Alsea School Board Meeting

Wednesday, January 25, 2023 School Board Begins Meeting at 7:00pm right after Oversite Bond Committee Meeting at 6:00pm
Alsea School Library, 301 South 3rd Street, Alsea, OR 97324

1. **Call to Order**
2. **Flag Salute**
3. **Approval of the Agenda**
4. **Superintendent Report:**
   Sean Gallagher
   - **a. RIF**
   - **b. Bond GMP Update**

District Administration Office
Mr. Sean Gallagher – Acting Superintendent
301 S 3rd St
Alsea, OR 97324
Office: 541 487-5643
Fax: 541 487-4089

Email: sean.gallagher@alsea.k12.or.us
www.alsea.k12.or.us

MEMO

Ok's Board for approval

1/12/23

Date: 1/10/2023

To: Board of Directors

From: Sean Gallagher – Acting Superintendent
Tim France - Principal, Learn at Home Oregon
Heather Shunk - Assistant Principal, Learn at Home Oregon

Re: Seesaw Curriculum Adoption

Recommending Seesaw Curriculum adoption for the following reasons:

1. Dedicated to providing high quality substantive educational curriculum to support the work of teachers and students towards reaching academic goals and objectives in accordance with state standards.
2. Currently, K-5 teachers are independently finding resources and developing curriculum that aligns with state standards, and this adoption would allow for a tremendous amount of support in their efforts.
3. Seesaw platform provides engaging, high-quality, differentiated instruction across all academic content areas that meet state standards and focuses on increased feedback and interaction between students, teachers, and families.
4. Seesaw technology provides support for all learners to access high quality content in an equitable manner.
5. Although a newer curriculum, Seesaw is becoming well known as teachers and districts are finding great success implementing this to provide opportunities for students to build confidence while targeting standards.
6. Intuitive tools simplify data-informed and differentiated instruction within all academic areas, so every student receives the right level of support and challenge.
7. Foundational math and literacy skills, comprehensive computer science, social emotional and personal development lessons are provided within the Seesaw curriculum.

8. Built in assessment, reflection, and connection activities are easily accessible and intuitive for all participants.
9. Audio and text directions for assignments are provided in 100+ languages supporting equitable access for all students.
10. Student-driven portfolios are created within the platform to support reflection, growth mindset, and motivation. Portfolios capture student progress and are shared with an authentic audience - teachers, peers and family members.
11. Seesaw focuses on engaging all adults that are invested in the academic and personal path of each student. Additional family members can be invited to student accounts to provide encouragement and support in real time with text and audio posts.
12. A comprehensive progress monitoring system is embedded in the program which supports competency-based assessment and gives teachers a more complete picture of student's progress in real time.
13. Analytics provide details on student progress with-in standards based skill activities and lessons, and multiple views of student engagement.
14. Communication and engagement is a key component of the Seesaw platform. Teachers, specialists, support staff, and family members are able to share resources, updates, and collaborate to meet the unique needs of each student.
15. Seesaw provides a platform for creating a highly engaging community of learning where students can receive feedback and support from fellow students.
16. Seesaw provides extensive online resources to support teachers, administrators, families, and students.

Seesaw contract is for 400 students, which would allow a few elementary teachers at ASD Brick & Mortar to explore the possibility of utilizing the platform within their classrooms as well.

The district recommends that the board approves the Seesaw K-5 Curriculum. The cost is $4,780 for 400 students.

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Seesaw

Company Address	548 Market St. PMB 98963 San Francisco, CA 94104 United States	Bill To Name	Alsea School District 7J
		Created Date	12/15/2022
		Expiration Date	12/31/2022
		Quote Number	00054466

Please send any billing questions to ar@seesaw.me

Contract Summary

Contract Start Date	1/1/2023	Contract End Date	12/31/2023
# of Students	400.00	**For non-US customers only:**	
Total Price	USD 4,108.21	Do you have a VAT/GST registration number or equivalent?	
Tax	USD 0.00		
Grand Total	USD 4,108.21	If yes, enter registration number here:	

Contract Details

Product	Quantity	Sales Price	Total Price	Invoice Date
Credit	1.00	USD -671.79	USD -671.79	1/1/2023
Seesaw - District	400.00	USD 11.95	USD 4,780.00	1/1/2023

Admin Sponsor (e.g. Principal, Director of Instructional Tech, etc.)

