



Corvallis
SCHOOL DISTRICT

NOTICE

NOTICE IS HEREBY GIVEN of a meeting of the Corvallis School District Board of Directors.

| Date & Time | Meeting Type | Location | Agenda |
|--|---------------------|--|---------------|
| Monday, September 14, 2015 6:30 PM | Regular | District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333 | See attached. |

Accessibility: *To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or kim.nelson@corvallis.k12.or.us at least 48 hours before the meeting.*

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.

POSTED: Corvallis School District Administration Building
Hans Boyle, Education Editor, Gazette Times (Via Email)

For more information, please contact Kim Nelson at 541-757-5841 or at kimberly.nelson@corvallis.k12.or.us



Corvallis

SCHOOL DISTRICT

Monday, September 14, 2015
6:30 PM

AGENDA
Regular Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Monday, September 14, 2015, 6:30 PM in the District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. COMMITTEE/BOARD MEMBER ITEMS
 - III.A. Board Member Comments
 - III.B. Superintendent's Evaluation
- IV. SUPERINTENDENT'S REPORT
 - IV.A. Update on the Beginning of the School Year
- V. STAFF AND PUBLIC TESTIMONY - (20 minutes)

NOTE: To indicate your desire to testify, complete a request card at the meeting and turn it in to the Board Secretary before the meeting begins. See attached guidelines for providing input to the School Board.

Corvallis School District 509J

How to Provide Input to the School Board

Effective 07-01-15

The Corvallis School Board values the opinions and input of community patrons. As such, the purpose of this document is to provide general guidelines about how to make the most of your time when communicating with the School Board. The public may offer public testimony during certain School Board meetings or correspond in writing via email or U.S. mail, as outlined below.

I. Public Testimony

Members of the public have the opportunity to share their ideas and opinions with the Board during the agenda item labeled *Public Testimony*. These opportunities are offered only at certain School Board meetings.

To request the opportunity to offer public testimony

- A. Complete a *Request to Address the Board* card, which can be found on a table at or outside the entrance of the meeting room.
- B. Complete all requested information. The Board Secretary will notify you if any information has been omitted or is unclear.
- C. Be specific regarding the topic about which you wish to speak. The Board Secretary will contact you if the topic is unclear or too general.
- D. Give the completed Request to Address the Board card to the Board Secretary at the head table **before** the meeting begins.
- E. Failing to fully and clearly complete the card and/or to submit it to the Board Secretary before the meeting begins may affect your opportunity to testify at the meeting.

Rules for Public Testimony

1. If you're called to testify:
 - Proceed to the podium in front of the Board.
 - Only one person at a time will be allowed at the podium, with exceptions at the board chair's discretion.
 - State your name and the topic you will address before you begin.
 - This is a matter of public record and will not count against your time.
2. Direct your comments to the Board. The Board Chair will refer any questions or requests for action to the proper person for a response at a later date.
3. Keep your comments to the specified time allotted.
 - You will be signaled when you have 30 seconds remaining.
 - You will be signaled when your time is up.
4. If others have testified before you about the same issue, please state that fact and either decline to testify or limit your comments to points not already stated.

Corvallis School District

How to Provide Input to the School Board

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5. If a group wishes to speak:
 - Please designate one spokesperson for the group; that person will stand at the podium.
 - In order to maintain the meeting schedule, repetitious comments will not be permitted.
6. Speakers may offer objective criticism of district operations and programs but the Board will not hear complaints concerning individual district personnel.
 - Any such complaints must be handled following the steps outlined in policy KL and administrative regulation KL-AR, copies of which are available during meetings at which public testimony is allowed, or online at <http://policy.osba.org/corvall/KL/index.asp>.
 - Complaints regarding budget, programs, or other district issues also should be handled by first following the steps outlined in policy KL.
7. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed.
 - Defamatory or abusive remarks are always out of order.
 - The board chair may terminate the speaker's privilege of address if, after being called to order, the speaker persists in improper conduct or remarks.

Important information

- A. The board secretary will sort the *Request to Address the Board* cards, which are complete and were received before the meeting begins, into sets by topic, then will shuffle each set and place them face down at her place.
- B. When it is time for public testimony, the board secretary will draw one card from each set, in turn, and announce the name of the person who will be called up to testify.
- C. If you are called upon to testify, you will be allowed only a small amount of time to do so; usually three minutes are granted, but it could be less at the discretion of the board chair.
- D. If more testimony requests are submitted than can be accommodated during the allotted time on the board's agenda, you might not be called upon to provide your testimony. In that case, please refer to section II – Written Correspondence, should you wish to provide your comments in written form.
- E. When you testify, your name, address and testimony are matters of public record, except for student addresses.
- F. Although it is not required, you may wish to prepare a written outline for your comments or to write out your testimony in its entirety.

Corvallis School District

How to Provide Input to the School Board

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- G. Although providing a written copy of your testimony is not required, should you wish to provide it:
- Please include your name, address and telephone number on the document.
 - You may either provide the board secretary with one copy of your written testimony to distribute at a later date, or you may bring 13 copies to the meeting for the board secretary to distribute to those at the head table.
 - One copy will be filed as part of the official board record.
 - The same holds true for any handouts you wish the board to receive.
- H. If you wish to submit a letter or any form of written comments:
- Copies will be provided to all board members and key staff members.
 - The document will be kept in the district office as part of the official board record.
 - Letters, emails and other written materials are considered public record.

II. Written Correspondence

Letters, emails and other written materials submitted to the Board are considered public record. In lieu of public testimony, you may send a letter via U.S. mail to: Corvallis School Board, Attn: Julie Catala, P.O. Box 3509J, Corvallis, OR 97339. Also, you may send an email to: schoolboard@corvallis.k12.or.us. This will send your e-mail to all board members at one time. Others who will receive emails sent to this address: superintendent, assistant superintendent, student services director, human resources director, finance and operations director, and executive assistant to the superintendent and board of directors.

