMPT:** The District is exempt from Federal, State and local taxes by KS-95R26L52. Sites of all transactions under the order(s) that shall be derived from this bid request shall be deemed to have been accomplished within the State of Kansas.
21. **SAFETY:** All practices, materials, supplies and equipment shall comply with the federal Occupational Safety and Health Act, as well as any pertinent Federal, State and/or local safety or environmental codes.
22. **DISCLAIMER OR LIABILITY:** The District will not hold harmless or indemnify any bidder for any liability whatsoever.
23. **TERMINATION RIGHTS:** The District shall have the right to terminate/cancel the Agreement for its convenience and without penalty upon thirty (30) days prior written notice to the vendor.
24. **HOLD HARMLESS:** The vendor agrees to protect, defend, indemnify and hold the Board of Education, its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., relating to personal injury, infringement of any patent trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The vendor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his/her sole expense and agrees to bear all other costs and expenses related thereto, even if such claim is groundless, false or fraudulent.

NO MUTUAL INDEMNIFICATION:

K.S.A.72-8201a: Contracts; indemnification or hold harmless provisions, void.

(a) It is the public policy of the state of Kansas that all contracts entered into by the board of education of a school district, or any officers or employees thereof acting on behalf of the board, provide that the school district and board of education shall be responsible solely for the district's or board's actions or failure to act under a contract.

(b) The board of education of a school district or any officers or employees thereof acting on behalf of the board shall not have the authority to enter into a contract under which the school district or board agrees to, or is required to, indemnify or hold harmless against damages, injury or death resulting from the actions or failure to act on the part of any party to a contract other than the board or district.

(c) The provisions of any contract entered into in violation of this section shall be contrary to the public policy of the state of Kansas and shall be void and unenforceable.

25. **LAW GOVERNING:** All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.
26. **ANTI-DISCRIMINATION CLAUSE:** No bidder on this request shall in any way, directly or indirectly, discriminate against any person because of age, race, color handicap, sex, national origin, or religious creed.
27. Each bid that must be accompanied by a bid bond that is equal to 5% of the total base bid, payable to Garden City Public Schools – USD 457.
28. For all projects that exceed \$100,000 a performance and payment bond must be included in the bid price.

MEMORANDUM

TO: Board of Education
THRU: Dr. Mike Dominguez, Superintendent
FROM: Jessica Nothern, Chief Financial Officer
DATE: October 7, 2024
RE: Purchase of 3 SUVs

ISSUE:

The Board of Education is asked to approve the bid for 3 Chevy Tahoes from Eddy's Chevrolet.

BACKGROUND:

We accepted bids for the purchase of 3 SUVs. Eddy's Chevrolet submitted 3 2024 Chevy Tahoes. These are all 4WD and 8 passengers. We originally put out for 2 SUVs, then added a third after the sale of 8 route buses.

ALTERNATIVES:

No other alternatives applicable.

RECOMMENDATION:

1. Approve the bid from Eddy's Chevrolet
2. Deny the bid
3. Rebid the purchase

FISCAL NOTE:

This purchase has been budgeted for this fiscal year from the following account:

016 E 2650 21 0000 055 01 730 Vehicles-Transportation

Adequate balances remaining for this purchase.

Total - \$175,732.00

ATTACHMENTS:

Eddy Chevrolet Bid

Garden City



U.S.D. #457

Public Schools

Business Office

BID FORM

By signing this bid form, the vendor certifies the equipment being offered meets or exceeds all requirements and conditions of the bid, special provisions and specifications. In compliance with the above and subject to all the conditions hereof, the undersigned offers and agrees to furnish all items upon which prices are quoted, at the price set opposite each item.

The undersigned certifies that no Federal, State, County or Municipal tax is included in the quoted prices and that none will be added. Public schools are EXEMPT. Exemption certificates will be provided upon request.

Pricing (Unit Cost Including All Options and Less any Applicable Incentives)

Vendor Name:

EDDY'S CHEVROLET CADILLAC

SUV

3 TAHOES

How long to receive these (calendar days):

UPON RECEIPT OF FUNDS, VEHICLE CAN BE RELEASED
IMMEDIATELY AFTER.

WE HEREBY AGREE TO FURNISH THE ITEMS ON WHICH PRICES ARE QUOTED ABOVE IN ACCORDANCE WITH ALL TERMS AND CONDITIONS PREVIOUSLY LISTED AND ANY ATTACHED SPECIFICATIONS.

Signature:

Date:

10/1/24

Printed Name:

Matt Phillips

Title:

FINANCE DIRECTOR

Email:

MPHILLIPS@EDDYSEVERYTHING6.COM

Addenda to Bid (Y/N)

The undersigned bidder does, by their signature below, agree that they received the addenda; that they understand the content of the addenda and shall comply with all of the conditions of the addenda specified.

Bidders Signature:

Addenda #

Date

Garden City



U.S.D. #457

Public Schools

Business Office

BID FORM

☐ **BIDDER IS AN INDIVIDUAL-**

Name of Individual:

Name of Business:

Mailing Address:

Business Phone No.:

Business Fax No.:

☐ **BIDDER IS A PARTNERSHIP-**

Name of Partnership:

Names of Principal Partners:

Mailing Address:

Business Phone No.:

Business Fax No.:

The full names of all partners:

☒ **BIDDER IS A CORPORATION-**

Full Corporation Name:

State of Incorporation:

Mailing Address:

Business Phone No.:

Business Fax No.:

Name & Address of Resident Agent:

EDDY'S CHEVROLET CADILLAC LLC
KS
8801 E KELLOG DR WICHITA KS 67207
316/689-4310
316/689-4357

SALES AGREEMENT

EDDY'S Chevrolet - Cadillac LLC

Customer No. _____

8801 E Kellogg TELEPHONE 316-684-6521
WICHITA, KANSAS 67207



Invoice No.: _____

Delivery Date: 10/01/24

Buyer USD 457					Title To USD 457					
Address 1205 FLEMING STREET			Phone - Res (620)805-7000		Address 1205 FLEMING STREET			Phone-Work		
City GARDEN CITY			State KS		City GARDEN CITY			State KS		
			Zip 67846					Zip 67846		
Lien To					Cell					
Salesman					Email					
STOCK NO.	YEAR	MAKE	MODEL & BODY STYLE	COLOR	N.U.D	MILEAGE	IDENTIFICATION NUMBER			
CT533	2024	CHEVROLET	TAHOE 4WD 4DR LS	SUMMIT WHI	N	179	1GNSKMKD6RR332292			
TRADE-IN #2 STOCK NO.	YEAR	MAKE	MODEL & BODY STYLE	COLOR	MILEAGE	IDENTIFICATION NUMBER			VAL	
									N/A	
TRADE-IN #1 STOCK NO.	YEAR	MAKE	MODEL & BODY STYLE	COLOR	MILEAGE	IDENTIFICATION NUMBER			VAL	
CODE Optional Equipment (Factory & Dealer Instl)					BASE PRICE & OPTIONS					57,495.00
					Added or Deleted Equipment					
					Total Purchase Price					57,495.00
					Trade In Allowance/Inc. Discounts*					

1. Seller HAS NOT performed a title search on the vehicle for the purpose of determining the accuracy of the mileage shown on the odometer or for any other purposes.
2. To the Seller's knowledge the vehicle (HAS) / (HAS NOT) been used as a driver's training, leased, rented or factory buy-back vehicle.
3. Buyer understands that liability insurance coverage is not included in the purchase of the vehicle.
4. * Buyer understands and agrees that the value shown for the trade allowance and discount is only for the purpose of computing the amount of negotiated trade difference and is not a representation of the fair market value of the trade-in.
5. Buyer understands that the information contained on the window sticker of the vehicle (Monroney Sticker if the vehicle is new, Buyer's Guide if the vehicle is pre-owned) constitutes a part of this Sales Agreement. The information in the Buyer's Guide overrides any contrary provisions in this Sales Agreement.
6. Buyer represents and warrants that the trade-in vehicle is currently registered as a highway use vehicle in the state of _____
In excess of \$2,000 at any time during buyers ownership and buyer has no knowledge of the vehicle sustaining such damage at any time prior to Buyer's ownership. Buyer represents and warrants that the trade-in vehicle has not been titled as a non-highway, salvaged or junk vehicle and that the airbags in the trade-in vehicle have not been deployed. Buyer represents and warrants that he/she is the owner of the trade in vehicle and has authority to trade in the vehicle and assign the certificate of title.
Buyer's Initials: _____
7. The oral representations which were made to Buyer about the vehicle by anyone acting on behalf of the Seller are: _____
Buyer's Initials: _____
8. Buyer represents that Buyer has inspected, as fully desired, the vehicle for blemishes, repairs, damage, condition, etc., and accepts the vehicle in its present condition except for any items noted on the We Owe.
9. Buyer represents that Buyer does not intend to export the vehicle to another country. If the vehicle is exported or titled in a foreign country, Buyer is responsible for any charge back from the manufacturer, including any discounts, allowances, rebates and incentives of any kind and will upon demand pay the charge back to Seller.
10. This transaction takes place in the State of Kansas and shall be governed by and construed in accordance with the laws of the State of Kansas. Except for any applicable arbitration rules to the contrary, the State of Kansas shall have exclusive jurisdiction for all disputes.
11. In the event Buyer breaches any terms, conditions or obligations in the Sales Agreement, Buyer shall be liable to Seller, in addition to all other remedies available at law or in equity, for attorney fees, court costs and all other expenses and damages incurred by Seller as a result of the breach.
12. Buyer is liable for any amount owed on the trade-in in excess of the amount shown in this Sales Agreement, and Buyer shall pay to Seller on demand the excess amount.
13. Buyer warrants and certifies that the amount shown for "Balance Due On Trade In" (if any) is the only lien or encumbrance on the trade-in vehicle.
14. Other documents that are integrated with this Sales Agreement include the Conditional Sale Agreement, Retail Installment Contract, Arbitration Agreement, We Owe and any other documents executed as part of this transaction.

Trade Difference	57,495.00
Dealer Administration Fee	749.00
Extended Service Contract	
Additional Products	
Sub Total	58,244.00
ADDED OR DELETED EQUIPMENT	
Sales Tax	
Manufacturer's Rebate	
Balance Due On Trade In **** See Paragraph NO. 12	
TOTAL CASH PRICE	58,244.00
Down Payment	
BALANCE DUE	58,244.00

Purchaser understands and agrees that the reverse side hereof constitutes a part of this Agreement.

