Regular Board Meeting

Thursday, February 12, 2026 5:30 PM
NES Library /Zoom, 1057 E 5th Ave, Nome, Alaska 99762

A. **Call to Order**
1. Pledge of Allegiance
2. Nome Public Schools Mission Statement
3. Roll Call
4. Approval of Agenda

B. **Consent Agenda**
(Routine matter considered for approval as one motion. Any item can be pulled for separate consideration).

1. Approval of Minutes: Regular Meeting: January 13, 2026
2. Approval of Minutes: Special Meeting/Executive Session: January 27, 2026
3. Approval of January 2026 Disbursements
4. Approval of January 2026 Personnel Report
5. Approval of Job Descriptions
6. Approval of Out of State Staff Travel

C. **Correspondence**

D. **Awards and Presentations**

1. Introductions of Guests & Visitors
2. Student Celebrations

E. **Opportunity for Public Comments on Agenda/Non-agenda Items**
(3 minutes per speaker, 30 minutes aggregate)

F. **Superintendent Report**

G. **Information & Reports**

1. Student Representative Report
2. Association Report
3. Principal Reports
4. Director Reports
5. Business Manager Report

H. **Second Public Comment Opportunity**
(Individuals are limited to three minutes each.)

I. **Action Item**

1. Renewal of Contracts for CFO/Payroll Services
2. Approval of Transportation Contract
3. Approval of Teacher Contracts
4. Approval of Purchase of ChromeBook Plus Staff Devices
5. Approval of Extension of Fremontii Inc. Contract
6. Approval of Extension Request to DEED for NBMHS Re-roof Project

J. **Board and Superintendent's Comments & Committee Reports**

K. **Upcoming Events:**

- **Tuesday, February 24, Work Session, 5:30 pm, NES Library**
- **Tuesday, March 10, Regular Meeting, 5:30 pm, NES Library/Zoom**
- **Tuesday, March 24, Work Session, 5:30 pm, NES Library**
- **Tuesday, April 14, Regular Meeting, 5:30 pm, NES Library/Zoom**
- **Tuesday, April 28, Work Session, 5:30 pm, NES Library**

L. **Adjournment**

Pledge of Allegiance

Allegiance (I promise)

Kamaksriłiġmik akiqsruutmik

(to give) to the flag (of our land)

aituġaa illalitaa nunapta

United States of America.

(here) and to (to) the republic

Ittuaq taavrumuŋa nunamun

one nation under God

atausiq nuna ataani Agaiyutim

indivisible with liberty

avgutaulġuituaq pituiqsimaałiq

and justice for all

atisipłuni illuqnaitnun.

Translated by Clara Sookiayak for Paul F. Asicksik Sr. School in Shaktoolik

Our Mission

We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

Our Vision

Together, strong in identity, purpose, potential

Board and Superintendent Guiding Principles

- Works to ensure academic success for all students
- Works to promote positive community partnerships
- Provides leadership and support to ensure reading proficiency by 3rd Grade
- Supports the recruitment and retention of effective staff

Board and Superintendent Goals

- Provide the resources for the development and adoption of curriculum as per Board Policy (BP 6141).
- Support the integration of a student's culture in the curriculum within the context of the community through implementation of the Alaska standards for culturally responsive schools.
- Work to ensure all students feel connected to their peers and the adults in their schools by improving school climate.

BOARD OF EDUCATION MINUTES
Regular Meeting
Tuesday, January 13, 2026
5:32 pm
NES Library/Zoom

Member Tahbone called the meeting to order at 5:32 pm Tuesday, January 13, 2026 with a quorum present.

Member Tahbone led the Pledge of Allegiance in Inupiaq.

Member Tahbone read the Nome Public Schools Mission Statement.

School Board Members Present:

Marjorie Kunaq Tahbone	Darlene Trigg (excused)	Jon Gregg
Nancy Mendenhall	Sigvanna Tapqaq (via Zoom)	
Student Representative, Sara James		

Others in attendance included:

Jamie Burgess	Alisha Papineau	Genevieve Hollins (via Zoom)
Mary Donaldson (via Zoom)	Anne Madonia (via Zoom)	Amber Otton (via Zoom)
Tricia Schambach (via Zoom)	Krystal Hensley	Stan Burgess
Jonathan Duarte	Ben Townsend	Ariana Crockett O'Harra
Michelle Carton	Erin Nelson	Yevheniia McDowell
Heather Berg	Garrett Savok	Jesse Blandford
Jessica Blandford	Jessica Farley	Elizabeth Korenek-Johnson
Sophia Pantelis	Rhonda Sparks	Jim Shreve
Jennifer Shreve	Emily Annas	Peggy Simpson
Faith Berg	Damara Sobie	Rachel Ventress

APPROVAL OF AGENDA

Member Mendenhall moved to approve the agenda as presented.

The motion carried by a roll call vote with the following results:

Marjorie Kunaq Tahbone: yes	Darlene Trigg: (excused)	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	
Sara James (Advisory Vote): yes		

CONSENT AGENDA

Member Gregg moved to approve the minutes from Regular Meeting: December 9, 2025; the December 2025 disbursements; the December 2025 Gifts, Grants and Bequests; and the December 2025 personnel report.

The motion carried by a roll call vote with the following results:

Marjorie Kunaq Tahbone: yes	Darlene Trigg: (excused)	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	
Sara James (Advisory Vote): yes		

CORRESPONDENCE

Correspondence included were letters to the school board from Rhonda Sparks; and from Gracy Lust and Adam Lust.

INTRODUCTIONS OF GUESTS AND VISITORS

NONE

STUDENT CELEBRATIONS

NBMHS Principal, Teriscovkya Smith celebrated students Faith Berg and Damara Sobie.

PRESENTATIONS

Assistant Superintendent/HR Manager, Elizabeth Korenek-Johnson presented for the Calander Committee. Before her presentation she gave recognition to Tom Gray who had recently passed away and took a moment of silence to honor him.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

Parent, Rhonda Sparks welcomed and introduced herself to Student Representative, Sara James.
Mrs. Sparks gave kudos to Member Gregg, also an Assistant Coach, for the boys basketball team winning at the Subway Showdown.
Mrs. Sparks informed that the Fish and Game Advisory Committee is meeting to discuss a potential change to the start of the harvest season.
Mrs. Sparks discussed her child experiencing numerous SPED Directors while being in the SPED program. She discussed her thoughts on why the board should reconsider the contract terms for the SPED Director position so that Mary Donaldson wouldn't resign; even if it meant allowing her to stay working remote.
Mrs. Sparks said she was pleased with how engaged Paraprofessional, Stan Burgess was at the FASD workshop. She also noted that the room was packed with educators and Paraprofessionals from all over the region.
Mrs. Sparks reminded the board of her concern over the years about the significant suspension rate of Alaska Native students in the SPED program. Her child was one of them and they sought a due process claim for compensatory education. She said her child was not provided access to their education and they continue to face the same struggle today.
Mrs. Sparks said she was thankful for Rachel Ventress overseeing the Extensions Program that her child was able to enroll in and is now doing well.
Mrs. Sparks asked again for the board to reconsider keeping the SPED Director position remote or transition over time to be in person again. She was concerned about the fallout the loss of
Mrs. Donaldson would have on families and students who are in the SPED program.
Mrs. Sparks encouraged the board and student body to reach out to her if they had any questions.

Parent, Jessica Farley talked about how SPED Director, Mary Donaldson and the staff that follow her to different districts had given her child consistency, real care and met their needs for the first time ever.
Mrs. Farley said for the past four years her child had gotten the services they were entitled to and believed the other students in the SPED program were also thriving.
Mrs. Farley said she didn't care that Mrs. Donaldson's position was hybrid because she kept in constant contact.
Mrs. Farley asked the board to reconsider terminating Mrs. Donaldson's hybrid contract so that she would stay.

Mrs. Farley also stated that if Mrs. Donaldson left and the schools couldn't maintain a SPED Director and SPED teachers, that her child would not be successful in school anymore. She said she would be forced to relocate just so her child could get the basic education they deserved and were entitled to.
Mrs. Farley expressed that she didn't understand why this was the second time the public had to beg for Mrs. Donaldson to stay and felt that Mrs. Donaldson was targeted by administration. She felt that the SPED department was the one bright spot in the district.
Mrs. Farley also pointed out the staff in the SPED department that follow Mrs. Donaldson to whatever district she is employed. She was concerned about also losing them once Mrs. Donaldson leaves and having to restart with brand-new teachers who would have to learn the students and community.

Parent, Krystal Hensley showed her support in keeping SPED Director, Mary Donaldson's position remote if that would keep her employed with the district. She noticed great strides in her children's education in the SPED program since Mrs. Donaldson became the Director.
Ms. Hensley talked about safety concerns she had regarding the recent firearm incident at NBMHS.
Ms. Hensley wrote an email with her concerns and sent it to Superintendent Burgess and the school board but received no response or acknowledgement that her email was received. She then reached out to school administration directly and received an acknowledgment from NBMHS Principal, Teriscovkya Smith but she did not answer her questions. ACSA Principal, Emily Annas responded to
Ms. Hensley informing her about ACSA's safety training with their staff and students.
Ms. Hensley questioned if NBMHS had done the same thing that school year and if they debriefed or had a safety review with students after the recent firearm incident. Her children informed her that none of that had happened when she asked them.
Ms. Hensley recapped the email she had sent out.

SPED Teacher, Peggy Simpson talked about her experience working with SPED Director, Mary Donaldson over the years. She highlighted that even though Mrs. Donaldson is remote, she does the paperwork for all of the new international NBMHS SPED teachers because they do not understand the intricacies of it yet. Ms. Simpson estimated that paperwork is 50 – 60% of a SPED teacher's job. She said they need to be transparent with SPED Director candidates that they would also have to pick up that extra work until the international SPED teachers are fully trained.

SUPERINTENDENT REPORT
Superintendent Burgess reported. The report is attached to the original of these minutes.

INFORMATION AND REPORTS
Student Representative, Sara James reported. The report is attached to the original of these minutes.

NEA President, Rachel Ventress reported. The report is attached to the original of these minutes.

NES Principal, Michelle Carton reported. The report is attached to the original of these minutes. Discussion followed.

ACSA Principal, Emily Annas reported. The report is attached to the original of these minutes.

NBMHS Principal, Teriscovkya Smith reported. The report is attached to the original of these minutes. Discussion followed.

Director of SPED, Mary Donaldson reported. The report is attached to the original of these minutes. Discussion followed.

Director of Federal Programs, Karen Dixon reported. The report is attached to the original of these minutes.

Director of Technology, Jim Shreve reported. The report is attached to the original of these minutes. Discussion followed.

Director of Facilities, Jonathan Duarte reported. The report is attached to the original of these minutes. Discussion followed.

CFO, Genevieve Hollins reported. The report is attached to the original of these minutes.

SECOND PUBLIC COMMENT OPPORTUNITY

Parent, Rachel Ventress commented that she stood in solidarity with Krystal Hensley who spoke during the first public comment opportunity.
Mrs. Ventress wanted the school board and Superintendent to realize that as parents, they do not know what is happening in the moment of a safety concern incident such as the recent one with the firearm. She explained that it is scary for them, and parents communicate via social media about it because it's where the community can gather to converse. Mrs. Ventress said the communities' conversations matter and their concerns are valid but she felt that the district tried to minimize these things instead of acknowledging them.
She was heartened to hear about a potential town hall meeting to address safety concerns and urged the board not to put it off.
Mrs. Ventress also brought up that she had been asking for secure entry doors since 2021 and was given excuses on why it couldn't happen. She said that parents were left feeling that the school district didn't take it seriously.
Mrs. Ventress said there needed to be more communication and assurances.

Parent, Amber Otton said she was concerned with the late response from the district regarding the recent firearm incident.
Mrs. Otton discussed how firearm incidents have also happened in elementary schools around the USA and that should also be considered. She was concerned that she did not know what the safety procedures would be for her child at NES during such a scenario. She wanted the schools to be transparent with parents and students about safety procedures and to be considerate of their fear.
Mrs. Otton was pleased to hear that NBMHS did a debrief and timeline of events with the students after the incident. She requested for that to be shown at the town hall meeting if possible.

Parent, Jesse Blandford commended the students at NBMHS who came forward when they noticed the firearm. He believed they should be held in very high regard for what they did in that situation and hoped it encouraged other students to do the same thing.
Mr. Blandford expressed he felt it was unacceptable that the security update had been put off for so long and needed to be made a priority now. He recommended collaborating with community partners and to keep pushing the city to make an effort.
Mr. Blandford would like the schools to practice better communication in preparation for any future safety concern incidents.

Parent, Sophia Pantelis said she felt the same as other community members who voiced their concerns regarding the recent firearm incident. Mrs. Pantelis talked about how disheartening it was that more safety measures were not put in place by now.

Parent, Rhonda Sparks thanked ACSA Principal, Emily Annas for talking with her students about the recent firearm incident.
Mrs. Sparks also gave kudos to NES Principal, Michelle Carton for her outreach regarding school closures.
Mrs. Sparks encouraged the board to attend the cultural events held by the schools. She also encouraged getting student input for cultural events.
Mrs. Sparks informed that ACSA wasn't notified of the recent firearm incident when it occurred.
Mrs. Sparks highlighted that SPED Director, Mary Donaldson made it possible for SPED students to attend the Special Olympics.

KNOM News Director, Ben Townsend offered to publicly livestream the town hall meeting for free.

Parent, Jessica Farley recommended to put out an RFP to have school building doors locked by the end of the week.

ACTION ITEMS

Student Representative, Sara James moved to approve the offer of FY27 administrative contracts for Elizabeth Korenek-Johnson, Teriscovkya Smith, Holly Harlow and Emily Annas as presented.

The motion carried by a roll call vote with the following results:

Marjorie Kunaq Tahbone: yes	Darlene Trigg: (excused)	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	
Sara James (Advisory Vote): yes		

Member Mendenhall moved to approve the FY27 detailed calendar and the templates for FY28 and FY29 as presented by the Calendar Committee. Discussion followed.

The motion carried by a roll call vote with the following results:

Marjorie Kunaq Tahbone: yes	Darlene Trigg: (excused)	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	
Sara James (Advisory Vote): yes		

Member Gregg moved to approve the updated Reduction in Force Plan.

The motion carried by a roll call vote with the following results:

Marjorie Kunaq Tahbone: yes	Darlene Trigg: (excused)	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	
Sara James (Advisory Vote): yes		

Member Gregg moved to approve the use of the SuperEval platform to conduct the Superintendent's evaluation for the FY26 school year. Discussion followed.

The motion carried by a roll call vote with the following results:

Marjorie Kunaq Tahbone: yes	Darlene Trigg: (excused)	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	
Sara James (Advisory Vote): yes		

BOARD AND SUPERINTENDENT'S COMMENT & COMMITTEE REPORTS

Student Representative, Sara James emphasized the need to improve safety in the schools.

Member Mendenhall gave appreciation to the those who gave public comments about their concerns.
Member Mendenhall said the board would spend more time discussing safety issues in future work sessions.

Member Gregg acknowledged the public that attended the board meeting.
Member Gregg expressed his respect and gratitude to staff who gave their best effort for the school district every day.

Member Tapqaq thanked the public for their feedback.
Member Tapqaq thanked the staff for their work.
Member Tapqaq appreciated how much information on cultural relevant place based education was included in the board packet.
Member Tapqaq looked forward to the town hall meeting regarding safety in the schools.

Member Tahbone congratulated the Students of the Month.
Member Tahbone thanked Mrs. Korenek-Johnson for acknowledging the passing of community member and school partner, Tom Gray. She mentioned how the yearly Cultural Camp hosted by Tom and BeeJay Gray might not be able to happen next year.
Member Tahbone gave kudos to the Calander Committee for listening to the community.
Member Tahbone acknowledged the community's concern regarding SPED Director, Mary Donaldson's resignation. She stated that the board would be further discussing all concerns brought to the school board.
Member Tahbone thanked KNOM for offering to stream the town hall meeting.
Member Tahbone enjoyed seeing the gymnasium packed full of people for the Christmas program.
Member Tahbone stated for the record that safety is a huge concern and understands the atmosphere of fear students and parents feel during safety concern incidents. She gave her appreciation to the community for publicly speaking about it.
Member Tahbone thanked the school board members for their work.
Member Tahbone wished everyone a happy New Year.

Superintendent Burgess commented on the challenges faced over the last week.
Superintendent Burgess gave her appreciation to the families who spoke in regards to their safety concerns within the schools.
Superintendent Burgess said she would be responding with what the district needs to do better.
Superintendent Burgess intended to work harder at communication, including hosting a town hall meeting regarding school safety. She also commented that it was wonderful KNOM offered to stream the town hall meeting.
Superintendent Burgess informed she was planning a facilities walk through with the school board and city council. At the same time, she also wanted to discuss with the city prioritizing funds for the school's security updates and highlight some of the school's programs.

Superintendent Burgess wished everyone a happy New Year.
Superintendent Burgess talked about how funding is still a challenge.
Superintendent Burgess looked forward to more information from Academy Director, Kacey Miller on ANSEP.
Superintendent Burgess also looked forward to talking with the Student Council.

UPCOMING EVENTS

- Tuesday, January 27, Work Session/Special Meeting/Executive Session, 5:30 pm, NES Library
- Tuesday, February 10, Regular Meeting, 6:00 pm, NES Library/Zoom
- Tuesday, February 24, Work Session, 5:30 pm, NES Library
- Tuesday, March 10, Regular Meeting, 5:30 pm, NES Library/Zoom
- Tuesday, March 24, Work Session, 5:30 pm, NES Library

ADJOURNMENT

Student Representative, Sara James moved to adjourn at 7:55 pm.

_____ _____

Marjorie Kunaq Tahbone Date
President, Board of Education

Darlene Trigg Date
Vice President/Clerk, Board of Education

BOARD OF EDUCATION MINUTES
Special Meeting/Executive Session
Tuesday, January 27, 2026
6:35 pm
NES Library

Member Tahbone called the meeting to order at 6:35 pm Tuesday, January 27, 2026 with a quorum present.

Member Tahbone led the Pledge of Allegiance in Inupiaq.

Member Tahbone read the Nome Public Schools Mission Statement.

School Board Members Present:

Marjorie Kunaq Tahbone	Darlene Trigg (via Zoom)	Jon Gregg
Nancy Mendenhall	Sigvanna Tapqaq (via Zoom)	

Others in attendance included:

Jamie Burgess	Alisha Papineau	Jim Shreve
Jennifer Shreve	Stan Burgess	Adam Lust
Teriscovkya Smith	Mary Ulroan	Joe Fullwood

APPROVAL OF AGENDA

Member Gregg moved to approve the agenda as presented.

The motion carried by a roll call vote with the following results:

Marjorie Kunaq Tahbone: yes	Darlene Trigg: yes	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

Community member and parent, Joe Fullwood informed the Board that the gold him and another miner donated for the boys basketball raffle went missing after they handed it over to the person collecting donations. Therefore, the winner did not receive their prize.

EXECUTIVE SESSION OF THE BOARD

Member Gregg made the motion to go into Executive Session at 6:44 pm for subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. The motion passed.

The Board came out of Executive Session at 8:07 pm.

ACTION ITEMS

Member Gregg moved to approve the principal's recommendation for permanent expulsion. Discussion followed.

The motion carried by a roll call vote with the following results:

Marjorie Kunaq Tahbone: yes	Darlene Trigg: yes	Jon Gregg: yes
Nancy Mendenhall: no	Sigvanna Tapqaq: yes	

BOARD AND SUPERINTENDENT'S COMMENT & COMMITTEE REPORTS

Member Tapqaq congratulated the Spelling Bee winner, Hazel Rhodes.
Member Tapqaq requested to discuss the dropout rate in a work session.
Member Tapqaq requested that the Board Policy Review Committee review policies regarding expulsion.

Member Trigg informed that she was on her way to D.C. to attend a National School Board Association meeting. She explained that part of why she asked additional questions about the budget was so we could add it to Alaska's testimony to the legislatures with the intention that they might be willing to help improve some of the funding concerns.
Member Trigg said there was a small possibility she might be able to attend the legislative session in Juneau.
Member Trigg announced that AASB Executive Director, Lon Garrison would be retiring after this year.

Member Tahbone attended the first day of the NACTEC meeting.

Superintendent Burgess discussed possibly changing the date for the facilities walk down with the City and school board.
Superintendent Burgess announced she would be attending the AASB Legislative Fly-In with Member Tapqaq in Juneau. She also informed which legislatures she had scheduled meetings with.
Superintendent Burgess requested for the February 10th regular meeting start time be changed to 6:00 pm since her and Member Tapqaq would be flying in around the original start time. The board agreed to the request.

