Alsea School Board Meeting

Thursday, July 13, 2023 6:00 PM
Alsea School Library, 301 South 3rd Street, Alsea, OR 97324

1. **Call to Order**
2. **Flag Salute**
3. **Approval of the Agenda**
4. **Induction of new board members**
   a. **Jamie Olsen - Position 3**
   b. **Russ Ceperich - Position 5**
   c. **Soren Rounds - Position 4**
5. **Executive Session**
   - **To consider records exempt by law from public inspection. ORS 192.660(2)(f).**
6. **Election of School Board Officers**
7. **Information**
   a. **School Board Training Retreat**
   July 17 and 18 from 5:00 PM to 8:00 PM
8. **Approval of Minutes - June 8, 2023**

Alsea School Board Meeting
Thursday, June 8, 2023
Regular meeting 7:00 PM
Alsea School Library

Alsea School District 7J 301 South
3rd Street
Alsea, OR 97324
541.487.4305

Board members present - Risteen Follett, Linda Montanez, Deb Lindberg, Soren Rounds, Ryan VanLeuven
Board members absent - None
Staff present - LaRae Sullivan, Lora Nickle, Nathan Roberts, Sean Gallagher
Patrons - Terry Lunsford, Angela Jacobsen, Karyn Elton, Russ Ceperich
Patrons/Staff online - Eric Clendenin, Aimee Hart, Brynn Campbell, Holly Olsen, Jamie Olsen, Kari VanLeuven, Sara Cash, Heather Shunk, Cheryl VanLeuven, Forrest Miller, Carmen Martin, Anna Dubord, Laurel Arnold

1. Call to Order 1901
2. Flag Salute
3. Approval of the Agenda - Agenda approved as presented.
4. Budget Hearing
    a. Open Budget Hearing as per ORS 294.545 the governing body must hold a budget hearing on the date specified in the public notice to receive citizen's comments on the budget document as approved by the budget committee.
    b. Public Comment - None
    c. Close Budget Hearing
5. Approval of Minutes -
    a. April 27, 2023
    b. May 11, 2023
    c. May 22, 2023
    d. May 30, 2023

    Soren Rounds motioned to approve the minutes for April 27, May 11, May 22 and May 30, 2023. Deb Lindberg seconded. All in favor yea.
6. District Recognitions

    ALL building students, online students, IAs, learning coaches and teaching staff. Thank you for your hard work, perseverance and dedication!
    a. Brick and Mortar
        i. Students

        KG - Sara Linford and Macyn Woosley
        1st - Isabella Thomas and Oly Olsen
        2nd - Danika Kelley and Courtenay Larson
        3rd - Aria Vance and Logan Cleveland
        4th - Kairie Peacock and Avik Wamsley
        5th - Kora Thorson and Maveryk Manwarren
    b. Learn at Home Oregon
        i. Staff - Colleen Bauer
        ii. ALL LaHO students, learning coaches and staff for their hard work and perseverance all year!
7. Bond Project Update - Chris and Nancy Giggy

    Mr. Giggy gave an update on the status of the Bond projects. The monthly report was included in the board packets. The panel room concrete pad has been poured, today the slab and retaining wall were poured. They still have some concrete that needs to be poured. All of the supplies needed have been ordered. Currently they are about 5 weeks behind schedule. Currently the master schedule has not been updated.

The HVAC project supplies have been received. Once the students are released for their summer break the construction crews will start. The Vocational building has been in design. Two meetings with staff have been held for input. Included in the board packets are site plans and floor design plans. The final design should be available by the end of July. By August a schematic design should be ready for final approval. Also included in the board packets is the budget update with no changes at this time. Tonight all the Giggy's are looking for is the approval to keep moving forward with the Vocational Building design so they can move forward with getting the schematic report done.

8. Superintendent Report - Sean Gallagher
   Mr. Gallagher referred to the memo attached to this agenda.
   - Board Development
     - OSBA Policy Revision, complete and being uploaded to the district website
   - Efficient and Effective Board meetings
     - OSBA Professional Development and training
       - Regional and State Conferences, only one of two statewide trainings were attended through OSBA this year.
       - OSBA Board Chair Development & Training Network in other districts were regularly viewed and evaluated.
   - Guide, evaluate, and supervise the Superintendent
     - Restore Superintendent evaluation process. The evaluation tool was put into place but collectively decided not to use it for an outgoing Superintendent.
   - School Improvement
     - Create a district 'Continuous Improvement Plan'
     - OSBA sponsored charter review, the district is still on the OSBA waiting list for this project
   - Increase communications to Board of Directors, Staff & Community
     - Board Weekly Notes
     - Regular attendance at staff meetings
     - Fireside Chats
     - Public Information Officer generated press releases
     - Implementation of BoardBooks
   - Personnel
     - Restructure Alsea SD Hierarchical chart
     - HR Reset - rebalance salary schedules, update job descriptions, update contracts.
     - Restore clear expectations
     - Hiring - freeze outside hiring for the 2022-23 SY. Necessary positions with natural attrition of non-necessary positions.
     - Restore Staff evaluations
     -
     - Author Faculty Handbook
       - Leaves
       - Processes
       - Expectations
       - Position Classifications
       - Hiring Process
     - Teacher mentoring
     - Training for substitutes and Instructional aides
     - Negotiations
   - Budget
     - Restore a 10-15% cash carryover
     - Restore checks and balances
     - Restore a sustainable budget
   - Programs
     - Refocus district on priority programs that meet Division 22 standards

        - Reestablish HS Accreditation Project
        - Oregon records management system
        - Conversion from SIS to Synergy
    - Curriculum
        - Lead district in restoring curriculum cycles and curriculum that meets state standards
            - ELA Textbook Adoption K-12
            - Math Textbook Adoption 7-12
    - State/Federal Reports
        - Restore a system of gathering and reporting accurate data
        - Reassign appropriate personnel to be in charge of certain state reports
    - Facilities
        - Bond Project
            - Restore order with checks and balances
            - Ensure that the community garners the best value for their tax money.

    Lastly Mr. Gallagher thanked the community for allowing him to serve in this capacity. I has been a true honor, you are a special community.

9. Financial Report - LaRae Sullivan
   Ms. Sullivan touched on some of the highlights. We are on an estimated ending balance of $3.6 million with estimated appropriated funds for expenditures. The budget for the 2023-24 school year was based on the $9.9 billion budget approved by the state. Interest rate has increased a little to 3.88% as of May.
   For the revenue side of things we are still waiting for some fund repayments from Kings Valley and Willamette Leadership Academy for overpayment on the bussing contracts. The last Common school funds will come in later in July. The state school fund had a slight increase due to other districts property taxes and overall enrollment.
   On the expenditure side are projections through 6/30/2023. This includes final payrolls, bills etc. For appropriations, we have not overspent on our budget.

10. Patron Comments - Karyn Elton, she and her family moved here just over a year ago from Albany, she currently teaches at LBCC driver's ed. and is a court appointed advocate for foster children. Her oldest is a scholar. Her younger student who is 6 was being bullied. She worked with the school in Albany and they would not make any special accommodations. When they moved to Alsea she was advised to send her daughter to Philomath because they had better resources. However, that would have created a hardship to drive her daughter back and forth to school. She has been amazed at the staff who have worked with her daughter to help her be successful. Her purpose for attending tonight's meeting was to thank the school for all of their help to make her daughter successful. Her concerns are with the loss of classroom helpers what will be the plan moving forward? Mr. Gallagher asked if he could call her to talk about what next year will probably look like and more in depth with her personal concerns.

11. Board Comments
    Linda Montanez addressed the board, she thanked everyone for the support of the community and addressing concerns. It has been kind of sad but she is looking forward to relaxing after serving for the past eight years. Risteen Follett said that Linda has been an amazing mentor. She acknowledged her history in the community and how helpful she has been. She thanked Ryan VanLeuven for stepping up when the board needed to quickly fill a position. Soren Rounds also thanked Linda Montanez for encouraging him to step up and take a seat on the board.

12. Action Items
    a. Resolution 13-10 - FY 23.24 to adopt budget - Risteen Follett motioned, Be it resolved that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2023-24: In the amount at the rate of $5.0811 per $1000 of assessed value for permanent rate tax; In the amount at the rate of $0.00 per $1000 of assessed value for local option tax; and in the amount of $97,000 for debt service on general obligation bonds.

b. Be it resolved that the taxes imposed are hereby categorized for the purposes of Article XI section 11b as:
Permanent Rate Tax……..$5.0811 / $1000
Local Option Tax……$0.00 / $1000
Excluded from limitation - General Obligation Bond Debt Service……$97,000
Ryan VanLeuven seconded. All in favor yea.

c. Payment of Bills - May 2023 Ryan Van Leuven motioned to approve the payment of the bills for May 2023. Linda Montanez seconded. There was no discussion. All in favor yea.
d. Approval of hire recommendations
    i. Ben Brumbaugh, Elementary teacher
    ii. Seth Stevens - Ag Science teacher
    iii. Heather Shunk, LaHO Principal
    iv. David Lynch, Art CTE teacher

    Risteen Follett asked if there was any conflict of interest to approve the above hires in one batch as opposed to individually. Hearing none, Deb Lindberg motioned to approve. Ryan VanLeuven seconded. All in favor yea.
e. Resignations
    i. Mary Jackson, Building teacher Deb Lindberg motioned to accept the resignation of Mary Jackson. Ryan VanLeuven seconded. Risteen Follett extended a thank you to Ms. Jackson for stepping to fill this position and helping with updating the math curriculum. All in favor yea.

13. Key Dates
    June 9, 2023 - School in Session
    June 9, 2023 - Graduation, 7:00 PM
    June 14, 2023 - 8th Grade Graduation / MS Awards, 5:30 PM
    June 15, 2023 - Early Release, Last day of school, 12:20 Release time
    June 16, 2023 - Grading/Inservice
    July 13, 2023 - Regular School Board meeting
    July 17th & 18th - School Board Training, 5:00-8:00 PM

14. Adjournment 2003

9. **Bond Update**
   a. Monthly Report
   b. Budget

Alsea School District Bond Projects
Construction Manager's Report

Report Date: July 10, 2023

GENERAL OVERVIEW

Construction began mid-March on the Electrical Upgrades and Panel Room projects. That work is expected to be complete this summer except for the main switch gear. An alternate source for switchgear was found but we're now being told they won't deliver before May 2024. We're asking for monthly updates from the contractor to push for earlier delivery.

The HVAC Upgrade construction was supposed to start in June when school was over, but we haven't seen any progress so far. Installation is supposed to be completed this summer and we are pressing the contractor to get back on schedule. However, the HVAC equipment will not be operational until the switchgear mentioned above is installed and is functional which now looks like it will be next summer. The current design doesn't provide fresh air to the classrooms so we've requested a cost from the contractor to add ducting to these areas.

Schematic design for the new Vocational Building is continuing. A final schematic design meeting was held on June 28 with available staff and BOC members. Soderstrom Architects presented their refined design, incorporating comments from previous meetings and were approved by those present. The approved concept is included in this report. Soderstrom is working to complete schematic design by mid-July for a professional cost estimate by early August. We'd like to schedule a special meeting with the Board, BOC and available staff before the August Board meeting to review the cost estimate and approve moving forward for final design. If approved, we've asked Soderstrom to complete final design for bidding and permit by December, with a goal of starting construction in early 2024, and completion by the end of summer.

The District approved ZCS Engineering, a structural engineering firm, to prepare an application for a seismic grant in the late-2023 cycle. Previous applications were prepared by the former architect and were not successful. ZCS has specific expertise with seismic grant applications and seismic designs in Oregon. They will prepare the application for submission in November/December when the State opens the next round of reviews. Awards will be made the following spring. If successful, design will start by summer 2024 with a goal of completing construction during summer 2025. In addition, the District will be eligible for a TAP grant in early 2024 to fund the seismic grant assessment and application so there will be no impact to the District's budget even if the grant isn't awarded.

PROJECT TEAM

CB Construction has replaced their Project Manager again. This is the third Project Manager they have assigned to the projects and we have requested that the owner of the company attend future OAC meetings to ensure that schedule is not delayed further.

BUDGET

The updated Budget Summary for bond project revenue and expenses is attached. Comments on revenue and expense elements are noted below.

Revenue

The current program budget is $4.62 million including ESSER funds and the OSCIM grant that doubles the value of the bond amount. No changes last month.

Expenses

The "Current Budget" column in Expenses shows the projected costs matched to the Revenue budget. There are currently $1.8 million available for design and construction of the Vocational Building or other uncommitted projects. The budget also includes $200k in uncommitted Owner's Contingency for unforeseen costs on all projects.

The "Committed Costs" column shows the value of work that has been contracted so far. No changes last month.

The "Paid to-Date" column shows the value of work that has been paid for. June expenditures were not available at the time this report was issued.

SCHEDULE

The contractor completed construction of the Panel Room pad but was unable to continue work while waiting for County inspections in the absence of one of their staff. With issues resolved with the County, the carpenters are back on site this week to continue wall construction. Fortunately, delays in this work won't affect the overall program schedule or budget.

The main switchgear for the Electrical Upgrade has a long lead time and is not expected to arrive until April or May 2024 for installation that summer. We are continuing to press the contractor for confirmation of this schedule from the vendor.

The HVAC Upgrade construction was supposed to have started in mid-June. We are waiting on confirmation that the HVAC contractor and electrician have started work this week. New HVAC equipment can't be energized until next year when the switchgear mentioned above is installed.

The Vocational Building schematic design is proceeding. The architect is completing their design with staff input for submission to the Cost Estimater in mid-July. We want to schedule a meeting with the Board, BOC and available staff the second week of August to approve the final design and cost estimate. If approved and within budget, the architect will engage engineering consultants to prepare complete construction documents by the

end of November. Our goal is to complete construction of the new Vocational Building by the end of summer 2024.

PROJECT-SPECIFIC ACTIVITY

Electrical Upgrade & Panel Room

Panel Room concrete is complete and walls are being assembled before standing them in-place.

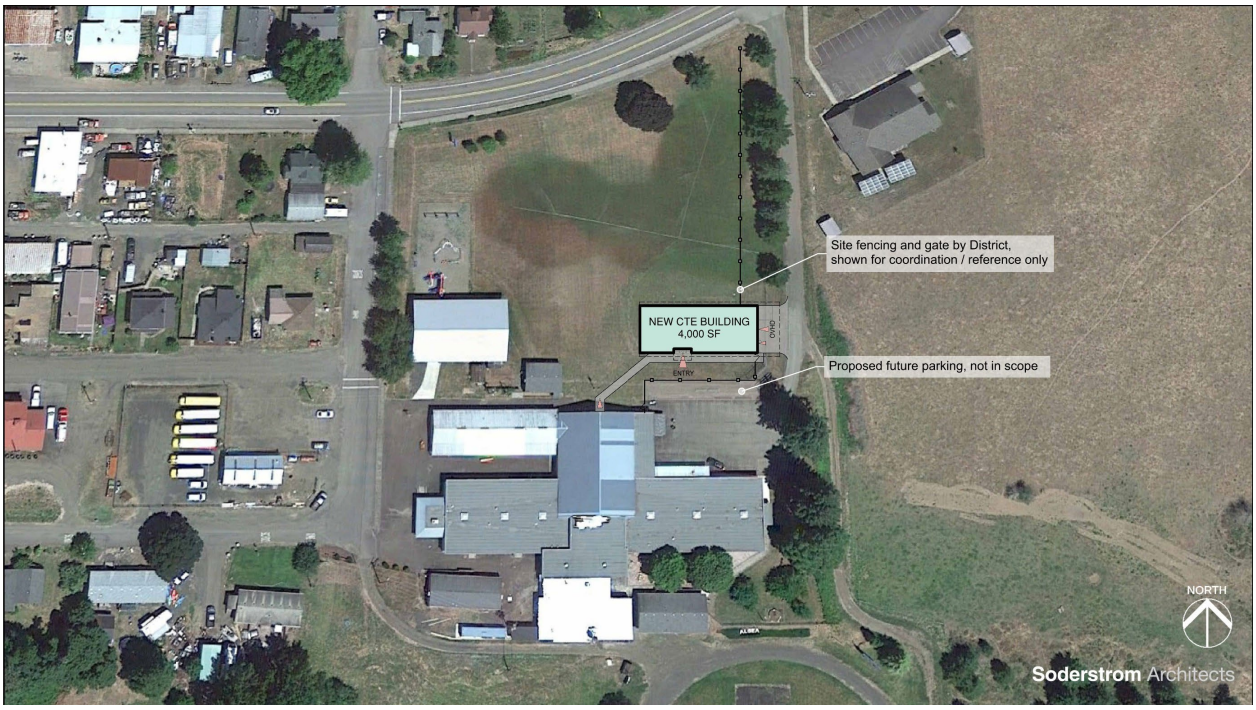


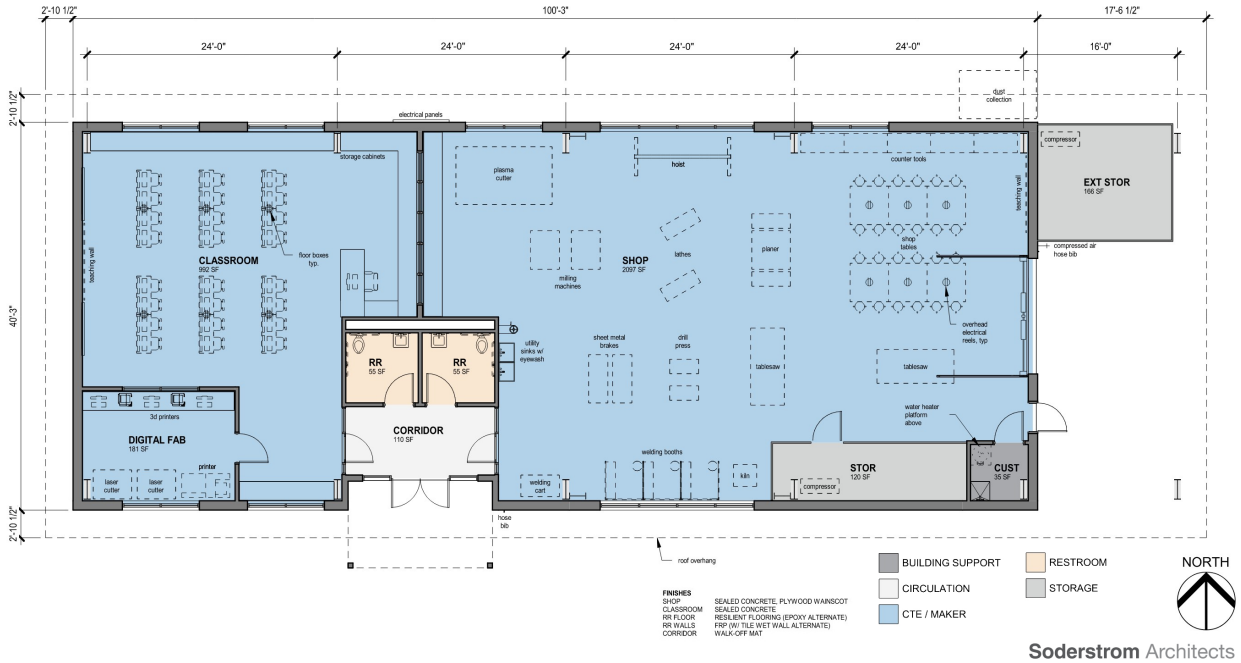
HVAC Upgrade

No construction activities yet.

Vocational Building

Soderstrom Architects presented their refined design options at a June 28 meeting, and staff and BOC members present at the meeting provided comments for final schematic completion.





COMMUNICATIONS

IMS Monthly Reports are being provided to the Bond Oversite Committee and the School Board each month and are provided to the District communication staff for distribution. No BOC meetings are currently scheduled as members have been participating in the design meetings.

Alsea School Bond Project Budget Summary - Updated July 7, 2023

Income

	Original Budget	Current Budget	Actual Income To-Date	Notes
Bond Sale	$ 2,100,000.00	$ 2,289,477.00	$ 2,289,477.00	Bond value $2.1M plus premium of $189,477
OSCIM Grant	$ 2,100,000.00	$ 2,100,000.00	$ -	Amount verified with State 1/23; contingent on spending this amount by 3/24
ESSER Funds	$ -	$ 233,120.00	$ -	ESSER II $68,520 (9/23) and ESSER III $164,600 (9/24)
Totals	**$ 4,200,000.00**	**$ 4,622,597.00**	**$ 2,289,477.00**	

Expenses

	Original Budget	Current Budget	Committed Costs	Paid To-Date	Notes
Construction Cost		$ 3,783,958.00	$ 2,093,497.38	$ 414,289.15	Budget is based on available funds. Committed costs are for contracts approved to-date.
Design Fees		$ 370,000.00	$ 256,875.00	$ 191,859.00	Committed costs includes fees for geotech, survey and haz material study paid by Architect. Budget is estimated including new VOC Building design.
Consultant Fees		$ 50,000.00	$ 36,540.00	$ 7,629.00	Fees for soil testing, special inspections, commissioning and misc consulting.
Project Management		$ 62,000.00	$ 62,000.00	$ 31,460.00	IMS not-to-exceed fee.
Permits & Fees		$ 40,000.00	$ 17,895.00	$ 17,895.00	Permit and site plan fees; no SDCs per County.
Furnishings		$ -	$ -	$ -	Furnishings, equipment, computers, etc. are either in possession or being funded separately.
Other Project Costs		$ 116,639.00	$ 116,639.00	$ 116,639.00	Attorney, bank fees & advertising paid. Builder's risk insurance not included yet.
Owner's Contingency		$ 200,000.00	NA	NA	For unforeseen costs based on current construction budget.
Totals	**$ -**	**$ 4,622,597.00**	**$ 2,583,446.38**	**$ 779,771.15**	

10. **Superintendent Report**
    a. **Introduction of self w/letter**
    b. **Summer Priorities**
    c. **Business Manager Update**
    d. **Kings Valley Charter School - Transportation Contract Not Renewed**
    e. **Staff Professional Development Attendance**
    d. **Cycle Oregon**
    e. **Learn at Home Oregon**

ALSEA SCHOOL DISTRICT 7J

Krista Nieraeth, Superintendent
PO Box B * Alsea, Oregon 97324 * 541-487-4305 * Fax 541-487-4089
www.alsea.k12.or.us

Dear Alsea Community:

My name is Krista Nieraeth and I am excited to be the new superintendent of the Alsea School District. In my on – site interview in Alsea for the superintendent job, I found that Alsea's small school atmosphere very appealing to my love of small schools. It has been a couple of weeks of transitioning into the district for me, and I appreciate the welcome I have received from the staff, the board, and the community.

The 2023 – 24 school year will be my 20th year in education. I started my education career right out of college at Opelousas High School in Opelousas, LA, with Teach for America, an AmeriCorps program that places recent college graduates in regions that were hard to staff. I spent two years at OHS, teaching Physical Science, Biology, and Physics, as well as coaching girls' basketball and volleyball. After my stint at OHS, I moved home to Bonanza, OR, to take a teaching job at Bonanza Jr./Sr. High School to teacher 7 – 12 Science and Math. I spent seven years at Bonanza, teaching and coaching a variety of different sports. I moved into school administration in 2013 at Pacific High School in Port Orford, OR, where I was the 9 – 12 grade Principal and Athletic Director for three years. In 2016, the district decided to reorganize the administration positions, and I became the K – 12 principal in the district, along with Special Education Director and Federal Grants Coordinator. This is what I had been doing until June, when I moved to become the Alsea superintendent.

Education runs deep in my family. My father retired after 42 years of being a JH/HS Science teacher, my mother is currently an elementary teacher and has been for the past 17 years, my grandfather was an elementary principal, my grandmother was an elementary instructional assistant, my uncle was an elementary principal and district superintendent, and I have two cousins who are currently teachers. I never truly thought I would ever be in education during my high school and college years because 1) who would want to be in a room with all those kids and 2) I didn't have enough patience. However, after my two years in Louisiana, I found that I loved being with kids, teaching them new skills, and watching them learn and grow. There hasn't been any other profession I've found that I would rather be in, even with all the hard work that educators must do. Education is truly a passion of mine, especially education in small districts. People think that they must go to bigger districts for better opportunities. I disagree. Opportunities are found EVERYWHERE; it's those who want to take those opportunities, regardless of how big their school is, who get those opportunities. Our job as educators is to make sure ALL students are ready for those opportunities and then help guide them when they arise.

