



Corvallis

SCHOOL DISTRICT

NOTICE

NOTICE IS HEREBY GIVEN of a meeting of the Corvallis School District Board of Directors.

Date & Time	Meeting Type	Location	Agenda
Tuesday, May 28, 2013 6:30 PM	Special	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

Accessibility: *To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or kim.nelson@corvallis.k12.or.us at least 48 hours before the meeting.*

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBjVQ?> A recording of the meeting will also be posted to that channel.

POSTED: Corvallis School District Administration Building
Hans Boyle, Education Editor, Gazette Times (Via Email)

For more information, please contact Kim Nelson at 541-757-5841 or at kimberly.nelson@corvallis.k12.or.us



Corvallis

SCHOOL DISTRICT

Tuesday, May 28, 2013
6:30 PM

AGENDA
Special Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Tuesday, May 28, 2013, 6:30 PM in the District Office Board Room,
1555 SW 35th Street, Corvallis, OR 97333.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBjVQ?> A recording of the meeting will also be posted to that channel.

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. SPECIAL REPORTS
 - III.A. AVID Update

AVID

Corvallis School District 2013-14



What Is AVID?

- A structured **college preparatory system** working directly with schools and districts
- A **direct support** structure for first-generation college goers, grades 4-16
- A **schoolwide approach** to curriculum and rigor



AVID's Mission

AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

The AVID Elective Student Profile

Has academic potential

- Average to high test scores
- 2.0-3.5 GPA
- College potential with support
- Desire and determination

The AVID Elective Student Profile

Meets one or more of the following criteria:

- First to attend college
- Historically underserved in four-year colleges
- Low income
- Special circumstances



A Sample Week in the AVID Elective

Daily or Block Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
AVID Curriculum	Tutorials	AVID Curriculum	Tutorials	Binder Evaluation Field Trips Media Center Speakers Motivational Activities (within block)
Combination for Block Schedule		Combination for block schedule		

Curriculum:

- Writing
- College and Careers
- Strategies for Success
- Critical Reading

Tutorials:

- Collaborative Study Groups
- Writing Groups
- Socratic Seminars

The 11 Essentials

1. AVID student **selection**
2. **Voluntary** participation
3. **AVID Elective class** offered **during the school day**
4. **Rigorous** course of study
5. Strong, relevant **writing and reading** curriculum

The 11 Essentials

6. **Inquiry** to promote critical thinking
7. **Collaboration** as a basis of instruction
8. Trained **tutors**
9. **Data** collection and analysis
10. District and school **commitment**
11. Active, interdisciplinary **Site Team**

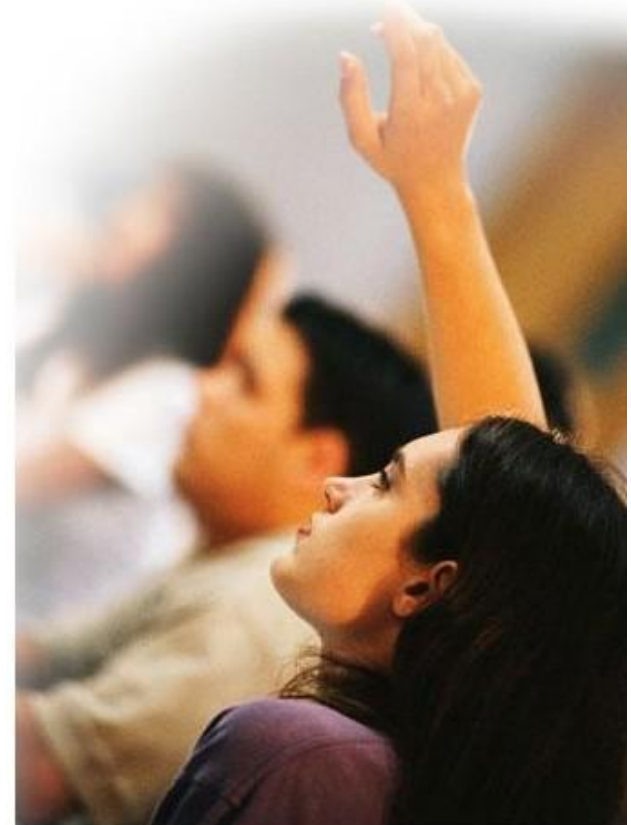
Writing

- Writing process (prewrite to final draft)
- Respond, revise
- Edit, final draft
- Cornell notes
- Quickwrites
- Learning logs, journals



Inquiry

- Skilled questioning
- Socratic Seminars
- Quickwrites/discussions
- Critical thinking activities
- Writing questions
- Open-minded activities



Collaboration

- Group projects
- Response/edit/revision groups
- Collaboration activities
- Tutorials
- Study groups
- Jigsaw activities
- Read-arounds



Organization

Tools

- Binders
- Calendars, planners, agendas
- Graphic organizers

Methods

- Focused note-taking system
- Tutorials, study groups
- Project planning, SMART goals



Reading

- SQ5R (Survey, Question, Read, Record, Recite, Review, Reflect)
- KWL (What I Know; What to Learn; Learned)
- Reciprocal teaching
- “Think-alouds”
- Text structure
- Critical reading



Corvallis High School

- 2013-14 school year- 9th grade cohort and 10th grade cohort
- Goal is to have 20-25 students in each cohort
- Will send 2 administrators, 1 counselor and 7 teachers to AVID training in San Diego in August.
- Applications and Interviews have happened. Decisions next week.

