

## Regular Business Meeting

Monday, May 9, 2022 6:00 PM

Deer River High School Media Center, 101 1st Avenue, Deer River, MN 56636

1. **Call to Order**
2. **Agenda Approval**
3. **Recognition of Visitors**
4. **Regular Business**
  - A. Approval of Minutes, Monthly Meeting - April 11, 2022
  - B. Approval of Minutes, Special Meeting - May 6, 2022
  - C. Approval of Accounts Payable / Payroll / Transfers for April 2022
  - D. Approval of Consent Agenda
5. **Information Items**
  - A. Review of Facilities Analysis
  - B. Proposed Fiscal Year 2023 Budget
  - C. Review of Safe Schools Plan
  - D. Elementary Principal's Report
  - E. High School Principal's Report
  - F. Activities Program Report
  - G. Building and Grounds Department Report
  - H. Full Service Community Schools Program Report
  - I. Board Member or Committee Reports
  - J. Superintendent's Report
6. **Action Items**
  - A. Resolution to Nonrenew Probationary Staff
  - B. Extension of Student Transportation Agreement
  - C. Acceptance of Donations
  - D. Consideration of Rescinding Approval of an Additional 5th Grade Classroom for the 2022-2023 School Year
7. **Future Meetings**
8. **Adjournment**

Regular Business Meeting  
Monday, April 11, 2022 6:00 PM Central

Deer River High School Media Center  
101 1st Avenue  
Deer River, MN 56636

Travis Anttila: Present  
Kyle Fairbanks: Absent  
Lloyd Kongsjord: Present  
Amanda Reed: Absent  
LuAnn Robinson: Present  
Pam Thompson: Present

Present: 4, Absent: 2.

Meeting called to order at 6:01 p.m.

#### 1. Call to Order

#### 2. Agenda Approval

Motion to approve. This motion, made by Lloyd Kongsjord and seconded by Pam Thompson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

#### 3. Recognition of Visitors

No citizens in attendance or submitting correspondence to the board. Present from SiteLogIQ for a facilities presentation were Scott Monson, Matt Connell, Jeff Seewald, and Pat Westby.

#### 4. Regular Business

##### 4.A. Approval of Minutes, Monthly Meeting - March 21, 2022

Motion to approve official minutes of the March 21, regular business meeting. This motion, made by Pam Thompson and seconded by LuAnn Robinson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

##### 4.B. Approval of Minutes, Special Meeting - April 1, 2022

Motion to approve. This motion, made by Pam Thompson and seconded by LuAnn Robinson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

##### 4.C. Approval of Accounts Payable / Payroll / Transfers for February 2022

Motion to approve. This motion, made by Pam Thompson and seconded by Lloyd Kongsjord, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

#### 4.D. Approval of Consent Agenda

Motion to approve consent agenda items. This motion, made by LuAnn Robinson and seconded by Pam Thompson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

### 5. Information Items

#### 5.A. Review of Facilities Analysis

The Chair has set a facilities committee meeting for April 19 at 5:00 p.m. at the Deer River High School Conference Room to modify scenarios and make recommendations for facilities strategic planning to full board.

#### 5.B. Preliminary FY23 Budget

#### 5.C. Review of Safe Schools Plan

#### 5.D. Elementary Principal's Report

Motion to add agenda item 6.G. to consider Ms. Stefan's request for an additional 5th grade teacher in the 2022-2023 school year. This motion, made by Lloyd Kongsjord and seconded by Pam Thompson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

Ms. Stefan has requested one additional 5th grade teacher for the 2022-2023 school year above the right-sized target. She shared a rationale that this cohort has many unique needs and would benefit from differentiated support in their final year at King Elementary. She also suggested that it would better prepare the cohort for their transition to Deer River High School the following year.

Lloyd Kongsjord introduced a motion to move the request to action item 6.G. The motion was seconded by Pam Thompson and passed 4-0.

#### 5.E. High School Principal's Report

#### 5.F. Activities Program Report

#### 5.G. Building and Grounds Department Report

#### 5.H. Full Service Community Schools Program Report

#### 5.I. Board Member or Committee Reports

#### 5.J. Superintendent's Report

### 6. Action Items

#### 6.A. Response to AIPAC Vote of Non-concurrence

Motion to approve the district written response to the AIPAC Vote of Nonconcurrence. This motion, made by Lloyd Kongsjord and seconded by Pam Thompson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

The motion introduced by Lloyd Kongsjord required a correction in the draft. Item 2. incorrectly cited Title IV in the response portion. The motion modified the final version to correctly cite Title IX in the header and the response.

6.B. Resolution to Forward Response to AIPAC & MDE

Motion to introduce and approve the resolution. This motion, made by Lloyd Kongsjord and seconded by LuAnn Robinson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

6.C. Policy Second Reading

Motion to approve Policy 802 after second reading. This motion, made by Pam Thompson and seconded by LuAnn Robinson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

6.D. Resolution to Discontinue Positions

Introduction of the resolution and motion to approve. This motion, made by Pam Thompson and seconded by LuAnn Robinson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

6.E. Resolution to Non-renew Probationary Staff

Introduction and motion to approve the resolution. This motion, made by Lloyd Kongsjord and seconded by Pam Thompson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

6.F. Acceptance of Donations

Introduction of a resolution and motion to approve acceptance of donations with gratitude. This motion, made by Lloyd Kongsjord and seconded by Pam Thompson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

6.G. Request for Additional 5th Grade Support Teacher for the 2022-2023 Only.

Motion to approve. This motion, made by Lloyd Kongsjord and seconded by Pam Thompson, Carried.

Kyle Fairbanks: Absent, Amanda Reed: Absent, Travis Anttila: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Pam Thompson: Yea  
Yea: 4, Nay: 0, Absent: 2

#### 7. Future Meetings

The Chair has identified the Deer River High School Media Center as the location for the May 9 regular business meeting.

#### 8. Adjournment

Work Session for Superintendent Search  
Friday, May 6, 2022 4:00 PM Central

Deer River High School Conference Room  
101 1st Avenue  
Deer River, MN 56636

Travis Anttila: Present  
Kyle Fairbanks: Present  
Lloyd Kongsjord: Present  
Amanda Reed: Present  
LuAnn Robinson: Present  
Pam Thompson: Present  
Present: 6.

#### 1. Candidate Screening

The meeting was called to order by Chair Anttila at 4:00 p.m. The board reviewed 12 completed applications submitted for the posted superintendent vacancy. 11 of the applicants currently hold a Minnesota superintendent's license. Five of the candidates met the preferred criteria of previous experience as a school superintendent. The Chair set a continuation meeting to consider screening interview invitations at 5:00 p.m. on May 9. The meeting was adjourned at 4:55 p.m.

# ISD #317 - Deer River

## Cash & Investment Balances

Month Ended April 30th, 2022

| <b>Funds</b>                | <b>Cash Balance<br/>3/31/2022</b> | <b>Receipts</b>       | <b>Adjustments /<br/>Disbursements</b> | <b>Cash Balance<br/>4/30/2022</b> |
|-----------------------------|-----------------------------------|-----------------------|----------------------------------------|-----------------------------------|
| General                     | \$2,958,097.18                    | \$2,351,989.94        | \$1,213,301.80                         | \$4,096,785.32                    |
| Food Service                | \$214,856.04                      | \$127,093.42          | \$82,915.63                            | \$259,033.83                      |
| Transportation              | -\$1,818,247.32                   | \$0.00                | \$93,261.25                            | -\$1,911,508.57                   |
| Community Service           | -\$102,485.12                     | \$22,061.67           | \$3,792.27                             | -\$84,215.72                      |
| Capital Expenditure         | -\$367,489.70                     | \$0.00                | \$12,378.06                            | -\$379,867.76                     |
| Building Construction Fund  | \$0.00                            | \$0.00                | \$0.00                                 | \$0.00                            |
| Debt Service                | \$1,766,745.56                    | \$0.00                | \$0.00                                 | \$1,766,745.56                    |
| Trust                       | \$3,583.34                        | \$0.00                | \$250.00                               | \$3,333.34                        |
| Activities                  | \$56,342.68                       | \$4,084.35            | \$2,340.55                             | \$58,086.48                       |
| OPEB Trust Cash/Investments | \$1,027,127.01                    | \$5,946.07            | \$9,298.67                             | \$1,023,774.41                    |
| <b>Totals</b>               | <b>\$3,738,529.67</b>             | <b>\$2,511,175.45</b> | <b>\$1,417,538.23</b>                  | <b>\$4,832,166.89</b>             |

## Bank Account Balances

|                           |                      |
|---------------------------|----------------------|
| MMDA                      | \$22,696.28          |
| MSDLAF+                   | \$197,313.56         |
| Payroll Checking          | \$236,560.36         |
| MN Trust/PMA              | \$795,469.98         |
| Woodland Savings          | \$1,046,949.42       |
| Flex Benefit Cash         | \$29,511.30          |
| Petty Cash                | \$1,260.00           |
| OPEB Trust Investments    | \$1,034,976.26       |
| Plus Outstanding Deposits | \$1,678,375.32       |
| Less Outstanding Checks   | <u>-\$210,945.59</u> |

Adjusted Bank Account Balances \$4,832,166.89

*Flex Benefit Cash* -\$29,511.30

*OPEB Trust Cash/Investments/Debt Service* -\$1,023,774.41

***Cash Available to Meet Current Liabilities* \$3,778,881.18**

# Deer River ISD #317

## Trial Balance Summary Report

Periods: 202210 To: 202210

| Comp L | Fd Org | Pro | Crs | Fin | O/S Ty | Account Description           | Fin Code | Class | Sub Class | Starting Balance | Debits       | Credits      | Ending Balance |
|--------|--------|-----|-----|-----|--------|-------------------------------|----------|-------|-----------|------------------|--------------|--------------|----------------|
| 0317   | B      | 01  | 101 | 000 |        | F Cash - MSDLAF+              | B        | 100   | 00        | 960,852.27       | 361,042.00   | 138,547.52   | 1,183,346.75   |
| 0317   | B      | 01  | 101 | 005 |        | F Cash - Flex Benefits Accour | B        | 100   | 00        | 29,578.00        | 0.00         | 66.70        | 29,511.30      |
| 0317   | B      | 01  | 101 | 010 |        | F Cash - Woodland Bank        | B        | 100   | 00        | 50,856.08        | 428,660.17   | 449,095.40   | 30,420.85      |
| 0317   | B      | 01  | 101 | 020 |        | F Cash in Payroll             | B        | 100   | 00        | 104,983.68       | 1,288,081.90 | 1,282,700.90 | 110,364.68     |
| 0317   | B      | 01  | 101 | 030 |        | F Cash-MN Trust/PMA           | B        | 100   | 00        | 1,196,832.45     | 1,923,452.24 | 1,425,352.37 | 1,694,932.32   |
| 0317   | B      | 01  | 101 | 060 |        | F Cash - Woodland Savings     | B        | 100   | 00        | 566,645.63       | 552,059.59   | 71,755.80    | 1,046,949.42   |
| 0317   | B      | 01  | 102 | 000 |        | F Petty Cash                  | B        | 100   | 00        | 1,260.00         | 0.00         | 0.00         | 1,260.00       |
| 0317   | B      | 02  | 101 | 000 |        | F Cash - MSDLAF+              | B        | 100   | 00        | (153,109.63)     | 0.00         | 59,234.93    | (212,344.56)   |
| 0317   | B      | 02  | 101 | 010 |        | F Cash - Woodland Bank        | B        | 100   | 00        | (56,362.21)      | 12,422.75    | 10,888.32    | (54,827.78)    |
| 0317   | B      | 02  | 101 | 020 |        | F Cash in Payroll             | B        | 100   | 00        | (61,467.62)      | 25,198.49    | 24,502.97    | (60,772.10)    |
| 0317   | B      | 02  | 101 | 030 |        | F Cash-MN PMA/Trust           | B        | 100   | 00        | 483,345.50       | 114,670.67   | 11,037.90    | 586,978.27     |
| 0317   | B      | 03  | 101 | 000 |        | F Cash - MSDLAF+              | B        | 100   | 00        | (1,842,603.06)   | 0.00         | 91,617.71    | (1,934,220.77) |
| 0317   | B      | 03  | 101 | 010 |        | F Cash - Woodland Bank        | B        | 100   | 00        | (7,436.15)       | 0.00         | 824.48       | (8,260.63)     |
| 0317   | B      | 03  | 101 | 020 |        | F Cash in Payroll             | B        | 100   | 00        | (6,157.91)       | 2,137.24     | 2,131.82     | (6,152.49)     |
| 0317   | B      | 03  | 101 | 030 |        | F Cash-MN PMA Trust           | B        | 100   | 00        | 37,949.80        | 0.00         | 824.48       | 37,125.32      |
| 0317   | B      | 04  | 101 | 000 |        | F Cash - MSDLAF+              | B        | 100   | 00        | (240,864.97)     | 0.00         | 680.00       | (241,544.97)   |
| 0317   | B      | 04  | 101 | 010 |        | F Cash - Woodland Bank        | B        | 100   | 00        | (2,465.82)       | 20.00        | 1,706.44     | (4,152.26)     |
| 0317   | B      | 04  | 101 | 020 |        | F Cash in Payroll             | B        | 100   | 00        | (9,319.52)       | 3,054.86     | 3,045.15     | (9,309.81)     |
| 0317   | B      | 04  | 101 | 030 |        | F Cash-MN Trust/PMA           | B        | 100   | 00        | 149,880.93       | 22,041.67    | 1,131.28     | 170,791.32     |
| 0317   | B      | 05  | 101 | 000 |        | F Cash - MSDLAF+              | B        | 100   | 00        | (366,618.92)     | 0.00         | 6,814.00     | (373,432.92)   |
| 0317   | B      | 05  | 101 | 010 |        | F Cash - Woodland Bank        | B        | 100   | 00        | (2,306.85)       | 0.00         | 4,127.99     | (6,434.84)     |
| 0317   | B      | 07  | 101 | 000 |        | F Cash - MSDLAF+              | B        | 100   | 00        | 1,782,598.73     | 0.00         | 0.00         | 1,782,598.73   |
| 0317   | B      | 07  | 101 | 030 |        | F Cash-MN Trust/PMA           | B        | 100   | 00        | (15,853.17)      | 0.00         | 0.00         | (15,853.17)    |
| 0317   | B      | 08  | 101 | 000 |        | F Cash - MSDLAF+              | B        | 100   | 00        | 1,583.34         | 0.00         | 250.00       | 1,333.34       |
| 0317   | B      | 08  | 101 | 010 |        | F Cash - Woodland Bank        | B        | 100   | 00        | 2,000.00         | 0.00         | 0.00         | 2,000.00       |
| 0317   | B      | 11  | 101 | 000 |        | F Cash                        | B        | 100   | 00        | 44,263.52        | 0.00         | 496.66       | 43,766.86      |
| 0317   | B      | 11  | 101 | 010 |        | F Cash                        | B        | 100   | 00        | 10,716.56        | 4,084.35     | 313.55       | 14,487.36      |
| 0317   | B      | 11  | 101 | 020 |        | F Cash in payroll             | B        | 100   | 00        | (38.98)          | 79.84        | 79.84        | (38.98)        |
| 0317   | B      | 11  | 101 | 030 |        | F Cash-MN Trust/PMA           | B        | 100   | 00        | (48.92)          | 0.00         | 79.84        | (128.76)       |
| 0317   | B      | 25  | 101 | 000 |        | F Cash Revocable Trust        | B        | 100   | 00        | (66,093.28)      | 0.00         | 4,205.66     | (70,298.94)    |
| 0317   | B      | 25  | 101 | 010 |        | F Cash                        | B        | 100   | 00        | 53,151.02        | 5,946.07     | 0.00         | 59,097.09      |
| 0317   | B      | 25  | 104 | 000 |        | F OPEB Investments-Revocal    | B        | 100   | 00        | 1,040,069.27     | 0.00         | 5,093.01     | 1,034,976.26   |

Report Total:

\$3,685,819.77

\$4,742,951.84

\$3,596,604.72

\$4,832,166.89

**Deer River ISD #317**  
**Receipt Listing Report with Detail by Deposit**  
**Fund Summary**

| <b>Fund</b>         | <b>Total</b>          |
|---------------------|-----------------------|
| 01                  | \$2,351,989.94        |
| 02                  | \$127,093.42          |
| 04                  | \$22,061.67           |
| 11                  | \$4,084.35            |
| 25                  | \$5,946.07            |
| <b>Report Total</b> | <b>\$2,511,175.45</b> |

**Deer River ISD #317**  
**Exp Summary - Fd, Pro**  
**Period Ending April 30, 2022**

Sequence: Fd, Pro

|             |                                | Revised22I    |               |              |       |              | % YTD | Remaining   |
|-------------|--------------------------------|---------------|---------------|--------------|-------|--------------|-------|-------------|
| Description |                                | Annual Budget | Period 202210 | Year To Date | % YTD | Encumbrances | + Enc | Balance     |
| 01          | General                        |               |               |              |       |              |       |             |
| 010         | Board of Education             | 35,781.00     | 3,553.01      | 28,215.77    | 79%   | 0.00         | 79%   | 7,565.23    |
| 020         | Superintendent                 | 244,123.00    | 15,537.66     | 178,415.27   | 73%   | 0.00         | 73%   | 65,707.73   |
| 050         | School Adm                     | 585,048.00    | 51,715.77     | 439,267.25   | 75%   | 261.34       | 75%   | 145,519.41  |
| 105         | General Administrative Support | 77,042.00     | 7,723.85      | 68,831.54    | 89%   | 0.00         | 89%   | 8,210.46    |
| 107         | Strategic Planning             | 16,490.00     | 0.00          | 16,393.76    | 99%   | 0.00         | 99%   | 96.24       |
| 108         | Admin Technology Services      | 530.00        | 126.48        | 1,257.46     | 237%  | 0.00         | 237%  | (727.46)    |
| 110         | Business Services              | 325,120.00    | 35,960.91     | 339,444.31   | 104%  | 0.00         | 104%  | (14,324.31) |
| 130         | Community Relations            | 78,775.00     | 0.00          | 10,658.95    | 14%   | 0.00         | 14%   | 68,116.05   |
| 140         | Data Processing                | 11,419.00     | 0.00          | 11,418.51    | 100%  | 0.00         | 100%  | 0.49        |
| 150         | Legal Services                 | 2,000.00      | 0.00          | 7,956.50     | 398%  | 0.00         | 398%  | (5,956.50)  |
| 200         | Voluntary Pre-Kindergarten     | 201,840.00    | 0.00          | 100,920.00   | 50%   | 0.00         | 50%   | 100,920.00  |
| 201         | Kindergarten                   | 242,781.00    | 19,630.71     | 157,121.25   | 65%   | 0.00         | 65%   | 85,659.75   |
| 203         | Elementary Education           | 1,956,342.00  | 144,264.53    | 1,385,206.52 | 71%   | 10,437.17    | 71%   | 560,698.31  |
| 204         | Title Programs                 | 101,567.00    | 3,591.08      | 28,744.06    | 28%   | 0.00         | 28%   | 72,822.94   |
| 206         | Safe & Drug Free Schools       | 17,765.00     | 0.00          | 0.00         | 0%    | 0.00         | 0%    | 17,765.00   |
| 211         | Secondary                      | 723,131.00    | 21,522.00     | 418,655.08   | 58%   | 256,020.93   | 93%   | 48,454.99   |
| 212         | Art                            | 81,431.00     | 6,465.83      | 52,863.23    | 65%   | 0.00         | 65%   | 28,567.77   |
| 216         | Title I                        | 399,847.00    | 29,955.77     | 259,793.51   | 65%   | 0.00         | 65%   | 140,053.49  |
| 218         | Gifted and Talented            | 12,834.00     | 0.00          | 324.45       | 3%    | 0.00         | 3%    | 12,509.55   |
| 219         | English Learner                | 13,914.00     | 1,211.06      | 9,688.48     | 70%   | 0.00         | 70%   | 4,225.52    |
| 220         | English                        | 325,774.00    | 26,524.59     | 219,455.08   | 67%   | 0.00         | 67%   | 106,318.92  |
| 230         | Foreign Language               | 100,108.00    | 8,389.40      | 69,347.19    | 69%   | 0.00         | 69%   | 30,760.81   |
| 231         | Ojibwe                         | 54,671.00     | 5,467.44      | 45,285.70    | 83%   | 0.00         | 83%   | 9,385.30    |
| 240         | Health Physical Ed             | 249,071.00    | 20,683.91     | 168,415.66   | 68%   | 0.00         | 68%   | 80,655.34   |
| 255         | Industrial Education           | 100,481.00    | 6,357.43      | 53,763.80    | 54%   | 2,323.17     | 56%   | 44,394.03   |
| 256         | Mathematics                    | 223,184.00    | 26,708.58     | 216,008.13   | 97%   | 85.44        | 97%   | 7,090.43    |
| 257         | Computer Instruction           | 45,510.00     | 3,876.11      | 30,643.80    | 67%   | 763.10       | 69%   | 14,103.10   |
| 258         | Music                          | 257,922.00    | 20,506.57     | 171,758.56   | 67%   | 640.93       | 67%   | 85,522.51   |
| 260         | Science                        | 255,393.00    | 21,325.42     | 173,044.95   | 68%   | 182.10       | 68%   | 82,165.95   |