As I transition into the district, there are four items that I will be working on with the office staff this summer in preparation for school starting in the fall. They are:

1) The creation of handbooks for staff, students, substitutes, and volunteers based on board policies;
2) Updating job descriptions for all positions in the school district;
3) Creation of work calendars for confidential and classified employees; and
4) Ensuring that all board policies are updated and published on our website.

ALSEA SCHOOL DISTRICT 7J

Krista Nieraeth, Superintendent
PO Box B * Alsea, Oregon 97324 * 541-487-4305 * Fax 541-487-4089
www.alsea.k12.or.us

As we move into the school year, a few of the major things that I will focus on with staff, both in Brick & Mortar and Learn at Home Oregon (LaHO) is to continue to work on ensuring that all budget management procedures are defined, explained and implemented, revisit the School Charter with OSBA to ensure that the district is serving the students in the best way possible, support school administration and staff on implementing a state aligned evaluation system, and support administration and teaching staff on the implementation of a new ELA curriculum and in implementing effective instructional practices in the classroom and in the school as a whole. These things are important as they give staff clearly defined expectations of their jobs and what resources are available for them to effectively do their jobs.

One major goal of mine will be to increase communication with our families and the community about the great things that are happening in Alsea. We will be working to continue to positively increase our presence not only on social media, but also through press releases to the local newspapers, updating our website more consistently, regular emails, and through good ole' fashion community newsletters and fliers that we will hopefully be able give out to businesses in our community for all patrons to have access to. There are a lot of great things going on in our district and we need to be sharing them daily. It's always a great day to be a Wolverine!

Please feel free to stop by and introduce yourself at any time. My door is always open.

Respectfully,

Krista Nieraeth

Cycle Oregon CLASSIC - September 9 - 16, 2023
Event Details and Logistics

The Cycle Oregon CLASSIC will be routed through the Willamette Valley and the Oregon Coast and will be passing through your area. The event will include overnight stops in Albany, Carlton, Cloverdale, Toledo and Alsea and will feature some of the most scenic byways that Oregon has to offer including the Nestucca Scenic Byway, The Three Capes route and the Alsea Scenic Byway. Attached please find the details of the ride and specific information about the anticipated impacts of the event on your agency.

Cycle Oregon is a 30+ year old non-profit dedicated to transforming individuals and communities through bicycling. Proceeds from our events go into the Cycle Oregon Fund held by the Oregon Community Foundation. To date Cycle Oregon has made over $2.5 Million in grants across the state of Oregon. In addition to grants, our events leave a positive economic effect for the communities we visit.

Above and beyond impacts to the community and the state, our riders often spend money in local establishments while on the ride, stay extra nights, or come back to communities we visit with friends and family as a result of participating in our events.

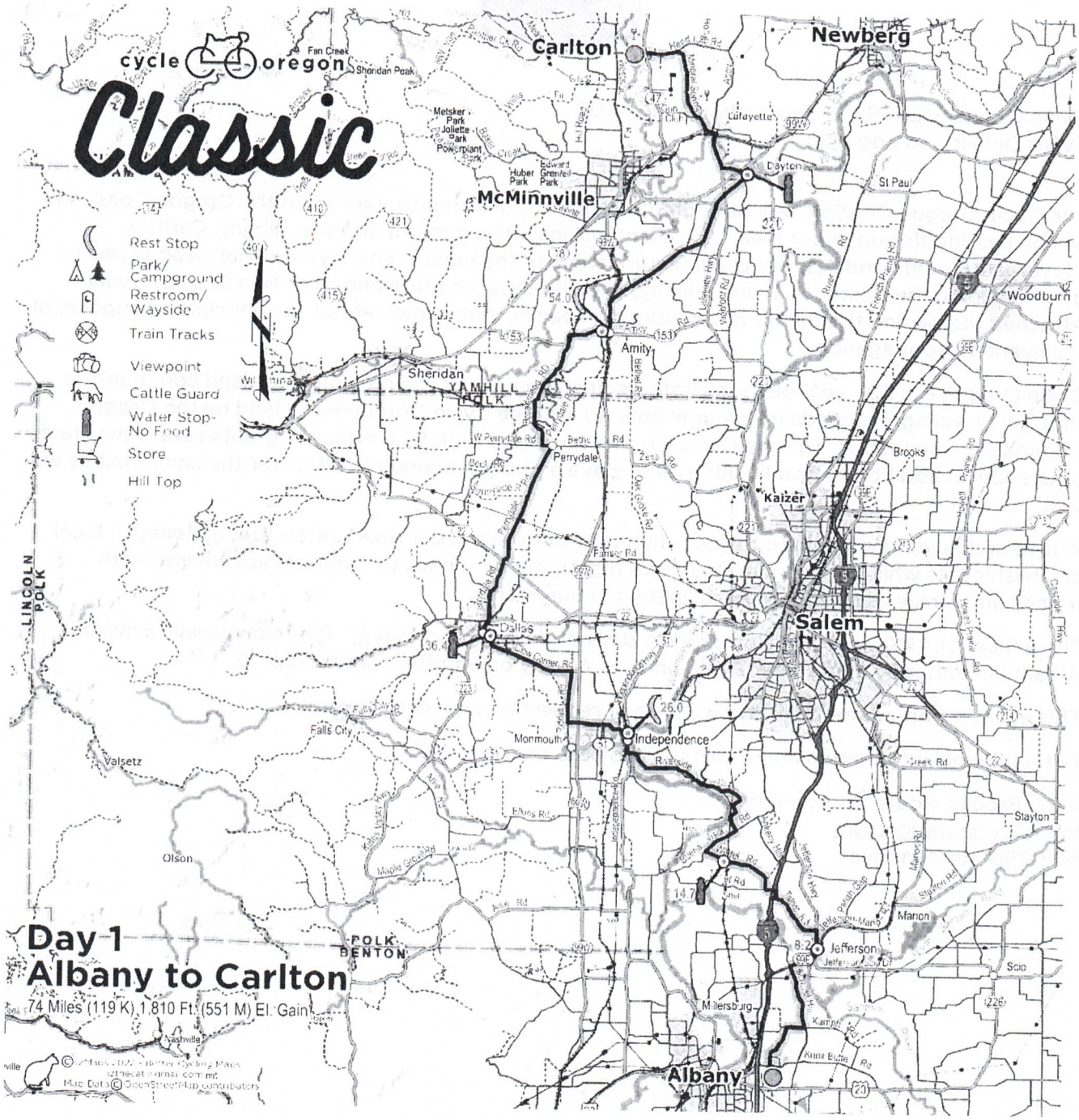
The annual CLASSIC event features seven days of riding and camping. Participants will arrive in Albany on Saturday September 9 and finish in Albany on Saturday September 16.

This event is non-competitive and we are not requesting any road closures.

For additional information about this event please contact:

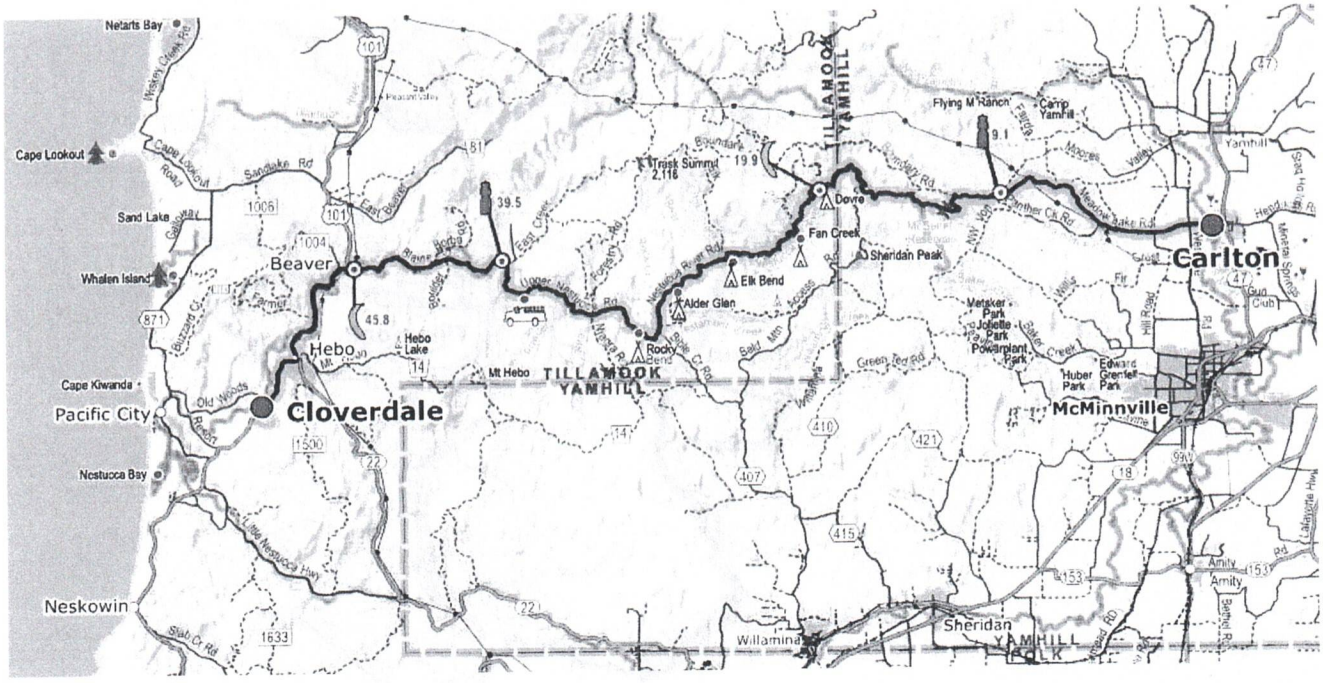
John Brooks, Route Coordinator
john@cycleoregon.com
503-799-3864 mobile

Day 1 - Sunday September 10 – Albany to Carlton



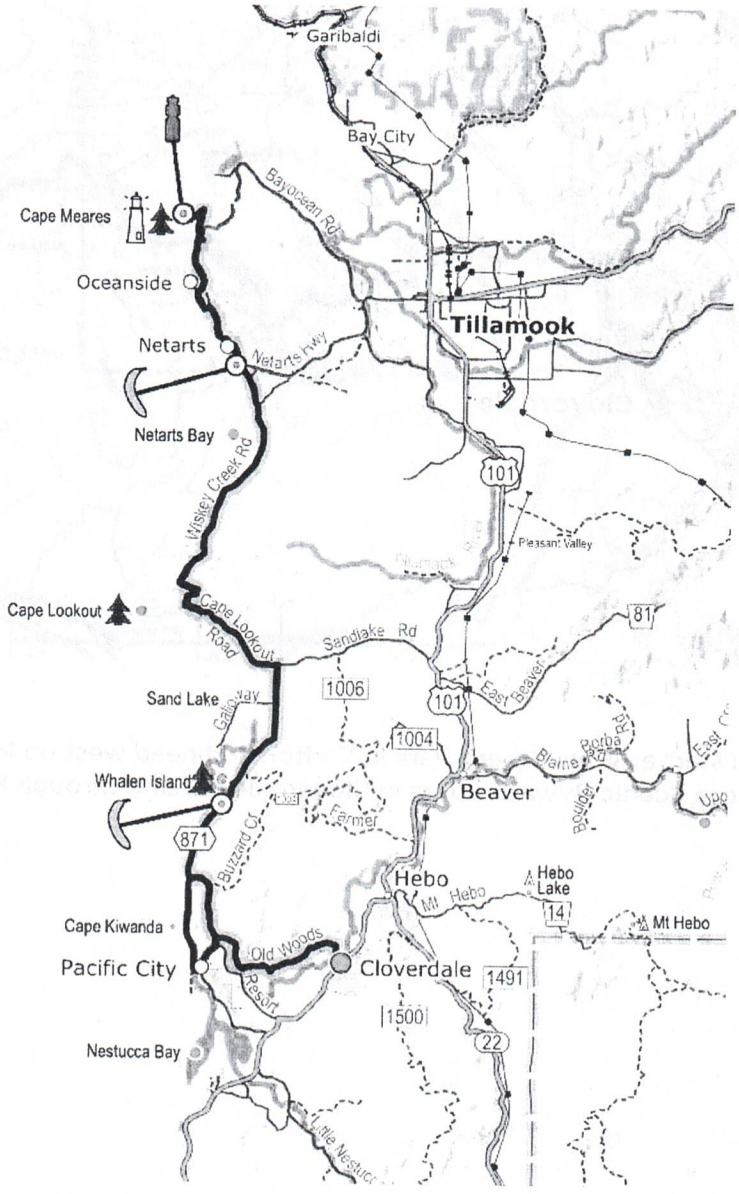
Riders will depart Albany from the fairgrounds and follow backroads through Jefferson, Independence, Monmouth, Dallis, Perrydale, Amity, Dayton and Lafayette finishing in Carlton.

Day 2 – Monday September 11 – Carlton to Cloverdale



Riders will start at Wennerberg Park in Carlton and head west up Meadow Lake road and follow the Nestucca Scenic Byway ending in Cloverdale passing through Beaver and Hebo along the way.

Day 3 – Tuesday September 12 – Three Capes Out & Back



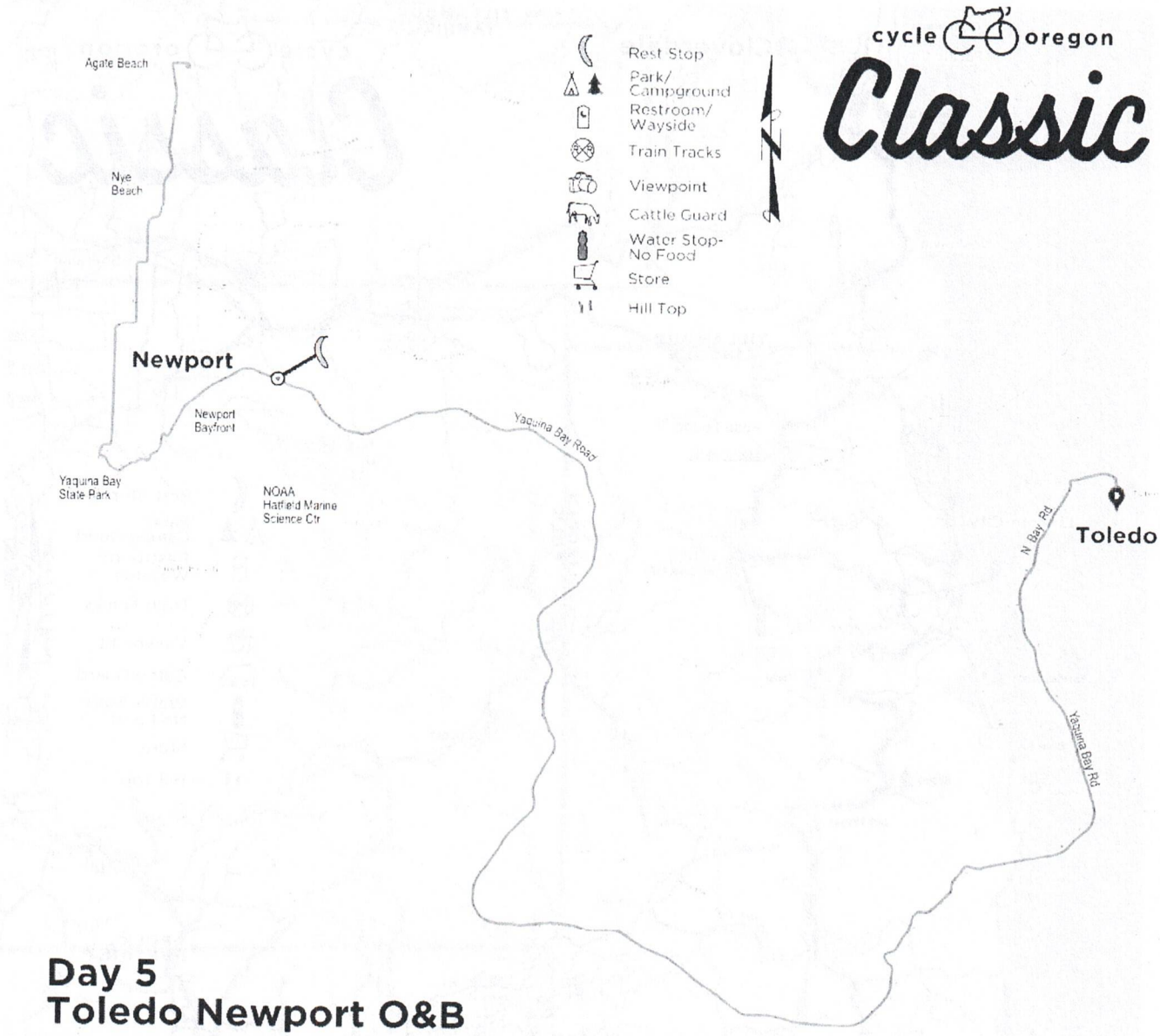
The event will spend two nights in Cloverdale creating a layover day where riders can choose to take a day off or ride an out and back route as far as they choose. The route will pass through Pacific and up the old coast road past Sand Lake, Cape Lookout, Netarts, and Oceanside and then turn around at Cape Meares

Day 4 – Wednesday September 13 – Cloverdale to Toledo



Wednesday's route follows Hwy 101 from Cloverdale to Neskowin before turning to backroads to Rose Lodge and then on coast range forest road 17 past Drift Creek Falls – completely avoiding the congested portions of Hwy 101. The route then follows the Siletz Hwy 229 through Siletz and finishing in Toledo.

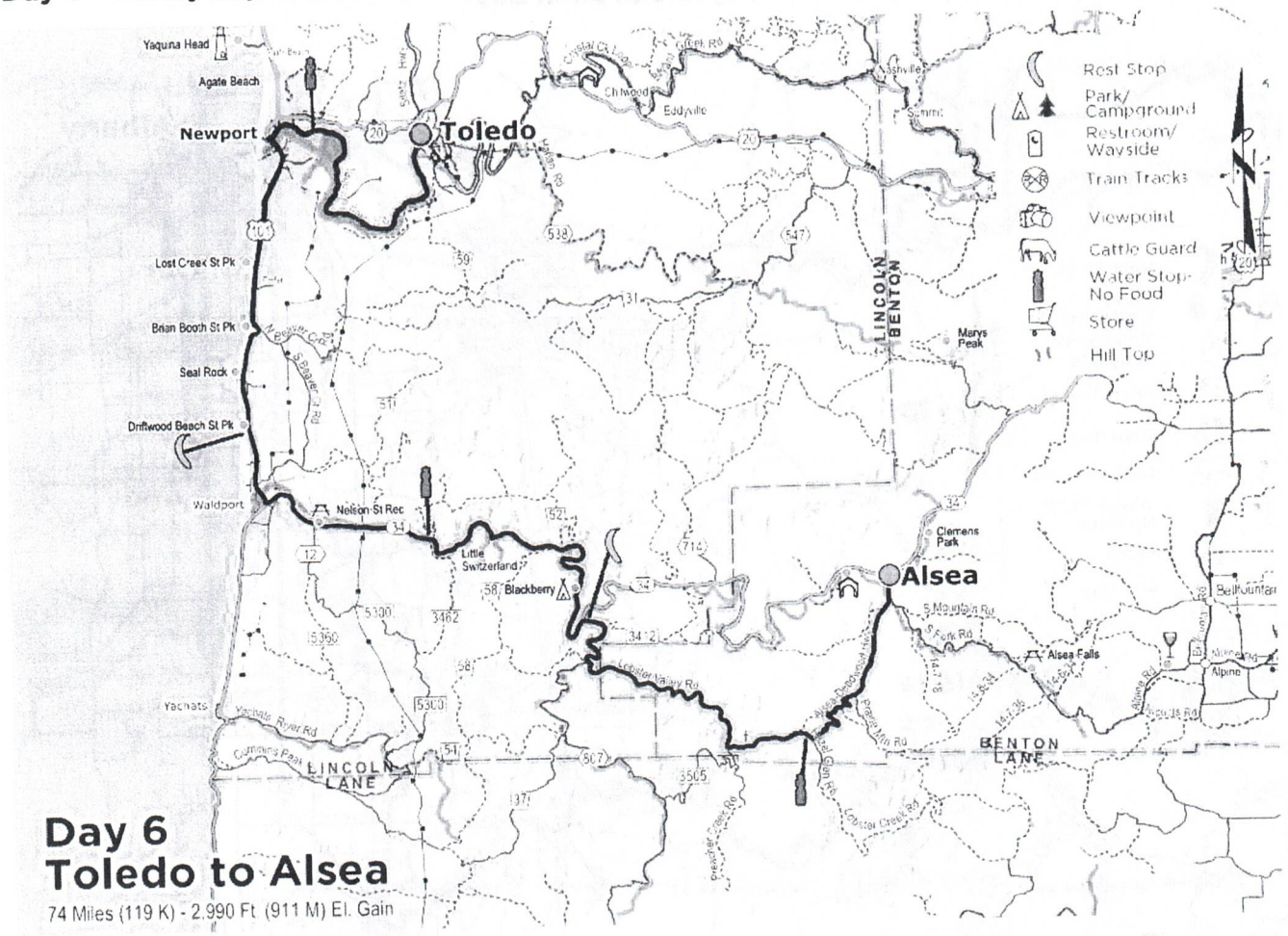
Day 5 – Thursday September 14 – Toledo Newport Out & Back



Toledo will be a another two-day layover with an optional ride that will follow the Yaquina Bay road to Newport and then continue through Newport to Agate Beach and then return following the same route.

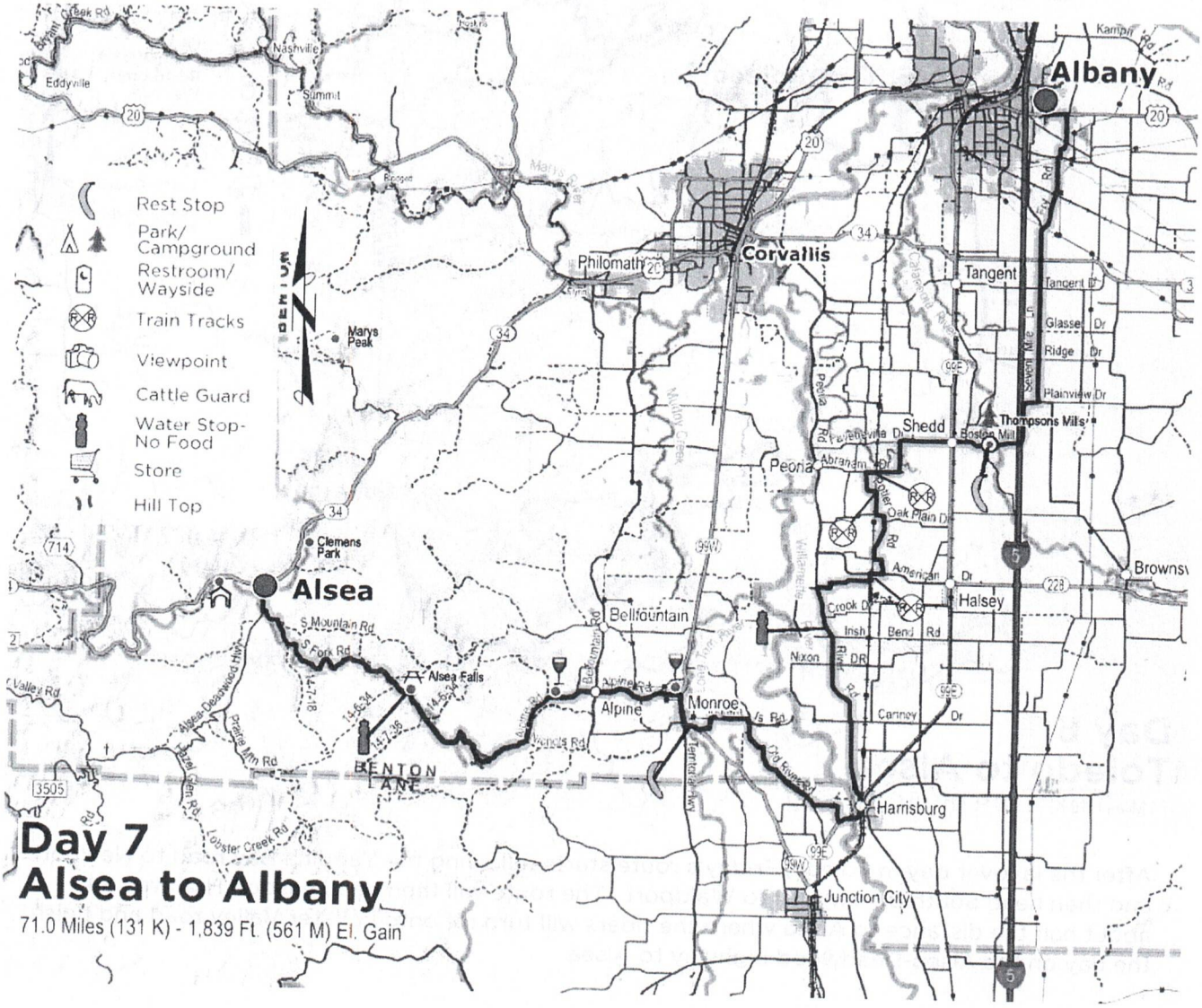
Cycle Oregon CLASSIC 2023 Event Details

Day 6 – Friday September 15 – Toledo to Alsea



After the layover day in Toledo, Friday's route starts following the Yaquina Bay road to Newport and then head South on Hwy 101 to Waldport. The route will then head east on Highway 34 about half the distance to Alsea where the riders will turn off onto Lobster Valley road and finish the day on the Alsea-Deadwood highway to Alsea

Day 7 – Saturday September 16 – Dayville to John Day



The final day starts on the Alsea Scenic Byway past alsey falls to Alpine and Monroe. The route then follows rural farm roads through Harrisburg and then north crossing Hwy 99E and Interstate 5 at Shedd finally returning to the fairgrounds on the east side of Albany

Ride Particulars and schedule:

Cycle Oregon events are non-competitive, there is no 'start time' as such. Riders are required to start between 7:00 and 8:30AM. Our courses will be open from 7:00AM to 4:30PM each day. We will also enforce 'closing times' to specific areas of the route – a time after which no riders may enter a section of the course.