Crescent Valley High School

- 2 administrators, 5 teachers to be trained in San Diego in August
- 2013-14-One 9th grade cohort
- Goal is 15-20 students
- Applications have been sent out and decisions will be made next week.

Questions???



Corvallis

SCHOOL DISTRICT

IV. ACHIEVEMENT COMPACT

IV.A. Presentation of Draft Achievement Compact

**Corvallis SD 509J Achievement Compact
2013-2014**

College and Career Ready: Are students completing high school ready for college or career?										
	9th graders of 2007-08	Disadvantaged	9th graders of 2008-09	Disadvantaged	9th graders of 2009-10	Disadvantaged	9th graders of 2010-11	Disadvantaged	4-year Goal 2013-14**	Disadvantaged
4-Year Cohort Graduation	70%	54%	68%	47%	??	??	75%	64%	84%	79%
5-Year Completion	83%	74%	83%	74%	86%	79%			95%	88%
Earning 9+ College Credits							?	?		
Post-Secondary Enrollment	77%	67%					80%	72%	89%	85%

DRAFT

Progression: Are students making sufficient progress toward college and career readiness?										
	All 2010-11	Disadvantaged	All 2011-12	Disadvantaged	All 2012-13*	Disadvantaged	Goal for All 2013-14	Disadvantaged	4-Year Goal (2016-17)**	Disadvantaged
Kinder Readiness Participation							90%		95%	
3rd Grade Reading Proficiency ***	69%	55%	86%	76%	81%		84%	79%	93%	88%
5th Grade Math Proficiency	74%	57%	74%	58%	72%		77%	63%	86%	78%
6th Grade Not Chronically Absent	85%	81%	89%	83%			92%	86%	95%	95%
8th Grade Math Proficiency	69%	50%	78%	60%	72%		81%	65%	90%	78%
9th Grade Credits Earned										
9th Grade Not Chronically Absent	70%	52%	78%	68%			81%	73%	90%	82%

Equity: Are students succeeding across all buildings and populations? (Disaggregated data and goals for each disadvantaged student group listed on pages 2-4)					
	2010-11	2011-12	2012-13	2013-14 Goal	4-Year Goal (2016-17)**
Priority & Focus Buildings	NONE	NONE	NONE	NONE	

Local Priorities: What other measures reflect key priorities in the district? (optional, up to 3)										
	2010-11	Disadvantaged	2011-12	Disadvantaged	2012-13	Disadvantaged	1-Year Goal	Disadvantaged	4-Year Goal**	Disadvantaged
9th Grade Algebra Completion			?	?	?	?	?	?	??	
8th Grade Writing Proficiency					?	?	?	?	??	
5th Year Running Start Participants							25	%	125	

Investment: What is the public investment in the district? (does not include capital investments)				
	2011-12	2012-13*	2013-14*	2013-14 QEM calculation of district share
Formula Revenue	\$44,571,145	\$44,367,229	\$47,989,497	\$59,014,605
Local Revenue not passed through formula				
Federal Revenue				
State Grants not passed through formula				

District Official

KEY: *Estimate based on most recent available data **4-Year Goal optional
NOTE: The gray fields for current and past data are optional, as are the tan fields for local priorities.
NOTE: Districts should fill in the blue fields with their targets, provided student counts are six or more.

OEIB Chief Education Officer

**Corvallis SD 509J Achievement Compact
2013-2014**

NOTE: The gray and tan fields are optional.

NOTE: Districts should fill in the blue fields with their targets, provided that the student counts are six or more.

**Corvallis SD 509J Achievement Compact
2013-2014**

College and Career Ready: Are students completing high school ready for college or career?										
	9th graders of 2007-08	Disadvantaged	9th graders of 2008-09	Disadvantaged	9th graders of 2009-10	Disadvantaged	9th graders of 2010-11	Disadvantaged	4-year Goal 2013-14**	Disadvantaged
4-Year Cohort Graduation	70%	54%	68%	47%	??	??	77%	64%		
5-Year Completion	83%	74%	??	??	86%	83%				
Earning 9+ College Credits							?	?		
Post-Secondary Enrollment	77%	67%					80%	74%		