III. Telephone Communication

Citizens also may contact board members by telephone:

| | |
|------------------|------------------------------|
| Vincent Adams | 541-738-4324 or 541-240-4055 |
| Judy Ball | 541-758-1671 or 240-997-1222 |
| Bill Kemper | 541-754-0943 or 541-740-0728 |
| Alexis McQuillan | 541-230-1342 |
| Chris Rochester | 541-224-1880 |
| Tom Sauret | 541-758-2244 |



Corvallis

SCHOOL DISTRICT

VI. ENROLLMENT UPDATE

Corvallis School District
 2015-16 Enrollment as of September 9, 2015 (3:30 pm)

| | ADAMS | | | HOOVER | | | JEFFERSON | | | WILSON | | |
|-------|----------|-----------|------------|----------|-----------|------------|-----------|-----------|------------|----------|-----------|------------|
| | Students | Projected | Difference | Students | Projected | Difference | Students | Projected | Difference | Students | Projected | Difference |
| KG | 53 | 58 | (5) | 67 | 66 | 1 | 50 | 42 | 8 | 49 | 42 | 7 |
| 1 | 64 | 67 | (3) | 60 | 72 | (12) | 48 | 50 | (2) | 58 | 52 | 6 |
| 2 | 63 | 59 | 4 | 78 | 73 | 5 | 61 | 60 | 1 | 68 | 64 | 4 |
| 3 | 76 | 66 | 10 | 67 | 65 | 2 | 64 | 58 | 6 | 84 | 75 | 9 |
| 4 | 64 | 55 | 9 | 86 | 83 | 3 | 65 | 64 | 1 | 55 | 55 | 0 |
| 5 | 74 | 72 | 2 | 71 | 73 | (2) | 58 | 62 | (4) | 57 | 56 | 1 |
| Total | 394 | 377 | 17 | 429 | 432 | (3) | 346 | 336 | 10 | 371 | 344 | 27 |

| | GARFIELD | | | LINCOLN | | | MOUNTAIN VIEW | | | MUDDY CREEK CHARTER* | | |
|-------|----------|-----------|------------|----------|-----------|------------|---------------|-----------|------------|----------------------|-----------|------------|
| | Students | Projected | Difference | Students | Projected | Difference | Students | Projected | Difference | Students | Projected | Difference |
| KG | 84 | 82 | 2 | 61 | 63 | (2) | 44 | 68 | (24) | 16 | 16 | 0 |
| 1 | 90 | 99 | (9) | 68 | 77 | (9) | 67 | 84 | (17) | 15 | 18 | (3) |
| 2 | 67 | 74 | (7) | 69 | 77 | (8) | 50 | 53 | (3) | 19 | 18 | 1 |
| 3 | 75 | 79 | (4) | 70 | 73 | (3) | 44 | 49 | (5) | 22 | 22 | 0 |
| 4 | 50 | 52 | (2) | 51 | 54 | (3) | 50 | 52 | (2) | 17 | 17 | 0 |
| 5 | 66 | 71 | (5) | 57 | 61 | (4) | 47 | 47 | 0 | 13 | 16 | (3) |
| Total | 432 | 457 | (25) | 376 | 405 | (29) | 302 | 353 | (51) | 102 | 107 | (5) |

| | CHELDELIN | | | LINUS PAULING | | |
|-------|-----------|-----------|------------|---------------|-----------|------------|
| | Students | Projected | Difference | Students | Projected | Difference |
| 6 | 175 | 162 | 13 | 238 | 229 | 9 |
| 7 | 188 | 192 | (4) | 245 | 243 | 2 |
| 8 | 182 | 189 | (7) | 225 | 221 | 4 |
| Total | 545 | 543 | 2 | 708 | 693 | 15 |

| | FRANKLIN | | |
|-------|----------|-----------|------------|
| | Students | Projected | Difference |
| KG | 24 | 24 | 0 |
| 1 | 28 | 28 | 0 |
| 2 | 28 | 28 | 0 |
| 3 | 30 | 30 | 0 |
| 4 | 30 | 30 | 0 |
| 5 | 30 | 30 | 0 |
| 6 | 65 | 64 | 1 |
| 7 | 65 | 64 | 1 |
| 8 | 60 | 64 | (4) |
| Total | 360 | 362 | (2) |

| | CORVALLIS | | | CRESCENT VALLEY | | |
|-------|-----------|-----------|------------|-----------------|-----------|------------|
| | Students | Projected | Difference | Students | Projected | Difference |
| 9 | 300 | 359 | (59) | 250 | 234 | 16 |
| 10 | 316 | 291 | 25 | 249 | 264 | (15) |
| 11 | 308 | 286 | 22 | 252 | 216 | 36 |
| 12 | 331 | 332 | (1) | 301 | 273 | 28 |
| Total | 1,255 | 1,268 | (13) | 1,052 | 987 | 65 |

| | DISTRICT | | |
|-------|----------|-----------|------------|
| | Students | Projected | Difference |
| KG | 448 | 445 | 3 |
| 1 | 498 | 529 | (31) |
| 2 | 503 | 488 | 15 |
| 3 | 532 | 495 | 37 |
| 4 | 468 | 445 | 23 |
| 5 | 473 | 472 | 1 |
| 6 | 478 | 455 | 23 |
| 7 | 498 | 499 | (1) |
| 8 | 467 | 474 | (7) |
| 9 | 550 | 593 | (43) |
| 10 | 565 | 555 | 10 |
| 11 | 560 | 502 | 58 |
| 12 | 632 | 605 | 27 |
| Total | 6,672 | 6,557 | 115 |

| Cohort | CORVALLIS | | | CRESCENT VALLEY | | |
|--------|-----------|-----------|------------|-----------------|-----------|------------|
| | Students | Projected | Difference | Students | Projected | Difference |
| 1516 | 4 | 359 | (355) | 40 | 234 | (194) |
| 1415 | 301 | 291 | 10 | 240 | 264 | (24) |
| 1314 | 298 | 286 | 12 | 240 | 216 | 24 |
| 1213 | 295 | 332 | (37) | 227 | 273 | (46) |
| 1112 | 17 | 0 | 17 | 60 | 0 | 60 |
| 1011 | 9 | 0 | 9 | 8 | 0 | 8 |
| TBD | 326 | 0 | 326 | 237 | 0 | 237 |
| | 1,250 | 1,268 | (18) | 1,052 | 987 | 65 |

*MUDDY CREEK CHARTER *not* included in DISTRICT totals.



Corvallis

SCHOOL DISTRICT

- VII. RESOLUTION NO. 15-0901 SUPPLEMENTAL BUDGET (LESS THAN 10%)
FOR FUND 100 – GENERAL FUND – INCREASE APPROPRIATIONS FOR
INSTRUCTION AND SUPPORT SERVICES

BOARD MEETING DATE: September 14, 2015

SUBJECT: Resolution No. 15-0901 Supplemental Budget (less than 10%) for Fund 100 – General Fund – Increase Appropriations for Instruction and Support Services

Oregon Revised Statute (ORS) 294.471(1)(a) allows a school district to amend its adopted budget to accommodate “an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.”