UPCOMING EVENTS

- Tuesday, February 10, Regular Meeting, 6:00 pm, NES Library/Zoom
- Tuesday, February 24, Work Session, 5:30 pm, NES Library
- Tuesday, March 10, Regular Meeting, 5:30 pm, NES Library/Zoom
- Tuesday, March 24, Work Session, 5:30 pm, NES Library

ADJOURNMENT

Member Tahbone moved to adjourn at 8:16 pm.

_____	_____
Marjorie Kunaq Tahbone Date	Darlene Trigg Date
President, Board of Education	Vice President/Clerk, Board of Education

Nome Public Schools
Personnel Items for Approval/Ratification
February 10, 2026

Certified/Administrative Personnel

NEW HIRES	POSITION	LOCATION	EFFECTIVE DATE
CHANGE OF ASGMT			
LEFT EMPLOYMENT			
Annas, Emily	Principal Teacher	ACSA	6/20/2026

Classified Personnel

NEW HIRES	POSITION	LOCATION	EFFECTIVE DATE
CHANGE OF ASGMT			
LEFT EMPLOYMENT			

Extra Duty Contracts

NAME	POSITION	EFFECTIVE DATE
Dela Peña, Lyn	iReady Training	12/13/2025
Foster, Emmett	NES Spelling Bee Coach	12/1/2025
Gifford, Jadon	NES Spelling Bee Coach	12/1/2025
Holweger, Randy	Vacancy Coverage	1/19/2026
Horton, Ryan	Beltz Spelling Bee Coach	12/3/2025

Horton, Ryan	Beltz Battle of the Books	1/6/2026
McRae, Ian	NES Spelling Bee Coach	12/1/2025
Nelson, Erin	NES Spelling Bee Coach	12/1/2025
Wright, Rosa	HS Ski Co-Coach	1/6/2026

Non-Staff Coaches

NAME	POSITION	EFFECTIVE DATE
Clark, Minnie	HS Cheer Assistant Coach	12/3/2025
Miller, Jared	MS Wrestling Coach	1/9/2026

Temporary Personnel

NAME	POSITION	EFFECTIVE DATE
Leeper, Lisa	Substitute	2/2/2026
Leeper, Lisa	HS Art	2/2/2026

Volunteers Approved

NAME	EFFECTIVE DATE
Arrow, Elexie	1/30/2026
Kashatok, Bonnie	1/30/2026
Leeper, Lisa	1/16/2026
Nemyo, Natasha	1/30/2026
Painter, Charlie	1/30/2026

JOB DESCRIPTION

DIRECTOR/COORDINATOR OF SPECIAL EDUCATION
NOME PUBLIC SCHOOLS

QUALIFICATIONS:

1. A current State of Alaska Type A Teacher Certificate with endorsement in Special Education and experience in Special Education programs required (for Coordinator placement). Current State of Alaska Type B Administrator Certificate and endorsement in Special Education preferred (for Director placement).
2. Three-years successful employment experience as a special education teacher in a public school setting required; administrative experience at the site and/or district level preferred.
3. Demonstrated knowledge and understanding of the Americans with Disabilities Act and Individuals with Disabilities Act, and best practices for education individuals with disabilities.
4. Broad background in special education, with teaching experience in at least one area.

REPORTS TO: Superintendent

COMPENSATION: 215 day contract; placement on Administrative Salary Scale – Type A certificate (Coordinator Position) or Type B (Director Position)

JOB GOAL: Provide leadership in developing and maintaining Special Education programs and services. Provide administrative, technical support and assistance in the development and implementation of state funded Special Education programs. Supervise the maintenance of records in accordance with federal and state requirements.

KNOWLEDGE, SKILLS, AND ABILITIES: Ability to work collaboratively with principals to implement and monitor special education programs; ability to work in a supportive, collaborative role with staff in all departments; handle confidential information discreetly and professionally; use discretion and exercise sound judgement; proven effective interpersonal and communication skills with students, staff, parents, district and community; effective management, supervisory, team- building, and problem-solving skills.

PERFORMANCE RESPONSIBILITIES:

1. Develop required and needed programs for all students with disabilities
2. Maintain open lines of communication regarding special education with all interested parties; respond to concerns of parents, teachers, building and office administrators.
3. Monitor the development of all aspects of the special education program process.
4. Jointly supervise all special education staff with principals, including classroom observations and written evaluations. Collaboratively determine placement of staff, staff

caseloads, staff scheduling, etc. with site principals. Assist in recruitment and hiring of special education staff.

5. Oversees the Special Education Administrative Assistant, including direct supervision and evaluation.
6. Oversee the Extended School Year Program (ESY)
7. Ensure compliance with local, state, and federal guidelines
8. Report on the status of the Special Education Program at the request of the Superintendent and Board of Education.
9. Write, maintain, and administer the Title VI-B and Section 619 grants, including supervision of budgetary expenditures. Extends to general funds as required.
10. Write additional grants as requested with regards to special education student needs.
11. Assumes responsibility for compiling, maintaining, and timely filing of all reports/data, records, and other documents to the Alaska Department of Education
12. Recruit and prepare contracts for related service providers such as Occupational Therapist, Physical Therapist, School Psychologist, and Speech Pathologist
13. Schedule and assign related service providers (psychologist, physical, occupational, and speech therapists.)
14. Coordinate annual school-wide Vision and Hearing Screenings
15. Maintain complete confidential files on all students referred for and/or receiving special education services.
16. Assume responsibility for Child Find activities including the coordination of all schools' referral activities and preschool screenings including Annual Child Find Fair.
17. Plan, implement, and/or facilitate professional development for school staff assigned the responsibility of delivering special education services to students
18. Serve as District Representative at Eligibility, IEP, and other mandated special education meetings
19. Maintain a high level of knowledge regarding developing special education issues, changes in the laws and case law, and educational methods of educating students
20. Direct case management services for students (if needed), including the identification, follow-up, and individual educational plans of students with disabilities.
21. Assume the responsibility for the accuracy, validity, and interpretation of assessment results as related to special education eligibility determination.
22. Review, edit, and ensure accurate record keeping including teacher written Individual Education Plans (IEPs) and other required special education paperwork of students receiving special education services.
23. Perform any other related duties as assigned by the Superintendent.

Terms of Employment: 215-day with salary and other conditions of employment to be established by the Superintendent and School Board.

THE NOME SCHOOL DISTRICT IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.

Contact:
Human Resources
Nome Public Schools
PO Box 131
Nome, AK 99762
(907) 443-2231
hr@nomeschools.org

(JD-Director of Special Education 01/26)

JOB DESCRIPTION
DIRECTOR/COORDINATOR OF FEDERAL PROGRAMS,
ASSESSMENT & ACCOUNTABILITY
NOME PUBLIC SCHOOLS

QUALIFICATIONS:

1. Master's Degree and Alaska Type "B" Certificate required (for Director placement); Bachelor's Degree and Alaska Type "A" Certificate required (for Coordinator placement).
2. Minimum of three years experience as a site or district office administrator (for Director placement).
3. Training or experience in the administration of state and federal grants/programs, curriculum development, and student academic performance assessments.
4. Successful experience in grant writing.
5. Knowledge of early childhood education and pre-K programs.
6. Experience in the supervision and evaluation of personnel.
7. Knowledge of indigenous cultures and values, with Alaska Native knowledge preferred.
8. Demonstrated ability to operate collaboratively with administrators, tribal entities and other community organizations.

REPORTS TO: Superintendent

COMPENSATION: 215 day contract; placement on Administrative Salary Scale – Type A certificate (Coordinator Position) or Type B (Director Position)

PERFORMANCE RESPONSIBILITIES:

1. Coordinates and supervises district-wide Federal Programs, including Title I, Title II, Title I-C (Migrant), Title IV-A, Perkins/CTE, Indian Education/Johnson O'Malley, Pre-Kindergarten, and School Improvement.
2. Coordinates curriculum writing and revision, including overseeing textbook adoption processes.
3. Responsible for coordinating cultural integration work for curriculum & instruction.
4. Acts as District Test Coordinator for state and local assessment, including AKStar, MAP, mClass/Amplify, ACCESS and DLM.
5. Prepares data and reports relating to state and local assessments for students, staff, parents and the Board of Education.
6. Coordinates Needs Assessments at the school and district level as needed.

7. Oversees Migrant Program Coordinator and Migrant Recruiters.
8. Serves as Homeless Liaison for District.
9. Supports School Improvement and Title I-A work by principals as needed.
10. Coordinates and oversees Parent Advisory Committee Meetings for Migrant Education and Indian Education.
11. Responsible for coordinating Annual Staff Development Plan with principals, planning and implementing staff workshops as needed/requested, and overseeing district wide staff in-services.
12. Completes State OASIS reports.
13. Prepares state and federal grant applications, including budgets, narratives and assurances. Coordinates quarterly reimbursement requests with Business Manager.
14. Works effectively with fellow administrators, teachers, students, parents, and community organizations and members.
15. Make presentations to the School Board and public.
16. Regularly advise the Superintendent of matters affecting the management and operation of the District.
17. Perform such other duties as may be assigned by the Superintendent.

Terms of Employment: 215-day year with salary and other conditions of employment to be established by the Superintendent and School Board.

THE NOME SCHOOL DISTRICT IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.

Contact:
Human Resources
Nome Public Schools
PO Box 131
Nome, AK 99762
(907) 443-2231
hr@nomeschools.org

(JD-Director of Federal Programs 01/26)

JOB DESCRIPTION
ASSISTANT SCHOOL PRINCIPAL
NOME PUBLIC SCHOOLS

QUALIFICATIONS:

1. Must possess or be eligible to receive Type B State of Alaska Administrator's certificate by beginning of the school year.
2. At least five years successful teaching experience in K-12 education required.
3. Two years successful experience as school administrative experience preferred. Prior school district employment in rural Alaska is highly desirable.
4. Experience in all aspects of directing extracurricular activity programs preferred.
5. Strong skills in culturally relevant education and a demonstrated ability to work with teachers, staff, and the community to maximize student achievement.
6. Understanding of research-based student achievement with thorough knowledge of data analysis to inform instruction through effective implementation of adopted curriculum.
7. Ability to implement policy based progressive discipline with students and staff with consistent and equitable conflict resolution skills.
8. Effective communication skills to support staff evaluation, district strategic planning, and professional development activities.

REPORTS TO: Principal

COMPENSATION: 215 day contract; placement on Administrative Salary Scale – Type B certificate (Assistant Principal Position).

SUPERVISES: Certified and/or classified staff as assigned by the Principal.

JOB GOALS: Promotes and contributes to the success of the district strategic plan as a member of the building instructional leadership team. Assists the Principal with supervision and evaluation of instructional programs and extracurricular activities programs. Maintains a safe and culturally responsive school environment that fosters the individual academic, social and physical development and growth of all students. Assists the Principal in the supervision of instructional staff performance using strengths-based methods to maximize each instructional staff member's full potential in the classroom. Creates and maintains a welcoming school campus and environment conducive to learning and family involvement.

PERFORMANCE RESPONSIBILITIES

Instructional Leadership

- Serve as co-instructional leader of the school and support building-wide curriculum planning, implementation and evaluation, with an emphasis on culturally affirming instruction.
- Demonstrate continued commitment to Nome Public Schools strategic plan goals and the Strategic Equity Framework
- Provide training on research-based practices and resources for the instructional staff.
- Collaborate with staff to oversee all aspects of school's extracurricular activities.
- Implement progressive student discipline practices that support effective classroom instruction and a safe school environment.
- Implement activities related to district and school initiatives, improvement plans, etc.

School Campus Management

- Provide effective and informed building leadership that allows for total operational management of the school in accordance with student & staff handbooks, state law, policies of the board, and directives of the superintendent.
- Maintain effective hands-on supervisory coverage that ensures all daily safety, conduct, and health mandates are met using practices that follow policy consistently and fairly.
- Assist Principal with ordering of needed supplies and instructional materials.
- Coordinate with maintenance and operations staff to ensure consistent and quality services from custodial, maintenance, and food service employees.
- Monitor and ensure compliance with state and city fire, safety and sanitation regulations.
- Oversee safety concerns such as fire drills, evacuation plans, crisis plans, facility maintenance, etc.
- Serve as admin on-call as assigned during school events such as sporting events, concerts, plays, etc. to provide appropriate supervision and support.

Effective Personnel Management

- Adhere to all elements of the Negotiated Agreements for classified and certified employees.
- Comply with the Nome Public Schools classified and certified staff evaluation frameworks.
- Develop strong, positive, supportive relationships with all building staff.
- Use proactive responsive methods to provide administrative support to all staff and ensure that equitable and timely problem resolution measures are used.
- Participate in hiring of personnel as requested by Building Principal.
- Participate in the development, management, and implementation of the approved extracurricular budget and report all activities fiscal issues to the Business Manager as appropriate.

Community

- Demonstrate strong culturally responsive education skills to support school instruction and activities related to those content areas.
- Serve as building liaison to the PTA to foster school/community understanding.
- Incorporate the Community of Nome's comprehensive culture and context into campus displays, events, and instructional programs as appropriate.
- Collaborate with the district building and operations personnel to ensure the responsible use of school facilities and resources during all approved community activities.

Communication

- Design and implement regular building level efforts to increase positive communication between school and families.
- Oversee and update school website.

Additional Expectations

- Demonstrate professional team skills that contribute to a continuous improvement environment that builds staff morale.
- Effectively demonstrates and complies with Alaska Administrator Performance Standards.
- Perform such other duties and assume other responsibilities as may be assigned by the building principal or superintendent or his/her designee.

Terms of Employment

215-day base contract with salary and other conditions of employment to be established by the Superintendent and School Board.

THE NOME SCHOOL DISTRICT IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.

Contact:
Human Resources
Nome Public Schools
PO Box 131
Nome, AK 99762
(907) 443-2231
hr@nomeschools.org

(JD-Assistant Principal 01/26)

Public Comment Statement

The Board of Education welcomes community member input during meetings about issues on or not on the agenda. The Board is not able to respond directly to you during Public Comment; the Board may decide at the end of the meeting during Board Member Comment to discuss your topic at a work session, regular meeting, or direct the Superintendent to look into a situation further.

The Board may not speak about subjects that are protected by legal confidentiality such as specific student discipline issues or personnel issues that could disparage or slander district employees.

The general guideline is approximately three minutes per speaker; however, additional time is allowable if needed. When you speak to the Board, please state your first and last name for the record.

Nome Public Schools
Superintendent Report
Jamie Burgess
February 10, 2026

Board/Leadership Areas of Focus for FY2026:

Family/Community Engagement

The District held its first ever Safety Town Hall on Thursday February 5th at Old Saint Joe's. The meeting was fairly well attended with about 35 staff, family and community members in the audience, as well as additional attendees participating in KNOM's livestream of the event through its Facebook page. A copy of the handout for attendees is attached for Board information. Both Marjorie Tahbone and Sigvanna Tapqaq were in attendance representing the School Board. The Leadership Team will be discussing feedback from audience members at its February 9th meeting and developing an action plan; in addition, safety will be a standing agenda item going forward for the Leadership Team. It is clear that some changes to our current crisis response plans are needed, including a review of our communication protocols, as well as a clear timeline for each school with regards to training and drills. A printed copy of the ALICE lesson plans is now available in the front office of each school and the District Office for public review. We will also hold a leadership work session on an upcoming Saturday to finalize some work with all of our principals and provide an update to the School Board.

Parent/Family Conferences will occur this coming Friday and Monday – this is a long-standing opportunity for our families to engage with their child's teachers and we look forward to a good turnout.

Culturally Relevant Curriculum

It is clear that in order to make progress on written curriculum, additional support will be needed. The District will be reviewing current grant allocations in order to contract with Joni Earp for the remainder of the year (and likely for FY27 as well) to support curriculum writing in conjunction with discussions around focus for Professional Learning Communities, which should ideally focus on data-informed discussions by teachers on student achievement, tying directly to assessments and curriculum. NES has existing pacing guides for its reading and math curriculum; work by NES staff overseen by Ms. Earp to ensure cultural relevance is incorporated will help move this process along at the elementary level, combined with continued work at the secondary level.

Value and Grow Staff

The District has selected Ms. Rachel Ventress to attend the Innovative Schools Conference in New York. This conference will be a wonderful growth and learning opportunity for her as a long time staff member, as well as with her position in Anvil City Science Academy and as Head Teacher for our homeschooling program.

The District will set a meeting with UAF-NWC and the Katirvik Cultural Center to begin planning for a fall Culture Camp. We have not held one for several years due to challenges with the calendar. Unfortunately with the passing of Tom Gray, the Mosquito Bar camp will not be

an option at this time, so we will work with our partner organizations to provide a good cultural orientation and professional development opportunity for staff.

Tribal Consultation

See attached report.

Financial Update

We were finally able to hold the facilities walkthrough with City Council members on February 4th. Board members Darlene Trigg and Jon Gregg joined the event, along with Maintenance Director Jonathan Duarte and members of the media. While the overall feedback on the event was positive, the City Council is still reluctant to convey any indication whether or not they will provide the request contribution. As a result, we are unable to offer non-tenured teacher contracts at this time. We will reach out to schedule a budget work session with the City or a budget presentation in the near future in the hopes of reaching an agreement in the near future.

AASB Fly-In

I am extremely grateful for the opportunity to attend the AASB Fly-In this past weekend. The Law Day was focused on School Safety, which is a very timely topic for our district. I will share some of those insights with my school leadership team as we work to improve in this area. Sigvanna Tapqaq and I have appointments with our legislative representatives as well as an opportunity to check in with other members to share our legislative priorities and to build relationships. The Coalition of Education Equity also shared an update on the recently filed lawsuit against the State of Alaska, which seeks for updates to the District Cost Factor in the foundation funding formula, and inflation-proofing of the BSA. We also received some excellent data to share with legislators to push back on several narratives from the Governor and DEED

Education and a fiscal plan are at the forefront of legislators' agendas this session – we may see some action in the areas of pension reform, education funding reform, as well as some other bills which will impact our schools. The Tribal Compacting movement is also likely to get some renewed discussion. I will continue to share updates from CEE and other sources on bill movements and budget discussions. The Superintendent Fly-In will be at the end of March, and I will revisit our legislators to check-in regarding status of legislation.

Pete Hoepfner from the AASB Board of Directors shared a document for School Board members to provide guidance when they must act as a quasi-judicial body in cases such as expulsion hearings, grievance appeals, etc. The document is attached, and I will send a copy to each Board member for their own reference files.

FY27 Calendar Note

A minor error was discovered on the FY27 calendar – the running tally of student/teacher days appearing beneath each month was off by 1 day, necessitating the removal of the Unpaid Vacation day in April. There was no impact otherwise to the calendar. The finalized calendar is

attached for your reference and will be distributed to staff and submitted to the State for final approval.

NOTES ON ENROLLMENT NUMBERS BELOW – 3 drop-outs are pursuing GEDs. 3 of our original MEHS transfers have returned to the district. We are seeing a surge in students shifting to Extensions.