Progression: Are students making sufficient progress toward college and career readiness?										
	All 2010-11	Disadvantaged	All 2011-12	Disadvantaged	All 2012-13*	Disadvantaged	Goal for All 2013-14	Disadvantaged	4-Year Goal (2016-17)**	Disadvantaged
Kinder Readiness Participation										
3rd Grade Reading Proficiency ***	69%	55%	86%	76%			89%	79%		
5th Grade Math Proficiency	74%	57%	74%	58%			83%	65%		
6th Grade Not Chronically Absent	85%	81%	89%	83%			92%	86%		
8th Grade Math Proficiency	69%	50%	78%	60%			81%	67%		
9th Grade Credits Earned							?	?		
9th Grade Not Chronically Absent	70%	52%	78%	68%			81%	75%		

Equity: Are students succeeding across all buildings and populations? (Disaggregated data and goals for each disadvantaged student group listed on pages 2-4)					
	2010-11	2011-12	2012-13	2013-14 Goal	4-Year Goal (2016-17)**
Priority & Focus Buildings	NONE	NONE	NONE	NONE	

Local Priorities: What other measures reflect key priorities in the district? (optional, up to 3)										
	2010-11	Disadvantaged	2011-12	Disadvantaged	2012-13	Disadvantaged	1-Year Goal	Disadvantaged	4-Year Goal**	Disadvantaged
9th Grade Algebra Completion			?	?	?	?	?	?	??	
8th Grade Writing Proficiency					?	?	?	?	??	
5th Year Running Start Participants							25	%		

Investment: What is the public investment in the district? (does not include capital investments)				
	2011-12	2012-13*	2013-14*	2013-14 QEM calculation of district share
Formula Revenue	\$44,571,145	\$44,367,229	\$47,989,497	\$59,014,605
Local Revenue not passed through formula				
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KEY: *Estimate based on most recent available data **4-Year Goal optional
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NOTE: Districts should fill in the blue fields with their targets, provided student counts are six or more.

OEIB Chief Education Officer

**Corvallis SD 509J Achievement Compact
2013-2014**

3rd Grade Reading Proficiency	73%	60%	68%	86%	63%	67%	>95%	>95%	>95%
5th Grade Math Proficiency	55%	48%	41%	86%	60%	17%	>95%	87	>95%
6th Grade Not Chronically Absent	82%	89%	79%	80%	86%	--	>95%	>95%	89
8th Grade Math Proficiency	55%	50%	38%	60%	69%	50%	75%	92	>95%
9th Grade Credits Earned									
9th Grade Not Chronically Absent	63%	52%	66%	92%	64%	33%	>95%	>95%	88%

9th Graders of 2009-10									
	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (not included in aggregate)	TAG (not included in aggregate)
4-Year Graduation Rate									
5-Year Completion Rate	79%	70%	79%	72%	74%	43%	>95%	92%	>95%
Earning 9+ College Credits									
Post-Secondary Enrollment									
2012-13 results									
Kinder Readiness Participation									
3rd Grade Reading Proficiency	63%	33%	55%	*	51%	*	*	>95%	>95%
5th Grade Math Proficiency	54%	36%	41%	*	53%	*	*	85%	>95%
6th Grade Not Chronically Absent									
8th Grade Math Proficiency	53%	27%	39%	38%	43%	*	*	88%	>95%
9th Grade Credits Earned									
9th Grade Not Chronically Absent									

9th Graders of 2010-11									
	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (not included in aggregate)	TAG (not included in aggregate)
4-Year Graduation Rate	56%	42%	41%	46%	63%	35%	>95%	64%	91%

**Corvallis SD 509J Achievement Compact
2013-2014**

NOTE: The gray and tan fields are optional.

NOTE: Districts should fill in the blue fields with their targets, provided that the student counts are six or more.



Corvallis

SCHOOL DISTRICT

IV.B. Board Discussion

V. CONSOLIDATED INFORMATION

V.A. Board Policy DA—Fiscal Policies—Revised—First Reading; and
Authorize Carryover of 100% of FY2010-11 General Fund Unused
Discretionary Budget Appropriations to FY2011-12

Corvallis School District 509J
Board of Directors

BOARD MEETING DATE: May 28, 2013

FOR ACTION

SUBJECT: Board Policy DA—Fiscal Policies—Revised—First Reading; and Authorize Carryover of 100% of FY2010-11 General Fund Unused Discretionary Budget Appropriations to FY2011-12

Issue: Board Policy DA – Fiscal Policies, Paragraph 9, provides for a carryover of unused budget appropriations for the General Fund to be made available to managers in the following year upon approval of the superintendent. Prior to 2011, the policy stated that “up to 50 percent of General Fund unused budget appropriations” would be made available. As of February 7, 2011, the board policy was changed to state that “between 50 and 100 percent of the unused budget appropriations” would be made available.

In order to provide a standard guideline, together with authority for the superintendent to recommend an alternative carryover percentage, the district recommends that the Board revise the policy to authorize a carryover of 50 percent of General Fund unused discretionary budget appropriations for the following year, or an alternative rate as recommended by the superintendent in the proposed budget document and as adopted by the board.

Historically, 50 percent of the unused budget appropriations were made available, but in more recent years budget priorities have led the superintendent to recommend a higher or lower percentage. In preparation of the FY2013-14 budget, the superintendent recommends that 25 percent of the unused budget appropriations be made available.