Proposed changes in General Fund revenues are based on greater than budgeted resources; when the 2015-2016 budget was prepared, the General Fund Beginning Fund Balance was estimated as \$5.4 million. As of August 31, 2015, the unaudited actual beginning fund balance was approximately \$7.8 million. This supplemental budget recognizes and appropriates only a small portion of the difference; the remainder will be appropriated at a later date.

Proposed changes in General Fund expenditures are based on strategic investments designed to support student success at the District’s two dual language immersion schools, Garfield Elementary and Lincoln Elementary, which experience a different set of operational challenges than a typical elementary school. Targeted areas include behavior support, technology support, assessment and testing support, and communication support. Specific changes are as follows:

- **Behavior Support** - increase school-based counselors to full time by adding 1.10 FTE Certified Elementary Counselors and set aside funds to hire a consultant to advance implementation of the PBIS program. Cost impact = \$98,108
- **Technology Support** - increase staff time dedicated to on-site technology support (SPOCs) by adding 1.12 FTE Classified Technology/Computer Lab Assistants 2. Cost impact = \$48,439
- **Assessment & Testing Support** - increase staff time dedicated to on-site assessment and testing support by adding 1.13 FTE Classified Assessment Technicians and increasing release time allowance for existing staff. Cost impact = \$70,721
- **Communication Support** - hire a full time translator by adding 1.00 FTE Classified Translator (in lieu of hiring contractors) to provide district-wide support for internal and external communications (*partially cost-neutral*). Net cost impact = \$35,000

Total change in FTE = 4.35 FTE (1.10 FTE Certified, 3.25 FTE Classified)

Total cost impact = \$252,268

The proposed supplemental budget is presented below. The increase in appropriations does not exceed 10 percent of total appropriations for the fund so a public hearing is not required.

General Fund

| | <u>Adopted</u> | <u>Proposed</u> | <u>Change</u> |
|------------------------------|----------------|-----------------|------------------|
| Resources | | | |
| Beginning Fund Balance | \$5,444,030 | \$5,696,298 | <u>\$252,268</u> |
| Total Change in Resources | | | \$252,268 |
| Requirements | | | |
| 1000 – Instruction | \$36,152,573 | \$36,201,012 | \$48,439 |
| 2000 – Support Services | \$22,745,746 | \$22,949,575 | <u>\$203,829</u> |
| Total Change in Expenditures | | | \$252,268 |

Staff recommends that the General Fund budget appropriations for Instruction (Function 1000) and Support Services (Function 2000) be amended as presented.

Presenter: **Olivia Meyers Buch, Director of Finance and Operations**

Attached: **Resolution 15-0901**

Motion Requested: **I move that Resolution 15-0901 be adopted to increase resources and expenditure appropriations, in Fund 100 – General Fund in accordance with ORS 294.471.**

Corvallis School District 509J
Supplemental Budget for Fund 100 – General Fund
Resolution No. 15-0901

WHEREAS, ORS 294.471(1)(a) provides for a governing body to make supplemental budgets for the fiscal year when an occurrence or condition, which had not been ascertained at the time of the preparation of the original budget, requires a change in financial planning;

AND WHEREAS, the General Fund (Fund 100) requires an increase of budgeted resources for Beginning Fund Balance, which was not included in the adopted budget because the amount was not known with certainty at the time the budget was prepared;

AND WHEREAS, the General Fund (Fund 100) requires an increase of budgeted appropriations for additional staff positions to support student success at the District's two dual language immersion schools, Garfield Elementary and Lincoln Elementary.

BE IT RESOLVED, that the School Board of Corvallis School District 509J hereby approves a supplemental budget to the 2015-2016 budget for the General Fund (Fund 100), increasing the budgeted beginning fund balance by \$252,268, increasing the appropriation for Instruction (Function 1000) by \$48,439, and increasing the appropriation for Support Services (Function 2000) by \$203,829.

Adopted by the Board of Directors of School District No. 509J (Corvallis) of Benton and Linn Counties, Oregon, at its regular meeting this 14th day of September, 2015.

ATTEST:

Chris Rochester, Board Chair

Olivia Meyers Buch, Deputy Clerk



Corvallis
SCHOOL DISTRICT

VIII. PRELIMINARY COMMUNICATION PLAN FOR 509J



Corvallis School District

2015-16 Communications Plan

The objective of the Corvallis School District communications staff is to provide timely and relevant information and messages and share positive stories with our internal and external audiences.

2015-16 Goals

- Provide stories about district programs and areas of excellence.
- Assess and leverage existing communications channels.
- Increase frequency of quality communications with parents and the community.

Target Audience

- Parents and guardians.
- Staff and students.
- Corvallis community at large.
- Government agencies including higher education.
- Faith communities.
- Business community.

Key Messages

- We support academic excellence for all students.
- Equity and inclusive access are a priority in all schools.
- Our staff is highly qualified, caring, and professional.
- We prepare students for a successful future.
- We are a fiscally responsible school district.

2015-16 Projects

1. Outreach

- Develop talking points for key district programs and operations.
- Write press releases and provide special events support.
- Provide story opportunities to local media outlets (print and television).
- Support schools and district staff with media interviews and filming.
- Provide support for site administrator crisis communications.

2. Visual Identity

- Develop style guidelines for print and digital communications.
- Design a standard protocol for reports and social media status updates.
- Redesign Corvallis School District website and develop templates for building websites.

3. Internal Communications

- Coordinate updated communications policies and procedures.
- Publish DO Communique staff newsletter.
- Support school leaders with talking points for internal and external communications.
- Develop shared calendar for district-wide coordination of major events including curriculum nights.

Current Communication Channels

- School district website
- School websites
- Social media including Facebook and Twitter
- Media advisories/press releases
- DO Communique
- Key Communicators email list
- Fact sheets
- Family letters/flyers
- Posters
- Brochures
- Community presentations/forums/chats

2015-16 Evaluation Metrics

- Key communicators survey
- Engagement measures on website
- Engagement measures on social media
- Local media coverage

A blue square logo containing a stylized human figure with arms raised, superimposed on a stylized eye. The figure and eye are rendered in a lighter blue color against the dark blue square background. Two curved blue lines arch over the square, framing the central logo.