X

Member-Wichita Automobile Dealers Association

A-80, B-81, C-82, D-83, E-84, F-85, G-86, H-87, J-88, K-89, L-90, M-91, N-92, P-93, R-94, S-95, T-96, V-97, W-98, X-99, 1-01, 2-02, 3-03, 4-04, 5-05, 6-06, 7-07, 8-08, 9-09

SALES AGREEMENT

EDDY'S Chevrolet - Cadillac LLC

Customer No. _____

8801 E Kellogg TELEPHONE 316-684-6521
WICHITA, KANSAS 67207



Invoice No.: _____

Delivery Date: 10/01/24

Buyer USD 457					Title To USD 457					
Address 1205 FLEMING STREET			Phone - Res (620)805-7000		Address 1205 FLEMING STREET			Phone-Work		
City GARDEN CITY			State KS		City GARDEN CITY			State KS		
			Zip 67846					Zip 67846		
Lien To					Cell					
Salesman					Email					
STOCK NO.	YEAR	MAKE	MODEL & BODY STYLE	COLOR	N.U.D	MILEAGE	IDENTIFICATION NUMBER			
CT541	2024	CHEVROLET	TAHOE 4WD 4DR LS	SUMMIT WHI	N	N/A	1GNSKMKD6RR315640			
TRADE-IN #2 STOCK NO.	YEAR	MAKE	MODEL & BODY STYLE	COLOR	MILEAGE	IDENTIFICATION NUMBER			VAL	
									N/A	
TRADE-IN #1 STOCK NO.	YEAR	MAKE	MODEL & BODY STYLE	COLOR	MILEAGE	IDENTIFICATION NUMBER			VAL	
CODE Optional Equipment (Factory & Dealer Instl)					BASE PRICE & OPTIONS					58,495.00
					Added or Deleted Equipment					
					Total Purchase Price					58,495.00
					Trade In Allowance/Inc. Discounts*					

1. Seller HAS NOT performed a title search on the vehicle for the purpose of determining the accuracy of the mileage shown on the odometer or for any other purposes.
 2. To the Seller's knowledge the vehicle (HAS) / (HAS NOT) been used as a driver's training, leased, rented or factory buy-back vehicle.
 3. Buyer understands that liability insurance coverage is not included in the purchase of the vehicle.
 4. * Buyer understands and agrees that the value shown for the trade allowance and discount is only for the purpose of computing the amount of negotiated trade difference and is not a representation of the fair market value of the trade-in.
 5. Buyer understands that the information contained on the window sticker of the vehicle (Monroney Sticker if the vehicle is new, Buyer's Guide if the vehicle is pre-owned) constitutes a part of this Sales Agreement. The information in the Buyer's Guide overrides any contrary provisions in this Sales Agreement.
 6. Buyer represents and warrants that the trade-in vehicle is currently registered as a highway use vehicle in the state of _____. Buyer also represents and warrants that the trade-in vehicle has not had body and/or paint damage in excess of \$2,000 at any time during buyers ownership and buyer has no knowledge of the vehicle sustaining such damage at any time prior to Buyer's ownership. Buyer represents and warrants that the trade-in vehicle has not been titled as a non-highway, salvaged or junk vehicle and that the airbags in the trade-in vehicle have not been deployed. Buyer represents and warrants that he/she is the owner of the trade in vehicle and has authority to trade in the vehicle and assign the certificate of title.
- Buyer's Initials: _____
7. The oral representations which were made to Buyer about the vehicle by anyone acting on behalf of the Seller are: _____
- Buyer's Initials: _____
8. Buyer represents that Buyer has inspected, as fully desired, the vehicle for blemishes, repairs, damage, condition, etc., and accepts the vehicle in its present condition except for any items noted on the We Owe.
 9. Buyer represents that Buyer does not intend to export the vehicle to another country. If the vehicle is exported or titled in a foreign country, Buyer is responsible for any charge back from the manufacturer, including any discounts, allowances, rebates and incentives of any kind and will upon demand pay the charge back to Seller.
 10. This transaction takes place in the State of Kansas and shall be governed by and construed in accordance with the laws of the State of Kansas. Except for any applicable arbitration rules to the contrary, the State of Kansas shall have exclusive jurisdiction for all disputes.
 11. In the event Buyer breaches any terms, conditions or obligations in the Sales Agreement, Buyer shall be liable to Seller, in addition to all other remedies available at law or in equity, for attorney fees, court costs and all other expenses and damages incurred by Seller as a result of the breach.
 12. Buyer is liable for any amount owed on the trade-in in excess of the amount shown in this Sales Agreement, and Buyer shall pay to Seller on demand the excess amount.
 13. Buyer warrants and certifies that the amount shown for "Balance Due On Trade In" (if any) is the only lien or encumbrance on the trade-in vehicle.
 14. Other documents that are integrated with this Sales Agreement include the Conditional Sale Agreement, Retail Installment Contract, Arbitration Agreement, We Owe and any other documents executed as part of this transaction.

Trade Difference	58,495.00
Dealer Administration Fee	749.00
Extended Service Contract	
Additional Products	
Sub Total	59,244.00
ADDED OR DELETED EQUIPMENT	
Sales Tax	
Manufacturer's Rebate	
Balance Due On Trade in **** See Paragraph NO. 12	
TOTAL CASH PRICE	59,244.00
Down Payment	
BALANCE DUE	59,244.00
<i>Purchaser understands and agrees that the reverse side hereof constitutes a part of this Agreement.</i> X	

Member-Wichita Automobile Dealers Association

A-80, B-81, C-82, D-83, E-84, F-85, G-86, H-87, J-88, K-89, L-90, M-91, N-92, P-93, R-94, S-95, T-96, V-97, W-98, X-99, 1-01, 2-02, 3-03, 4-04, 5-05, 6-06, 7-07, 8-08, 9-09

SALES AGREEMENT

EDDY'S Chevrolet - Cadillac LLC

Customer No. _____

8801 E Kellogg TELEPHONE 316-684-6521
WICHITA, KANSAS 67207

Invoice No.: _____



Delivery Date: 10/01/24

Buyer USD 457						Title To USD 457					
Address 1205 FLEMING STREET Phone - Res (620)805-7000						Address 1205 FLEMING STREET Phone-Work					
City GARDEN CITY State KS Zip 67846						City GARDEN CITY State KS Zip 67846					
Lien To						Cell					
Salesman						Email					
STOCK NO.	YEAR	MAKE	MODEL & BODY STYLE	COLOR	N.U.D	MILEAGE	IDENTIFICATION NUMBER				
CT539	2024	CHEVROLET	TAHOE 4WD 4DR LS	SUMMIT WHI	N	N/A	1GNSKMKD9RR260021				
TRADE-IN #2 STOCK NO.	YEAR	MAKE	MODEL & BODY STYLE	COLOR	MILEAGE	IDENTIFICATION NUMBER				VAL	
										N/A	
TRADE-IN #1 STOCK NO.	YEAR	MAKE	MODEL & BODY STYLE	COLOR	MILEAGE	IDENTIFICATION NUMBER				VAL	
CODE Optional Equipment (Factory & Dealer Instl)						BASE PRICE & OPTIONS		57,495.00			
						Added or Deleted Equipment					
						Total Purchase Price		57,495.00			
						Trade in Allowance/Inc. Discounts*					

1. Seller HAS NOT performed a title search on the vehicle for the purpose of determining the accuracy of the mileage shown on the odometer or for any other purposes.
2. To the Seller's knowledge the vehicle (HAS) / (HAS NOT) been used as a driver's training, leased, rented or factory buy-back vehicle.
3. Buyer understands that liability insurance coverage is not included in the purchase of the vehicle.
4. * Buyer understands and agrees that the value shown for the trade allowance and discount is only for the purpose of computing the amount of negotiated trade difference and is not a representation of the fair market value of the trade-in.
5. Buyer understands that the information contained on the window sticker of the vehicle (Monroney Sticker if the vehicle is new, Buyer's Guide if the vehicle is pre-owned) constitutes a part of this Sales Agreement. The information in the Buyer's Guide overrides any contrary provisions in this Sales Agreement.
6. Buyer represents and warrants that the trade-in vehicle is currently registered as a highway use vehicle in the state of _____. Buyer also represents and warrants that the trade-in vehicle has not had body and/or paint damage in excess of \$2,000 at any time during buyers ownership and buyer has no knowledge of the vehicle sustaining such damage at any time prior to Buyer's ownership. Buyer represents and warrants that the trade-in vehicle has not been titled as a non-highway, salvaged or junk vehicle and that the airbags in the trade-in vehicle have not been deployed. Buyer represents and warrants that he/she is the owner of the trade in vehicle and has authority to trade in the vehicle and assign the certificate of title.

Buyer's Initials: _____

7. The oral representations which were made to Buyer about the vehicle by anyone acting on behalf of the Seller are: _____

Buyer's Initials: _____

8. Buyer represents that Buyer has inspected, as fully desired, the vehicle for blemishes, repairs, damage, condition, etc., and accepts the vehicle in its present condition except for any items noted on the We Owe.
9. Buyer represents that Buyer does not intend to export the vehicle to another country. If the vehicle is exported or titled in a foreign country, Buyer is responsible for any charge back from the manufacturer, including any discounts, allowances, rebates and incentives of any kind and will upon demand pay the charge back to Seller.
10. This transaction takes place in the State of Kansas and shall be governed by and construed in accordance with the laws of the State of Kansas. Except for any applicable arbitration rules to the contrary, the State of Kansas shall have exclusive jurisdiction for all disputes.
11. In the event Buyer breaches any terms, conditions or obligations in the Sales Agreement, Buyer shall be liable to Seller, in addition to all other remedies available at law or in equity, for attorney fees, court costs and all other expenses and damages incurred by Seller as a result of the breach.
12. Buyer is liable for any amount owed on the trade-in in excess of the amount shown in this Sales Agreement, and Buyer shall pay to Seller on demand the excess amount.
13. Buyer warrants and certifies that the amount shown for "Balance Due On Trade In" (if any) is the only lien or encumbrance on the trade-in vehicle.
14. Other documents that are integrated with this Sales Agreement include the Conditional Sale Agreement, Retail Installment Contract, Arbitration Agreement, We Owe and any other documents executed as part of this transaction.

Trade Difference	57,495.00
Dealer Administration Fee	749.00
Extended Service Contract	
Additional Products	
Sub Total	58,244.00
ADDED OR DELETED EQUIPMENT	
Sales Tax	
Manufacturer's Rebate	
Balance Due On Trade in **** See Paragraph NO. 12	
TOTAL CASH PRICE	58,244.00
Down Payment	
BALANCE DUE	58,244.00

Purchaser understands and agrees that the reverse side hereof constitutes a part of this Agreement.

X

Member-Wichita Automobile Dealers Association

A-80, B-81, C-82, D-83, E-84, F-85, G-86, H-87, J-88, K-89, L-90, M-91, N-92, P-93, R-94, S-95, T-96, V-97, W-98, X-99, 1-01, 2-02, 3-03, 4-04, 5-05, 6-06, 7-07, 8-08, 9-09

MEMORANDUM

TO: Board of Education
THRU: Dr. Mike Dominguez, Superintendent
FROM: Brandon Anderson, Director of Plant Facilities
DATE: 9/30/2024
RE: Consider and Act, if compelled, to enter into an HVAC Service Agreement promoting better preventative maintenance controls on our systems and units on 8 different properties.

ISSUE:

Upon arrival I followed up on a quote from P1 Services, based out of Dodge City, to come in and do bi-annual inspections of HVAC systems as well as other routine and preventative maintenance best practices at 8 properties in the district. Those properties being Jennie Wilson, Bernadine Sitts, Victor Ornelas, Kenneth Henderson, ESC, Florence Wilson, Edith Scheuerman and Charles Stones. I also asked for a similar quote from TATRO, located in Garden City, to do the same preventative maintenance agreement. Both quotes are attached listing services they would provide and annual cost.

Director of Plant Facilities, Brandon Anderson will be available to answer questions.

BACKGROUND:

The 5 sister schools, Jennie Wilson and the ESC have relatively new VRF Systems that we need to stay on top of to ensure we get the best long time service out of the system. The rooftop units at Kenneth Henderson were put in over the last couple of years and are already giving us some issues that we need to stay on top of. Currently we have 1 HVAC Apprentice on staff who could not handle the load at this time. This agreement would serve 2 purposes, 1.) To ensure we are getting the proper maintenance and upkeep done at this time and 2.) Show current and future staff the proper way to do this moving forward.

ALTERNATIVES:

-Consider the proposed quote from P1 Services of Dodge City for preventative maintenance services on the 8 district properties at a cost of \$177,312.

-Consider and Act on the proposed quote from TATRO for preventative services on the 8 district properties at a cost of \$89,125.

RECOMMENDATION:

I would respectfully ask the Board to consider the TATRO quote for a preventative maintenance agreement at \$89,125 for a 1 year term.

FISCAL NOTE:

With a reclassification of employees in the Maintenance Department this would allow for a savings \$55,203.20 to apply towards this expenditure out of the Plant Facilities budget.