Decided to purchase (or renew) Seesaw. Will be included in conversations about our partnership progress.

Name: Sean Gallagher
Title: Superintendent
Email: sean.gallagher@alsea.k12.or.us
Phone: 5414875643

Seesaw Lead

Responsible for Seesaw training and adoption. Main Seesaw point of contact throughout the contract.

Name: Heather Shunk
Title: LAHO Principal
Email: heather.shunk@alsea.k12.or.us
Phone: 5415314213

Tech Lead (Who can help set up your school?)

Lead for Seesaw's technical implementation. Point of contact for technical issues or updates.

Name: Nathan Roberts
Title: Technology Director
Email: nathan.roberts@alsea.k12.or.us
Phone: 5414875653

Billing Contact - Accounts Payable (Who will pay the invoice?)

Receives invoices. Point of contact on payment-related matters.

Name: Brynn Campbell
Title: A/P
Email: brynn.campbell@alsea.k12.or.us
Phone: 5414875665

School Address

DocuSign Envelope ID: 84C42475-B259-4F8C-9C23-35DF6EFA52F1

Address: P.O.Box B

City: Alsea

State: Oregon

Zip / Post Code: 97324

Upon signing by Customer and submission to web.seesaw.me or your sales representative, this Order Form shall become legally binding unless this Order Form is rejected by Seesaw Learning, Inc. for any of the following reasons: (1) the signatory below does not have the authority to bind Customer to this Order Form, (2) changes have been made to this Order Form (other than completion of the purchase order information and the signature block), or (3) the requested purchase order information or signature is incomplete or does not match our records or the rest of this Order Form.

This Order Form is governed by the terms of the Seesaw Learning, Inc. Master Services Agreement ("Agreement") found at https://web.seesaw.me/msa unless (i) Customer has a written master services agreement executed by Seesaw Learning, Inc. for the Services, in which case such written subscription agreement will govern or (ii) otherwise set forth herein. By signing below, the parties agree to be bound by the Agreement.

Name: Sean Gallagher

Date: 12/15/2022

Company: Alsea School District

Title: Superintendent

Email: sean.gallagher@alsea.k12.or.us

PO Number (if required):

Accepted By: DocuSigned by: Sean Gallagher 92D2A615F61640D...

Seesaw Signature

Name:

Company:

Accepted By:

Date:

One Platform for Educators, Students, & Families



High-Quality Instruction

Flexible instructional tools help teachers reach every student with their best teaching practices.

Support student creation, agency, and motivation while making learning accessible for all.

Actionable Insights

Intuitive multimodal tools make what students actually know visible.

Teachers have the insights they need to meet students where they are.

Family Engagement in Learning

Engage all adults in a student's life as partners in learning.

Student-led portfolios and flexible messaging tools keep families in the loop and help educators to keep learning going at home.



"I don't say this lightly... Seesaw has been an absolute game changer for teachers."

- Eric LeMoine, Beaverton School District

Seesaw Functionality That Meets Our Immediate Online Academic and School Wide Needs:

- Dedicated to providing high quality substantive educational curriculum to support the work of teachers and students towards reaching academic goals and objectives in accordance with state standards.
- Currently, K-5 teachers are independently finding resources and developing curriculum that aligns with state standards, and this adoption would allow for a tremendous amount of support in their efforts.
- Seesaw platform provides engaging, high-quality, differentiated instruction across all academic content areas that meet state standards and focuses on increased feedback and interaction between students, teachers, and families.
- Seesaw technology provides support for all learners to access high quality content in an equitable manner.
- Although a newer curriculum, Seesaw is becoming well known as teachers and districts are finding great success implementing this to provide opportunities for students to build confidence while targeting standards.
- Intuitive tools simplify data-informed and differentiated instruction within all academic areas, so every student receives the right level of support and challenge.
- Foundational math and literacy skills, comprehensive computer science, social emotional and personal development lessons are provided within the Seesaw curriculum.
- Built in assessment, reflection, and connection activities are easily accessible and intuitive for all participants.
- Audio and text directions for assignments are provided in 100+ languages supporting equitable access for all students.
- Student-driven portfolios are created within the platform to support reflection, growth mindset, and motivation. Portfolios capture student progress and are shared with an authentic audience - teachers, peers and family members.
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- Analytics provide details on student progress within standards based skill activities and lessons, and multiple views of student engagement.
- Communication and engagement is a key component of the Seesaw platform. Teachers, specialists, support staff, and family members are able to share resources, updates, and collaborate to meet the unique needs of each student.
- Seesaw provides a platform for creating a highly engaging community of learning where students can receive feedback and support from fellow students.
- Seesaw provides extensive online resources to support teachers, administrators, families, and students.

Do It All On Seesaw

Intuitive tools that students of all ages and teachers of all comfort levels ***love***.



MULTIMODAL TOOLS



PORTFOLIOS



PROGRESS MONITORING



MESSAGES

Explore All Features

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MEMO

Date: 1/25/23

To: Board of Directors

From: Sean Gallagher – Acting Superintendent

Re: Reduction In Force (RIF) Recommendation

The district is facing a significant reduction in estimated ADMw for the 2023-24 school year. For 2022-23 the ADMw that the district is currently operating under is 1166, the estimated ADMw for 23-24 based upon current enrollment numbers is 620. This is a significant decrease in revenue for this school district. By state law, the district is required to submit a balanced budget by June 30, 2023 for the board to approve. This target must be met.

The reason for the drop in ADMw is multi-fold:

1. The district cut programs in spring 2022 that were not being properly served by state and federal law. To provide proper services to those programs would have been a deficit to the district. With the cuts to those programs created a loss of ADMw.
2. LAHO enrollment for 2022-23 ended up approximately half of what was budgeted. This is consistent with other online programs throughout the state.
3. LAHO enrollment for 2023-24 will need to be capped at approximately 217 ADMr to maintain non-virtual status with ODE. This was recently discovered that there was serious misrepresentation in regards to the status of LAHO back in 2021. I am working with Oregon Department of Education (ODE) on a transition plan that allows the district to maintain the non-virtual status.

Contracts:

Since I arrived in March 2022, our staff has been evaluating every contract that the district participates with by asking three questions:

1. Do we still need this service?
2. If we need this service, can we provide this service from within?

3. If we can't provide this service from within, is there a better product that costs less that the district could secure?

By embarking on this process, the district has significantly reduced overall costs as evidenced by the budget report at the January board meeting. Some drastic examples of these reductions are:

1. LAHO Digital Platform
    a. Cost during 2021-22 = $1M
    b. New cost with different vendors for 23-24 = $58K
2. Google Advertising
    a. Cost during 2021-22 = $380,000
    b. New cost with providing the service in-house = $6K
3. Venture Capitalist Project
    a. Out of bounds for district use of funds
    b. $500K contract with requests for additional funding
    c. Cancelled April 2022
    d. Savings = $150K
4. Others
    a. Most other contracts are small in the range of <$40K

Re-established relationships with regional services:

When I arrived, the district was very isolated. Since then we have re-established relationships with LBL ESD, County Officials, Corvallis Library System, Public Health, etc… These organizations are providing direct services now to our district through state funding sources. This alleviates the district budget from having to provide these services internally or reach to the outside sources on the open market.

Checks & Balances:

The district has also employed a checks and balances system for any requested requisitions. There are multiple layers of approval now in place before district funds are spent.

HR Reset:

The board of directors recently approved new salary schedules with 2% steps at the last board meeting. The project re-balances compensation packages throughout the support staff while remaining competitive within the region. Prior to this approval, compensation packages have not been fairly distributed and were way out of bounds both on the low end and the high end. There will be some savings from this reset, the district is currently placing staff appropriately on the new salary schedules and will be calculating the approximate savings shortly.