Route Signs and Rider Direction:

The course will be marked on the day prior to the use of a given route (Saturday's routes will be marked Friday etc). The sign team and multiple event vehicles make an early morning survey on the day of ride to double check and correct signs that may have been removed, damaged or changed since placement.

We mark the route using laminated paper directional arrows and laminated paper warning signs for riders as needed. All the signage will be removed daily after the course's closure. All of our signs are placed and removed responsibly. In certain instances we will use non-permanent marking chalk to indicate hazards on the road surface.

Course monitors/corner marshals will be stationed at particularly challenging intersections and points where route options diverge and areas with hazards or safety issues. The course monitors do not direct or stop traffic – but rather warn the cyclists to be alert and obey traffic laws.

Our sign team responsible for removing signs also functions as our 'sweep team' keeping track of last riders on the course. See 'Signing Standards' below for information on our event warning signs used to alert motorists about the event.

Rest Stops:

Our rest stops consist of portable toilets, hand washing stations, trash/recycling bins, a box truck for supplies, canopies and tables for food and drink and occasionally an acoustic musical performer. They are staffed by dedicated Cycle Oregon volunteers as well as crews of local community volunteers whose organizations are compensated by Cycle Oregon for their efforts.

Cycle Oregon carries out all waste and is committed to leaving sites we use cleaner than we found them. Please see route maps for information on planned rest stop locations. We will, of course, site only where we have secured permission from property owners to do so.

Rider Safety:

Our riders are well supported for their safety and mechanical needs - we have SAG vehicles to assist and transport riders, ambulances, motorcycles and bicycles to patrol route and assist riders, and two course marshal/route safety vehicles. We have bike mechanics at rest stops and a network of Ham Radio operators to ensure communication between all support and safety staff at all times – more information on the above listed below.

Insurance/Liability:

Through Cycle Oregon's 30+ years of staging events, we have worked regularly with landowners both private and governmental and are very accustomed to including landowners and government entities under our insurance. Our coverages meet or exceed amounts required by permit application language.

Signing Standards:

In addition to small directional arrows used to guide participants along each day's course, Cycle Oregon uses 48" x 48" orange signs with black lettering at specific places where additional notification of the motoring public of the presence of cyclists is appropriate. These signs conform to the MUTCD and guidelines adopted by Oregon's Uniform Traffic Control Devices Committee.

Signage contains verbiage stating: Bikes on Roadway, Bicycle Event Ahead, or Bicycles Crossing Road, as applicable for location.

All signs placed by Cycle Oregon are removed from the route at the conclusion of each day.

Law Enforcement:

All affected city, county, state and federal law enforcement agencies are contacted well in advance of the event to elicit any input they may have on safely and lawfully using roadways within their jurisdiction. Just prior to the actual ride, affected police agencies are again reminded of the event and the roadways to be used in their jurisdiction, and provided with all necessary contact information for event operations staff during event.

Motorcycle Safety Patrol:

Our Motorcycle Safety Patrol is comprised of volunteers operating motorcycles, most of whom are current or retired OSP officers. Their duties are to provide a visible on-course resource for riders, encourage courteous and lawful riding, and to enforce Cycle Oregon adopted safety rules. They are equipped with radios for communications and wear a reflective vest. Motorcycles are much more mobile and less invasive than cars and thus more effective in covering larger segments of the route each day and interacting with more riders.

Communications:

Ham radio operators provide communications within a Cycle Oregon event. These federally licensed volunteers operate a network that allows uninterrupted communications between event management personnel, SAG vehicles, ambulance personnel, Bicycle/Motorcycle Safety Patrol volunteers, and local and state emergency service providers throughout the week.

Communications are coordinated by "Net Control," Ham radio operators located on one or more high spots near each day's course. Net Control is the hub for all communications within Cycle Oregon and coordinates any type of response necessary if a participant is involved. In addition to base, mobile and portable two-way radios, and cellular telephones, satellite telephones are available for use when other communications avenues are unavailable.

Official Cycle Oregon Vehicles:

As Cycle Oregon events are not race events, escort vehicles to operate with a race pack are not used. However, Cycle Oregon does use event vehicles to patrol the route and assist riders if needed. All of these vehicles are plainly marked as "official" vehicles.

SAG (Support and Gear) vehicles will be stationed at key points along the routes. In addition to serving as additional eyes and ears on course, these vehicles offer help and transport to camp if needed to cyclists who cannot continue because of mechanical or minor physical issues. They are equipped with first aid supplies including an AED, food and water, communications equipment and limited bicycle repair equipment. They are staffed by a trained volunteer driver and a licensed

amateur radio operator (HAM). In addition to providing support to individual cyclists, they also maintain constant communication with the event Net Control and can request assistance from medical, law enforcement and ride staff.

One support vehicle is identified as the "sweep" vehicle and is responsible for knowing the location of the last rider to ensure all participants arrive at that day's overnight camping location and removing all Cycle Oregon signage. All participants who have not reached the camp by the designated closing time are transported to the finish by a SAG vehicle. Key intersections will be monitored and will require riders to arrive at those junctions before set times to ensure that we have maximum awareness of where riders are located on the routes and limit the number of roads we need to support full time.

In addition to the SAG vehicles, Cycle Oregon uses other event vehicles to monitor the event. These vehicles are operated by a Ride Director and others, who monitor the entire event each day to ensure the ride is conducted safely. The Ride Director has the responsibility of ensuring resources are placed appropriately based on current and changing conditions related to rider locations, terrain, weather or any unusual or unexpected situations.

Emergency Medical Services:

Cycle Oregon contracts with an Ambulance Service to provide advanced life support ambulances for the duration of the event. These ambulances will be stationed at various points during each day to ensure proximity to the largest group of riders. Each ambulance is staffed by two medical personnel, at least one of which is certified as a paramedic. In addition, a paramedic supervisor operates a Cycle Oregon support vehicle and is accompanied by a ham radio operator to manage any medical situation involving a Cycle Oregon participant.

Prior to the event, all local EMS agencies are contacted by the medical team to ensure that local agencies are aware of the event and work out details for appropriate transfer of a patients, should that need arise. Local contacts also include Air Ambulances that serve the area.

Each rider, volunteer, private contractor and staff member is required to wear a color-coded numerical identification band at all times. This allows Cycle Oregon officials to identify patients, access emergency information, i.e., medical history, current medication, etc.

Traffic Safety Plan:

We communicate to our riders, both before and during the event, that the roads we will be riding are open to traffic and remind them of the requirement to adhere to traffic laws and general rules of the road.

Cycle Oregon events are not races, but organized bicycle events that provide participants the opportunity to visit rural areas and communities that many would not otherwise see. There are no records kept of a rider's time of departure from a location or arrival back to camp, and no prizes are awarded, and we do not seek the closure of any roads to be used during our event.

General Cycle Oregon Safety Plans:

- Cyclists are required to comply with applicable traffic-related laws, and roadways used as the route are not closed to vehicular traffic. Participants are notified of their requirement to comply with traffic laws when they register for the event and are also reminded of safe and lawful riding practices during nightly announcements from our Main Stage.
- Cycle Oregon staff conducts a physical review prior to the event, where all routes, as well as each water stop, rest stop, and our overnight location are visited. During these visits, local

community representatives are matched with Cycle Oregon vendors to discuss services provided by Cycle Oregon and the community. In addition, local law enforcement is apprised of the route and potential safety-related issues are discussed for resolution.

- A final survey of the route is conducted approximately one week prior to the event to ensure conditions of roadways to be used have not changed.
- Cycle Oregon volunteers sign the course early in the morning prior to each day's ride, and any potential problems are resolved prior to route opening at 7:00 am.
- All signs placed along the route during the early morning before the route opens are removed when the last riders have passed signage, or when the course closes at 4:00 pm.
- Cycle Oregon is not requesting any road closures for this event.
- All cyclists are expected to follow statutory rules of the road and are also expected to ride courteously and safely.
- State, city, federal and county law enforcement agencies (as applicable) are notified months prior to the event, and again approximately one month prior to the event to ensure each agency is aware of roadways being used within their respective jurisdictions.
- Parking of event vehicles on the route is constantly monitored to ensure traveled portions of roadways are not affected.
- Emergency Medical Service (EMS) agencies covering event routes are contacted prior to the event, and input is received for planning in the event of an emergency.

Community Relations:

In addition to involving local communities in pre-planning for the event, general considerations undertaken by Cycle Oregon include:

- Portable toilets and potable water are located at each stop between the beginning and end of the daily route, and at our overnight location – we work to keep riders out of any fixed toilets at sites we visit to avoid over burdening the infrastructure there.
- Cycle Oregon distributes news articles to local newspapers and radio stations in a timely manner prior to the event.
- In addition to media notifications, local community organizations effectively address community involvement. Through these community groups, which include representatives of city/county government, local service clubs, public works, law enforcement, medical providers, and any other affected entities; a broad notification of Cycle Oregon's presence in local communities is carried out prior to the event.

Kings Valley Charter School
38840 Kings Valley Highway
Philomath, Oregon 97370
541.929.2134
fax: 541.929.8179
www.kvschool.org

Jun 28, 2023

Per our contract for transportation services dated July 1, 2022, The Kings Valley Charter School is giving notice of cancellation for the upcoming school year 2023-2024.

Sincerely,

Mark Hazelton
Business Manager

Athena Lodge: Director of Education; Kari-Anne Gonzalez: Social Emotional Learning and Behavior Director; Mark Hazelton: Business Manager

SCHOOL BOARD MEMBERS 2022-2023
Sally Lammers, Chair 929-4376 Diana Barnhart, Treasurer 929-4111, Beth Hoinacki, Secretary

11. **Financial Report**
    a. **Cash Flow / Financial Reports**
    b. **ASB Accounts**

Linn Benton Lincoln Education Service District • 905 4th Avenue SE • Albany, Oregon 97321 • Phone: 541-812-2600 • Fax: 541-926-6047 • www.lblesd.k12.or.us

MEMORANDUM

July 13th, 2023

TO: Alsea School District Board of Directors
FROM: LaRae Sullivan, LBL-ESD Assistant Business Manager
RE: June 30th, 2023 Financial Statements

Board Members,

Attached you will find the 2022-23 financial statements through June 30th, 2023. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, and total Appropriations for the year. Please remember these financials are unaudited.

The General Fund statements include the actual revenues and expenditures from July 1, 2022 through June 30th, 2023. The estimated General Fund Ending Fund Balance is $4,255,611. Unappropriated Ending Fund Balance make up $1,341,734 of the Fund Balance total.

This is projected with **estimated** expenditure appropriations based on final FY22-23 invoices to be received.

At this time there has been an estimate of 10.2 billion biennium proposal by the Oregon Governor's budget for additional funds being released to the State School fund for the next fiscal year. This has historically been based a 49/51 split over the next two fiscal years. The Alsea School District's FY23-24 budget was based on 9.9 billion. The increased estimate for Alsea School district, based on the State School fund for FY23-24, is: 208,000.

All of Alsea School District 7J investments are held in the Local Government Investment Pool. Investments total $5,437,567.74 and are yielding an annualized interest rate of 4.05% through June 30th, 2023.

Enrollment: **Please remember enrollment could change on a daily basis. These numbers are as of: 06/01/2023**

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
In Building														
As of 06/01/23	16	15	14	21	22	14	18	14	21	12	13	17	14	211
Learn at Home Oregon														
As of 06/01/23	33	38	16	23	17	9	15	27	18	0	0	0	0	196

Total Enrollment for all schools equals 407.

Please let me know if you have any questions or concerns regarding these statements.

Tonja Everest Superintendent | Frank Bricker Board Member | Miriam Cummins Board Member | David Dunsdon Board Member | Roger Irvin Board Member | Amy Vetor Board Member | Jean Wooten Board Member | Penny York Board Member

Alsea School District 7J
General Fund: Statement of Revenue Budget Vs. Actual
For the Fiscal Year 2022-2023
As of 06/30/2023 - Unaudited Numbers

Source	Adopted 2022-23 Budget	Actual MTD Rev. 1/31/2023	Actual MTD Rev. 2/28/2023	Actual MTD Rev. 3/31/2023	Actual MTD Rev. 4/30/2023	Actual MTD Rev. 5/31/2023	Actual MTD Rev. 6/30/2023	Actual YTD Rev. 6/30/2023	Projected through 6/30/2023	Total Estimated 2022-2023	(Over)/Under Budget
SSF Funding											
1111 Current Year Property Taxes	$ 450,000	4,567	1,585	7,384	1,282	2,762	10,197	486,095	-	$ 486,095	$ (36,095)
1112 Prior Year's Property Taxes	1,500	297	259	127	187	221	429	1,814	-	$ 1,814	(314)
1190 Pentalties & Interest	1,000	53	43	70	85	49	71	879	-	$ 879	121
2101 County School Funds	2,500	-	-	-	-	7,543	-	7,543	-	$ 7,543	(5,043)
3101 State School Support Funds	10,531,799	864,890	864,890	864,890	1,203,794	1,847,628	-	11,757,298	-	$ 11,757,298	(1,225,499)
3101 SSF- High Cost Disability Payment	-	-	-	-	-	17,380	-	17,380	-	$ 17,380	(17,380)
3101 SSF- May Adjustment	-								-	$ -	-
3103 Common School Fund	26,000	-	31,909	-	-	-	-	31,909	31,909	$ 63,817	(37,817)
Total SSF Funding	**11,012,799**	869,807	898,685	872,471	1,205,348	1,875,583	10,697	**12,302,918**	**31,909**	**12,334,826**	**(1,322,027)**
Non State School Support Formula Sources											
Local Sources											
1412 Transportation Fees from Other Dist.	-	-	174,325	-	-	41,427	(455)	215,297	88,000	$ 303,297	(303,297)
1510 Interest on Investments/Taxes	25,000	11,955	13,392	15,875	16,917	21,588	20,539	140,539	(79,800)	$ 60,739	(35,739)
1710 Admissions	-	1,532	-	-	-	-	-	1,532	-	$ 1,532	(1,532)
1920 Donations from Private Sources	1,000	2,000	2,000	775	(4,875)	-	-	1,000	-	$ 1,000	-
1940 Services Provided to Other Ed.- General	35,000	-	-	-	-	-	-	-	-	$ -	35,000
1940 Services Provided to Other Ed.- KVCS		-	(28,250)	-	-	-	-	-	-	$ -	-
1940 Services Provided to Other Ed.- WLA		-	(14,325)	-	-	-	-	-	-	$ -	-
1960 Recovery of Prior Year Exp.	-	-	-	-	-	-	-	-	-	$ -	-
1980 Fees Charged to Grants	4,000	-	-	-	-	-	-	5,076	3,924	$ 9,000	(5,000)
1990 Miscellaneous Local Revenue	15,000	9,210	1,971	614	1,350	6,896	5,836	44,674	-	$ 44,674	(29,674)
1991 Misc. Erate	-	-	-	-	-	-	-	-	-	$ -	-
2102 Education Service District Resources	5,000	-	-	-	-	-	-	-	-	$ -	5,000
2199 Other Intermediate Source	-	-	-	-	-	-	-	-	-	$ -	-
Total Non Formula Local Sources	**85,000**	24,698	149,112	17,263	13,393	69,911	25,921	**408,118**	**42,124**	**450,242**	**(365,242)**
State/Federal Sources											
3199 Other Grants-In-Aid	-	-	-	-	-	-	-	-	-	-	-
3203 Special Ed	5,000	-	-	4,063	-	4,062	-	8,125	-	8,125	(3,125)
Total State/Federal Sources	**5,000**	-	-	4,063	-	4,062	-	**8,125**	**-**	**8,125**	**(3,125)**
Other Sources											
5160 Lease Purchase	-	-	-	-	-	-	-	-	-	-	-
5300 Sale/Loss of Fixed Assets	5,000	-	-	-	-	-	-	-	-	-	5,000
5400 Beginning Fund Balance	1,800,000		1,143,699					1,143,699	-	1,143,699	656,301
Total Other Sources	**1,805,000**	-	1,143,699	-	-	-	-	**1,143,699**	**-**	**1,143,699**	**661,301**
Total Non SSF Revenue	**1,895,000**	24,698	1,292,811	21,326	13,393	73,973	25,921	**1,559,942** -	**42,124** -	**1,602,066**	**292,934**
Total Resources	**$ 12,907,799**	894,505	2,191,496	893,797	1,218,740	1,949,556	36,618	**13,862,860** #	**$ 74,032** #	**$ 13,936,892**	**$ (1,029,093)**
									Less Estimated Requirements	$ (9,681,281)	
									Estimated Ending Fund Balance	***$ 4,255,611***	
									Less UEFB	$ 1,341,734	
									Estimated Ending Fund Balance	$ 2,913,877	

Alsea School District 7J
General Fund: Statement of Expenditures Budget Vs. Actual
For the Fiscal Year 2022-2023
As of 06/30/2023 - Unaudited Numbers

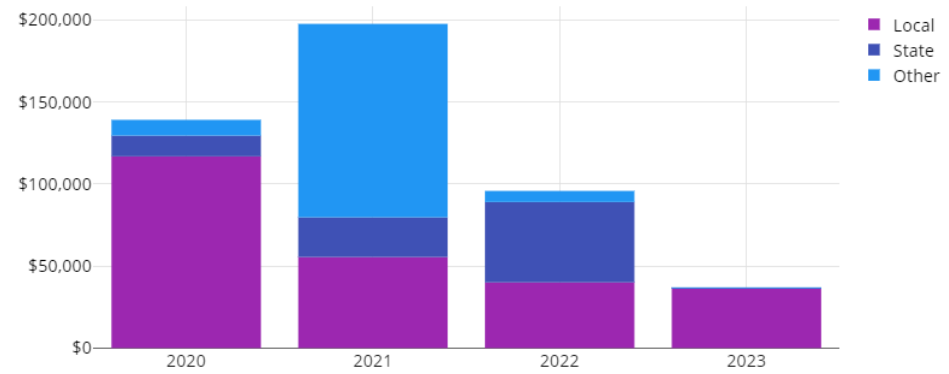
Function	Adopted 2022-23 Budget	Actual MTD Exp. 1/31/2023	Actual MTD Exp. 2/28/2023	Actual MTD Exp. 3/31/2023	Actual MTD Exp. 4/30/2023	Actual MTD Exp. 5/31/2023	Actual MTD Exp. 6/30/2023	Actual YTD Exp. 6/30/2023	Projected through 6/30/2023	Total Estimated 2022-2023	(Over)/ Under Budget	% Committed	Total Actuals YTD* 6/30/2022
Instruction													
1111 Elementary, K-6	1,777,633	116,971	153,142	121,727	72,031	119,558	303,810	1,424,067	-	1,424,067	353,566	80.11%	1,777,484
1112 Learn at Home (LAHO)	-	-	-	-	-	-	-	-	-	-	-	0.00%	4,079
1113 Elementary Extracurricular	17,443	1,850	-	-	-	-	-	1,850	-	1,850	15,593	10.61%	9,505
1121 Middle/Junior High Programs	734,134	54,092	36,511	51,407	51,733	54,783	163,838	672,064	-	672,064	62,070	91.55%	713,180
1122 Middle/Junior High School Extracurricular	24,371	1,872	1,960	1,947	1,344	1,724	711	23,712	-	23,712	659	97.30%	16,680
1131 High School Programs	515,653	44,067	5,935	40,193	75,179	45,756	124,659	582,140	-	582,140	(66,487)	112.89%	558,393
1132 High School Extracurricular	109,764	15,245	11,881	8,614	8,391	7,149	5,451	128,294	-	128,294	(18,530)	116.88%	123,459
1140 Pre-K	14,826	60	60	120	60	-	60	812	-	812	14,014	5.48%	13,403
1210 Programs for the Talented and Gifted	21,831	5,737	5,737	5,737	5,737	5,737	5,968	63,576	-	63,576	(41,745)	291.22%	12,434
1250 Programs for Students w/Severe Disabilities	1,457,424	83,210	77,129	80,348	95,919	66,994	162,193	1,023,961	5,000	1,028,961	428,463	70.60%	1,268,978
1280 District Alternative Programs	49,288	-	-	-	-	-	4,050	4,849	-	4,849	44,439	9.84%	62,209
1288 Charter School Payments	900,000	66,260	40,000	40,000	23,328	-	-	641,680	-	641,680	258,320	71.30%	1,621,500
1291 ELL	92,746	7,543	7,556	8,910	7,539	7,550	22,755	93,293	-	93,293	(547)	100.59%	54,431
Total Instruction	**5,715,113**	**396,907**	**339,910**	**359,003**	**341,260**	**309,251**	**793,494**	**4,660,299**	**5,000**	**4,665,299**	**1,049,814**		**6,235,735**
Support Services													
2113 Family Support Liaison	56,254	65	65	65	(648)	42,467	-	43,450	5,000	48,450	7,804	86.13%	54,323
2114 Staff Accounting Services	134,066	22,162	23,138	22,621	11,578	11,619	11,140	260,522	-	260,522	(126,456)	194.32%	279,106
2120 Guidance Services	111,172	-	-	-	-	-	-	-	-	-	111,172	0.00%	-
2122 Guidance Services	-	893	893	(5,347)	-	-	-	0	-	0	(0)	0.00%	-
2134 Nurse Services	-	516	1,125	532	906	1,922	1,250	11,225	3,000	14,225	(14,225)	0.00%	-
2142 Psychological Testing Services	40,000	221	3,925	-	1,516	450	-	24,776	7,224	32,000	8,000	80.00%	-
2150 Speech Pathology and Audiology Services	-	7,141	7,141	(42,753)	-	-	-	-	-	-	-	0.00%	-
2152 Speech Pathology Services	49,809	10,915	6,357	56,554	14,748	14,129	31,886	148,254	15,000	163,254	(113,445)	327.76%	161,944
2160 Other Student Treatment Services	14,000	7,234	3,774	3,358	3,093	3,806	4,146	32,421	9,300	41,721	(27,721)	298.00%	17,771
2190 Service Direction, Student Support Services	260,933	11,402	11,406	11,400	7,807	7,809	17,517	121,215	23,400	144,615	116,318	55.42%	88,807
2222 Library/Media Center	1,250	-	-	-	-	-	-	-	-	-	1,250	0.00%	-
2230 Assessment and Testing	-	890	890	890	747	747	2,118	10,394	-	10,394	(10,394)	0.00%	
2240 Staff Development	1,000	-	-	-	-	-	-	2,370	-	2,370	(1,370)	237.00%	34,426
2310 Board of Education	180,750	5,901	1,608	28,858	2,636	21,972	23,006	148,245	20,000	168,245	12,505	93.08%	172,584
2321 Office of the Superintendent Services	373,103	25,878	20,902	18,467	50,170	25,076	28,382	342,080	10,000	352,080	21,023	94.37%	340,042
2410 Office of the Principal Services	1,046,124	49,627	105,034	57,491	55,841	52,584	64,850	890,168	10,000	900,168	145,956	86.05%	1,234,165
2520 Fiscal Services	484,103	9,961	9,051	9,133	192,653	8,452	8,194	424,437	-	424,437	59,666	87.68%	440,450
2540 Operation & Maintenance of Plant	647,012	43,628	51,673	38,327	32,979	31,599	32,250	571,406	10,000	581,406	65,606	89.86%	679,074
2543 Care and Upkeep of Grounds	-	-	-	-	-	-	-	538	-	538	(538)	0.00%	-
2544 Maintenance	-	-	-	-	-	-	-	-	-	-	-	0.00%	12,654
2550 Student Transportation Services-Alsea	683,498	39,396	59,235	53,442	34,295	39,773	39,010	580,704	1,500	582,204	101,294	85.18%	682,712
2550 Student Transportation Services-KV	365,650	30,140	27,119	25,036	36,321	29,160	26,043	310,052	18,000	328,052	37,598	89.72%	299,815
2550 Student Transportation Services-WLA	410,215	37,207	29,149	29,073	31,856	50,943	40,565	378,100	15,000	393,100	17,115	95.83%	353,841
2558 Special Ed Transportation Services	54,103	431	-	830	160	904	901	9,624	-	9,624	44,479	17.79%	15,304
2572 Purchasing Services	-	-	-	-	-	-	-	-	-	-	-	0.00%	-
2660 Technology	267,915	8,187	8,244	7,792	20,338	4,643	18,594	143,903	-	143,903	124,012	53.71%	420,892
Total Support Services	5,180,957	311,795	370,729	315,766	496,995	348,055	349,852	4,453,883	147,424	4,601,307	579,650		5,287,909
Other Requirements												-	
5110 Long-Term Debt Service	19,995	0	0	0	0	0	0	19,995	-	19,995	$ 0	100.00%	141,278
5200 Transfers of Funds	530,000	0	0	-144,000	3,007	0	75,673	334,679	60,000	394,679	135,321	74.47%	281,500
6000 Contingency	120,000	0	0	0	0	0	0	0	-	-	120,000	0.00%	-
Total Other Requirements	**669,995**	-	-	**(144,000)**	**3,007**	-	**75,673**	**354,674**	**60,000**	**414,674**	**255,321**		**422,778**
Total Requirements	**$ 11,566,065**	**$ 708,702**	**$ 710,639**	**$ 530,769**	**$ 841,262**	**$ 657,306**	**$ 1,219,019**	**$ 9,468,857**	**$ 212,424**	**$ 9,681,281**	**$ 1,884,784**		**11,946,422**