**Deer River ISD #317**  
**Exp Summary - Fd, Pro**  
**Period Ending April 30, 2022**

Sequence: Fd, Pro

|             |                                | Revised22I    |               |              |         |              |         |  | % YTD | Remaining    |
|-------------|--------------------------------|---------------|---------------|--------------|---------|--------------|---------|--|-------|--------------|
| Description |                                | Annual Budget | Period 202210 | Year To Date | % YTD   | Encumbrances | + Enc   |  |       | Balance      |
| 01          | General                        |               |               |              |         |              |         |  |       |              |
| 270         | Social Sciences                | 242,261.00    | 20,067.27     | 160,982.47   | 66%     | 90.94        | 66%     |  |       | 81,187.59    |
| 275         | Kindergarten Instruction       | 0.00          | 4,760.26      | 38,102.51    | 0%      | 0.00         | 0%      |  |       | (38,102.51)  |
| 276         | Elementary Instruction         | 0.00          | 28,905.39     | 230,977.93   | 0%      | 0.00         | 0%      |  |       | (230,977.93) |
| 280         | Other Regular Inst             | 51,500.00     | 1,112.48      | 23,769.11    | 46%     | 1,944.50     | 50%     |  |       | 25,786.39    |
| 291         | Co-Curricular                  | 27,884.00     | 0.00          | 15,659.37    | 56%     | 0.00         | 56%     |  |       | 12,224.63    |
| 292         | Boys/Girls Athletics           | 132,933.00    | 9,671.74      | 83,597.83    | 63%     | 86.50        | 63%     |  |       | 49,248.67    |
| 294         | Boys Athletics                 | 141,611.00    | 3,703.15      | 108,591.99   | 77%     | 0.00         | 77%     |  |       | 33,019.01    |
| 296         | Girls Athletics                | 93,189.00     | 5,357.60      | 75,059.11    | 81%     | 0.00         | 81%     |  |       | 18,129.89    |
| 298         | Extra Curricular               | 5,185.00      | 0.00          | 1,221.89     | 24%     | 0.00         | 24%     |  |       | 3,963.11     |
| 301         | Agriculture Science            | 77,275.00     | 5,565.95      | 47,800.10    | 62%     | 113.53       | 62%     |  |       | 29,361.37    |
| 361         | Trade and Industrial           | 35,610.00     | 8,017.21      | 66,415.75    | 187%    | 0.00         | 187%    |  |       | (30,805.75)  |
| 380         | Special Needs                  | 24,717.00     | 727.21        | 4,502.65     | 18%     | 0.00         | 18%     |  |       | 20,214.35    |
| 399         | Career Pathways                | 3,922.00      | 0.00          | 1,034.88     | 26%     | 0.00         | 26%     |  |       | 2,887.12     |
| 400         | Special Ed - General (non-reim | 58,357.00     | 2,404.44      | 18,950.62    | 32%     | 0.00         | 32%     |  |       | 39,406.38    |
| 401         | Speech Impaired                | 125,057.00    | 2,324.84      | 17,698.16    | 14%     | 0.00         | 14%     |  |       | 107,358.84   |
| 402         | DCD-MM                         | 235,210.00    | 17,760.17     | 115,440.70   | 49%     | 385.19       | 49%     |  |       | 119,384.11   |
| 403         | Mental Imp-Mod/Sev             | 98,138.00     | 12,700.03     | 73,849.41    | 75%     | 0.00         | 75%     |  |       | 24,288.59    |
| 404         | Physically Impaired            | 163,525.00    | 16,207.50     | 51,833.02    | 32%     | 0.00         | 32%     |  |       | 111,691.98   |
| 405         | Deaf Hard of Hearing           | 3.00          | 4,430.06      | 4,430.06     | 147669% | 0.00         | 147669% |  |       | (4,427.06)   |
| 406         | Visually Impaired              | 50,005.00     | 3,476.63      | 16,905.50    | 34%     | 0.00         | 34%     |  |       | 33,099.50    |
| 407         | Specific Learning Di           | 571,232.00    | 61,177.01     | 498,148.50   | 87%     | 93.93        | 87%     |  |       | 72,989.57    |
| 408         | Emotional Disorder             | 571,217.00    | 35,561.55     | 344,713.93   | 60%     | 109.61       | 60%     |  |       | 226,393.46   |
| 410         | Other Health Impairments       | 153,491.00    | 11,038.54     | 69,827.67    | 45%     | 0.00         | 45%     |  |       | 83,663.33    |
| 411         | Autistic Spectrum Disorders    | 133,845.00    | 6,164.82      | 49,556.24    | 37%     | 0.00         | 37%     |  |       | 84,288.76    |
| 412         | Developmentally Delayed (EC)   | 347,795.00    | 54,985.22     | 284,734.11   | 82%     | 127.32       | 82%     |  |       | 62,933.57    |
| 414         | Traumatic Brain Inj            | 0.00          | 2,399.33      | 6,833.05     | 0%      | 0.00         | 0%      |  |       | (6,833.05)   |
| 416         | Severly Multiply Impaired      | 52,060.00     | 10,323.36     | 26,328.67    | 51%     | 0.00         | 51%     |  |       | 25,731.33    |
| 420         | Special Education              | 1,141,194.00  | 50,547.43     | 634,062.07   | 56%     | 0.00         | 56%     |  |       | 507,131.93   |
| 421         | School Psychologist            | 60,000.00     | 0.00          | 8,016.70     | 13%     | 0.00         | 13%     |  |       | 51,983.30    |

**Deer River ISD #317**  
**Exp Summary - Fd, Pro**  
**Period Ending April 30, 2022**

Sequence: Fd, Pro

|             |                               | Revised22I    |               |               |       |              | % YTD | Remaining    |
|-------------|-------------------------------|---------------|---------------|---------------|-------|--------------|-------|--------------|
| Description |                               | Annual Budget | Period 202210 | Year To Date  | % YTD | Encumbrances | + Enc | Balance      |
| 01          | General                       |               |               |               |       |              |       |              |
| 422         | ADSI                          | 384,808.00    | 31,871.53     | 248,087.27    | 64%   | 0.00         | 64%   | 136,720.73   |
| 581         | Prekindergarten               | 50,000.00     | 0.00          | 0.00          | 0%    | 0.00         | 0%    | 50,000.00    |
| 605         | Gen Inst Support              | 485,053.00    | 43,933.93     | 363,118.28    | 75%   | 2,545.18     | 75%   | 119,389.54   |
| 610         | Curriculum/Assessment         | 321,493.00    | 26,055.75     | 213,788.71    | 66%   | 0.00         | 66%   | 107,704.29   |
| 620         | Library Media Center          | 143,457.00    | 9,487.07      | 81,015.00     | 56%   | 699.90       | 57%   | 61,742.10    |
| 630         | Human Relations               | 120,095.00    | 11,490.29     | 68,578.69     | 57%   | 0.00         | 57%   | 51,516.31    |
| 640         | Staff Development             | 155,379.00    | 3,375.68      | 277,096.54    | 178%  | 0.00         | 178%  | (121,717.54) |
| 680         | Instruc-Related Technology    | 474,071.00    | 17,431.82     | 484,416.74    | 102%  | 42,611.21    | 111%  | (52,956.95)  |
| 710         | Counseling-Guidance           | 193,234.00    | 12,245.37     | 102,155.43    | 53%   | 0.00         | 53%   | 91,078.57    |
| 715         | School Security               | 36,176.00     | 0.00          | 35,000.00     | 97%   | 0.00         | 97%   | 1,176.00     |
| 720         | Health Services               | 156,807.00    | 14,061.32     | 115,981.87    | 74%   | 767.22       | 74%   | 40,057.91    |
| 760         | Pupil Transportation          | 2,767.00      | 0.00          | 2,767.15      | 100%  | 0.00         | 100%  | (0.15)       |
| 790         | Other Pupil Support           | 443,931.00    | 41,624.77     | 315,632.38    | 71%   | 423.84       | 71%   | 127,874.78   |
| 810         | Plant Operations              | 1,071,368.00  | 95,231.63     | 1,020,612.84  | 95%   | 10,579.90    | 96%   | 40,175.26    |
| 850         | Capital Facilities            | 0.00          | 600.00        | 257,942.60    | 0%    | 147,160.00   | 0%    | (405,102.60) |
| 940         | Insurance                     | 70,000.00     | 0.00          | 810.00        | 1%    | 0.00         | 1%    | 69,190.00    |
| 01          | General                       | 15,445,749.00 | 1,167,896.46  | 11,328,946.27 | 73%   | 478,452.95   | 76%   | 3,638,349.78 |
| 02          | Food Service                  |               |               |               |       |              |       |              |
| 770         | Food Services                 | 655,600.00    | 81,161.15     | 565,912.99    | 86%   | 2,557.79     | 87%   | 87,129.22    |
| 02          | Food Service                  | 655,600.00    | 81,161.15     | 565,912.99    | 86%   | 2,557.79     | 87%   | 87,129.22    |
| 03          | Transportation                |               |               |               |       |              |       |              |
| 760         | Pupil Transportation          | 919,356.00    | 93,996.67     | 749,862.11    | 82%   | 0.00         | 82%   | 169,493.89   |
| 03          | Transportation                | 919,356.00    | 93,996.67     | 749,862.11    | 82%   | 0.00         | 82%   | 169,493.89   |
| 04          | Community Service             |               |               |               |       |              |       |              |
| 505         | Community Education           | 40,474.00     | 3,085.88      | 34,328.81     | 85%   | 91.89        | 85%   | 6,053.30     |
| 580         | Early Childhood Family Educ   | 54,587.00     | 0.00          | 28,393.00     | 52%   | 0.00         | 52%   | 26,194.00    |
| 582         | School Readiness              | 178,524.00    | 0.00          | 102,151.50    | 57%   | 0.00         | 57%   | 76,372.50    |
| 585         | YouthDevel/Servs/After School | 23,684.00     | 431.84        | 23,190.63     | 98%   | 910.00       | 102%  | (416.63)     |
| 590         | Other Community Programs      | 1,078.00      | 0.00          | 864.76        | 80%   | 0.00         | 80%   | 213.24       |

**Deer River ISD #317**  
**Exp Summary - Fd, Pro**  
**Period Ending April 30, 2022**

Sequence: Fd, Pro

|                |                                | Revised22I    |               |               |       |              | % YTD | Remaining    |
|----------------|--------------------------------|---------------|---------------|---------------|-------|--------------|-------|--------------|
| Description    |                                | Annual Budget | Period 202210 | Year To Date  | % YTD | Encumbrances | + Enc | Balance      |
| 04             | Community Service              |               |               |               |       |              |       |              |
| 591            | Youth Service/Development      | 7,283.00      | 0.00          | 7,374.69      | 101%  | 92.92        | 103%  | (184.61)     |
| 04             | Community Service              | 305,630.00    | 3,517.72      | 196,303.39    | 64%   | 1,094.81     | 65%   | 108,231.80   |
| 05             | Capital Expenditure            |               |               |               |       |              |       |              |
| 108            | Admin Technology Services      | 5,556.00      | 0.00          | 6,320.40      | 114%  | 0.00         | 114%  | (764.40)     |
| 140            | Data Processing                | 36,623.00     | 0.00          | 36,257.93     | 99%   | 0.00         | 99%   | 365.07       |
| 203            | Elementary Education           | 24,800.00     | 0.00          | 32,394.32     | 131%  | 0.00         | 131%  | (7,594.32)   |
| 211            | Secondary                      | 25,800.00     | 289.99        | 44,113.67     | 171%  | 89.99        | 171%  | (18,403.66)  |
| 400            | Special Ed - General (non-reim | 1,000.00      | 0.00          | 0.00          | 0%    | 0.00         | 0%    | 1,000.00     |
| 680            | Instruc-Related Technology     | 91,958.00     | 0.00          | 89,949.38     | 98%   | 7,118.00     | 106%  | (5,109.38)   |
| 810            | Plant Operations               | 0.00          | 0.00          | 1,894.38      | 0%    | 0.00         | 0%    | (1,894.38)   |
| 850            | Capital Facilities             | 39,920.00     | 9,812.00      | 74,507.87     | 187%  | 0.00         | 187%  | (34,587.87)  |
| 865            | LTFM <\$100,000                | 96,143.00     | 840.00        | 44,344.03     | 46%   | 0.00         | 46%   | 51,798.97    |
| 05             | Capital Expenditure            | 321,800.00    | 10,941.99     | 329,781.98    | 102%  | 7,207.99     | 105%  | (15,189.97)  |
| 07             | Debt Redemption                |               |               |               |       |              |       |              |
| 910            | Debt Redemption                | 1,865,904.00  | 0.00          | 1,728,333.67  | 93%   | 0.00         | 93%   | 137,570.33   |
| 07             | Debt Redemption                | 1,865,904.00  | 0.00          | 1,728,333.67  | 93%   | 0.00         | 93%   | 137,570.33   |
| 08             | Trust Fund                     |               |               |               |       |              |       |              |
| 960            | Other Nonrecurring Items       | 2,500.00      | 250.00        | 1,250.00      | 50%   | 0.00         | 50%   | 1,250.00     |
| 08             | Trust Fund                     | 2,500.00      | 250.00        | 1,250.00      | 50%   | 0.00         | 50%   | 1,250.00     |
| 11             | Student Activities             |               |               |               |       |              |       |              |
| 298            | Extra Curricular               | 55,000.00     | 890.05        | 25,323.80     | 46%   | 1,262.68     | 48%   | 28,413.52    |
| 11             | Student Activities             | 55,000.00     | 890.05        | 25,323.80     | 46%   | 1,262.68     | 48%   | 28,413.52    |
| 25             | OPEB Revocable Trust           |               |               |               |       |              |       |              |
| 935            | Post Employment Benefits       | 75,250.00     | 4,226.49      | 63,987.94     | 85%   | 0.00         | 85%   | 11,262.06    |
| 25             | OPEB Revocable Trust           | 75,250.00     | 4,226.49      | 63,987.94     | 85%   | 0.00         | 85%   | 11,262.06    |
| Report Totals: |                                | 19,646,789.00 | 1,362,880.53  | 14,989,702.15 | 76%   | 490,576.22   | 79%   | 4,166,510.63 |

**Electronic Fund Transfers for ISD #317**

|                                  | <u>Amount</u>       | <u>Date</u>      | <u>Initiated By</u> |
|----------------------------------|---------------------|------------------|---------------------|
| <b>PMA to MSDLAF+</b>            | <b>\$200,000.00</b> | <b>4/5/2022</b>  | <b>JD</b>           |
| <b>PMA to Woodland - Payroll</b> | <b>\$552,000.00</b> | <b>4/14/2022</b> | <b>JD</b>           |
| <b>PMA to MSDLAF+</b>            | <b>\$161,000.00</b> | <b>4/22/2022</b> | <b>JD</b>           |
| <b>PMA to Woodland - Savings</b> | <b>\$552,000.00</b> | <b>4/22/2022</b> | <b>JD</b>           |

# Deer River ISD #317

## Check Register by Bank and Check

| Batch | Co | Bank | Pymt No | Check No   | Pay Type | Grp | Code  | Rcd | Vendor                       | Print | Recon | Void | Currency | Pmt/Void Date | Amount    |
|-------|----|------|---------|------------|----------|-----|-------|-----|------------------------------|-------|-------|------|----------|---------------|-----------|
| 0317  |    | 2    | 48113   | 1334101917 | Check    | 1   | 6025  |     | AT&T MOBILITY                | Yes   | Yes   | No   | USD      | 04/01/2022    | 936.30    |
|       |    |      | 48112   | 1334101918 | Check    | 1   | 5604  |     | BIX PRODUCE                  | Yes   | Yes   | No   | USD      | 04/01/2022    | 11,726.75 |
|       |    |      | 48105   | 1334101919 | Check    | 1   | 19222 |     | HILLYARD / HUTCHINSON        | Yes   | Yes   | No   | USD      | 04/01/2022    | 982.87    |
|       |    |      | 48111   | 1334101920 | Check    | 1   | 5540  | R1  | MINERS INC                   | Yes   | Yes   | No   | USD      | 04/01/2022    | 446.45    |
|       |    |      | 48106   | 1334101921 | Check    | 1   | 45794 |     | RAPID PEST CONTROL           | Yes   | Yes   | No   | USD      | 04/01/2022    | 95.00     |
|       |    |      | 48107   | 1334101922 | Check    | 1   | 46375 |     | SANDSTROM'S                  | Yes   | Yes   | No   | USD      | 04/01/2022    | 3,839.38  |
|       |    |      | 48109   | 1334101923 | Check    | 1   | 5319  |     | SCHMITT MUSIC                | Yes   | Yes   | No   | USD      | 04/01/2022    | 48.00     |
|       |    |      | 48108   | 1334101924 | Check    | 1   | 52559 |     | UPPER LAKES FOODS, INC       | Yes   | Yes   | No   | USD      | 04/01/2022    | 17,908.27 |
|       |    |      | 48104   | 1334101925 | Check    | 1   | 16430 |     | US FOOD SERVICE              | Yes   | Yes   | No   | USD      | 04/01/2022    | 7,480.24  |
|       |    |      | 48110   | 1334101926 | Check    | 1   | 54801 | R1  | XEROX CORP                   | Yes   | Yes   | No   | USD      | 04/01/2022    | 2,430.87  |
|       |    |      | 48114   | 1334101927 | Check    | 1   | 43258 | R1  | PEPSI-COLA COMPANY           | Yes   | Yes   | No   | USD      | 04/04/2022    | 2,151.67  |
|       |    |      | 48156   | 1334101928 | Check    | 1   | 6025  |     | AT&T MOBILITY                | Yes   | Yes   | No   | USD      | 04/06/2022    | 100.14    |
|       |    |      | 48145   | 1334101929 | Check    | 1   | 07020 |     | CITY OF DEER RIVER           | Yes   | Yes   | No   | USD      | 04/06/2022    | 2,351.16  |
|       |    |      | 48146   | 1334101930 | Check    | 1   | 1235  |     | DEER RIVER CHAMBER OF COMMEF | Yes   | Yes   | No   | USD      | 04/06/2022    | 125.00    |
|       |    |      | 48151   | 1334101931 | Check    | 1   | 4975  | R1  | FRONTLINE TECHNOLOGIES       | Yes   | Yes   | No   | USD      | 04/06/2022    | 1,326.61  |
|       |    |      | 48148   | 1334101932 | Check    | 1   | 19222 |     | HILLYARD / HUTCHINSON        | Yes   | Yes   | No   | USD      | 04/06/2022    | 5,974.00  |
|       |    |      | 48155   | 1334101933 | Check    | 1   | 5916  |     | HUGHES, JOSIE                | Yes   | Yes   | No   | USD      | 04/06/2022    | 320.00    |
|       |    |      | 48150   | 1334101934 | Check    | 1   | 3399  |     | ISD 6070 - IASC              | Yes   | Yes   | No   | USD      | 04/06/2022    | 57,215.09 |
|       |    |      | 48149   | 1334101935 | Check    | 1   | 26914 |     | MASA                         | Yes   | Yes   | No   | USD      | 04/06/2022    | 329.00    |
|       |    |      | 48147   | 1334101937 | Check    | 1   | 1338  |     | NORTHERN BUSINESS PRODUCTS   | Yes   | Yes   | No   | USD      | 04/06/2022    | 332.34    |
|       |    |      | 48154   | 1334101938 | Check    | 1   | 5908  |     | PEACEMAKER RESOURCES         | Yes   | Yes   | No   | USD      | 04/06/2022    | 16,520.80 |
|       |    |      | 48153   | 1334101939 | Check    | 1   | 5888  |     | REGION II FFA                | Yes   | No    | No   | USD      | 04/06/2022    | 80.00     |
|       |    |      | 48157   | 1334101940 | Check    | 1   | 01460 |     | AMERICAN DISPOSAL            | Yes   | Yes   | No   | USD      | 04/08/2022    | 3,362.98  |
|       |    |      | 48158   | 1334101941 | Check    | 1   | 06755 | R1  | CENTRAL RESTAURANT EQUIPMENT | Yes   | Yes   | No   | USD      | 04/08/2022    | 659.00    |
|       |    |      | 48160   | 1334101942 | Check    | 1   | 10942 |     | DEER RIVER LUMBER            | Yes   | Yes   | No   | USD      | 04/08/2022    | 374.24    |
|       |    |      | 48163   | 1334101943 | Check    | 1   | 1619  |     | FRABONI WHOLESALE INC        | Yes   | Yes   | No   | USD      | 04/08/2022    | 11,283.06 |
|       |    |      | 48159   | 1334101944 | Check    | 1   | 1065  |     | GRAINGER, INC                | Yes   | Yes   | No   | USD      | 04/08/2022    | 2,293.62  |
|       |    |      | 48168   | 1334101945 | Check    | 1   | 24000 |     | JURVELIN HARDWARE            | Yes   | Yes   | No   | USD      | 04/08/2022    | 226.01    |
|       |    |      | 48169   | 1334101946 | Check    | 1   | 24600 |     | L & M SUPPLY CO              | Yes   | Yes   | No   | USD      | 04/08/2022    | 2,933.22  |
|       |    |      | 48183   | 1334101947 | Check    | 1   | 6100  |     | LOFFLER COMPANIES INC        | Yes   | Yes   | No   | USD      | 04/08/2022    | 2,955.06  |
|       |    |      | 48170   | 1334101948 | Check    | 1   | 2553  |     | MACGILL & CO                 | Yes   | Yes   | No   | USD      | 04/08/2022    | 35.38     |
|       |    |      | 48178   | 1334101949 | Check    | 1   | 5156  |     | MCTS                         | Yes   | Yes   | No   | USD      | 04/08/2022    | 5,700.00  |
|       |    |      | 48165   | 1334101950 | Check    | 1   | 2036  |     | MINUTEMAN PRESS              | Yes   | Yes   | No   | USD      | 04/08/2022    | 243.01    |
|       |    |      | 48171   | 1334101951 | Check    | 1   | 2994  | R1  | MN ENERGY RESOURCES          | Yes   | Yes   | No   | USD      | 04/08/2022    | 8,861.16  |
|       |    |      | 48161   | 1334101952 | Check    | 1   | 1302  |     | MN SCIENCE TEACHERS ASSOC    | Yes   | Yes   | No   | USD      | 04/08/2022    | 390.00    |
|       |    |      | 48173   | 1334101953 | Check    | 1   | 40600 |     | NESC                         | Yes   | Yes   | No   | USD      | 04/08/2022    | 840.00    |
|       |    |      | 48162   | 1334101954 | Check    | 1   | 14200 |     | NORTHERN STAR COOPERATIVE SE | Yes   | Yes   | No   | USD      | 04/08/2022    | 1,165.96  |
|       |    |      | 48174   | 1334101955 | Check    | 1   | 43022 |     | PAUL BUNYAN RURAL TELEPHONE  | Yes   | Yes   | No   | USD      | 04/08/2022    | 867.17    |
|       |    |      | 48175   | 1334101956 | Check    | 1   | 43258 | R1  | PEPSI-COLA COMPANY           | Yes   | Yes   | No   | USD      | 04/08/2022    | 82.70     |
|       |    |      | 48164   | 1334101957 | Check    | 1   | 1861  |     | PITNEY BOWES-PURCHASE POWER  | Yes   | Yes   | No   | USD      | 04/08/2022    | 2,015.00  |
|       |    |      | 48176   | 1334101958 | Check    | 1   | 45845 |     | RAPIDS WELDING SUPPLY        | Yes   | Yes   | No   | USD      | 04/08/2022    | 36.00     |