Options Considered: Not revising the policy.

Involvement: District Staff

Consequences: Policy will remain the same, and the carryover of unused funds from FY2012-13 to the following year will follow policy at 50%

Cost Impact: Unknown

CONTACT PERSON: Steve Nielsen, Business Director

Fiscal Policies

1. General Fund Ending Fund Balance

The Corvallis School District 509J School Board works to ensure that the district delivers the best educational program available within the constraint of well-managed resources. To offer such a program the Board recognizes the importance of a budget that delivers sustainable levels of instruction, staffing, number of instructional days and maintenance of facilities.

The State of Oregon has a volatile tax structure which results in unstable levels of school funding. This instability can cause a significant variance in the level of programs school districts are able to financially support. Until such time that the state creates a stable tax system or a funding mechanism such as a Rainy Day Fund that will see Oregon schools through recessionary periods, the Board directs the superintendent to propose a budget that will allow for sustainability over a two-year period.

The proposed budget will create fund balances in an amount sufficient to:

- a. Allow the district to deliver a sustainable level of programs through anticipated recessionary periods;
- b. Protect the district from unnecessary borrowing in order to meet cash-flow needs;
- c. Provide prudent reserves to meet unexpected emergencies and protect against catastrophic events;
- d. Meet the uncertainties of state and federal funding; and
- e. Help ensure a district credit rating that would qualify the district for lower interest costs and greater marketability of bonds that may be necessary in the construction and renovation of school facilities.

The Board believes these guidelines support prudent fiscal planning. Reserves and ending fund balance designations include:

- a. Appropriated Contingency Reserve of 2.5 percent of the General Fund total resources net of the beginning fund balance. The Contingency may be used for unanticipated expenditures or for emergencies as approved by formal Board resolution;

- b. Appropriated Rainy Day Reserve of five percent of the General Fund total resources net of beginning fund balance. These funds may be released for use in any year by an affirmative vote of a majority of the School Board members. Access to the fund will be triggered when the State School Fund Formula, based on per ADMw estimates from the state for k-12 education fail to increase above prior school years or when the Board declares a financial emergency;
- c. Unappropriated Ending Fund Balance of five percent of the General Fund total resources net of the beginning fund balance (unavailable for expenditures as not appropriated); and
- d. Targeted Reserves Ending Fund Balance as may be allocated and designated for special purposes.

The superintendent shall develop a budget plan to establish the reserves and ending fund balance designations; or as directed by the Board.

2. One-time Nonrecurring Revenues

The budget should match ongoing expenditures to ongoing revenues. One-time resources should be used for one-time expenditures that will not create a continuing obligation for the district or an unsustainable level of expenditures, and should not be expended before revenues are received.

3. Budget Accountability

Accountability to the public to demonstrate the effective use of public funds is a district goal. The district provides information to the public in a variety of methods to accomplish this goal. Budget accountability is a key component of this goal.

The district will incorporate budget accountability as part of performance management for administrators and holds individual managers accountable for ensuring program expenditures stay within budgeted limitations. Budget performance will be a criteria for evaluating management effectiveness. The superintendent will require managers to report discrepancies in their plans versus what was budgeted. Managers will report on the status of their budgets and actions that they have taken to stay within limits at regular intervals to the business manager and superintendent. The business manager is accountable to the superintendent whom is ultimately responsible for the budget.

4. Financial Reports

The Board will receive regular financial reports that include estimates of expenditures for the district's various funds in comparison to budget appropriations, actual receipts in comparison to budget estimates and provide an update on the district's overall financial condition. Reports will keep the Board informed of significant changes impacting the district's overall financial condition due to changes such as state funding, demographics

or other key factors. Supplementary reports will be furnished as needed or upon request by the Board or superintendent.

5. Revenue Estimation Policy

All revenue forecasts shall be conservative, though reflective of the latest, best information available. Revenue estimates shall be made through an objective, analytical process. The district will not include revenue in budget preparation that cannot be verified with documentation of its source and amount. Key assumptions will be presented in the budget document.

6. Equipment Replacement Reserves

The district recognizes the need for ongoing equipment replacement to effectively deliver educational services. Equipment includes technology, maintenance, major software or other equipment like items deemed critical to operations.

This district may establish a separate fund to manage these funds. Replacement funding cycles and designated funds will be identified by major equipment type and noted in the annual budget document.

7. Capital Improvements

Major facility and ground improvements will be funded through the most viable and economical method appropriate for the improvements. To assist in funding projects that are more significant in nature but not eligible for bond funding due to the scope or timing, the district may elect to budget an amount each year designated for this purpose. A reserve may be built to carry over from year to year to assist in funding stability.

Capital Improvements are defined within the following guidelines:

- a. Cost \$20,000 or more, and
- b. Be a permanent addition to the fixed assets of the district, and
- c. Purchase land, and
- d. Construct a new facility, or
- e. Remodel or add to an existing facility, or
- f. Construct/install public infrastructure, or
- g. Replace existing infrastructure including facility HVAC systems.