Alsea School District 7J
YTD Appropriations - General Fund
For the Fiscal Year 2022-2023
As of 06/30/2023 - Unaudited Numbers

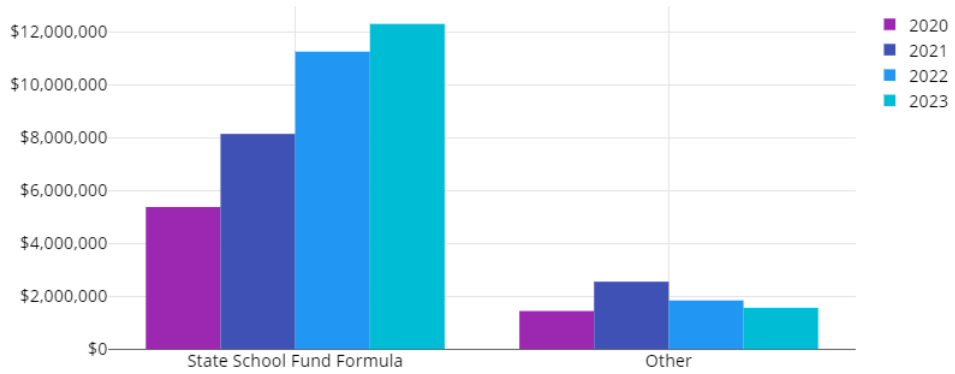
Fund	Appropriations	Resolutions	YTD	Encumbrances	Totals	(Over)/Under Budget
General Fund, 100						
1000 Instruction	$ 5,715,113	$ -	$ 4,660,299	$ 5,000	$ 4,665,299	$ 1,049,814
2000 Support Services	$ 5,180,957	$ -	$ 4,453,883	$ 147,424	$ 4,601,307	$ 579,650
5100 Debt Service	$ 19,995	$ -	$ 19,995	$ -	$ 19,995	$ 0
5200 Transfers	$ 530,000	$ -	$ 334,679	$ 60,000	$ 394,679	$ 135,321
6000 Contigency	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
Sub Totals	**$ 11,566,065**	**$ -**	**$ 9,468,857**	**$ 212,424**	**$ 9,681,281**	**$ 1,884,784**
Totals	**$ 11,566,065**	**$ -**	**$ 9,468,857**	**$ 212,424**	**$ 9,681,281**	**$ 1,884,784**

2022-2023 Alsea SD 7J | General Fund Monthly Revenue Overview

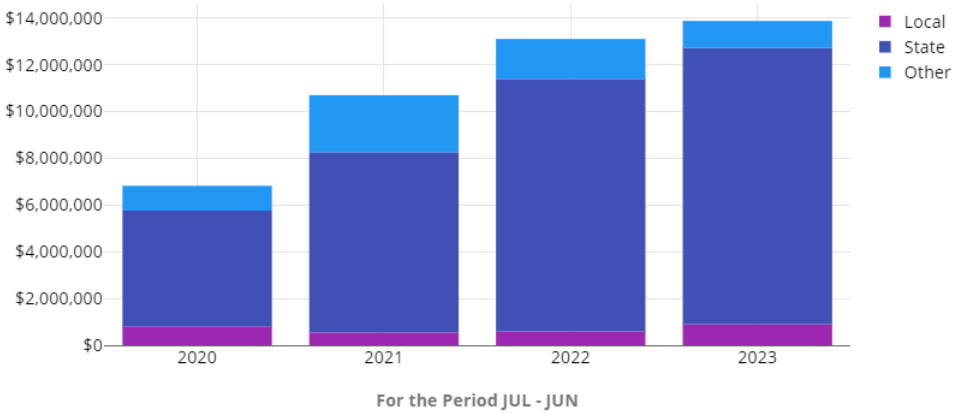
General Fund Historical Revenues for Current Month



General Fund Year to Date Revenues



General Fund Year to Date Revenues by Source

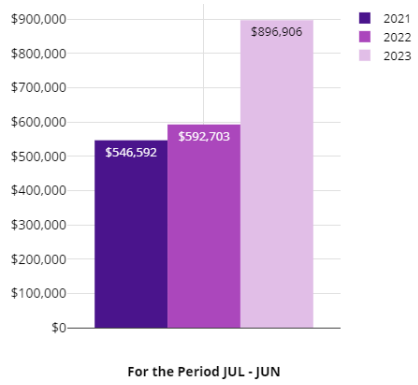


Source Level 1	For the Period JUL - JUN			
	2020	2021	2022	2023
	YTD Amount	YTD Amount	YTD Amount	YTD Amount
1000-1999 Local Sources	$807,397	$546,592	$592,703	$896,906
2000-2999 Intermediate Sources	$20,274	$15,006	$8,874	$7,543
3000-3999 State Sources	$4,947,829	$7,704,753	$10,794,094	$11,814,712
5000-5999 Other Sources	$1,039,793	$2,422,782	$1,696,388	$1,143,699

2022-2023 Alsea SD 7J | General Fund Overview - Revenue

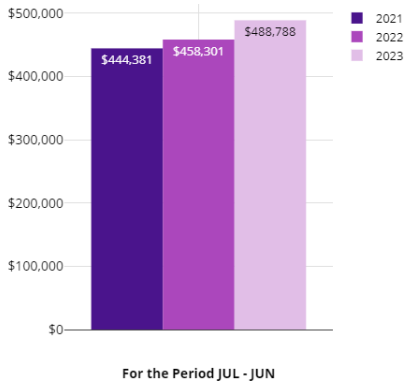
YTD Local Sources	YTD State Sources	YTD All Sources (except 5400s)
168.43% of Budget	111.85% of Budget	114.51% of Budget
Prior Year YTD: 100.00% of Actuals	Prior Year YTD: 100.00% of Actuals	Prior Year YTD: 100.00% of Actuals

Local Sources (1000s)



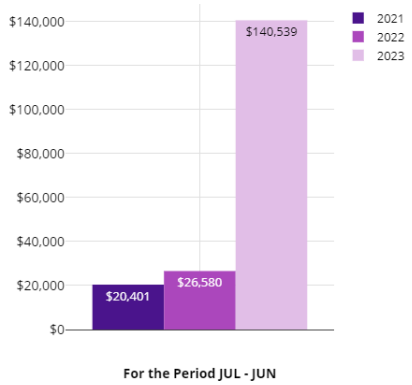
For the Period JUL - JUN

Property Taxes (1100s)



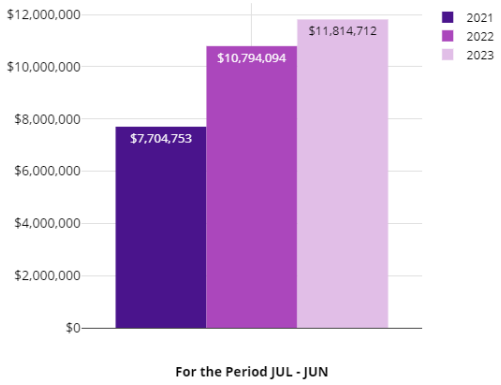
For the Period JUL - JUN

Interest Earnings (1500s)



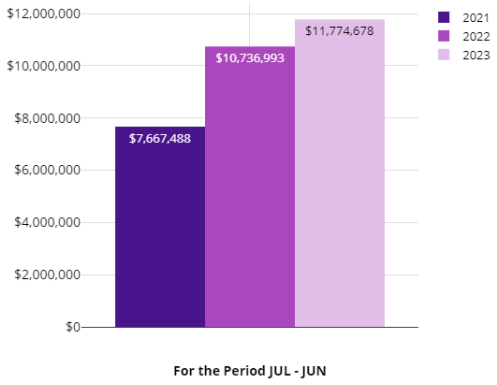
For the Period JUL - JUN

State Sources (3000s)



For the Period JUL - JUN

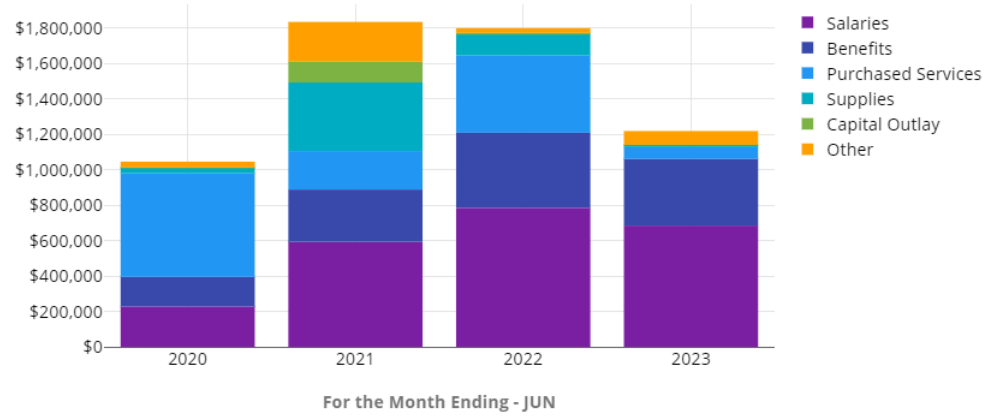
State School Fund (3101)



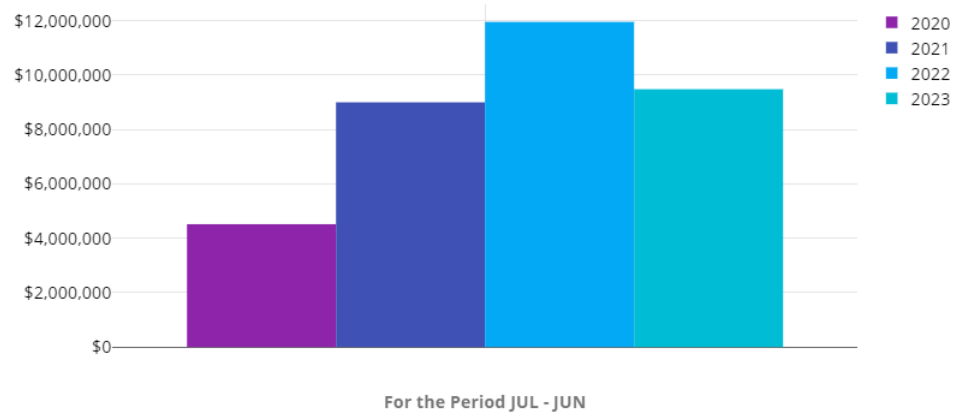
For the Period JUL - JUN

2022-2023 Alsea SD 7J | General Fund Monthly Expenditure Overview

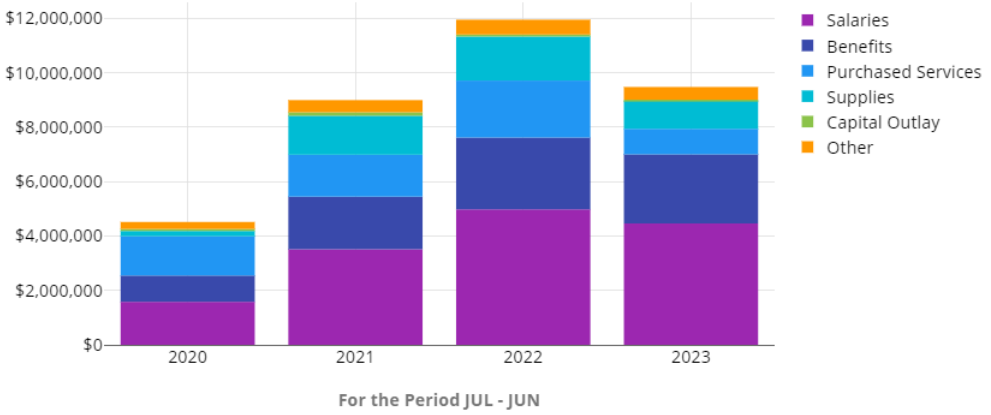
General Fund Historical Expenses for Current Month



General Fund Year to Date Expenses



General Fund Year to Date Expenses by Object

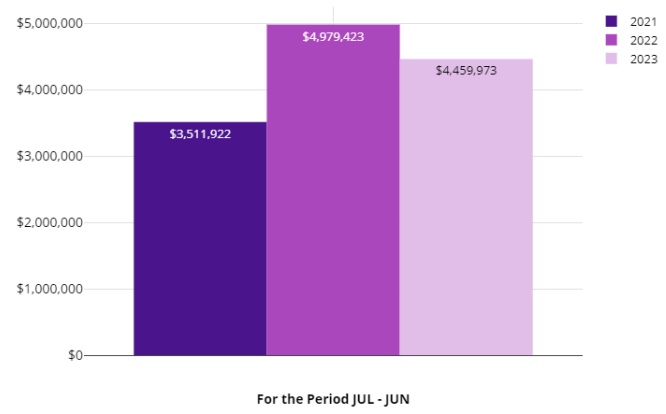


Object Level 1	For the Period JUL - JUN			
	2020	2021	2022	2023
	YTD Amount	YTD Amount	YTD Amount	YTD Amount
Salaries	$1,582,333	$3,511,922	$4,979,423	$4,459,973
Benefits	$964,751	$1,934,385	$2,638,229	$2,541,374
Purchased Services	$1,443,126	$1,539,170	$2,094,709	$936,933
Supplies	$194,269	$1,432,401	$1,617,027	$1,032,205
Capital Outlay	$71,848	$128,990	$75,356	$36,745
Other	$258,912	$445,877	$543,617	$467,950

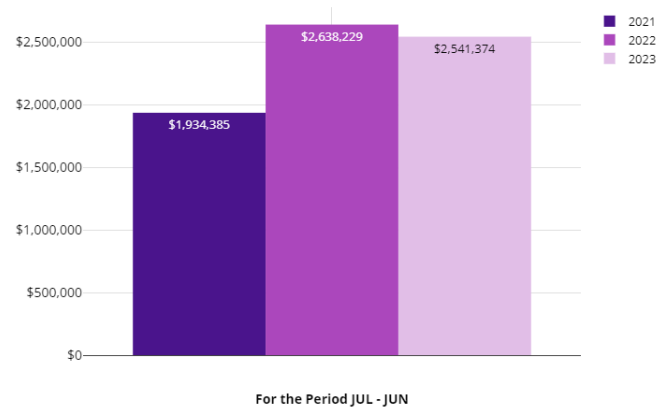
2022-2023 Alsea SD 7J | General Fund Overview - Expense

YTD Salary and Benefits	YTD Purchased Services	YTD Other Expenses
83.29% of Budget	100.82% of Budget	72.83% of Budget
Prior Year YTD: 100.00% of Actuals	Prior Year YTD: 100.00% of Actuals	Prior Year YTD: 100.00% of Actuals

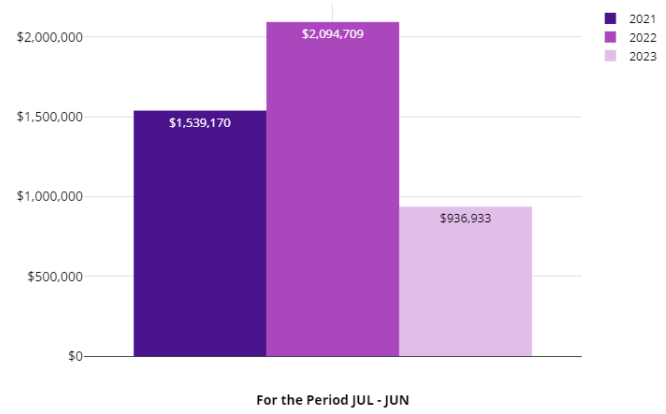
Salaries (100s)



Benefits (200s)



Purchased Services (300s)



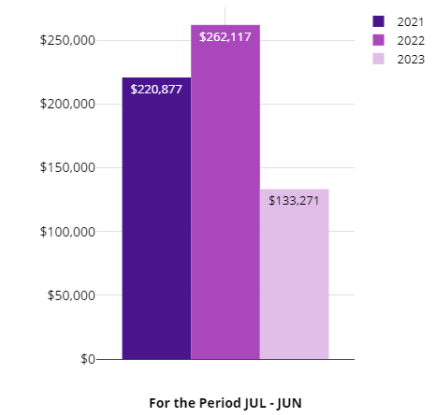
Supplies (400s)



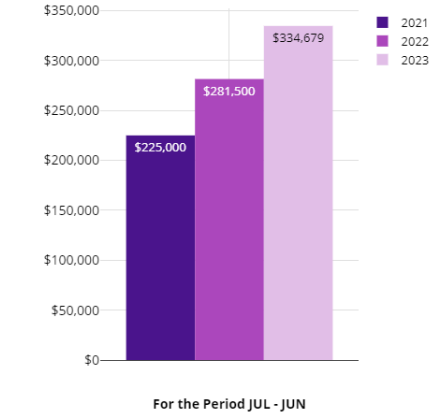
Capital Outlay (500s)



Other Objects (600s)



Transfers (700s)



Alsea School District 7J

RESOLUTION 24-02

RESOLUTION TO RESOLUTION TO TRANSFER APPROPRIATIONS FY23-24

BE IT RESOLVED that the Board of Directors of the Alsea School District, pursuant to ORS 294.450, hereby transfers $24,000 of General Fund Area of Responsibility "000" to General Fund Area of Responsibility "320" appropriations. It is necessary to make this appropriation transfer because the actual apportion for IDEA Fiscal MOE Assurance requires the FY23-24 budget to meet or exceeded the prior year expenditures.

NOW THEREFORE, be it resolved that the Board of Directors approve recognition of the appropriation transfer as follows:

	Expenditures
General Fund (Fund 100)	
1000 Instructional Service Area of Responsibility **(000)**	**$ -24,000.00**
1000 Instructional Service Area of Responsibility **(320)**	**$ 24,000.00**
	$ 0.00

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Alsea School District 7J on the **13th** day of **July**, 2023 by the following vote:

AYES: _____ NAYS: _____ ABSENT: _____ ABSTAIN: _____

Risteen Follett, Chair Board of Directors

Krista Nieraeth, Superintendent

ATTEST:

Lora Nickle, Executive Secretary

STUDENT BODY ACCOUNTS

	Account Code	Program	Balance
ELEMENTARY	259.1113.xxxx.006.000.301	5th/6th Grade	$ 82.74
	259.1113.xxxx.006.000.315	Elementary Field Trip	$ -
	259.1113.xxxx.006.000.305	Elementary PE	$ 618.87
	259.1113.xxxx.006.000.310	Elementary Reading (Jog-a-Thon) *- Kindergarten $1,947.16* *- 1st Grade $735.70* *- 2nd Grade $473.64* *- 3rd Grade $689.88* *- 4th Grade $1,897.75* *- 5th Grade $567.73*	$ 6,311.86
	259.1113.xxxx.006.000.320	Forest Camp	$ 20.78
	259.1113.xxxx.006.000.325	Kindergarten	$ 181.02
MS	259.1122.xxxx.005.000.501	Middle School	$ 441.21
HIGH SCHOOL	259.1132.xxxx.007.000.466	Class of 2023	$ 406.22
	259.1132.xxxx.007.000.467	Class of 2024	$ 2,473.61
	259.1132.xxxx.007.000.469	Class of 2025	$ -
	259.1132.xxxx.007.000.404	Culinary Arts	$ 368.18
	259.1132.xxxx.007.000.316	HS Field Trip Fund	$ -
	259.1132.xxxx.007.000.406	Honor Society	$ 23.18
	259.1132.xxxx.007.000.407	Horticulture	$ 1,125.10
	259.1132.xxxx.007.000.410	Forestry	$ 281.27
	259.1132.xxxx.007.000.432	Pottery Club	$ 28.16
	259.1132.xxxx.007.000.409	Shop	$ 564.50
ATHLETICS	259.1132.xxxx.007.000.423	HS Baseball	$ 1,225.87
	259.1132.xxxx.007.000.424	HS Boys Basketball	$ 87.12
	259.1132.xxxx.007.000.427	MS & HS Girls Basketball	$ 2,488.66
	259.1132.xxxx.007.000.425	HS Cheer	$ -
	259.1132.xxxx.007.000.426	HS Football	$ 3,051.26
	259.1132.xxxx.007.000.428	HS Track	$ 305.90
	259.1132.xxxx.007.000.429	HS Volleyball	$ 2,693.45
	259.1132.xxxx.007.000.430	HS Wrestling	$ 1,170.05
	259.1132.xxxx.007.000.431	Wolverine Athletic Fund	$ 4,361.15
MISC PROGRAMS	259.xxxx.xxxx.00x.000.297	AIM	$ 500.00
	259.1132.xxxx.007.000.401	Annual (yearbook)	$ (480.99)
	259.1132.xxxx.007.000.402	Art	$ 87.41
	259.1132.xxxx.007.000.416	District/General Fund Raising	$ 1,039.24
	259.1132.xxxx.007.000.422	Gate Receipts	$ -
	259.1132.xxxx.007.000.468	Kingfisher	$ 202.00
	259.1132.xxxx.007.000.403	Leadership/Student Council	$ (271.65)
	259.1113.xxxx.006.000.330	Library	$ 991.25
	259.1132.xxxx.007.000.408	Music/Drama	$ 183.88
	259.1113.xxxx.006.000.298	PBIS/PTO	$ 35.61
	259.1113.xxxx.006.000.335	TAG	$ 240.00
	259.1113.xxxx.006.000.340	Technology for a Cause	$ 166.08
SCHOLARSHIP	259.1132.xxxx.007.000.450	Memorial Mr. Nick	$ 1,073.00
	259.1132.xxxx.007.000.451	Memorial Sport	$ 339.50
	259.1132.xxxx.007.000.452	Memorial Tyson Schreiber	$ 6,565.55
	259.1132.xxxx.007.000.453	Memorial Samantha Hendrix	$ 1,000.00
	259.1132.xxxx.007.000.454	Alsea Education Association Scholarship	$ -
BONNIE HILL FUND	259.1113.0410.006.000.440	*Bonnie Hill Fund Dntn received 4/4/23 $4,750.00* *- 1st Grade $1.40* *- 2nd Grade $10.02* *- 3rd Grade $500.00* *- 4th Grade $329.25* *- 5th Grade $14.16* *- Arts/Music/Photography $0.00* *- Culinary Arts $150.00* *- K-12 PE/HS Health $500.00* *- MAP Coordination $6.95* *- MS Lang Arts/Social Studies $260.20* *- SPED/Work Exp/Credit Rec $500.00*	$ 2,271.98
	As of 6/30/2023	**TOTAL**	**$ 42,253.02**