FY25 Enrollment for Same Month = 662

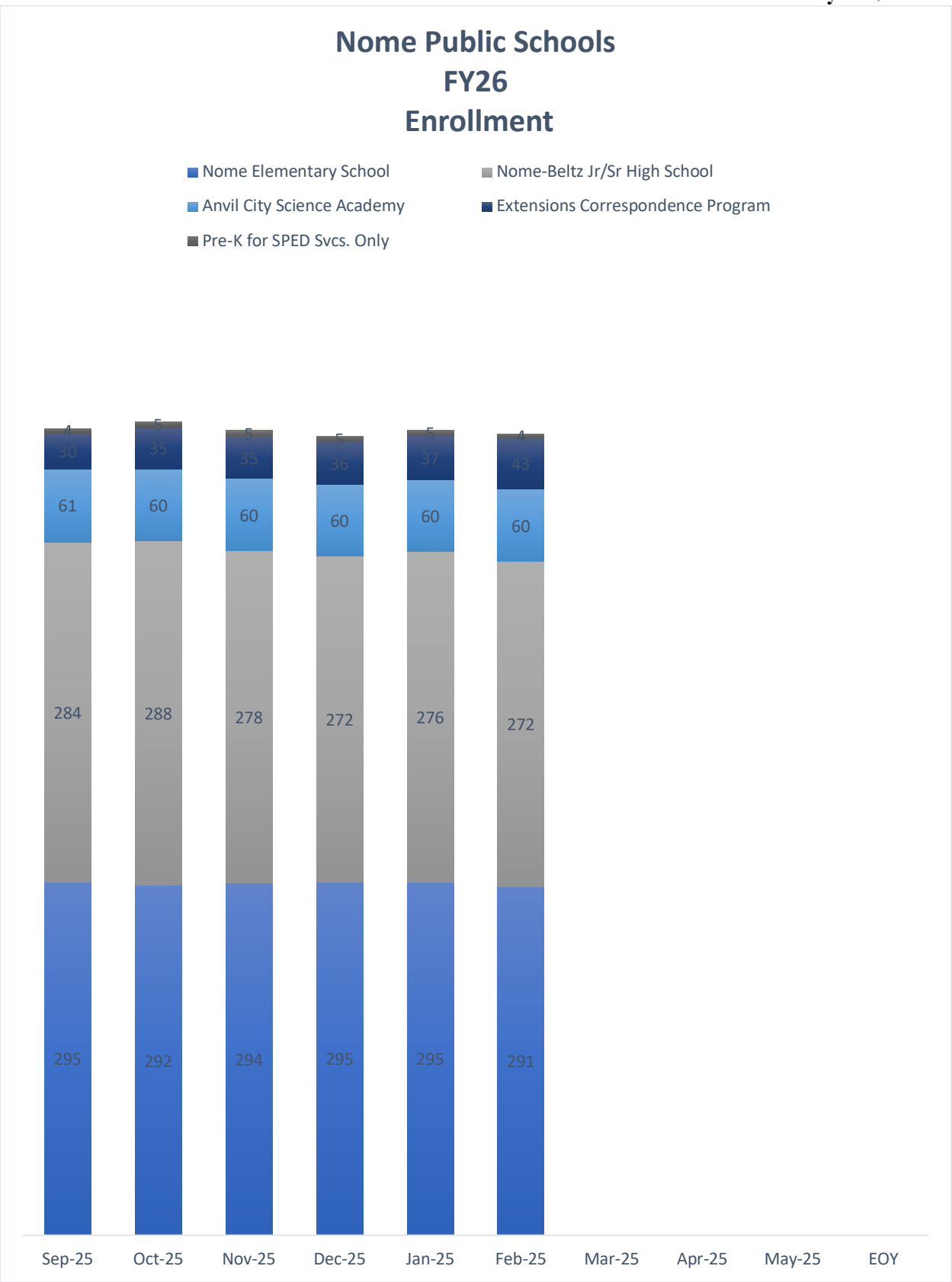
ENROLLMENT REPORT - 2/8/26

Students Enrolled End of FY25	650
Students Graduated FY25	42
New Kinders Fall 2025	52
New to District	21
Returning Students	40
Total Students Withdrawn	62

WITHDRAWAL REPORT	
Enrolled at Mt. Edgecumbe High School	1
Moved Out of State	7
Moved within State	48
Dropped Out	13
Early Graduates	0
TOTAL WITHDRAWN	69

CURRENT DISTRICT ENROLLMENT 2/8/26	
Nome Elementary School	291
Nome-Beltz Middle/High School	272
Anvil City Science Academy	60
Extensions Correspondence Program	43
Pre-K for SPED Svcs. Only	4
TOTAL ENROLLMENT	670

Nome Public Schools
Superintendent Report
Jamie Burgess
February 10, 2026



Nome Public Schools
Superintendent Report
Jamie Burgess
February 10, 2026

NOME PUBLIC SCHOOLS SAFETY TOWN HALL

FEBRUARY 5, 2026

JANUARY 6 NBMHS INCIDENT

NPS “BIG 5” EMERGENCY PROCEDURES



Implement for the safety and privacy of individuals in distress and **not** when the safety of staff or students is an issue. Students remain in classrooms - no passes or allowing students to leave the classroom. Instruction continues, but students are held in the room if the bell rings.

We will notify families once the Stay in Place is initiated and lifted



Initiate for an environmental hazard (ex. air quality, wildlife) in the surrounding area. All students and staff remain inside until otherwise directed. Instruction continues as planned. Further precautions may be announced to suit the situation.

We will notify families when Secure Campus is initiated and lifted.



Initiate ALICE (Alert/Lockdown/Inform/Counter/Evacuate) protocols for an immediate human threat of danger to occupants of a campus or school building.

We cooperate with law enforcement to ensure the safety of our students and staff, which is our top priority. DO NOT come to the school or attempt calling the office. We will notify families when Violent Intruder is initiated and will send updates as they become available.



Implemented when conditions outside the building or off-site are safer than inside or on-site (ex. gas leak, fire). Requires moving or directing students and staff to move from school buildings to a predetermined safe location.

We urge parents and other visitors to avoid coming to the school or calling our office at this point in time. We will notify families when Evacuation is initiated and lifted.



Implement during an earthquake or explosion to protect building occupants from flying and falling debris. Students and staff must immediately drop, cover, and hold on during the incident. May be followed by evacuation.

We urge parents and other visitors to avoid coming to the school or calling our office until we have completed assessing the situation. We will notify families when Drop, Cover, and Hold On is initiated and lifted.

ALICE VIDEO FOR FAMILIES AND COMMUNITY

DISTRICT EMERGENCY COMMUNICATIONS

SCHOOL SITE NEXT STEPS

Q&A & WRAP UP

EXIT SURVEY



The Board's Quasi-Judicial Role

association of ALASKA school boards

When You Must Act Like a Judge, Not a Policy Maker

What is **"Quasi-Judicial?"**

Quasi-Judicial means acting like a court. Hearing evidence, making findings of fact, and rendering decisions based on law and policy — not politics or personal opinion.

When Boards Act Quasi-Judicially

Student Matters

- Expulsion hearings
- Suspension appeals
- Special education placements
- Residency determinations

Employee Matters

- Termination hearings
- Non-renewal decisions
- Grievance appeals
- Contract disputes

Three Board Roles — Know the Difference

LEGISLATIVE (Policy)	OVERSIGHT (Accountability)	QUASI-JUDICIAL (Judge)
Making rules for everyone	Monitoring superintendent	Applying rules to one case
Forward-looking	Present-focused	Backward-looking
Community input welcome	Data and reports	Evidence from hearing ONLY
Can advocate your views	Hold superintendent accountable	Must be completely impartial
Example: Adopt discipline policy	*Example: Review discipline data*	*Example: Hear expulsion appeal*

Critical Requirements for Quasi-Judicial Hearings

Due Process

- Proper notice given
- Right to be heard
- Present evidence
- Impartial decision-maker
- Decision on record

Impartiality

- No ex parte contact
- No prejudging
- No independent investigation
- Disclose conflicts
- Recuse if biased

Evidence-Based

- Hearing record only
- Apply law & policy
- Written findings
- Ignore outside pressure
- No personal knowledge

The Board's Quasi-Judicial Role

association of ALASKA school boards

In quasi-judicial hearings: Be impartial. Follow procedures. Base decisions on evidence. Ensure fairness.

Board Members Must:

- Keep an open mind until all evidence is heard
- Base decision ONLY on evidence at the hearing
- Apply policy consistently to the facts
- Ask clarifying questions (not advocacy questions)
- Treat all parties with respect
- Maintain confidentiality throughout
- Recuse yourself if you cannot be impartial
- Issue written decision with findings of fact

Board Members Must Not:

- Discuss the case with parties before the hearing
- Investigate facts independently
- Make up your mind before hearing all evidence
- Consider information outside the hearing
- Base decisions on politics or community pressure
- Use personal knowledge about the parties
- Advocate for one side during the hearing
- Discuss confidential details publicly after

Common Mistakes That Violate Due Process

Ex Parte Contact
Discussing case with one party outside hearing.

Playing Detective
Investigating the facts yourself before hearing.

Prejudging
"I've already decided" or making public statements beforehand.

Outside Info
"I heard..." or using info not in the hearing.

Same Board, Different Hats

Policy Maker	Overseer	Judge
"Zero tolerance for weapons."	Policy enforced consistenly?	What does the evidence show?

When to Recuse Yourself

- ☑ Personal relationship with parties
- ☑ Financial interest in outcome
- ☑ Prior involvement in the incident
- ☑ Cannot be impartial
- ☑ Had ex parte contact

If in doubt, recuse!

Consequences of Getting it Wrong

- Decision Overturned
- Loss of Credibility
- Lawsuits & Legal Fees
- Harm to Individuals

Questions?

Contact AASB or your board attorney for training and support.

aasb@aasb.org | 907-463-1660

School Calendar 2026-2027

Due Date: July 1, 2026

District Name: Nome Public Schools | School: ALL

Approved By: BOE | Title: Superintendent

Jul-26

S	M	T	W	T	F	S
			1	2	3	4
					H	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

# of Inservice Days:

# of Student Days:

# of Teacher Days:

Aug-26

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
					N	
9	10	11	12	13	14	15
	N	I	I	W	W	
16	17	18	19	20	21	22
	O		M			
23	24	25	26	27	28	29
	K		**M**			
30	31					
	UV					

# of Inservice Days: 2

# of Student Days: 10

# of Teacher Days: 14

Sep-26

S	M	T	W	T	F	S
		1	2	3	4	5
		UV	UV			
6	7	8	9	10	11	12
	H		M			
13	14	15	16	17	18	19
			M			
20	21	22	23	24	25	26
			M			
27	28	29	30			
			M			

# of Inservice Days: 0

# of Student Days: 19 (29)

# of Teacher Days: 20 (34)

Oct-26

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
			M			
11	12	13	14	15	16	17
			M			
18	19	20	21	22	23	24
			M/E			
25	26	27	28	29	30	31
			M		FTC	

# of Inservice Days: 0

# of Student Days: 21 (50)

# of Teacher Days: 22 (56)

Nov-26

S	M	T	W	T	F	S
1	2	3	4	5	6	7
	FTC		M			
8	9	10	11	12	13	14
			M			
15	16	17	18	19	20	21
			M			
22	23	24	25	26	27	28
			M	H	H	
29	30					

# of Inservice Days: 0

# of Student Days: 18 (68)

# of Teacher Days: 21 (77)

Dec-26

S	M	T	W	T	F	S
		1	2	3	4	5
			M			
6	7	8	9	10	11	12
			M			
13	14	15	16	17	18	19
			M		M/E	
20	21	22	23	24	25	26
	UV	UV	UV	UV	H	
27	28	29	30	31		
	UV	UV	UV	UV		

# of Inservice Days: 0

# of Student Days: 14 (82)

# of Teacher Days: 15 (92)

Jan-27

S	M	T	W	T	F	S
					1	2
					H	
3	4	5	6	7	8	9
	I	W	M			
10	11	12	13	14	15	16
			M			
17	18	19	20	21	22	23
			M			
24	25	26	27	28	29	30
			M			
31						

# of Inservice Days: 1

# of Student Days: 18 (100)

# of Teacher Days: 21 (113)

Feb-27

S	M	T	W	T	F	S
	1	2	3	4	5	6
			M		FTC	
7	8	9	10	11	12	13
	FTC		M			
14	15	16	17	18	19	20
	I		M			
21	22	23	24	25	26	27
			M			
28						

# of Inservice Days: 1

# of Student Days: 17 (117)

# of Teacher Days: 20 (133)

Mar-27

S	M	T	W	T	F	S
	1	2	3	4	5	6
			M			
7	8	9	10	11	12	13
			M		E	
14	15	16	17	18	19	20
	UV	UV	UV	UV	UV	
21	22	23	24	25	26	27
			M			
28	29	30	31			
			M			

# of Inservice Days: 0

# of Student Days: 18 (135)

# of Teacher Days: 18 (151)

Apr-27

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
			M			
11	12	13	14	15	16	17
			M			
18	19	20	21	22	23	24
			M			
25	26	27	28	29	30	
			M		I	

# of Inservice Days: 1

# of Student Days: 21 (156)

# of Teacher Days: 22 (173)

May-27

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
			M		UV	
9	10	11	12	13	14	15
			M			
16	17	18	19	20	21	22
			M		M/C	W
23	24	25	26	27	28	29
30	31					
	H					

# of Inservice Days: 0

# of Student Days: 14 (170)

# of Teacher Days: 15 (188)

Jun-27

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

# of Inservice Days:

# of Student Days:

# of Teacher Days:

Tribal Consultation Report

Prepared for NPS Board of Education

February 10, 2026

King Island Native Community/Village of Solomon/Village of Council

Initial Meeting August 2025 - Tribes were presented with an overview of initial budgets/programs for Title grants, Indian Education grant and JOM funds. The tribe expressed their desire for the district to monitor expenditures and ensure no funds are forfeited at the end of the year. Priorities mentioned were support from the Migrant Education program for rain gear and to allow students to participate in the Washington DC trip.

Course offerings the tribes would like to see offered include Tribal Government (dual enrollment), keyboarding/typing at the secondary level, and a Personal Finance/Life Skills for all students. They would like to see some outreach from NBMHS with regards to their needs in order to partner. They also mentioned that a discussion with Luisa Machuca at Kawerak with regards to support for credit recovery options such as summer school should occur.

They also wanted to ensure NNYLO is meeting and expressed a willingness to provide support for this program. They were appreciative of past efforts with regards to Indigenous People's Day but would like to see more frequent opportunities for students to learn, create and share.

I am reaching out to schedule another consultation meeting in February; topics will include FY27 budget consultation, presentation of the draft MOU for feedback, an update on migrant recruiting efforts, and discussion about cultural studies support options for NBMHS. Tribes will also continue to be contacted for formal representation in the Equity Committee and the Strategic Plan process.

Nome Eskimo Community

Initial Meeting August 2025 – Tribe wanted for NPS to be open to presentations about how tribal government works for teachers and other staff. They expressed some confusion around the NPS Board's initial land acknowledgement, and stated that the lands where NPS is on belong to the Nome Eskimo Community tribe and wanted to see a revision of the land acknowledgement to reflect that.

December 2025 Meeting – Upcoming MOU was discussed. NEC was pleased to hear about the intent to review the district budget. The District shared the need to find a way for succession planning for Phyllis Walluk, ideas for a Fall Festival around culture in the Fall of 2026 and support for culturally appropriate curriculum. NEC shared their ability to access funding and wanted to continue discussions around partnerships for need. They also emphasized their wish

for the District to re-engage with their land acknowledgement, possibly inviting NEC to the table for that discussion.

Memorandum of Understanding

Between Nome Public Schools and
Village of Solomon, King Island Native Community and Native Village of Council

Agreed on Timeline for Development:

Key Staff Participating (Tribes, District):

Nome Public Schools Designated Representatives: Jamie Burgess, Superintendent, Darlene Trigg, Board of Education Vice President, Sigvanna Tapqaq, Board of Education Member
King Island Native Community:
Native Village of Council:
Native Village of Solomon:

Organizers (key champions of meetings, timelines and consensus building):

Nome Public Schools: Jamie Burgess, Superintendent

Authorized Decision Makers and Signers:

Nome Public Schools: Jamie Burgess, Superintendent

Rationale or Intent: The goal of the MOU is to promote meaningful collaboration and consultation between Nome Public Schools and the tribal organizations in order to promote the achievement and success of Native Alaskan children enrolled in Nome Public Schools.

Key Expectations: Participants in the MOU will work together in good faith to meet regularly and fulfill the Roles and Responsibilities delineated below.

Key Roles and Responsibilities for Consultation Processes:

- Building Good Will - participants in meetings and planning will work to create an atmosphere of open and honest communication and dialogue, and will act with respect towards each other.

- Hosting Meetings - participants will select convenient locations, dates and times for meetings to ensure maximum participation. Meetings will be scheduled well in advance and host will send out reminders.

- Developing Agendas - participants will jointly prepare an agenda with topics of need or interest, which will also include an amount of time to ensure meeting remains timely.

Communication:

- *Establishing two-directional communication structures*
- *Setting Dates*
- *Developing Agendas*
- *Responsiveness and Mutual Responsibility*
- *Incorporating Input*
- *Progress*
- *Key Decisions*

Meetings and Timelines for Key Decisions: District and tribes will meet a minimum of three (3) times during each school year. District may request that meetings occur to meet federal or state deadlines for tribal consultation for grants.

Decision-Making Protocols or Consensus Building:

- Adhering to the Open Meeting Act and Internal Organizational Policies

- Considering how Family and Student Input Fit into Decisions

- Gaining Organizational Buy in or Commitment

Process for Conflict Resolution or Disputes: Needs to be developed collaboratively

Key Programs and Areas of Collaboration:

- Title Programs

- Indian Education/JOM Programs

- District Budget Process

- Collaboration on Instructional Needs, Curriculum, etc.

Data Sharing Agreements: Can be created at the request of a tribal organization to allow data such as attendance, discipline, test results, etc. to be shared with an organization with the permission of parents/guardians.

Committees: A committee can be formed to meet a particular need and can meet outside of the normal tribal consultation meetings. Committees can be formed and disbanded as needed.

Attached Reference Documents

- Organizational Charts
- Annual Workplan
- Current Legislation and Requirements (Federal)
- State Documentation Requirements

Nome-Beltz Middle High School
PO Box 131, Nome Alaska 99762
Phone: 907-443-5201 Fax: 907-443-3626

Date: 05 February 2026
To: NPS Board
From: Sara James
Subject: February Board Report

Student Council:

- We have discussed operating a vending machine for passive fundraising although we have hit a road block as many of the snacks we want to sell are not allowed by board policy, and the previous vending machine the school used to have is nowhere to be found.

- We are planning a dance for Norton Sound while helping the middle school student council plan theirs.

- We are planning our community service project, which is likely to surround recycling. We originally thought of composting the cafeteria waste, however this has a lot of obstacles such as only using the leftover food from students' trays and not the kitchen. We want the recycling project to foster permanent recycling relationships with our school. So far we have communicated with businesses in town to donate recycling bins and transport of the recyclables. The recycling project will also include a clothes drive. This clothes drive will be school-wide with the intent of gathering clothes for surrounding villages.

- As mentioned earlier in the year, some students feel that the cafeteria does not offer enough lunch. Our senior representative Cassidy Martinson came up with the idea of having an extra food cart with leftover food in the cafeteria to be offered in the hallway for students to grab.

- In April there is an opportunity for some student council members to go to the AASG Spring Conference in Juneau. We will decide on travelers soon and begin fundraising.(look forward to that!)

- The CAMP Department joined one of our meetings where we brainstormed potential solutions to the vape problem, including but not limited to: an anonymous drop box, flyers with tearaway quit hotline numbers, student support ambassadors to aid others in quitting nicotine, lunch sessions with stress relief activities, hall/bathroom monitors, and the harms of vape/nicotine education (which includes bulletin boards around campus).

- While traveling in Cordova, Mr. Wharry and I talked to Cordova's student council about similarities and differences between us, as well as their schedule. Earlier this year we had debated a four week schedule, and their student council was able to answer some questions, such as what they do with their free Friday's and how that time is useful for students and student related activities.

- City council, school board members, and local media had attended one of our meetings. We will work with Jon Gregg to attend the next city council meeting according to the school budget.

- We want to thank Ms. KJ for visiting our school, we really appreciate when district members incorporate themselves into our school.

Issues from the student body:

- Many students have complained about blocked sites on the internet and limited access to research sites. Visiting teams have mentioned feeling isolated due to there being low cell phone service in this area and no access to wifi.

- Girls basketball players have mentioned that they feel less supported by the community compared to the boys.

- Many seniors and juniors currently feel a lack of support surrounding plans after high school.

- Some students have brought up the issue of bullying, earlier this year we planned a bullying session with the middle schoolers, so we may look at similar tactics to mitigate this problem. One solution we thought of would include circle "sentencing," which is similar to what the Nome Youth Court uses in their justice system. This circle sentencing would involve the bully, the victim, and a mix of other peers and adults.

Student Activities:

- Last week the girls basketball team celebrated 7 seniors: Alora Stastenko, BrookLynn Crowe, Benny Lie, Kaya Kent, Damara Sobie, Claire Fagerstrom, and Sara James. They played against Barrow.

- The boys basketball team traveled to Barrow last week as well.

- The Juniors are planning prom and have chosen Midnight in Paris as their theme.

- Youth court has begun advertising to promote other students to join.

February 10th 2026 School Board Meeting: Classroom Snapshots

Nome Education Association

Erica Rhodes: NBMS ELA and NBHS Spanish 1 and 2

Students in my 8th grade reading class recently spent a week reading a variety of poetry and then each student selected a poem to recited in front of the class. Many students memorized their entire poem and they were all incredibly respectful and supportive of each other during the readings. Afterwards we celebrated with treats from myself and Ms. Smith.