# Deer River ISD #317

## Check Register by Bank and Check

| Batch | Co | Bank | Pymt No | Check No   | Pay Type | Grp | Code  | Rcd | Vendor                       | Print | Recon | Void | Currency | Pmt/Void Date | Amount    |
|-------|----|------|---------|------------|----------|-----|-------|-----|------------------------------|-------|-------|------|----------|---------------|-----------|
| 0317  |    | 2    | 48177   | 1334101959 | Check    | 1   | 46375 |     | SANDSTROM'S                  | Yes   | Yes   | No   | USD      | 04/08/2022    | 2,853.88  |
|       |    |      | 48181   | 1334101960 | Check    | 1   | 5319  |     | SCHMITT MUSIC                | Yes   | Yes   | No   | USD      | 04/08/2022    | 110.39    |
|       |    |      | 48166   | 1334101961 | Check    | 1   | 2192  |     | SCOOTERS SEPTIC SERVICE      | Yes   | Yes   | No   | USD      | 04/08/2022    | 200.00    |
|       |    |      | 48184   | 1334101962 | Check    | 1   | 6108  |     | SIGN CONTRACTORS LLC         | Yes   | Yes   | No   | USD      | 04/08/2022    | 175.00    |
|       |    |      | 48172   | 1334101963 | Check    | 1   | 3272  |     | SVL SERVICE CORPORATION      | Yes   | Yes   | No   | USD      | 04/08/2022    | 1,095.94  |
|       |    |      | 48179   | 1334101964 | Check    | 1   | 5181  |     | TEACHERS PAY TEACHERS        | Yes   | Yes   | No   | USD      | 04/08/2022    | 152.88    |
|       |    |      | 48167   | 1334101965 | Check    | 1   | 22370 |     | THE INSTRUMENTALIST          | Yes   | Yes   | No   | USD      | 04/08/2022    | 155.00    |
|       |    |      | 48180   | 1334101966 | Check    | 1   | 5312  |     | WHITE, DELINA                | Yes   | Yes   | No   | USD      | 04/08/2022    | 850.00    |
|       |    |      | 48182   | 1334101967 | Check    | 1   | 54801 | R1  | XEROX CORP                   | Yes   | Yes   | No   | USD      | 04/08/2022    | 1,425.35  |
|       |    |      | 48185   | 1334101968 | Check    | 1   | 1619  |     | FRABONI WHOLESALE INC        | Yes   | Yes   | No   | USD      | 04/08/2022    | 188.80    |
|       |    |      | 48187   | 1334101969 | Check    | 1   | 45845 |     | RAPIDS WELDING SUPPLY        | Yes   | Yes   | No   | USD      | 04/08/2022    | 587.32    |
|       |    |      | 48186   | 1334101970 | Check    | 1   | 4019  |     | RTS                          | Yes   | Yes   | No   | USD      | 04/08/2022    | 212.97    |
|       |    |      | 48191   | 1334101971 | Check    | 1   | 5702  |     | HADRAVA, LILY                | Yes   | Yes   | No   | USD      | 04/11/2022    | 360.00    |
|       |    |      | 48188   | 1334101972 | Check    | 1   | 19222 |     | HILLYARD / HUTCHINSON        | Yes   | Yes   | No   | USD      | 04/11/2022    | 4,765.59  |
|       |    |      | 48192   | 1334101973 | Check    | 1   | 5911  |     | MN FFA                       | Yes   | No    | No   | USD      | 04/11/2022    | 17.00     |
|       |    |      | 48189   | 1334101974 | Check    | 1   | 28900 |     | MN POWER & LIGHT CO          | Yes   | Yes   | No   | USD      | 04/11/2022    | 13,355.16 |
|       |    |      | 48190   | 1334101975 | Check    | 1   | 4437  |     | TIMBERLAKE LODGE             | Yes   | Yes   | No   | USD      | 04/11/2022    | 200.00    |
|       |    |      | 48204   | 1334101976 | Check    | 1   | 5288  |     | MASPA/STATE NEGOTIATORS      | Yes   | No    | No   | USD      | 04/20/2022    | 120.00    |
|       |    |      | 48205   | 1334101977 | Check    | 1   | 5911  |     | MN FFA                       | Yes   | No    | No   | USD      | 04/20/2022    | 719.00    |
|       |    |      | 48203   | 1334101978 | Check    | 1   | 2610  |     | NOR-TRAN INC                 | Yes   | Yes   | No   | USD      | 04/20/2022    | 88,291.17 |
|       |    |      | 48206   | 1334101979 | Check    | 1   | 4037  |     | SCHIMEK, BRENT               | Yes   | Yes   | No   | USD      | 04/22/2022    | 728.00    |
|       |    |      | 48207   | 1334101980 | Check    | 1   | 6140  |     | ZAMORA JR., JOHN             | Yes   | Yes   | No   | USD      | 04/22/2022    | 2,106.47  |
|       |    |      | 48212   | 1334101981 | Check    | 1   | 4178  |     | BLUE CROSS BLUE SHIELD OF MN | Yes   | Yes   | No   | USD      | 04/22/2022    | 2,522.50  |
|       |    |      | 48208   | 1334101982 | Check    | 1   | 04959 |     | BROTHERS FIRE PROTECTION CO  | Yes   | Yes   | No   | USD      | 04/22/2022    | 600.00    |
|       |    |      | 48213   | 1334101983 | Check    | 1   | 4510  |     | FARGO PUBLIC SCHOOL DISTRICT | Yes   | No    | No   | USD      | 04/22/2022    | 444.80    |
|       |    |      | 48209   | 1334101984 | Check    | 1   | 1915  |     | ICC-BUSINESS OFFICE          | Yes   | No    | No   | USD      | 04/22/2022    | 250.00    |
|       |    |      | 48214   | 1334101985 | Check    | 1   | 4896  |     | ISD 0182 - CROSBY IRONTON    | Yes   | Yes   | No   | USD      | 04/22/2022    | 100.00    |
|       |    |      | 48210   | 1334101986 | Check    | 1   | 26999 |     | MCCAULEY, KELLY A            | Yes   | Yes   | No   | USD      | 04/22/2022    | 142.65    |
|       |    |      | 48211   | 1334101987 | Check    | 1   | 2745  |     | OTT, ROB                     | Yes   | Yes   | No   | USD      | 04/22/2022    | 142.65    |
|       |    |      | 48215   | 1334101988 | Check    | 1   | 52555 |     | UPS                          | Yes   | Yes   | No   | USD      | 04/22/2022    | 58.29     |
|       |    |      | 48248   | 1334101989 | Check    | 1   | 4022  |     | HEALTH PARTNERS              | Yes   | No    | No   | USD      | 04/29/2022    | 179.00    |
|       |    |      | 48249   | 1334101990 | Check    | 1   | 5630  |     | MN PEIP                      | Yes   | No    | No   | USD      | 04/29/2022    | 1,683.16  |

Bank Total: 2

\$301,836.48

Report Total:

\$301,836.48

## Consent Agenda

May 2022

*~Any Board Member may request that any item be removed from this consent agenda and moved to a regular agenda item~*

- Approve renewal of one year contract for TIER 2 Licensed Staff:
  - Kristy Glines
- Continuation of one-year Probationary Status Ffor2022-2023
  - Tatiana Hardt
- Advancement of Probationary Licensed Staff to Second Year Probationary Status for 2022-2023:
  - Simon Wilson
  - Steve Meyers
  - Taylor Goggleye
  - Maggie Swanson
- Advancement of Probationary Licensed Staff to Continuing Contract 2022-2023:
  - Zach Truong
  - Joleen Miller (Branca)
  - Dawn Carlson
  - Hannah Eckblad
  - Aaron Suchy
  - Tiffany Moskal
  - Jennifer Storm
  - Kari Schultz
- Appointments:
  - Paige Hemphill, Substitute Teacher- Effective 4/26/2022
  - Mary Blada, Hernandez, High School Special Education Teacher- Effective Fall 2022
  - Megan Lessin, Elementary Teacher, 1<sup>st</sup> grade- Effective
  - Lauren Rabbit, Anishinaabe Education Tutor – Effective Fall 2022
  - Lisa Box, Instructional Coach K-12- Effective Fall 2022
  - Sondra Tokarczyk, Instructional Coach K-12- Effective Fall 2022
  - Tiffany Moskal, ADSIS Math- Effective Fall 2022
  - Kristy Glines, Elementary Special Education teacher- Effective Fall 2022
  - Matt Carlstrom, Library Media Specialist – Effective Fall 2022

- Nonrenewable Probationary Staff:
  - Samantha Altringer
  - Adrienne Carstensen
  - Anne Olson-Reiners
  - Fred Passi
  - David Setness
  - Gerald White (.4 Teaching position)
  
- Nonrenewable Tier 1 Staff:
  - Sarah Umlauf
  
- Resignations:
  - Talitha Mostad, Assistant Volleyball Coach for the 22/23 School Year effective April 11, 2022
  - Cole Walters, High School Social Studies – Effective 6/3/2022
  
- Other:
  - Erek Akre, LOA requested from 5/6/2022-10/10/2022

NON-TENURED

*TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS*

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Kristy Glines, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Special Education Teacher for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 45,133.00 For basic services (**BS, Step 3**; based on the 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 45,133.00 Total salary, exclusive of fringe benefits based on the 2021-2023 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May 2022.

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this \_\_\_\_ day of May 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

**NON TENURED**

**TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS**

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Tatiana Hardt, a legally qualified licensed teacher who agrees to teach in the public schools of said District as a ELL Teacher (.20 FTE) for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 13,240.60 For basic services (**MS+10, Step 9**; based on the 2021-2023 DREA Master Agreement)  
\$ For additional services as set forth in paragraph 6  
\$ 13,240.60 Total salary, exclusive of fringe benefits (based on the 2021-2023 DREA Master Agreement)

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_\_ day of May, 2022.

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this \_\_\_\_\_ day of May 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

NON-TENURED

*TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS*

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Simon Wilson, a legally qualified licensed teacher who agrees to teach in the public schools of said District as School Counselor for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 44,699.00 For basic services (**BS+10, Step 2**; based on the 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 44,699.00 Total salary, exclusive of fringe benefits based on the 2021-2023 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May 2022.

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this \_\_\_\_ day of May, 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

NON-TENURED

*TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS*

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Steve Meyers, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Industrial Technology Teacher for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | .....                   |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 79,005.00 For basic services (**MA+30, Step 12**; based on the 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 79,005.00 Total salary, exclusive of fringe benefits based on the 2021-2023 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May, 2022.

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this \_\_\_\_ day of May, 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

NON-TENURED

*TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS*

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Taylor Goggleye, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Special Education Teacher for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1.                 |                         |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 46,487.00 For basic services (**BS+10, Step 3**; based on the 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 46,487.00 Total salary, exclusive of fringe benefits based on the 2021-2023 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May, 2021.

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this 14<sup>th</sup> day of June, 2021.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

**NON-TENURED**

**TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS**

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Maggie Swanson, a legally qualified licensed teacher who agrees to teach in the public schools of said District as 4<sup>th</sup> Grade Elementary Teacher for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1.                 |                         |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 48,816.00 For basic services (**BS, Step 5**; based on the 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 48,816.00 Total salary, exclusive of fringe benefits based on the 2021-2023 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May, 2022.

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this \_\_\_\_ day of May, 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

**TENURED**

***TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS***

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Zachary Truong, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Full Time High School Music Instructor for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 46,938.00 For basic services (**BA, Step 4**; based on 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 46,938.00 Total salary, exclusive of fringe benefits based on 2019-2021 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this      day of May, 2022

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this      day of May, 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

**TENURED**

**TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS**

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with **Joleen Branca**, a legally qualified licensed teacher who agrees to teach in the public schools of said District as **SLD Special Education Instructor** for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. **Additional Services:** The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 51,291.00 For basic services (**BA+30, Step 4**; based on 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 51,291.00 Total salary, exclusive of fringe benefits based on 2021-2023 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May, 2022.

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this \_\_\_\_ day of May, 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

TENURED

*TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS*

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Dawn Carlson, a legally qualified licensed teacher who agrees to teach in the public schools of said District as ECSE Special Education Teacher for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. Additional Services: The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. Reference: This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. Special Provisions: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 52,830.00 For basic services (**BS+40, Step 4**; based on 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 52,830.00 Total salary, exclusive of fringe benefits based on 2019-2021 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this      day of May, 2022.

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this      day of May, 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

TENURED

**TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS**

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Hannah Eckblad, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Full Time Ag Science Instructor for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. Additional Services: The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. Reference: This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. Special Provisions: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 46,938.00 For basic services (**BS, Step 4**; based on 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 46,938.00 Total salary, exclusive of fringe benefits based on 2019-2021 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May, 2022

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this \_\_\_\_ day of May, 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

TENURED

*TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS*

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Aaron Suchy a legally qualified licensed teacher who agrees to teach in the public schools of said District as Full Time Physical Education/Health Instructor for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. Additional Services: The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. Reference: This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. Special Provisions: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 50,280.00 For basic services (**BS+10, Step 5**; based on 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 50,280.00 Total salary, exclusive of fringe benefits based on 2019-2021 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May, 2022

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this \_\_\_\_ day of May, 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

TENURED

*TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS*

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Tiffany Moskal, a legally qualified licensed teacher who agrees to teach in the public schools of said District as High School ADSIS Mathematics Instructor for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. Additional Services: The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. Reference: This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. Special Provisions: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 52,799.00 For basic services (BS Step 7; based on 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 52,799.00 Total salary, exclusive of fringe benefits based on 2019-2021 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May, 2022

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this \_\_\_\_ day of May, 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

TENURED

*TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS*

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract pursuant to M.S. 122A.40, as amended, with Jennifer Storm, a legally qualified licensed teacher who agrees to teach in the public schools of said District as SLD Special Education Teacher for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. Additional Services: The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. Reference: This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. Special Provisions: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 59,426.00 For basic services (**MS, Step 7**; based on 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 59,426.00 Total salary, exclusive of fringe benefits based on 2019-2021 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May, 2022

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this \_\_\_\_ day of May, 2022.

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

TENURED

*TEACHER CONTRACT FOR MINNESOTA  
PUBLIC SCHOOL DISTRICTS*

The School Board of Independent School District No. 0317 of the State of Minnesota, Deer River, Minnesota, enters into this contract, pursuant to M.S. 122A.40, as amended, with Kari Schultz, a legally qualified licensed teacher who agrees to teach in the public schools of said District as Full Time Special Education Teacher for the school year 2022 to 2023.

The following provisions shall apply and are a part of this contract:

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the School Board, or its designated representative(s), whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the School Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provisions of M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. Thereafter, this contract shall remain in full force and effect except if modified by mutual consent of the School Board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the School Board, and the teacher agrees to teach on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the School Board.
4. Additional Services: The School Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The School Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words, "continuing contract," are recorded immediately following the assignment.
5. Reference: This contract shall be subject to the agreement between the School District and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act, as amended.
6. Special Provisions: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

| Additional Service | Additional Compensation |
|--------------------|-------------------------|
| 1. ....            | \$ .....                |
| 2. ....            | \$ .....                |
| 3. ....            | \$ .....                |

7. In consideration thereof, the School Board agrees to pay said teacher the following annual salary:  
\$ 57,695.00 For basic services (**BS+30, Step 7**; based on 2021-2023 DREA Master Agreement)  
\$ ..... For additional services as set forth in paragraph 6  
\$ 57,695.00 Total salary, exclusive of fringe benefits based on 2019-2021 DREA Master Agreement

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate School Board regulation. This contract shall be effective only after it has been authorized by the School Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_ day of May, 2021

Teacher .....

IN WITNESS THEREOF, we have subscribed our signatures this 14<sup>th</sup> day of June, 2021

INDEPENDENT SCHOOL DISTRICT NO. 0317 – DEER RIVER SCHOOL

Chairperson .....

Clerk .....

Deer River High School  
101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
"Home of the Warriors"



King Elementary School  
504 5th St. SE  
PO Box 307  
Deer River, MN 56636  
"Kinda Pride"

Dedicated to develop lifelong learners prepared to succeed in an ever-changing world

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## Memorandum

To: Deer River School Board  
CC: Mandy Windorski  
From: Joseph Akre  
Date: 4/22/2022  
Re: Special Education Teacher

On 4/20/2022, an interview committee consisting of Dr. Smith, Ara Anderson and I interviewed two candidates for the Special Education Teacher position available at Deer River Schools for the 2022/23 school year. After discussing the strengths and qualities of the candidates at length with the committee, I would like to recommend Ms. Mary Blada-Hernandez for the position.



Dedicated to develop lifelong learners prepared to succeed in an ever-changing world

# Memorandum

To: Deer River School Board

CC: Mandy Windorski

From: Jennifer Stefan

Date: May 2, 2022

Re: Recommendation for Teacher Hire

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Deer River High School  
101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
*"Home of the Warriors"*

On April 28, 2022, an interview team interviewed candidates for open teaching positions available at King Elementary for the 2022-2023 school year. After discussing the strengths and qualities of the candidates at length, I would like to recommend Megan Lessin for a first grade teaching position.

Deer River High School  
101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
"Home of the Warriors"



King Elementary School  
504 5th St. SE  
PO Box 307  
Deer River, MN 56636  
"Kinda Pride"

Dedicated to develop lifelong learners prepared to succeed in an ever-changing world

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## Memorandum

To: Deer River School Board  
CC: Mandy Windorksi  
From: Dr. Delana Smith  
Date: 4/22/2022  
Re: Recommendation for Anishinaabe Education Tutor

On 4/22/2022, an interview committee consisting of Lael Storlie, Ara Anderson and I interviewed one candidate for the Anishinaabe Education Tutor position available at Deer River Schools for the 2022-23 school year. After discussing the strengths and qualities of the candidates at length with the committee, I would like to recommend Lauren Rabbit for the position.



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# Memorandum

To: Deer River School Board

CC: Mandy Windorski

From: Jennifer Stefan

Date: April 14, 2022

Re: Recommendation for District Instructional Coach Hire

---

Deer River High School  
101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
*"Home of the Warriors"*

On April 8, 2022, an administrative team interviewed candidates for district instructional coach positions available in the Deer River School District for the 2022-2023 school year. After discussing the strengths and qualities of the candidates at length, I would like to recommend Lisa Box for the position.

District Office

101 1<sup>st</sup> Avenue NE; P.O. BOX 307 ♦ Deer River, MN 56636 ♦ 218.246.2420 ♦ 218.246.8948 (Fax)



Dedicated to develop lifelong learners prepared to succeed in an ever-changing world

# Memorandum

To: Deer River School Board

CC: Mandy Windorski

From: Jennifer Stefan

Date: April 14, 2022

Re: Recommendation for District Instructional Coach Hire

---

Deer River High School  
101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
*"Home of the Warriors"*

On April 8, 2022, an administrative team interviewed candidates for district instructional coach positions available in the Deer River School District for the 2022-2023 school year. After discussing the strengths and qualities of the candidates at length, I would like to recommend Sondra Tokarczyk for the position.

Deer River High School  
101 First Avenue NE  
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Deer River, MN 56636  
"Home of the Warriors"



King Elementary School  
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"Kina Pride"

---

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## Memorandum

To: Deer River School Board  
CC: Mandy Windorski  
From: Joseph Akre  
Date: 4/25/2022  
Re: Recommendation for ADSIS Math Instructor

On 4/25/2022, an interview committee consisting of, Dale Marleau and I interviewed two candidates for the ADSIS Math position available at Deer River Schools for the 2022/23 school year. After discussing the strengths and qualities of the candidates at length with the committee, I would like to recommend Mrs. Tiffany Moskal for the position.



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# Memorandum

To: Deer River School Board

CC: Mandy Windorski

From: Jennifer Stefan

Date: May 3, 2022

Re: Recommendation for Teacher Hire

Deer River High School  
101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
*"Home of the Warriors"*

On May 2, 2022, an interview team interviewed candidates for open teaching positions available at King Elementary for the 2022-2023 school year. After discussing the strengths and qualities of the candidates at length, I would like to recommend Kristy Glines for an elementary special education teaching position.