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: Citizens Bank - Checking							
11011	06/22/2023	1369	A1 Charlies Towing Service	89464	100.2550.0389.000.000.000	Van Tow to Corvallis Shop	$225.00
						Check Total:	$225.00
10980	06/08/2023	1354	ACT INC	24386	100.1131.0470.007.050.000	ACT District Testing	$100.50
						Check Total:	$100.50
11002	06/15/2023	1356	AFPLANSERV	23043093777	100.2520.0640.000.000.000	403(b) Plan Fee Billing	$19.00
						Check Total:	$19.00
11012	06/22/2023	1369	AFPLANSERV	23022893777	100.2520.0640.000.000.000	403(b) Plan Fee Billing	$19.00
						Check Total:	$19.00
11049	06/28/2023	1401	Alex Ellis	FoodBalRefund02	299.0000.1610.000.000.000	Adult Food Balance Refund	$1.00
						Check Total:	$1.00
11050	06/28/2023	1401	Angela Defever	FoodBalRefund16	299.0000.1610.000.000.000	Adult Food Balance Refund	$8.00
						Check Total:	$8.00
11013	06/22/2023	1369	Anna DuBord	AD Reimb 6/12/23	259.1113.0410.006.000.440	Ice Cream for RTI	$93.05
						Check Total:	$93.05
11051	06/28/2023	1401	Anna DuBord	FoodBalRefund18	299.0000.1610.000.000.000	Adult Food Balance Refund	$0.75
						Check Total:	$0.75
11052	06/28/2023	1401	Ashley Landers	FoodBalRefund04	299.0000.1610.000.000.000	Adult Food Balance Refund	$9.50
						Check Total:	$9.50
11053	06/28/2023	1401	BENTON COUNTY ELECTIONS	271396	100.2310.0388.000.000.000	May 16, 2023 - School Board Election	$428.57
						Check Total:	$428.57
11003	06/15/2023	1356	BENTON COUNTY PUBLIC WORKS	0370 - 5/31/23	100.2540.0327.000.000.000	Water & Sewer Services	$184.00
11003	06/15/2023	1356	BENTON COUNTY PUBLIC WORKS	0390 - 5/31/23	100.2540.0327.000.000.000	Water & Sewer Services	$63.00
11003	06/15/2023	1356	BENTON COUNTY PUBLIC WORKS	0400 - 5/31/23	100.2540.0327.000.000.000	Water & Sewer Services	$34.00
						Check Total:	$281.00
10981	06/08/2023	1354	BEST POTS, INC.	504665	100.2540.0324.000.000.000	Blue Room Rental - Bus Barn	$112.80
						Check Total:	$112.80

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11054	06/28/2023	1401	Beth Runciman	FoodBalRefund17	299.0000.1610.000.000.000	Adult Food Balance Refund	$5.00
						Check Total:	$5.00
10982	06/08/2023	1354	Betsy Brooks	20	100.2134.0389.000.000.000	May Hours Worked	$1,062.50
						Check Total:	$1,062.50
11014	06/22/2023	1369	Betsy Brooks	21	100.2134.0389.000.000.000	June Hours Worked	$187.50
						Check Total:	$187.50
11055	06/28/2023	1401	Beverly Damewood	FoodBalRefund01	299.0000.1610.000.000.000	Adult Food Balance Refund	$14.00
						Check Total:	$14.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	222230604	100.1121.0410.005.050.000	Card Stock - MS Awards	$97.21
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230231-7	100.2550.0410.000.000.000	Bus #4 Heater/AC & Mount	$222.12
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-23	100.2410.0353.000.000.612	LAHO Postage - FedEx	$52.28
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-24	100.2410.0353.000.000.612	LAHO Postage - FedEx	$147.29
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-25	100.2410.0353.000.000.612	LAHO Postage - FedEx	$28.65
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-26	100.2410.0353.000.000.612	LAHO Postage - FedEx	$28.60
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-27	100.2410.0353.000.000.612	LAHO Postage - FedEx	$38.63
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-28	100.2410.0353.000.000.612	LAHO Postage - FedEx	$36.52
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-29	100.2410.0353.000.000.612	LAHO Postage - FedEx	$46.57
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230478-10	100.2550.0410.000.000.000	Sensor, Filter Kit, Oil	$156.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230478-8	100.2550.0410.000.000.000	Bulbs	$10.10
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230478-9	100.2550.0410.000.000.000	Bus Bulbs	$81.48
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230482-10	100.2540.0416.000.000.000	Trash Can Dolly Casters	$117.97
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230538-10	100.2410.0353.000.000.612	LAHO Postage - USPS	$9.55
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230538-11	100.2410.0353.000.000.612	LAHO Postage - USPS	$22.25
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230538-8	100.2410.0353.000.000.612	LAHO Postage - USPS	$12.03
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230538-9	100.2410.0353.000.000.612	LAHO Postage - USPS	$11.15
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230564R	259.1113.0410.006.000.310	Refund Mini Pottery Kit from Crayola	($50.10)
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230565	100.1250.0410.000.320.612	Handwriting Without Tears Bundle	$27.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230581	100.1132.0342.007.230.000	Hotel for District Track Meet 5/19-5/20	$455.91

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	IEP Goal tracker	$8.75
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Picture Comp Task Cards	$8.50
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Matching Real Life Vocab File Folders	$4.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	All about me interactive book	$6.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Matching file folder bundle	$6.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Yes/No task cards	$4.50
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	SPED Distant Learning bundle	$25.20
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Virtual field trip	$22.40
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Custom Bundle for Julie K	$54.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Grammer interative notebook	$15.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Money worksheet	$18.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Pitcure comp worksheet	$5.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Place value task cards	$3.75
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Spring coloring pages Math facts	$14.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Life Changing Sped Bundle	$16.80
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Morning Adapted work binder	$10.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	All about me adapted book	$10.97
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Math & ELA spiral review	$23.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Work binder for Sped	$8.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Printable Lessons	$11.99
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Math spiral review	$23.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230583-1	100.1250.0460.000.320.000	Chairs for Resource Room	$139.99
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230583-2	100.1250.0460.000.320.000	Chairs for Resource Room	$151.31

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230583-2	210.1250.0460.000.320.020	Chairs for Resource Room	$928.61
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230584	259.1132.0410.007.000.432	Supplies for Pottery Club	$337.09
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230585	100.1121.0410.005.050.000	Decorations for 8th Grade Promotion	$125.09
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230593	100.1131.0410.007.120.000	Rocket paint for class project	$96.09
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230594	100.1111.0410.006.050.000	Family Services Business Cards	$14.24
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230594	100.1121.0410.005.050.000	Family Services Business Cards	$5.70
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230594	100.1131.0410.007.050.000	Family Services Business Cards	$8.55
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230595-1	259.1113.0342.006.000.310	4th Grade FT to OSU 5/25/23	$4.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230595-2	259.1113.0342.006.000.310	4th Grade FT to OSU 5/25/23	$63.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230596	299.3100.0410.000.000.000	Dish Soap	$28.63
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230597	100.2550.0322.000.000.601	Bus #3 Tire Repair - KV Using Bus	$52.58
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230598	259.1113.0340.006.000.310	FT Leaping Lamb Farms	$80.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230606	252.1121.0410.005.550.000	Clear Coat and Shop Plug Replacement	$27.93
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230606	252.1131.0410.007.550.000	Clear Coat and Shop Plug Replacement	$41.89
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230607	100.1111.0410.006.050.000	Elementary Assembly Awards	$60.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230608-1	259.1113.0410.006.000.440	5th Grade Classroom Supplies	$23.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230608-2	259.1113.0410.006.000.440	5th Grade Classroom Supplies	$7.99

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
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Dollar Limit: $0.00
Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230608-3	259.1113.0410.006.000.440	5th Grade Classroom Supplies	$293.96
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230608-4	259.1113.0410.006.000.440	5th Grade Classroom Supplies	$159.94
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-1	100.1131.0410.007.050.000	Jr/Sr Banquet Food	$292.97
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-2	100.1131.0410.007.050.000	Jr/Sr Banquet Food	$30.68
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-3	100.1131.0410.007.050.000	Jr/Sr Banquet Decor	$18.69
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-4	100.1131.0410.007.050.000	Jr/Sr Banquet Decor	$26.97
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-5	100.1131.0410.007.050.000	Jr/Sr Banquet Decor	$27.14
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-6	100.1131.0410.007.050.000	Jr/Sr Banquet Decor	$98.88
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230610-1	100.1122.0410.005.230.000	Spring Sports Awards - Pizza	$47.14
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230610-1	100.1132.0410.007.230.000	Spring Sports Awards - Pizza	$70.71
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230610-2	100.1122.0410.005.230.000	Spring Sports Awards - Water	$7.03
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230610-2	100.1132.0410.007.230.000	Spring Sports Awards - Water	$10.55
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230619	252.1121.0410.005.550.000	Planer Replacement Blades	$37.86
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230619	252.1131.0410.007.550.000	Planer Replacement Blades	$56.79
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230620	100.2660.0470.000.000.000	Windows 11 Pro Licenses	$1,356.25
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230621	100.2310.0410.000.000.000	Webcams/Batteries for Board Meetings	$189.26
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230622	259.1113.0342.006.000.440	8th Grade FT - Bowling	$239.80
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230623	100.2550.0410.000.000.000	Hose for Bus Barn	$75.98
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230624-1	259.1113.0410.006.000.440	Art Supplies	$387.10
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230625	100.1131.0310.007.050.000	1st Aid Cards for Students	$620.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230626	100.1131.0410.007.050.000	Class of 2023 Picture Framed for Hallway	$44.59

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
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Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230627-1	100.2540.0417.000.000.000	Irrigation System Piping	$39.69
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230627-2	100.2540.0417.000.000.000	Weedeater Carb/Gas Cap	$73.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230627-3	100.2540.0417.000.000.000	Irrigation Pipe Repair Glue	$28.23
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230628	251.1131.0410.007.560.000	WeatherStation Base Supplies	$126.30
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230629	100.2540.0417.000.000.000	Mower Fuel Filter/Trimmer Line	$32.98
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230629	100.2550.0410.000.000.000	Car Wash/Windsheild Wash	$27.46
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230630	100.1111.0410.006.050.000	Elem Field Day Supplies	$47.88
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230631	100.2550.0410.000.000.000	Bus Driver End of Year Gifts	$153.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223125-11	200.2113.0410.000.000.213	Prime Monthly - Being Refunded	$14.99
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223125-12	200.2113.0410.000.000.213	Shoes for Student	$39.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223126-6	100.1250.0351.000.320.612	Online SpEd Support Phone	$75.24
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223126-6	100.2540.0351.000.000.612	LAHO Staff Phone	$55.49
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223126-6	251.2113.0351.000.000.000	Family Support Staff Phone	$59.48
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223194	100.2410.0342.000.000.000	R.Smallwood OSPA Training	$695.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223195	100.2310.0410.000.000.000	Board Member Name Plates	$40.06
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223201	100.2310.0381.000.000.000	FY 21/22 Financial Audit Filling Fee	$350.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223204	100.2310.0470.000.000.000	Smore Newsletter/Communication	$99.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223205	100.2321.0410.000.000.000	Staff Work Day Food	$24.39
						Check Total:	$10,125.89
11056	06/28/2023	1401	Carol Marclunlionis	FoodBalRefund06	299.0000.1610.000.000.000	Adult Food Balance Refund	$30.85
						Check Total:	$30.85

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
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Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
10983	06/08/2023	1354	CARSON OIL CO., INC./MSC 63052	0861918	100.2550.0418.000.000.000	Biodiesel 207.1 Gal @ $3.0513	$631.94
10983	06/08/2023	1354	CARSON OIL CO., INC./MSC 63052	0864134	100.2550.0418.000.000.000	Biodiesel 348.6 gal @ $3.0312	$1,056.70
10983	06/08/2023	1354	CARSON OIL CO., INC./MSC 63052	0867259	100.2550.0418.000.000.000	Biodiesel 392.9 gal @ $3.0061	$1,181.10
						Check Total:	$2,869.74
11057	06/28/2023	1401	Cathy Lorain	FoodBalRefund05	299.0000.1610.000.000.000	Adult Food Balance Refund	$3.30
						Check Total:	$3.30
11032	06/22/2023	1370	Cherry Campbell	CC Mileage 6/20/23	100.2550.0331.000.000.000	Student Transportation to Clemens Primary - May	$990.36
11032	06/22/2023	1370	Cherry Campbell	CC Mileage 6/20/23-2	100.2550.0331.000.000.000	Student Transportation to Clemens Primary - Jun	$613.08
						Check Total:	$1,603.44
10984	06/08/2023	1354	Cintas Corporation - 172	4156264488	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$231.33
						Check Total:	$231.33
11004	06/15/2023	1356	Cintas Corporation - 172	1904021736	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$79.95
11004	06/15/2023	1356	Cintas Corporation - 172	4157019989	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$417.56
						Check Total:	$497.51
11015	06/22/2023	1369	Cintas Corporation - 172	4157654279	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$172.29
11015	06/22/2023	1369	Cintas Corporation - 172	4158343425	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$641.60
						Check Total:	$813.89
11058	06/28/2023	1401	Cintas Corporation - 172	1904047620	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$640.00
11058	06/28/2023	1401	Cintas Corporation - 172	4159032092	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$231.33

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	$871.33
11059	06/28/2023	1401	COENERGY -Valley Office	77844	100.2540.0326.000.000.000	Propane for Playshed heater	$86.05
						Check Total:	$86.05
11016	06/22/2023	1369	Cole Surveying, LLC	54794	410.4150.0389.000.000.000	BOND Surveying Services	$301.27
						Check Total:	$301.27
10985	06/08/2023	1354	CONSUMERS POWER INC.	14280200 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$67.07
10985	06/08/2023	1354	CONSUMERS POWER INC.	486400 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$1,667.88
10985	06/08/2023	1354	CONSUMERS POWER INC.	486401 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$121.41
10985	06/08/2023	1354	CONSUMERS POWER INC.	486402 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$152.82
10985	06/08/2023	1354	CONSUMERS POWER INC.	486403 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$184.24
10985	06/08/2023	1354	CONSUMERS POWER INC.	486404 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$35.00
						Check Total:	$2,228.42
11017	06/22/2023	1369	CORVALLIS SCHOOL DISTRICT 509J	23125	299.3100.0450.000.000.000	Adult Food - May	$170.63
11017	06/22/2023	1369	CORVALLIS SCHOOL DISTRICT 509J	23125	299.3100.0450.000.000.123	FOOD: SNP Breakfast - May	$4,668.00
11017	06/22/2023	1369	CORVALLIS SCHOOL DISTRICT 509J	23125	299.3100.0450.000.000.124	FOOD: SNP Lunch - May	$7,089.00
						Check Total:	$11,927.63
11018	06/22/2023	1369	Criminal Information Services, Inc.	110887	100.2310.0640.000.000.000	Staff/Volunteer Background Checks	$23.00
11018	06/22/2023	1369	Criminal Information Services, Inc.	110887	100.2310.0640.000.000.000	Staff/Volunteer Identity Verification	$2.00
						Check Total:	$25.00
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1111.0355.006.050.000	Elementary Copies on Xerox Copiers	$18.70
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1111.0355.006.050.612	Elementary LAHO Copies on Xerox Copiers	$6.24
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1121.0355.005.050.000	Middle School Copies on Xerox Copiers	$9.35

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1121.0355.005.050.612	Middle School LAHO Copies on Xerox Copiers	$3.12
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1131.0355.007.050.000	High School Copies on Xerox Copiers	$18.70
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1250.0355.000.320.000	SPED Copies on Xerox Copiers	$6.24
						Check Total:	$62.35
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1111.0355.006.050.000	Elementary Copies on Xerox Copiers	$91.68
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1111.0355.006.050.612	Elementary LAHO Copies on Xerox Copiers	$30.56
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1121.0355.005.050.000	Middle School Copies on Xerox Copiers	$45.84
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1121.0355.005.050.612	Middle School LAHO Copies on Xerox Copiers	$15.28
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1131.0355.007.050.000	High School Copies on Xerox Copiers	$91.68
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1250.0355.000.320.000	SPED Copies on Xerox Copiers	$30.55
						Check Total:	$305.59
11020	06/22/2023	1369	Day Wireless Systems	780536	100.2660.0359.000.000.000	Wireless Service	$1,801.22
						Check Total:	$1,801.22
11001	06/12/2023	1355	DCBS	317732502 (14)	100.2310.0640.000.000.000	OSHA Inspection Fee	$240.00
						Check Total:	$240.00
11021	06/22/2023	1369	Eleanor Jones	EJ Reimb 6/15/23	259.1113.0410.006.000.440	4th Grade End of Year Supplies	$170.75
						Check Total:	$170.75
11060	06/28/2023	1401	Elizabeth Garza	FoodBalRefund15	299.0000.1610.000.000.000	Adult Food Balance Refund	$12.75
						Check Total:	$12.75
10987	06/08/2023	1354	Elmira High School Boys Basketball	2023-17	259.1132.0640.007.000.426	Basketball Tournament 6/3-6/4	$170.00

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
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Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	$170.00
11022	06/22/2023	1369	Erick Taylor	ET Mileage 6/8/23	100.1131.0342.007.050.000	Mileage for Shopping for Jr/Sr Banquet	$33.41
						Check Total:	$33.41
10988	06/08/2023	1354	FRANKLIN PRESS	38475	100.2410.0355.007.000.000	Class of 2023 Graduation Programs	$50.00
						Check Total:	$50.00
11023	06/22/2023	1369	Garrett Hemann Robertson P.C.	383349	100.2310.0382.000.000.000	Legal Services Regarding Staff Investigations	$4,174.50
						Check Total:	$4,174.50
10989	06/08/2023	1354	Industrial Welding Supply, Inc.	00321784	259.1132.0324.007.000.403	Helium Tank Rental	$5.00
						Check Total:	$5.00
10990	06/08/2023	1354	Integrity Management Solutions, LLC	ASD-5	410.4150.0385.000.000.000	Bond Project Mgmt Svs - May	$5,500.00
						Check Total:	$5,500.00
11024	06/22/2023	1369	Interface Engineering, Inc.	202305164	230.4150.0520.000.000.000	HVAC Project Commissioning	$930.00
						Check Total:	$930.00
11061	06/28/2023	1401	Jack Rusen	FoodBalRefund08	299.0000.1610.000.000.000	Adult Food Balance Refund	$5.00
						Check Total:	$5.00
11062	06/28/2023	1401	JANET A. OLSEN	FoodBalRefund20	299.0000.1610.000.000.000	Adult Food Balance Refund	$1.00
						Check Total:	$1.00
11063	06/28/2023	1401	Jennie Olsen	FoodBalRefund07	299.0000.1610.000.000.000	Adult Food Balance Refund	$1.00
						Check Total:	$1.00
11064	06/28/2023	1401	Jessica Hunter	FoodBalRefund11	299.0000.1610.000.000.000	Adult Food Balance Refund	$0.75
						Check Total:	$0.75
10991	06/08/2023	1354	JOHN BOY'S ALSEA MERCANTILE	5148	100.2321.0410.000.000.000	Staff Working Food	$112.92
10991	06/08/2023	1354	JOHN BOY'S ALSEA MERCANTILE	5148	100.2540.0417.000.000.000	Maintenance Supplies	$73.96
10991	06/08/2023	1354	JOHN BOY'S ALSEA MERCANTILE	5148	252.1131.0410.007.550.000	HS Shop Consumables	$2.85
						Check Total:	$189.73

Disbursement Detail Listing

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Date Range: 06/01/2023 - 06/30/2023
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Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11065	06/28/2023	1401	Kristina Severns	FoodBalRefund09	299.0000.1610.000.000.000	Adult Food Balance Refund	$4.00
						Check Total:	$4.00
11005	06/15/2023	1356	Linn Benton Lincoln ESD	22230375	100.2660.0389.000.000.000	Structured Cabling Install + Permit	$11,909.24
11005	06/15/2023	1356	Linn Benton Lincoln ESD	22230422	100.1280.0371.000.000.000	Willamette Promise Grant	$4,050.00
						Check Total:	$15,959.24
10992	06/08/2023	1354	LINN-BENTON COMMUNITY COLLEGE	Lile S2023	252.1280.0371.000.000.000	Tuition for LBCC Courses	$571.50
10992	06/08/2023	1354	LINN-BENTON COMMUNITY COLLEGE	Lorain S2023	252.1280.0371.000.000.000	Tuition for LBCC Courses	$571.50
10992	06/08/2023	1354	LINN-BENTON COMMUNITY COLLEGE	Snyder S2023	252.1280.0371.000.000.000	Tuition for LBCC Courses	$571.50
						Check Total:	$1,714.50
11025	06/22/2023	1369	LINN-BENTON COMMUNITY COLLEGE	Lile Book S2023	252.1280.0420.000.000.000	Books for LBCC Courses - T.Lile	$100.00
11025	06/22/2023	1369	LINN-BENTON COMMUNITY COLLEGE	Lorain Book S2023	252.1280.0420.000.000.000	Books for LBCC Courses - R.Lorain	$55.00
11025	06/22/2023	1369	LINN-BENTON COMMUNITY COLLEGE	Snyder Book S2023	252.1280.0420.000.000.000	Books for LBCC Courses - E.Snyder	$100.00
						Check Total:	$255.00
11066	06/28/2023	1401	Mary Jackson	FoodBalRefund12	299.0000.1610.000.000.000	Adult Food Balance Refund	$7.50
						Check Total:	$7.50
11026	06/22/2023	1369	MINERS GRADUATE SERVICES	5361	100.1132.0410.007.230.000	Sports Emblems	$200.58
						Check Total:	$200.58
11027	06/22/2023	1369	Molly Schulze	MS Reimb 6/9/23	100.1131.0410.007.050.000	Flowers for Graduation	$200.86
						Check Total:	$200.86
11067	06/28/2023	1401	Nicole Wright	FoodBalRefund1	299.0000.1610.000.000.000	Adult Food Balance Refund	$39.65
						Check Total:	$39.65
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-018	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,380.41
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-018	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,690.20

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-018	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,380.41
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-019	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,717.29
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-019	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,858.64
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-019	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,717.29
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-020	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,426.80
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-020	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,713.38
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-020	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,426.80
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-021	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-021	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,500.51
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-021	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-022	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-022	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,500.51
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-022	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-023	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-023	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,500.51

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-023	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-024	100.1111.0420.006.050.000	Curriculum - myPerspectives English	$14,197.55
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-024	100.1121.0420.005.100.000	Curriculum - myPerspectives English	$7,098.78
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-024	100.1131.0420.007.100.000	Curriculum - myPerspectives English	$14,197.55
						Check Total:	$84,312.69
10993	06/08/2023	1354	PACE	VAAP2023072036	100.2550.0653.000.000.601	Deductible for Repair Claim VAAP2023072036 - KV Bus	$250.00
						Check Total:	$250.00
10994	06/08/2023	1354	Pauly, Rogers and Co., PC	13972	100.2310.0381.000.000.000	Financial Statement Audit	$12,500.00
10994	06/08/2023	1354	Pauly, Rogers and Co., PC	13972	100.2310.0381.000.000.000	Financial Statement Preparation Assistance	$3,800.00
						Check Total:	$16,300.00
10995	06/08/2023	1354	PEAK INTERNET	176352 - 6/1/23	100.2660.0351.000.000.000	Monthly 1GB (2) and 500 Mb (1) Ethernet Transport	$339.50
						Check Total:	$339.50
10996	06/08/2023	1354	PIONEER TELEPHONE COOPERATIVE	101858 - 6/1/23	100.1140.0351.000.000.000	Preschool Internet - Reimbursed	$59.89
10996	06/08/2023	1354	PIONEER TELEPHONE COOPERATIVE	101858 - 6/1/23	100.2660.0351.000.000.000	Monthly Telephone Service	$1,257.19
						Check Total:	$1,317.08
11007	06/15/2023	1356	PowerSchool Group LLC	INV347786	100.2310.0640.000.000.000	TalentEd Hire Starter - Invoice Period: 06/04/2023	$909.99
						Check Total:	$909.99
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2152.0389.000.320.000	BMH Evaluation	$245.49
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2152.0389.000.320.000	Online Speech Language Pathology	$1,422.55