ATTACHMENTS:

P1 Service Quote
TATRO Quote



P1 Service, LLC

USD 457 Garden City School District

Prepared for: Brandon Anderson

Date of Issue: August 21, 2024

By: P1 Service, LLC



P1-SERVICE.COM

TABLE OF CONTENTS

Use this interactive table of contents to navigate through the document. Return to this page any time by clicking the 

COMPREHENSIVE FACILITIES SERVICES	3
CERTIFIED TERMS & CONDITIONS	4
INDIVIDUAL SITE TOTALS	5
CERTIFIED MAINTENANCE AGREEMENT	7
EQUIPMENT LIST (SCHEDULE 1) - BERNADINE SITTS	8
EQUIPMENT LIST (SCHEDULE 1) - CHARLES O. STONES	9
EQUIPMENT LIST (SCHEDULE 1) - EDITH SCHEURMAN	10
EQUIPMENT LIST (SCHEDULE 1) - EDUCATIONAL SUPPORT CENTER	11
EQUIPMENT LIST (SCHEDULE 1) - FLORENCE WILSON	12
EQUIPMENT LIST (SCHEDULE 1) - JENNIE WILSON	13
EQUIPMENT LIST (SCHEDULE 1) - KENNETH HENDERSON	14
EQUIPMENT LIST (SCHEDULE 1) - VICTOR ORNELAS	16
EQUIPMENT TASKING	17
SPECIAL SERVICE/PROVISIONS	19
ALL THINGS FACILITIES	20
SIMILAR PM AGREEMENTS	21
REFERENCES	22
TRAINING AND SAFETY	23
P1 SERVICE CAPABILITIES	25
CUSTOMER CARE AND RESPONSE POLICY	26

Commitment to Quality • A Vision of Excellence • Safety First... Quality Always • Professional & Friendly Dealing
Honest Business Only • Secure From the Ground Up



COMPREHENSIVE FACILITIES SERVICES

Customer Name: USD 457 Garden City School District
Address: 1205 Fleming St. Garden City, KS 67846
Contact: Brandon Anderson

P1 Service, LLC will provide the described services attached hereto and made a part of this Agreement in accordance with the Terms and Conditions as set forth on the following pages.

Agreement Provided: *Certified Maintenance Agreement*
Agreement Location: Multiple (see pages 5-6)
Agreement Amount: \$177,312.00

Agreement coverage will commence on October 1, 2024 and run thru September 30, 2027. This Agreement is payable in advance in the amount of \$14,776.00 per month, beginning on the effective date of October 1, 2024.

P1 Service, LLC guarantees the price stated in this Proposal for thirty (30) days from proposal date above.

This proposal is the property of and is provided for our Customer's use only. This proposal will become a binding Agreement only after acceptance by Customer and approved by an authorized agent of P1 Service, LLC as evidenced by their signature(s) below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of which is not expressed herein. This annual Agreement shall continue in effect from year to year unless either party gives written notice to the other intention not to renew thirty (30) days prior to any anniversary date.

P1 Service, LLC Sales Representative Signature

DATE

P1 Service, LLC Approval Signature

Authorized Representative Signature

DATE

Authorized Representative Name / Title (Please Print)



CERTIFIED TERMS & CONDITIONS

1. Customer shall permit and provide Contractor free, safe and timely access to all equipment areas. Contractor will be allowed to start and stop the equipment, as necessary to perform required services. All planned work under this Agreement will be performed during Contractor normal working hours. Any additional equipment (lifts, scaffolds etc.) needed to provide service will be the responsibility of the customer, unless otherwise stated in this Agreement.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option, and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse, misuse, and acts of god or weather shall not extend beyond the term of this Agreement.
3. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder, including increased refrigerant taxes and handling charges.
4. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become sixty (60) days or more delinquent, Contractor may stop all work under this agreement without notice and/or cancel this agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
5. Any alteration to, or deviation from, this Agreement involving extra work, material or labor will become an extra charge (fixed-price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in the Agreement.
6. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
7. Contractor shall permit only their personnel or agents to perform the work included in the scope of this Agreement. Should anyone other than Contractor personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate of equipment from inclusion in this Agreement.
8. In the event, Contractor must commence legal action in order to recover any amount payable under this Agreement; Customer shall pay all court costs and Contractor attorney's fees incurred.
9. Any legal action against Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of work.
10. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay or carriers, strikes, including those by it's employees, lockouts, civil or military authority, priority regulations, insurrection or not, action of the elements, forces of nature, or by any cause beyond its control.
11. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable for, regardless of whether it is caused in part by the negligence of Contractor.
12. Customer shall make available to Contractor personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA'S Hazard communication Standard Regulations.
13. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic hazardous substances, hazardous wastes or materials. In the event such substances, wastes or materials are encountered. Contractor sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
14. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTNANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
15. This Agreement does not include repairs to the system(s), the provisions for or installation of components or parts, or service calls required by the Customer. These services when required will be charged for at Contractor's rates then in effect.



INDIVIDUAL SITE TOTALS

Bernadine Sitts Intermediate Center

3101 N Belmont Pl, Garden City, KS 67846

\$23,376.00 / \$1,948.00 per month

Charles O. Stones Intermediate Center

401 N Jennie Barker Rd, Garden City, KS 67846

\$23,376.00 / \$1,948.00 per month

Edith Scheurman Elementary School

1901 W Wilcox St, Garden City, KS 67846

\$16,404.00 / \$1,367.00 per month

Educational Support Center

1205 Fleming St, Garden City, KS 67846

\$19,056.00 / \$1,588.00 per month

Florence Wilson Elementary School

1709 Labrador Blvd, Garden City, KS 67846

\$25,728.00 / \$2,144.00 per month



INDIVIDUAL SITE TOTALS

Jennie Wilson Elementary School

1401 E Harding Ave, Garden City, KS 67846

\$12,960.00 / \$1,080.00 per month

Kenneth Henderson Middle School

2406 Fleming St, Garden City, KS 67846

\$32,952.00 / \$2,746.00 per month

Victor Ornelas Elementary School

3401 E Spruce St, Garden City, KS 67846

\$23,460.00 / \$1,955.00 per month



CERTIFIED MAINTENANCE AGREEMENT

The **Certified Maintenance Agreement (CMA)** is designed to provide our client with an on-going, comprehensive maintenance program. The CMA program will be initiated, scheduled, administered, monitored and updated by P1 Service, LLC

On a regular basis, the service activities will be directed and scheduled, by our comprehensive equipment maintenance scheduling system based on manufacturer's recommendations, equipment location, application, type, run time, and provider's own experience. The Customer is informed of the program's progress and results on a continuing basis.

WILL PROVIDE THE FOLLOWING MAINTENANCE SERVICES FOR THE BUILDING MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON SCHEDULE 1 (INVENTORY OF EQUIPMENT) ON A SEMI-ANNUAL BASIS:

TEST AND INSPECT: Job labor, travel labor and travel and living expenses required to visual INSPECT and TEST equipment to determine its operating condition and efficiency. Typical tasked activities may include per an equipment by equipment basis:

- **TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls, combustion and draft; crankcase heaters, control systems(s), etc.
- **INSPECTING** for worn, failed or doubtful parts; mountings, drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.
- **PREVENTIVE MAINTENANCE:** Job labor, travel labor and travel and living expenses required to clean, align, calibrate, tighten, adjust, and lubricate equipment. These activities are intended to extend equipment life and assure proper operation condition and efficiency. Typical activities include:
 - **CLEANING** coil surfaces; fan impellers and blades; electrical contact; burner orifices; passages and nozzles; pilot and igniter; cooling tower baffles, basin, sump and float, chiller, condenser and boiler tubes.
 - **ALIGNING** belt drives; drive couplings; air fins.
 - **CALIBRATING** safety control; temperature and pressure controls.
 - **TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings' damper sections.
 - **ADJUSTING** belt tension; super heat; fan RPM; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder un-loaders; damper close-off; sump floats.
 - **LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages.

EQUIPMENT LIST (SCHEDULE 1)

Bernadine Sitts Intermediate Center

Schedule 1: Covered Equipment

Bernadine Sitts

Package and VRF Condenser(s)

RTUs, Condensers, DOAS					Heat Type	Compressors		Supply Fan	Condenser Fan(s)		Return Fan(s)		Filters	
Make	Model No.	Serial No.	Year	Location	(Elect/Gas)	Qty	Tons (ea)	HP	Qty	HP	Qty	HP	Qty	Size
SAMSUNG	AM096KXVTJR/AA	B83XP3GT900003V	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT700001V	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
LUXAIRE	CD15S3CQ4U1CFP46B2	N2B3490218	2022				15.00							
ADDISON	PROA180G2B4DABGBF1	220601601001	2022				15.00							
LUXAIRE	UV35S3BP4S1CFP46B2	N2B3463193	2022				35.00							
LUXAIRE	UV30S3BP4S1CFP46B2	N2B3459064	2022				30.00							
ADDISON	PROA300H4B4DABJBH1	220601602001	2022				25.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT600002Z	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GTA00003E	2022				8.00							
SAMSUNG	N/A	N/A	2022				6.00							
SAMSUNG	AM072KXVTJR/AA	B849P3GT300006Y	2022				6.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT700002D	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GTA00001P	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT900005H	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT900006F	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT600003X	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							

Indoor VRF Unit(s)

					Heat Type	Supply Fan(s)		Filters		
Make	Model No.	Serial No.	Year	Location	(Elect/Gas)	Qty	HP	Qty	Size	AHU Connected To:
(60) SAMSUNG	N/A	N/A							WASHABLE	



Garden City Public Schools

Quality Learning-Responsible Citizens



EQUIPMENT LIST (SCHEDULE 1)

Charles O. Stones Intermediate Center

Schedule 1: Covered Equipment

Charles O. Stones

Package and VRF Condenser(s)					Heat Type	Compressors		Supply Fan	Condenser Fan(s)		Return Fan(s)		Filters	
RTUs, Condensers, DOAS					(Elect/Gas)	Qty	Tons (ea)	HP	Qty	HP	Qty	HP	Qty	Size
Make	Model No.	Serial No.	Year	Location										
SAMSUNG	AM096KXVTJR/AA	B83XP3GRC00005T	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	N/A	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
LUXAIRE	CD15S3CQ4U1CFP46B2	N2B3490217	2022				15.00							
ADDISON	PROA180G2B4DABGBF1	220601401001	2022				15.00							
LUXAIRE	UV35S3BP4S1CFP46B2	N2B3463192	2022				35.00							
LUXAIRE	UV30S3BP4S1CFP46B2	N2B3459063	2022				30.00							
ADDISON	PROA300H4B4DABJBH1	220601402001	2022				25.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT300003F	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT500004M	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM072KXVTJR/AA	B849P3GT300008N	2022				6.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT500002H	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT500001R	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT100005M	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT400004R	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT300001P	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							

Indoor VRF Unit(s)					Heat Type	Supply Fan(s)		Filters		AHU Connected To:
					(Elect/Gas)	Qty	HP	Qty	Size	
(60) SAMSUNG	N/A	N/A							WASHABLE	



EQUIPMENT LIST (SCHEDULE 1)