Any debt instruments proposed for capital improvements will be approved by the board.

8. Early Retirement Benefits

Early retirement benefits will be funded on a pay-as-you-go basis. The program will be valued by an actuary at least every other year for planning purposes.

9. Cash Carryover

To encourage responsible expenditure of budgets, 50 percent of unused budget appropriations for the General Fund will be made available to managers in the following year, or an alternative rate as recommended by the superintendent in the proposed budget document and as adopted by the Board. ~~the Board annually will set a percentage of between 50 and 100 percent of unused budget appropriations for the General Fund to be made available to managers in the following year upon approval of the superintendent.~~ The Board believes that the current budget allocations should benefit primarily current year students.

END OF POLICY

Legal Reference:

ORS 332.107



Corvallis

SCHOOL DISTRICT

V.B. Unaudited Financial Statements - April 30, 2013

BOARD MEETING DATE: May 28, 2013

SUBJECT: April 30, 2013, Financial Statements (Unaudited)

General Fund

The Statement of Revenues and Expenditures for the periods ending April 30, 2012, and 2013, reflect activity is tracking within budgeted parameters. FY2012-13 year-to-date revenues are \$45.1 million, 91.0 percent of budget, as compared to FY2011-12 revenues of \$47.3 million, or 92.7 percent. FY2012-13 year-to-date expenditures are \$40.8 million, 78.7 percent of budget, as compared to the prior year of \$38.8 million, 71.4 percent of budget.

Current Highlights

Revenues

See previously reported highlights

Expenditures

As winter weather is behind us, it is a good time to share information regarding utilities. The annual budget for utilities for the District is almost \$1.3 million. This includes electricity, gas, water, waste water, storm water, and garbage pickup. Actual expenditures for FY2012-13, as of this report, are \$39,196 more than the prior year.

We actively track the utility usage correlating daily temperatures, BTU, and rate change factors to monitor consumption. In addition to the challenge of anticipating the weather and how it might affect the annual utility usage, we also try to anticipate rate increases. In some cases we uncover errors in metering and invoicing.

Water, waste water and storm water expenditures are currently up 7.2 percent (\$196,244 expended so far this year). Three new fees were added by the City of Corvallis as part of the water bill in January 2011. The fees were for Transit Operations, Urban Forestry Management, and Sidewalk Maintenance, increasing the District's water bills by approximately six percent.

Electricity costs held fairly steady from the prior year, up \$17,500 (\$522,361 expended so far this year).

Gas costs dropped 12.4 percent, (\$262,484 expended so far this year).

Garbage expenditures held fairly steady this year.

We are also taking measures to increase energy efficiency. Examples of those measures include installation of new boilers at Cheldelin Middle School and realizing a cost rate reduction at Taylor Field as we are now on a different rate schedule which eliminates all demand charges for that field.

We have registered District facilities with the Energy Star Program in an effort to obtain a better understanding of how energy efficient the buildings are and what measures we can take to make the buildings more energy efficient.

Previously Reported Highlights

Revenues

Federal programs often have a requirement to match state funds in order to receive the available federal funds. This is the case with the National School Lunch Program. Each year the Oregon Department of Education (ODE) notifies the District of the calculated match amount. The matching funds are deducted from the basic school funding formula monthly payment. This fiscal year, the match requirement is \$17,159 which you will see as a negative entry on the face of the report. The match is moved from the General Fund to the Food Service Fund. A report is then filed with ODE to note compliance along with a review of the transaction by our independent auditors.

February 15, 2013, noted the maturity of the \$2.7 US Bancorp commercial paper investment. This positions the District's portfolio of \$35.9 million 100 percent completely in the State of Oregon Local Government Investment Pool (LGIP). This is below the current LGIP maximum of \$45.4 million and within the District's investment policy which allows for 100 percent portfolio placement in the LGIP.

Property tax turnovers by Benton and Linn counties follow the payments due dates in November, February and May. Most receipts, about 87 percent, typically are received in November. General property tax receipts as of April 30, 2013, reflect revenues at 92.7 percent and local option tax receipts at 84.7 percent of budget. The impact of compression on the local option tax is noted below.

The district has received the county assessors' Notification of Property Taxes Imposed for FY2012-13. The Local Option Levy continues to be impacted by compression due to decreases in the gap between real market values and assessed values. The district budgeted \$4,541,500 for Local Option Levy, and the imposed amount is \$4,211,840. This is \$384,000 less than last year's imposed amount and \$330,000 less than budgeted. Updated projections forecast total collections at \$4.1 million. This will be watched closely throughout the year and into the future as it impacts the next fiscal year.