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2152.0389.000.320.612	Online Speech Language Pathology	$2,888.21
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2152.0389.000.320.612	BMH Evaluation	$498.43
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2160.0389.000.320.000	OT Evaluation and Services	$1,368.12
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2160.0389.000.320.612	OT Evaluation and Services	$2,777.71
						Check Total:	$9,200.51
10997	06/08/2023	1354	REPUBLIC SERVICES #452	0452-005015551	100.2540.0328.000.000.000	Garbage Service	$1,180.24
						Check Total:	$1,180.24
11029	06/22/2023	1369	Rick's Automotive	15161	100.2550.0389.000.000.000	Dodge Ram Oil Change	$110.15
						Check Total:	$110.15
10998	06/08/2023	1354	SAMARITAN OCCUPATIONAL MEDICINE	Suiter-ODOT 5/16/23	100.2550.0389.000.000.000	DOT Physical - T.Suiter	$150.00
						Check Total:	$150.00
11068	06/28/2023	1401	Shirley Koetz	FoodBalRefund19	299.0000.1610.000.000.000	Adult Food Balance Refund	$0.60
						Check Total:	$0.60
11069	06/28/2023	1401	Sierra Ford	FoodBalRefund03	299.0000.1610.000.000.000	Adult Food Balance Refund	$0.50
						Check Total:	$0.50
10999	06/08/2023	1354	SILKE COMMUNICATIONS INC.	11001123	100.2550.0322.000.000.000	Radio Repair Service Call	$380.00
10999	06/08/2023	1354	SILKE COMMUNICATIONS INC.	11001125	100.2550.0410.000.000.000	Radio Batteries	$253.10
10999	06/08/2023	1354	SILKE COMMUNICATIONS INC.	11001220	100.2550.0351.000.000.000	Air Time Per Radio	$333.06
10999	06/08/2023	1354	SILKE COMMUNICATIONS INC.	11001220	100.2550.0351.000.000.000	FCC License User Surcharge Fee	$35.49
						Check Total:	$1,001.65
11000	06/08/2023	1354	Smile Photo Booth	92295	259.1132.0324.007.000.467	Prom DJ/Photo Booth 5/12/23	$600.00
						Check Total:	$600.00
11008	06/15/2023	1356	Special Occasions	153684	259.1132.0324.007.000.466	Prom Decorations Rental	$278.78
						Check Total:	$278.78
11070	06/28/2023	1401	Suzette Vogler	FoodBalRefund13	299.0000.1610.000.000.000	Adult Food Balance Refund	$6.50
						Check Total:	$6.50

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11071	06/28/2023	1401	Terri-Anne Thalman	FoodBalRefund14	299.0000.1610.000.000.000	Adult Food Balance Refund	$2.25
						Check Total:	$2.25
11009	06/15/2023	1356	Tim France	TF Reimb 6/6/23	100.2410.0640.000.000.612	2022-23 Member Dues T. France	$645.00
						Check Total:	$645.00
11030	06/22/2023	1369	Ultrasonic Events	ALSEAGRAD23	100.1131.0324.007.050.000	Graduation PA System and Podium	$1,980.00
						Check Total:	$1,980.00
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1111.0324.006.050.000	Lease for 4K133 Copy Machine	$158.73
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1111.0324.006.050.000	Lease for 4K134 Color Copy Machine Copy Machine	$71.43
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1121.0324.005.050.000	Lease for 4K134 Color Copy Machine Copy Machine	$31.75
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1121.0324.005.050.000	Lease for 4K132 Copy Machine	$63.49
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1131.0324.007.050.000	Lease for 4K132 Copy Machine	$95.24
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1131.0324.007.050.000	Lease for 4K134 Color Copy Machine Copy Machine	$47.62
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1250.0324.000.320.000	Lease for 4K134 Color Copy Machine Copy Machine	$7.93
						Check Total:	$476.19
						Bank Total:	$185,278.83

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount

Fund	Amount
100	$160,265.99
200	$54.94
210	$928.61
230	$930.00
251	$185.78
252	$2,136.82
259	$2,865.26
299	$12,110.16
410	$5,801.27
Fund Totals:	$185,278.83

End of Report

Disbursements Grand Total: $185,278.83

12. **Discussion Items;**
13. **Patron Comments:**
14. **Action Items:**
    - **a. Payment of June 2023 bills**
    - **b. Annual Organizational Resolution 24-01**
    - **c. Transfer Appropriations Resolution 24-02**
    - **d. Resignations**
      - **Shelby Faherty, building teacher**
      - **David Fricke - SPED teacher**
      - **Eleanor Jones - building teacher**
    - **e. New Hire -**
      - **Jake Schlechter - Math teacher**
      - **Anna Chilcote - 1st grade teacher**
      - **Miranda Treadway - 4th grade teacher**
    - **f. New contract**
      - **Donald Staehely, LLC - Business Manager services**
    - **g. Action by board based on Executive Session**
    - **h. Vina Moses MOU**
    - **i. Corvallis Food Service**

Donald E Staehely LLC

10825 S New Era Rd, Canby, OR 97013 Phone: 503-380-3772

PERSONAL SERVICES CONTRACT # Requisition Order Number

THIS PERSONAL SERVICES CONTRACT ("Contract"), made and entered into as of the ___ day of ___, 2023 by and between Alsea School District ("District") and **Donald E Staehely LLC** ("Contractor"). The District requires services which the Contractor represents that it is capable of providing, and desires to enter into an agreement with Contractor under the following terms and conditions, including but not limited to the attached General Terms and Conditions, which are incorporated herein by this reference.

1. SERVICES

Contractor will perform the scope of business manager services, together with all other services necessary or incidental to perform the required services in a manner satisfactory to District.

2. TERM

The term of this Contract will commence on _____, 2023 and continue until June 30, 2024, unless earlier terminated in accordance with this contract.

3. COMPENSATION

As full consideration for performance of the Services, District will pay $65 per hours with a maximum amount of $90,000.00.

4. MODIFICATION

District may at any time, without invalidating this Contract, direct Contractor to prepare a draft modification that describes any scope-related changes to the Services that the District deems desirable. Upon receipt of those directions, provided they do not materially change the nature of the Contract or exceed Contractor's capacity to perform (to be determined in Contractor's reasonable discretion), Contractor will promptly prepare and submit to District a draft modification reflecting the District's desired changes and proposing reasonable adjustments, if any, to the work schedule and delivery dates for the Services, or the amount of Contractor's compensation. No modification of the terms of this Contract, including assignment of rights or obligations, will be effective unless made in writing and signed by all parties.

THE DISTRICT IS NOT BOUND OR OBLIGATED BY THIS CONTRACT AND NO WORK SHALL COMMENCE UNTIL ALL D STRICT APPROVALS HAVE BEEN SECURED AS REQUIRED BY DISTRICT

_____	_____	_____	_____
Donald E Staehely	Date	District authorized representative	Date

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: Citizens Bank - Checking							
11011	06/22/2023	1369	A1 Charlies Towing Service	89464	100.2550.0389.000.000.000	Van Tow to Corvallis Shop	$225.00
						Check Total:	$225.00
10980	06/08/2023	1354	ACT INC	24386	100.1131.0470.007.050.000	ACT District Testing	$100.50
						Check Total:	$100.50
11002	06/15/2023	1356	AFPLANSERV	23043093777	100.2520.0640.000.000.000	403(b) Plan Fee Billing	$19.00
						Check Total:	$19.00
11012	06/22/2023	1369	AFPLANSERV	23022893777	100.2520.0640.000.000.000	403(b) Plan Fee Billing	$19.00
						Check Total:	$19.00
11049	06/28/2023	1401	Alex Ellis	FoodBalRefund02	299.0000.1610.000.000.000	Adult Food Balance Refund	$1.00
						Check Total:	$1.00
11050	06/28/2023	1401	Angela Defever	FoodBalRefund16	299.0000.1610.000.000.000	Adult Food Balance Refund	$8.00
						Check Total:	$8.00
11013	06/22/2023	1369	Anna DuBord	AD Reimb 6/12/23	259.1113.0410.006.000.440	Ice Cream for RTI	$93.05
						Check Total:	$93.05
11051	06/28/2023	1401	Anna DuBord	FoodBalRefund18	299.0000.1610.000.000.000	Adult Food Balance Refund	$0.75
						Check Total:	$0.75
11052	06/28/2023	1401	Ashley Landers	FoodBalRefund04	299.0000.1610.000.000.000	Adult Food Balance Refund	$9.50
						Check Total:	$9.50
11053	06/28/2023	1401	BENTON COUNTY ELECTIONS	271396	100.2310.0388.000.000.000	May 16, 2023 - School Board Election	$428.57
						Check Total:	$428.57
11003	06/15/2023	1356	BENTON COUNTY PUBLIC WORKS	0370 - 5/31/23	100.2540.0327.000.000.000	Water & Sewer Services	$184.00
11003	06/15/2023	1356	BENTON COUNTY PUBLIC WORKS	0390 - 5/31/23	100.2540.0327.000.000.000	Water & Sewer Services	$63.00
11003	06/15/2023	1356	BENTON COUNTY PUBLIC WORKS	0400 - 5/31/23	100.2540.0327.000.000.000	Water & Sewer Services	$34.00
						Check Total:	$281.00
10981	06/08/2023	1354	BEST POTS, INC.	504665	100.2540.0324.000.000.000	Blue Room Rental - Bus Barn	$112.80
						Check Total:	$112.80

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking **Date Range:** 06/01/2023 - 06/30/2023 **Sort By:** Vendor

Fiscal Year: 2022-2023 **Voucher Range:** - **Dollar Limit:** $0.00

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11054	06/28/2023	1401	Beth Runciman	FoodBalRefund17	299.0000.1610.000.000.000	Adult Food Balance Refund	$5.00
						Check Total:	$5.00
10982	06/08/2023	1354	Betsy Brooks	20	100.2134.0389.000.000.000	May Hours Worked	$1,062.50
						Check Total:	$1,062.50
11014	06/22/2023	1369	Betsy Brooks	21	100.2134.0389.000.000.000	June Hours Worked	$187.50
						Check Total:	$187.50
11055	06/28/2023	1401	Beverly Damewood	FoodBalRefund01	299.0000.1610.000.000.000	Adult Food Balance Refund	$14.00
						Check Total:	$14.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	222230604	100.1121.0410.005.050.000	Card Stock - MS Awards	$97.21
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230231-7	100.2550.0410.000.000.000	Bus #4 Heater/AC & Mount	$222.12
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-23	100.2410.0353.000.000.612	LAHO Postage - FedEx	$52.28
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-24	100.2410.0353.000.000.612	LAHO Postage - FedEx	$147.29
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-25	100.2410.0353.000.000.612	LAHO Postage - FedEx	$28.65
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-26	100.2410.0353.000.000.612	LAHO Postage - FedEx	$28.60
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-27	100.2410.0353.000.000.612	LAHO Postage - FedEx	$38.63
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-28	100.2410.0353.000.000.612	LAHO Postage - FedEx	$36.52
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230441-29	100.2410.0353.000.000.612	LAHO Postage - FedEx	$46.57
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230478-10	100.2550.0410.000.000.000	Sensor, Filter Kit, Oil	$156.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230478-8	100.2550.0410.000.000.000	Bulbs	$10.10
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230478-9	100.2550.0410.000.000.000	Bus Bulbs	$81.48
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230482-10	100.2540.0416.000.000.000	Trash Can Dolly Casters	$117.97
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230538-10	100.2410.0353.000.000.612	LAHO Postage - USPS	$9.55
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230538-11	100.2410.0353.000.000.612	LAHO Postage - USPS	$22.25
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230538-8	100.2410.0353.000.000.612	LAHO Postage - USPS	$12.03
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230538-9	100.2410.0353.000.000.612	LAHO Postage - USPS	$11.15
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230564R	259.1113.0410.006.000.310	Refund Mini Pottery Kit from Crayola	($50.10)
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230565	100.1250.0410.000.320.612	Handwriting Without Tears Bundle	$27.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230581	100.1132.0342.007.230.000	Hotel for District Track Meet 5/19-5/20	$455.91

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	IEP Goal tracker	$8.75
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Picture Comp Task Cards	$8.50
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Matching Real Life Vocab File Folders	$4.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	All about me interactive book	$6.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Matching file folder bundle	$6.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Yes/No task cards	$4.50
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	SPED Distant Learning bundle	$25.20
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Virtual field trip	$22.40
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Custom Bundle for Julie K	$54.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Grammer interative notebook	$15.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Money worksheet	$18.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Pitcure comp worksheet	$5.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Place value task cards	$3.75
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Spring coloring pages Math facts	$14.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Life Changing Sped Bundle	$16.80
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Morning Adapted work binder	$10.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	All about me adapted book	$10.97
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Math & ELA spiral review	$23.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Work binder for Sped	$8.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Printable Lessons	$11.99
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230582	100.1250.0410.000.320.612	Math spiral review	$23.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230583-1	100.1250.0460.000.320.000	Chairs for Resource Room	$139.99
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230583-2	100.1250.0460.000.320.000	Chairs for Resource Room	$151.31

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230583-2	210.1250.0460.000.320.020	Chairs for Resource Room	$928.61
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230584	259.1132.0410.007.000.432	Supplies for Pottery Club	$337.09
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230585	100.1121.0410.005.050.000	Decorations for 8th Grade Promotion	$125.09
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230593	100.1131.0410.007.120.000	Rocket paint for class project	$96.09
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230594	100.1111.0410.006.050.000	Family Services Business Cards	$14.24
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230594	100.1121.0410.005.050.000	Family Services Business Cards	$5.70
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230594	100.1131.0410.007.050.000	Family Services Business Cards	$8.55
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230595-1	259.1113.0342.006.000.310	4th Grade FT to OSU 5/25/23	$4.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230595-2	259.1113.0342.006.000.310	4th Grade FT to OSU 5/25/23	$63.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230596	299.3100.0410.000.000.000	Dish Soap	$28.63
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230597	100.2550.0322.000.000.601	Bus #3 Tire Repair - KV Using Bus	$52.58
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230598	259.1113.0340.006.000.310	FT Leaping Lamb Farms	$80.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230606	252.1121.0410.005.550.000	Clear Coat and Shop Plug Replacement	$27.93
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230606	252.1131.0410.007.550.000	Clear Coat and Shop Plug Replacement	$41.89
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230607	100.1111.0410.006.050.000	Elementary Assembly Awards	$60.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230608-1	259.1113.0410.006.000.440	5th Grade Classroom Supplies	$23.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230608-2	259.1113.0410.006.000.440	5th Grade Classroom Supplies	$7.99

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
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Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230608-3	259.1113.0410.006.000.440	5th Grade Classroom Supplies	$293.96
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230608-4	259.1113.0410.006.000.440	5th Grade Classroom Supplies	$159.94
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-1	100.1131.0410.007.050.000	Jr/Sr Banquet Food	$292.97
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-2	100.1131.0410.007.050.000	Jr/Sr Banquet Food	$30.68
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-3	100.1131.0410.007.050.000	Jr/Sr Banquet Decor	$18.69
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-4	100.1131.0410.007.050.000	Jr/Sr Banquet Decor	$26.97
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-5	100.1131.0410.007.050.000	Jr/Sr Banquet Decor	$27.14
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230609-6	100.1131.0410.007.050.000	Jr/Sr Banquet Decor	$98.88
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230610-1	100.1122.0410.005.230.000	Spring Sports Awards - Pizza	$47.14
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230610-1	100.1132.0410.007.230.000	Spring Sports Awards - Pizza	$70.71
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230610-2	100.1122.0410.005.230.000	Spring Sports Awards - Water	$7.03
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230610-2	100.1132.0410.007.230.000	Spring Sports Awards - Water	$10.55
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230619	252.1121.0410.005.550.000	Planer Replacement Blades	$37.86
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230619	252.1131.0410.007.550.000	Planer Replacement Blades	$56.79
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230620	100.2660.0470.000.000.000	Windows 11 Pro Licenses	$1,356.25
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230621	100.2310.0410.000.000.000	Webcams/Batteries for Board Meetings	$189.26
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230622	259.1113.0342.006.000.440	8th Grade FT - Bowling	$239.80
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230623	100.2550.0410.000.000.000	Hose for Bus Barn	$75.98
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230624-1	259.1113.0410.006.000.440	Art Supplies	$387.10
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230625	100.1131.0310.007.050.000	1st Aid Cards for Students	$620.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230626	100.1131.0410.007.050.000	Class of 2023 Picture Framed for Hallway	$44.59

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking **Date Range:** 06/01/2023 - 06/30/2023 **Sort By:** Vendor

Fiscal Year: 2022-2023 **Voucher Range:** - **Dollar Limit:** $0.00

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230627-1	100.2540.0417.000.000.000	Irrigation System Piping	$39.69
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230627-2	100.2540.0417.000.000.000	Weedeater Carb/Gas Cap	$73.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230627-3	100.2540.0417.000.000.000	Irrigation Pipe Repair Glue	$28.23
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230628	251.1131.0410.007.560.000	WeatherStation Base Supplies	$126.30
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230629	100.2540.0417.000.000.000	Mower Fuel Filter/Trimmer Line	$32.98
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230629	100.2550.0410.000.000.000	Car Wash/Windsheild Wash	$27.46
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230630	100.1111.0410.006.050.000	Elem Field Day Supplies	$47.88
NCB	06/27/2023	1396	BMO - Credit Card Purchases	22230631	100.2550.0410.000.000.000	Bus Driver End of Year Gifts	$153.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223125-11	200.2113.0410.000.000.213	Prime Monthly - Being Refunded	$14.99
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223125-12	200.2113.0410.000.000.213	Shoes for Student	$39.95
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223126-6	100.1250.0351.000.320.612	Online SpEd Support Phone	$75.24
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223126-6	100.2540.0351.000.000.612	LAHO Staff Phone	$55.49
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223126-6	251.2113.0351.000.000.000	Family Support Staff Phone	$59.48
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223194	100.2410.0342.000.000.000	R.Smallwood OSPA Training	$695.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223195	100.2310.0410.000.000.000	Board Member Name Plates	$40.06
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223201	100.2310.0381.000.000.000	FY 21/22 Financial Audit Filling Fee	$350.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223204	100.2310.0470.000.000.000	Smore Newsletter/Communication	$99.00
NCB	06/27/2023	1396	BMO - Credit Card Purchases	2223205	100.2321.0410.000.000.000	Staff Work Day Food	$24.39
						Check Total:	$10,125.89
11056	06/28/2023	1401	Carol Marclunlionis	FoodBalRefund06	299.0000.1610.000.000.000	Adult Food Balance Refund	$30.85
						Check Total:	$30.85

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking **Date Range:** 06/01/2023 - 06/30/2023 **Sort By:** Vendor

Voucher Range: - **Dollar Limit:** $0.00

Fiscal Year: 2022-2023

☐ **Print Employee Vendor Names** ☐ **Exclude Voided Checks** ☐ **Exclude Manual Checks** ☑ **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
10983	06/08/2023	1354	CARSON OIL CO., INC./MSC 63052	0861918	100.2550.0418.000.000.000	Biodiesel 207.1 Gal @ $3.0513	$631.94
10983	06/08/2023	1354	CARSON OIL CO., INC./MSC 63052	0864134	100.2550.0418.000.000.000	Biodiesel 348.6 gal @ $3.0312	$1,056.70
10983	06/08/2023	1354	CARSON OIL CO., INC./MSC 63052	0867259	100.2550.0418.000.000.000	Biodiesel 392.9 gal @ $3.0061	$1,181.10
						Check Total:	$2,869.74
11057	06/28/2023	1401	Cathy Lorain	FoodBalRefund05	299.0000.1610.000.000.000	Adult Food Balance Refund	$3.30
						Check Total:	$3.30
11032	06/22/2023	1370	Cherry Campbell	CC Mileage 6/20/23	100.2550.0331.000.000.000	Student Transportation to Clemens Primary - May	$990.36
11032	06/22/2023	1370	Cherry Campbell	CC Mileage 6/20/23-2	100.2550.0331.000.000.000	Student Transportation to Clemens Primary - Jun	$613.08
						Check Total:	$1,603.44
10984	06/08/2023	1354	Cintas Corporation - 172	4156264488	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$231.33
						Check Total:	$231.33
11004	06/15/2023	1356	Cintas Corporation - 172	1904021736	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$79.95
11004	06/15/2023	1356	Cintas Corporation - 172	4157019989	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$417.56
						Check Total:	$497.51
11015	06/22/2023	1369	Cintas Corporation - 172	4157654279	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$172.29
11015	06/22/2023	1369	Cintas Corporation - 172	4158343425	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$641.60
						Check Total:	$813.89
11058	06/28/2023	1401	Cintas Corporation - 172	1904047620	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$640.00
11058	06/28/2023	1401	Cintas Corporation - 172	4159032092	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$231.33

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	$871.33
11059	06/28/2023	1401	COENERGY -Valley Office	77844	100.2540.0326.000.000.000	Propane for Playshed heater	$86.05
						Check Total:	$86.05
11016	06/22/2023	1369	Cole Surveying, LLC	54794	410.4150.0389.000.000.000	BOND Surveying Services	$301.27
						Check Total:	$301.27
10985	06/08/2023	1354	CONSUMERS POWER INC.	14280200 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$67.07
10985	06/08/2023	1354	CONSUMERS POWER INC.	486400 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$1,667.88
10985	06/08/2023	1354	CONSUMERS POWER INC.	486401 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$121.41
10985	06/08/2023	1354	CONSUMERS POWER INC.	486402 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$152.82
10985	06/08/2023	1354	CONSUMERS POWER INC.	486403 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$184.24
10985	06/08/2023	1354	CONSUMERS POWER INC.	486404 - 6/1/23	100.2540.0325.000.000.000	Electric Services	$35.00
						Check Total:	$2,228.42
11017	06/22/2023	1369	CORVALLIS SCHOOL DISTRICT 509J	23125	299.3100.0450.000.000.000	Adult Food - May	$170.63
11017	06/22/2023	1369	CORVALLIS SCHOOL DISTRICT 509J	23125	299.3100.0450.000.000.123	FOOD: SNP Breakfast - May	$4,668.00
11017	06/22/2023	1369	CORVALLIS SCHOOL DISTRICT 509J	23125	299.3100.0450.000.000.124	FOOD: SNP Lunch - May	$7,089.00
						Check Total:	$11,927.63
11018	06/22/2023	1369	Criminal Information Services, Inc.	110887	100.2310.0640.000.000.000	Staff/Volunteer Background Checks	$23.00
11018	06/22/2023	1369	Criminal Information Services, Inc.	110887	100.2310.0640.000.000.000	Staff/Volunteer Identity Verification	$2.00
						Check Total:	$25.00
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1111.0355.006.050.000	Elementary Copies on Xerox Copiers	$18.70
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1111.0355.006.050.612	Elementary LAHO Copies on Xerox Copiers	$6.24
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1121.0355.005.050.000	Middle School Copies on Xerox Copiers	$9.35

Alsea School District 7J

Disbursement Detail Listing

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Date Range: 06/01/2023 - 06/30/2023
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Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1121.0355.005.050.612	Middle School LAHO Copies on Xerox Copiers	$3.12
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1131.0355.007.050.000	High School Copies on Xerox Copiers	$18.70
10986	06/08/2023	1354	CTX-Xerox	IN3480717	100.1250.0355.000.320.000	SPED Copies on Xerox Copiers	$6.24
						Check Total:	$62.35
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1111.0355.006.050.000	Elementary Copies on Xerox Copiers	$91.68
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1111.0355.006.050.612	Elementary LAHO Copies on Xerox Copiers	$30.56
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1121.0355.005.050.000	Middle School Copies on Xerox Copiers	$45.84
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1121.0355.005.050.612	Middle School LAHO Copies on Xerox Copiers	$15.28
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1131.0355.007.050.000	High School Copies on Xerox Copiers	$91.68
11019	06/22/2023	1369	CTX-Xerox	IN3522864	100.1250.0355.000.320.000	SPED Copies on Xerox Copiers	$30.55
						Check Total:	$305.59
11020	06/22/2023	1369	Day Wireless Systems	780536	100.2660.0359.000.000.000	Wireless Service	$1,801.22
						Check Total:	$1,801.22
11001	06/12/2023	1355	DCBS	317732502 (14)	100.2310.0640.000.000.000	OSHA Inspection Fee	$240.00
						Check Total:	$240.00
11021	06/22/2023	1369	Eleanor Jones	EJ Reimb 6/15/23	259.1113.0410.006.000.440	4th Grade End of Year Supplies	$170.75
						Check Total:	$170.75
11060	06/28/2023	1401	Elizabeth Garza	FoodBalRefund15	299.0000.1610.000.000.000	Adult Food Balance Refund	$12.75
						Check Total:	$12.75
10987	06/08/2023	1354	Elmira High School Boys Basketball	2023-17	259.1132.0640.007.000.426	Basketball Tournament 6/3-6/4	$170.00