Jon Senas Story: Middle School History (ACSA)

During the week of February 2–6, 2026, my social studies class studied the historical conflicts of the state of Alaska and connected them to current national issues related to growing tensions in the North Arctic region. Students actively participated by sharing their ideas, expressing their opinions, and answering guided questions through the creation of posters. This activity supported student understanding and encouraged thoughtful discussion.

Jen Berry Story: Middle School Science

For our Earthquakes and Tsunamis unit, our 6th graders learned about the evidence for the timing of the last Cascadia Subduction Zone earthquake and tsunami. Scientists were able to pinpoint the date to January 26, 1700 at approximately 9:00 PM PST. We discussed how scientists used physical clues such as tree rings in ghost forests and turbidites in the soil column in Washington State, Japanese monks' diaries of a huge "orphan wave" (a tsunami with no earthquake), and stories from Pacific Northwest Indigenous peoples about what to do when Thunderbird fights Whale.

Nome Elementary School Board Report

February 5, 2025

To: NPS Board

From: Michelle Carton, NES Principal

Subject: January Board Report

NES Data:

Current Enrollment (down overall): 3 new students, 291 total

- Kinder: 52
- 1st grade: 34
- 2nd grade: 42
- 3rd grade: 68
- 4th grade: 52
- 5th grade: 43

Attendance: (attendance % data trending up for December ***and*** January in yellow. Trending up ***from*** Nov to January, overall, highlight orange)

- Kinder November: 82.66% Kinder December: 82.38% Kinder January:86.74%
- 1st grade November: 84.48% 1st grade December: 89.4% 1st grade January:85.07%
- 2nd grade November: 86.83% 2nd grade December: 89.85% 2nd grade January:88.45%
- 3rd grade November: 86.66% 3rd grade December: 87.17% 3rd grade January:89.13%
- 4th grade November: 83.56% 4th grade December: 91.44% 4th grade January:86.47%
- 5th grade November: 82.21% 5th grade December: 81.32% 5th grade January:87.53%

NES Past Events January/February:

NES Spelling Bee January 27th

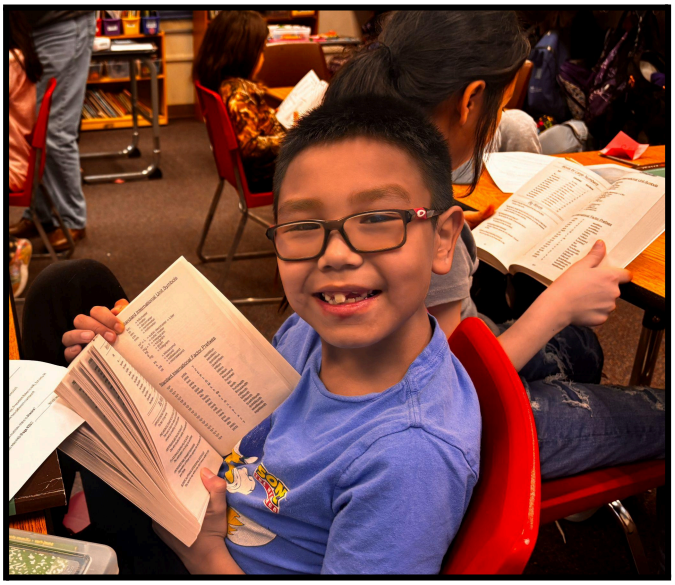
- 23 total student participants
- Spelling Bee Winner, Hazel Rhodes (3rd grade), Runner Up, Lucas Huls (4th grade), 5th grade overall, Dani Grimmer





- **<u>Fairbanks Children's Museum:</u>** Rotating 30 minute hands-on sessions with children's museum curators/educators.
- **<u>Nome Rotarian Dictionary 3rd grade gift:</u>** Guests came and did interactive activities to teach 3rd grade students all the cool things in a dictionary, then gifted one to each 3rd grade student.





NES Upcoming Events:

- **Iron Dog & Alaska Safe Riders Snowmachine Safety Assembly**, February 18: 8:00 AM
- **Battle of the Books Competition**, February 25-26: 2:40 PM in the commons
- **Saturday Little Dribblers Games:** Student Council selling popcorn, baked goods, and NES promotional gear at the Saturday games at NES. Proceeds support sending a science fair winner to state.

Academics:

- **Results of MOY MAP scores:** These will be shared in the March board report. We are still doing MAP make up testing and a lack of subs has led to building coverage needs by admin
- **Results of DIBELS scores** (below, followed by trends)

Beginning of the Year:

Population	Measure		Well below	Below	At	Above	Students
Grade K	Composite Score	BOY	65%	19%	8%	8%	49
Grade 1	Composite Score	BOY	38%	29%	12%	21%	34
Grade 2	Composite Score	BOY	33%	19%	34%	14%	43
Grade 3	Composite Score	BOY	40%	20%	20%	20%	65
Grade 4	Composite Score	BOY	27%	21%	42%	10%	52
Grade 5	Composite Score	BOY	42%	30%	23%	5%	40

Middle of the Year:

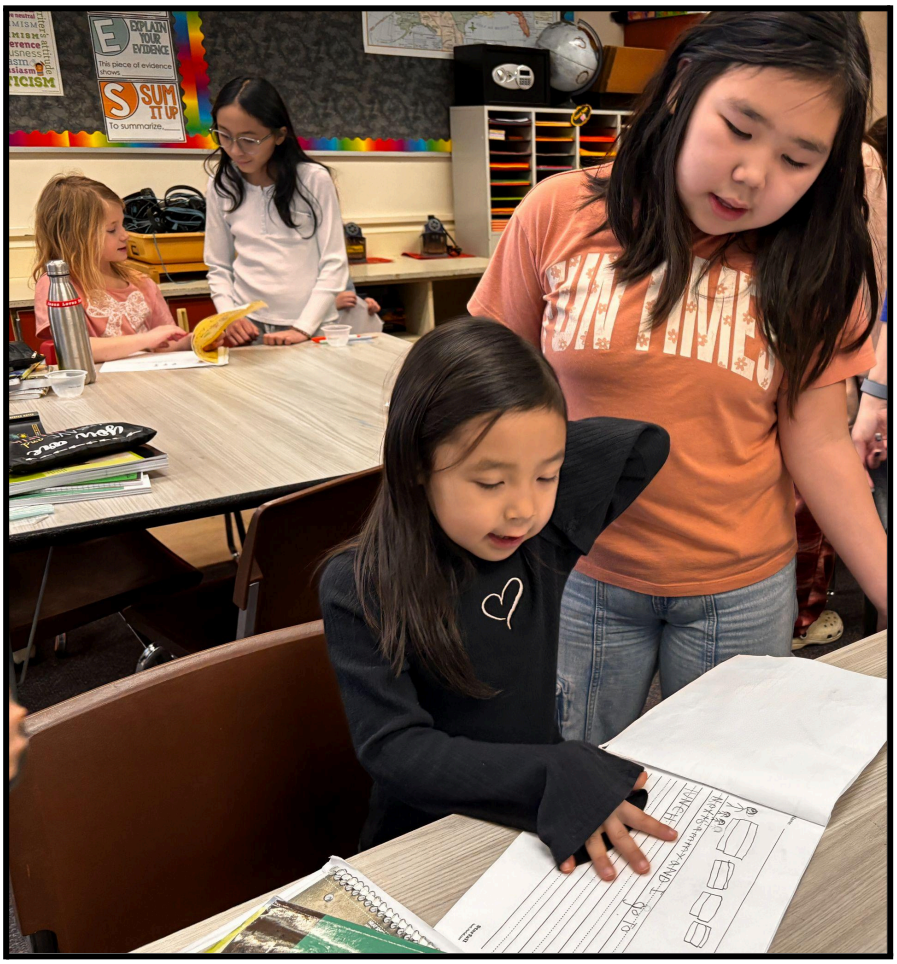
Population	Measure		Well below	Below	At	Above	Students
Grade K	Composite Score	MOY	45%	23%	19%	13%	47
Grade 1	Composite Score	MOY	18%	24%	27%	31%	33
Grade 2	Composite Score	MOY	29%	10%	39%	22%	41
Grade 3	Composite Score	MOY	40%	15%	31%	14%	65
Grade 4	Composite Score	MOY	27%	19%	25%	29%	48
Grade 5	Composite Score	MOY	57%	5%	30%	8%	40

- Trend:
  - Kindergarten - 16% increase in at or above grade level (interventions are successful)
  - First - Almost doubled the at or above grade level percents (33% to 58%)
  - Second - Increase at or above grade level percents (48% to 61%)
  - Third - 18% increase of at or above grade level percents
  - Fourth - 19% increase of above grade level percents
  - Fifth - 10% increase of at or above grade level percents
- We know that as the year progresses, the overall DIBELS scores continue to increase also. We are seeing make-up growth alongside grade-level growth.

Instructional Highlights:

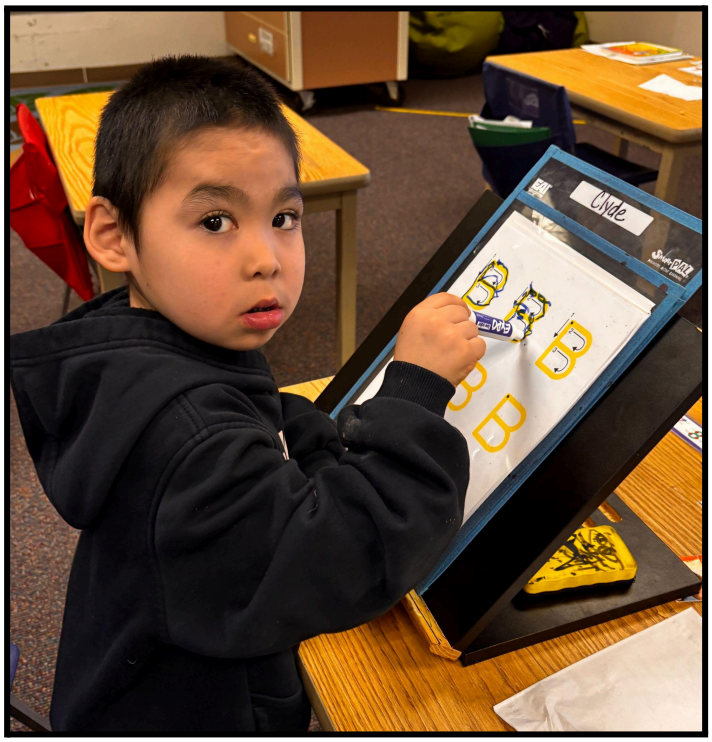
- Cultural classes learning about Inupiaq whaling traditions
- Kindergarten students create books and share with 5th grade buddies. High engagement and pride.


THEY NOT LIKE US
Nome


EXPLAIN YOUR EVIDENCE
This piece of evidence shows...
SUM IT UP
To summarize...

- Classroom teacher observations have indicated high level of engagement by students in the areas of math and ELA

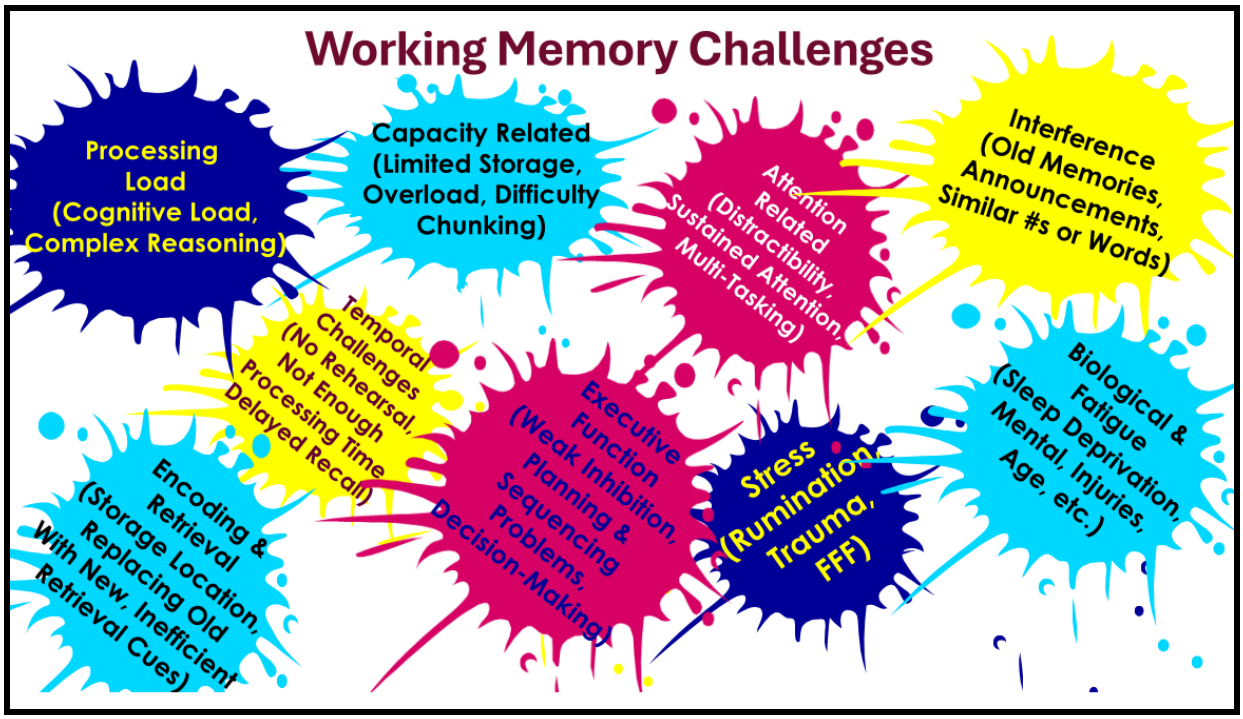


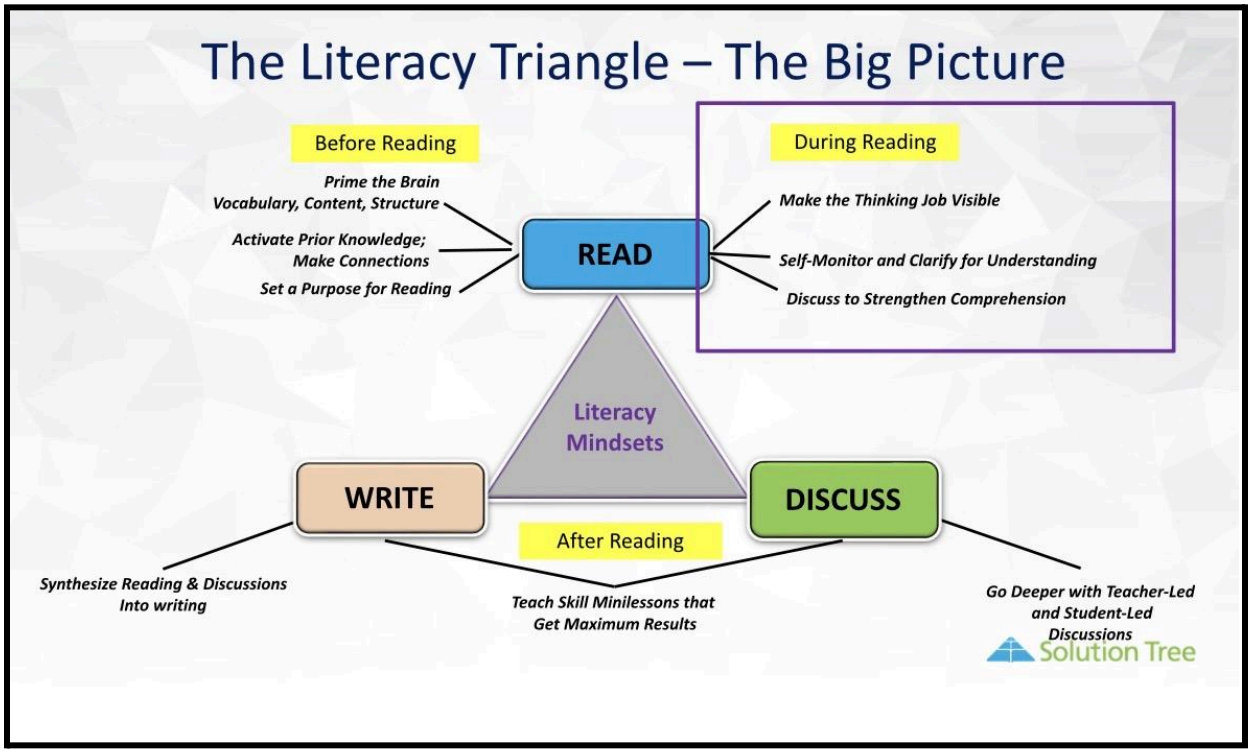


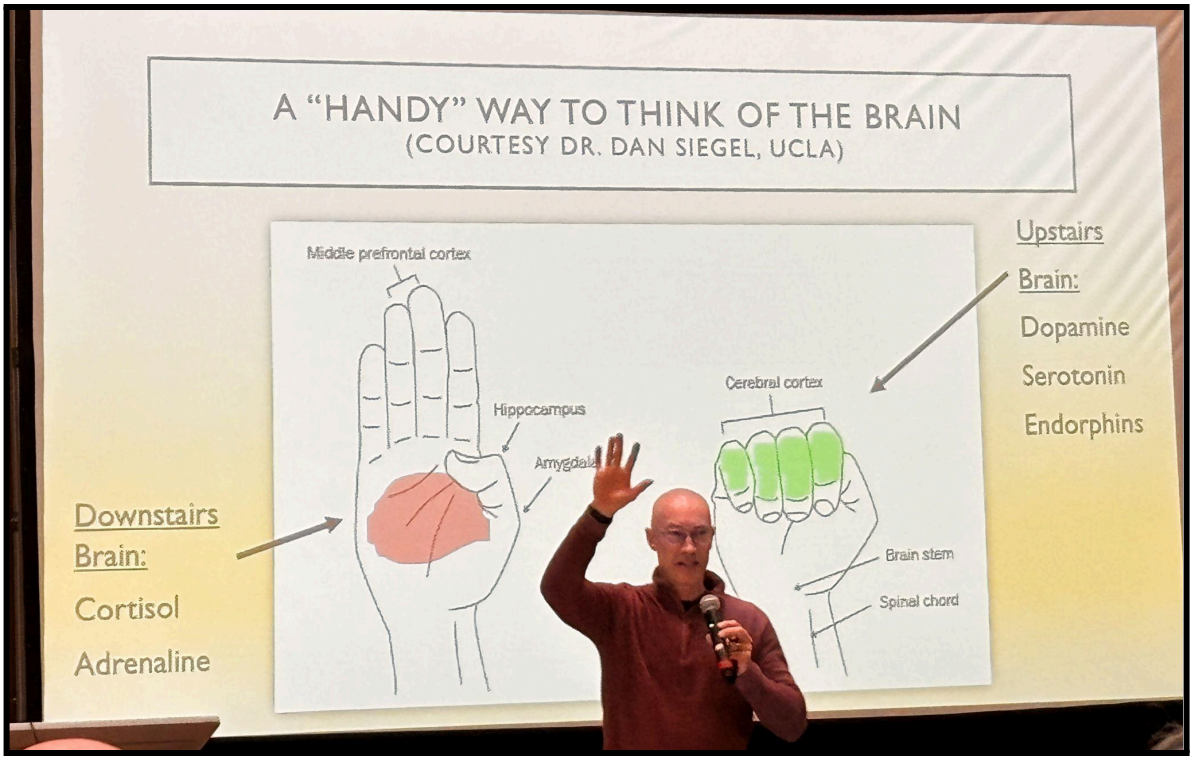
- Teachers have been utilizing SEL curriculum from January 6th inservice. Product used for High Table exhibition (Mrs. Erikson's 3rd grade)



- Teachers have been implementing strategies from trauma informed practices session at January 6th inservice.
- Carton attended instructional webinars (5 total) and in person conference sessions (5 total) on the following: supporting students with working memory challenges, impact of trauma on student learning, understanding brain science in delivering trauma informed instruction, supporting teachers greatest needs, impact of attendance on instruction in Alaska, integrating AI into education for individualized instruction, to name a few. Input and learning from these guide current research based coaching with staff, drives topics for future inservices, provides reference in leadership team meetings and gives consideration for SIP progress and possibilities (shared out for March board meeting).
- See pictures below for little highlights of learning.