RIF Recommendation:

Approximately 80% of a school district's budget is associated with staffing compensation packages including benefits. The district still needs to continue operating, thus cannot reach to the full 20% to balance the budget. We are at the point where the district will have to reduce overall staffing to balance the budget by June 30, 2023. The target range is approximately $3-$5M of our ~$11M budget. I am recommending two stages for the RIF:

1. First stage will occur mid-year between now and June 30, 2023

2. Second stage will be a part of the 23-24 budget development

Spending Freeze:

Along with the RIF, I have placed the district on a spending freeze where only necessary items will be purchased.

Hiring Freeze:

The district has already been on a hiring freeze since October 2022.

It is important to note that any money that the district can save this year can be applied to the budget target for next year which reduces the target. The business department is currently working on a supplemental budget to complete the 2022-23 school year and is starting to build the 2023-24 budget. As this process moves along, we will have more definitive figures that will narrow down the deficit target.

This is going to be a very difficult transition for the district. We value the dedicated staff that we have employed, but the State of Oregon simply does not fund our school district at the level to maintain current staffing levels. By creating a balanced budget by June 30, 2023 this will ensure the future success of the Alsea School District.

5. **Discussion**
    a. **Local Service Plan 2023-2025**
    b. **Bond Project Managers IMS**
    c. **Resolution to Terminate Paradigm Learning Systems**

ALSEA SCHOOL DISTRICT 7J

PO Box B

01 S 3rd Street

Alsea, Oregon 97324

541.487.4305 Fax 541.487.4089

RESOLUTION No. 2022-2023-005

This resolution is to terminate our contract with Paradigm Learning Systems, LLC. 3006 Acorn Court, Philomath, OR 97370.

We have paid approximately $1,000,000 in 2021-2022 to Paradigm Learning Systems, LLC. After our staff did extensive research looking for other platforms, we found we could get our curriculum, learning management, and a classroom platform at approximately $58,000.

We have had many complaints concerning the Paradigm Learning System, LLC. One of the largest complaints has been the use of our Chromebooks not being compatible with certain platforms.

We have a large investment in our Chromebooks and it is not feasible to change computers. The new platforms are compatible and will work with Chrome books, so that will also save us from switching to more costly computers.

X_____ X_____

Risteen Follett — Board Chair

Sean Gallagher — Acting Superintendent

6. **Patron Comments:**
7. **Board Comments**
8. **Action Items:**
    a. **Seesaw Curriculum Approval**
    b. **RIF Approval**
    c. **Approval to Terminate Paradigm Learning Systems**
    d. **Superintendent Salary Reduction Plan**

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MEMO

Date: 1/25/2023

To: Board of Directors

From: Sean Gallagher – Acting Superintendent

Re: Paradigm Contract Termination

I am recommending that the board approve the termination of the Paradigm contract for 22-23 school year. The district has found other platforms to replace Paradigm that involves curriculum, learning management, and a classroom platform for a potential costs savings of over $500,000 annually to the district in the future. We appreciate the time that Learn At Home Oregon (LAHO) has spent with Paradigm, but due to cost efficiencies, we find this transition necessary. Paradigm received the 45 day notice for termination of contract on January 18, 2023.

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MEMO

Date: 1/25/23

To: Board of Directors

From: Sean Gallagher – Acting Superintendent

Re: Supt Contract Amendment

In lieu of the pending budget cuts and reduction in force, I am recommending that my 260 day contract is reduced by 10 working days. The district is not in the current state where the Superintendent could be absent for 10 working days, thus I would like to donate those days back to the district. I will remain on duty for the duration until June 30th. Any adjustments to monthly paychecks will be settled with the last June paycheck. Alsea deserves the very best effort of everyone in this time of need.

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9. **Executive Session:**
   To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))
10. **Return to Open Session**
11. **Adjourn**
12. **Key Dates and Calendar Updates**
    January 17 – 27, 2023 J Term
    January 27, 2023, School in Session
    February 8, 2023, Regular School Board Meeting