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking **Date Range:** 06/01/2023 - 06/30/2023 **Sort By:** Vendor

Fiscal Year: 2022-2023 **Voucher Range:** - **Dollar Limit:** $0.00

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	$170.00
11022	06/22/2023	1369	Erick Taylor	ET Mileage 6/8/23	100.1131.0342.007.050.000	Mileage for Shopping for Jr/Sr Banquet	$33.41
						Check Total:	$33.41
10988	06/08/2023	1354	FRANKLIN PRESS	38475	100.2410.0355.007.000.000	Class of 2023 Graduation Programs	$50.00
						Check Total:	$50.00
11023	06/22/2023	1369	Garrett Hemann Robertson P.C.	383349	100.2310.0382.000.000.000	Legal Services Regarding Staff Investigations	$4,174.50
						Check Total:	$4,174.50
10989	06/08/2023	1354	Industrial Welding Supply, Inc.	00321784	259.1132.0324.007.000.403	Helium Tank Rental	$5.00
						Check Total:	$5.00
10990	06/08/2023	1354	Integrity Management Solutions, LLC	ASD-5	410.4150.0385.000.000.000	Bond Project Mgmt Svs - May	$5,500.00
						Check Total:	$5,500.00
11024	06/22/2023	1369	Interface Engineering, Inc.	202305164	230.4150.0520.000.000.000	HVAC Project Commissioning	$930.00
						Check Total:	$930.00
11061	06/28/2023	1401	Jack Rusen	FoodBalRefund08	299.0000.1610.000.000.000	Adult Food Balance Refund	$5.00
						Check Total:	$5.00
11062	06/28/2023	1401	JANET A. OLSEN	FoodBalRefund20	299.0000.1610.000.000.000	Adult Food Balance Refund	$1.00
						Check Total:	$1.00
11063	06/28/2023	1401	Jennie Olsen	FoodBalRefund07	299.0000.1610.000.000.000	Adult Food Balance Refund	$1.00
						Check Total:	$1.00
11064	06/28/2023	1401	Jessica Hunter	FoodBalRefund11	299.0000.1610.000.000.000	Adult Food Balance Refund	$0.75
						Check Total:	$0.75
10991	06/08/2023	1354	JOHN BOY'S ALSEA MERCANTILE	5148	100.2321.0410.000.000.000	Staff Working Food	$112.92
10991	06/08/2023	1354	JOHN BOY'S ALSEA MERCANTILE	5148	100.2540.0417.000.000.000	Maintenance Supplies	$73.96
10991	06/08/2023	1354	JOHN BOY'S ALSEA MERCANTILE	5148	252.1131.0410.007.550.000	HS Shop Consumables	$2.85
						Check Total:	$189.73

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11065	06/28/2023	1401	Kristina Severns	FoodBalRefund09	299.0000.1610.000.000.000	Adult Food Balance Refund	$4.00
						Check Total:	$4.00
11005	06/15/2023	1356	Linn Benton Lincoln ESD	22230375	100.2660.0389.000.000.000	Structured Cabling Install + Permit	$11,909.24
11005	06/15/2023	1356	Linn Benton Lincoln ESD	22230422	100.1280.0371.000.000.000	Willamette Promise Grant	$4,050.00
						Check Total:	$15,959.24
10992	06/08/2023	1354	LINN-BENTON COMMUNITY COLLEGE	Lile S2023	252.1280.0371.000.000.000	Tuition for LBCC Courses	$571.50
10992	06/08/2023	1354	LINN-BENTON COMMUNITY COLLEGE	Lorain S2023	252.1280.0371.000.000.000	Tuition for LBCC Courses	$571.50
10992	06/08/2023	1354	LINN-BENTON COMMUNITY COLLEGE	Snyder S2023	252.1280.0371.000.000.000	Tuition for LBCC Courses	$571.50
						Check Total:	$1,714.50
11025	06/22/2023	1369	LINN-BENTON COMMUNITY COLLEGE	Lile Book S2023	252.1280.0420.000.000.000	Books for LBCC Courses - T.Lile	$100.00
11025	06/22/2023	1369	LINN-BENTON COMMUNITY COLLEGE	Lorain Book S2023	252.1280.0420.000.000.000	Books for LBCC Courses - R.Lorain	$55.00
11025	06/22/2023	1369	LINN-BENTON COMMUNITY COLLEGE	Snyder Book S2023	252.1280.0420.000.000.000	Books for LBCC Courses - E.Snyder	$100.00
						Check Total:	$255.00
11066	06/28/2023	1401	Mary Jackson	FoodBalRefund12	299.0000.1610.000.000.000	Adult Food Balance Refund	$7.50
						Check Total:	$7.50
11026	06/22/2023	1369	MINERS GRADUATE SERVICES	5361	100.1132.0410.007.230.000	Sports Emblems	$200.58
						Check Total:	$200.58
11027	06/22/2023	1369	Molly Schulze	MS Reimb 6/9/23	100.1131.0410.007.050.000	Flowers for Graduation	$200.86
						Check Total:	$200.86
11067	06/28/2023	1401	Nicole Wright	FoodBalRefund1	299.0000.1610.000.000.000	Adult Food Balance Refund	$39.65
						Check Total:	$39.65
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-018	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,380.41
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-018	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,690.20

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-018	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,380.41
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-019	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,717.29
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-019	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,858.64
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-019	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,717.29
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-020	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,426.80
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-020	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,713.38
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-020	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,426.80
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-021	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-021	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,500.51
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-021	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-022	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-022	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,500.51
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-022	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-023	100.1111.0420.006.050.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-023	100.1121.0420.005.100.000	Curriculum - myView Literacy	$1,500.51

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-023	100.1131.0420.007.100.000	Curriculum - myView Literacy	$3,001.01
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-024	100.1111.0420.006.050.000	Curriculum - myPerspectives English	$14,197.55
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-024	100.1121.0420.005.100.000	Curriculum - myPerspectives English	$7,098.78
11006	06/15/2023	1356	NORTHWEST TEXTBOOK DEPOSITORY COMPANY	114-339-024	100.1131.0420.007.100.000	Curriculum - myPerspectives English	$14,197.55
						Check Total:	$84,312.69
10993	06/08/2023	1354	PACE	VAAP2023072036	100.2550.0653.000.000.601	Deductible for Repair Claim VAAP2023072036 - KV Bus	$250.00
						Check Total:	$250.00
10994	06/08/2023	1354	Pauly, Rogers and Co., PC	13972	100.2310.0381.000.000.000	Financial Statement Audit	$12,500.00
10994	06/08/2023	1354	Pauly, Rogers and Co., PC	13972	100.2310.0381.000.000.000	Financial Statement Preparation Assistance	$3,800.00
						Check Total:	$16,300.00
10995	06/08/2023	1354	PEAK INTERNET	176352 - 6/1/23	100.2660.0351.000.000.000	Monthly 1GB (2) and 500 Mb (1) Ethernet Transport	$339.50
						Check Total:	$339.50
10996	06/08/2023	1354	PIONEER TELEPHONE COOPERATIVE	101858 - 6/1/23	100.1140.0351.000.000.000	Preschool Internet - Reimbursed	$59.89
10996	06/08/2023	1354	PIONEER TELEPHONE COOPERATIVE	101858 - 6/1/23	100.2660.0351.000.000.000	Monthly Telephone Service	$1,257.19
						Check Total:	$1,317.08
11007	06/15/2023	1356	PowerSchool Group LLC	INV347786	100.2310.0640.000.000.000	TalentEd Hire Starter - Invoice Period: 06/04/2023	$909.99
						Check Total:	$909.99
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2152.0389.000.320.000	BMH Evaluation	$245.49
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2152.0389.000.320.000	Online Speech Language Pathology	$1,422.55

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2152.0389.000.320.612	Online Speech Language Pathology	$2,888.21
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2152.0389.000.320.612	BMH Evaluation	$498.43
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2160.0389.000.320.000	OT Evaluation and Services	$1,368.12
11028	06/22/2023	1369	PresenceLearning, Inc.	INV60343	100.2160.0389.000.320.612	OT Evaluation and Services	$2,777.71
						Check Total:	$9,200.51
10997	06/08/2023	1354	REPUBLIC SERVICES #452	0452-005015551	100.2540.0328.000.000.000	Garbage Service	$1,180.24
						Check Total:	$1,180.24
11029	06/22/2023	1369	Rick's Automotive	15161	100.2550.0389.000.000.000	Dodge Ram Oil Change	$110.15
						Check Total:	$110.15
10998	06/08/2023	1354	SAMARITAN OCCUPATIONAL MEDICINE	Suiter-ODOT 5/16/23	100.2550.0389.000.000.000	DOT Physical - T.Suiter	$150.00
						Check Total:	$150.00
11068	06/28/2023	1401	Shirley Koetz	FoodBalRefund19	299.0000.1610.000.000.000	Adult Food Balance Refund	$0.60
						Check Total:	$0.60
11069	06/28/2023	1401	Sierra Ford	FoodBalRefund03	299.0000.1610.000.000.000	Adult Food Balance Refund	$0.50
						Check Total:	$0.50
10999	06/08/2023	1354	SILKE COMMUNICATIONS INC.	11001123	100.2550.0322.000.000.000	Radio Repair Service Call	$380.00
10999	06/08/2023	1354	SILKE COMMUNICATIONS INC.	11001125	100.2550.0410.000.000.000	Radio Batteries	$253.10
10999	06/08/2023	1354	SILKE COMMUNICATIONS INC.	11001220	100.2550.0351.000.000.000	Air Time Per Radio	$333.06
10999	06/08/2023	1354	SILKE COMMUNICATIONS INC.	11001220	100.2550.0351.000.000.000	FCC License User Surcharge Fee	$35.49
						Check Total:	$1,001.65
11000	06/08/2023	1354	Smile Photo Booth	92295	259.1132.0324.007.000.467	Prom DJ/Photo Booth 5/12/23	$600.00
						Check Total:	$600.00
11008	06/15/2023	1356	Special Occasions	153684	259.1132.0324.007.000.466	Prom Decorations Rental	$278.78
						Check Total:	$278.78
11070	06/28/2023	1401	Suzette Vogler	FoodBalRefund13	299.0000.1610.000.000.000	Adult Food Balance Refund	$6.50
						Check Total:	$6.50

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 06/01/2023 - 06/30/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11071	06/28/2023	1401	Terri-Anne Thalman	FoodBalRefund14	299.0000.1610.000.000.000	Adult Food Balance Refund	$2.25
						Check Total:	$2.25
11009	06/15/2023	1356	Tim France	TF Reimb 6/6/23	100.2410.0640.000.000.612	2022-23 Member Dues T. France	$645.00
						Check Total:	$645.00
11030	06/22/2023	1369	Ultrasonic Events	ALSEAGRAD23	100.1131.0324.007.050.000	Graduation PA System and Podium	$1,980.00
						Check Total:	$1,980.00
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1111.0324.006.050.000	Lease for 4K133 Copy Machine	$158.73
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1111.0324.006.050.000	Lease for 4K134 Color Copy Machine Copy Machine	$71.43
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1121.0324.005.050.000	Lease for 4K134 Color Copy Machine Copy Machine	$31.75
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1121.0324.005.050.000	Lease for 4K132 Copy Machine	$63.49
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1131.0324.007.050.000	Lease for 4K132 Copy Machine	$95.24
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1131.0324.007.050.000	Lease for 4K134 Color Copy Machine Copy Machine	$47.62
11031	06/22/2023	1369	US Bank Equipment Finance	504612961	100.1250.0324.000.320.000	Lease for 4K134 Color Copy Machine Copy Machine	$7.93
						Check Total:	$476.19
						Bank Total:	$185,278.83

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 06/01/2023 - 06/30/2023

Sort By: Vendor

Voucher Range: -

Dollar Limit: $0.00

Fiscal Year: 2022-2023

☐ **Print Employee Vendor Names** ☐ **Exclude Voided Checks** ☐ **Exclude Manual Checks** ☑ **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount

Fund	Amount
100	$160,265.99
200	$54.94
210	$928.61
230	$930.00
251	$185.78
252	$2,136.82
259	$2,865.26
299	$12,110.16
410	$5,801.27
Fund Totals:	$185,278.83

End of Report

Disbursements Grand Total: $185,278.83

Alsea School District 7J
Alsea, Oregon

Resolution: # 24-01

Annual Organizational Resolution

Be it resolved that the Alsea School District Board of Directors authorized the following appointments, identifications, and designations for the **2023-2024** school year as per state statue as follows:

1.	Chief Administrative Officer	Krista Nieraeth	ORS 332.515
2.	District School Clerk	Krista Nieraeth	ORS 332.515
3.	Deputy Clerk/Business Manager	Donald Staehely	ORS 332.515
4.	Budget Officer	Krista Nieraeth	ORS 294.331
5.	Custodian of Funds	Krista Nieraeth / Donald Staehely	ORS 328.441
6.	Depository of Funds	Citizens Bank and LGIP	ORS 328.441
7.	Signors on Accounts	Krista Nieraeth	
8.	Fidelity Bond $125,000	Krista Nieraeth	ORS 322.525
9.	Auditor Designation	Pauly Rogers and Co., P.C.	ORS 297.405
10.	Contract Review Board	Alsea School Board	ORS 279.055
11.	Federal and State Grant Officer	Krista Nieraeth	
12.	Insurance Agent of Record	Nathan Cortez	
	District Insurance	WHA Insurance: $20,000,000 aggregate liability	
13.	Borrowing Limit	$300,000 plus $100,000 option	
14.	Posting Assignment	Albany Democrat-Herald and Corvallis Gazette Times	
15.	Substitute Licensed Teacher Pay Rate	$232.14 per day/$26.53 hourly (8.75 day)	
	OAR 581-005-0001	1/190 base teacher pay per day after 8th consecutive day for same teacher	
16.	Board Meeting Schedule	Second Thursday at 7:00 PM	
17.	Set District Calendar	As per adopted District Calendar	
18.	Attorney of Record	Nancy Hungerford, The Hungerford Law Firm, LLC	
19.	Athletic Participation Fees	None	
20.	Food Service Rates		

	Lunch	Breakfast
K-5	Free	Free
6-12	Free	Free
Adult	$4.30	$2.30

Milk Rate = $.65

_____ Date: _____ _____ Date: _____

Board Chair Clerk

Alsea School District 7J

RESOLUTION 24-02

RESOLUTION TO RESOLUTION TO TRANSFER APPROPRIATIONS FY23-24

BE IT RESOLVED that the Board of Directors of the Alsea School District, pursuant to ORS 294.450, hereby transfers $24,000 of General Fund Area of Responsibility "000" to General Fund Area of Responsibility "320" appropriations. It is necessary to make this appropriation transfer because the actual apportion for IDEA Fiscal MOE Assurance requires the FY23-24 budget to meet or exceeded the prior year expenditures.

NOW THEREFORE, be it resolved that the Board of Directors approve recognition of the appropriation transfer as follows:

	Expenditures
General Fund (Fund 100)	
1000 Instructional Service Area of Responsibility **(000)**	**$ -24,000.00**
1000 Instructional Service Area of Responsibility **(320)**	**$ 24,000.00**
	$ 0.00

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Alsea School District 7J on the **13th** day of **July**, 2023 by the following vote:

AYES: _____ NAYS: _____ ABSENT: _____ ABSTAIN: _____

Risteen Follett, Chair Board of Directors

Krista Nieraeth, Superintendent

ATTEST:

Lora Nickle, Executive Secretary

Memorandum of Understanding
BETWEEN

The Vina Moses Center and The Alsea School District 7J as Partners in the Alsea Family Support Project

Recitals

WHEREAS, the Alsea School District 7J(ASD), Family Liaison Program coordinates the collection and distribution of certain support supplies for the Alsea community which may include: 1) kid's clothing; 2) storage of basic emergency food and supplies for the community of Alsea and surrounding area, and 3) referrals to other service providers, and;

WHEREAS, Alsea School District 7J has agreed to provide a site on the school property to place a small building to house the program, and;

WHEREAS, the aforementioned Parties have agreed to contribute to the Purchase, installation, and completion to the operation of said building, and;

WHEREAS, the Vina Moses Center has paid the initial down payment of $5,807.75 for the down payment to the purchase of the preconstructed building as specified in the attached bid document from Summit Sheds located in Albany, Oregon, with ownership of the building to be held by Vina Moses Center, and;

WHEREAS, the Vina Moses Center has committed to paying the balance of the purchase of the preconstructed building as specified above in the amount of $5,807.75 due upon delivery, and;

WHEREAS, the Vina Moses Center has committed to paying $3,384.50 toward the site preparation, electrical installation, and interior completion, and;

WHEREAS the Alsea School District 7 (ASD) Family Liaison Program commits to securing funding for costs above the $15,000 committed by Vina Moses Center, and for operations of the Family Liaison Program to cover operating expenses and maintenance of the building and site, and;

WHEREAS the aforementioned Parties desire to enter into the herein-described agreement in which they shall work together to accomplish the program goals and objectives set forth.

Goal #1: To empower, encourage, and equip Alsea families in improving their quality of life by providing support services as they become identified.

Goal #2: To strengthen the relationships between families and ASD and local businesses and other community residents to further provide access to community projects for the youth and families.

Goal #3: To create partnerships with other social service agencies, and local, State and Federal agencies in the planning, development, and implementation of programs and projects which further the purpose/mission of both organizations.

AND WHEREAS, the Parties are desirous to enter an understanding, thus setting out all necessary working arrangements that both Parties agree shall be necessary to complete this:

THEREFORE, the parties mutually agree to the responsibilities as follows:

Alsea School District 7J (ASD) responsibilities:

1. ASD will be responsible for completing minor maintenance on the building as well as keeping the building and grounds clean and tidy; and
2. ASD shall not permit any individuals to utilize the building or grounds as a short-term or long-term residence; and
3. ASD will not make any modifications to the parcel or buildings without the written consent of the ASD Board and Vina Moses.
4. In exchange for the use of said site and buildings, ASD will be responsible for paying all utility bills incurred by the operations and maintaining the building in a responsible manner.
5. From time-to-time ASD will allow and request Vina Moses Center volunteers to provide hours to assist in the service activities at the site.

Vina Moses Center (VMC) responsibilities:

1. VMC will provide donated resources as they become available for distribution. VMC shall also work in partnership with ASD to seek out and obtain funds to pay material costs and labor required to perform ongoing maintenance building and site, and shall provide volunteer labor to

perform any necessary maintenance and repairs, except as described hereinafter; and

2. VMC will not pay for repairs or extraordinary maintenance required resulting from the negligent actions or operations of ASD. ASD will be responsible for any repairs or extraordinary maintenance resulting from their negligent actions or operations.
3. VMC will make periodic checks on the site to make sure it is staying in good condition and the program is operating as agreed.

OBJECTIVES

RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

It is the desire and the wish of the aforementioned Parties to this MOU Agreement that this document should not and thus shall not establish nor create any form or manner of a formal agreement or indenture other than what has been agreed upon in the terms of understanding, but rather an agreement between the Parties to work together in such a manner that would promote a genuine atmosphere of collaboration and alliance in the support of an effective and efficient partnership and leadership meant to maintain, safeguard and sustain sound and optimal managerial, financial and administrative commitment with regards to all matters related to the proposed construction, occupation and use of the aforementioned building on the site by the Alsea School District's Family Liaison Program for the Alsea Valley.

TIMELINE

The above-outlined scope and objective shall be contingent on the Alsea School District 7J obtaining the necessary funds required for the Alsea School District 7J Family Liaison program to develop, implement, and maintain operations such as are described in the above work plan. Responsibilities under this Memorandum of Understanding will continue as agreed and will remain in effect until such time as both parties agree to cancel the said MOU or until the Family Liaison Program is dissolved by its ASD Board Members.

AMENDMENT OR CANCELLATION OF THIS MEMORANDUM

This Memorandum of Understanding may be amended or modified at any time in writing by mutual consent of both parties.

GENERAL PROVISIONS

The Parties acknowledge and understand that they must be able to fulfill their responsibilities under this Memorandum of Understanding in accordance with the provisions of the law and regulations that govern their activities. Nothing in this

The memorandum is intended to negate or otherwise render ineffective any such

provisions or operating procedures. The parties assume full responsibility for their performance under the terms of this Memorandum.

If at any time either party is unable to perform their duties or responsibilities under this Memorandum of Understanding consistent with such party's statutory and regulatory mandates, the affected party shall immediately provide written notice to the other party to establish a date for resolution of the matter.

OWNERSHIP OF BUILDING AND MODIFICATIONS THERETO:

Ownership of the building and modifications thereto shall remain with the Alsea School District 7J for as long as the building continues to be used for the purposes described above.

The Alsea School District 7J will be responsible for all maintenance and upkeep of the building and equipment. Should the Alsea School District 7J opt to cancel the Program as set forth in this MOU then Vina Moses has the option of assuming the ownership of the building as modified including ongoing maintenance and upkeep for the same purposes as originally described.

LIMITATION OF LIABILITY

No rights or limitation of rights shall arise or be assumed between the Parties as a result of the terms of this Memorandum of Understanding.

ARBITRATION/MEDIATION DISPUTE RESOLUTION

The Parties to this Memorandum of Understanding agree that should any dispute arise through any aspect of this relationship, including, but not limited to, any matters, disputes of claims, the parties shall confer in good faith to promptly resolve any dispute. In the event that the parties are unable to resolve the issue or dispute between them, then the matter shall be mediated and/or arbitrated in an attempt to resolve any and all issues between the parties.

The parties agree that any claim or dispute that arises from this agreement, the relationship or obligations contemplated or outlined within this agreement, if not resolved through mediation, shall then go to and be resolved through final and binding arbitration. Any decision reached by the Arbitrator shall be final and binding and, if required, may be entered as a judgment in any court having jurisdiction.

In the event that any court having jurisdiction should determine that any portion of this Agreement to be invalid or unenforceable, only that portion shall be deemed invalid and not effective while the balance of this Agreement shall remain in full effect and enforceable. This Agreement shall be interpreted and governed by and in accordance with the Federal Arbitration Act 9 U.S.C. #1-16.

NOTICE

Any notice of communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to

the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

GOVERNING LAW

This Memorandum of Understanding shall be governed by and construed in accordance with the laws of the State of Oregon.

SEVERABILITY CLAUSE

In the event that any provision of this Memorandum of Understanding shall be deemed to be severable or invalid, and if any term, condition, phrase or portion of this Memorandum shall be determined to be unlawful or otherwise unenforceable, the remainder of the Memorandum shall remain in full force and effect, so long as the clause severed does not affect the intent of the parties. If a court should find that any provision of this Memorandum to be invalid or unenforceable, but that by limiting said provision it would become valid and enforceable, then said provision shall be deemed to be written, construed and enforced as so limited.

ASSIGNMENT

Neither party to this Memorandum of Understanding may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

ENTIRE UNDERSTANDING

The explanations contained in the Memorandum of Understanding constitute the entire understanding of the Parties pertaining to all matters contemplated hereunder at this time. The Parties signing this MOU desire or intend that any implementing contract, license, or other agreement entered into between the Parties subsequent hereto shall supersede and preempt any conflicting provision of this Memorandum of Understanding whether written or oral.

AUTHORIZATION AND EXECUTION

The signing of this Memorandum of Understanding does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in this MOU.