Edith Scheurman Elementary School

Schedule 1: Covered Equipment

Edith Scheurman

Package and VRF Condenser(s)					Heat Type	Compressors		Supply Fan	Condenser Fan(s)		Return Fan(s)		Filters	
RTUs, Condensers, DOAS					(Elect/Gas)	Qty	Tons (ea)	HP	Qty	HP	Qty	HP	Qty	Size
Make	Model No.	Serial No.	Year	Location										
SAMSUNG	AM072KXVTFR/AA	B83TP3GT700004R	2022				6.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GT400002N	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
LUXAIRE	ZJ102S18R2D6ACE2A3	N2E3681953	2022				8.50							
LUXAIRE	ZJ120S18R2D6ACE2A3	N2E3681955	2022				10.00							
LUXAIRE	CD25S3BQ2U1CFP46B2	N2C3540296	2022				25.00							
ADDISON	PROA240G4B2DAAGBG1	220601901001	2022				20.00							
SAMSUNG	AM072KXVTFR/AA	B83TP3GT700005K	2022				6.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GT400006W	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM072KXVTFR/AA	B83TP3GT700007B	2022				6.00							
SAMSUNG	AM072KXVTFR/AA	B83TP3GT700011M	2022				6.00							
SAMSUNG	N/A	N/A	2022				6.00							
SAMSUNG	AM036TXMDCH/AA	BCZRP3GT600056T	2022				3.00							
SAMSUNG	AM072KXVTFR/AA	B83TP3GT500001L	2022				6.00							
SAMSUNG	AM072KXVTFR/AA	B83TP3GT700009T	2022				6.00							
SAMSUNG	N/A	N/A	2022				6.00							

Indoor VRF Unit(s)					Heat Type	Supply Fan(s)		Filters		AHU Connected To:
Make	Model No.	Serial No.	Year	Location	(Elect/Gas)	Qty	HP	Qty	Size	
(34) SAMSUNG	N/A	N/A							WASHABLE	

EQUIPMENT LIST (SCHEDULE 1)

Educational Support Center

Schedule 1: Covered Equipment

Educational Support Center

Package and VRF Condenser(s)					Heat Type	Compressors		Supply Fan	Condenser Fan(s)		Return Fan(s)		Filters	
RTUs, Condensers, DOAS					(Elect/Gas)	Qty	Tons (ea)	HP	Qty	HP	Qty	HP	Qty	Size
Make	Model No.	Serial No.	Year	Location										
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600007L	2022				8.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600004Z	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600003V	2022				8.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600009N	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600010P	2022				8.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600002R	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
LIEBERT	MCM040E1YD0W1U	Y22E002457	2022				3.00							
LIEBERT	MCM040E1YD06FX	Y22D002965	2022				3.00							
ADDISON	PROA072B1B2DABCFB1	211002001002	2022				6.00							
ADDISON	PROA072B1B2DABCFB1	211002001001	2022				6.00							
TRANE	YSC120H3EMA030	192914642L	2019				10.00							
LIEBERT	PX023UA1C8S9E1	Y22D002801	2022											
LIEBERT	PX023UA1C809DK	Y22D002736	2022											
Indoor VRF Unit(s)					Heat Type	Supply Fan(s)		Filters						
Make	Model No.	Serial No.	Year	Location	(Elect/Gas)	Qty	HP	Qty	Size		AHU Connected To:			
(55) SAMSUNG	N/A	N/A							WASHABLE					

EQUIPMENT LIST (SCHEDULE 1)

Florence Wilson Elementary School

Schedule 1: Covered Equipment

Florence Wilson

Package and VRF Condenser(s)					Heat Type	Compressors		Supply Fan	Condenser Fan(s)		Return Fan(s)		Filters	
RTUs, Condensers, DOAS					(Elect/Gas)	Qty	Tons (ea)	HP	Qty	HP	Qty	HP	Qty	Size
Make	Model No.	Serial No.	Year	Location										
SAMSUNG	AM096KXVTJR/AA	B83XP3GT100001L	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT900001K	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
ADDISON	PROA240G4B2DABFBE1	220601701001	2022				20.00							
ADDISON	PROA096B1B2DABCBA1	N/A	2022				8.00							
ADDISON	PROA210K2B2DABFBE1	N/A	2022				17.50							
LUXAIRE	ZJ102S18R4D6ACE2A3	N2E3681963	2022				8.50							
LUXAIRE	ZJ120S18R4D6ACE2A3	N2E3681965	2022				10.00							
ADDISON	PROA210K2B2DABFBE1	220601702001	2022				17.50							
LUXAIRE	ZJ150S24R4D6ACE2A2	N2E3681945	2022				12.50							
LUXAIRE	UV30S3BP4S1CFP46B2	N/A					30.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT400002L	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GRC00003L	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
LIEBERT	N/A	N/A												
SAMSUNG	AC018BXSCC/AA	BLSTP3CW300016H	2023				1.50							
SAMSUNG	AM072KXVTJR/AA	B849P3GT700003F	2022				6.00							
SAMSUNG	AM072KXVTJR/AA	B849P3GT700004B	2022				6.00							
SAMSUNG	N/A	N/A	2022				6.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT400003M	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GT500003J	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM072KXVTJR/AA	B849P3GT700005E	2022				6.00							
SAMSUNG	N/A	N/A	2022				6.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GRA00010W	2022				8.00							
SAMSUNG	AM096KXVTJR/AA	B83XP3GRC00001V	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
Indoor VRF Unit(s)														
					Heat Type	Supply Fan(s)		Filters						
Make	Model No.	Serial No.	Year	Location	(Elect/Gas)	Qty	HP	Qty	Size		AHU Connected To:			
(57) SAMSUNG	N/A	N/A							WASHABLE					

EQUIPMENT LIST (SCHEDULE 1)

Jennie Wilson Elementary School

Schedule 1: Covered Equipment

Jennie Wilson

Package and VRF Condenser(s)

VRF Condensers, ERVs					Heat Type	Compressors		Supply Fan	Condenser Fan(s)		Return Fan(s)		Filters	
Make	Model No.	Serial No.	Year	Location	(Elect/Gas)	Qty	Tons (ea)	HP	Qty	HP	Qty	HP	Qty	Size
mitsubishi	PUHY-HP96TJMU-A	21W00624	2002				8.00							
mitsubishi	PURY-P144YKMU-A	23W00511	2002				12.00							
mitsubishi	PURY-P72YKMU-A	23W00122	2002				6.00							
mitsubishi	PURY-P96YKMU-A	23W00472	2002				8.00							
mitsubishi	PURY-P72YKMU-A	23W00123	2002				6.00							
mitsubishi	PURY-P96YKMU-A	23W00445	2002				8.00							
mitsubishi	PURY-P96YKMU-A	34W00491	2003				8.00							
mitsubishi	PURY-P96YKMU-A	23W00442	2002				8.00							
mitsubishi	PURY-P120YKMU-A	2XW00294	2002				10.00							
(5) mitsubishi	LGH-F1200RX-5-E	N/A	2000											

Indoor VRF Unit(s)

					Heat Type	Supply Fan(s)		Filters			
Make	Model No.	Serial No.	Year	Location	(Elect/Gas)	Qty	HP	Qty	Size	AHU Connected To:	
(32) mitsubishi	N/A	N/A							WASHABLE		



EQUIPMENT LIST (SCHEDULE 1)

Kenneth Henderson Middle School

Schedule 1: Covered Equipment

Kenneth Henderson

Package and VRF Condenser(s)

RTUs, Condensers, DOAS

Make	Model No.	Serial No.	Year	Belt	Heat Type	Compressors		Supply Fan	Condenser Fan(s)		Return Fan(s)		Filters	
					(Elect/Gas)	Qty	Tons (ea)	HP	Qty	HP	Qty	HP	Qty	Size
LUXAIRE-RTU 1	ZR090518R4B2LCA2E1	N2E2504134	2022	A41			7.5							
LUXAIRE-RTU 2	ZR090518R4B2LCA2E1	N2E2504135	2022	A49			7.5							
LUXAIRE-RTU 3	ZR090518R4B2LCA2E1	N2E2504138	2022	A49			7.5							
LUXAIRE-RTU 4	ZR090518R4B2LCA2E1	N2E2504137	2022	A49			7.5							
LUXAIRE-RTU 5	ZLG06E4C3AB1C122A2	N2E2504043	2022	A39			6.0							
LUXAIRE-RTU 6	ZLG06E4C3AB1C122A2	N2E2504044	2022	A39			6.0							
LUXAIRE-RTU 7	ZE036J05A1C6ACA2E2	N2E2496292	2022	DD			3.0							
LUXAIRE-RTU 8	ZLG05R4C3AB1C122A2	N2E2504038	2022	A40			5.0							
LUXAIRE-RTU 9	ZLG05R4C3AB1C122A2	N2E2504039	2022	A40			5.0							
LUXAIRE-RTU 10	ZLG05R4C3AB1C122A2	N2E2504040	2022	A40			5.0							
LUXAIRE-RTU 11	ZLG05R4C3AB1C122A2	N2E2504037	2022	A40			5.0							
LUXAIRE-RTU 12	ZLG05S4B3AB1C322A2	N2F2642827	2022	A40			5.0							
LUXAIRE-RTU 13	ZLG05S4B3AB1C322A2	N2E2504460	2022	A40			5.0							
LUXAIRE-RTU 14	ZLG05S4B3AB1C322A2	N2F2642835	2022	A40			5.0							
LUXAIRE-RTU 15	ZLG05S4B3AB1C322A2	N2F2642830	2022	A40			5.0							
LUXAIRE-RTU 16	ZLG05S4B3AB1C322A2	N2E2504467	2022	A40			5.0							
LUXAIRE-RTU 17	ZLG05S4B3AB1C322A2	N2E2504466	2022	A40			5.0							
LUXAIRE-RTU 18	ZLG05S4B3AB1C122A2	N2F2642833	2022	A40			5.0							
LUXAIRE-RTU 19	ZLG05S4B3AB1C122A2	N2F2642834	2022	A40			5.0							
LUXAIRE-RTU 20	ZLG05S4B3AB1C122A2	N2E2504468	2022	A40			5.0							
LUXAIRE-RTU 21	ZLG05S4B3AB1C122A2	N2F2642832	2022	A40			5.0							
LUXAIRE-RTU 22	ZLG05S4B3AB1C122A2	N2E2504464	2022	A40			5.0							
LUXAIRE-RTU 23	ZLG05S4B3AB1C122A2	N2F2642829	2022	A40			5.0							
LUXAIRE-RTU 24	ZE036J05A1C6ACA2E2	N2E2496291	2022	DD			3.0							
LUXAIRE-RTU 25	ZLG05S4B3AB1C322A2	N2E2504462	2022	A40			5.0							
LUXAIRE-RTU 26	ZLG05S4B3AB1C322A2	N2F2642828	2022	A40			5.0							
LUXAIRE-RTU 27	ZLG05S4B3AB1C122A2	N2F2642831	2022	A40			5.0							
LUXAIRE-RTU 28	ZLG05S4B3AB1C122A2	N2E2504465	2022	A40			5.0							
LUXAIRE-RTU 29	ZE036J05A1C2ACA2E2	N2E2496295	2022	DD			3.0							
LUXAIRE-RTU 30	ZE036J05A1C6ACA2E2	N2E2496294	2022	DD			3.0							
LUXAIRE-RTU 31	ZLG05S4B3AB1C122A2	N2E2503999	2022	A40			5.0							
LUXAIRE-RTU 32	ZLG05S4B3AB1C122A2	N2E2504461	2022	A40			5.0							
LUXAIRE-RTU 33	ZLG05S4B3AB1C122A2	N2E2504000	2022	A40			5.0							
LUXAIRE-RTU 34	ZLG05S4B3AB1C122A2	N2E2503998	2022	A40			5.0							
LUXAIRE-RTU 35	N/A	N/A	2022	A40			5.0							
LUXAIRE-RTU 36	ZE036J05A1C6ACA2E2	N2E2496296	2022	DD			3.0							
LUXAIRE-RTU 37	ZLG05R4C3AB1C122A2	N2E2504049	2022	A40			5.0							
LUXAIRE-RTU 38	ZLG04R4B3AB1C322A2	N2E2504014	2022	A39			4.0							
LUXAIRE-RTU 39	ZLG06S4C3AB1C122A2	N2E2504045	2022	A39			6.0							
LUXAIRE-RTU 40	ZLG05R4C3AB1C122A2	N2E2504034	2022	A40			5.0							
LUXAIRE-RTU 41	ZLG06S4C3AB1C122A2	N2E2504046	2022	A40			6.0							
LUXAIRE-RTU 42	ZE036J05A1C6ACA2E2	N2E2496297	2022	DD			3.0							
LUXAIRE-RTU 43	ZE036J05A1C6ACA2E2	N2E2496290	2022	DD			3.0							
LUXAIRE-RTU 44	ZLG05R4C3AB1C122A2	N2E2504050	2022	A40			5.0							
LUXAIRE-RTU 45	ZLG05R4C3AB1C122A2	N2E2504042	2022	A40			5.0							
LUXAIRE-RTU 46	ZLG05R4C3AB1C122A2	N2E2504041	2022	A40			5.0							
LUXAIRE-RTU 47	ZLG05R4C3AB1C122A2	N2E2504035	2022	A40			5.0							
LUXAIRE-RTU 48	ZLG05R4C3AB1C122A2	N2E2504036	2022	A40			5.0							