The timing of the receipt of property taxes creates a temporary surplus of cash. Cash requirements are closely monitored to ensure there are adequate funds to draw on to cover payroll and accounts payable transactions. The best option for investing cash varies with economic times. Presently, the Local Government Investment Pool (LGIP) offers the best return while maintaining policy compliance yielding 0.5464 percent. Investment benchmarks as of April 30, 2013, include a three-month U. S. Treasury bill at 0.05 percent and a three-month jumbo certificate of deposit at 0.05 percent.

September 2011 revenues included the receipt of \$1.39 million from the state for the FY2011-12 School Year Subaccount (SYS Fund). The SYS Fund was a one-time appropriation last year by the state legislature of \$100 million from the Education Stability Fund for the purpose of supporting smaller class

sizes or for the enhancement of learning opportunities. The SYS Funds were distributed to school districts in a lump sum in September rather than spread over the school year and we will not receive any SYS funds this year.

State revenues for general support for FY2012-13 reflect the adjustment for decreased enrollment for the prior year incorporated into the state funding formula. The District planned the FY2012-13 budget accordingly and the revenue is on track with budgeted expectations.

Interest earnings are \$24,236 higher than the prior year-to-date due to an increase in the Local Government Investment Pool rate from 0.5 percent to 0.6 percent through January 2013 along with the General Fund cash balance is a higher proportion of the District's total cash on hand. Reductions in other funds' cash balances over time include the \$6 million payment to PERS in June 2011 to aid in lowering PERS rates, \$1.6 million prepayment on Pension Obligation bonds in June 2011, and \$3.5 million for the Crescent Valley High School roof project this fiscal year. Pooled interest earnings are allocated proportionally by each fund's cash balances.

Other Local Revenues as of April 30, 2013, are ahead of the prior year by \$15,176 mainly due to the receipt of E-Rate funds. The receipt of these funds is on a variable basis and we expect to see continued timing fluctuations.

Expenditures

General Fund expenditures are higher than the prior year which would typically not be expected with a smaller budget. The significant portion of the increase is due to timing differences including the change of paycheck distribution from 12 checks per year to 10 as bargained for Certified and most Classified staff as well as the purchase of textbooks, technology and supplies.

Instruction expenditures include the charter school payments to Muddy Creek through April 30, 2013, which increased by \$100,433 due to increased enrollment and funding.

Community Services expenditures in the current April 30, 2013, year-to-date are \$78,012 as compared to the prior year-to-date of \$58,958, an increase of \$19,054. In the prior year, the Foundation Director position was filled later in the year resulting in lower expenditures.

If you have any questions regarding the financial statements or would like additional information please contact me.

Presenter:	Steve Nielsen, Business Services Director
Supplementary Materials:	1. Statement of Revenue and Expenditures, fiscal year to date as of April 30, 2012 and 2013
	2. Schedule of Investments as of April 30, 2013
	3. Schedule of Cash Disbursements greater than or equal to \$1,000 for the period of April 1 - 30, 2013

Corvallis School District 509J
Statement of Revenues and Expenditures
Fiscal Year to Date as of April 30, 2012 and 2013 Respectively (Unaudited)

General Fund

	FY2011-12			FY2012-13		
	Budget	Actual		Budget	Actual	
Revenues:						
Local Sources						
Property Taxes	\$ 22,500,000	\$ 21,258,393	94.5%	\$ 23,055,300	\$ 21,379,492	92.7%
Local Option Taxes	4,775,000	4,354,805	91.2%	4,541,500	3,847,886	84.7%
Earnings on Investments	50,000	74,778	149.6%	100,000	99,014	99.0%
Other	316,000	218,656	69.2%	316,000	235,621	74.6%
Intermediate Sources	240,000	198,163	82.6%	230,000	213,339	92.8%
State Sources						
General Support	22,460,965	19,384,293	86.3%	20,560,265	18,851,946	91.7%
State School Fund - Subaccount	-	1,392,731	-	-	-	-
Common School Fund	546,857	411,522	75.3%	603,120	453,393	75.2%
Other	100,000	(16,891)	-	100,000	(17,159)	-
Federal Sources	74,299	54,071	72.8%	8,000	11,450	143.1%
Total Revenue	\$ 51,063,121	\$ 47,330,521	92.7%	\$ 49,514,185	\$ 45,074,982	91.0%
Expenditures:						
Instruction	\$ 32,621,179	\$ 22,485,746	68.9%	\$ 30,924,859	\$ 24,392,695	78.9%
Supporting Services	21,669,474	16,276,021	75.1%	20,718,041	16,286,292	78.6%
Community Services	92,800	58,958	63.5%	124,300	78,012	62.8%
Facilities Improvements	1	-	-	1	-	-
Transfers to Other Funds	5	-	-	2	-	-
Total Expenditures	\$ 54,383,459	\$ 38,820,725	71.4%	\$ 51,767,203	\$ 40,756,999	78.7%
Excess of Revenues over Expenditures	\$ (3,320,338)	\$ 8,509,796		\$ (2,253,018)	\$ 4,317,983	
Beginning Fund Balance	9,692,879	10,171,758	104.9%	7,971,475	8,249,911	103.5%
Budgeted Contingencies	3,820,341	-		3,242,747	-	
Unappropriated Ending Fund Balance	2,552,200	-		2,475,710	-	
Fund Balance, April 30	\$ -	\$ 18,681,554		\$ -	\$ 12,567,894	