District Office

101 1<sup>st</sup> Avenue NE; P.O. BOX 307 ♦ Deer River, MN 56636 ♦ 218.246.2420 ♦ 218.246.8948 (Fax)

Deer River High School  
101 First Avenue NE  
PO Box 307  
Deer River, MN 56636  
*"Home of the Warriors"*



King Elementary School  
504 5th St. SE  
PO Box 307  
Deer River, MN 56636  
*"King Pride"*

---

# Memorandum

To: Deer River School Board  
CC: Mandy Windorski  
From: Ara Anderson  
Date: 5/3/22  
Re: Recommendation for

On 5/03/2022, an interview committee consisting of Charlie Box, Angie Racine and I interviewed four candidates for the Library Media Specialist position available at Deer River Schools for the 2022-23 school year. After discussing the strengths and qualities of the candidates at length with the committee, I would like to recommend Matt Carlstrom for the position.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT**

**OF An, A PROBATIONARY TEACHER.**

WHEREAS Samantha Altringer is a probationary teacher in Independent School District No.317.

BE IT RESOLVED, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Samantha Altringer, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

Ms.Samantha Altringer  
34008 HWY 38  
Grand Rapids MN 55744

Dear Ms.Altringer,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is taken because of right sizing within our district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT

OF Adrienne Carstensen,  
A PROBATIONARY TEACHER.

WHEREAS Adrienne Carstensen is a probationary teacher in Independent School District No.317.

BE IT RESOLVED, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Adrienne Carstensen, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NONRENEWAL

Ms. Adrienne Carstensen  
48989 Co Rd 134  
Talmoon MN 56637

Dear Ms. Carstensen,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is taken because of right sizing within our district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT

OF An, A PROBATIONARY TEACHER.

WHEREAS Anne Olson-Reiners is a probationary teacher in Independent School District No.317.

BE IT RESOLVED, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Anne Olson-Reiners, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NONRENEWAL

Ms. Anne Olson-Reiners  
1010 N Pokegama Ave  
Grand Rapids MN 55744

Dear Ms.Olson-Reiners,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is taken because of right sizing within our district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT

OF An, A PROBATIONARY TEACHER.

WHEREAS Frederick Passi is a probationary teacher in Independent School District No.317.

BE IT RESOLVED, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Frederick Passi, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NONRENEWAL

Frederick Passi  
29436 Robinson Road  
Grand Rapids MN 55744

Dear Mr, Passi,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT

OF An, A PROBATIONARY TEACHER.

WHEREAS David Setness is a probationary teacher in Independent School District No.317.

BE IT RESOLVED, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of David Setness, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NONRENEWAL

David Setness  
35993 Herrgard Samuelson Road  
Deer River MN 56636

Dear Mr. Setness,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT

OF An, A PROBATIONARY TEACHER.

WHEREAS Gerald White is a probationary teacher in Independent School District No.317.

BE IT RESOLVED, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Gerald White, a (.4 FTE) probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NONRENEWAL

Mr. Gerald White  
46005 Womack Drive  
Deer River MN 56636

Dear Mr.White,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your (.4 FTE) contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is taken because of right sizing within our district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT**

**OF An, A PROBATIONARY TEACHER.**

WHEREAS Sarah Umlauf is a probationary teacher in Independent School District No.317.

BE IT RESOLVED, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Sarah Umlauf, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

Ms. Sarah Umlauf  
38906 Co Rd 44  
Deer River MN 56636

Dear Ms. Umlauf,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is taken because of right sizing within our district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.



Mandy Windorski <mwindorski@isd317.org>

---

## Fwd: Volleyball Assistant Coach Resignation

---

**Brent Schimek** <bschimek@isd317.org>  
To: Mandy Windorski <mwindorski@isd317.org>

Thu, Apr 21, 2022 at 12:21 PM

----- Forwarded message -----

From: **Talitha Mostad** <tmostad@isd317.org>  
Date: Thu, Apr 21, 2022 at 12:20 PM  
Subject: Volleyball Assistant Coach Resignation  
To: Brent Schimek <bschimek@isd317.org>

This is my formal resignation for the assistant coach position for girls' volleyball at DRHS. I plan to move into a volunteer coaching position **UNLESS** the job for assistant coach cannot be filled before the start of the 2022 volleyball season. If no one fills the position, then I will fill it if need be.

Tali

--

Brent Schimek  
Act. Director/ Dean of Students  
Head Football  
Deer River High School  
218.246.3410



Mandy Windorski &lt;mwindorski@isd317.org&gt;

---

**Fwd: Resignation End of School year**

1 message

**Joe Akre** <jakre@isd317.org>

Mon, Apr 25, 2022 at 1:20 PM

To: Mandy Windorski &lt;mwindorski@isd317.org&gt;

Please wait to post until Wednesday.

----- Forwarded message -----

From: **Cole Walters** <cwalters@isd317.org>

Date: Mon, Apr 25, 2022 at 11:58 AM

Subject: Resignation End of School year

To: Joe Akre &lt;jakre@isd317.org&gt;

Hey Joe,

I tried giving you a call and when I went to the office it looked like you were busy in a meeting. I just wanted to let you know that I will be resigning at the end of this school year. It is a tough decision, but my fiance Danielle received a job offer in Lake City, MN that is just too good to pass up. Joe, Deer River High School has been nothing but kind to me and it really is hard for me to do this. I am sorry for leaving. I figured we can discuss my resignation more in detail when we meet to discuss my 2nd observation. Just wanted to give you a heads up.

Thank you,  
-Cole

--

Mr. Cole Walters  
Social Studies Instructor  
Deer River High School  
<https://isd317.webex.com/meet/cwalters>

--

No river can return to its source, yet all rivers must have a beginning. - Tribe Unknown

**Brent Schimek  
ISD 317  
101 1<sup>st</sup> Ave NE**

**Deer River, MN, 56636**

**Re: Leave of absence Request**

Dear Mr. Schimek,

I am writing to request permission to take time off work for my education/internship requirments through the Itasca County Lands Department. My last day at work will be on May 6<sup>th</sup>, 2022. The day I am able to return to work is October 10<sup>th</sup>, 2022.

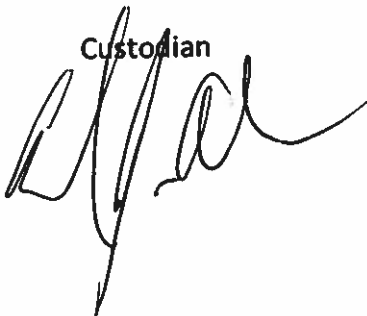
During my absence, I will be reachable via cell phone (218-256-0629) or email at [eakre14@gmail.com](mailto:eakre14@gmail.com)

Thank you for your time and consideration.

Sincerely,

Erek Akre

Custodian



4/25/22

# Planning for Tomorrow & Building Today



Deer River  
Schools



sitelogiq

# TODAY...

---



- Review Scenarios
- Workshop
- Questions/Comments

# AGENDA

The background is a dark blue field filled with a complex, overlapping network of lighter blue lines and geometric shapes. These shapes include rectangles, squares, and polygons of various sizes, some of which are slightly offset from each other, creating a sense of depth and architectural structure. The overall effect is reminiscent of a wireframe or a stylized architectural drawing.

# Potential Scenarios

We **listen** ...  
we do not tell

We **guide** ...  
we do not decide





# REINVESTMENT LEVEL

# ILLUSTRATION 1

## Deer River High School

- E.1b - Lighting: Lamp Retrofit with Integral Driver and Selected New Fixtures/Retrofit Kits
- EXT.1 - Seal Building Envelope to Minimize Air Leakage
- EXT.4 - Windows and Panels in Concrete Sections
- G.1b - Resurface Parking Lot
- M.2 - West Gym Central HVAC with Cooling/Dehumidification
- M.3 - 2001 RTU Replacement (RTUs 1, 2, 3, 4A, 4B, 5A, 5B, 6, 7, 8)

## Deer River Elementary

- E.1b - Lighting: Lamp Retrofit with Integral Driver and Selected New Fixtures/Retrofit Kits
- EXT.1 - Seal Building Envelope to Minimize Air Leakage
- EXT.3 - Window-Wall System Replacement
- EXT.4 - Window Replacement
- G.1b - Resurface Parking Lot
- M.2 - 2000 RTU Replacement (RTUs 1A, 1B)
- M.3 - 2000 RTU Replacement (RTUs 2A, 2B)
- M.4a - 2006 RTU Replacement (RTUs 4, 5, 6, 7)

# ILLUSTRATION 1

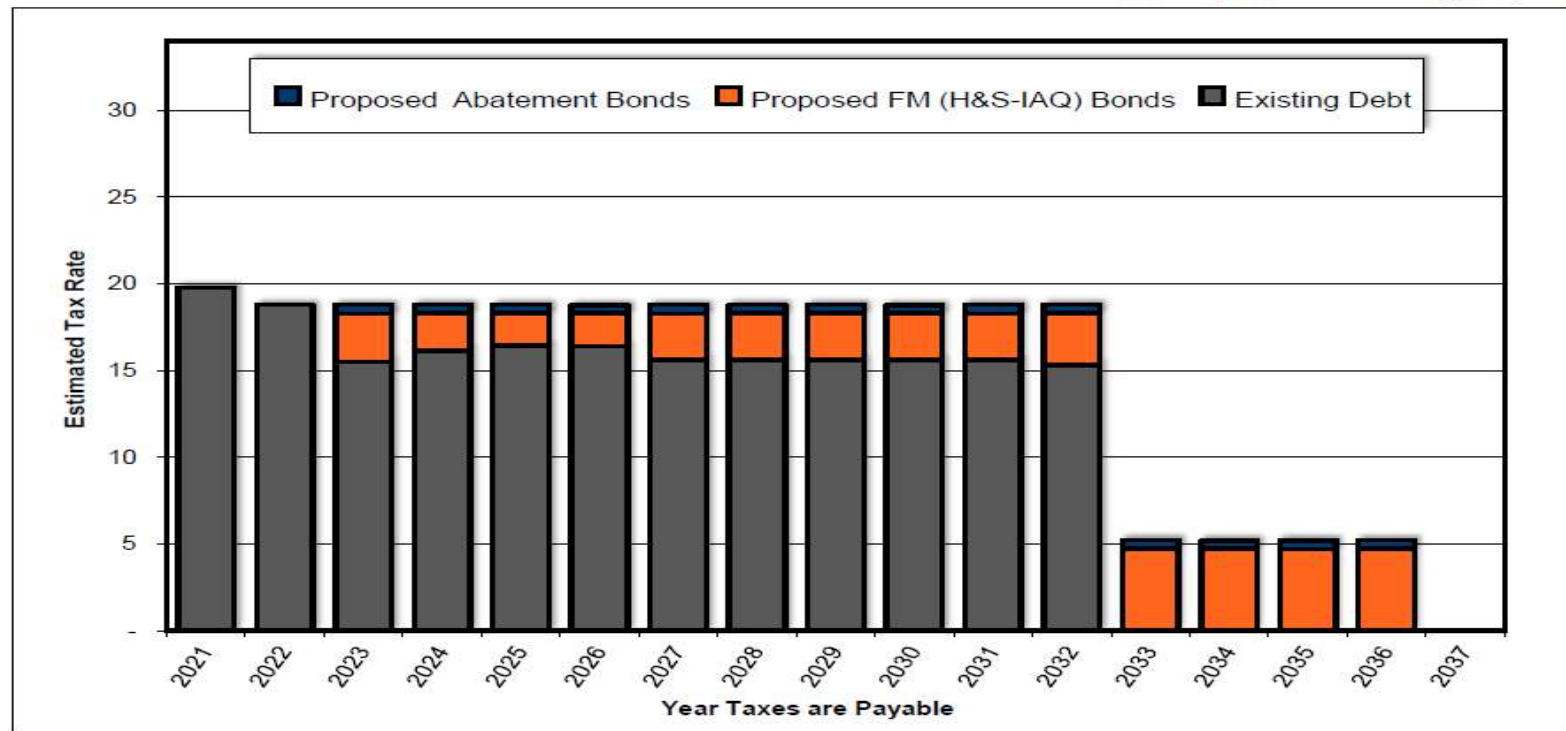
| Total Value of Facility Reinvestment |                                                                                          | \$ 5,001,800 |
|--------------------------------------|------------------------------------------------------------------------------------------|--------------|
| Sources of Financing                 | <b>Facility Maintenance Bonds (LTFM)</b><br>(Earmark of LTFM Revenue)                    | \$ 1,249,600 |
|                                      | <b>Facility Maintenance Bonds (IAQ and H&amp;S)</b><br>(Additional Board Levy Authority) | \$ 2,632,250 |
|                                      | <b>School Building Bonds</b><br>(Voter-Approved Referendum)                              | \$ -         |
|                                      | <b>3rd Party Financing</b><br>(Energy Efficiency Project and Capital Contribution)       | \$ 705,250   |
|                                      | <b>Abatement Bonds</b><br>(Tax Abatement Levy)                                           | \$ 414,700   |

# ILLUSTRATION 1

**Deer River School District No. 317**  
**Estimated Tax Rates for Capital and Debt Service Levies**  
**Existing Commitments and Proposed New Debt**

**\$2,780,000 FM Bond**  
**\$440,000 Abatement Bond**  
**14 Annual Tax Levies**

Date Prepared: April 27, 2022



# ILLUSTRATION 1

## Deer River School District No. 317

Analysis of Tax Impact for Potential Bond Issue

April 27, 2022

Scenario 1: Facilities Maintenance and Abatement Bonds

|                             |  |             |
|-----------------------------|--|-------------|
| Bond Issue Amount           |  | \$4,520,000 |
| Issuance Date               |  | 8/1/2022    |
| Average Interest Rate       |  | 3.50%       |
| Number of Annual Tax Levies |  | 14          |

| Type of Property                                                               | Estimated Market Value | Estimated Change in Annual Taxes from Pay 2022 to 2023* |
|--------------------------------------------------------------------------------|------------------------|---------------------------------------------------------|
| Residential Homestead                                                          | \$100,000              | \$0                                                     |
|                                                                                | 125,000                | 0                                                       |
|                                                                                | 150,000                | 0                                                       |
|                                                                                | 175,000                | 0                                                       |
|                                                                                | 200,000                | 0                                                       |
|                                                                                | 250,000                | 0                                                       |
|                                                                                | 300,000                | 0                                                       |
|                                                                                | 350,000                | 0                                                       |
|                                                                                | 400,000                | 0                                                       |
|                                                                                | 450,000                | 0                                                       |
|                                                                                | 500,000                | 0                                                       |
| Commercial/Industrial **                                                       | \$100,000              | \$0                                                     |
|                                                                                | 200,000                | 0                                                       |
|                                                                                | 300,000                | 0                                                       |
|                                                                                | 500,000                | 0                                                       |
|                                                                                | 1,000,000              | 0                                                       |
| Agricultural Homestead ***<br>(average value per acre of land & buildings)     | \$3,000                | -\$0.28                                                 |
|                                                                                | 4,000                  | -0.38                                                   |
|                                                                                | 5,000                  | -0.47                                                   |
|                                                                                | 6,000                  | -0.56                                                   |
| Agricultural Non-Homestead ***<br>(average value per acre of land & buildings) | \$3,000                | -\$0.56                                                 |
|                                                                                | 4,000                  | -0.75                                                   |
|                                                                                | 5,000                  | -0.94                                                   |
|                                                                                | 6,000                  | -1.13                                                   |



# REINVESTMENT LEVEL 2

# ILLUSTRATION 2

## Deer River High School

- E.1b - Lighting: Lamp Retrofit with Integral Driver and Selected New Fixtures/Retrofit Kits
- EXT.1 - Seal Building Envelope to Minimize Air Leakage
- **EXT.3 - Windows in Clerestories at Entryways**
- EXT.4 - Windows and Panels in Concrete Sections
- **EXT.5 - Façade Repairs (Tuckpointing, Masonry/Brick Repairs, Expansion Joints, Joint Sealant)**
- **EXT.7 - Exterior Doors**
- **EXT.8 - Paint - Prefab Concrete**
- G.1b - Resurface Parking Lot
- M.2 - West Gym Central HVAC with Cooling/Dehumidification
- M.3 - 2001 RTU Replacement (RTUs 1, 2, 3, 4A, 4B, 5A, 5B, 6, 7, 8)
- **M.5 - Domestic Water Heater Replacement**

## Deer River Elementary

- E.1b - Lighting: Lamp Retrofit with Integral Driver and Selected New Fixtures/Retrofit Kits
- EXT.1 - Seal Building Envelope to Minimize Air Leakage
- **EXT.2d - Placeholder for Penthouse Roof**
- **EXT.2e - Roof: Conventional Roof Replacement**
- EXT.3 - Window-Wall System Replacement
- EXT.4 - Window Replacement
- G.1b - Resurface Parking Lot
- M.2 - 2000 RTU Replacement (RTUs 1A, 1B)
- M.3 - 2000 RTU Replacement (RTUs 2A, 2B)
- ~~M.4a - 2006 RTU Replacement (RTUs 4, 5, 6, 7)~~
- **M.4b - 2006 RTU Replacement with AHUs (RTUs 4, 5, 6, 7)**
- **M.5 - Domestic Water Heater Replacement**

# ILLUSTRATION 2

|                      |                                                                                          |                      |
|----------------------|------------------------------------------------------------------------------------------|----------------------|
| Sources of Financing | <b>Total Value of Facility Reinvestment</b>                                              | <b>\$ 11,568,050</b> |
|                      | <b>Facility Maintenance Bonds (LTFM)</b><br>(Earmark of LTFM Revenue)                    | \$ 2,252,500         |
|                      | <b>Facility Maintenance Bonds (IAQ and H&amp;S)</b><br>(Additional Board Levy Authority) | \$ 8,195,600         |
|                      | <b>School Building Bonds</b><br>(Voter-Approved Referendum)                              | \$ -                 |
|                      | <b>3rd Party Financing</b><br>(Energy Efficiency Project and Capital Contribution)       | \$ 705,250           |
|                      | <b>Abatement Bonds</b><br>(Tax Abatement Levy)                                           | \$ 414,700           |



REINVESTMENT LEVEL

3

# ILLUSTRATION 3

## Deer River High School

- EXT.4 - Windows and Panels in Concrete Sections
- G.1b - Resurface Parking Lot

## Deer River Elementary

- E.1b - Lighting: Lamp Retrofit with Integral Driver and Selected New Fixtures/Retrofit Kits
- EXT.1 - Seal Building Envelope to Minimize Air Leakage
- EXT.2d - Placeholder for Penthouse Roof
- EXT.2e - Roof: Conventional Roof Replacement
- EXT.3 - Window-Wall System Replacement
- EXT.4 - Window Replacement
- G.1b - Resurface Parking Lot
- M.2 - 2000 RTU Replacement (RTUs 1A, 1B)
- M.3 - 2000 RTU Replacement (RTUs 2A, 2B)
- M.4b - 2006 RTU Replacement with AHUs (RTUs 4, 5, 6, 7)
- M.5 - Domestic Water Heater Replacement

# ILLUSTRATION 3

|                      |                                                                               |              |
|----------------------|-------------------------------------------------------------------------------|--------------|
|                      | Total Value of Facility Reinvestment                                          | \$ 8,564,250 |
| Sources of Financing | Facility Maintenance Bonds (LTFM)<br>(Earmark of LTFM Revenue)                | \$ 1,832,950 |
|                      | Facility Maintenance Bonds (IAQ and H&S)<br>(Additional Board Levy Authority) | \$ 6,113,450 |
|                      | School Building Bonds<br>(Voter-Approved Referendum)                          | \$ -         |
|                      | 3rd Party Financing<br>(Energy Efficiency Project and Capital Contribution)   | \$ 203,150   |
|                      | Abatement Bonds<br>(Tax Abatement Levy)                                       | \$ 414,700   |



# REINVESTMENT LEVEL 4

# ILLUSTRATION 4

## Deer River High School

## Deer River Elementary

- E.1b - Lighting: Lamp Retrofit with Integral Driver and Selected New Fixtures/Retrofit Kits
- EXT.1 - Seal Building Envelope to Minimize Air Leakage
- EXT.2d - Placeholder for Penthouse Roof
- EXT.2e - Roof: Conventional Roof Replacement
- EXT.3 - Window-Wall System Replacement
- EXT.4 - Window Replacement
- G.1b - Resurface Parking Lot
- M.2 - 2000 RTU Replacement (RTUs 1A, 1B)
- M.3 - 2000 RTU Replacement (RTUs 2A, 2B)
- M.4b - 2006 RTU Replacement with AHUs(RTUs 4, 5, 6, 7)
- M.5 - Domestic Water Heater Replacement

# ILLUSTRATION 4

|                      |                                                                               |              |
|----------------------|-------------------------------------------------------------------------------|--------------|
| Sources of Financing | Total Value of Facility Reinvestment                                          | \$ 7,983,200 |
|                      | Facility Maintenance Bonds (LTFM)<br>(Earmark of LTFM Revenue)                | \$ 1,526,700 |
|                      | Facility Maintenance Bonds (IAQ and H&S)<br>(Additional Board Levy Authority) | \$ 6,113,450 |
|                      | School Building Bonds<br>(Voter-Approved Referendum)                          | \$ -         |
|                      | 3rd Party Financing<br>(Energy Efficiency Project and Capital Contribution)   | \$ 203,150   |
|                      | Abatement Bonds<br>(Tax Abatement Levy)                                       | \$ 139,900   |