EQUIPMENT LIST (SCHEDULE 1)

Kenneth Henderson Middle School (CONTINUED)

LUXAIRE-RTU 49	ZLG12S4B3AB1C122A2	N2E2491950	2022	A50			12.0						
LUXAIRE-RTU 50	ZE036J05A1C6ACA2E2	N2E2504638	2022	DD			3.0						
LUXAIRE-RTU 51	ZLG05R4C3AB1C122A2	N2E2504051	2022	A39			5.0						
LUXAIRE-RTU 52	ZLG04R4B3AB1C122A2	N2E2504011	2022	A39			4.0						
LUXAIRE-RTU 53	ZLG04R4B3AB1C122A2	N2E2504010	2022	A39			4.0						
LUXAIRE-RTU 54	ZLG06S4C3AB1C122A2	N2E2504046	2022	A40			6.0						
LUXAIRE-RTU 55	ZLG08R4B3AB1C122A2	N2E2491953	2022	A48			8.0						
LUXAIRE-RTU 56	ZE036J05A1C6ACA2E2	N2E2504639	2022	DD			3.0						
LUXAIRE-RTU 57	ZE036J05A1C6ACA2E2	N2E2504641	2022	DD			3.0						
LUXAIRE-RTU 58	ZE036J05A1C6ACA2E2	N2E2496289	2022	DD			3.0						
LUXAIRE-RTU 59	ZR090S18R4B2LCA2E1	N2E2504139	2022	A49			7.5						
LUXAIRE-RTU 60	ZR120S24R4B2LCA2E1	N2E2504190	2022	A54			10.0						
LUXAIRE-RTU 61	ZR120S24R4B2LCA2E1	N2E2504189	2022	A54			10.0						
LUXAIRE-RTU 62	ZLG08R4B3AB1C122A2	N2E2491952	2022	A48			8.0						
LUXAIRE-RTU 63	ZLG08R4B3AB1C122A2	N2E2491951	2022	A48			8.0						
LUXAIRE-RTU 64	ZE036J05A1C6ACA2E2	N2E2504640	2022	DD			3.0						
LUXAIRE-RTU 65	ZLG04S4B3AB1C112A2	N2F2614696	2022				4.0						
LUXAIRE-RTU 66	ZR090S18R4B2LCA2E1	N2E2504136	2022	A49			7.5						
LUXAIRE-RTU 67	ZE036J05A1C6ACA2E2	N2E2504642	2022	DD			3.0						
SAMSUNG-DSS-1B	AC036BXADCH/AA	BLT8P3CRB00033F	2021				3.0						
SAMSUNG-DSS-2B	AC036BXADCH/AA	BLT8P3CRB00003X	2021				3.0						

Indoor VRF Unit(s)												
					Heat Type	Supply Fan(s)		Filters				
Make	Model No.	Serial No.	Year	Location	(Elect/Gas)	Qty	HP	Qty	Size	AHU Connected To:		
SAMSUNG (8)	N/A	N/A							WASHABLE			



EQUIPMENT LIST (SCHEDULE 1)

Victor Ornelas Elementary School

Schedule 1: Covered Equipment

Victor Ornelas

Package and VRF Condenser(s)					Heat Type	Compressors		Supply Fan	Condenser Fan(s)		Return Fan(s)		Filters	
RTUs, Condensers, DOAS					(Elect/Gas)	Qty	Tons (ea)	HP	Qty	HP	Qty	HP	Qty	Size
Make	Model No.	Serial No.	Year	Location										
SAMSUNG	AM096KXVTFR/AA	B84BP3GT400003P	2022				8.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GT400001Z	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
ADDISON	PROA210K2B2DABFBE1	220601801001	2022				17.50							
LUXAIRE	ZJ120S18R2D6ACE2A3	N2E3681954	2022				10.00							
LUXAIRE	ZJ102S18R2D6ACE2A3	N2E3681952	2022				8.50							
LUXAIRE	ZJ150S24R2D6ACE2A2	N2E3681944	2022				12.50							
LUXAIRE	CD25S3BQ2U1CFP46B2	N2C3540297	2022				25.00							
ADDISON	PROA360H4B2DABGBF1	220601802001	2022				30.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GT500006X	2022				8.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GT600008A	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GT500002Y	2022				8.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GT700006M	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AC018BXSCC/AA	BLSTP3CW600009K	2022				1.50							
SAMSUNG	AM096KXVTFR/AA	B84BP3GT700004W	2022				8.00							
SAMSUNG	AM096KXVTFR/AA	B84BP3GT600009E	2022				8.00							
SAMSUNG	N/A	N/A	2022				8.00							
SAMSUNG	AM072KXVTFR/AA	B83TP3GT400002A	2022				6.00							
SAMSUNG	AM072KXVTFR/AA	B83TP3GT600006E	2022				6.00							
SAMSUNG	N/A	N/A	2022				6.00							
ADDISON	PROA084B1B2DABCB1	220601803001	2022				7.00							

Indoor VRF Unit(s)					Heat Type	Supply Fan(s)		Filters		
Make	Model No.	Serial No.	Year	Location	(Elect/Gas)	Qty	HP	Qty	Size	AHU Connected To:
(52) SAMSUNG	N/A	N/A							WASHABLE	



EQUIPMENT TASKING

ROOFTOP / DOAS UNIT PREVENTIVE MAINTENANCE

- ✓ Disconnect - Verify Proper Operation
- ✓ Check for Unusual Bearing Wear - Condenser Fan
- ✓ Tighten Set Screws on Condenser Fan Blades
- ✓ Verify Operation of All Fans/ Inspect Fan Blades for Cracks and Wear
- ✓ Clean Finned Surfaces - Condenser Coil
- ✓ Remove and Clean Economizer Filters While Cleaning Condenser Coil if Applicable
- ✓ Inspect for Damage - Condenser Coil
- ✓ Inspect Cooling Coil
- ✓ Clean (Annually) / Inspect Condensate Pans and Drains
- ✓ Inspect / Tighten All Electrical Connections
- ✓ Inspect All Contactors
- ✓ Compressor - Inspect for Refrigerant and Oil Leaks
- ✓ Check Compressor Oil Level if Applicable
- ✓ Check Crankcase Heater for Operation
- ✓ Check Compressor's Refrigerant Charge
- ✓ Inspect Main Air Fan Blades
- ✓ Lube Bearings on Fan - Motor Assembly
- ✓ Check Housing Clearance on Fan - Motor Assembly
- ✓ Replace RTU Belts (Annually)
- ✓ Test Safety and Operating Controls
- ✓ Check Thermostat Settings and Operation. Check Set points and Parameters in the Microprocessor Control if Applicable
- ✓ Sequence Test Unit - Operation Inspection
- ✓ Check and Record Evaporator Temperature Drop
- ✓ Check and Record Suction Pressure/Discharge/Superheat
- ✓ Check and Record Amps and Volts on Compressors and Motor
- ✓ Check Low Ambient Controls
- ✓ Verify Minimum outside Air Damper Position and Setting
- ✓ Check Dampers and Linkage for Binding – Economizer
- ✓ Verify Unit has an Equipment Tag that is Legible and Correct Replace as Needed
- ✓ Review Reports and Repairs Needed with the Customer

EQUIPMENT TASKING

VRF HEAT PUMP

PREVENTIVE MAINTENANCE

- ✓ Lubricate Condenser Fan Motor and Bearings
- ✓ Check for Fan Security to Shaft
- ✓ Check for Unusual Bearing Wear
- ✓ Clean Fined Surfaces on the Condenser Coil
- ✓ Inspect and Tighten All Electrical Connections
- ✓ Inspect All Contractors
- ✓ Check Oil Level if Applicable
- ✓ Check Crankcase Heater
- ✓ Check Refrigerant Charge
- ✓ Log Pressures /Temperatures /Amps
- ✓ Verify Operation of Electrical Disconnect
- ✓ Verify Operation of All Fans
- ✓ Inspect for Damage on Finned Surfaces on the Condenser Coil
- ✓ Inspect for Refrigerant and Oil Leaks
- ✓ Sequence Test Unit
- ✓ Verify Unloader Operation if Applicable
- ✓ Inspect Reversing Valve for Operation
- ✓ Verify Defrost Cycle Operation
- ✓ Check All Controls and Safeties for Operation
- ✓ Check Sheaves Alignment and Wear if Applicable
- ✓ Check Motor and Fan Shaft Bearings for End Play
- ✓ Lube Motor and Shaft Bearings
- ✓ Check Housing Clearance on Fan - Motor Assembly
- ✓ Check Emergency Heat Coils for Operation If Applicable
- ✓ Inspect Evaporator/Condenser Coil
- ✓ Inspect / Clean Condensate Pans and Drain
- ✓ Inspect / Clean Heat Exchanger
- ✓ Test Unit for Proper Operation
- ✓ Verify Unit has an Equipment Tag that is Legible and Correct Replace as Needed
- ✓ Review Reports and Repairs Needed with the Customer
- ✓ Wipe off Excess Grease Clean Exterior of Unit Remove Dirt and Fingerprints

SPECIAL SERVICE/PROVISIONS

- **Semi-annual maintenance visits (Spring / Fall) to service equipment on pages 8-16 (Schedule 1)**
- **TIPS contract 24010402-6956**
- **P1 to supply and replace RTU belts annually**
- **USD 457 to supply and replace RTU and DOAS filters, wash/clean indoor VRF cassette filters**
- **10% discounted contract labor rate for service calls**

ALL THINGS FACILITIES K-12



P1 Service, LLC is “all things facilities” our K-12 partners in the Midwest. Performing work in the K-12 market since 1919, P1 has more than a century of experience in the industry.

Our approach to helping schools find energy, operating and maintenance savings opportunities is not one size fits all. P1 works with many school districts developing individualized plans for solving problems with aging school buildings.

SERVICES

- Facility Master Plans
- Design-Build
- Construction Management @ Risk
- Performance Contracting
- Corrective Action Plans
- Engineering Services
- Construction Management
- Commissioning & Retro-Commissioning

CONSTRUCTION

Our P1 Construction Division offers Mechanical, Electrical, Plumbing and Millwright capabilities

24/7/365 ON-SITE SERVICE

- Mechanical, HVAC, Electrical, Plumbing
- Preventive Maintenance Programs



ENDORSED BY KANSAS ASSOCIATION OF SCHOOL BOARDS

P1 is a proud prestigious partner with the Kansas Association of School Boards.