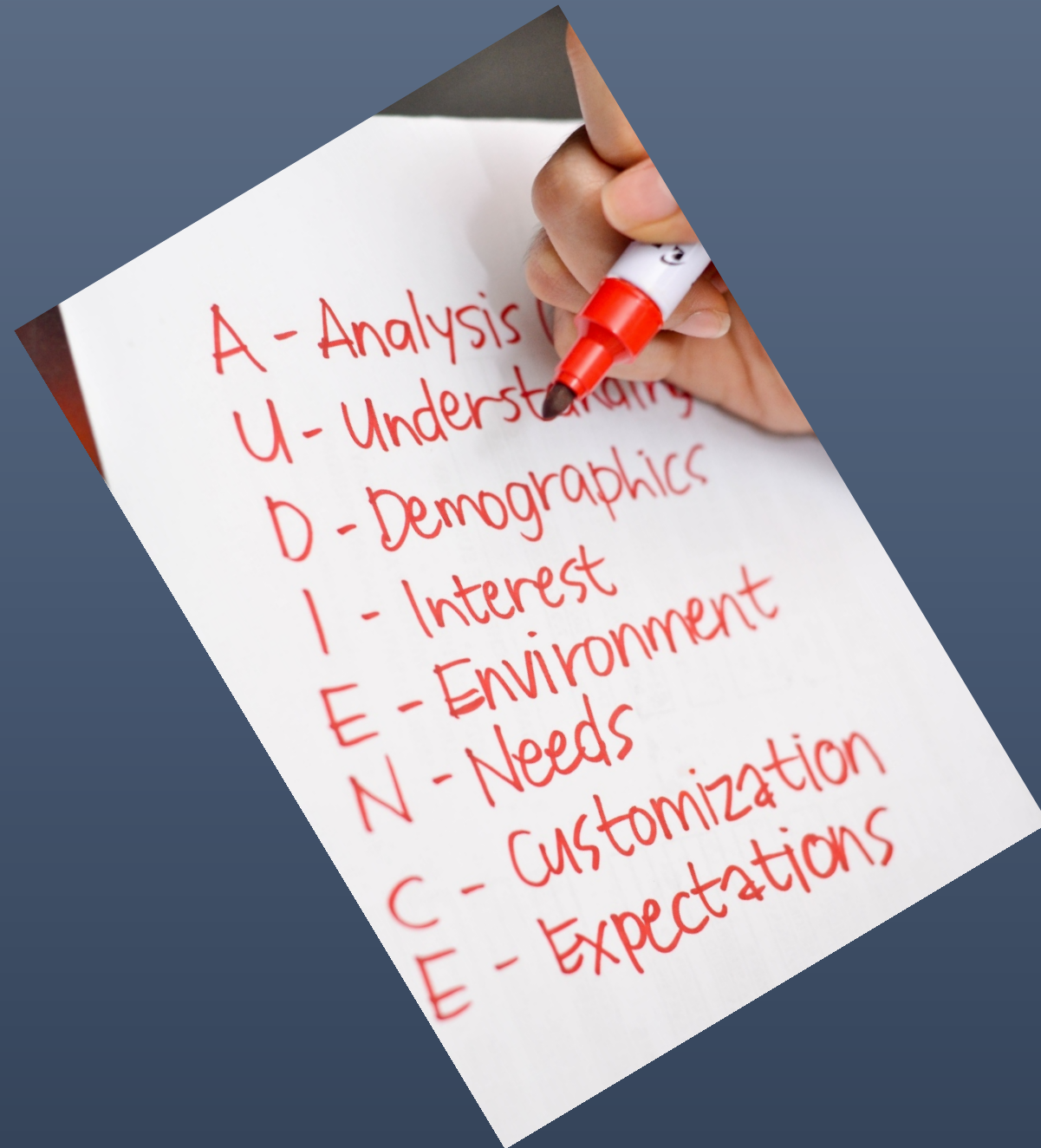
Communications Plan

2015-16

Communication Goals

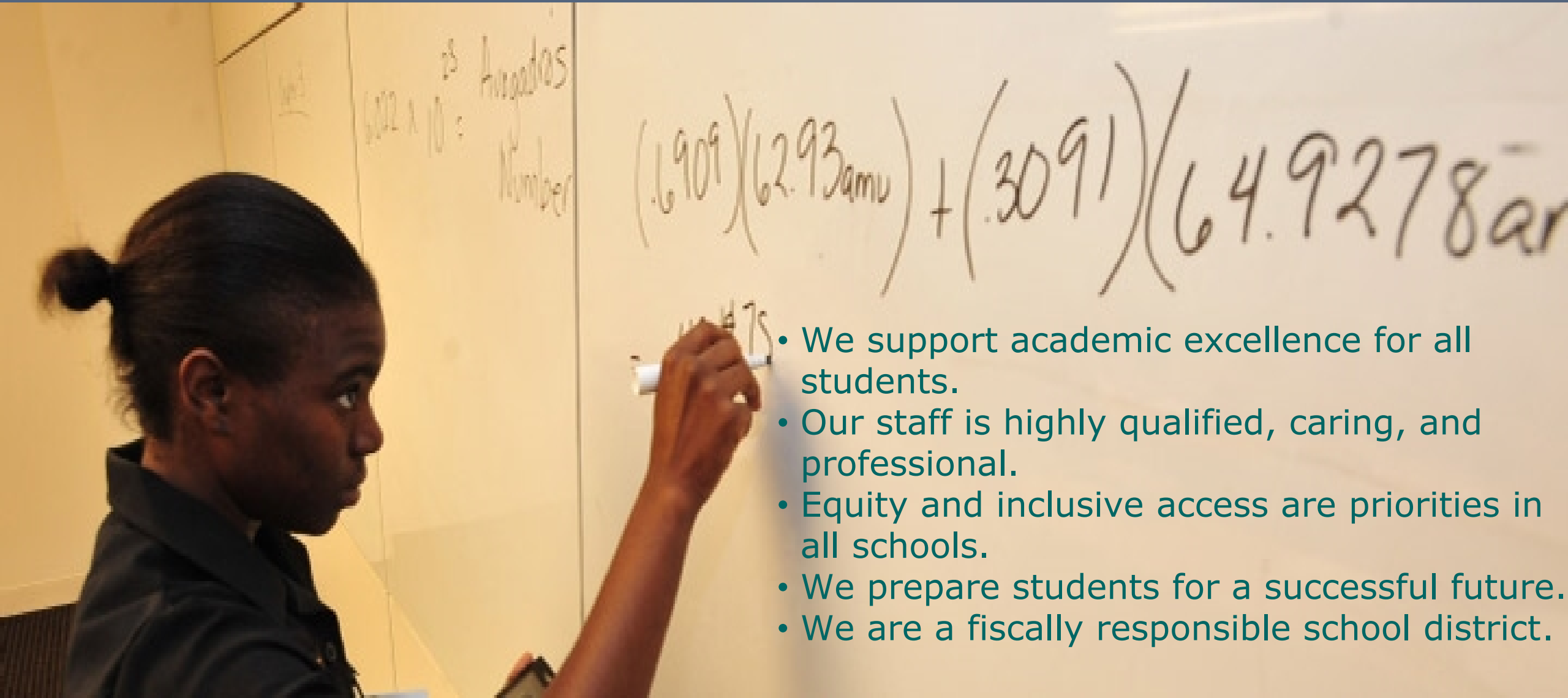


Audience




A - Analysis
U - Understanding
D - Demographics
I - Interest
E - Environment
N - Needs
C - Customization
E - Expectations

Key Messages



- We support academic excellence for all students.
- Our staff is highly qualified, caring, and professional.
- Equity and inclusive access are priorities in all schools.
- We prepare students for a successful future.
- We are a fiscally responsible school district.

