



**Corvallis**  
SCHOOL DISTRICT

# NOTICE

**NOTICE IS HEREBY GIVEN** of a meeting of the Corvallis School District Board of Directors.

<b>Date &amp; Time</b>	<b>Meeting Type</b>	<b>Location</b>	<b>Agenda</b>
Monday, July 17, 2017 9:00 AM	Special	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

**Accessibility:** *To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or [kim.nelson@corvallis.k12.or.us](mailto:kim.nelson@corvallis.k12.or.us) at least 48 hours before the meeting.*

**If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBjVQ?> A recording of the meeting will also be posted to that channel.**

**POSTED:** Corvallis School District Administration Building  
Hans Boyle, Education Editor, Gazette Times (Via Email)

**For more information, please contact Kim Nelson at 541-757-5841 or at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us)**



# Corvallis

SCHOOL DISTRICT

Monday, July 17, 2017  
9:00 AM

**AGENDA**  
Special Meeting of the  
**BOARD OF DIRECTORS**  
Corvallis School District 509J

Meeting Details: Monday, July 17, 2017, 9:00 AM in the District Office Board Room,  
1555 SW 35th Street, Corvallis, OR 97333.

*If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.*

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. AWARD CONTRACT FOR CORVALLIS HIGH SCHOOL BOILER REPLACEMENT PROJECT



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Kim Patten, Director of Facilities and Transportation  
Meeting Date: July 17, 2017

### **Award Contract for Corvallis High School Boiler Replacement Project**

### **ACTION REQUESTED**

#### Background

Four existing gas boilers at Corvallis High School (CHS) have reached the end of their useful lives. Two of the four boilers have failed and the remaining two are showing signs of impending failure. The boiler replacement project will include removal of the old boilers and concrete pads, installation of four new high-efficiency boilers, and replacement of outdated control panels.

In late spring 2017, two of the four boilers at CHS would not fire. As we investigated, it was determined the heat exchanges had failed and the remaining two boilers were at risk of imminent failure. At that time, we hired engineering consultant firm Glumac to design a replacement project. A Request for Bids was advertised on June 16, 2017, and a mandatory pre-bid meeting was held on June 23, 2017. Bids are due July 13, 2017, and results of the bid process and staff recommendations for the contract award will be provided at the July 17, 2017, board meeting.

Work is to commence immediately upon award and will be completed by September 15, 2017. We anticipate this work will not interfere with the learning environment for summer school at CHS or for the start of school in September.

#### Involvement

Kim Patten, Director of Facilities and Transportation; Paul Jennison, District HVAC Technician; and staff from Glumac.

#### Cost Impact

The district will use funds budgeted in the General Fund to cover the anticipated project cost of \$250,000. If necessary, a request to transfer appropriations from the contingency account to the operating budget may be made later in the fiscal year.

#### **ACTION REQUESTED:**

Award the contract for the Corvallis High School Boiler Replacement Project.

#### **MOTION REQUESTED:**

"I move to award the contract for the Corvallis High School Boiler Replacement Project to [successful bidder's name]."



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Kim Patten, Director of Facilities and Transportation  
Meeting Date: July 17, 2017

### **Award Contract for Corvallis High School Boiler Replacement Project**      **ACTION REQUESTED - ADDENDUM**

#### Background

This is an addendum to the previous information provided to the board.

In late spring 2017, two of the four boilers at CHS would not fire and the remaining two boilers were at risk of imminent failure. At that time, we hired engineering consultant firm Glumac to design a replacement project. Since beginning the project design, the other two boilers have failed.

A Request for Bids was advertised on June 16, 2017, and a mandatory pre-bid meeting was held on June 23, 2017. Two bids were received July 13, 2017, with the following results:

<b>Contractor</b>	<b>Lump Sum Bid</b>
S2 Industrial	\$384,717
Hydro-Temp Mechanical	\$364,400

Work is to commence immediately upon award and will be completed by September 15, 2017. We anticipate that said work will not interfere with the learning environment for summer school or for the start of school in September.

#### Involvement

Kim Patten, Director of Facilities and Transportation; Paul Jennison, District HVAC Technician; and staff from Glumac.

#### Cost Impact

The district will use funds budgeted in the General Fund to cover the anticipated project cost. If necessary, a request to transfer appropriations from the contingency account to the operating budget may be made later in the fiscal year.

#### **ACTION REQUESTED:**

Award the contract for the Corvallis High School Boiler Replacement Project.

#### **MOTION REQUESTED:**

“I move to award the contract for the Corvallis High School Boiler Replacement Project to Hydro-Temp Mechanical.”



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#### IV. ADJOURNMENT

\*All times are approximate.

*Note: The Chair of the Board may alter the order of business as they deem proper and necessary.*



# Corvallis

## SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Kim Nelson at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us).

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35<sup>th</sup> Street, Corvallis, OR 97333. E-mail may be sent to [schoolboard@corvallis.k12.or.us](mailto:schoolboard@corvallis.k12.or.us) and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us).

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705

Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at [kim.nelson@corvallis.k12.or.us](mailto:kim.nelson@corvallis.k12.or.us) or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35<sup>th</sup> Street, Corvallis, OR 97333. Additional information is available on the district website.

<b>SCHOOL BOARD MEMBERS</b>			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

<b>EXECUTIVE STAFF MEMBERS</b>	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841