“P1 understands the responsibility that comes with working in a public school on a publicly funded project. The company brings years of successful experience working with public school administrators and an elected board of education that is accountable to the public.” - Randy Weseman, KASB

”

P1 K-12 PREVENTATIVE MAINTENANCE AGREEMENTS

KANSAS ASSOCIATION OF SCHOOL BOARDS



Full-Service Preventative Maintenance Agreement: Quarterly customized maintenance inspections on all HVAC Systems. Covers all parts, labor, repairs and emergency labor coverage. With the rising costs of parts, materials and labor, P1 Service was able to provide KASB with a Proactive approach to provide a Fixed Budget cost by assuming the risk on HVAC systems.

REFERENCE: Amanda Rollenhagen | CONTRACT DATE: 2015-present

KANSAS NATIONAL EDUCATION ASSOCIATION



Certified Maintenance Agreement: Quarterly customized maintenance inspections on all HVAC Systems. This proactive program has benefited KNEA in helping them control costs, help lower energy consumption and extend the life of their HVAC equipment.

REFERENCE: John Metzger | CONTRACT DATE: 2020-present

LAWRENCE PUBLIC SCHOOLS USD 497



Certified Maintenance Agreement: Quarterly customized maintenance inspections on all heating and domestic boiler systems district-wide. With rising cost, this proactive program has benefited USD 497 Schools in helping them better control costs, increase system reliabilities and extend the life of their boiler systems.

REFERENCE: Tom Latus | CONTRACT DATE: 2021-present

MANHATTAN- OGDEN USD 383



Certified Maintenance Agreement: Quarterly customized maintenance inspections on chiller systems. With shrinking resources and rising cost, this proactive program has benefited USD 383 Schools in helping them better control costs, increase system reliabilities and extend the life of their chiller systems.

REFERENCE: Matt Davis | CONTRACT DATE: 2023-present

EUDORA USD 491



Full-Service Preventative Maintenance Agreement: Quarterly customized maintenance inspections on all HVAC Systems. Covers all parts, labor, repairs and emergency labor coverage. With the rising costs of parts, materials and labor, P1 provided a proactive approach to provide a fixed budget cost by assuming the risk on HVAC systems.

REFERENCE: Chuck James | CONTRACT DATE: 2022-present

SEAMAN USD 345



Full-Service Preventative Maintenance Agreement: Quarterly customized maintenance inspections on all walk-in coolers and freezer systems. Covers all parts, labor, repairs and emergency labor coverage. With the rising costs of parts, materials and labor, P1 provided a proactive approach to provide a Fixed Budget cost by assuming the risk on cooler systems.

REFERENCE: Kay Kabus | CONTRACT DATE: 2022-present

REFERENCES

Boot Hill Casino

Mike Schriner - (620) 430-3265

USD 495 Larned

Roy Prescott - (620) 639-2690

USD 431 Hoisington

Tyler Crutcher - (620) 786-5877



TRAINING AND SAFETY



P1 Service recognizes the importance of education and offers unique learning opportunities for our associates and our K-12 partners.

KANSAS TRAINING FACILITY

Simply put, we built the P1 Training Facility for our customers. Our technicians hone their skills and keep them fresh through a combination of equipment operations, systems performance and troubleshooting in a laboratory environment. The facility is also a resource that provides educational hands-on opportunities to industry colleagues and partners.

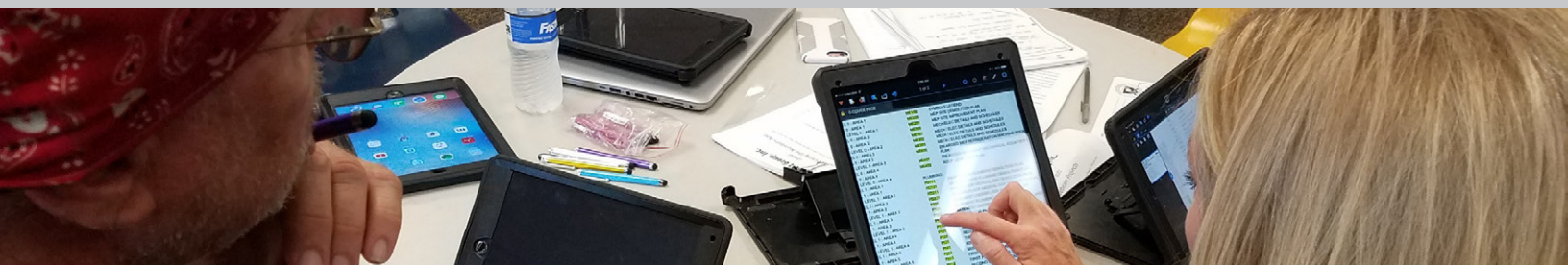
The P1 Training Center has complete operational commercial-type mechanical systems, exposing all trainees to hands-on, real-world operating conditions using simulated HVAC systems.

BCTS LEARNING ACADEMY



The BCTS Learning Academy offers courses in classroom settings and through on-line training, providing education so P1 associates can continuously improve their job skills.

Course topics range from proposal writing to project management techniques to using the company's sophisticated project management, accounting and scheduling software.



COMMITMENT TO SAFETY IN OUR SCHOOLS



P1 has made a significant investment in our safety program and training, taking a proactive approach to avoiding accidents across all divisions of the company. With investments in the program and employees who take pride in doing work the right way, P1 is one of the safest contractors in the nation. In addition, our K-12 partners appreciate that all P1 associates undergo drug screenings and criminal background checks. At the request of our clients we conduct criminal background checks on field associates.

COMPANY PROFILE - P1 SERVICE SAFETY



SAFETY IS *NOT* A PRIORITY AT P1. *It's a core value.* Priorities change. Core values don't. P1 has built a "Safety First, Quality Always" culture and it is something we insist on practicing every day. We are committed to maintaining the highest level of safety and quality in everything we do.

SAFETY FIRST

Safety is an integral part of the P1 company culture. From an associate's first day at P1, they are introduced to our culture through orientation and training sessions with our full-time, CHST-certified Safety Team. With investments into the program and associates who take pride in doing work the right way, P1 is one of the safest contractors in the nation.

NATIONALLY RECOGNIZED

P1 has been a multi-year recipient of the Mechanical Contractors Association of America (MCAA) National Safety Excellence Award for best and most innovative safety programs.

In addition, P1's Vice President of Safety was named the MCAA 2021 Safety Professional of the Year by MCAA.

BUILD SAFE PARTNERSHIP

Being a member of the Build Safe Partnership means a company has adhered to a strict set of OSHA guidelines. Only 21 companies in the region participate in Build Safe, and P1 is on that exclusive list.

SAFETY CULTURE

P1 takes an upfront, hands-on approach to managing a safe workplace. Leadership authorizes all employees to stop work if they see a hazardous situation on a project, and work may not resume until the hazard has been mitigated.



COMPANY PROFILE - P1 SERVICE CAPABILITIES

The founding companies of P1 Service, LLC date back to 1919. Today, P1Service, LLC, is part of the [Best in Class Technology Services](#) (BCTS) family of companies.

P1 can service, repair, and replace building systems in a vast range of non-residential markets. We also provide system design and engineering, energy-efficient retrofitting, and maintenance and repair services for all system types.

"Safety First...Quality Always" Safety is not a priority at P1. *It's a core value.* Priorities change, core values don't. P1 takes pride in our exceptional safety culture.



HVAC

Boilers
Burners
Chillers
Cooling Towers
Air Handling Units
Rooftop Units
Complete Systems Analysis
Retrofit/Replacement
Start-up, New Building Systems
Ammonia Refrigeration

ELECTRICAL

Infrared Scanning
Arc Flash Analysis
Breaker Testing, Repair, Rebuild
and Refurbishment
De-Energized Testing and
Maintenance
Energized Testing and Maintenance
Preventative Maintenance
Code and Regulation Compliance
Generator Services

PLUMBING

Drain Cleaning
Hydro Jetting
Backflow Prevention
Excavation
Water Heater Service
Mixing Valve Inspection and
Rebuild
Water Quality Testing
Medical Vacuum Pumps

CONTROLS

Complete Design, Engineering
and Execution
IoT Integration
BACnet, MODbus and LON Integrations
Third-party Device Integration
and Control
Specialty Services: R&D, Laboratory,
Data Center Control Systems
Complete Systems Analysis
Master Planning for Phased Upgrades

PERFORMANCE SOLUTIONS

Design-Build
Master Planning
Design Engineering
Building Solutions
Energy Solutions
Performance Contracting
Commissioning & Retro
Commissioning

PREVENTATIVE MAINTENANCE

Equipment Analysis and
Assessment
Financial Savings
Extended Equipment Life
Fixed Cost
Improve System Reliability
Optimize Comfort Conditions
Control Maintenance Budget
Reduce Emergencies

FACILITY MAINTENANCE OPERATIONS

Full-time, On-site Facility Teams
Electrical Maintenance and Repairs
HVAC Preventative Maintenance
HVAC Repairs and Replacements
Plumbing Maintenance and Repairs
24/7 Emergency Repairs
General Building Maintenance



SAFETY PROGRAM

P1 has been a multi-year recipient of the MCAA National Safety Excellence Award for most innovative safety programs. In 2021, P1 Vice President of Safety earned MCAA's Safety Professional of the Year award.

FINANCIAL STRENGTH

Maintenance Base: \$19,500,000 Bonding Capacity: \$15,000,000 2023 Revenue (projected): \$130,000,000



24-hour Service
316-267-3256

CUSTOMER CARE AND RESPONSE POLICY



P1 Service Emergency Service & Call Response Policy

P1 Service Call Center and Answering Service Hours

24/7/365 Service: 316-267-3256

Wichita Call Center	Monday-Friday	7:30 am – 4:30 pm
Answering Service	Monday-Friday	4:30 pm – 7:30 am
	Friday-Monday	Friday 4:30 pm – Monday 7:30 am

P1 Service is capable of responding to on demand repairs (emergencies), 24 hours per day, 365 days per year within a 2-hour response time. At the first notification of an emergency, questions will be asked of the customer as to the services needed, the priority of the emergency, and therefore the expected labor costs associated with the emergency call. All phone calls made to P1 Service are answered by a live operator, 24 hours per day. The operator will forward the information to the appropriate technician or manager to handle the emergency at the direction and expectation of the customer's needs.

Calls made during regular office hours (listed above), are supported by a team of Service Coordinators. While each Service Coordinator typically is managing a trade specific group of technicians, the Service Coordinators are cross trained to take care of any customer need, whether it be mechanical, plumbing, or electrical. Should a Service Coordinator need assistance in assigning the right technician to a particular event, the Operations Manager, Division Manager, and multiple Service Managers all work within 20 feet of the Service Coordinators, so their availability to help with decisions is immediate.

Calls made outside of regular office hours (listed above), are supported by an answering service. The answering service is provided an on-call schedule to include two (2) HVAC technicians, a plumber, an electrician, an ammonia technician, and a Manager. During the summer months, a third HVAC technician is added to the on-call schedule. The answering service will ask for the specific issue in order to match the customer's needs to the correct trade or type of technician. The Manager on-call will also have the responsibility of making sure the requisite experience is matched to the situation. Upon receiving an emergency call, the answering service follows the protocol developed with P1 Service to contact the necessary people who will respond with the urgency as directed by the customer. This protocol includes an email to all of Service leadership when an emergency call is placed. This ensures awareness to all involved in order to create the desired follow-up.

RESPONSE TIME

P1 Service performs in a variety of types of facilities that all have their own urgency to response. Even within buildings, the response may vary depending on the mission of the particular piece of equipment. P1 Service Coordinators are trained to inquire about the urgency of a service call at the outset of the initial call. P1 Service will match the urgency that the facility demands. Our customers have become partners with P1 Service and work together to meet the urgency as a team for any critical equipment. In addition, our technicians will create site notes during their initial visits that will give the P1 Service Coordinators a list of any critical equipment included in the overall scope of work that may require accelerated service response time.