Working Memory Challenges
Processing Load (Cognitive Load, Complex Reasoning)
Capacity Related (Limited Storage, Overload, Difficulty Chunking)
Attention Related (Distractibility, Sustained Attention, Multi-Tasking)
Interference (Old Memories, Announcements, Similar #s or Words)
Temporal Challenges (No Rehearsal, Not Enough Processing Time, Delayed Recall)
Executive Function (Weak Inhibition, Planning & Sequencing Problems, Decision-Making)
Stress (Rumination, Trauma, FFF)
Biological & Fatigue (Sleep Deprivation, Mental, Injuries, Age, etc.)
Encoding & Retrieval (Storage Location, Replacing Old With New, Inefficient Retrieval Cues)


The Literacy Triangle – The Big Picture
Before Reading
Prime the Brain
Vocabulary, Content, Structure
Activate Prior Knowledge; Make Connections
Set a Purpose for Reading
READ
During Reading
Make the Thinking Job Visible
Self-Monitor and Clarify for Understanding
Discuss to Strengthen Comprehension
Literacy Mindsets
WRITE
DISCUSS
After Reading
Synthesize Reading & Discussions Into writing
Teach Skill Minilessons that Get Maximum Results
Go Deeper with Teacher-Led and Student-Led Discussions
Solution Tree



Leadership Team Focus:

- Analyzing potential revision changes to student handbook to meet cultural, trauma informed, best practices, and needs of the stakeholders. This process will take roughly 3-4 weeks to complete.
- Leadership team will discuss progress towards SIP during February leadership team meeting and will be reported to the board in the next report.

NES Needs:

- Substitute teachers. We are wearing out our teachers and stretching our capacities.
- Ways to sprinkle some appreciation for teachers: food, notes, etc.

ACSA School Board Report
February 10, 2025

Emily Annas, Principal

Upcoming Events

- Field trip to KNOM for students to share their short stories
- ACSA Science Fair in March

Academics

- SIP - MAP testing was conducted in January
    - ACSA's SIP goal is to move 15% of students out of the low growth, low achievement quadrant
        - F24-F25 - 27 students in the low growth, low achievement quadrant for language arts
        - F25-W26 -10 students in the low growth, low achievement quadrant for language arts
        - F24-F25 - 21 students in the low growth, low achievement quadrant for reading
        - F25-W26 -15 students in the low growth, low achievement quadrant for reading
- Students have started working on their Science Fair projects

Instructional Highlights

- Students will be practicing for their student-led conferences soon
-

Social and Emotional and Cultural Learning

- Some students science fair projects are centered around cultural subsistence activities
- Student Led Conferences - students chart and discuss their own progress with their families

- ACSA has renamed their House Council names with Iñupiaq names.
    - Sura/Willow, Asiavik/Blueberry, Paunġag/Blackberry, Kavlat/Cranberry

Other Items

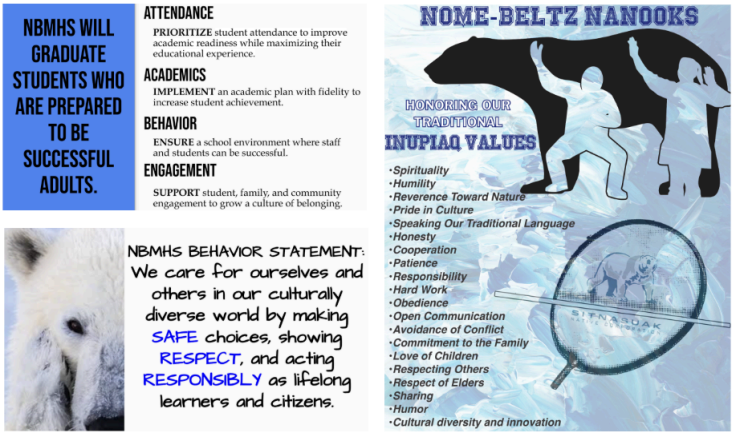
- Educational needs at ACSA for 26-27
    - In order to better meet the needs of all the students and to offer additional math classes for advanced students, I have asked the district for another 0.5 FTE teacher in order to have 4 FTE teachers at ACSA so the administration position can be truly administrative
- Funding needs
    - Teachers and staff at ACSA in the past have donated their time for free to help support the ACSA overnight cultural campout
    - In order to honor and support our teachers, ACSA would like to add a line item to the ACSA budget to provide MOA's for teachers that overnight during ACSA cultural campout (this helps to offset the need for teachers to pay for childcare and petcare while at camp)

Nome-Beltz Middle High School

PO Box 131, Nome Alaska 99762
Phone: 907-443-5201 Fax: 907-443-3626

Date: 05 February 2026
To: NPS Board
From: Teriscovkya Smith and Holly Harlow
Subject: February Board Report

Nome-Beltz Middle/High School: Our Mission, Vision, & Values



NBMHS Data:

- Current Enrollment: 273
  - 6th-Grade: 41
  - 7th-grade: 31
  - 8th-grade: 39
  - 9th-grade: 44
  - 10th-grade: 46
  - 11th-grade: 38
  - 12th-grade: 34
- Student contact days for January: 19
- Student Attendance: 84%

Student Celebrations

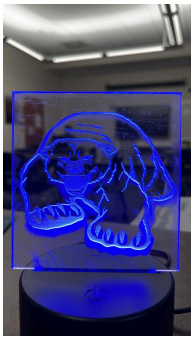
- HS:
  - Aiden Knudsen, 11th grade
- MS:
  - Orreonna Hahn, 7th grade

- **NBMHS Administrative Intern Update**
    - As Mary Ulroan begins the spring portion of her administrative internship, she has been busy coordinating winter MAP testing and supporting the Main Office through its vacancy by answering phones, managing attendance, helping with teacher outages and substitute preparations.
- **The following is a list of happenings that currently impact NBMHS:**
    - **Building Security**
        - Discussions and feedback since an incident in January on the Beltz campus have brought campus security to the forefront in conversation again with teachers, staff, family, and community members. It is absolutely vital that we have a safe and secure campus with all exits accessible in the case of an emergency. Our main entrance is not secure and a recent fire drill revealed blocked exits due to snow and ice. Our crisis management plan's efficacy diminishes, regardless of how structured and practiced, if the campus does not have fundamental safety components in place.
    - **Home Economics Room**
        - The Home Ec room is a multipurpose space that serves as a hospitality room during home games and tournaments, a staging area for school events such as the College and Career Fair, and the hub for classes like Home Economics and Life Skills. This means that over the course of a year, hundreds channel through this small space. The area is in need of repair and/or renovation as cupboards are broken, the dishwashers are nonfunctional, and the sinks and plumbing are not fully functional.
    - **NBMHS Vehicles**
        - As a regional hub, our transportation needs are consistent throughout athletic seasons, extra-curricular activities, and during the school day to facilitate parent meetings and to help transport students. Currently, the aging Nanook Shuttle is out of commission pending extremely expensive repairs. A damaged white van is our only functioning vehicle. Activities Director Pat Callahan loans his personal vehicle to visiting teams to reduce hosting costs and provide transport for our guests. If we plan to continue hosting events and supporting our school community, we need dependable and accessible vehicles.
    - **Attendance**
        - Despite sustained, consistent efforts to improve attendance through our collaborative teams and improved systems, our rates have

remained stubbornly in the mid-to-upper 80s. While incremental gains show our strategies are having an impact, recurring barriers—such as chronic absenteeism, family and health challenges, and occasional disengagement—make pushing into the 90th percentile difficult. Reaching that next level will require intensified, targeted interventions, stronger community and family partnerships, and continued monitoring to identify and remove the root causes keeping students from regular attendance.

- **Reduced NBMHS Elective Courses**
  - Due to unexpected staffing changes, Misty Tweet's 8th-Grade Life Skills class was canceled. Ms. Tweet, in partnership with local entities (NACTEC, Public Health, and the CAMP department) developed this semester long course for 8th-Grade students that encompasses important content such as personal development and well-being, communication and relationships, and practical life skills such as time management and organization, personal finances, and thinking and problem-solving skills.
  - Mr. Holweger made preparations for a sled-building class at the high school level and this course was canceled so that Mr. Holweger could teach 6th-grade Social Studies due to an unexpected vacancy.

- ***Instructional Highlights***
  - **Knik Tribe Benteh STEAM Academy for the Win!**
    - Back in September, Mr. Heinrich received an email from Monica Samuel from Knik Tribe's Benteh STEAM Academy. They have a grant funded program designed to assist schools in creating their own fabrication labs by providing workshops in 3D printing and laser cutting.



Mr. Heinrich applied and was selected! In January the Knik Tribe's Benteh STEAM Academy team of 3 came out and spent a week with Mr. Heinrich and his classes, who learned to use the Glowforge laser cutter and how to create and print 3D designs using the Bamboo 3D printer.



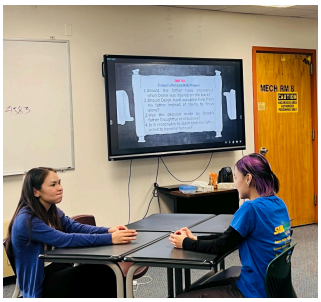
These incredible guests not only brought unique tools up and provided instruction and guidance in their usage: When they were finished, they left the new equipment with Mr. Heinrich and his motivated students.

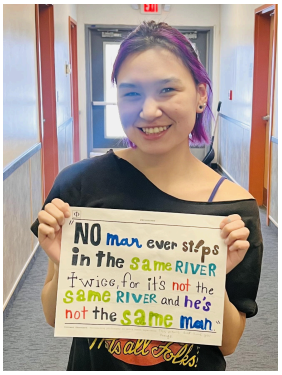


- *From Mr. Heinrich:*

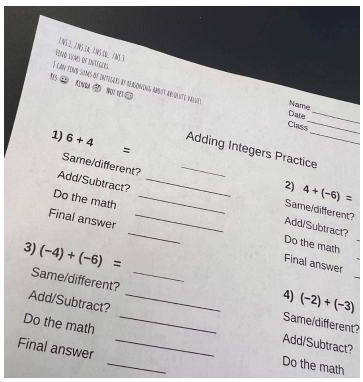
- This was an amazing experience for my class and for our school. I have been using the tools to help create educational materials and also some morale boosters like 3D prints of Little Diomede, King Island, Mosquito Pass and Grand Central. This gives students another perspective of places they may know and helps when discussing regional topography; having the 3D models along with a topography map really helps students make the connections.
- While working with my class. The Knik team helped us design ice fishing sticks; students were able to create their own design for glow forage to cut, and for it to etch designs on their fishing sticks. (They even went to local stores & bought line & lures so students could have a fully functioning ice fishing stick. We also made 3d printed name key chains. We worked on our measurements as the keychain had specific dimensions that were needed.
- I'd like to thank Monica Samuel and Sandi Bair (a former Nanook) for the amazing learning opportunity for my class!

- **Intro to Philosophy**
  - Students enrolled in Mr. Narciso's Philosophy class explores logic and ethics through a variety of units that include the foundational understanding of philosophical principles, critical thinking vs. beliefs, logic, differentiating between statements, opinions, and claims, inductive/deductive reasoning, and the components of an argument. Students in class recently examined various scenarios and discussed decisions made under pressure using collaborative discourse. Additionally, Mr. Narciso worked with students on choosing a philosophical statement of interest that they analyzed and unpacked in preparation for the crafting of their own personal philosophies.





- **Visible Learning is Visible in MS Math**
  - As part of our Raising the Bar grant and a district-wide initiative to incorporate Visible Learning and highly effective teaching strategies, we are working towards teacher clarity across the





campus. Teacher clarity, with a high effect size of 0.75 in **John Hattie's Visible Learning research**, is a top intervention requiring teachers to make learning goals, intentions, and success criteria explicit to students. It involves aligning learning intentions (state standards), success criteria, and assessment, allowing students to understand the purpose of learning ("What am I learning? Why? How do I show you I know it?) across content areas. This alignment fosters a reduced cognitive load, increased student academic self-regulation (student skill, will, and thrill to manage their learning, which parallels the behavioral self-regulation instilled through our **Positive Behavioral Interventions and Supports** framework), and clearer paths for feedback, ultimately enabling students to understand what mastery looks like.

- Mrs. Robb's 6th-grade class (who are currently working with 7th-grade standards in math!), self-assessed their knowledge of finding the sum of integers. On her handouts, Mrs. Robb includes the standard, the learning intention and success criteria, and a quick student assessment to help generate data on student perceptions of their knowledge that she can contrast with their assessment data. The students learn to unpack the standard and the skills required to be successful. Cultivating a learning environment that includes reflection and discussion about learning is a fantastic intervention!

- **Aviation Capstone**
  - On January 15, Chris Paskivan brought Nome-Beltz students to the Bering Air hangar for a tour and culminating discussion. This is what industry partner engagement can become within vocational education! A huge thank you to Doug Walwrath for providing Aviation and Small Engines courses to Beltz students, Chris Paskivan and Demetrios Pantelis for offering top notch instruction, and Ben Koelsch, Dennis Twaddle, and Russell Rowe for spending their





own work time engaging with students in meaningful and impactful ways.

- **Vocational Education**
  - The *New York Times* visited Beltz to explore our vocational opportunities in preparation for an article on the ***port expansion*** ("**An Alaskan Town Is Now Key to Trump's Global Ambitions**"). The feedback from the reporter and photographer was consistent: Everyone should see what happens in these learning spaces! Doug Coulter is truly in his element and student interest is on the rise for Intro to Shop, Carpentry I and II, Woodworking I, and Welding I, II, and III. What Mr. Coulter accomplishes is incredible and his student outcomes are proof of his tenacity and preparations. A recent visit to a 50-minute class in the Welding lab revealed the following: Mr. Coulter reviewed safety protocol and assigned tasks respective to each student's learning progression. Some students worked on a trailer, while others worked on different variations and levels of fillet welds using steel. Advanced students offered support and guidance to their peers while Mr. Coulter taught skills, observed practice, and reviewed the criteria of student casts looking for arc strikes, uniform rippled appearance, uniformity, smooth transitions, and other signs of a quality weld. Near the end of class, students gather with Mr. Coulter to arrange clean up and then debrief. This is for just one class. Click **HERE** for a quick video of the action! One student noted that, "this is the kind of learning that is going to get me a good job if I keep with it." Mr. Coulter also invests significant time planning for his Wood Shop classes; click **HERE** to get a glimpse of his middle school Intro to Shop class as students learn the fundamentals which will set them up for success in high school courses.









- **We Spy a Lisa Leeper!**
  - You read that right: Ms. Leeper is teaching a high school Art class and with a roster of 18, she is meeting the needs of students who yearn for creative outlets. After a semester of no art, Room 202 is alive again and we are thrilled. Providing art classes in high school

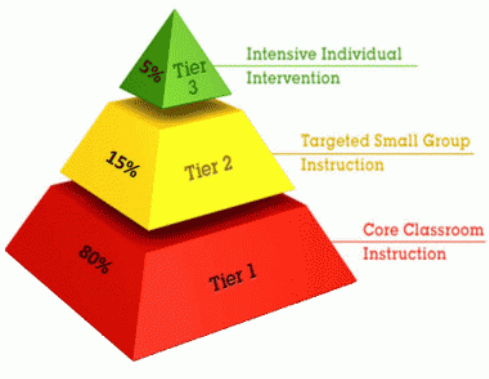
fosters essential skills by promoting creativity, critical thinking, and problem-solving, while building confidence and resilience. These classes improve academic engagement, support social-emotional development, and provide a safe space for self-expression, ultimately preparing students for future success and enhancing their mental well-being. We are working to provide more art options to compliment our music program and improve student outcomes.



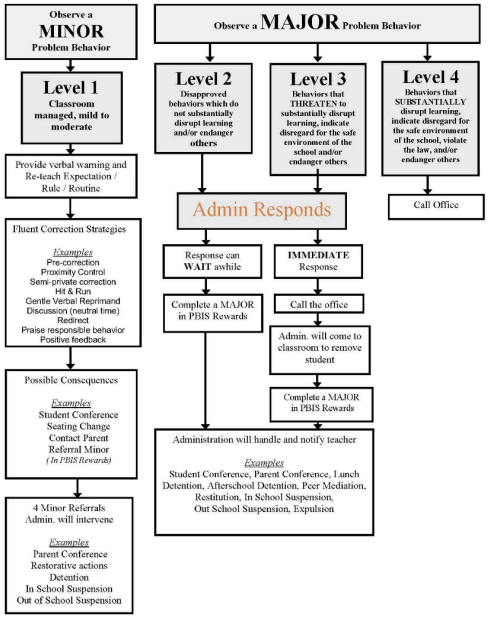
- **NBMS Open Mic**
  - Erika Rhodes has been walking her 8th-grade Reading students through poetic structure, the poetry writing process, and practicing with poetic performance. Recently, Mrs. Rhodes facilitated an open mic - students chose and memorized their poems for a class recitation, an extremely impactful strategy for student learning. Poetry recitation, particularly when paired with rubrics evaluating voice, tempo, and emotion, functions as immediate feedback for students to improve oral communication. **Click HERE to watch a performance!**



- *Data Driven Decision Making*
  - **Winter MAP Data**
    - While our students are still in the MAP testing window for the remainder of the month, our Middle School testing coordinator, Hana Robb has worked tirelessly to complete almost all MAP testing for 6-8th grade. There are gains in every grade level in Language and Math, as well as decreased numbers of students in the lowest ranking of percentiles per subject test. Click **HERE** for a detailed report of our middle school data; we will share high school data in our next report.
  - **Disciplinary Data**
    - Consistent reinforcement of PBIS expectations, use of a clear behavior flowchart, and expanded Tier 2/3 behavior tracking and progress-monitoring systems have contributed to a decrease in exclusionary discipline. The current ISS framework includes a reflective,



restorative component that Kristine McRae has developed to prevent repeated behaviors. Our goals to further incorporate more restorative, growth-focused responses to behaviors include bringing student voices to the table, resulting in reworking the discipline matrices in our Student and Staff Handbooks to include Youth Court practices.



- We will present more data in our year end report as it relates to our **School Improvement Plan** and school initiatives.

Timeframe	ISS	OSS
Sept 2025- Feb 2026	22.5	55
Sept 2024- Feb 2025	36	71
Sept 2023- Feb 2024	10	115

- ***Social Emotional and Cultural Learning***
  - **Life Skills 2.0**
    - While we may have lost our spring 8th-grade Life Skills class due to staff changes, this does not stop Ms. Tweet from fostering healthy choices of the mind and body! In partnership with the CAMP department, students made granola from scratch and transformed their results into delicious breakfast bowls with fruit and other healthy ingredients.



    - A walk through the RC revealed Ms. Tweet cultivating teamwork and collaboration as students strategized with each other for the best possible solution in a seemingly difficult challenge. Click **HERE** to see a quick glimpse of their efforts (and successes).



  - **Garnering Feedback & Leveraging Voice**
    - The Student Council continues their work in giving Nanooks a voice. At lunch, students provided

anonymous feedback that included compliments, requests, and concerns. Your Nanooks are working hard to grow student agency!

- ***School Improvement Plan***
  - The Site Committee met last week to discuss first year goals and milestones. Part of the discussion was the Classroom Assistance Tool, its uses and potential modifications to represent our students' specific culture and needs. The Committee has decided to prioritize the School Climate and Connectedness survey next, as our family window is open until March 21st. They plan to use incentives from community organization donations, and student groups to visit public places to garner more feedback. These results will be reviewed by the school staff and Site Committee to guide Nome Beltz's decision making.



UPCOMING EVENTS FOR THE DEN:

February 12	Q3 mid-quarter progress report cards
February 13	Parent/Guardian-Teacher Conferences • 11:00-4:00pm
February 16	Parent/Guardian-Teacher Conferences • 2:00-7:00pm
March 23-April 17	**AK Star testing window**
March 16-20	Iditarod (Spring) Break → No school



'26 -'27 ANSEP Acceleration Academy Application Workshops

ANSEP NOME

TWO DROP-IN OPPORTUNITIES!

FEBRUARY 13
1:30 PM – 4:00 PM
@ NOME-BELTZ HIGH SCHOOL

FEBRUARY 16
9:00 AM – 2:00 PM
NORTHWEST CAMPUS CONFERENCE ROOM







Learn more about Nome's ANSEP Acceleration Academy!
Ask questions, explore the program, and get hands-on help submitting the online application for the 2026–2027 school year!

Questions?
Contact Nome Acceleration Director,
Kacey Miller at kacey.miller@alaska.edu
or (907) 412-1660

2026 - 2027
APPLICATION

February Board Report 2026 Mary Donaldson, Special Education Director

Coming together is a beginning. Keeping together is progress.