2015-16 Projects

- 
- PR and Stories
 - Visual Identity
 - Internal communication

Evaluation

- Key Communicators survey
- Engagement measures on website
- Engagement measures on social media
- Media coverage

To be continued...





Corvallis

SCHOOL DISTRICT

- IX. SELECTION OF INTERIM SCHOOL BOARD MEMBER

- X. SWEAR IN INTERIM BOARD MEMBER

- XI. CONSOLIDATED ACTION
 - XI.A. Minutes
 - XI.A.1. August 17, 2015

MINUTES
 Regular Meeting of the
BOARD OF DIRECTORS
 Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:46 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

| <u>BOARD MEMBERS PRESENT</u> | <u>EXECUTIVE STAFF PRESENT</u> |
|------------------------------|---|
| Vincent Adams | Dr. Erin Prince, Superintendent |
| Judy Ball | Kevin Bogatin, Assistant Superintendent |
| Bill Kemper | Jennifer Duvall, Human Resources Director |
| Alexis McQuillan | Olivia Meyers Buch, Finance & Operations Director |
| Chris Rochester, Chair | Ryan Noss, Student Services Director |
| Tom Sauret, Vice Chair | |

A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE

Chair Rochester led the Pledge of Allegiance.

III. COMMITTEE/BOARD MEMBER ITEMS

Board members shared highlights of their recent activities.

IV. SUPERINTENDENT'S REPORT

Dr. Prince offered highlights of the work done over the summer in preparation for the start of the new school year, and provided information regarding current and future initiatives.

V. STAFF AND PUBLIC TESTIMONY

No one testified.

VI. SPECIAL REPORTS

A. Summer Facilities Project Update

Finance & Operations Director Olivia Meyers Buch and Facilities & Transportation Manager Kim Patten highlighted a few of the items on a list of summer projects that were completed or near completion. (The list will be filed with the minutes of this meeting.)

The types of projects fell into categories such as:

- Preventative Maintenance
- Remodel/Construction
- Flooring Replacements
- Painting
- Maintenance Projects

A free-flowing discussion ensued between the presenters and Board members. Some of the information conveyed by the presenters during that conversation included:

- All of the technology infrastructure expansion was funded by Excise Tax monies.
- We focus on projects that are most beneficial to serving students and maximizing our investment in our buildings.
- Some projects are pre-planned and others pop up as we make modifications to existing plans.
- It's necessary to rekey some schools, mostly because of inventory control. We work closely with principals and operations assistants to meet their needs without issuing a lot of master keys.
- The courtyard gates at Cheldelin have "panic bars" to allow emergency egress.
- This year's biggest project is the Cheldelin roof replacement. That work has run behind schedule but our staff will be working nights and weekends so that students aren't impacted.
- Raider Way is a private drive but staff will investigate whether it is Benton County's or the District's jurisdiction, in terms of improving the lighting at the intersection of Highland Drive and Raider Way to improve student safety.

Superintendent Prince acknowledged that facilities and maintenance staff have been working at a high pace all summer, trying to get everything done before school starts. She added that the list of projects was just a sample of the extensive work being done.

Ms. Patten said that although she talked only about the maintenance crews, the custodial crews have been doing an amazing job all summer, have had fewer hours to do the work, and have been working around summer programs that are underway in the schools.

VII. LOCAL OPTION LEVY TIMING

Chair Rochester offered some initial comments, including:

- This year is the fourth year of a five year local option levy, which will expire in June 2017.
- The Board had reached consensus to go to the voters in May 2016 to renew the levy.
- We talked with several respected contacts, all of whom recommended that we reconsider going to the voters in November 2016.
- The reasons for going to the voters in November instead of May are that voter turnout has historically been much higher in the general election, and there is a good chance that voters who support the schools will be highly motivated by the presidential election.

Board member comments included:

- It seems prudent to wait until November 2016, especially when we have to foot the bill.
- The County bills all of the authorities – on a prorated basis – who participated in the election. We received a bill for almost \$26,000 for the May 2015 election. There will be more participants in the November 2016 election, which will reduce our cost.
- It makes sense to wait until November; the higher turnout is advantageous and the May election is not very far away in terms of the advocacy and campaigning that will be needed.

MOTION:

It was moved by Director Ball and seconded by Vice Chair Sauret to place the renewal of the Local Option Levy on the November 2016 ballot. The motion was voted on and unanimously approved.

Chair Rochester opened a discussion regarding the long range facilities and educational visioning processes.

Finance & Operations Director Meyers Buch provided information regarding the existing facilities bond, including:

- The bond expires in its entirety in June 2021.
- A decrease in debt service happens June 30, 2018, which means that the rate levied to the voters is reduced because we don't need as much to make the debt service payments.
- There's a period of time where the rate decreases until the bond expires.
- There are many ways to structure debt; most districts look to have an advocacy campaign that's easy to understand by the voters, which translates to having a level levy rate.

Chair Rochester offered additional comments, including:

- For things to be coherent, we'd engage the public process of education and facilities so that it led directly to going to the voters.
- That's why we're recommending to the Board that we suspend the consultancies process that we were looking at earlier this year.