LENEXA (HQ) | 11086 Strang Line Road, Lenexa, KS 66215 | P: (913) 529-5300

LAWRENCE/TOPEKA

6531 SE Forbes Ave, Ste. B
Topeka, KS 66619
(785) 235-5331

WICHITA

3030 S. All Hallows Drive
Wichita, KS 67213
(316) 267-3256

ST. JOSEPH

714 S. 7th St., Suite 200
St. Joseph, MO 64501
(816) 279-0884

ANKENY

6864 NE 14th Street
Ankeny, IA 50023
913-529-5300



P1-Service.com



Main: 620.277.2167 – 1413 W Thompson St., Garden City, KS 67846
CO Spgt: 719.621.1047 – 717 Seedling Ct., Colorado Springs, CO 80915
Summit: 970.538.2876 – 256 Annie Rd, Unit B, Silverthorne, CO 80498
Toll Free: 888.TATRO4U / 888.828.7648
Fax: 620.277.0244
www.TATRO.co

September 19, 2024

USD 457 – Preventative Maintenance Agreement

Company History

Started in 1952 by John Tatro as a Service Company, Tatro Plumbing Co., Inc. has evolved into a full line Plumbing and Mechanical firm, serving a primary market area of a 250 mile radius of Garden City, KS. In 2019 **TATRO** opened a satellite office in Colorado Springs, CO. Today our ~100 Employees and industry partnerships continue the quality Plumbing and Mechanical tradition by truly believing and living out our mission statement: **TATRO** continues as the *right choice* for plumbing, mechanical, and specialty services; using construction to inspire and implement solutions for a better tomorrow.

TATRO has a long tradition of providing the “BEST VALUE” through Engineering, Planning, Service and Construction. We would be honored to keep USD 457 operating and functioning as the systems should.

General Scope Clarifications:

- Semi-annual maintenance visits (Fall and Spring) to service equipment as listed within this proposal
- TATRO will provide and install replacement RTU belts as required each Spring
- Provide a 10% discount on labor rates for further HVAC service calls

The Preventative Maintenance Agreement is designed to provide our client with an on-going, comprehensive maintenance program. The Preventative Maintenance Agreement will be scheduled once approval is received from USD 457 in an executed form to include the following locations:

JENNIE WILSON ELEMENTARY SCHOOL

VRF CONDENSERS, ERV'S			
Make	Model	Serial	Year
MITSUBISHI	PUHY-HP96TJMU-A	21W00624	2002
MITSUBISHI	PURY-P144YKMU-A	23W00511	2002
MITSUBISHI	PURY-P72YKMU-A	23W00122	2022
MITSUBISHI	PURY-P96YKMU-A	23W00472	2002
MITSUBISHI	PURY-P72YKMU-A	23W00123	2002
MITSUBISHI	PURY-P96YKMU-A	23W00445	2002
MITSUBISHI	PURY-P96YKMU-A	34W00491	2003
MITSUBISHI	PURY-P96YKMU-A	23W00442	2002
MITSUBISHI	PURY-P120YKMU-A	2XW00294	2002
MITSUBISHI (5)	LGH-F1200RX-5-E	N/A	2002
INDOOR VRF UNIT(S)			
Make	Model	Serial	Year
MITSUBISHI (32)	N/A	N/A	N/A



BERNADINE SITTS INTERMEDIATE CENTER

RTUS, CONDENSERS, DOAS			
Make	Model	Serial	Year
SAMSUNG	AM096KXVTJR/AA	B83XP3GT900003V	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT700001V	2022
SAMSUNG	N/A	N/A	2022
LUXAIRE	CD1553CQ4U1CFP46B2	N2B3490218	2022
ADDISON	PROA180G2B4DABGBF1	2.20602E+11	2022
LUXAIRE	UV3553BP4S1CFP46B2	N2B3463193	2022
LUXAIRE	UV30S3BP4S1CFP46B2	N2B3459064	2022
ADDISON	PROA300H4B4DABJBH1	2.20602E+11	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT600002Z	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GTA00003E	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM072KXVTJR/AA	B849P3GT300006Y	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT700002D	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GTA00001P	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT90000SH	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT900006F	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT600003X	2022
SAMSUNG	N/A	N/A	2022
INDOOR VRF UNIT(S)			
Make	Model	Serial	Year
SAMSUNG (60)	N/A	N/A	N/A

Victor Ornelas Elementary School

RTUS, CONDENSERS, DOAS			
Make	Model	Serial	Year
Samsung	AM096KXVTFR/AA	B84BP3GT400003P	2022
Samsung	AM096KXVTFR/AA	B84BP3GT400001Z	2022
Samsung	N/A	N/A	2022
Addison	PROA210K2B2DABFBE1	2.20602E+11	2022
Luxaire	ZJ120S18R2D6ACE2A3	N2E3681954	2022
Luxaire	ZJ120S18R2D6ACE2A3	N2E3681952	2022
Luxaire	ZJ150S24R2D6ACE2A2	N2E3681944	2022
Luxaire	CD25S3BQ2U1CFP46B2	N2C3540297	2022
Addison	PROA360H4B2DABGBF1	2.20602E+11	2022
Samsung	AM096KXVTFR/AA	B84BP3GT500006X	2022
Samsung	AM096KXVTFR/AA	B84BP3GT600008A	2022
Samsung	N/A	N/A	2022
Samsung	AM096KXVTFR/AA	B84BP3GT500002Y	2022
Samsung	AM096KXVTFR/AA	B84BP3GT700006M	2022
Samsung	N/A	N/A	2022
Samsung	AC018BXSCCC/AA	BLSTP3CW600009K	2022
Samsung	AM096KXVTFR/AA	B84BP3GT700004W	2022
Samsung	AM096KXVTFR/AA	B84BP3GT600009E	2022
Samsung	N/A	N/A	2022
Samsung	AM072KXVTFR/AA	B83TP3GT400002A	2022
Samsung	AM072KXVTFR/AA	B83TP3GT600006E	2022
Samsung	N/A	N/A	2022
Samsung	PROA084B1B2DABCBA1	2.20602E+11	2022
INDOOR VRF UNIT(S)			
Make	Model	Serial	Year
(52) Samsung	N/A	N/A	N/A

KENNETH HENDERSON MIDDLE SCHOOL

RTU'S, CONDENSERS, DOAS			
Make	Model	Serial	Year
LUXAIRE-RTU 1	ZR090S18R4B2LCA2E1	N2E2504134	2022
LUXAIRE-RTU 2	ZR090S18R4B2LCA2E1	N2E2504135	2022
LUXAIRE-RTU 3	ZR090S18R4B2LCA2E1	N2E2504138	2022
LUXAIRE-RTU 4	ZR090S18R4B2LCA2E1	N2E2504137	2022
LUXAIRE-RTU 5	ZLG06E4C3AB1C122A2	N2E2504043	2022
LUXAIRE-RTU 6	ZLG06E4C3AB1C122A2	N2E2504044	2022
LUXAIRE-RTU 7	ZE036J05A1C6ACA2E2	N2E2496292	2022
LUXAIRE-RTU 8	ZLG05R4C3AB1C122A2	N2E2504038	2022
LUXAIRE-RTU 9	ZLG05R4C3AB1C122A2	N2E2504039	2022
LUXAIRE-RTU 10	ZLG05R4C3AB1C122A2	N2E2504040	2022
LUXAIRE-RTU 11	ZLG05R4C3AB1C122A2	N2E2504037	2022
LUXAIRE-RTU 12	ZLG05S4B3AB1C322A2	N2F2642827	2022
LUXAIRE-RTU 13	ZLG05S4B3AB1C322A2	N2E2504460	2022
LUXAIRE-RTU 14	ZLG05S4B3AB1C322A2	N2F2642835	2022
LUXAIRE-RTU 15	ZLG05S4B3AB1C322A2	N2F2642830	2022
LUXAIRE-RTU 16	ZLG05S4B3AB1C322A2	N2E2504467	2022
LUXAIRE-RTU 17	ZLG05S4B3AB1C322A2	N2E2504466	2022
LUXAIRE-RTU 18	ZLG05S4B3AB1C322A2	N2F2642833	2022
LUXAIRE-RTU 19	ZLG05S4B3AB1C322A2	N2F2642834	2022
LUXAIRE-RTU 20	ZLG05S4B3AB1C322A2	N2E2504468	2022
LUXAIRE-RTU 21	ZLG05S4B3AB1C322A2	N2F2642832	2022
LUXAIRE-RTU 22	ZLG05S4B3AB1C322A2	N2E2504464	2022
LUXAIRE-RTU 23	ZLG05S4B3AB1C322A2	N2F2642829	2022
LUXAIRE-RTU 24	ZE036J05A1C6ACA2E2	N2E2496291	2022
LUXAIRE-RTU 25	ZLG05S4B3AB1C322A2	N2E2504462	2022
LUXAIRE-RTU 26	ZLG05S4B3AB1C322A2	N2F2642828	2022
LUXAIRE-RTU 27	ZLG05S4B3AB1C322A2	N2F2642831	2022
LUXAIRE-RTU 28	ZLG05S4B3AB1C322A2	N2E2504465	2022
LUXAIRE-RTU 29	ZE036J05A1C2ACA2E2	N2E2496295	2022
LUXAIRE-RTU 30	ZE036J05A1C6ACA2E2	N2E2496294	2022
LUXAIRE-RTU 31	ZLG05S4B3AB1C122A2	N2E25039999	2022
LUXAIRE-RTU 32	ZLG05S4B3AB1C122A2	N2E2504461	2022
LUXAIRE-RTU 33	ZLG05S4B3AB1C122A2	N2E25040000	2022
LUXAIRE-RTU 34	ZLG05S4B3AB1C122A2	N2E2503998	2022
LUXAIRE-RTU 35	N/A	N/A	2022

LUXAIRE-RTU 36	ZE036J05A1C6ACA2E2	N2E2496296	2022
LUXAIRE-RTU 37	ZLG05R4C3AB1C122A2	N2E2504049	2022
LUXAIRE-RTU 38	ZLG04R4B3AB1C322A2	N2E2504014	2022
LUXAIRE-RTU 39	ZLG06S4C3AB1C122A2	N2E2504045	2022
LUXAIRE-RTU 40	ZLG05R4C3AB1C122A2	N2E2504034	2022
LUXAIRE-RTU 41	ZLG06S4C3AB1C122A2	N2E2504046	2022
LUXAIRE-RTU 42	ZE036J05A1C6ACA2E2	N2E2496297	2022
LUXAIRE-RTU 43	ZE036J05A1C6ACA2E2	N2E2496290	2022
LUXAIRE-RTU 44	ZLG05R4C3AB1C122A2	N2E2504050	2022
LUXAIRE-RTU 45	ZLG05R4C3AB1C122A2	N2E2504042	2022
LUXAIRE-RTU 46	ZLG05R4C3AB1C122A2	N2E2504041	2022
LUXAIRE-RTU 47	ZLG05R4C3AB1C122A2	N2E2504035	2022
LUXAIRE-RTU 48	ZLG05R4C3AB1C122A2	N2E2504036	2022
LUXAIRE-RTU 49	ZLG1254B3AB1C122A2	N2E2491950	2022
LUXAIRE-RTU 50	ZE036J05A1C6ACA2E2	N2E2504638	2022
LUXAIRE-RTU 51	ZLG05R4C3AB1C122A2	N2E2504051	2022
LUXAIRE-RTU 52	ZLG04R4B3AB1C122A2	N2E2504011	2022
LUXAIRE-RTU 53	ZLG04R4B3AB1C122A2	N2E2504010	2022
LUXAIRE-RTU 54	ZLG06S4C3AB1C122A2	N2E2504046	2022
LUXAIRE-RTU 55	ZLG08R4B3AB1C122A2	N2E2491953	2022
LUXAIRE-RTU 56	ZE036J05A1C6ACA2E2	N2E2504639	2022
LUXAIRE-RTU 57	ZE036J05A1C6ACA2E2	N2E2504641	2022
LUXAIRE-RTU 58	ZE036J05A1C6ACA2E2	N2E2496289	2022
LUXAIRE-RTU 59	ZR090S18R4B2LCA2E1	N2E2504139	2022
LUXAIRE-RTU 60	ZR120S24R4B2LCA2E1	N2E2504190	2022
LUXAIRE-RTU 61	ZR120S24R4B2LCA2E1	N2E2504189	2022
LUXAIRE-RTU 62	ZLG08R4B3AB1C122A2	N2E2491952	2022
LUXAIRE-RTU 63	ZLG08R4B3AB1C122A2	N2E2491951	2022
LUXAIRE-RTU 64	ZE036J05A1C6ACA2E2	N2E2504640	2022
LUXAIRE-RTU 65	ZLG04S4B3AB1C112A2	N2F2614696	2022
LUXAIRE-RTU 66	ZR090S18R4B2LCA2E1	N2E2504136	2022
LUXAIRE-RTU 67	ZE036J05A1C6ACA2E2	N2E2504642	2022
SAMSUNG-DSS-1B	AC036BXADCH/AA	BLT8P3CRB00033F	2021
SAMSUNG-DSS-2B	AC036BXADCH/AA	BLT8P3CRB00003X	2021
INDOOR VRF UNIT(S)			
Make	Model	Serial	Year
SAMSUNG (8)	N/A	N/A	N/A