# SCENARIO SUMMARY

|                                                                                                          | Scenario 1          | Scenario 2           | Scenario 3          | Scenario 4          |
|----------------------------------------------------------------------------------------------------------|---------------------|----------------------|---------------------|---------------------|
|  Deer River High School | \$ 3,189,570        | \$ 5,841,890         | \$ 2,801,685        | \$ 2,212,545        |
| E.1b - Lighting: Lamp Retrofit with Integral Driver and Selected New Fixtures/Retrof                     | \$ 455,995          | \$ 455,995           | \$ -                | \$ -                |
| EXT.1 - Seal Building Envelope to Minimize Air Leakage                                                   | \$ 54,195           | \$ 54,195            | \$ -                | \$ -                |
| EXT.3 - Windows in Clerestories at Entryways                                                             | \$ -                | \$ 67,245            | \$ -                | \$ -                |
| EXT.4 - Windows and Panels in Concrete Sections                                                          | \$ 310,295          | \$ 310,295           | \$ 310,295          | \$ -                |
| EXT.5 - Façade Repairs (Tuckpointing, Masonry/Brick Repairs, Expansion Joints, Join                      | \$ -                | \$ 72,245            | \$ -                | \$ -                |
| EXT.7 - Exterior Doors                                                                                   | \$ -                | \$ 179,045           | \$ -                | \$ -                |
| EXT.8 - Paint - Prefab Concrete                                                                          | \$ -                | \$ 47,295            | \$ -                | \$ -                |
| G.1b - Resurface Parking Lot                                                                             | \$ 278,845          | \$ 278,845           | \$ 278,845          | \$ -                |
| M.2 - West Gym Central HVAC with Cooling/Dehumidification                                                | \$ 738,195          | \$ 738,195           | \$ -                | \$ -                |
| M.3 - 2001 RTU Replacement (RTUs 1, 2, 3, 4A, 4B, 5A, 5B, 6, 7, 8)                                       | \$ 1,352,045        | \$ 1,352,045         | \$ -                | \$ -                |
| M.5 - Domestic Water Heater Replacement                                                                  | \$ -                | \$ 73,945            | \$ -                | \$ -                |
| EXT.2d - Placeholder for Penthouse Roof                                                                  | \$ -                | \$ 2,212,545         | \$ 2,212,545        | \$ 2,212,545        |
|  King Elementary School | \$ 1,868,860        | \$ 5,811,055         | \$ 5,811,055        | \$ 5,811,055        |
| E.1b - Lighting: Lamp Retrofit with Integral Driver and Selected New Fixtures/Retrof                     | \$ 173,595          | \$ 173,595           | \$ 173,595          | \$ 173,595          |
| EXT.1 - Seal Building Envelope to Minimize Air Leakage                                                   | \$ 37,645           | \$ 37,645            | \$ 37,645           | \$ 37,645           |
| EXT.3 - Window-Wall System Replacement                                                                   | \$ 464,295          | \$ 464,295           | \$ 464,295          | \$ 464,295          |
| EXT.4 - Window Replacement                                                                               | \$ 54,695           | \$ 54,695            | \$ 54,695           | \$ 54,695           |
| G.1b - Resurface Parking Lot                                                                             | \$ 143,945          | \$ 143,945           | \$ 143,945          | \$ 143,945          |
| M.2 - 2000 RTU Replacement (RTUs 1A, 1B)                                                                 | \$ 436,495          | \$ 436,495           | \$ 436,495          | \$ 436,495          |
| M.5 - Domestic Water Heater Replacement                                                                  | \$ -                | \$ 27,345            | \$ 27,345           | \$ 27,345           |
| M.3 - 2000 RTU Replacement (RTUs 2A, 2B)                                                                 | \$ 241,895          | \$ 241,895           | \$ 241,895          | \$ 241,895          |
| M.4a - 2006 RTU Replacement (RTUs 4, 5, 6, 7)                                                            | \$ 316,295          | \$ -                 | \$ -                | \$ -                |
| M.4b - 2006 RTU Replacement with AHUs(RTUs 4, 5, 6, 7)                                                   | \$ -                | \$ 4,231,145         | \$ 4,231,145        | \$ 4,231,145        |
| <b>Grand Total</b>                                                                                       | <b>\$ 5,058,430</b> | <b>\$ 11,652,945</b> | <b>\$ 8,612,740</b> | <b>\$ 8,023,600</b> |



Reflection, Questions, Workshop

sitelogio

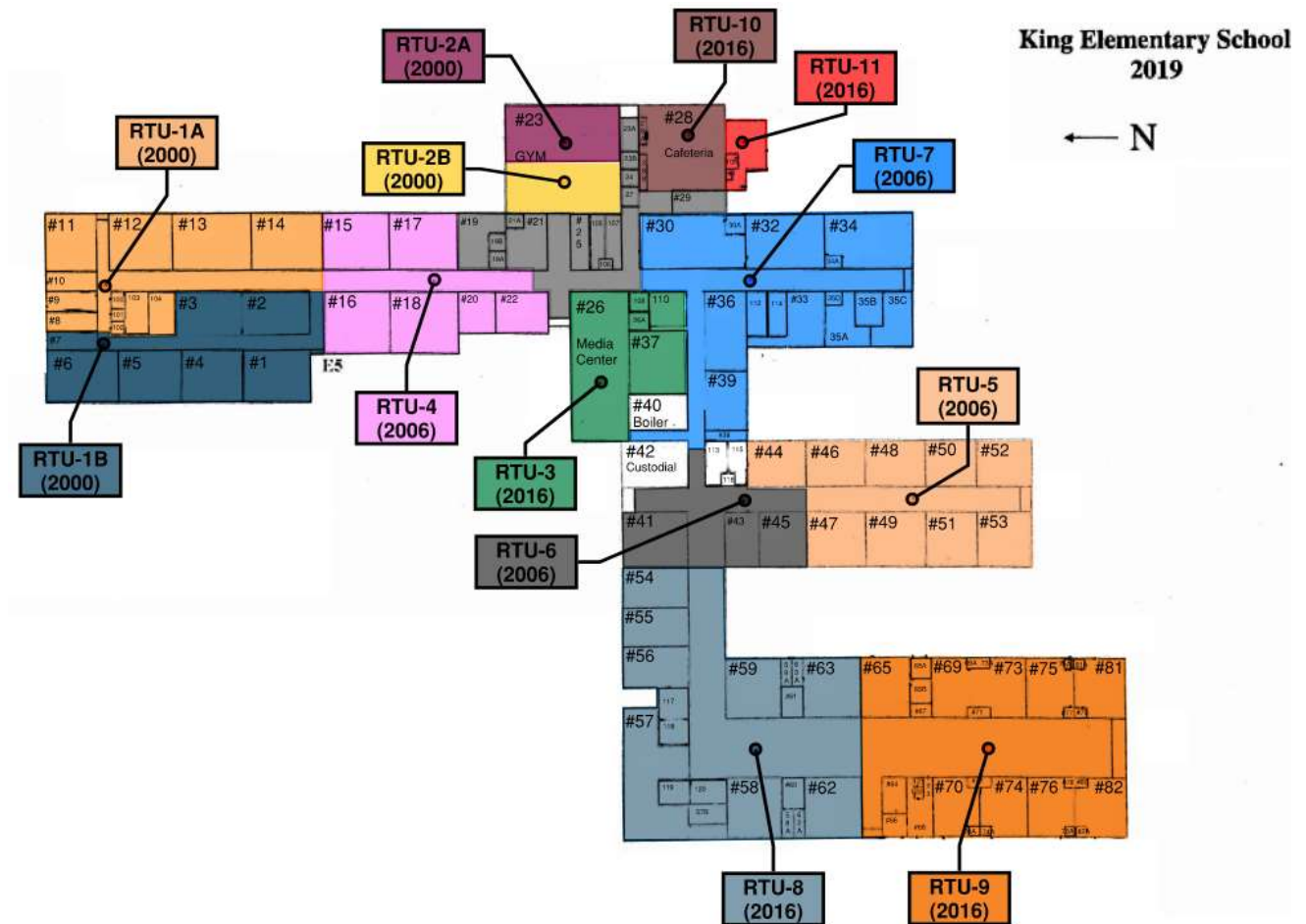
# HVAC REPLACEMENT WITH CONVENTIONAL ROOF

## Site

- King Elementary School

## Scope

- Replace RTUs 1A, 1B, 2A, 2B
- Replace RTUs 4, 5, 6, 7



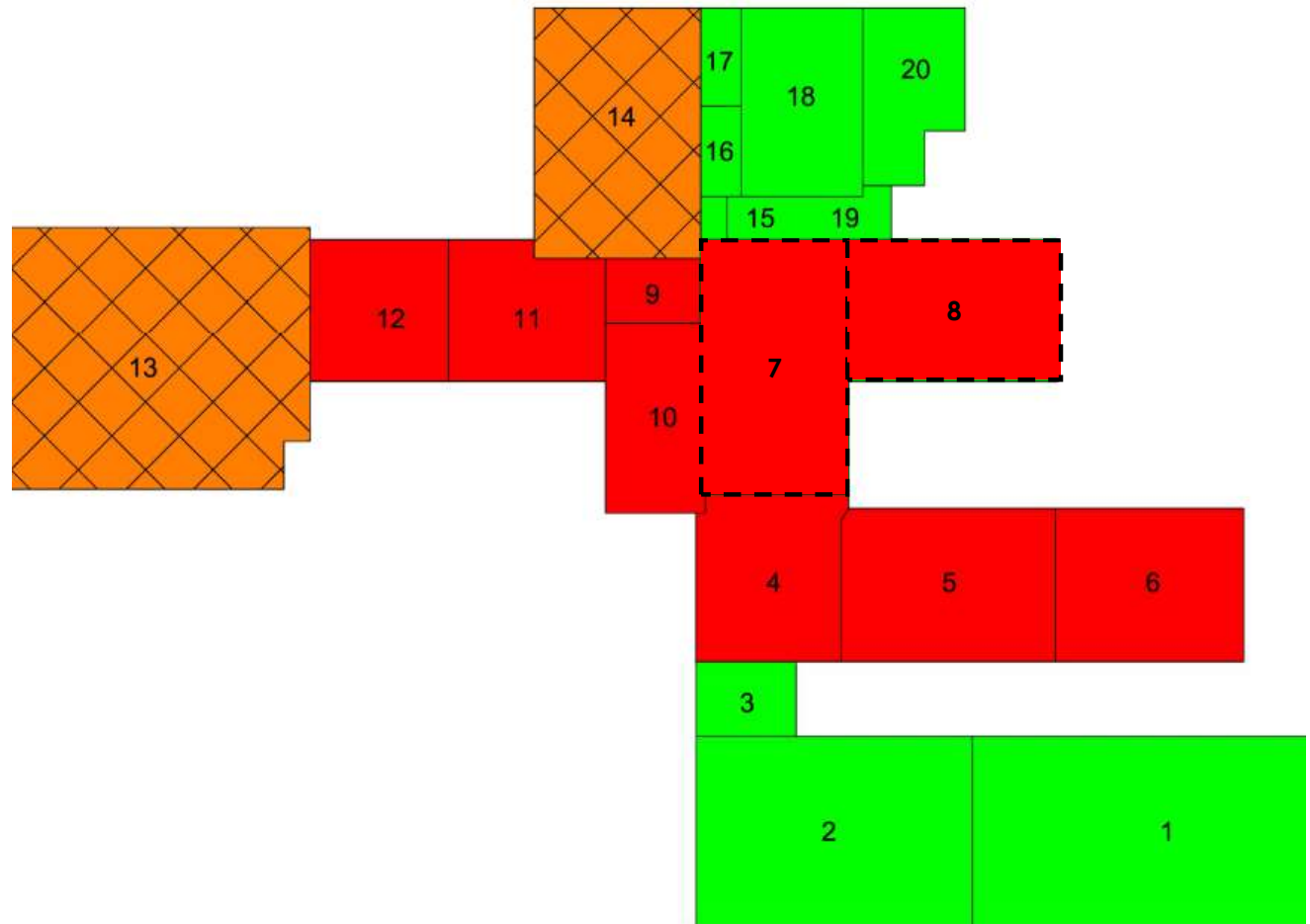
# ROOF IN COMBINATION WITH HVAC

## Site

- King Elementary School

## Scope

- Metal Roof: Sections 4, 5, 6, 7, 8, 9, 11, 12
- Conventional Roof: Sections 10, 13, 14



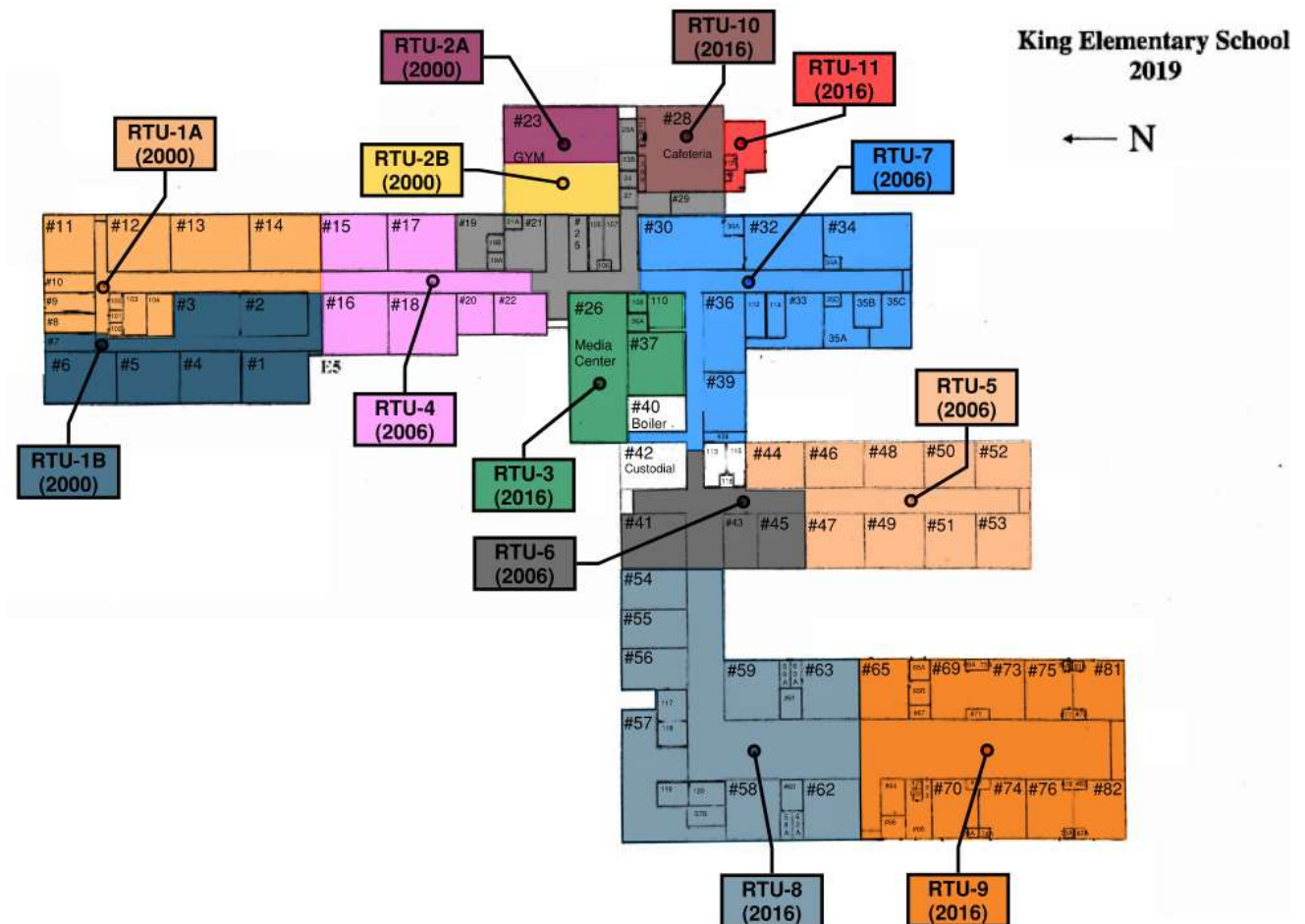
# HVAC REPLACEMENT WITH COMBINATION ROOF

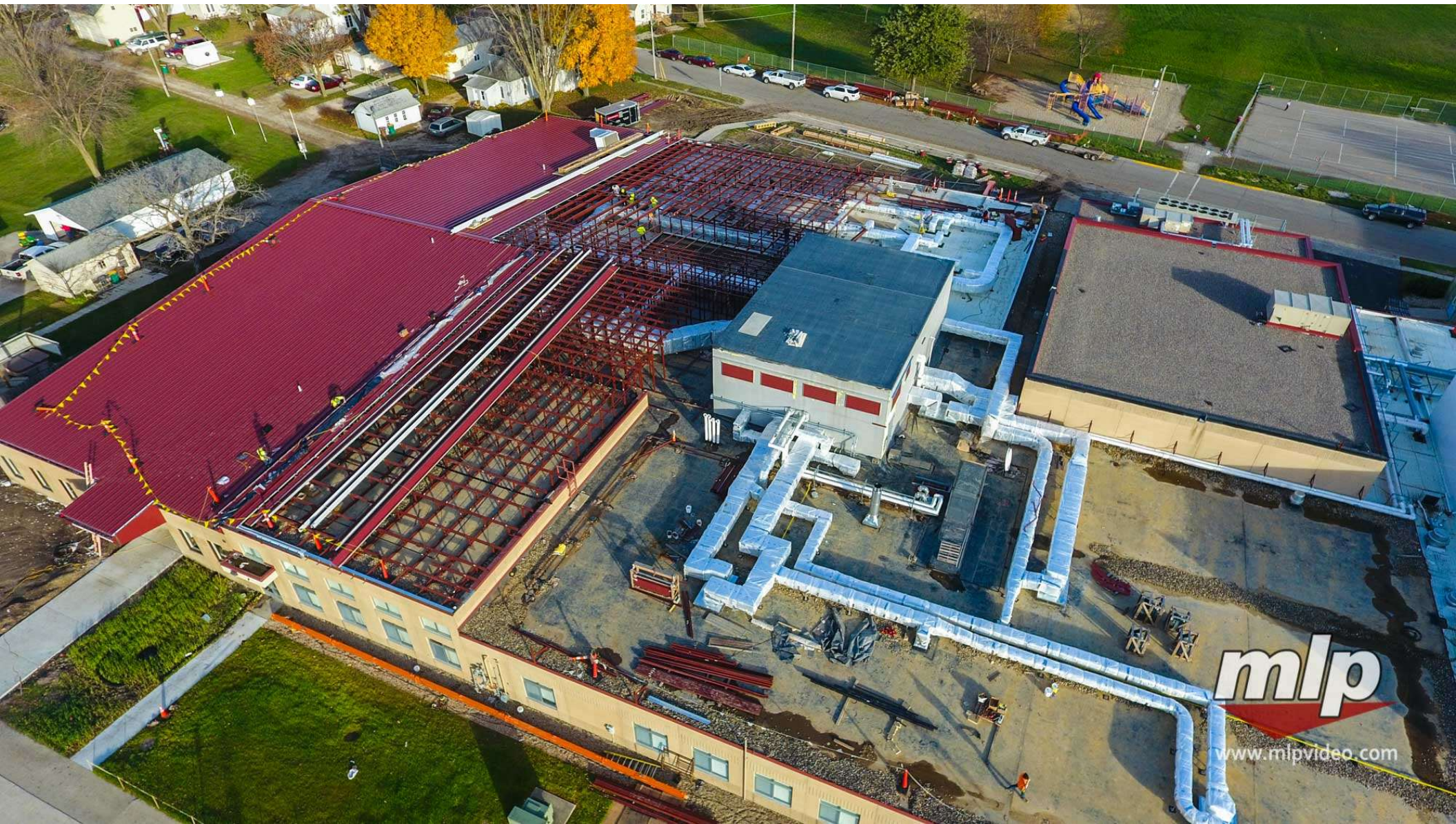
## Site

- King Elementary School

## Scope

- Replace RTUs 1A, 1B, 2A, 2B
- Replace RTUs 4, 5, 6, 7 with AHUs
- Add chilled water system
- Increased efficiency
- Longer roof and HVAC life





**mlp**

[www.mlpvideo.com](http://www.mlpvideo.com)



# CONVENTIONAL ROOF VS “PENTHOUSE”

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## Pros

- Longer Lifespan for Roof and Rooftop Units
- Easier to maintain and service will be less expensive
- Can fund project through board authority