Board member input included:

- Long range facilities planning is a requirement in state regulations; we need to make sure we're not out of compliance.
- We had an interim update of our long range facilities plan around 2005 or 2008 but I don't know if that would qualify to fully meet state regulations.
- There are two parts of this process. We've started by doing a facilities assessment and that's serving our facilities and maintenance staff quite well. But we still need to look downstream regarding state requirements.
- I suggest that we not do the facilities consulting work at this time; however, the idea behind the educational visioning consulting was to get ideas about the future for education. We should still continue to some extent the process of looking ahead at what we want the school district to look like in terms of how it delivers education, so that we have education driving facilities needs rather than the other way around.
- Since all of our facilities are aging, I'm concerned about throwing good money after bad. But I'm more comfortable waiting for the educational visioning to be completed.
- I'm concerned that to the unnuanced voter the levy and the bond seem to be pretty much the same thing; we should think about these as one continuous political engagement, or advocate for them together.
- One way or another we're going to ask the voters to give us two things and the spacing is very important so that levy fatigue doesn't set in.
- We have to explain to the voters why we're doing this and why we're bringing them along.
- One ballot item deals with facilities and the other is operations; we have to make the difference clear to the voters as to what each funding source does. They are linked but they are two very different things and that's part of the challenge.
- At the retreat we'll discuss the superintendent's vision of where the district is going and how to improve education for all kids. It's laying the groundwork for the kind of educational system we want for this community. We need to think of what's coming up this year as laying the groundwork for facilities needs.

Dr. Prince acknowledged that the bond and operating levy overlap but noted that there will be some momentum built up because some of the members who will participate in the visioning process will also participate in the facilities process.

Chair Rochester said that what's really taking place in the district – more low income families, different languages, etc. – will impose on us whatever vision the district will have.

VIII. ADOPT PROCESS FOR INTERIM BOARD MEMBER SELECTION

The Board had received a proposed process under separate cover. Discussion ensued regarding how to reach out to Spanish-speaking constituents. Consensus was reached to advertise in Spanish as well as English.

MOTION:

It was moved by Vice Chair Sauret and seconded by Director Kemper to adopt the process, as submitted, to select an interim board member for position #6. The motion was voted on and unanimously approved.

IX. BOARD SELF-EVALUATION

Chair Rochester opened the conversation by pointing out that although a board self-evaluation isn't legally required, it's something we do for our own benefit. But it's only as useful as we make it regarding how we think we as a board are performing.

Board member comments included:

- I believe the Board performed very well. There wasn't universal agreement on the issues but I respect the other board members.
- I feel very good about how this board is functioning.
- Not every board in the state gets to do work the way we do it. This board has an abiding sense of civility and respect that's uncommon. And it's reflected in the work we do.
- We're a very thoughtful group and I am very delighted with our work.
- The learning curve will never go away and it's indicative of putting our students first.
- I think there's more that we can do to engage with the community. The listening session we had last year with Latino families was just the beginning of letting people tell their stories
- A lot of Corvallis is unaware of all of the action we're taking; when I've had the opportunity to talk about the diversity in the district, long-term Corvallis residents are just in disbelief.
- The one thing we do really well is to put students first. We're all focused on making sure students are successful.
- All of our actions are based on what's best for kids in the district; we try to put our egos aside and focus on that. At the same time, we have another good quality: we're fiscally conservative, and that's a fantastic match for our district. The fact that we can do both and work with the superintendent to actually change things is really great.
- I agree that we could do better with communication. There are a lot of people who don't understand the demographics of our district and the challenges that teachers face every day.
- We probably need to have more face time in the schools so we can see firsthand what their needs are.

- Communications is probably our first challenge. We're starting to see results from the good things we're doing; we need to be talking about those good things and telling the community that we're being careful with the money.
- Communication and outreach could be improved as a board.
- It is invigorating to see the whole-district approach in continuing to make improvements for kids. I definitely feel that communication is important. I believe in bringing people in, making people aware and communicating.
- We don't wring our hands and say "Oh, we could do so much if we only had more money." We simply roll up our sleeves and accomplish things; we've accomplished a lot.
- As the district has had to change, this board has had to change and adapt. There are boards around Oregon that can't imagine doing anything differently than they've done before.
- It was easy to campaign for re-election because I had good news to talk about and good experiences with the board to share about.
- Even if we don't agree with each other we can understand why a person holds a certain opinion.
- It's good being a part of a board that's so committed to equity.
- The superintendent, as the instructional leader, has to lead the district but it's the board that decides ultimately whether that's a direction that we want to be going. I'm proud to be part of a board that is on the train moving forward. But Corvallis needs to know more about what the needs are; figuring out ways to engage the community, such as going out into buildings for some of our meetings.
- This board has done an exemplary job, even with a lot of changes in personnel.
- Regarding the shift of building leadership mid-year:
 - Given the circumstances, it was handled very well. An opportunity for the listening session was there and the response to the listening session was handled well.
 - The fallout could have been much worse but district staff shined and the superintendent got in there and communicated and started healing those wounds. All things considered I think it went as well as it could have.
 - I'm not sure we have enough of a handle on what our communication responsibilities are but what we did right was supporting the superintendent's decisions. We saw there was a need; it had to be done; it was timely but it was difficult. Anytime you're running an organization that deals in people, you'll have that.
 - It was very helpful to read some of the superintendent's and board chair's communications with constituents.
 - The board chair did an extraordinarily good job of backing up the superintendent and drawing a line, and that helped in closing down some of the fury.
- Regarding the performance of board leadership:
 - I had my doubts but I feel very good about how the past year went. It's very comforting going into the next year with the doubts behind me.
 - I've felt very confident.
 - Perhaps we're a little ambitious; we put a lot into the meetings. Last year we had some heavy agendas; I'd be more than happy to attend extra meetings and have less to discuss per meeting.

- Sometimes we are under time constraints and we have to deal with things in a timely way, which can result in larger agendas.
- We will really think about trying to shift some of the work into work sessions because diminishing returns really set in after 9:00 p.m.
- I have less trouble with the packed agendas than I do with the occasional meeting where there's not much substance on the agenda.
- I appreciate that the Board Chair doesn't cut off discussion when valuable input remains to be shared.

Dr. Prince said she appreciates the passion of the board and the ability for its members to disagree so respectfully; the drive and passion that they've entrusted has been outstanding. She pointed out that there would be no way to do the courageous work to push the envelope and take on equity without the support and backing of the board. She extended thanks to every board member for their support, adding that she knows that the board believes the same as she does in terms of putting kids first and will do whatever is needed to make it happen.

X. CONSOLIDATED ACTION

The following items were approved.