EDUCATIONAL SUPPORT CENTER

RTU'S, CONDENSERS, DOAS			
Make	Model	Serial	Year
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600007L	2022
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600004Z	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600003V	2022
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600009N	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600010P	2022
SAMSUNG	AM096KXVTFR/AA	B84BP3GR600002R	2022
SAMSUNG	N/A	N/A	2022
LIEBERT	MCM040E1YD0W1U	Y22E002457	2022
LIEBRET	MCM040E1YD06FX	Y22D002965	2022
ADDISON	PROA072B1B2DABCFB1	2.11002E+11	2022
ADDISON	PROA072B1B2DABCFB1	2.11002E+11	2022
TRANE	YSC120H3EMA030	192914642L	2019
ADDISON	PX023UA1C8S9E1	Y22D002801	2022
ADDISON	PX023UA1C809DK	Y22D002736	2022
INDOOR VRF UNIT(S)			
Make	Model	Serial	Year
SAMSUNG (55)	N/A	N/A	N/A

FLORENCE WILSON ELEMENTARY SCHOOL

RTU'S, CONDENSERS, DOAS			
Make	Model	Serial	Year
SAMSUNG	AM096KXVTJR/AA	B83XP3GT100001L	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT900001K	2022
SAMSUNG	N/A	N/A	2022
ADDISON	PROA240G4B2DABFBE1	2.20602E+11	2022
ADDISON	PROA096B1B2DABCBA1	N/A	2022
ADDISON	PROA210K2B2DABFBE1	N/AQ	2022
LUXAIRE	ZJ102518R4D6ACE2A3	N2E3681963	2022
LUXAIRE	ZJ102518R4D6ACE2A3	N2E3681965	2022
ADDISON	PROA210K2B2DABFBE1	2.20602E+11	2022
LUXAIRE	ZJ150S24R4D6ACE2A2	N2E3681945	2022
LUXAIRE	UVUV30S3BP41CFP46B2	N/A	N/A
SAMSUNG	AM096KXVTJR/AA	B83XP3GT400002L	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GRC00003L	2022
SAMSUNG	N/A	N/A	2022
LIEBERT	N/A	N/A	N/A
SAMSUNG	AC018BXSCCC/AA	BLSTP3CW300016H	2023
SAMSUNG	AC072KXVTJR/AA	B849P3GT700003F	2022
SAMSUNG	AC072KXVTJR/AA	B849P3GT700004B	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT4400003M	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT500003J	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM072KXVTJR/AA	B849P3GT700005E	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GRA00010W	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GRC00001V	2022
SAMSUNG	N/A	N/A	2022
INDOOR VRF UNIT(S)			
Make	Model	Serial	Year
SAMSUNG (57)	N/A	N/A	N/A

EDITH SCHEURMAN ELEMENTARY SCHOOL

RTU'S, CONDENSERS, DOAS			
Make	Model	Serial	Year
SAMSUNG	AM072KXVTFR/AA	B83TP3GT700004R	2022
SAMSUNG	AM096KXVTFR/AA	B84BP3GT400002N	2022
SAMSUNG	N/A	N/A	2022
LUXAIRE	ZJ102S18R2D6ACE2A3	N2E3681953	2022
LUXAIRE	ZJ120S18R2D6ACE2A3	N2E3681955	2022
LUXAIRE	CD25S3BQ2U1CFP46B2	N2C3540296	2022
ADDISON	PR0A240G4B2DAAGBG1	2.20602E+11	2022
SAMSUNG	AM072KXVTFR/AA	B83TP3GT700005K	2022
SAMSUNG	AM096KXVTFR/AA	B84BP3GT400006W	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM072KXVTFR/AA	B83TP3GT700007B	2022
SAMSUNG	AM072KXVTFR/AA	B83TP3GT700011M	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM036TXMDCH/AA	BCZRP3GT600056T	2022
SAMSUNG	AM072KXVTFR/AA	B83TP3GT500001L	2022
SAMSUNG	AM072KXVTFR/AA	B83TP3GT70009T	2022
SAMSUNG	N/A	N/A	2022
INDOOR VRF UNIT(S)			
Make	Model	Serial	Year
SAMSUNG (34)	N/A	N/A	N/A

CHARLES O. STONES INTERMEDIATE CENTER

RTU'S, CONDENSERS, DOAS			
Make	Model	Serial	Year
SAMSUNG	AM096KXVTJR/AA	B83XP3GRC0000ST	2022
SAMSUNG	AM096KXVTJR/AA	N/A	2022
SAMSUNG	N/A	N/A	2022
LUXAIRE	CD15S3CQ4U1CFP46B2	N2B3490217	2022
ADDISON	PROA180G2B4DABGBF1	2.20601E+11	2022
LUXAIRE	UV3553BP4S1CFP46B2	N2B3463192	2022
LUXAIRE	UV30S3BP4S1CFP46B2	N2B3459063	2022
ADDISON	PROA300H4B4DABJBH1	2.20601E+11	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3G300003F	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT500004M	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM072KXVTJR/AA	B849P3GT300008N	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT500002H	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT500001R	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT100005M	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT400004R	2022
SAMSUNG	N/A	N/A	2022
SAMSUNG	AM096KXVTJR/AA	B83XP3GT300001P	2022
SAMSUNG	N/A	N/A	2022
INDOOR VRF UNIT(S)			
Make	Model	Serial	Year
SAMSUNG	N/A	N/A	N/A

Rooftop and DOAS Unit Maintenance:

- ✓ Disconnect operation
- ✓ Check Condenser Fan for operation and wear
- ✓ Tighten Set screws on Condenser Fan Blades
- ✓ Verify Operation of All Fans and Inspect for potential failures (Fan blades, etc.)
- ✓ Clean Condenser Coil
- ✓ Remove and Clean Economizer Filters while cleaning Condenser Coils if Applicable
- ✓ Inspect Condenser Coil for Damage
- ✓ Inspect Cooling Coil
- ✓ Inspect and Clean (Semi-Annually) Condensate Pans and Drains
- ✓ Inspect and Tighten all Electrical Connections

- ✓ Inspect all Contactors
- ✓ Inspect Compressor for Oil and Refrigerant Leaks
- ✓ Inspect and Check Crankcase Heater for Operation if Applicable
- ✓ Inspect and Check Compressor's Refrigerant Charge – Refrigerant Cost billed independently after approval
- ✓ Inspect and Check Main Blower Fan Motor and Blades for Operation and Alignment
- ✓ Inspect and Lubricate Main Blower Fan Motor Bearings
- ✓ Inspect and Check Housing Clearance and Alignment on Fan/Motor Assembly
- ✓ Replace RTU Belts (Annually)
- ✓ Inspect and Test Safety and Operating Controls
- ✓ Inspect and Check Thermostat Settings and Operation
- ✓ Inspect and Check Unit Sequence of Operation
- ✓ Inspect and Check Evaporator Temperature Drop
- ✓ Inspect and Check Suction Pressure/Discharge/Superheat
- ✓ Inspect and Check Amps and Volts on Compressors and Motors
- ✓ Inspect and Check Outside Air Damper Function
- ✓ Inspect and Check Economizer Dampers and Linkage
- ✓ Inspect and Check proper Equipment Tag is legible and correct
- ✓ Provide report to Facilities with any recommendations

VRF Heat Pump Maintenance:

- ✓ Disconnect operation
- ✓ Check Condenser Fan for operation and wear
- ✓ Tighten Set screws on Condenser Fan Blades
- ✓ Verify Operation of All Fans and Inspect for potential failures (Fan blades, etc.)
- ✓ Clean Condenser Coil
- ✓ Inspect Condenser Coil for Damage
- ✓ Inspect Cooling Coil
- ✓ Inspect and Clean (Bi-Annually) Condensate Pans and Drains
- ✓ Inspect and Tighten all Electrical Connections
- ✓ Inspect all Contactors
- ✓ Inspect Compressor for Oil and Refrigerant Leaks
- ✓ Inspect and Check Crankcase Heater for Operation if Applicable
- ✓ Inspect and Check Compressor's Refrigerant Charge – Refrigerant Cost billed independently after approval
- ✓ Inspect and Test Safety and Operating Controls
- ✓ Inspect and Check Thermostat Settings and Operation
- ✓ Inspect and Check Unit Sequence of Operation
- ✓ Inspect and Check Evaporator Temperature Drop
- ✓ Inspect and Check Suction Pressure/Discharge/Superheat
- ✓ Inspect and Check Amps and Volts on Compressors and Motors
- ✓ Inspect and Check proper Equipment Tag is legible and correct
- ✓ Provide report to Facilities with any recommendations



Main: 620.277.2167 – 1413 W Thompson St., Garden City, KS 67846
CO Spgt: 719.621.1047 – 717 Seedling Ct., Colorado Springs, CO 80915
Summit: 970.538.2876 – 256 Annie Rd, Unit B, Silverthorne, CO 80498
Toll Free: 888.TATRO4U / 888.828.7648
Fax: 620.277.0244
www.TATRO.co

*** Pricing is good for 1 year from approved agreement.

Service Agreement	\$83,565.00 Annually
Provide and Wash Filters	\$ 5,560.00 Annually

TATRO Point of Contact	Mike Kreutzer
	Mike.Kreutzer@TATRO.co
	620-277-2167

*** USD 457 acknowledges that certain extraordinary events, including but not limited to Acts of God, natural disasters, pandemics, government-mandated lockdowns, or other national emergencies, may arise that are beyond the reasonable control of either party. In the event such an occurrence materially affects the cost or ability perform the services under this agreement, TATRO reserves the right to adjust pricing or renegotiate the terms of service accordingly. Any such repricing or renegotiation will be made in good faith and in consideration of the prevailing circumstances.

Exclusions:

- Repairs of Equipment
- Sales Tax
- Permit Fees
- Excludes Line Hide for Refrigeration Piping or Electrical work
- Electrical of ANY Kind
- Civil Work outside of 5' of the Building Foundation
- Concrete Demolition, Patch or Replacement
- Retention
- Coating of piping and fittings
- Downtime associated with changes or unforeseen conditions
- Engineering of ANY kind
- Bond
- Painting of ANY Kind

Please feel free to call with any questions.

Sincerely,

TATRO

Rob Kreutzer