Corvallis School District 509J
 Schedule of Investments
 April 30, 2013

Type of Investment	Investment Date	Maturity/ Call Date	No. of Days	Bond Equivalent Yield	Purchase Price	Par (Maturity) Value
Total Investments outside of Local Government Investment Pool:					\$ -	\$ -
				Average Annualized Rate		
<u>Local Government Investment Pool:</u>						
General Account				0.54%		\$ 34,339,171
Debt Service Account				0.54%		288
Subtotal LGIP ¹						<u>\$ 34,339,458</u>
<u>Local Government Investment Pool - Pension Bond Debt Service:</u>						
Pension Bond Debt Service Account: ⁴				0.54%		<u>\$ 1,536,983</u>
<u>Total Investments</u>						<u>\$ 35,876,441</u>

1. The maximum amount (in any combination of accounts) that the Local Government Investment Pool (LGIP) allows in an account is \$45,405,443.
2. The PERS Bond Debt Service Account is outside of the LGIP limit, and collects the PERS intercept payments from the Basic School Fund for payment twice a year to the bond holders of the PERS bond debt.

Compliance with Investment Policy

Type of Investment	Maximum Percent of Portfolio per Policy	Current Percent
US Government-Sponsored Enterprises (Total):	90.0%	0.0%
US Treasury Obligations	100.0%	0.0%
Local Government Investment Pool	100.0%	100.0%
Bankers Acceptances	25.0%	0.0%
Repurchase Agreements	25.0%	0.0%
State and Local Government Securities	25.0%	0.0%
Time Certificates of Deposit & Collateralized Money Market	50.0%	0.0%
Commercial Paper (bonds and promissory notes issued by corporations)	10.0%	0.0%
TOTAL		100.00%

Benchmarks as of 4/30/13:

3-Month U. S. T-Bill bond equivalent yield:	0.05%
3-Mo. Jumbo CDs	0.05%

Corvallis School District 509J
 Schedule of Cash Disbursements greater than or equal to \$1,000
 For the period of April 1, 2013 - April 30, 2013