A. Minutes – October 21, 2013; June 15, 2015.

B. Licensed Personnel Recommendations

Recommendation to Hire

- Keli Abbott: Kindergarten Teacher, 1.0 FTE, Garfield Elementary School, effective September 1, 2015 (Temporary)
- Kelli Boom: PE Teacher, 0.75 FTE, Corvallis High School, effective September 1, 2015 (Temporary)
- Delores Curry: Intervention Specialist & Private School Title Teacher, 0.75 FTE, Hoover Elementary School and District Office, effective September 1, 2015 (Temporary)
- Wilfredo Echeverria: Math Teacher, 1.0 FTE, Linus Pauling Middle School, effective September 1, 2015 (Probationary)
- Heather Hutchinson: Special Education Teacher/Lifeskills, 1.0 FTE, Linus Pauling Middle School, effective September 1, 2015 (Probationary)
- Joya Meeker: Special Education Teacher, 1.0 FTE, Mt. View Elementary School, effective September 1, 2015 (Probationary)
- John Nelson: Fifth Grade Teacher, 1.0 FTE, Garfield Elementary School, effective September 1, 2015 (Temporary)
- Kathleen Oleson: First Grade Teacher, 1.0 FTE, Garfield Elementary School, effective September 1, 2015 (Probationary)
- Anne Renaud: Language Arts Teacher, 0.67 FTE, Linus Pauling Middle School, effective September 1, 2015 (Probationary)
- Rebekah Schneiter: Language Arts Teacher, 0.50 FTE, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Termination/Resignation/Layoff/Retirement

- Emily Carver: Fifth Grade Teacher, 1.0 FTE, Hoover Elementary School, effective June 30, 2015 (Resignation)
- Sarah Kimmell: Fourth/Fifth Grade, 1.0 FTE, Lincoln Elementary School, effective July 31, 2015 (Resignation)
- Kathleen Nichols: Special Education Teacher, 1.0 FTE, Lincoln Elementary School, effective July 6, 2015 (Resignation)

C. Ratify the 2015-16 Actions Taken by the Board on 06/15/15 (Will be filed with the minutes of this meeting.)

D. Agreement with The Hello Foundation for SLP Services (Will be filed with the minutes of this meeting.)

XI. CONSOLIDATED INFORMATION

The board received the following information.

A. Non-Licensed Personnel InformationRecommendation to Hire

- Christa Ames: Braillist and Educational Assistant 2/LRC, 6.5 hrs, Wilson Elementary School, effective September 1, 2015 (Probationary)
- Jessica Anderson: Educational Assistant 2/LRC, 7 hrs, Crescent Valley High School, effective September 1, 2015 (Probationary)
- Shannon Fast: Educational Assistant 2/LRC and Health Service Assistant, 6.75 hrs, Cheldelin Middle School, effective September 1, 2015 (Probationary)
- Angela Faulk: Educational Assistant 2/Life Skills, 7 hrs, Corvallis High School, effective September 1, 2015 (Probationary)
- Timberlee Harris: Food Service Assistant, 4.75 hrs, Crescent Valley High School, effective September 9, 2015 (Probationary)
- Debie Hood: Educational Assistant 2/LRC, 6 hrs, Adams Elementary School, effective September 1, 2015 (Probationary)
- Deborah Houck: Food Service Assistant, 3.75 hrs, Philomath Elementary School, effective September 9, 2015 (Probationary)
- Fernanda Mugnolo: Administrative Assistant 3, 8 hrs, District Office, effective July 27, 2015 (Probationary)
- Troy Nichols: Educational Assistant 2/Life Skills, 7 hrs, Corvallis High School, effective September 1, 2015 (Probationary)
- Beth Roberson: Educational Assistant 2, 5 hrs, Wilson Elementary School, effective September 1, 2015 (Probationary)
- Philip Schapker: Educational Assistant 2/Life Skills, 7 hrs, Corvallis High School, effective September 1, 2015 (Probationary)
- Miriam Zee: Administrative Assistant 1, 4 hrs, District Office, effective July 1, 2015 (Probationary)

Termination/Resignation/Layoff/Retirement

- Jimmie Bertsch: Maintenance 3-Grounds, 8 hrs, District Office, effective August 26, 2015 (Retirement)
- Amanda Bustos: Educational Assistant 2/Lifeskills, 7 hrs, Linus Pauling Middle School, effective June 30, 2015 (Resignation)
- Eva Riedlecker-Wolfe: Educational Assistant 2, 6 hrs, Mt. View Elementary School, effective July 2, 2015 (Resignation)
- Kristyne Robertson: Student Behavior Support, 7.5 hrs, Corvallis High School, effective August 11, 2015 (Resignation)
- Tyler Robey: Maintenance 1, 8 hrs, Lincoln and Hoover Elementary Schools, effective August 7, 2015 (Resignation)

XII. EXECUTIVE SESSION

The Board met in Executive Session at 5:30 p.m. under ORS 192.660(2)(i) – Superintendent's Evaluation

XIII. ADJOURNMENT

There being no further business before the Board, Chair Rochester adjourned the meeting at 8:28 p.m.

Chris Rochester, Board Chair

Dr. Erin Prince, Superintendent

Prepared By: Julie Catala

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Corvallis

SCHOOL DISTRICT

XI.B. Licensed Personnel Recommendations

Corvallis School District 509J
Board of Directors

BOARD MEETING DATE: September 14, 2015

FOR-ACTION

SUBJECT: Licensed Personnel Action

1. Issue: Information on licensed personnel recommendations

a. Recommendation to Hire:

Yolanda Alvarez Granda: Spanish and Language Arts Teacher, 1.0 FTE, Linus Pauling Middle School, effective September 1, 2015 (Temporary)

Phillip Burnett: Fifth Grade Teacher, 1.0 FTE, Lincoln Elementary School, effective September 1, 2015 (Probationary)

Sergio Cano Soto: Spanish and Language Arts Teacher, 1.0 FTE, Linus Pauling Middle School, effective September 1, 2015 (Temporary)

Karilea Landolt: Third Grade Teacher, 1.0 FTE, Wilson Elementary School, effective September 1, 2015 (Temporary)

Charis Martin: Fifth Grade Teacher, 1.0 FTE, Lincoln Elementary School, effective September 16, 2015 (Temporary)

Kimberly Meyers: First Grade Teacher, 1.0 FTE, Garfield Elementary School, effective September 1, 2015 (Probationary)

b. Termination/Resignation/Layoff/Retirement:

Yolanda Alvarez Granda: Spanish and Language Arts Teacher, 1.0 FTE, Linus Pauling Middle School, effective September 8, 2015 (Resignation)

ACTION REQUESTED: Approve recommendations.