Working together is a success.



INCREASE ATTENDANCE/MAP SCORES

Attendance of special education children increased from 43% to 86% over the past three years in grades K-5

NWEA Map scores from Fall 2024 to Fall 2025 in Math K-5 increased an average of 2.5 grade levels and Reading 3.9 grade levels

GOAL TWO

Increase learning opportunities for special education staff and regular education staff through an established calendar of training. Topics based on a needs assessment of current special education staff and relevant to each building.

- ***Parent Night February 16***
- ***Wednesday Trainings***
- ***Transition Implementation***

GOAL THREE

Integrate culturally relevant pedagogy through programs and practice to increase graduation rates of our students in special education.

Pursuing Grants for Implementation of Increasing Graduation Outcomes

- ***Alaska Native Education (ANE) Program (U.S. Dept. of Education):***
- ***Native Youth and Culture Fund (First Nations Development Institute***
- *The CIRI Foundation (TCF) Project Grant*

Nome Public Schools
Director of Technology Report

Jim Shreve
10 FEBRUARY 2026

Current / Completed projects

Staff ChromeBook Plus model testing is almost complete for the three teachers at NES. We received the last demo model in the mail last week and have it deployed for a rapid rotation through these teachers as well. Once the final round of model tests are complete we will gather all of the feedback, receive quotes, and make a selection for purchase. Preparation of our network environment and Google Admin Console for the conversion to ChromeBook Plus devices for staff is complete. All new organizational units (groups) in Google Admin Console are created, settings applied, and being confirmed with the demo units as they are tested by various staff.

Requests for Proposals for Category I (Internet) and Category II (Network Equipment) E-Rate applications are complete (CAT-I RFP posted 15JAN26, CAT-I questions reply addendum posted 27JAN26, and CAT-II RFP posted 06FEB26). Erate CAT-I bids are due by 27FEB26 and Erate CAT-II bids are due 06MAR26. A committee will score the viable submitted bids and make selections of winning bids for submission to E-Rate for funding. As a reminder the E-Rate program funds costs at 90% for CAT-I and 85% for CAT-II.

In an ongoing effort to conserve additional funding to use for future device purchases, we are testing some new Web Filters for student and staff devices. We have experienced some issues in the past with one of our more expensive third party web filter providers. These issues are on both ends of the spectrum from filter overreach (over blocking of sites) to the filter not correctly enforcing settings as expected. We are currently testing two new filters for proper functionality and cost comparisons. We have experienced some initial settings pains but we were able to quickly remedy them.

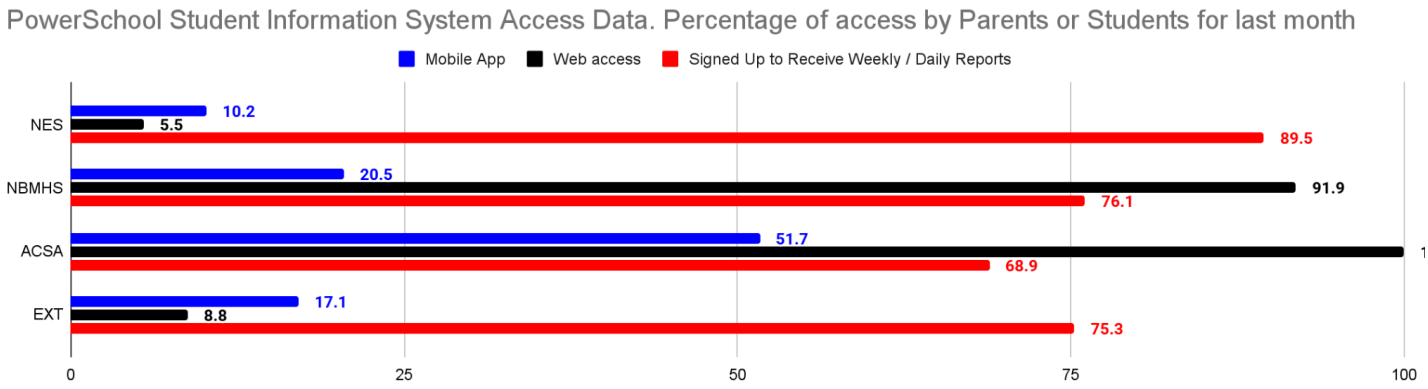
Future Projects

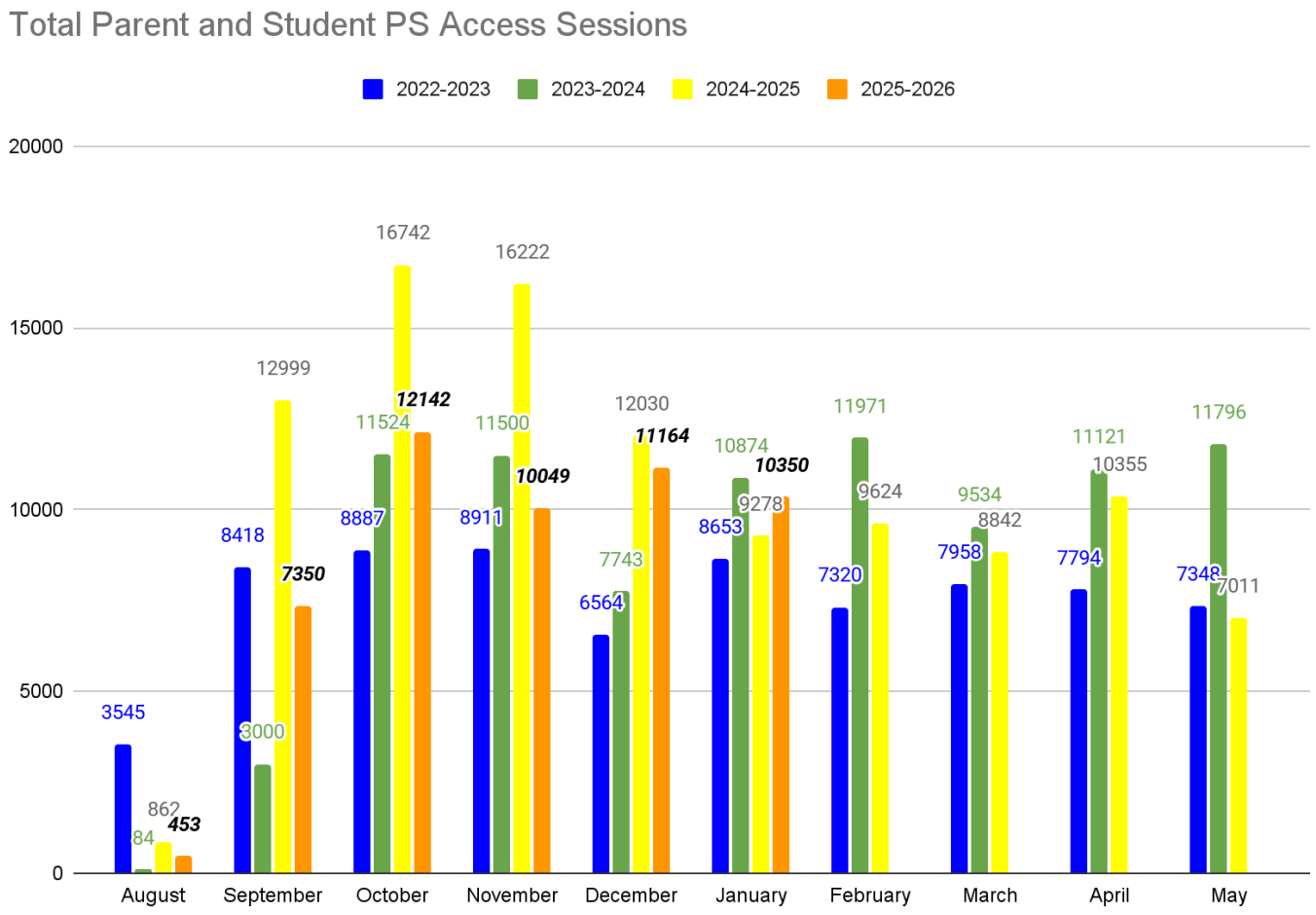
No Change - Continue to build on the District's Data Protection Policy by implementing many of the information security processes covered in the virtual Chief Information Security Officer course I am now certified in. I am identifying many policies that either need added or updated to ensure compliance with industry standards. I have submitted a few drafts of these policies for consideration by the Policy Committee.

No Change - Network diagraming for our entire network infrastructure in support of District Data Protection Policy. Division of our large layer two network into multiple Virtual Local Area Network segments to improve speed and security of our connected devices and network as a whole. This will also allow better protection of NPS owned equipment from equipment joining the guest side of our network. I have received the quote from our Juniper Switches vendor for support on this monumental task and am reviewing my budget for availability of funds.

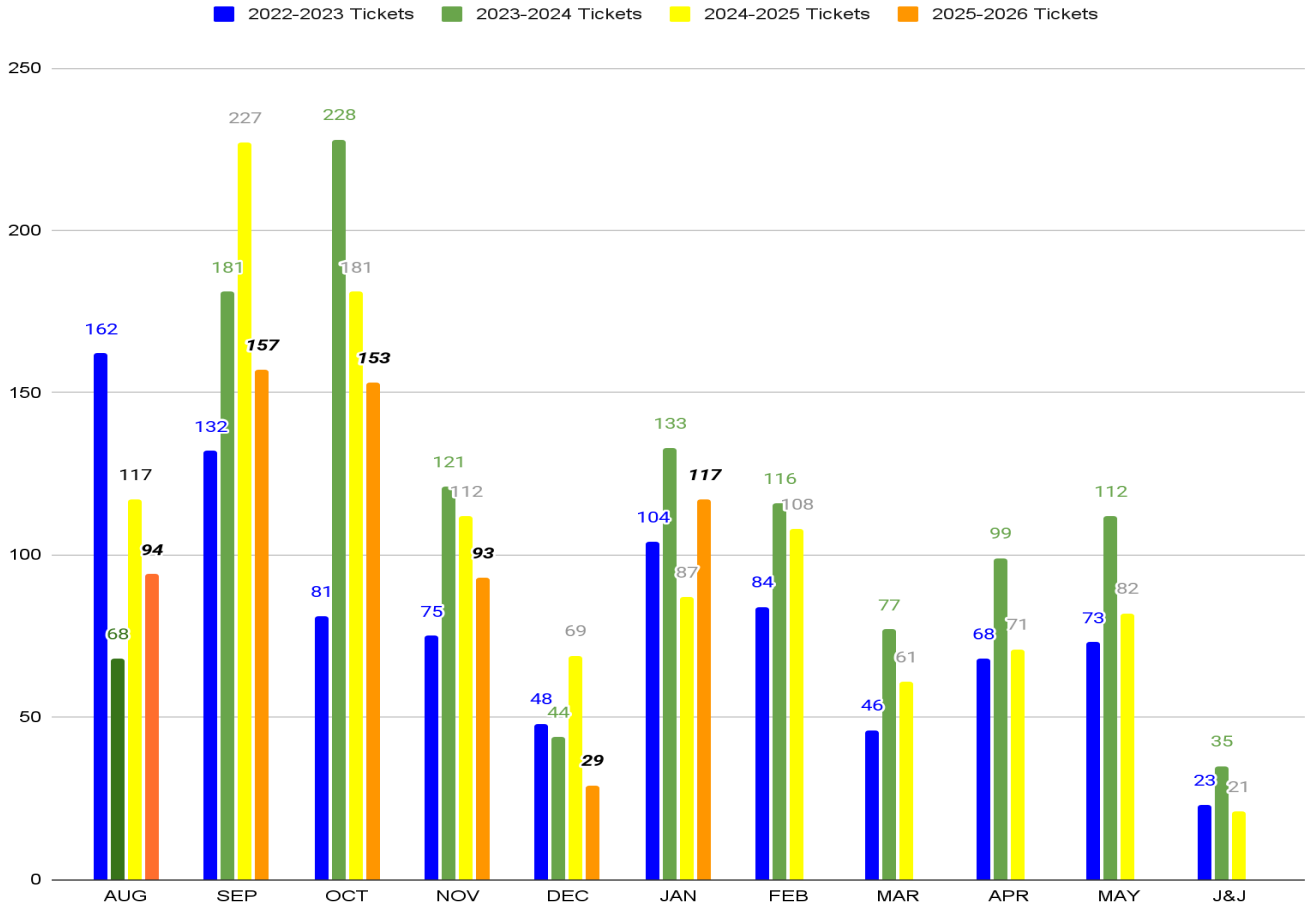
PowerSchool Online Enrollment

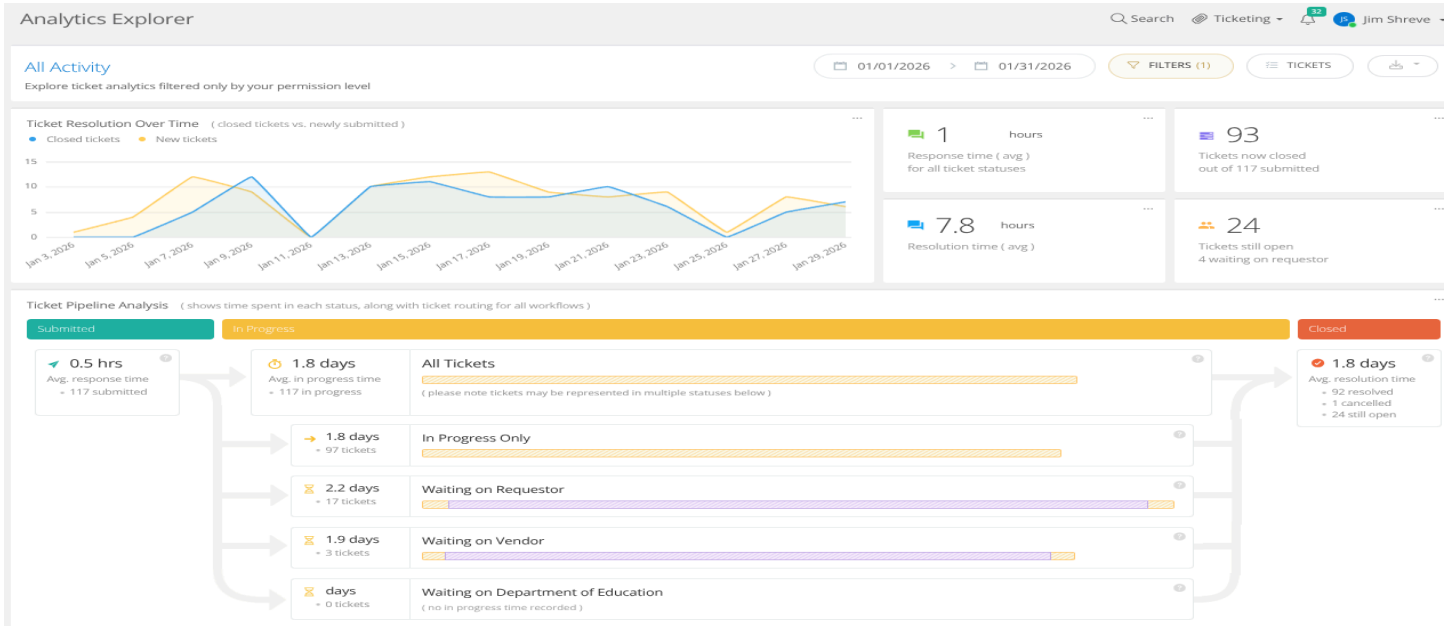
As of 02FEB26 the SY25-26 New Student Enrollments forms completed are at 151 (50 for Kindergarten) and the SY25-26 Returning Student Enrollment forms (launched on 31JUL25 - Closed 30NOV25) completed are 482 of 556 (86.7% complete) for a total of 633 of 665 K-12 Student records (95.2%) submitted through online enrollment. Focus is now directed to the creation / modification of the SY26-27 New and Returning Student forms.


PowerSchool Student Information System Access Data. Percentage of access by Parents or Students for last month
Mobile App
Web access
Signed Up to Receive Weekly / Daily Reports
NES
NBMHS
ACSA
EXT
10.2
5.5
89.5
20.5
91.9
76.1
51.7
68.9
17.1
8.8
75.3
0
25
50
75
100


Total Parent and Student PS Access Sessions
2022-2023
2023-2024
2024-2025
2025-2026
20000
15000
10000
5000
0
August
September
October
November
December
January
February
March
April
May
3545
84
862
453
8418
3000
12999
7350
8887
11524
16742
12142
8911
11500
16222
10049
6564
7743
12030
11164
8653
9278
10874
10350
7320
9624
11971
7958
8842
9534
7794
10355
11121
7348
7011
11796

Part of the Technology Department's role is to maintain the Technology Web Help Desk for staff to request repairs, training, and troubleshooting. Last month we closed / resolved 93 out of 117 (79.5%) tech requests submitted through the system. Our average response time was 1 hours and average resolution time was 7.8 hours.





Nome Public Schools

Assistant Superintendent/HR Director
Report to the School Board

February 5, 2026

In the first semester of the school year I prepared and submitted several reports to the state to include:

- SY26 First Day Vacancy Report
- SY25 Educator Evaluation Report
- SY26 Certified Staff Accounting Report (Administrators and Teachers/Counselors)
- SY26 Classified Staff Accounting Report (Administrative and Instructional Support)

I am currently working to submit our annual Workplace Injury report for submission to the Bureau of Labor Statistics.

I have worked with our paraprofessionals at Nome Elementary School to meet the ESEA requirements of our Title I grant to be highly qualified in their positions. That support is on-going.

It has been a joy to be observing in classrooms on a regular basis. Jamie and I are working to support each other in these efforts, and develop a system of feedback for staff, focused on the Visible Learning efforts of our District. It's great to speak with students and hear about their learning directly from them. This also enables us to give teachers meaningful feedback about their instructional impact.

I've also had the opportunity to observe in the Nome Preschool four-year-old classroom, which has been a real pleasure. It's great to see the Nome Preschool and Nome Public Schools staff working well together for a successful partnership to benefit our youngest learners. They have a high-quality program in place.

We are fully in the annual hiring season, starting with our administrative openings. Those have been posted and applications are coming in. Teams will soon be reviewing applications and holding interviews.

As I prepare teachers' contracts, there is growing concern among staff regarding the district's budget woes and what it means for their individual futures. When speaking with staff I try to remain encouraging, while being straightforward about our situation and the uncertainties that

exist as we plan for the coming year. We are all hopeful that those who manage our funding sources will make decisions in support of the District very soon.

Upcoming events:

- 4th Annual Grow Your Own gathering at UAF, March 1 & 2, 2026
- AERRC sponsored Virtual Job Fair, March 18, 2026
- School Leadership Paradigm Training by ACSA in Juneau, March 27 & 28, 2026
- Northeast Ohio Teacher Education Day (NOTED) job fair in Akron, OH, April 14, 2026

Nome Public Schools Board
Report
Karen Dixon, Director of Federal Programs, Curriculum, Assessment
February 10, 2026

Mission Statement: We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

Vision Statement: Together, strong in identity, purpose, potential

Assessments:
Initial response about NAEP was that it went smoothly. Jennifer Shreve confirmed that "everything went well. The staff and students were recognized as being very respectful and did a super job completing all the work. NES 4th grade made 89% of the selected group with five students absent and one student moving away two days before testing".

We are preparing for several upcoming assessments: MAP, WIDA-ASSESS and AKStar and AK Science. This school year a collaborative effort between the Special Education department and the school administrators was made to support and encourage all students to complete the WIDA-Access testing. Kudos to Mary Jane Abangan, Anne Madonia and Mary Donaldson for supporting this effort.

Building Test Coordinators are preparing for the upcoming AKSTAR and AK Science assessments that are scheduled for March 30 – May 1, 2026. A Nome Public School AKSTAR and AK Science Test Schedule is also set for NES, NBMHS and ACSA.

Curriculum:
I've discussed with Jamie an approach to work with principals about developing strategies to focus on data, data decision making regarding curriculum, instruction and professional development. Principals have requested for me to set up windows of availability during the normal workday (if at all possible).

During our bi-monthly meeting, Jamie and I recognized the need for Nome Public Schools to establish a cohesive vision for our Professional Learning Community (PLC). This PLC framework is all about using data-driven collaboration-focusing on enhancing student achievement through collective inquiry, common formative assessments and systematic interventions. To make this happen, administrators need to carve out dedicated time and commit to a strategic process. PLCs are a part of the above curriculum, instruction and professional development work that needs to be refined.