## Cons

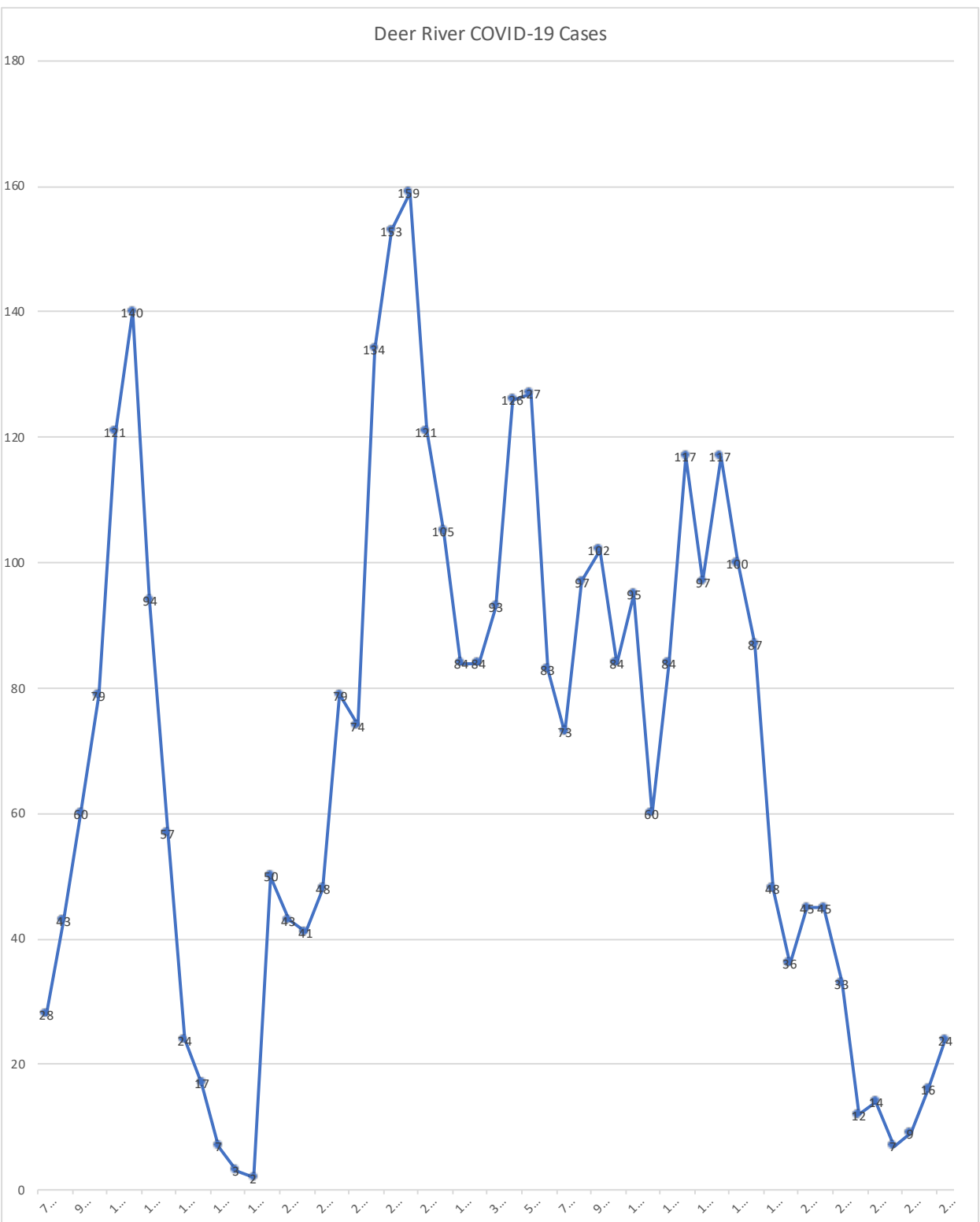
- Higher initial upfront cost

**Deer River ISD #317**  
**Multi Year - Exp/Rev Summary - Fd**

Sequence: L, Fd

|                |                      | 202213          |                 |       | 202213          |                 |       | 202313          |              |    |
|----------------|----------------------|-----------------|-----------------|-------|-----------------|-----------------|-------|-----------------|--------------|----|
|                |                      | Budget          | Year to Date    | %     | Budget          | Year to Date    | %     | Budget          | Year to Date | %  |
| Description    |                      | Adopted22       |                 |       | Revised22I      |                 |       | InProc23        |              |    |
| E              | Expenditure          |                 |                 |       |                 |                 |       |                 |              |    |
| 01             | General              | 15,417,901.00   | 10,205,045.28   | 66%   | 15,422,046.00   | 10,205,045.28   | 66%   | 15,905,830.00   | 0.00         | 0% |
| 02             | Food Service         | 655,600.00      | 524,787.84      | 80%   | 655,600.00      | 524,787.84      | 80%   | 598,053.00      | 0.00         | 0% |
| 03             | Transportation       | 919,356.00      | 656,134.36      | 71%   | 919,356.00      | 656,134.36      | 71%   | 919,902.00      | 0.00         | 0% |
| 04             | Community Service    | 276,486.00      | 192,609.42      | 70%   | 305,630.00      | 192,609.42      | 63%   | 254,795.00      | 0.00         | 0% |
| 05             | Capital Expenditure  | 321,800.00      | 323,842.07      | 101%  | 321,800.00      | 323,842.07      | 101%  | 321,800.00      | 0.00         | 0% |
| 07             | Debt Redemption      | 1,865,904.00    | 1,728,333.67    | 93%   | 1,865,904.00    | 1,728,333.67    | 93%   | 1,865,904.00    | 0.00         | 0% |
| 08             | Trust Fund           | 2,500.00        | 1,000.00        | 40%   | 2,500.00        | 1,000.00        | 40%   | 2,500.00        | 0.00         | 0% |
| 11             | Student Activities   | 55,000.00       | 22,812.78       | 41%   | 55,000.00       | 22,812.78       | 41%   | 55,000.00       | 0.00         | 0% |
| 25             | OPEB Revocable Trust | 75,250.00       | 59,761.45       | 79%   | 75,250.00       | 59,761.45       | 79%   | 79,250.00       | 0.00         | 0% |
| E              | Expenditure          | 19,589,797.00   | 13,714,326.87   | 70%   | 19,623,086.00   | 13,714,326.87   | 70%   | 20,003,034.00   | 0.00         | 0% |
| R              | Revenue              |                 |                 |       |                 |                 |       |                 |              |    |
| 01             | General              | (15,644,151.00) | (10,558,019.16) | 67%   | (15,650,925.00) | (10,558,019.16) | 67%   | (14,944,151.00) | 0.00         | 0% |
| 02             | Food Service         | (655,600.00)    | (449,407.29)    | 69%   | (655,600.00)    | (449,407.29)    | 69%   | (655,600.00)    | 0.00         | 0% |
| 03             | Transportation       | (919,356.00)    | (44,706.56)     | 5%    | (919,356.00)    | (44,706.56)     | 5%    | (919,356.00)    | 0.00         | 0% |
| 04             | Community Service    | (295,509.00)    | (161,827.81)    | 55%   | (334,606.00)    | (161,827.81)    | 48%   | (272,454.00)    | 0.00         | 0% |
| 05             | Capital Expenditure  | (326,274.00)    | 0.00            | 0%    | (326,274.00)    | 0.00            | 0%    | (326,274.00)    | 0.00         | 0% |
| 07             | Debt Redemption      | (1,901,498.00)  | (2,373,186.86)  | 125%  | (1,901,498.00)  | (2,373,186.86)  | 125%  | (1,901,498.00)  | 0.00         | 0% |
| 08             | Trust Fund           | (2,500.00)      | (2,500.00)      | 100%  | (2,500.00)      | (2,500.00)      | 100%  | (2,500.00)      | 0.00         | 0% |
| 11             | Student Activities   | (55,000.00)     | (27,412.41)     | 50%   | (55,000.00)     | (27,412.41)     | 50%   | (55,000.00)     | 0.00         | 0% |
| 25             | OPEB Revocable Trust | (81,800.00)     | (52,164.65)     | 64%   | (81,800.00)     | (52,164.65)     | 64%   | (77,000.00)     | 0.00         | 0% |
| R              | Revenue              | (19,881,688.00) | (13,669,224.74) | 69%   | (19,927,559.00) | (13,669,224.74) | 69%   | (19,153,833.00) | 0.00         | 0% |
| Report Totals: |                      | (291,891.00)    | 45,102.13       | (15%) | (304,473.00)    | 45,102.13       | (15%) | 849,201.00      | 0.00         | 0% |

|        |     |
|--------|-----|
| 7-Apr  | 28  |
| 8-Apr  | 43  |
| 9-Apr  | 60  |
| 10-Apr | 79  |
| 11-Apr | 121 |
| 12-Apr | 140 |
| 13-Apr | 94  |
| 14-Apr | 57  |
| 15-Apr | 24  |
| 16-Apr | 17  |
| 17-Apr | 7   |
| 18-Apr | 3   |
| 19-Apr | 2   |
| 20-Apr | 50  |
| 21-Apr | 43  |
| 22-Apr | 41  |
| 23-Apr | 48  |
| 24-Apr | 79  |
| 25-Apr | 74  |
| 26-Apr | 134 |
| 27-Apr | 153 |
| 28-Apr | 159 |
| 29-Apr | 121 |
| 30-Apr | 105 |
| 1-May  | 84  |
| 2-May  | 84  |
| 3-May  | 93  |
| 4-May  | 126 |
| 5-May  | 127 |
| 6-May  | 83  |
| 7-May  | 73  |
| 8-May  | 97  |
| 9-May  | 102 |
| 10-May | 84  |
| 11-May | 95  |
| 12-May | 60  |
| 13-May | 84  |
| 14-May | 117 |
| 15-May | 97  |
| 16-May | 117 |
| 17-May | 100 |
| 18-May | 87  |
| 19-May | 48  |
| 20-May | 36  |
| 21-May | 45  |
| 22-May | 45  |
| 23-May | 33  |
| 24-May | 12  |
| 25-May | 14  |
| 26-May | 7   |
| 27-May | 9   |
| 28-May | 16  |
| 29-May | 24  |



\* Case rates per 10,000 residents within district boundaries

|            |    |
|------------|----|
| Cass Co.   | 10 |
| Itasca Co. | 11 |



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TO: ISD 317 Board of Directors  
FROM: Jennifer Stefan  
Date: May 2, 2022

### **Resilient and Supported Students**

Innovation Month - Kick Off May 4 at Early Out

Fourth and Fifth Grade Track and Field Day - May 16

Fifth Grade Visit to the High School - May 17

King School Pow Wow - May 26

End of the Quarter Celebration - June 2

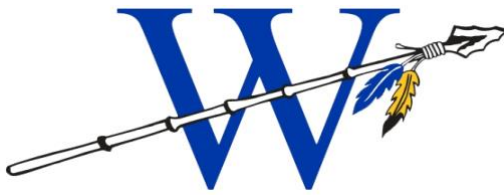
### **High Quality Instruction and Equipped and Supported Staff**

End of the Year Data Meetings - May 19 and 20

5th grade Enrichment Teacher

Respectfully Submitted,

Jennifer Stefan



TO: ISD 317 Board of Directors  
FROM: Joseph Akre  
DATE: 05/5/2022

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**Student Achievement:**

**MCA testing has been completed.**

**Grades tested, 6-7-8-10-11**

**Subjects, Math, Reading and Science.**

**Wish to thank Ara Anderson for all his hard work in the successful implementation of the MCA's**

**Effective and Efficient Systems:**

**Master schedule for the 2022/2023 school year is near completion.**

**Running the last few tests making sure all students have a class each hour.**

**Hiring certified staff for the 2022/2023 school year is in progress.**

**Positions filled pending Board approval, Cultural Teacher, Focus Tutor, Media Specialist, ADSIS Math, Special Education.**

**Interviews are set for Math, Science and Social Studies.**

**Summer Programing.**

**Marching Band, June 20-24**

**June 27-July 1, July 7<sup>th</sup>**

**July 10<sup>th</sup> marching in the Wild Rice Parade**

**Beginning Band Camp.**

**August 1<sup>st</sup> through the 5<sup>th</sup>**

**Summer Pops Camp.**

**August 8<sup>th</sup>-12<sup>th</sup>**

**August 13<sup>th</sup>, Party in the Park performance.**

**Credit Recovery.**

**June,**

**14-15-16**

**21-22-23**

**July,**

**12,13,14**

**19-20-21**

**26-27-28**

**Upcoming Events:**

**Academic Awards Night/MHS, May 11<sup>th</sup> at 7:00**

**Choir/Band Concert, May 16<sup>th</sup>, Band 5:30/Choir 7:00**

**Athletic Banquet, May 18<sup>th</sup> at 6:00**

Respectfully Submitted

Joseph G. Akre

## ***APR 2022 Happenings in the Buildings and Grounds Dept***

- ❑ Working on the HVAC system at King to verify and rectify problems identified during our recommissioning. Working with Siemens and other contractors to make corrections to Programing and other mechanical HVAC issues. Signed 62K contract with Siemens for sensor installation and a 84K dollar for programing, wiring and sequencing of operation.
- ❑ Installed combustions fans on three Aeon units, 2 at King and 1 at HS
- ❑ Working with State Boiler Inspector and Our Boiler Insurance Co to address kitchen steamer (Boiler) licensing issues. We have replaced King steamer; HS steamer is now good to go. State inspector has been notified and is coming back to verify (**State inspector has not come back as of this date**) Harford Steam Boiler (Insurance Co.) will be here to inspect on 6 June.
- ❑ State Fire Marshall was here on Tuesday, 3 May. No major findings, full report will be sent to us soon.
- ❑ Collecting bids for various summer projects (i.e. seal coating parking lots, carpet in various rooms, classroom furniture, window in both buildings)
- ❑ Looking for student workers for summer

Full Service Community Schools  
Board Report  
May 9, 2022

**Integrated Student Services**

Supporting student with medical, dental, and vision appointments

**Expanded Learning Time and Opportunities**

Enrolling students in summer learning academy

**Family and Community Engagement**

Bingo for Books-April 28-registered 229 people

Book Fair at King School May 16-20

End of Year Dance-May 19

**Collaborative Leadership and Practice**

Interviews for students who applied to Essentia were on May 3

Vaccination Clinic-May18

Leech Lake Truancy Meeting Wrap up



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April 19, 2022

Facilities Committee Strategic Planning

Facilities Committee: Directors Kyle Fairbanks, Lloyd Kongsjord, Pam Thompson, all present.

Also in Attendance: Brent Schimek and Jeff Pesta

- I. The committee discussed the details of the April 11<sup>th</sup> SiteLogIQ presentation.
- II. They narrowed down a preliminary recommendation to focus on completing all King Elementary priority needs and address parking lots, windows, and lighting efficiency at both King and the High School Campus.
- III. They directed administration to seek further cost and tax impact information for a May committee meeting.
- IV. They set a goal to follow the May committee meeting with a recommendation to the full board for action at either a special session or the June 13 regular meeting.



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April 20 & 27, 2022

Negotiations Committee (AFSCME Master Agreement)

Negotiations Committee: Directors Travis Anttila, Lloyd Kongsjord, Amanda Reed, all present.

Also in Attendance for District: Jeff Pesta, Mandy Windorski, Hunter Dubbels.

Also in Attendance for AFSCME: A negotiations team for Minnesota Council 65, American Federation of State, County, and Municipal Employees, AFL-CIO, Local Union No. 498 led by local Field Representative Troy Bauch and local President Melissa Monroe.

Meeting #1 – Introductions, ground rules, and presentation of interests.

Meeting #2 – Exchange of responses to interests, identification of items for tentative agreement, and items for continued research.

Meeting #3 – Scheduled for May 10, 2022



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Date: May 9, 2022

To: ISD 317 Board of Education

- April 22: A High School Pep Fest was held to send off 16 FFA members to the State Convention. They represented Deer River well led by the highest finishing Best Informed Greenhand Team (Abbey Harrison, Israel Treat, Dezerae Shaw, Hudson Barnes, Aidan French, and Arianna Warner) which took 9th place out of 70 teams and Israel Treat earned 9th place individually.
- April 26: Several students and staff from the Anishinaabe Education Department attended a Fashion Week MN event in Minneapolis and met with Lt. Governor Flanagan.
- April 28: Books and Bingo at King Elementary drew a crowd of 229 participants. Each student went home with one or more books. Ms. Loeffler served as the event emcee.
- April 30: A successful Prom night with no restrictions! Thank you to Prom Coordinator Maureen Morrow and to all staff or volunteers who assisted in planning and supervision. A special acknowledgement to the local sponsors who supported the Prom and a safe and memorable After Party.
- May 1: Principal Appreciation Day
- May 2: Teacher Appreciation Week. Thank you to both principals and teachers for a successful 2021-2022 School Year!

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT**

**OF An, A PROBATIONARY TEACHER.**

**WHEREAS** Samantha Altringer is a probationary teacher in Independent School District No.317.

**BE IT RESOLVED**, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Samantha Altringer, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

**BE IT FURTHER RESOLVED** that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

**Ms.Samantha Altringer  
34008 HWY 38  
Grand Rapids MN 55744**

**Dear Ms.Altringer,**

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is taken because of right sizing within our district.

Yours very truly,

**SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317**

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT**

**OF Adrienne Carstensen,  
A PROBATIONARY TEACHER.**

**WHEREAS** Adrienne Carstensen is a probationary teacher in Independent School District No.317.

**BE IT RESOLVED**, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Adrienne Carstensen, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

**BE IT FURTHER RESOLVED** that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

Ms. Adrienne Carstensen  
48989 Co Rd 134  
Talmoon MN 56637

Dear Ms. Carstensen,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is taken because of right sizing within our district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT**

**OF An, A PROBATIONARY TEACHER.**

**WHEREAS** Anne Olson-Reiners is a probationary teacher in Independent School District No.317.

**BE IT RESOLVED**, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Anne Olson-Reiners, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

**BE IT FURTHER RESOLVED** that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

Ms. Anne Olson-Reiners  
1010 N Pokegama Ave  
Grand Rapids MN 55744

Dear Ms.Olson-Reiners,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is taken because of right sizing within our district.

Yours very truly,

**SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317**

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT**

**OF An, A PROBATIONARY TEACHER.**

**WHEREAS** Frederick Passi is a probationary teacher in Independent School District No.317.

**BE IT RESOLVED**, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Frederick Passi, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

**BE IT FURTHER RESOLVED** that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

Frederick Passi  
29436 Robinson Road  
Grand Rapids MN 55744

Dear Mr, Passi,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT**

**OF An, A PROBATIONARY TEACHER.**

**WHEREAS** David Setness is a probationary teacher in Independent School District No.317.

**BE IT RESOLVED**, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of David Setness, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

**BE IT FURTHER RESOLVED** that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

David Setness  
35993 Herrgard Samuelson Road  
Deer River MN 56636

Dear Mr. Setness,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT**

**OF An, A PROBATIONARY TEACHER.**

**WHEREAS** Gerald White is a probationary teacher in Independent School District No.317.

**BE IT RESOLVED**, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Gerald White, a (.4 FTE) probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

**BE IT FURTHER RESOLVED** that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

Mr. Gerald White  
46005 Wornack Drive  
Deer River MN 56636

Dear Mr.White,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your (.4 FTE) contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is taken because of right sizing within our district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT**

**OF An, A PROBATIONARY TEACHER.**

WHEREAS Sarah Umlauf is a probationary teacher in Independent School District No.317.

BE IT RESOLVED, by the School Board of Independent School District No. 317, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Sarah Umlauf, a probationary teacher in Independent School District No.317, is hereby terminated at the close of the current 2021-2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of their contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

Ms. Sarah Umlauf  
38906 Co Rd 44  
Deer River MN 56636

Dear Ms. Umlauf,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 317 held on May 9th, 2022, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is taken because of right sizing within our district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 317

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

## **NOR-TRAN CONTRACT PROPOSAL**

**JULY 1<sup>ST</sup>, 2022 – JUNE 30<sup>TH</sup>, 2024**

**Out Of District Miles: \$2.25 per mile**

### **Extra-Curricular Bus**

Cost Per Mile: \$2.25

Cost Per Hour: \$25.00

Trip Charge (32 miles x 2.25): \$72.00

### **Extra-Curricular Van**

Cost Per Mile: \$1.35

Cost Per Hour: \$25.00

Start-Up Charge: \$6.00

**Bena: \$2.25 per mile x 24 miles x 171 days = \$9,234.00**

**S. Lake: \$2.25 per mile x 16 miles x 171 days = \$6,156.00**

**Independent School District 317, Deer River, Minnesota  
STUDENT TRANSPORTATION SERVICES**

**EXHIBIT A**

**EXHIBIT A-1: COSTS FOR STUDENT TRANSPORTATION SERVICES**

The COSTS for each year of the Term shall be based on a maximum of 171 days of school operation.

**SCHOOL YEAR 2022-24 Year Ending June 30, 2024 Extension of [Two (2) Contract Years]**

- 1. Regular “To and From” Routes.** The cost for all regular “to and from” routes, home-to-school transportation, for the days of school operation A.M. and P.M., using the following unit cost:

| Bus Size           | Cost Per Day | Cost Per ½ Day |
|--------------------|--------------|----------------|
| Class C or D Bus   | #            | #              |
| Class A/B Mini-bus | #            | #              |

# the District will pay the Contractor an amount equal to the state aid amount the District receives for this service based on 4.66% of the Basic Aid Formula amount + Transportation Sparsity Revenue + net Nonpublic Transportation Revenue, only if services are provided, and (1) reduced by (i) costs paid to nonpublic schools and parents and (ii) determined proportionate to the number of resident students attending the nonpublic and the actual students transported, and (2) *reasonable District expenditures for pupil transportation-related direct operating costs.*

- 2. Special Education and Special Needs Services: In-District and Out-of-District.** The cost for all home-to-school and midday special education and special needs, including services covered by McKinney-Vento Act, AM, PM and midday routes and peak time and midday shuttles, shall use the following unit costs:

| Bus and Van Size   | Lift?  | Cost Per Day | Cost Per Mile | Cost Per Hour |
|--------------------|--------|--------------|---------------|---------------|
| Class A/B Mini-bus | Yes No | *            | *             | *             |
| Type III Vehicle   | Yes No | *            | *             | *             |
| Bus Aide/Assistant |        | XXXXXXX      | XXXXXXX       | XXXXXXX       |

\* the District will pay the Contractor an amount equal to the Special Education pupil transportation state aid amount the District receives for this service based on the Special Education Aid available from the MN Department of Education in its State Special Education Comprehensive Aid Report prorated for transportation services and which calculations will be provided by the District to the Contractor at the start and, if changes occur, during the Contract Year.