This Agreement shall be signed by_____and

_____, and shall be effective as of the date first written above.

Organization_____

_____Date:_____

(First Party Signature)

Title: _____

Organization_____

_____Date:_____

(Second Party Signature)

Title: _____

Labor Costs	Cost Per Hour	Hours Per Day	Daily $	Weekly $	Monthly $	Annually $	
Director	$ 65.93	0.20	$ 13.19	$ 65.93	$ 285.68	$ 3,428.16	*oversees menu and recipie development; product procurement*
Fiscal Clerk	$ 29.88	0.20	$ 5.98	$ 29.88	$ 129.46	$ 1,553.53	*oversees product ordering, receiving and inventory*
Culinary Supervisor	$ 55.05	0.75	$ 41.29	$ 206.44	$ 894.57	$ 10,734.86	*coordinates monthly billings*
Central Kitchen Manager	$ 40.46	0.50	$ 20.23	$ 40.46	$ 153.75	$ 1,537.46	*receives orders*
Central Kitchen Assistant	$ 21.84	2.50	$ 54.61	$ 109.22	$ 415.02	$ 4,150.17	*assembles orders and prepares items for delivery*
Warehouse/Driver	$ 31.27	4.50	$ 140.70	$ 281.39	$ 1,069.30	$ 10,692.97	*delivers product*
Total	**$244.42**	**7.00**	**$ 275.98**	**$ 733.31**	**$ 2,947.77**	**$ 32,097.15**	***total labor costs***

Delivery Costs	Cost Per	Miles	Daily $	Weekly $	Monthly $	Annually $	
Vehicle Fuel & Maintenance	$ 0.66	55	$ 36.03	$ 72.05	$ 136.90	$ 1,368.95	*Tuesday/Thursday food product delivery*
Vehicle Replacement (10 Yr)	$ 0.45	55	$ 24.67	$ 123.36	$ 375.00	$ 3,750.00	*funds half of the cost of vehicle replacement every 10 years*
Total	**$ 1.10**		**$ 60.70**	**$ 195.41**	**$ 511.90**	**$ 5,118.95**	***total delivery costs***

$ 37,216.10	***total cost***
$ 3,721.61	***monthly cost (over 10 months)***

INTERGOVERNMENTAL AGREEMENT
between
ALSEA SCHOOL DISTRICT and
CORVALLIS SCHOOL DISTRICT
for **FOOD SERVICES**

THIS AGREEMENT is entered into by and between **Alsea School District** and **Corvallis School District**.

RECITALS

WHEREAS, **Alsea School District** and **Corvallis School District** as units of local government, as that term is defined in ORS 190.003; and

WHEREAS, ORS 190.010 provides that units of local government may enter into written agreements for the performance of any or all functions and activities that a party to the agreement, its officers or agencies, have authority to perform; and states further that the agreement may provide for the performance of a function or activity:

1. By a consolidated department;
2. By jointly providing for administrative officers;
3. By means of facilities or equipment jointly constructed, owned, leased, or operated;
4. By one (1) of the parties for any other party;
5. By an intergovernmental entity created by the agreement and governed by the board or commission appointed by, responsible to enacting on behalf of the units of local government that are parties to the agreement; or
6. By a combination of the methods described above; and

WHEREAS, ORS 190.020 requires the agreement to specify the functions or activities to be performed and by what means they shall be performed and, where applicable, the agreement shall provide for:

1. The apportionment among the parties to the agreement of the responsibility for providing funds to pay for expenses incurred in the performance of the functions or activities;
2. The apportionment of fees or other revenue derived from the functions or activities and the manner in which such revenue shall be accounted for;
3. The transfer of personnel and the preservation of their employment benefits;
4. The transfer of possession of or title to real or personal property;
5. The term or duration of the agreement, which may be perpetual;
6. The rights of the parties to terminate the agreement and;

WHEREAS, concerning the effect of the agreement, ORS 190.030 states:

1. When an agreement under ORS 190.010 has been entered into, the unit of local government, consolidated department, intergovernmental entity or administrative officer designated therein to perform special functions or activities is vested with all powers, rights and duties relating to those functions and activities that are vested in law in each separate party to the agreement, its officers and agencies;
2. An officer designated in an agreement to perform specified duties, functions or activities or two or more public officers shall be considered to be holding only one (1) office;
3. An elective office may not be terminated by an agreement under ORS 190.010; and

WHEREAS, **Alsea School District** and **Corvallis School District** recognize that the consolidation of programs is the best utilization of public tax dollars; and,

WHEREAS, **Alsea School District** and **Corvallis School District** wish to enter into an agreement in which **Corvallis School District** provide certain food services to **Alsea School District**.

NOW, THEREFORE, in consideration of the promises and covenants herein contained, the parties enter into the following:

AGREEMENT

1. Purpose and Effective Date of Agreement

1.1. The purpose of this Agreement is for Corvallis School District to provide certain food services to **Alsea School District**.

1.2. This Agreement becomes effective upon execution by both parties and services shall remain in effect until **June 30, 2024**. Any changes to this agreement must be in writing, in the form of an amendment to this agreement signed by both parties.

2. Duties and Responsibilities of Corvallis School District as Party Providing the Services

2.1 Provide Menus and Recipes that Meet Meal Pattern and Nutritional Quality Requirements

2.1.1 Corvallis School District will provide Alsea School District with a four-week cycle menu and standardized recipes (including nutrition information) for all menus by **August 15, 2023**. The content of the menus will be decided by Corvallis School District. All documentation will be provided electronically.

2.1.2 All menus and recipes provided will meet nutritional regulatory requirements (7 CFR 210.10 (f) and 7 CFR 220.8(f)) and meal pattern

requirements for each grade group (7 CFR 210.10 and 220.8). See **Exhibit A** for federal regulations and requirements.

2.1.3 Corvallis School District retains the right to change menu items or revise the menu in the event of unavailability or increased item prices. Substituted menu items will meet all regulatory requirements as described in this section.

2.1.4 As requested, Corvallis School District will make reasonable modifications to the standard meal requirements to accommodate Alsea School District participants with disabilities that restrict a child's diet.

2.2 Provide Meal Components (Food Products) and Disposable Supplies

2.2.1 Corvallis School District will provide Alsea School District with all meal components (food products) and disposable supplies as needed/requested to prepare and serve meals according to the four-week cycle menu and standardized recipes as provided.

2.2.2 Meal components will be delivered to Alsea School District, 301 S 3rd St, Alsea, OR 97324 by 11:30 AM on Tuesdays and Thursdays when Alsea School District is in session. See **Exhibit B** for Alsea School District 2023-24 School Calendar.

2.2.3 Certain dairy components (including half pints of milk) will be directly delivered to all Alsea School District sites by the Corvallis School District's dairy vendor. Corvallis School District will provide the direct dairy delivery schedule to Alsea School District by August 15, 2023.

2.2.4 Disposable supplies (such as paper trays, bowls, napkins, cutlery, etc.) will be delivered as requested following the delivery schedule described in this section.

2.2.5 In the event of emergency closure by either Corvallis School District or Alsea School District, product will not be delivered. In the event of delayed opening or early release of students due to emergency circumstances, product will be delivered unless school will not be in session during normal meal service hours.

2.2.6 All meal components and disposable supplies provided will be procured according to all applicable federal and state procurement regulations (7 CFR 210.21, 7 CFR 226.22, 7 CFR 225.17, 7 CFR 250.31, 2 CFR 200.318 - 200.327, ORS 279A, and ORS 279B).

2.2.7 All meal components procured, received, and stored by Corvallis School District on behalf of Alsea School District will be included in Corvallis School District's school food safety program to ensure compliance with all food safety regulatory requirements (2 CFR 210.13, 7 CFR 220.7, and 2 CFR 210.15).

2.3 Provide Monthly Billings for Services Rendered

2.3.1 Corvallis School District will bill Alsea School District for the actual cost of all meal components (food product) and disposable supplies provided, based on item costs at the time of purchase. USDA foods provided will be billed at no cost.

2.3.2 Corvallis School District will also bill Alsea School District a monthly fixed fee of **$3,700** to provide the services outlined in this agreement. This monthly fixed fee will be applicable to all monthly billings from September through June.

2.3.3 Corvallis School District will bill Alsea School District for the above referenced items on a monthly basis, no later than the 15th of the month after services rendered.

3. Duties and Responsibilities of Alsea School District as Party Receiving the Services

3.1 Receive Menus and Recipes that Meet Meal Pattern and Nutritional Quality Requirements

3.1.1. In schools where Offer versus Serve is implemented, Alsea School District will ensure that enough food is prepared and offered to meet meal pattern requirements. See **Exhibit C** for Offer versus Serve requirements.

3.1.2. Alsea School District will provide Corvallis School District with all requests for special meals and/or accommodations for children with disabilities.

3.2 Receive Meal Components (Food Products) and Disposable Supplies

3.2.1 Alsea School District will be responsible for providing secure food storage facilities that meet all applicable regulations for the storage of food components received from Corvallis School District.

3.3 Receive and Pay Monthly Billings for Services Rendered

3.3.1 Alsea School District will pay Corvallis School District for the actual

cost of all meal components (food product) and disposable supplies provided, based on item costs at the time of purchase.

3.3.2 Alsea School District will pay Corvallis School District a monthly fixed fee of **$3,700** to receive the services outlined in this agreement. This monthly fixed fee will be applicable to all monthly billings from September through June.

3.3.3 Alsea School District will pay Corvallis School District for the above referenced items on a monthly basis, within fifteen (15) days of receipt of a monthly invoice.

4 **Employment.** The Corvallis School District is the employer of any employees hired to provide services as described in this agreement. The Alsea School District is the employer of any employees hired to receive services as described in this agreement.

5 **Indemnification.** Subject to the limitations and conditions of the State of Oregon Tort Claims Act ORS 30.260-30.300 and The Oregon Constitution, Article XI, Section 7, each party agrees to indemnify and hold harmless the other against any liabilities resulting from the activities of each party's employees on behalf of each public entity.

6 **Assignment.** Neither party to this agreement may assign its interest in the agreement with the express written consent of the other party.

7 **Compliance with Laws.** During the entire term of this agreement, the parties shall comply in every respect with all laws, rules, and regulations of the State of Oregon.

8 **Waiver.** No waiver of any portion of this agreement shall be deemed or shall constitute a waiver of any other portion thereof, nor shall any waiver constitute a continuing waiver.

9 **Contract Disputes.** The parties agree that any disagreement regarding the interpretation, meaning or effect of any provision of this agreement shall be settled by arbitration if so requested by either party in writing. The arbitration decision will be binding upon the parties. The cost of such arbitration shall be shared equally between the parties.

10 **Termination or Suspension of Performance**

10.2 This agreement may be terminated at any time by either party by providing the other party sixty (60) days' written notice.

10.3 Any such termination of this agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to the notice of termination.

10.4 The parties agree to promptly settle all accounts existing from work performed under this agreement upon termination.

11 **USDA Non-Discrimination Policy.** Both Corvallis School District and Alsea School District must include the USDA's non-discrimination statement on all program materials published for public information through brochures, bulletins, leaflets, letters, and newspapers that advertises school meal programs.

The foregoing represents the entire agreement between the parties and any prior understanding or representations of any kind preceding the date of this agreement shall not be binding upon the other party except to the extent incorporated in this agreement. No modification of this agreement shall be binding upon the other party except to the extent incorporated in this agreement.

By: _____ Date: _____

Name: _____
Authorized Representative of Sponsor
Alsea School District

By: _____ Date: _____

Name: _____
Authorized Representative of Vendor
Corvallis School District

USDA United States Department of Agriculture

National School Lunch Program Meal Pattern

	Grades K-5	Grades 6-8	Grades 9-12
Food Components	Amount of Food[a] per Week		
	(minimum per day)		
Fruits (cups)[b]	2½ (½)	2½ (½)	5 (1)
Vegetables (cups)[b]	3¾ (¾)	3¾ (¾)	5 (1)
Dark green[c]	½	½	½
Red/Orange[c]	¾	¾	1¼
Beans and peas (legumes)[c]	½	½	½
Starchy[c]	½	½	½
Other[c d]	½	½	¾
Additional Vegetables to Reach Total[e]	1	1	1½
Grains (oz eq)[f]	8-9 (1)	8-10 (1)	10-12 (2)
Meats/Meat Alternates (oz eq)	8-10 (1)	9-10 (1)	10-12 (2)
Fluid milk (cups)[g]	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week			
Min-max calories (kcal)[h]	550-650	600-700	750-850
Saturated fat (% of total calories)[h]	<10	<10	<10
Sodium Interim Target 1 (mg)[h]	≤ 1,230	≤ 1,360	≤ 1,420
Sodium Interim Target 1A (mg)[h i]	≤ 1,110	≤ 1,225	≤ 1,280
Trans fat[h]	Nutrition label or manufacturer specifications must indicate zero grams of *trans* fat per serving.		

[a] Food items included in each group and subgroup and amount equivalents. Minimum creditable serving is ⅛ cup.

[b] One-quarter cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.

[c] Larger amounts of these vegetables may be served.

[d] This category consists of "Other vegetables" as defined in paragraph (c)(2)(iii)(E) of this section. For the purposes of the NSLP, the "Other vegetables" requirement may be met with any

additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in paragraph (c)(2)(iii) of this section.

[e] Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.

[f] At least 80 percent of grains offered weekly must meet the whole grain-rich criteria specified in FNS guidance, and the remaining grain items offered must be enriched.

[g] All fluid milk must be fat-free (skim) or low-fat (1 percent fat or less). Milk may be flavored or flavored, provided that unflavored milk is offered at each meal service.

[h] Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, *trans* fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent are not allowed.

[i] Sodium Interim Target 1A must be met no later than July 1, 2023 (SY 2023-2024).

*****

USDA United States Department of Agriculture

School Breakfast Program Meal Pattern

	Grades K-5	Grades 6-8	Grades 9-12
Food Components	Amount of Food[a] per Week		
	(minimum per day)		
Fruits (cups)[b c]	5 (1)	5 (1)	5 (1)
Vegetables (cups)[b c]	0	0	0
Dark green	0	0	0
Red/Orange	0	0	0
Beans and peas (legumes)	0	0	0
Starchy	0	0	0
Other	0	0	0
Grains (oz eq)[d]	7-10 (1)	8-10 (1)	9-10 (1)
Meats/Meat Alternates (oz eq)[e]	0	0	0
Fluid milk[f] (cups)	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week			
Min-max calories (kcal)[g h]	350-500	400-550	450-600
Saturated fat (% of total calories)[h]	<10	<10	<10
Sodium Target 1 (mg)	≤ 540	≤ 600	≤ 640
Trans fat[h]	Nutrition label or manufacturer specifications must indicate zero grams of *trans* fat per serving.		

[a] Food items included in each group and subgroup and amount equivalents. Minimum creditable serving is ⅛ cup.
[b] One-quarter cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.
[c] Schools must offer 1 cup of fruit daily and 5 cups of fruit weekly. Vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/orange, beans/peas (legumes), or "Other vegetables" subgroups, as defined in §210.10(c)(2)(iii) of this chapter.
[d] At least 80 percent of grains offered weekly must meet the whole grain-rich criteria specified in FNS guidance, and the remaining grain items offered must be enriched. Schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.
[e] There is no meat/meat alternate requirement.
[f] All fluid milk must be fat-free (skim) or low-fat (1 percent fat or less). Milk may be unflavored or flavored, provided that unflavored milk is offered at each meal service.
[g] The average daily calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).
[h] Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, *trans* fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.

*****

USDA is an equal opportunity provider, employer, and lender.

Alsea School District
2023-24 School Calendar

EXHIBIT B

July						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
*8/28 First Day of School						

September						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
*11/20-11/21 Conferences						

December						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	*12/22 - 1/5 Winter Break					

January						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	Spring Break					30
31						

April						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
*4/11 pm - 4/12 Conferences						

May						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	*6/13 Last Day of School					

Special dates:	
July 23-29	OSAA Moratorium Week
Aug 14	OSAA First Practice
Aug 21-23	Inservice Week
Aug 24	Teacher Work Day
Aug 28	First Day of School
Sept 4	Labor Day
Sept 15	Teacher Work Day
Oct 13	Teacher Work Day
Oct 27	Grading 1st QRT
Nov 11	Veterans Day
Nov 21 & 22	Student Conference
Nov 23	Thanksgiving
Dec 25-Jan 5	Winter Break
15-Jan	MLK Day
Jan 26	Semester Grading
Jan 29	2nd Sem Start
Feb 9	Teacher Work Day
Feb 19	Presidents Day
Mar 25-29	Spring Break
April 5	Grading 3rd QRT
April 11	Early Release
May 3	Teacher Work Day
May 27	Memorial Day
June 7	Graduation
June 13	Early Release/Last Day
June 14	Grading/Inservice

Contract Days	174
School Days	152
EARLY Release	3
Student Conference	2
Inservice/Grading	7
Teacher work day	5
Holiday	5

Days	
1st Sem	78
2nd Sem	76

Possible Make up days
Oct 20
Dec 1, 8, 15
Feb 2
March 1, 8, 15
April 19, 26
May 10, 17, 24

EXHIBIT C

OFFER VERSUS SERVE (OVS)

Tip Sheet for School Food Service Managers



National School Lunch Program

What is OVS?

The goal of OVS is to reduce food waste and allow students to choose the foods they want to eat. Everyone plays a role. When students and cafeteria staff understand OVS, lunch lines move smoothly, allowing students to make the most of the lunch break and enjoy the wholesome and appealing foods they are served. It also helps reduce overall food costs.

Schools must offer all five food components in at least the minimum required quantities:

- A **food component** is one of five required food groups in reimbursable lunches. These are meats/meat alternates, grains, fruits, vegetables, and fluid milk*.
- A **food item** is a specific food offered within the five food components. For example, spaghetti (whole grain-rich pasta with tomato sauce) is one food item that contains a grain and a vegetable component.

Under OVS, students must select *three meal components* to ensure they get the nutritional benefits of a meal. OVS is required for lunches served in high schools, but is optional in middle and elementary schools. OVS is not required for meals offered as part of field trips or for any other meals served away from the school campus.

The required five food components must be offered for school lunch. Students must select at least three of the five required food components, including at least ½ cup of fruit and/or vegetable, to have a reimbursable lunch. See the **Required Food Components** table for a listing of required food components and their minimum quantities that must be offered. Meats/meat alternates and grains are measured in ounce equivalents (oz eq is considered the amount of food product that is equal to 1 ounce).

Required Food Components

Required Food Component	Daily Minimum Requirements for Each Grade Level			
	K-5	6-8	K-8	9-12
Vegetables	¾ cup	¾ cup	¾ cup	1 cup
Fruits	½ cup	½ cup	½ cup	1 cup
Grains	1 oz eq	1 oz eq	1 oz eq	2 oz eq
Meats/Meat Alternates	1 oz eq	1 oz eq	1 oz eq	2 oz eq
Fluid Milk*	1 cup	1 cup	1 cup	1 cup

Is it Reimbursable?

Use this simple checklist to determine if student lunches are reimbursable under OVS:

☑ Does the meal offered to students include the minimum required amounts of vegetables, fruits, grains, meats/meat alternates, and fluid milk?

☑ Does the meal selected by the student contain at least three components, including at least ½ cup fruit and/or vegetable?

If the answer to each of these questions is yes, then the school lunch is reimbursable under OVS.

*Water does not count as one of the three required food components and cannot be served as a substitute for milk.

EXHIBIT C

Test Your OVS Skills!

Which combination of food items from the following offered lunch menu would make a reimbursable school lunch under OVS for Grades 9-12?

Offered Lunch Menu

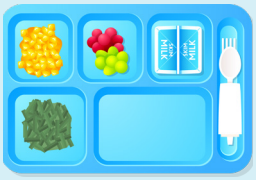
Food Item	Food Components
Hamburger on a whole grain-rich bun	2 oz eq grain 2 oz eq meat
½ cup corn	½ cup starchy vegetable
½ cup green beans	½ cup other vegetable
1 cup grapes	1 cup fruit
Variety of Low Fat/ Fat-Free Milk	1 cup fluid milk*

oz eq = ounce equivalent



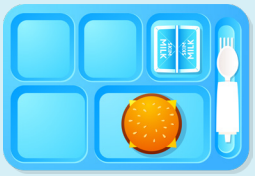
Which of the following student meals are reimbursable?

Meal 1:
½ cup of corn
½ cup of green beans
½ cup of grapes
1 cup of milk*



☐ Reimbursable
☐ Not Reimbursable

Meal 2:
Hamburger on whole grain-rich bun
1 cup of milk*



☐ Reimbursable
☐ Not Reimbursable

Meal 3:
Hamburger on whole grain-rich bun
½ cup corn



☐ Reimbursable
☐ Not Reimbursable

Answers: Meals 1 and 3 are reimbursable meals under OVS. Meal 2 is not reimbursable because it does not include ½ cup fruit and/or vegetable.

*Water does not count as one of the three required food components and cannot be served as a substitute for milk.

Additional Tips for OVS Success

- Post signage with pictures to help students identify how to build a reimbursable meal near the beginning of each serving line and wherever student choices are made.
- Have cashiers review the reimbursable meal signage before each meal service for greater success.
- Keep fruit near the cashier stand so students can easily complete their reimbursable meal.
- Encourage teachers to review the day's menu with students and explain how students can select a reimbursable meal.
- Post menus that highlight required meal components on your school's website and/or on flyers that children can take home to discuss with their parents and caregivers.

For more information on OVS requirements, visit:
https://www.fns.usda.gov/updated-offer-vs-serve-guidance-nslp-and-sbp-beginning-sy2015-16

EXHIBIT C

OFFER VERSUS SERVE (OVS)

Tip Sheet for School Food Service Managers



School Breakfast Program

What is OVS?

The goal of OVS is to reduce food waste while allowing students to choose the foods they want to eat. Everyone plays a role. When students and cafeteria staff understand OVS, breakfast lines move smoothly, allowing students to make the most of meal time and enjoy the wholesome and appealing foods they are served. It also helps reduce overall food costs.

Under OVS at breakfast, schools must offer at least four food items from the three required food components (fruit, grains, and fluid milk*).

- A **food component** is one of three required food groups in a reimbursable breakfast. These are fruits, grains, and fluid milk*.
- A **food item** is a specific food offered within the three food components, for example, 2 slices of whole grain-rich bread, 1 cup of grapes, and 1 cup of milk. This meal meets OVS breakfast requirements because three food components and four food items are offered.

Students must select at least three of the four offered food items under OVS at breakfast, including at least ½ cup of fruit and/or vegetable. Please note, OVS is optional at breakfast for all grade levels.

Required Components at Breakfast



Fruit
1 cup



Grains
1 ounce equivalent (oz eq)



Fluid Milk*
1 cup

Sample OVS breakfast menu:

Variety of milk*: fat free or low-fat (1 cup milk)
Slice of whole grain-rich toast (1 oz eq grain)
Whole grain-rich cereal (1 oz eq grain)
Orange slices (1 cup fruit)

Optional Components at Breakfast

Vegetables

- Vegetables may be offered as a substitute for fruits.

Meats/Meat Alternates

- A meat/meat alternate may be served to meet the weekly grain requirement, as long as a 1 oz eq minimum of grains is offered daily.
- A meat/meat alternate may also be offered as an "extra" food (not credited toward meal pattern requirements) if a reimbursable meal is selected.

*Water does not count as one of the three required food components and cannot be served as a substitute for milk.

EXHIBIT C

Is it Reimbursable?

For a breakfast to be reimbursable, at least four food items must be offered. Students must select three food items including ½ cup of fruit and/or vegetable for the meal to be reimbursable under OVS.

Use this simple checklist to determine if breakfasts are reimbursable under OVS:

- ☑ Does the meal offered consist of at least four food items?
- ☑ Does the meal offered include the minimum required amounts of fruits, grains, and milk*?
- ☑ Does the meal selected by the student contain at least three food items, including at least ½ cup fruit and/or vegetable?



If the answer to each of these questions is yes, the breakfast meal is reimbursable under OVS.

*Water does not count as one of the three required food components and cannot be served as a substitute for milk.

Additional Tips for OVS Success

- Post signage (with pictures or graphics) near the beginning of each serving line to help students identify how to build a reimbursable meal and wherever student choices are made.
- Ask cashiers to review the reimbursable meal signage before each meal service.
- Keep fruit near the cashier stand so students can easily complete their reimbursable meal.
- Encourage teachers to review the day's menu with students and explain how students can select a reimbursable meal.
- Post menus that highlight required meal components on your school's website and/or on flyers that children can take home to discuss with their parents and caregivers.

For more information on OVS requirements, visit:
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15. **Key Dates**
July 17-18, 2023 - School Board training, 5:00-8:00 PM
August 11-13, 2023 - OSBA Summer Conference, Salem OR