Joni (consultant) and I did meet briefly to discuss the state of the NPS's curriculum and to give an overview of current curriculum work. Jamie has been updated on our meeting and is taking the lead with the curriculum consultant she mentioned in her December 2025 report.

Grants:
The Parent Advisory Committee meeting will be called in early February as an update and to set another for approving the "Supplementally Approved" grant status. Tribal consultation information that Jamie held with tribes is needed for grant work. FY 26 grants will be uploaded as "Supplemental Approved"

Administrators are aware of the April 1, 2026 deadline to spend funds. Additionally, I've reached out to individuals to provide support for spending in accordance with grant narratives. A ZOOM meeting is scheduled next week. We will continue to work to meet the April 1, 2026 deadline.

Thank you.

Nome Public School Board, Facilities Service Report, February 10, 2026.
Jonathan Duarte, Facilities Director

Maintenance Snapshot:

- Scheduled Work Order in progress: 99
- Completed Tickets: 219

Staffing:

- Custodian Rotational Supervisor- Jake Mckeown/ Nathan Lopez
- Custodian III -Stan Burgess
- Custodian II- Thuong Nguyen
- Custodian II- Julianna Duarte (Rotational)
- Custodian I- Trevor Ozenna and Fred Holmes
- Custodian I- Jonaie Duarte (Rotational)
- Custodian I- Jorena Duarte (Rotational)
- Maintenance Foreman - Cliff McHenry
- Maintenance Technician III- Ilya Komarov
- Maintenance Technician II- James Ventress
- Maintenance Technician II- Bill Baxter

Maintenance Department Tasks with Status:

- District Buildings A,B,C and G, PM's are on going.
- Fire Inspection- Urgent Repairs completed. Vacuum relief valve and corroded tee replaced with new. 6” header temporarily patched. Materials on order. Plumbing and panel discrepancies mitigated and ready for annual inspection.
- Incident iQ work order data input in progress, continuing to work on back logs.
- NBHS Boiler PM’s. Higher frequency of problems. Warm weather creates more mechanical cycling.
- NBHS Mechanical Room- 6 month Pm’s are 40% complete.
- NBHS Roof Drain Leak Repair- Post-Reroof installation. Further work required during spring time.
- NBMHS Door PM and installing new stops.
- NES Boiler Exhaust Troubleshooting.
- NES Heating Issues are listed and ordering materials.
- NES Plumbing addressed and currently in operation. Pursuing long term solutions.
- Vehicle Fleet Update: Auto-001 seeking mechanic for head gasket repair. Auto-007, major component repairs completed. Equipment -021 requires new center pins.

Janitorial Department Tasks with Status:

- New employee onboarding and training.
- Inventory stock and preparing quote for janitorial service year 2026- 2027.

Safety Concerns:

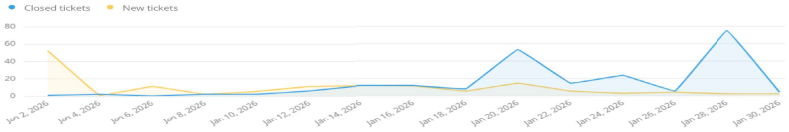
- Continual coordination between multiple groups/teams on emergency egress is clear and free of debris.

All Activity

Explore ticket analytics filtered only by your permission level

01/01/2026 > 01/31/2026

Ticket Resolution Over Time (closed tickets vs. newly submitted)



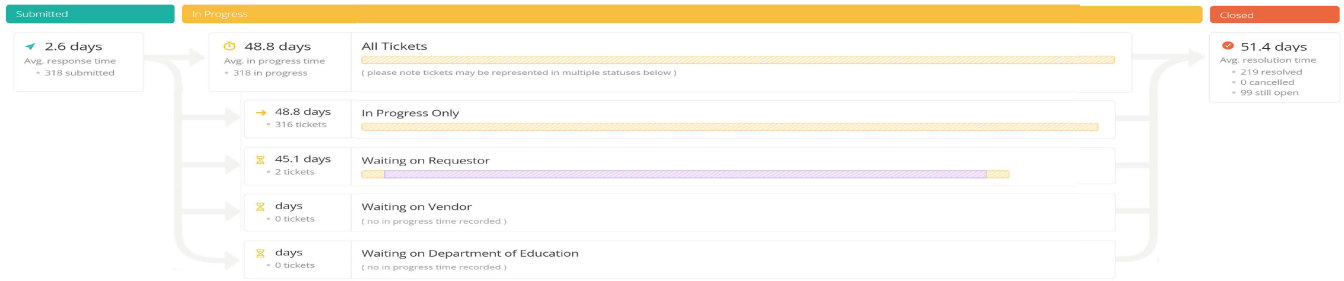
2.6 days
Response time (avg) for all ticket statuses

219
Tickets now closed out of 318 submitted

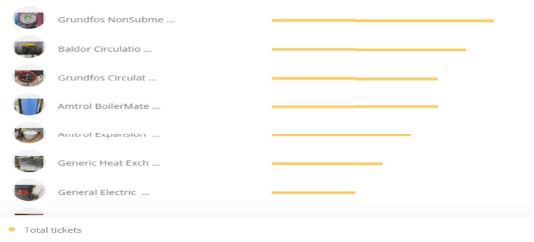
38.8 days
Resolution time (avg)

99
Tickets still open
0 waiting on requestor

Ticket Pipeline Analysis (shows time spent in each status, along with ticket routing for all workflows)



Top Models (sorted by total tickets)



164.4 minutes
Avg. time logged per ticket

Tickets by Priority



Tickets Submitted For



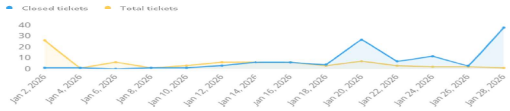
SLA Response Time

No data available

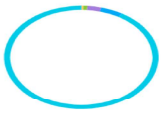
SLA Resolution Time

No data available

Total Tickets Over Time



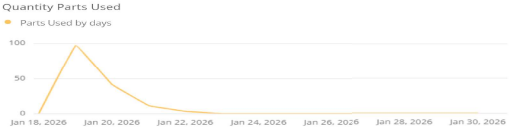
% Parts Used



Response Time



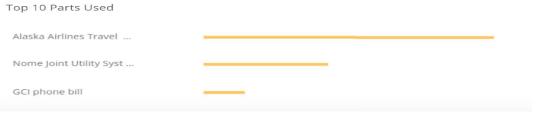
Quantity Parts Used



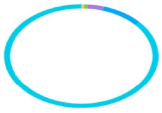
Resolution Time



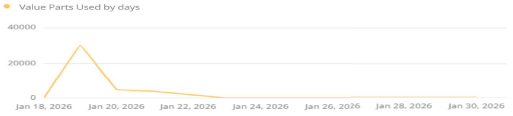
Top 10 Parts Used



% Value Parts Used



Value Parts Used



Top Issue Categories (sorted by total tickets)



Overall Satisfaction (click bars below for specific results details)

No data available

Avg. rating (out of 5.0) Survey responses

Nome Public Schools

TO: Nome Public Schools Board of Education
THRU: Jamie Burgess, Superintendent
FROM: Genevieve Hollins, Alaska Education & Business Services, Inc.
SUBJECT: FY2026 Expenditures: 7/01/2025 through 1/31/2026
- All Except Special Revenue Programs -
DATE: February 5, 2026

REVENUES:

	Received	Current Budget	Amount Remaining	% Received
State of Alaska - Foundation	$ 5,967,500	$ 10,229,234	$ 4,261,734	58.34%
State of Alaska - TRS On Behalf [1]	-	983,025	983,025	0.00%
State of Alaska - PERS On Behalf [1]	-	65,914	65,914	0.00%
City of Nome	1,152,219	2,700,000	1,547,781	42.67%
Impact Aid - U.S. Government PL-874	530	1,500	970	35.33%
E-Rate	1,320,899	2,514,158	1,193,259	52.54%
Earnings on Investments	81,802	175,000	93,198	46.74%
Other (Fees/Gate/Rentals/Donations)	228,878	340,000	111,122	67.32%
Transfer In From Other Funds	-	950,000	950,000	0.00%
Decrease (Increase) of Fund Balance	-	549,688	549,688	0.00%
Pupil Transportation (Fund 205)	371,504	665,697	294,193	55.81%
Food Service (Fund 255)	507,874	819,000	311,126	62.01%
TOTAL REVENUES	**$ 9,631,207**	**$ 19,993,216**	**$ 10,362,009**	**48.17%**
(Excluding Federal Special Revenue Programs)				

EXPENDITURES:

	Expended & Encumbered	Current Budget	Amount Remaining	% Expended
General Fund (100)	$ 9,008,446	$ 18,508,519	$ 9,500,073	48.67%
Pupil Transportation (205)[2]	675,602	676,050	449	99.93%
Food Service Fund (255)	413,828	819,000	405,172	50.53%
TOTAL EXPENDITURES AND ENCUMBRANCES	**$ 10,097,876**	**$ 20,003,569**	**$ 9,905,694**	**50.48%**

Percentage of Revenue Budget Recvd: 48.17%
Percentage of Budget Expended: 50.48%
Percentage of Year Passed: 58.90%

Days of Expenditures for this Fiscal Year: 215 Days

Remaining in Fiscal Year for Expenditures: 150 Days

Checking Account Bank Balance as of February 5, 2026 - $6,327,814
CD Bank Balance as of February 5, 2026 - $1,081,640
Northrim Checking Bank Balance as of February 5, 2026 - $7,308



[1] PERS and TRS On-Behalf Revenues (and expenses) will be recorded at year-end after receipt of State's final On-Behalf report. This is only a book entry and no funds come through the District's bank account.

[2] All regular route costs are encumbered for the year at $662k cost +$3k in extra runs + $1,353 in RFP ad costs + $9,000 in Sped Van Transp. Budgeting to use ~ $96k of Pupil Transp Fund Balance. Year-end FB estimated to be $54k.

Nome Public Schools

MEMORANDUM

To: Board of Education

Thru: Jamie Burgess, Superintendent

From: Genevieve Hollins, Contracted CFO
Alaska Education & Business Services, Inc.

Date: February 5, 2026

Subject: **Financial Narrative**

2025 Calendar Year-End and Quarter-End Complete

Tasks completed include:

- ✓ 2025 annual W2s and 1099s completed and disseminated.
- ✓ Quarter-end 941s, Unemployment Reports
- ✓ Grant Reimbursements
- ✓ 2025 Gaming Annual Financial Statement
- ✓ January Budget Work Session

2025-2026 Legislative Session

There are a handful of education/finance-related house and senate bills currently in session being heard and we are keeping an eye on those.

DEED Reporting

The 2nd Fund Balance reporting was submitted to DEED timely as was the Local Revenues mid-year update.

Standard Operating Procedures (SOP) #6 – Purchasing Procedure

Attached please find SOP #6 – Purchasing Procedure – for your review, reference, and comments. This SOP is one of the most important SOPs related to finance because it ensures accountability and proper tracking of all funds in addition to maximizing public resources. Following these procedures is one way to aid in ensuring clean audits!

Thank you!

NOME PUBLIC SCHOOLS
Nome, Alaska

SOP No. 6 - PURCHASING PROCEDURE

1. PURPOSE: To ensure purchases are made in a timely manner and to protect and maximize the value of public resources, educational and support programs by safeguarding public assets through internal controls and procedures.

2. AUTHORITY: Board of Education, Superintendent or designee

3. RESPONSIBILITY: It is the responsibility of the individual requiring equipment, supplies, and/or services to initiate the requisition, the budget supervisor(s) to approve it and the purchasing clerk to process the requisition by generating the purchase order. The Superintendent or designee will sign [electronic approval and laser signature is considered approval] all purchase orders.

4. GENERAL PROCEDURES: The following procedures shall be followed in all instances for payments to vendors for goods and services.

1) All purchases require approval before the transaction occurs. Unapproved purchase of goods will be returned to the vendor at the purchaser's expense. Unapproved purchase of services may result in disciplinary action.

2) All purchases using federal funds must follow OMB Guidance 2 CFR Title 2 Vol 1, Part 200, commonly known as Uniform Guidance (UG). See sections 200.317 through 200.326.

3) Employee may not make purchases using their own funds and then seek reimbursement from the District without prior approval.

4) Requisitions, particularly grant funded requisitions, must be submitted by April 1st to ensure delivery of goods or services and payment by June 30th.

5) The State of Alaska has contracts for many types of items. The District will take advantage of these contracts and negotiated costs (if they are lower than what can be obtained elsewhere). (AS 36.30.700) See https://doa.alaska.gov/dgs/polisubs. In addition, there are purchasing cooperatives with low or no-cost memberships (US Communities, KCDA, National IPA, etc.) that offer pre-bid contracts for certain items to school districts.

a. ORIGINATOR'S RESPONSIBILITY

The originator of the requisition shall be the school district employee who is requesting goods and/or services from a vendor.

1) Each site shall determine who will have access to enter requisitions into the Remote Requisition system and relay that information to the Chief Financial Officer (CFO).

2) CFO will authorize access as applicable and place each user on their correct Approval Chain within the software system.

3) Any purchases pertaining to software/technology need to be sent through the Director of Technology for review/approval prior to placing a requisition.

4) The originator shall enter all appropriate information in the requisition system including using an approved vendor (if the vendor is not on the approved list, email the Purchasing Clerk), program/grant charges, and submit for approval.

5) If the Originator is also a budget supervisor with Remote Requisition approval access, they must ensure their usernames/passwords are never shared.

6) Estimated freight or postage shall be listed on the requisition. If in doubt as to an appropriate estimate, use 20% of the merchandise cost. Be certain to define the shipping method (e.g. air freight, insured parcel post, etc.).

7) Order pre-planning is strongly encouraged. Failure to plan is not the responsibility of the purchasing department.

8) For orders exceeding $3,500 contact the Purchasing Clerk for assistance.

NOTE: The "ship to" area must be completed with the name and address of the District's Business Office and shall include the name of the originator.

EXAMPLE: Nome Public Schools
Attn: Jill Smith
PO Box 131
Nome, AK 99762
(907) 443-2231

District purchases may not be shipped to an employee's home address.

b. BUDGET SUPERVISOR'S RESPONSIBILITY

1) The budget supervisor (Principal, Director, Manager, or Superintendent) must first determine that the items being requested are needed or wanted and eliminate any he/she determine to be unneeded or unwanted.

2) The entire requisition should be checked for errors and corrected if necessary.

3) The proper account code or codes shall be placed on the requisition with a dollar breakdown between codes. (Coding of items shall be completed based on the item and not the budget line item where money is available).

c. CHIEF FINANCIAL OFFICER'S RESPONSIBILITY

1) Setup correct Approval Chain within software system to ensure that all requisitions $1,000 or greater, receive approval by the Superintendent. All requisitions receive approval by budget supervisor, and all requisitions flow through both the Purchasing Clerk and the CFO. Users with approval access must ensure their usernames/passwords are never shared.

2) If it is determined there is sufficient money in that line item of the budget, the requisition should be approved.

3) Grant Program Manager (Director of Federal Programs, Curriculum & Instruction or other Grant Managers) approval must be obtained for all grant funds. IT Coordinator approval shall be obtained for all software and hardware.

4) **FEDERAL FUNDING** - For orders less than $50,000 purchases should be spread among qualified suppliers. Orders for $50,000 or more must conform to Board Policy (BP) 3311, which states that there must be rate quotes obtained from an adequate number of qualified sources for purchases between $50,000 and $150,000. Sealed bids are required for purchases of more than $150,000. There is a possibility that some purchases may be sole source.

5) Purchase orders greater than $50,000 will require prior approval of the Board. Purchases may not be segmented to circumvent the requirement for approval.

6) Purchases under federal awards will meet the standards as described under BP 3311.

d. PURCHASING CLERKS RESPONSIBILITY

1) All requisitions shall be checked for accuracy and appropriateness. Inaccurate or inappropriate requisitions will be returned to the budget supervisor.

2) If the line item in the budget has an unencumbered balance larger than the requisition amount, it will be processed. If not, the requisition will be returned to the budget supervisor unprocessed.

3) The vendor may be changed on a requisition to one that offers lower prices or a lower overall cost to the district if approved by the site/budget supervisor. Alaska vendors are given first preference.

4) Several requisitions for similar items may be combined to obtain quantity discounts (normally done for school start-up supply orders).

5) **FEDERAL FUNDING** - For orders less than $50,000 purchases should be spread among qualified suppliers. Orders for $50,000 or more must conform to Board Policy (BP) 3311, which states that there must be rate quotes obtained from an adequate number of qualified sources for purchases between $50,000 and $150,000. Sealed bids are required for purchases of more than $150,000. There is a possibility that some purchases may be sole source.

7) Purchase orders greater than $50,000 will require prior approval of the Board. Purchases may not be segmented to circumvent the requirement for approval.

8) Purchases under federal awards will meet the standards as described under BP 3311.

6) After the requisition meets the guidelines above, a purchase order will be printed (or saved as PDF) by the Purchasing Clerk with the Superintendent's laser signature. The Purchasing Clerk will complete this by logging into the financial software (Black Mountain) using an employee specific User ID and password.

7) The original copy will be emailed (or faxed) to the vendor and the original will be retained by the Purchasing Clerk, and one copy will be sent to the originator (school secretaries will keep all purchase order copies for their site).

e. OTHER PURCHASING PROCEDURES

1) "On Approval": Invoices received by the school district from vendors requesting payment for good and/or services that were requested by an employee who did not follow the above procedures will not be honored by the school district. These vendors will be referred to the employee to collect the billed amount [or employee will provide written authorization for the school district to make payment and deduct the amount from any monies the school district owes the employee].

2) Travel: Requisitions for all travel, including airfare, hotel and rental car (accompanied by an approved leave request form) will define the names of all persons traveling, departure point, destination and return as appropriate, dates of travel and purpose for travel.
    i. Requisitions shall be received in the Business Office no later than three weeks in advance of the departure date to allow time for processing and to enable the District to receive the best airfare prices.
    ii. All travel must have an approved leave slip signed by the Supervisor/Advisor and/or the Superintendent. See SOP No. 8 – Travel Procedures for more information.
    iii. All out-of-district travel must have an approved leave slip signed by the Supervisor and the Superintendent. The School Board must pre-approve all out-of-state travel (per BP 6153).

f. Retain purchasing records as required by ASLAM/DEED Records Retention Schedule (see REFERENCES below).

REFERENCES:
BP 3300 – Expenditures/Expending Authority
BP 3310 – Purchasing Procedures
BP 3311 – Bids
BP 3314 – Payment for Goods and Services
BP 3315 – Relations with Vendors

ASLAM/DEED Records Retention Schedule: Click on "School Districts, #400.1"
https://archives.alaska.gov/rims/

OMB Guidance (Uniform Guidance), 2 CFR Title 2 Vol 1, Part 200.
https://www.gpo.gov/fdsys/granule/CFR-2014-title2-vol1/CFR-2014-title2-vol1- part200/content-detail.html
https://www.gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-part200.pdf]

REVISION DATE: 01/07/2025

EXHIBITS: None

Public Comment Statement

The Board of Education welcomes community member input during meetings about issues on or not on the agenda. The Board is not able to respond directly to you during Public Comment; the Board may decide at the end of the meeting during Board Member Comment to discuss your topic at a work session, regular meeting, or direct the Superintendent to look into a situation further.

The Board may not speak about subjects that are protected by legal confidentiality such as specific student discipline issues or personnel issues that could disparage or slander district employees.

The general guideline is approximately three minutes per speaker; however, additional time is allowable if needed. When you speak to the Board, please state your first and last name for the record.

Nome Public Schools
PO Box 131
Nome, AK 99762
907-443-2231 – www.nomeschools.org

SCHOOL BOARD COMMUNICATION

Title: Renewal of AKEBS Contract for Business Manager & Payroll Services

Date: 2/10/26

Administrator: Jamie Burgess, Superintendent

Attachments: Proposed AKEBS Three Year Contract

X	**Action Needed**		**For Discussion**		**Information**		**Other**

BACKGROUND INFORMATION

The administration would like to renew the current contract between NPS and Alaska Education Business Services for Business Manager and Payroll Services. Genevieve Hollins and Bonnie Voves have provided excellent and responsive service to the district and staff, with clean audits, management of increasingly complex business and payroll transactions, and top-notch customer service.

Changes in the contract include a small increase of $1500/year, formally shifts responsibility for handling gaming packets to business services, reflecting changes subsequent to the previous contract with respect to reporting requirements from DEED, and acknowledges the change in Impact Aid and related services to the District.

ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the contract renewal with AKEBS for business manager and payroll services.

Sample Motion: I move to approve the contract renewal with AKEBS for business manager and payroll services.

Contract # 2026-1002

PROFESSIONAL SERVICES CONTRACT

NOME PUBLIC SCHOOLS (NPS)

THIS writing formalizes an agreement entered into this ___ day of March, 2026 by and between ALASKA EDUCATION & BUSINESS SERVICES, INC., (hereinafter called the "Consultant") and the NOME PUBLIC SCHOOLS (hereinafter called "NPS").

The parties to this agreement understand that NPS desires to engage the Consultant to render certain technical and professional services in connection with ***Business & Payroll Services*** as listed in ***Attachment A and B*** for the Nome Public Schools.

Accordingly, the consultant agrees to perform these services for NPS under the terms and conditions of this contract, through the Superintendent who warrants its authority to enter into a professional service contract.

The parties further understand and acknowledge that this agreement is a contract for professional services.

The parties to this contract mutually agree as follows:

1. Employment of Consultant. NPS agrees to engage the Consultant, and the Consultant agrees to perform the services set forth in this agreement.

2. Area Covered. The Consultant shall perform all the necessary services provided under this contract as set forth in Attachment A.

3. Data and Equipment to be furnished by the Parties. All information, data and records, as are existing, available, and necessary for the carrying out of this agreement shall be provided to the Consultant without charge by NPS. NPS shall cooperate with the Consultant in every reasonable way in carrying out the consulting work. In turn, the Consultant performing professional services for NPS are expected to supply standard equipment normally used by other professionals performing similar services.

4. Time of Performance. The services of the Consultant shall begin July 1, 2026 for a period continuing through June 30, 2029 (three years). The contract may be extended for additional periods by mutual written agreement of the parties.

5. Compensation.

Services: NPS agrees to pay the Consultant the sum of:

FY	Business Services	Payroll Services
FY2027:	$156,000 annually	$71,000 annually
FY2028:	$156,500 annually	$72,000 annually
FY2029:	$157,000 annually	$73,000 annually

The payment of which is provided that the Consultant's performance of services is completed to NPS's reasonable satisfaction and shall be made monthly in twelve equal payments.

Reimbursable Expenses: NPS also agrees to reimburse Consultant for any required airfare, at coach rate, for Superintendent approved travel to/from Nome including related travel expenses (taxi, parking or hotel if no lodging provided in Nome), per diem (food) at $60 per day, and for any postage required to mail documents.

6. Method of Payment. NPS will pay to the Consultant the amounts set forth in paragraph 5, which shall constitute full and complete compensation for the Consultant's services. Such sum will be paid to the Consultant upon receipt of a monthly invoice.

7. Termination of Contract by NPS. NPS may at any time terminate this contract by giving 90 days written notice of termination to the Consultant, or immediately for non-performance. In the event of termination, all finished or unfinished documents and other materials as described in paragraph 3 above shall, at the option of NPS, become its property.

8. Termination of Contract by Consultant. The Consultant may at any time terminate this contract by giving 90 days written notice of termination to NPS, or immediately in the event of an emergency causing Consultant to be unable to perform work (i.e. medical emergency) or in the event of non-payment for services. In the event of termination, all finished or unfinished documents and other materials as described in paragraph 3 above shall, at the option of NPS, become its property.

9. Findings Confidential. Any reports, information, data, etc., given to, prepared, or assembled by the Consultant under this contract which NPS requests to be kept as confidential shall not be made available to any individual or organization by the Consultant without the prior written approval of NPS.

10. Successors and Assigns. NPS and the Consultant each binds itself and its partners, successors, executors, administrators and assigns of such other party, in respect of all covenants of this contract; except as above, neither NPS nor the Consultant shall assign, sublet, or transfer its interest in this contract without the written consent of the other. Nothing in this agreement shall be construed as creating any personal liability, nor shall it be construed as giving any rights or benefits to anyone other than NPS and the Consultant.

11. Liability. Consultant shall not be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, epidemic, strikes, act of God or the public enemy, unusually severe weather, legal act of public authority or delays or defaults caused by public carrier, which cannot reasonably be forecast or provided against. Except as otherwise expressly provided in this agreement, and without limiting the generality of the foregoing disclaimer, Consultant does not warrant that its advice, systems configuration, or programming on behalf of NPS will be error free.

12. Entire Agreement. With respect to the services to be performed as described in Attachment A, this writing constitutes the entire contract and agreement between the parties, and expressly supersedes and replaces any and all oral or written agreements which may have been entered into by the parties prior to the execution of this contract. This agreement may be amended only by written instruments signed by both NPS and the Consultant.

13. Notices. All notices hereunder shall be in writing and shall be delivered by certified mail, return receipt requested, to:

If NPS: Jamie Burgess, Superintendent
Nome Public Schools
P.O. Box 131
Nome, AK 99762

If the Consultant: Alaska Education & Business Services, Inc.
2260 Briar Ridge Trl
Carrollton, TX 75010

14. Applicable Law: This contract shall be governed by the laws of the State of Alaska.

15. Independent Contract. The Consultant, and any agent and employees of the Consultant, shall act in an independent capacity and not as officers, employees or agents of NPS in the performance of this contract.

16. Final payment, Release of Obligation. Final payment shall NOT be made by NPS without; (1) Receipt of verification, in writing from the responsible individual, of completions of the terms of the contract, and (2) Invoice from the Consultant requesting payment, which has been approved and signed by the responsible individual. A copy of this contract with "Attachment A" completed must be filed with NPS when executed.

Consultants: State of Alaska Business License # 732107
Federal Employer ID # 20-3944964

IN WITNESS WHEREOF the parties hereto have executed this agreement.

NOME PUBLIC SCHOOLS

By: _____
Jamie Burgess, Superintendent

ALASKA EDUCATION & BUSINESS SERVICES, INC.

Consultant: _____
Lucienne Smith, President

Consultant: _____
Genevieve Hollins, Vice President

Attachment A – Business Management Services

The Business Management services that Consultant will provide NPS include the following:

- General Ledger Reconciliation, ongoing review to ensure all expenses/revenues are posted accurately.
- Grant Financial Reporting and Quarterly Reimbursement submittal.
- Review Accounts Payable claims and Purchase Orders; Direct cleanup of outstanding encumbrances for year-end.
- Review and ensure all year-end accruals are prepared to close out FY26, FY27, and FY28.
- Complete the preparation of annual General Operating Fund budget.
- Complete annual Impact Aid Application, if District meets minimum threshold.
- Provide internal auditing of expense and revenue coding of each fund.
- Accounts Receivable posting oversight and reconciliation.
- Review and approve semi-monthly and monthly Payroll processing, and review quarterly & annual reports.
- Ensure end of year tasks are completed timely (fuel tanks dipped, fuel and supplies ordered in time for barge, etc., all purchase orders issued and all end of year invoices paid).
- Assist with providing necessary data or input for renewal of District's property, casualty, liability, Workers' Compensation, Life and Health Insurance.
- Complete monthly bank reconciliations, and cash balance management.
- Prepare and submit annual Foundation Budget Report (due July 15).
- Prepare and submit fund balance reporting to DEED (due November 25 and January 20).
- Prepare and submit FY26, FY27, and FY28 Per Pupil Expenditure (PPE) report to DEED (due December 15).
- Prepare and submit Gaming Annual Financial Statement (due March 15).
- Prepare and submit AASB Salary & Benefits Data Collection (due February 28).

- Capital Asset Inventory Recording and Reconciliation on Depreciation Schedule.
- Preparation for the annual financial audit for FY26, FY27, FY28; Prepare State & Federal schedules of assistance, set up Grant Analysis Worksheets; Complete test of controls worksheets.
- Provide direction/instructions to Business Office staff as needed and provide input to Superintendent on annual evaluations.
- Oversee needed budget revision preparation, extension documents, and other paperwork as required for proper financial administration.
- Provide necessary communication to answer Board and management's questions and concerns regarding finances.
- Work with federal programs director to ensure budgets are posted, & appropriate transactions are being expensed.
- Submit monthly food service reimbursement reports as required; complete annual reports as required by food service program.
- Obtain eLearning hours toward food service as required by NSLP guidelines for oversight of claims submission and FFVP reporting.
- Review quarterly with the Superintendent & Administration to assist with financial/accounting matters and communicate as needed.
- Continue to work in collaboration with Tech Dept. to provide efficiencies using current technology in business office.
- Ensure Business Office is at maximum efficiency while passing auditors' critique.
- Ensure scanning and digitizing of all source documents continues.
- Respond to employee questions regarding Gaming, provide packets, obtain final paperwork for files.

Attachment B – Payroll Services

The Payroll services that Consultant will provide NPS include the following:

- Process all personnel paperwork received from HR for all employees (contracted and classified)
- Process the monthly and semimonthly paychecks and direct deposits
- Process the EFTPS tax payments
- Process all other payroll liabilities (health insurance, life insurance, union dues, PERS/TRS)
- Process monthly group term life insurance
- Prepare and maintain contribution reconciliations
- Perform payroll accounting functions and maintain payroll records for monthly, quarterly and annual payroll reconciliations
- Respond to employees' inquiries regarding payroll
- Maintain payroll records in a consistent electronic format
- Process required reporting
- Process quarterly 941, Unemployment reports
- Process annual W2s, W3s

Nome Public Schools
PO Box 131
Nome, AK 99762
907-443-2231 – www.nomeschools.org

SCHOOL BOARD COMMUNICATION

Title: Approval of Transportation Contract

Date: 2/10/26

Administrator: Jamie Burgess, Superintendent

Attachments: FY27-FY31 Transportation Contract – Morgan Enterprises

X	**Action Needed**		**For Discussion**		**Information**		**Other**

BACKGROUND INFORMATION

The District released a Request for Proposal for transportation services with one bidder – Morgan Enterprises. We are pleased to continue our longstanding relationship with a local contractor. The contract must be submitted to the Department of Education for review after approval by the school board.

It is important to note that the state's transportation reimbursement continues to be insufficient to cover our transportation costs, meaning we must utilize some of our general funds to cover these costs. It may be a future budget discussion item to review what transportation services we currently provide.

ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the contract for transportation with Morgan Enterprises.

Sample Motion: I move to approve the contract for transportation with Morgan Enterprises.

NOME PUBLIC SCHOOLS
Box 131, Nome, Alaska 99762 * Fax (907) 443-5144 * Telephone (907) 443-2231

PUPIL TRANSPORTATION CONTRACT

BETWEEN NOME PUBLIC SCHOOLS AND MORGAN ENTERPRISES, LLC.
FY 2027 - FY 2031
(Five Years: July 1, 2026 through June 30, 2031)

This contract is entered into this ___ day of February, 2026 by and between Nome Public Schools (hereinafter referred to as "District") and Morgan Enterprises, LLC. (hereinafter referred to as "Contractor").

The State of Alaska and the District provide for the transportation of all pupils to attendance centers specified by the District. These services and students are identified and specified in the Pupil Transportation Service Request for Proposal 26-001. The Contractor affirms by signature below that they have read all of the provisions of the Request for Proposal and all explanations sent via email and understand and agree that these documents are part of the contract between the Contractor and the District. The Contractor further agrees to furnish pupil transportation services as specified in these documents for the life of the contract, and to complete Pupil Transportation Program reports as specified in the Request for Proposal and/or as required by the State of Alaska Department to Education.

The term of this contract is for five (5) years, beginning with the 2026-2027 school year, with the first day of school beginning on August 17, 2026 and ending with the closing of the 2030-2031 school year.

The District hereby waives the performance bond requirement.

The Contractor agrees to furnish transportation services at a compensation rate of $3,120.00 per day for all 3 regular routes during the 2026-2027 school year. The second and remaining years (2027-2028 through 2030-2031) will receive a 2% increase to the base each year.

Compensation for activity runs will be $88 per run. If the run takes place after 7pm, the compensation will be $100 per activity run. If booking by the hour, the activity run hourly rate will be $100 per hour.

NOME PUBLIC SCHOOLS

_____
Jamie Burgess, Superintendent

Date:_____

MORGAN ENTERPRISES, LLC.

_____
Mariah Morgan, Member

Date: 2/9/26

NOME PUBLIC SCHOOLS

Annual Contract Rate
July 1, 2026 through June 30, 2031

FISCAL YEAR	RUN		DAILY RATE	DAYS	TOTAL
2027	$1,040.00	X 3 runs	$3,120.00	170	$530,400.
2028	$1,060.80	X 3 runs	$3,182.40	TBD*	
2029	$1,082.02	X 3 runs	$3,246.06	TBD*	
2030	$1,103.66	X 3 runs	$3,310.98	TBD*	
2031	$1,125.73	X 3 runs	$3,377.19	TBD*	

**Student days may change from year to year depending upon calendar approval, but will be approximately 170.*

Nome Public Schools
PO Box 131
Nome, AK 99762
907-443-2231 – www.nomeschools.org

SCHOOL BOARD COMMUNICATION

Title: Approval of Tenured Teacher Contracts

Date: 2/10/26

Administrator: Jamie Burgess, Superintendent & Elizabeth Korenek-Johnson, Asst. Superintendent/HR

Attachments: n/a

X	**Action Needed**		**For Discussion**		**Information**		**Other**

BACKGROUND INFORMATION

Due to a lack of a firm commitment from the City Council with regards to the appropriation request for FY27, the District would like to recommend contract offers to the tenured teachers listed below for the FY27 school year.

ACSA
Rachel Ventress

Nome Elementary School
Janet Balice
Jason Brown
Kim Erikson
Julie Fabignon-Cross
Ian McRae
Marta Pardee
Victor Sanders
Heidi Secor
Jennifer Shreve
Peggy Simpson
Matt Slingsby
Meghan Ten Eyck

Nome-Beltz Middle/High School
Aaron Brown
Patrick Callahan
Douglas Coulter

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Justin Heinrich
Sarah Liben
Jill Peters
Erika Rhodes (0.5 FTE)
Hana Robb
Misty Tweet (0.5 FTE)
Phyllis Walluk
Ryan Wharry
Rosa Wright

ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of contracts for tenured teachers as listed for FY27.

Sample Motion: I move to approve contracts for tenured teachers as listed for FY27.

Nome Public Schools
PO Box 131
Nome, AK 99762
907-443-2231 – www.nomeschools.org

SCHOOL BOARD COMMUNICATION

Title: Approval of Chromebook Plus Purchase for Staff Devices

Date: 2/10/26

Administrator: Jamie Burgess, Superintendent & Jim Shreve, Director of IT

Attachments: n/a

X	**Action Needed**		**For Discussion**		**Information**		**Other**

BACKGROUND INFORMATION

Mr. Shreve would like to request approval for purchase of new Chromebook Plus devices for staff for the upcoming school year and beyond. The amount includes the cost of the staff devices, ChromeEducation Upgrade licenses (for device management in Google Admin Console for the life of the device), USI Stylus and other accessories (if needed), and shipping. The current Macbook Airs and Macbook Plus devices are reaching the end of their projected device life, and the switch to ChromeBook plus devices realizes a significant savings. Mr. Shreve has been working with various teachers to pilot different models and has requested quotes for the models which have received the most positive feedback. Approval of this expenditure will allow Mr. Shreve to order immediately and ensure the devices arrive in a timely manner to allow him and his team to prepare them for staff by the start of the new school year. The funds for this purchase have already been allocated in the current budget.

ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the purchase of Chromebook Plus devices for staff up to $90,000.

Sample Motion: I move to approve the purchase of Chromebook Plus devices for staff up to $90,000.

Nome Public Schools
PO Box 131
Nome, AK 99762
907-443-2231 – www.nomeschools.org

SCHOOL BOARD COMMUNICATION

Title: Approval of Extension of Owner's Representative Contract with Fremontii Inc.

Date: 2/10/26

Administrator: Jamie Burgess, Superintendent

Attachments: Fremontii, Inc. Projected Costs through 9/30/26

X	**Action Needed**		**For Discussion**		**Information**		**Other**

BACKGROUND INFORMATION

The Nome-Beltz High School Reroof Project has not reached closeout and will not do so under the current contract expiration of October 31, 2025.

Unfortunately, due to unresolved construction defects, withheld retainage, ongoing attorney and surety involvement, DEED closeout requirements, and corrective roof work that cannot occur until the 2026 warm-weather construction window, the project schedule now realistically extends into late summer or early fall 2026.

Issues driving this extension request:

- Substantial Completion has not been certified by the Architect due to unresolved punch list and building envelope deficiencies.
- Pay Application #10 retainage ($483,011.80) remains withheld pending contractual compliance.
- Construction defect notices have been issued, attorneys are actively involved, and bond-related actions remain unresolved.
- Required EPDM roof corrective work cannot be performed until Spring/Summer 2026 due to climate limitations in Nome.
- DEED closeout, COP actions, and potential corrective construction procurement will continue well beyond the current contract term.

Fremontii's Owner's Representative role is critical at this stage of the project. Active management is required to:

- Protect the district's contractual, financial, and legal position
- Coordinate with NPS, attorneys, surety actions, architects, engineers, and DEED

- Manage corrective work, punch list completion, and warranty enforcement
- Carry the project through DEED and District closeout without loss of leverage or documentation control

As such, the administration requests an extension of the Owner's Representative contract through September 30, 2026, aligned with realistic project closeout. This will consist of authorization to continue services on a time-and-materials basis consistent with the attached 2026 cost projection. This extension is necessary for project protection, not scope expansion. Without this extension, the District risks loss of continuity, a weakened legal position, and increased exposure during the most critical phase of the project.

ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of an extension to the contract with Fremontii, Inc. for Owner Representative services through September 30, 2026 on a time and materials basis consistent with the terms of the current contract.

Sample Motion: I move to approve an extension to the contract with Fremontii, Inc. for Owner Representative services through September 30, 2026 on a time and materials basis consistent with the terms of the current contract.

NBHS Reroof Owners Representative Cost Projection 2026

Owners Representative/Project Management Services

Date	Hours	Contract Labor Monthly	Per Diem	Reimbursables		Descriiption
Balance Forward		$ 1,258.86			$ 1,258.86	
1-1-26_1-31-26	80	$ 6,850.00			$ 6,850.00	Deed Exstension, Attorney, Bond Resolution, Subcontract design, & bids
2-1-26_2-28-26	80	$ 9,000.00			$ 9,000.00	Attorney, Bond Resolution, Subcontract design, & bids
3-1-26_3-31-26	80	$ 9,000.00			$ 9,000.00	Attorney, Bond Resolution, Subcontract design, & bids
4-1-26_4-30-26	90	$ 9,000.00			$ 9,000.00	Attorney, Bond Resolution, Subcontract design, & bids
5-1-26_5-31-26	120	$ 15,000.00	$ 900.00	$ 8,833.61	$ 24,733.61	Punchlist, Roof Repairs, Subcontracts
6-1-26_6-30-26	175	$ 17,500.00	$ 900.00	$ 8,833.61	$ 27,233.61	Punchlist, Roof Repairs, Subcontracts
7-1-26_7-31-26	175	$ 17,500.00	$ 900.00	$ 8,833.61	$ 27,233.61	Punchlist, Roof Repairs, Subcontracts
8-1-26_8-31-26	150	$ 15,000.00	$ 900.00	$ 8,833.61	$ 24,733.61	Deed Closeout, Punchlist, Roof Repairs, Subcontracts
9-1-26_9-30-26	90	$ 9,000.00			$ 9,000.00	Deed Closeout
10-1-26_10-31-26					$ -	
					$ 148,043.30	**Total**

Nome Public Schools
PO Box 131
Nome, AK 99762
907-443-2231 – www.nomeschools.org

SCHOOL BOARD COMMUNICATION

Title: Approval of Request for Project Extension for NBMHS Re-Roof Project to DEED

Date: 2/10/26

Administrator: Jamie Burgess, Superintendent

Attachments: n/a

X	**Action Needed**		**For Discussion**		**Information**		**Other**

BACKGROUND INFORMATION

Due to the ongoing difficulties in reaching closeout of the Nome-Beltz Middle/High School re-roof project, an extension must be requested from the Department of Education's Facilities Department. Currently the project timeline is approved through June 30, 2026; however, since project work cannot resume until weather and roof conditions allow, it is prudent to request an additional three months to allow for project completion.

ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of a request to the Department of Education to extend the timeline for project completion of the NBMHS re-roof project to September 30, 2026.

Sample Motion: I move to approve a request to the Department of Education to extend the timeline for project completion of the NBMHS re-roof project to September 30, 2026.