- 3. Additional Regular “To and From” Route and Special Education and Special Needs Services**

- a. **Open Enrollment Student Transportation.** \$2.25 per mile additional charge (OE mileage rate) for transportation “to and from” route service miles beyond the District boundary to transport open enrolled students for Items 1 and 2 above services, as approved by the Superintendent.
- b. **Northern Route** \$20,000 per year; or \$2,000 per month paid over 10 months
- c. **Bena Route** not to exceed 24 miles per day times number of days times OE mileage rate, or \$9234.00 for the school year paid over 10 months
- d. **S Lake Route** not to exceed 16 miles per day times number of days times OE mileage rate, or \$6156.00 for the school year paid over 10 months

- 4. Rates for Excess Mileage and Time:** \$ 0 per one-quarter (1/4) hour for time in excess of the regular [Item 1] and special education/needs [Item 2] route times or three (3) “live” hours per day, whichever is greater, computed on a daily basis rather than an individual bus basis.

- 5. School Day Transportation Services.** The cost for school day transportation services occurring between 8:40AM and 2:35PM shall use the following unit costs.

| Bus and Van Size                       | Cost Per Trip | Cost Per Mile | Cost Per Hour# |
|----------------------------------------|---------------|---------------|----------------|
| Class C or D Bus                       | \$72.00       | \$2.25        | \$25.00        |
| Class A/B Mini-bus                     | \$72.00       | \$2.25        | \$25.00        |
| Type III Vehicle                       | \$6.00        | \$1.35        | \$25.00        |
| Type III Vehicle only; District driver | \$6.00        | \$1.35        | XXXXXXX        |

# billed in 15 minute increments

**Independent School District 317, Deer River, Minnesota**  
**STUDENT TRANSPORTATION SERVICES**

- 6. Late Activity Services.** The cost for late activity services shall use the following unit costs.

| Bus and Van Size   | Cost Per Trip | Cost Per Mile | Cost Per Hour# |
|--------------------|---------------|---------------|----------------|
| Class C or D Bus   | \$72.00       | \$2.25        | \$25.00        |
| Class A/B Mini-bus | \$72.00       | \$2.25        | \$25.00        |
| Type III Vehicle   | \$6.00        | \$1.35        | \$25.00        |

# billed in 15 minute increments

- 7. Summer School Services.** The cost for summer school services shall use the following unit costs:

| Bus and Van Size                       | Cost Per Trip | Cost Per Mile | Cost Per Hour# |
|----------------------------------------|---------------|---------------|----------------|
| Class C or D Bus                       | \$72.00       | \$2.25        | \$25.00        |
| Class A/B Mini-bus                     | \$72.00       | \$2.25        | \$25.00        |
| Type III Vehicle                       | \$6.00        | \$1.35        | \$25.00        |
| Type III vehicle only; District driver | \$6.00        | \$1.35        | XXXXXXXX       |
| Bus Aide/Assistant                     | XXXXXXXX      | XXXXXXXX      | XXXXXXXX       |

# billed in 15 minute increments

- 8. Other Transportation Services.** The cost for all other services not otherwise identified, shall use the following unit costs.

| Bus and Van Size                       | Cost Per Trip | Cost Per Mile | Cost Per Hour# |
|----------------------------------------|---------------|---------------|----------------|
| Class C or D Bus                       | \$72.00       | \$2.25        | \$25.00        |
| Class A/B Mini-bus                     | \$72.00       | \$2.25        | \$25.00        |
| Type III Vehicle                       | \$6.00        | \$1.35        | \$25.00        |
| Type III vehicle only; District driver | \$6.00        | \$1.35        | XXXXXXXX       |

# billed in 15 minute increments

- 10. Extra-curricular and Athletic Trips; Activity and Field Trips.** Costs and rates for extra-curricular and athletic trips and school activity and field trips, plus 15 minutes for pre-trip and 15 minutes for post-trip shall use the following unit costs (# billed in 15 minute increments):

| a. Trips within the District boundaries    | <u>Cost Per Mile</u> | <u>Cost Per Hour #</u> | <u>Cost Per ¼ Wait Hr #</u> | <u>Min. Cost Per Trip</u> |
|--------------------------------------------|----------------------|------------------------|-----------------------------|---------------------------|
| i. Class C or D Bus                        | \$2.25               | \$25.00                | \$6.25                      | \$72.00                   |
| ii. Class A/B Bus                          | \$2.25               | \$25.00                | \$6.25                      | \$72.00                   |
| iii. Type III vehicle                      | \$1.35               | \$25.00                | \$6.25                      | \$6.00                    |
| iv. Type III vehicle only; District driver | \$1.35               | XXXX                   | XXXX                        | \$6.00                    |
| b. Trips outside the District boundaries   |                      |                        |                             |                           |
| i. Class C or D Bus                        | \$2.25               | \$25.00                | \$6.25                      | \$72.00                   |
| ii. Class A/B Bus                          | \$2.25               | \$25.00                | \$6.25                      | \$72.00                   |
| iii. Type III vehicle                      | \$1.35               | \$25.00                | \$6.25                      | \$                        |
| iv. Type III vehicle only; District driver | \$1.35               | XXX<br>X               | XXXX                        | \$                        |
| c. Trailer                                 | XXXX                 | XXXX                   | XXXX                        | XXXX                      |

- d. Trip charge outside the school district boundaries.

- Labor cost for overnight trips      \$ \_\_\_\_\_ per hour ; \$ \_\_\_\_\_ per day max.

**Independent School District 317, Deer River, Minnesota**  
**STUDENT TRANSPORTATION SERVICES**

- Overnight driver expenses: not to exceed **\$ 200** per 24 hour day; receipts required
- e. Non-peak Rate Discount: non-peak (8:30 am - 2:30pm & after 4:30pm) trip charge discount from regular rates in this item:       N/A       %
- 11. **Performance Bond Cost** \$       N/A       per \$1,000 of projected annual costs
- 12. **Video Camera; make and model of video equipment available** \_\_\_\_\_
- a. **Cost** \$       N/A       per each additional camera unit/per bus
- 13. **Transportation of Students Ineligible for Bus Services [Section 3.3]** Will provide - yes   X   no \_\_\_\_\_
- 14. **District Student Transportation Safety Policy** Read the policy   X   Agree to comply with the policy   X
- 15. **District Crisis Management Policy** Read the policy   X   Agree to comply with the policy   X

**IRREGULAR SCHOOL DAY TRANSPORTATION (not to and from)**

**SCHOOL YEAR 2022-23 and 2023-24[Year Ending June 30, 2024]**

The Contractor will complete the services in EXHIBIT A-1 above for two (2) Contract Years, except for this schedule below:

6. **School Day Transportation Services.** The cost for school day transportation services occurring between 8:40AM and 2:35PM shall use the following unit costs.

| Bus and Van Size                       | Cost Per Trip | Cost Per Mile | Cost Per Hour# |
|----------------------------------------|---------------|---------------|----------------|
| Class C or D Bus                       | \$72.00       | \$2.25        | \$25.00        |
| Class A/B Mini-bus                     | \$72.00       | \$2.25        | \$25.00        |
| Type III Vehicle                       | \$6.00        | \$1.35        | \$25.00        |
| Type III Vehicle only; District driver | \$6.00        | \$1.35        | XXXXXXXX       |

# billed in 15 minute increments

7. **Late Activity Services.** The cost for late activity services, shall use the following unit costs.

| Bus and Van Size   | Cost Per Trip | Cost Per Mile | Cost Per Hour# |
|--------------------|---------------|---------------|----------------|
| Class C or D Bus   | \$72.00       | \$2.25        | \$25.00        |
| Class A/B Mini-bus | \$72.00       | \$2.25        | \$25.00        |
| Type III Vehicle   | \$6.00        | \$1.35        | \$25.00        |

# billed in 15 minute increments

8. **Summer School Services.** The cost for summer school services, shall use the following unit costs:

| Bus and Van Size                       | Cost Per Trip | Cost Per Mile | Cost Per Hour# |
|----------------------------------------|---------------|---------------|----------------|
| Class C or D Bus                       | \$72.00       | \$2.25        | \$25.00        |
| Class A/B Mini-bus                     | \$72.00       | \$2.25        | \$25.00        |
| Type III Vehicle                       | \$6.00        | \$1.35        | \$25.00        |
| Type III vehicle only; District driver | \$6.00        | \$1.35        | XXXX           |
| Bus Aide/Assistant                     | XXXX          | XXXX          | XXXX           |

# billed in 15 minute increments

9. **Other Transportation Services.** The cost for all other services not otherwise identified, shall use the following unit costs.

| Bus and Van Size   | Cost Per Trip | Cost Per Mile | Cost Per Hour# |
|--------------------|---------------|---------------|----------------|
| Class C or D Bus   | \$72.00       | \$2.25        | \$25.00        |
| Class A/B Mini-bus | \$72.00       | \$2.25        | \$25.00        |

**Independent School District 317, Deer River, Minnesota**  
**STUDENT TRANSPORTATION SERVICES**

|                                        |        |        |         |
|----------------------------------------|--------|--------|---------|
| Type III Vehicle                       | \$6.0  | \$1.35 | \$25.00 |
| Type III vehicle only; District driver | \$6.00 | \$1.35 | XXXX    |

# billed in 15 minute increments

10. **Extra-curricular and Athletic Trips; Activity and Field Trips.** Costs and rates for extra-curricular and athletic trips and school activity and field trips, plus 15 minutes for pre-trip and 15 minutes for post-trip shall use the following unit costs (# billed in 15 minute increments):

| a. Trips within the District boundaries    | <u>Cost Per<br/>Mile</u> | <u>Cost Per<br/>Hour #</u> | <u>Cost Per ¼<br/>Wait Hr #</u> | <u>Min. Cost<br/>Per Trip</u> |
|--------------------------------------------|--------------------------|----------------------------|---------------------------------|-------------------------------|
| i. Class C or D Bus                        | \$2.25                   | \$25.00                    | \$6.25                          | \$72.00                       |
| ii. Class A/B Bus                          | \$2.25                   | \$25.00                    | \$6.25                          | \$72.00                       |
| iii. Type III vehicle                      | \$1.35                   | \$25.00                    | \$6.25                          | \$6.00                        |
| iv. Type III vehicle only; District driver | \$1.35                   | XXXX                       | XXXX                            | \$6.00                        |
| b. Trips outside the District boundaries   |                          |                            |                                 |                               |
| i. Class C or D Bus                        | \$2.25                   | \$25.00                    | \$6.25                          | \$72.00                       |
| ii. Class A/B Bus                          | \$2.25                   | \$25.00                    | \$6.25                          | \$72.00                       |
| iii. Type III vehicle                      | \$1.35                   | \$25.00                    | \$6.25                          | \$6.00                        |
| iv. Type III vehicle only; District driver | \$1.35                   | XXX<br>X                   | XXX<br>X                        | \$6.00                        |
| c. Trailer                                 | XXXX                     | XXXX                       | XXXX                            | XXXX                          |

- d. Trip charge outside the school district boundaries.

- Labor cost for overnight trips \$ N/A per hour ; \$ N/A per day max.
- Overnight driver expenses: not to exceed \$ 200 per 24 hour day. receipts required

- e. Non-peak Rate Discount: non-peak (8:30 am - 2:30pm & after 4:30pm) trip charge discount from regular rates in this item: N/A %

## STUDENT TRANSPORTATION AGREEMENT

THIS AGREEMENT is made and entered into as of the 9th day of May 2022, by and between **Independent School District 317, Deer River Public Schools**, Itasca County, Minnesota, with its District Office at PO Box 307, 101 1<sup>st</sup> Avenue NE, Deer River, Minnesota, hereinafter called “District” and **Nor-Tran, Inc.** with its local office at P.O. Box 52, 223 2<sup>nd</sup> Avenue NE, Deer River, Minnesota, hereinafter called “Contractor.” The District and Contractor are collectively referred to as the “Parties” and individually referred to as a “Party”.

### WITNESSETH

WHEREAS, the District is required to provide student transportation services to transport certain of its students served by District during the school year; and

WHEREAS, Contractor agrees to operate a student transportation and school bus service within and about the geographical boundaries of District; and

WHEREAS, pursuant to Minnesota Statute 2019, Section 123B.52, District solicited written quotations for student transportation services and, after receiving written quotations and completing negotiations, has selected Contractor to furnish student transportation services to certain District students in accordance with the terms defined herein;

NOW THEREFORE, in consideration of the mutual covenants and conditions agreed to and contained herein, District and Contractor agree as follows:

#### 1. **TERM**

The term of this AGREEMENT shall commence July 1, 2022 and shall continue through June 30, 2024 consistent with GENERAL SPECIFICATION FOR STUDENT TRANSPORTATION SERVICES (hereinafter referred to as the “SPECIFICATION”). For purposes of this AGREEMENT, the term “Contract Year” shall mean each one-year period commencing July 1 during the term of this AGREEMENT.

The SPECIFICATION is hereby incorporated into this AGREEMENT, as EXHIBIT B, as if fully set out therein, except for those provisions modified or amended in this AGREEMENT.

#### 2. **SCOPE OF SERVICES REQUIRED**

Contractor shall, during the term of this AGREEMENT, provide student transportation services to certain students identified by District and attending a District public school, a non-public or charter school located within the geographical boundary of the District, and provide such number of school buses and personnel as are required to fulfill District’s needs for student transportation services as described in the SPECIFICATION.

- a. Special Education transportation services require the student provided the service in this category must have transportation included in their District-approved Individualized Education Plan (IEP);
- b. The Contractor agrees to provide all requested field, activity and athletic trips during the Term of this AGREEMENT. If, however, the Contractor does not accept the trip or trips within a reasonable time after being notified by the District of the opportunity to provide such service, the District may, at its sole discretion, make all necessary arrangements with other service providers to complete the trip or trips.
- c. Contractor understands and agrees that they may be required, as requested by the District, to provide transportation services, in addition to those described in the SPECIFICATION and this AGREEMENT SECTION 2, to students who reside outside the District boundary,

attend a school outside the District boundary, or are provided transportation services as a part of a shared multi-school district arrangement during the Term of this AGREEMENT.

- d. Nothing in this AGREEMENT shall limit District's rights or responsibilities or prohibit District from exercising such rights and responsibilities outlined in the SPECIFICATION or state law relative to student transportation services.

### **3. COMPENSATION AND BILLING**

In consideration for services rendered hereunder, District shall pay to Contractor all sums due and owing and calculated in accordance with the rates for services set forth in SPECIFICATION and EXHIBIT A hereto, which may be adjusted from time to time as provided herein.

#### **a. Regular "To and From" Transportation Services**

In consideration for the services rendered hereunder in this SECTION, the District shall pay the Contractor all sums due and owing and calculated in accordance with the rates set forth in EXHIBIT A attached hereto. Not later than ten working days following the first Board of Education meeting in September and continuing monthly through June during the Term of this AGREEMENT, District shall pay the amount due to the Contractor for SECTION 3.a. services in ten (10) payments. The monthly amount shall be determined by estimating the annual cost for such service and dividing that amount by ten (10) to determine the monthly payment amount. The last or June payment each Contract Year shall be adjusted, if necessary, to reflect changes in the amount due for the services in this SECTION 3.a. as provided in EXHIBIT A.

- Regular To and From Transportation – public schools
- Regular To and From Transportation – non-public schools [not required at this time]
- Kindergarten Midday Transportation [not required at this time]

#### **b. Special Education and Special Needs Transportation**

In consideration for the services rendered hereunder in this SECTION, the District shall pay the Contractor all sums due and owing and calculated in accordance with the rates set forth in EXHIBIT A attached hereto. Not later than ten working days following the first Board of Education meeting in September and continuing monthly through June during the Term of this AGREEMENT, District shall pay the amount due to the Contractor for SECTION 3.b. services in ten (10) payments. The monthly amount shall be determined by estimating the annual cost for such service and dividing that amount by ten (10) to determine the monthly payment amount. The last or June payment each Contract Year shall be adjusted, if necessary, to reflect changes in the amount due for the services in this SECTION 3.b. as provided in EXHIBIT A.

- Special Education and Special Needs Services: In-District.
- Special Education and Special Needs Services: Out-of-District
- McKinney-Vento Act Special Services for Displaced Students

#### **c. Supplemental Transportation**

In consideration for services rendered hereunder for all other services not otherwise identified with Regular "To and From" and Special Education and Special Needs Transportation services identified above, District shall pay to Contractor all sums due and owing and calculated in accordance with the rates set forth in EXHIBIT A attached hereto. Not later than the 15th calendar day after the end of each month during the term of this AGREEMENT, Contractor will submit to District a statement of its services rendered during the preceding month. After a reasonable time for verification of the statement, District shall pay the amount due to Contractor following the receipt of the statement and verification of the statement and charges.

- Late Activity Transportation Services
- Summer School Transportation Services
- Other Transportation Services
- Extra-curricular and Athletic Trips; Activity and Field Trips

**d. Number of Days of Instruction**

- The SPECIFICATION incorporated into this AGREEMENT provided for a maximum of 171 days of school operation for each year of the Term.
- In the event that number of days of instruction (in-school days and not including E-Learning Days as referenced in Minnesota Statutes Section 120A.414) is 165 days (in-school days) or more, unless a four-day week has been approved, as required by Minnesota Statutes Section 120A.41. Length of School Year. Hours of Instruction.
- In the event that number of days of instruction (in-school days and not including E-Learning Days as referenced in Minnesota Statutes Section 120A.414) is less than 165 days (in-school days) as required by Minnesota Statutes Section 120A.41, the Parties agree that SECTION 3.g. of the AGREEMENT may apply.

**e. Inclement Weather/School Closings Compensation**

In the event of inclement weather or impassability of roads or whenever school is canceled, delayed or is dismissed early, District shall notify Contractor not later than 5:30 a.m. on the day of such cancellation or delay or not later than one (1) hour before early dismissal or the cancellation of Supplemental Transportation.

In the event the District cancels school, the Parties agree that the District will compensate the Contractor with payment of 40% of a full-day charge for Regular To & From Services (SECTION 3.a.), Special Education and Special Needs Services (SECTION 3.b.), and other regularly scheduled services as approved by the District with remaining 60% paid on the day when the cancelled services are rescheduled and provided, if at all.

This provision for school cancellation will not obligate the District to compensate the Contractor for a cancelled school day that is not rescheduled except as provided in this clause. Should the District not reschedule the cancelled day(s), the District would not be obligated to compensate the Contractor for the unpaid sixty (60) percent of the applicable daily rates involved.

**f. Extra-curricular Transportation Cancellation**

In the event the District or its designee fails to give the Contractor notice of a trip cancellation at least 1 ½ hours prior to the scheduled trip departure, the Contractor may bill the District for up to two (2) hours of driver time at the agreed hourly rate in Exhibit A.

**g. Program Change**

Notwithstanding the SECTION 3.e. above, should the transportation program significantly change in scope, such as four-day week, or altered school year due to a pandemic, or other statewide emergency authorized by a Governor's Executive Order, either Party may request, following provisions in the AGREEMENT, that appropriate service and pricing adjustments be considered. The District agrees that the spring 2020 COVID 19 circumstances and experience impacting student learning and transporting students were unusual. The District understands that the Parties will be provided State direction and advisories that may impact student transportation. At this time, the recent relevant Governor's Executive Orders related to public education expired June 30, 2020. The Parties agree to "maintain collaboration and contracts" during any future situations addressed in this SECTION 3.g.

**h. Form and Content of Billing**

The Contractor will provide its billing and statement with such detail, information and clarity as the District will require and provide the District with the opportunity to verify the charges for services.

**4. FUEL PRICE ADJUSTMENT PROVISION**

The PARTIES understand that the prices for fuel used in providing student transportation services have been changing and have become a significant operating cost in recent years. The PARTIES hereby agree to a fuel price adjustment described below in this SECTION that replaces the provision in SPECIFICATION SECTION 6.5. Except as expressly stated herein, all other provisions in SECTION 6.5 of the SPECIFICATION will remain in effect.

- a. The District will agree to a fuel price adjustment which will be based on the following agreed indexed fuel price (Index Price) and compensation determined for actual prices above the Index Price. For contract years during the term of this AGREEMENT, the Index Price (excluding the federal fuel excise taxes) for diesel will be \$3.75 per gallon and for unleaded will be \$3.00 per gallon, with the District and Contractor sharing equally (50/50) in all fuel costs above this Index Price. The Contractor will be required to substantiate (1) the quantity of fuel used in fulfilling the service requirements of the SPECIFICATION and this AGREEMENT and (2) the price paid for the fuel purchased from time to time.

**5. REQUIRED SERVICES, EQUIPMENT AND PERSONNEL**

- a. **SERVICES.** ARTICLE 6 of the SPECIFICATION

Contractor agrees to comply with the provisions of this ARTICLE, including the following:

- i. Routing. Consistent with SECTION 6.9. of the SPECIFICATION, routing shall be the primary responsibility of the Contractor subject to District approval of all routes and services as a part of the Service Plan in SECTION 6.1. The District expects that the Contractor will cooperate with the District in making routing decisions and determining all pick-up and drop-offs.

- a) The District reserves the right to request and require an additional regular “to and from” route to reduce ride times at no additional cost to the District.

- ii. Insurance Coverage. Consistent with SECTION 6.8. and SECTIONS 6.8.1 - 6.8.3. of the SPECIFICATION, Contractor must provide, at its sole expense, the following insurance coverage with the minimum limits:

6.8.1. Liability Insurance: Contractor agrees and covenants to furnish insurance with the following coverage and limits at a minimum:

- a. Contractor must carry \$1M Combined Single Limit of Liability on Auto Insurance.
- b. Contractor must carry \$1M per Occurrence / \$1M Aggregate on General Liability Insurance.
  - i. Contractor must provide evidence of Sexual Abuse & Molestation Coverage in Section 6.8.1., Item b. above, if coverage is included.
- c. Contractor must carry \$1M Umbrella or Excess Liability policy.
- d. Contractor must list the district as an additional insured on a primary & non-contributory basis for the following lines of insurance coverage: Auto Liability, General Liability, and Umbrella/Excess.
- e. Contractor must include a “waiver of subrogation” endorsement on the insurance coverage for Auto Liability, General Liability, Workers Compensation, and Umbrella/Excess Liability.