CONTACT PERSON: Jennifer Duvall



Corvallis

SCHOOL DISTRICT

XII. CONSOLIDATED INFORMATION

XII.A. Non-Licensed Personnel Information

BOARD MEETING DATE: September 14, 2015

FOR INFORMATION ONLY

SUBJECT: Non-licensed Personnel Information

1. Issue: Information on non-licensed-personnel

a. Recommendation to Hire:

Arely Acosta Santana: Educational Assistant 2/Bilingual, 6.5 hrs, Lincoln Elementary School, effective September 1, 2015 (Probationary)

Jennifer Adler: Educational Assistant 2, 4.75 hrs, Hoover Elementary School, effective September 1, 2015 (Probationary)

April Aguirre: Food Service Assistant, 4 hrs, Linus Pauling Middle School, effective September 9, 2015 (Probationary)

Virginia Alvarez: Educational Assistant 2, 4.5 hrs, Lincoln Elementary School, effective September 1, 2015 (Probationary)

Bonnie Arning: Educational Assistant 2/ELL, 6.5 hrs, Corvallis High School, effective September 1, 2015 (Probationary)

Bernadette Brew: Educational Assistant 2/LRC, 6 hrs, Adams Elementary School, effective September 1, 2015 (Probationary)

Maxwell Bruch: Educational Assistant 2/ELL, 7 hrs, Lincoln Elementary School, effective September 1, 2015 (Probationary)

Amanda Bustos: Educational Assistant 2/ELL, 4.8 hrs, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Jinsook Choi: Food Service Assistant, 3.25 hrs, Cheldelin Middle School, effective September 9, 2015 (Probationary)

Erika Cook: Administrative Assistant 3/OA, 8 hrs, Cheldelin Middle School, effective August 31, 2015 (Limited Term)

Erika Cooley: Educational Assistant 2/Lifeskills, 7 hrs, Corvallis High School, effective September 1, 2015 (Probationary)

William Cushman: Educational Assistant 2/Lifeskills, 7 hrs, Corvallis High School, effective September 1, 2015 (Probationary)

Kristi Dunn: Athletic Trainer, 1.0 FTE, Crescent Valley High School, effective August 12, 2015 (Probationary)

Casandra Dye: Educational Assistant 2/LRC, 6.5 hrs, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Kathrine Ferrick: Food Service Assistant, 2 hrs, Central Kitchen, effective September 9, 2015 (Probationary)

Bernadette Gilpin: Technology Computer Lab Assistant 2, 6.5 hrs, Lincoln Elementary School, effective September 3, 2015 (Probationary)

Lisa Haag: Educational Assistant 2/LRC, 6 hrs, Mt. View Elementary School, effective September 1, 2015 (Probationary)

Brenda Harvey: Educational Assistant 2, 5.25 hrs, Wilson Elementary School, effective September 1, 2015 (Probationary)

Hannah Haun: Educational Assistant 2/LRC, 6.5 hrs, Linus Pauling Middle School, effective September 1, 2015 (Probationary)

Melissa Johnson: Food Service Assistant, 4 hrs, Central Kitchen, effective September 9, 2015 (Probationary)

Ashley Jones: Educational Assistant 2 and Assessment Technician, 5 hrs, Mt. View Elementary School, effective September 1, 2015 (Probationary)

Kathi King Horne: Technology Computer Lab Assistant 2, 5 hrs, Wilson Elementary School, effective August 31, 2015 (Probationary)

Susan Mulkey: Educational Assistant 2, 6.5 hrs, Cheldelin Middle School, effective September 1, 2015 (Probationary)

An Nguyen: Food Service Assistant, 4 hrs, Central Kitchen, effective September 9, 2015 (Probationary)

Ethan Novak: Maintenance 1, 8 hrs, Garfield and Wilson Elementary Schools, effective August 24, 2015 (Probationary)

Lorenza Tena-Encarnacion: Educational Assistant 2/LRC, 6.5 hrs, Lincoln Elementary School, effective September 1, 2015 (Probationary)

Hattie Woods: Technology Computer Lab Assistant 2, 3.5 hrs, Jefferson Elementary School, effective September 1, 2015 (Probationary)

b. Termination/Resignation/Layoff/Retirement:

Heidi Blankenship: Food Service Assistant, 4 hrs, Linus Pauling Middle School, effective September 25, 2015 (Resignation)

Rachel Ebert: Food Service Assistant, 4 hrs, Central Kitchen, effective July 30, 2015 (Resignation)

Chelsea Gill: Educational Assistant 2, 5 hrs, Hoover Elementary School, effective August 13, 2015 (Resignation)

Kyle Higgins: Technology Computer Lab Assistant 2, 6.5 hrs, Corvallis High School, effective August 24, 2015 (Resignation)

Deanna Lungren: Food Service Assistant, 6.25 hrs, Corvallis High School, effective August 19, 2015 (Resignation)

Sarah Peterson: Food Service Assistant, 5.25 hrs, Linus Pauling Middle School, effective August 19, 2015 (Resignation)

Izza Porter Cepeda: Educational Assistant 2, 6.5 hrs, Linus Pauling Middle School, effective August 5, 2015 (Resignation)

Susie Routes: Educational Assistant 2, 6.5 hrs, Cheldelin Middle School, effective August 14, 2015 (Resignation)

Elenda Valdes-Chavarria: Educational Assistant 2, 4 hrs, Garfield Elementary School, effective September 1, 2015 (Resignation)

CONTACT PERSON: Jennifer Duvall



Corvallis
SCHOOL DISTRICT

XIII. ADJOURNMENT

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.



Corvallis

SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705

Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at kim.nelson@corvallis.k12.or.us or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35th Street, Corvallis, OR 97333. Additional information is available on the district website.

| SCHOOL BOARD MEMBERS | | | |
|-----------------------------|--------------|-------------------------------|--------------|
| Judah Largent | 541-231-8415 | Terese Jones, Co-Vice Chair | 541-230-1673 |
| Sami Al-Abdrabbuh | 541-283-6611 | Shauna Tominey, Co-Vice Chair | 541-829-8411 |
| Chris Hawkins | 541-602-2045 | Luhui Whitebear, Chair | 541-714.3305 |
| Bernie Wang | 541-704-7298 | | |

| EXECUTIVE STAFF MEMBERS | |
|--|--------------|
| Ryan Noss, Superintendent | 541-757-5841 |
| Melissa Harder, Assistant Superintendent / Human Resources Director | 541-766-4857 |
| Lauren Wolfe, Finance Director | 541-757-5874 |
| Byron Bethards, Student Growth & Experience Director | 541-757-5470 |
| Kim Patten, Operations Director | 541-757-3849 |
| Kim Nelson, Executive Assistant to the Superintendent; Board Secretary | 541-757-5841 |