6.8.2. Worker’s Compensation Insurance: Contractor agrees to furnish Worker’s Compensation Insurance on such employees as may be used to carry out the terms of this Agreement. A copy of the policy shall be furnished upon request by the District.

6.8.3. A certificate of insurance naming the District as an “additional named insured” must be provided prior to the start of each Contract Year. Any changes in these insurance coverages and policies should also be provided to the District within thirty (30) days of their effective date.

b. **EQUIPMENT. ARTICLE 6 of the SPECIFICATION**

Contractor agrees to comply with the provisions of this ARTICLE 6, including with any government agency that imposes requirements, other than those set forth in this AGREEMENT, for additional equipment requirements on Contractor’s vehicles during the term of this AGREEMENT and which are specific requirements for the operation of this AGREEMENT.

c. **PERSONNEL. ARTICLE 7 of the SPECIFICATION**

Contractor agrees to comply with the provisions of this ARTICLE 7, including employing at a minimum personnel for the full-time positions to fulfill the responsibilities required by this SECTION of the SPECIFICATION.

**6. ANNUAL SERVICE PLAN**

**SECTION 6.1: Service Provider Annual Service Plan**

Service Provider shall provide the District on or before the second (2nd) Monday of August each Contract Year with a “service plan for student transportation services”, which requires the approval of the District. Service Provider shall work with District’s Superintendent of Schools or his/her designee in planning services and otherwise performing the Contract. The “Service Plan” must include at a minimum the following:

- a. regular and SPED route or routes including bus route numbering, route maps, and route times,
- b. midday, shuttles, and other services outlined in SECTION 3.1 of this SPECIFICATION,
- c. list of drivers, both primary and substitutes, and the assigned routes and buses for the primary drivers,
- d. list of students assigned to each bus and route, together with grade levels,
- e. list of bus and van equipment that will be used in providing the contract services, along with make of equipment, year of manufacture, and mileage,
- f. staffing plan of employees, in addition to the above drivers, who will be assigned to fulfill the responsibilities contemplated in the AGREEMENT,
- g. operating policies and procedures of the Contractor related to their fulfilling the terms of the AGREEMENT,
- h. insurance information required as specified in SECTION 6.8 of the SPECIFICATION, and
- i. compliance with District performance criteria outlined in SECTION 3.2 of the SPECIFICATION.

The District requires that this Annual Service Plan be maintained on a current basis, with the Service Provider(s) submitting supplements to the District as needed from time-to-time. In the interest in maintaining the Service Plan current, the District is interested in the Service Provider’s capacity to maintain route details on a “real time” basis using an application such as Google Docs.

**7. PERFORMANCE SECURITY**

The District will implement SECTION 6.2. of the SPECIFICATION during the term of this AGREEMENT, but will waive this surety provision at this time. The District reserves the right, at its sole discretion, to cancel or modify this waiver should conditions occur that the District determines requires performance security/surety in the form of contract security or other for the performance of this AGREEMENT.

The District reserves the right, at its sole discretion and Contractor cost liability, at any time during the initial term or extension of this AGREEMENT, to require Contractor to provide performance

security in the form of a bond or irrevocable letter of credit equal to 100% of the estimated annual services then remaining to be performed under this AGREEMENT.

## **8. LIQUIDATED DAMAGES FOR NON-COMPLIANCE**

In the event of non-compliance with the terms of this AGREEMENT and items in SECTION 8, which includes the SPECIFICATION and related District policies and procedures included herein, the following liquidated damages shall apply:

- a. The normal daily rate per route or unit of service will be imposed on the Contractor for any of the following:
  - i. Failure to correct within three (3) calendar days a problem or complete an agreed change in a route, service or schedule.
  - ii. Running a route without an aide, if an aide is required by the District.
  - iii. Conduct of a Contractor's employee or agent that is not fully satisfactory to the District after being put on notice on two (2) prior occasions.
  - iv. Running a route without the required equipment as required by this AGREEMENT.
  - v. Transporting persons other than those assigned, without the prior approval of the District.
  - vi. Failure to have a driver fully prepared to complete the assigned bus services prior to the school year or commencing a trip, including completing a practice run prior to the start of school for all regular routes.
- b. Twice the normal daily rate per route or unit of service will be imposed on the Contractor for any of the following :
  - i. Allowing a driver to drive a route without the appropriate driver's license.
  - ii. Failure to provide a bus for a route or bus service due to lack of drivers or equipment.
  - iii. Allowing a driver to provide any bus services after the driver has been suspended for non-compliance of federal, state or District rules, regulations, laws or procedures.
  - iv. Running a route with a vehicle that does not have a current inspection sticker.

The normal daily rate for purposes of this section shall be the rate per route per day identified in the EXHIBIT A of this AGREEMENT during the Term of this AGREEMENT.

District must inform the Contractor within seven (7) days of a listed violation and its intent to assess liquidated damages for such violation. Failure to notify the Contractor shall relieve the Contractor of its obligation to pay liquidated damages for the alleged violation.

The provisions of this SECTION shall not replace the provision for performance security as outlined in SECTION 6.2 of the SPECIFICATION and SECTION 7 of this AGREEMENT.

## **9. OTHER PROVISIONS**

Contractor agrees to comply with the following:

### **a. Governing Law**

This AGREEMENT shall be deemed to be made in and shall be construed in accordance with the laws of the State of Minnesota. All references in this AGREEMENT to the "State" shall mean the State of Minnesota.

### **b. Data Privacy**

Contractor agrees and understands that certain student information and data will be provided to the Contractor as required to provide the services required in this AGREEMENT. Contract further agrees that the Contractor and its employees will fully comply with the provisions of Minnesota Statute Chapter 13, also known as "Minnesota Government Data Practices Act", and in particular the following section as it applies to contracts for services with units of government:

Subd. 6. Contracts. Except as provided in section 13.46, subdivision 5, in any contract between a governmental unit subject to this chapter and any person, when the contract requires that data on

individuals be made available to the contracting parties by the governmental unit, that data shall be administered consistent with this chapter. A contracting party shall maintain the data on individuals which it received according to the statutory provisions applicable to the data.

**c. Force Majeure**

In the event Contractor is unable to provide the transportation services herein specified because of any act of God, civil disturbance, fire, flood, war, governmental action, labor dispute, including picketing, strike, or lockout, or any condition or cause beyond Contractor's control, District may excuse Contractor from performance under this AGREEMENT. For the reasons identified, the District shall also have the right to terminate this AGREEMENT or assume responsibility for providing the services required under this AGREEMENT. The District shall also have the right to operate the buses provided by the Contractor under this AGREEMENT and employ such employees as the District deems appropriate and necessary to provide the regular services and operations contemplated by this AGREEMENT.

Under the latter circumstance above, District shall pay the Contractor for the use of such buses used by the District consistent with the rates and provisions in this AGREEMENT that applied to the Contractor and the District minus all expenses and costs incurred by the District as reasonably necessary to secure the services of drivers and other hourly employees to provide the services. The District deduction of reasonable expenses and costs shall not exceed the difference between the total compensation paid the Contractor for such buses less the Contractor's fixed costs of operation for this AGREEMENT. If the District agrees to use and operate the Contractor's buses, the District will provide the Contractor with a lease agreement, along with insurance and compliance matters, consistent with that required of the Contractor under this AGREEMENT.

**d. Indemnity**

The Contractor agrees to indemnify and save the District harmless from any claims involving personal injury or property damage arising out of, or in the course of, providing transportation of assigned students. Notwithstanding the foregoing, Contractor will not indemnify and save the District harmless from any claims arising out of or in connection with the negligent acts or willful misconduct of the District."

**e. Assignment**

The services contemplated under this AGREEMENT are deemed to be in the nature of personal services. The Contractor, without the prior written consent of the District, shall not assign this AGREEMENT. The Parties agree that assignment by Contractor of any sums due and owing Contractor under this AGREEMENT shall not constitute an assignment of the AGREEMENT.

**f. Subcontract**

The Contractor shall not subcontract any of the services required to be performed in this AGREEMENT, unless the Contractor has received the full prior written consent of District.

**g. Termination**

If either party shall violate any of the covenants or duties imposed upon it by this AGREEMENT, such violation shall entitle the other party to terminate this AGREEMENT. The party desiring to terminate for such cause shall give the offending party thirty (30) days written notice to remedy the violation. If at the end of such time the party notified has not removed the cause of complaint or remedied the purported violation, then this AGREEMENT shall be deemed terminated.

**h. Severability**

In the event any provision specified herein is held or determined by a court of competent jurisdiction to be illegal, void or in contravention of any applicable law, the remainder of this AGREEMENT shall remain in full force and effect.

**i. Modification**

District and Contractor may modify the terms of this AGREEMENT in whole or in part as circumstances may justify by mutual written agreement executed by the duly authorized representatives of the Parties. All other terms and conditions will remain as described in this AGREEMENT.

**j. Survival**

The mutual obligations described in this AGREEMENT shall survive the termination or expiration of this AGREEMENT.

**k. District Crisis Management Policy**

The Contractor will be familiar and will comply with District crisis management policy and plans where applicable.

**l. Notices To Parties**

All notices to be given by the Parties to this AGREEMENT shall be in writing and served by depositing same in the United States Postal Service, postage prepaid, registered or certified mail.

Notices to District shall be addressed to: Superintendent of Schools  
Independent School District 317, Deer River  
PO Box 307, 101 1<sup>st</sup> Avenue NE  
Deer River, MN 56636

Notices to Contractor shall be addressed to: President  
Nor-Tran, Inc.  
P.O. Box 52  
Deer River, Minnesota 56636

Either District or Contractor may change its address of record for receipt of official notice by giving the other written notice of such change and any necessary mailing instructions.

**m. Entire Agreement**

This AGREEMENT sets forth the entire agreement between District and Contractor concerning the subject matter hereof. There are no representations, either oral or written, between District and Contractor other than those contained in this AGREEMENT.

IN WITNESS WHEREOF, the Parties hereto have executed this AGREEMENT this 9th day of May, 2022.

**Deer River Public Schools**

By:

\_\_\_\_\_  
Travis Antilla  
Chair, School Board

By:

\_\_\_\_\_  
Pam Thompson  
Clerk, School Board

**Nor-Tran, Inc.**

By:

\_\_\_\_\_  
Cynthia Klegstad, President

By:

\_\_\_\_\_  
Bruce Peterson, Vice-President

## **BUS GARAGE LEASE**

This Bus Garage Lease (Lease), dated May 9, 2022, between Independent School District 317, Deer River, Minnesota, hereafter called OWNER, and Nor-Tran, Inc., P.O. Box 52, 103 2<sup>nd</sup> Ave. NE, Deer River, Minnesota, hereafter called TENANT. The OWNER and TENANT are collectively referred to as the "PARTIES" and individually referred to as a "PARTY".

WHEREAS, a Student Transportation Services Agreement (Agreement) exists between the District and Nor-Tran, effective July 1, 2022 and continuing through June 30, 2024.

WHEREAS, the PARTIES have a mutual interest in Nor-Tran leasing space for operation of the Student Transportation Services Agreement;

NOW THEREFORE, in consideration of the mutual promises, covenants and consideration contained therein, the parties agree as follows:

OWNER, in consideration of the rents and agreements hereafter mentioned, to be paid and performed by TENANT, hereby leases to TENANT, and TENANT agrees to lease the following premises located at 101 1<sup>st</sup> Avenue NE in the City of Deer River, County of Itasca, State of Minnesota, as shown on attached exhibit entitled "Bus Garage Costs 03-23-04.xls":

- Heated bays 1, 3 and 4 in the heated portion of the Owner's Bus Garage building, approximately 2,155 sq. ft.;
- Unheated bay 5, adjacent to the three heated bays described above, with capacity to store four vans, approximately 917 sq. ft.; and
- Unheated bays 6 through 9 adjacent to the three heated bays described above, approximately 1,635 sq. ft.

The length of this Lease shall begin on June 1, 2022, and shall run with the term of the Agreement currently in effect between OWNER and TENANT.

TENANT agrees with OWNER, for itself, its heirs and assigns to pay OWNER and assigns as rent for the above-described premises, the sum of \$7,300.00 (seven thousand, three hundred dollars) to be paid in ten equal monthly payments of \$730.00 (seven hundred thirty dollars) per month, by deducting same amount from the ten monthly payments made by OWNER for Regular "To and From" Transportation Services as provided in the Agreement.

If OWNER, at TENANT'S request, permits TENANT to end this lease before its expiration, TENANT must sign and deliver a "Request to Terminate Lease" form and pay liquidated damages equal to one month's rent to cover OWNER'S administrative and housekeeping expenses. This additional payment is NOT in substitution of rent but is in addition to rent.

OWNER will be responsible for providing heat, lights, and other basic utilities. OWNER will be responsible for maintenance and repair of the leased premises. TENANT will be responsible for any costs of phone service, and any costs incurred by OWNER at the request of TENANT.

TENANT will be permitted to make minor leasehold improvements, subject to the express approval of OWNER.

OWNER agrees to carry liability, fire and extended coverage insurance on the premises. However, the TENANTS shall be responsible for any damage or loss to their furniture or other personal property, whether caused by theft, fire, or other cause. TENANT SHALL HAVE TO CARRY ITS OWN INSURANCE FOR SUCH PROTECTION. OWNER WILL NOT BE responsible for damage caused by water, flood, fire or theft, nor injuries or damages resulting from the willful act, or negligence of TENANT itself or other tenants in the building, or their guests or third parties.

IN WITNESS WHEREOF, the Parties hereto have executed this AGREEMENT this 9th day of May, 2022.

---

BOARD OF EDUCATION CHAIR

---

Date

---

TENANT'S SIGNATURE

---

Date





**DEER RIVER HIGH SCHOOL**  
 101 First Avenue NE  
 PO Box 307  
 Deer River, MN 56636  
*Home of the Warriors*

**KING ELEMENTARY SCHOOL**  
 504 5th St. SE  
 PO Box 307  
 Deer River, MN 56636  
*King Pride*

## Policy 706 Appendix A

### DONATION RECEIPT FORM

Please complete the following, sign & return to the building principal or superintendent. Superintendent will present to the Deer River Board of Education for approval. Keep a copy for the site (Elementary or Secondary) records.

DEER RIVER STAFF NAME: Maureen Morrow (Class of 2023) DATE: 04-21-22  
 (Person receiving donation) (please print)

JOB/POSITION: Junior Class Advisor BUILDING: High School

DONATION RECEIVED FROM: Cinderella's Closet  
 (Organization or Individual)

Does donor prefer to remain anonymous: YES      NO X



#### FINANCIAL DONATION

Amount of Donation: \$ 50.00 Cash      Check# 6619

Intended purpose: prom/post prom



#### FINANCIAL DONATION

Amount of Donation: \$      Cash      Check#     

Intended purpose:     

Maureen Morrow

Employee Signature

04-26-22

Date

Joseph Lab

Principal Signature

4/29/2022

Date

[Signature]

Superintendent Signature

4/29/22

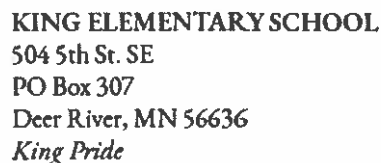
Date

Board Rep. Signature

Date

Disclaimer: Once accepted, a gift shall be the property of the School District unless otherwise provided in agreed upon terms.





**District Office** • 101 1st Ave NE, Suite 200 • P.O. Box 307 • Deer River, MN 56636 • 218.246.2420 • 218.246.8948 fax



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DEER RIVER STAFF NAME: Maureen Morrow (Class of 2023) DATE: 04-21-22  
(Person receiving donation) (please print)

JOB/POSITION: Junior Class Advisor BUILDING: High School

DONATION RECEIVED FROM: Grand Rapids Vet Clinic  
(Organization or Individual)

Does donor prefer to remain anonymous: YES      NO X

#### ☒ FINANCIAL DONATION

Amount of Donation: \$ 50.00 Cash      Check# 39733

Intended purpose:     

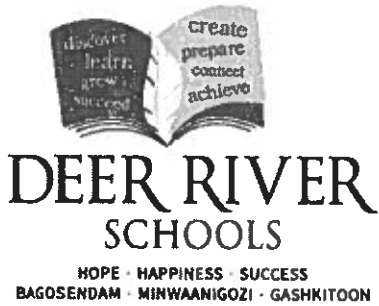
#### ☐ FINANCIAL DONATION

Amount of Donation: \$      Cash      Check#     

Intended purpose:     

|                          |                 |                      |                  |
|--------------------------|-----------------|----------------------|------------------|
| <u>Maureen Morrow</u>    | <u>04-21-22</u> | <u>Joseph Mal</u>    | <u>4/25/2022</u> |
| Employee Signature       | Date            | Principal Signature  | Date             |
| <u>[Signature]</u>       | <u>4/27/22</u>  | <u>    </u>          | <u>    </u>      |
| Superintendent Signature | Date            | Board Rep. Signature | Date             |

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DEER RIVER STAFF NAME: Maureen Morrow (Class of 2023) DATE: 04-21-22  
(Person receiving donation) (please print)

JOB/POSITION: Junior Class Advisor BUILDING: High School

DONATION RECEIVED FROM: Bowen Lodge Inc.  
(Organization or Individual)

Does donor prefer to remain anonymous: YES      NO X



#### FINANCIAL DONATION

Amount of Donation: \$ 100.00 Cash      Check# 25264

Intended purpose:     



#### FINANCIAL DONATION

Amount of Donation: \$      Cash      Check#     

Intended purpose:     

Maureen Morrow

Employee Signature

04-21-22

Date

[Signature]

Principal Signature

4/25/2022

Date

[Signature]

Superintendent Signature

4/27/22

Date

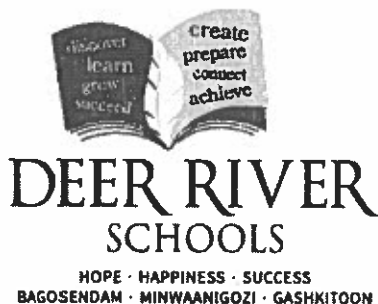
    

Board Rep. Signature

Date

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DEER RIVER STAFF NAME: Maureen Morrow (Class of 2023) DATE: 04-21-22  
(Person receiving donation) (please print)

JOB/POSITION: Junior Class Advisor BUILDING: High School

DONATION RECEIVED FROM: Cedarwild Resort  
(Organization or Individual)

Does donor prefer to remain anonymous: YES      NO X



#### FINANCIAL DONATION

Amount of Donation: \$ 100.00 Cash      Check# 4519

Intended purpose:     



#### FINANCIAL DONATION

Amount of Donation: \$      Cash      Check#     

Intended purpose:     

Maureen Morrow

Employee Signature

04-21-22

Date

[Signature]

Principal Signature

4/25/2022

Date

[Signature]

Superintendent Signature

4/27/22

Date

Board Rep. Signature

Date

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### DONATION RECEIPT FORM

Please complete the following, sign & return to the building principal or superintendent. Superintendent will present to the Deer River Board of Education for approval. Keep a copy for the site (Elementary or Secondary) records.

DEER RIVER STAFF NAME: Maureen Morrow (Class of 2023) DATE: 04-21-22  
(Person receiving donation) (please print)

JOB/POSITION: Junior Class Advisor BUILDING: High School

DONATION RECEIVED FROM: Northern Star Coop  
(Organization or Individual)

Does donor prefer to remain anonymous: YES      NO X

☒ **FINANCIAL DONATION**

Amount of Donation: \$ 50.00 Cash      Check# 57676

Intended purpose:     

☐ **FINANCIAL DONATION**

Amount of Donation: \$      Cash      Check#     

Intended purpose:     

Maureen Morrow  
Employee Signature

04-21-22  
Date

[Signature]  
Principal Signature

4/25/2022  
Date

[Signature]  
Superintendent Signature

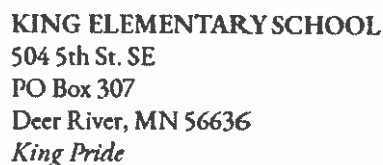
4/27/22  
Date

      
Board Rep. Signature

      
Date

Disclaimer: Once accepted, a gift shall be the property of the School District unless otherwise provided in agreed upon terms.







\_\_\_\_\_introduced the following resolution and moved for its adoption:

RESOLUTION FOR ACCEPTANCE OF DONATIONS

WHEREAS, the following has been generously donated:

| <b>Amount/Value of Item</b> | <b>Donor</b>                   |
|-----------------------------|--------------------------------|
| \$200                       | Bethany Lutheran Church        |
| \$50                        | Cinderella's Closet            |
| \$35                        | Acheson Tire                   |
| \$100                       | Woodland Bank                  |
| \$50                        | Grand Rapids Veterinary Clinic |
| \$100                       | Bowen Lodge, Inc.              |
| \$100                       | Cedarwild Resort               |
| \$50                        | Northern Star Cooperative      |
| \$100                       | Fraternal Order of Eagles      |
| \$500                       | American Legion Post 122       |
| \$100                       | Al Furman                      |

\_\_\_\_\_duly seconded the motion for adoption of the foregoing resolution.

Voting in favor of the resolution:

THEREFORE, BE IT RESOLVED by the Deer River School Board to gratefully accept these gifts.

The foregoing resolution was approved on:

May 9, 2022

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT 317

\_\_\_\_\_  
Clerk of the School Board