<u>Fund, Object, Vendor</u>	<u>Amount</u>	<u>Fund, Object, Vendor</u>	<u>Amount</u>
100 - General Fund	\$ 527,079.65	100 - General Fund continued	
Charter School Payments		Repairs and Maintenance Services	\$ 35,949.04
INAUALE COMMUNITY PARTNERS, INC	\$ 39,142.42	BENSON'S INTERIORS, INC	\$ 1,045.00
Consumable Supplies and Materials	\$ 40,071.41	BENTON COUNTY PUBLIC WORKS	\$ 3,137.91
APPLE, INC	\$ 2,500.00	CAMPBELL CONSTRUCTION NW	\$ 1,300.00
BALLARD & TIGHE	\$ 1,854.60	CHOWN HARDWARE	\$ 1,756.74
BENTON COUNTY PUBLIC WORKS	\$ 1,844.75	ESC AUTOMATION	\$ 3,634.98
CDW GOVERNMENT INC	\$ 1,168.08	KONE INC	\$ 1,821.72
COASTWIDE LABORATORIES	\$ 8,302.50	REYNOLDS ELECTRIC, INC.	\$ 4,495.00
DAY WIRELESS SYSTEMS	\$ 1,539.00	SALEM FIRE ALARM, INC	\$ 2,320.39
GRAYBAR ELECTRIC COMPANY INC	\$ 1,265.85	SMEED COMMUNICATION SERVICES	\$ 3,320.00
HOME DEPOT CREDIT SERVICES	\$ 1,384.83	SNYDER ROOFING	\$ 2,000.00
JOSTENS INC	\$ 2,936.27	STATON COMPANIES	\$ 9,090.00
JW PEPPER & SON INC	\$ 1,482.51	SYNERGY SECURITY SOLUTIONS	\$ 2,027.30
OETC	\$ 1,533.00	Telephone	\$ 4,588.34
OFFICE MAX	\$ 5,764.49	AT&T MOBILITY	\$ 1,448.38
PLATT ELECTRIC SUPPLY CO	\$ 2,099.80	CENTURYLINK	\$ 3,139.96
RAPID REFILL INK	\$ 1,223.46	Travel, Out of District	\$ 3,614.26
SPAETH LUMBER & HOME CENTER	\$ 1,185.77	SCHOOLDUDE.COM	\$ 1,219.68
TROXELL COMMUNICATIONS, INC	\$ 1,074.00	WELLS FARGO	\$ 2,394.58
WELLS FARGO REMITTANCE CENTER	\$ 2,912.50	Water and Sewage	
Copier Charges		CITY OF CORVALLIS	\$ 14,320.10
OREGON STATE UNIVERSITY PRINTING	\$ 12,280.11	203 - Food Service Fund	\$ 54,361.91
Electricity	\$ 56,648.29	Food - Food Service Only	\$ 23,647.21
CONSUMERS POWER INC	\$ 11,766.00	DUCK DELIVERY PRODUCE INC	\$ 4,553.71
PACIFIC POWER AND LIGHT	\$ 44,882.29	FRANZ FAMILY BAKERIES	\$ 3,066.48
Equipment \$5,000 and greater	\$ 19,840.00	LOCHMEAD DAIRY	\$ 14,579.97
CDW GOVERNMENT INC	\$ 17,200.00	SYSCO FOOD SERVICE	\$ 1,447.05
SYNERGY SECURITY SOLUTIONS	\$ 2,640.00	Inventories	\$ 30,714.70
Fuel	\$ 41,115.31	COSTCO ALBANY	\$ 1,019.25
BENTON COUNTY PUBLIC WORKS	\$ 2,706.65	FOOD SERVICE OF AMERICA	\$ 15,223.13
NW NATURAL	\$ 38,408.66	MCDONALD WHOLESALE CO	\$ 14,472.32
Garbage		204 - District Donation Fund	\$ 24,863.80
REPUBLIC SERVICES	\$ 9,288.78	Computer Software	
Instructional, Professional and Technical Service		BRAINPOP LLC	\$ 1,500.00
CORVALLIS YOUTH SYMPHONY ASSN	\$ 8,500.00	Consumable Supplies and Materials	\$ 9,945.20
Library Books		OFFICE MAX	\$ 1,403.82
INGRAM LIBRARY SERVICES	\$ 2,279.74	SANS INC.	\$ 1,000.00
Non-reimbursable Student Transportation		TRYSTING TREE GOLF CLUB	\$ 1,370.00
CITY OF CORVALLIS_	\$ 6,720.00	VALLEY ATHLETICS	\$ 4,751.38
Other Communication Services	\$ 13,521.18	WENGER CORPORATION	\$ 1,420.00
CENTURYLINK	\$ 1,327.74	Equipment-like items \$1,000 - \$4,999	
COMCAST/INSTITUTIONAL NETWORKS	\$ 12,193.44	GRACEWINDS MUSIC	\$ 2,500.00
Other Non-instructional Professional and Tech.		Other Non-instructional Prof/Tech	\$ 7,668.60
MAXIM HEALTHCARE SERVICES	\$ 8,175.60	FORKS AND CORKS CATERING	\$ 3,447.43
Postage		SOFTBALL EXCELLENCE LLC	\$ 4,221.17
GARTEN SERVICES, INC	\$ 6,189.19	Travel, Student Out of District	
Printing and Binding		BOYS & GIRLS CLUB OF CORVALLIS	\$ 3,250.00
HENDERSONS OFFICE SYSTEMS	\$ 2,098.90	208 - Construction Excise Tax & Land Fund	
Reimbursable Student Transportation	\$ 202,736.98	Architect/Engineer Services	
FIRST STUDENT INC	\$ 200,041.98	CHARLES R. GERKE AIA	\$ 2,200.00
GO GET'EM TAXI AND TRANSPORT LLC	\$ 2,695.00		

296 - Grants Fund	\$ 17,856.01	601 - Insurance Fund	\$ 401,549.33
Consumable Supplies and Materials		Consumable Supplies and Materials	
CDW GOVERNMENT INC	\$ 13,755.00	DAY WIRELESS SYSTEMS	\$ 1,539.00
Equipment \$5,000 and greater		Group Insurance	\$ 392,629.83
SYNERGY SECURITY SOLUTIONS	\$ 2,716.01	LIFEMAP ASSURANCE COMPANY	\$ 8,544.68
Instructional, Professional and Technical Service		REGENCE BCBS OF OREGON	\$ 375,107.65
BUSINESS EDUCATION COMPACT	\$ 1,385.00	WILLAMETTE DENTAL GROUP	\$ 8,977.50
297 - Student Body Funds	\$ 62,228.41	Other Insurance and Judgments	
Cash Donations to Other Agencies		CURTIS RESTAURANT EQUIPMENT	\$ 1,049.00
DOERNBECHER CHILDREN'S HOSPITAL FOUNDAT	\$ 1,074.19	Other Non-instructional Professional and Tech	
Consumable Supplies and Materials	\$ 38,375.55	BARKER-UERLINGS INSURANCE	\$ 6,331.50
ELEMENT GRAPHICS, INC	\$ 1,325.57	Grand Total	\$ 1,109,322.11
EWING IRRIGATION PRODUCTS INC	\$ 1,800.79		
HERFF JONES - YEARBOOKS	\$ 19,475.00		
LEAPIN' LIZARDS PROMOTIONS	\$ 1,349.50		
LES & BOBS SPORTS AND APPAREL	\$ 2,555.70		
PLAY IT AGAIN SPORTS	\$ 2,115.72		
SEW ON	\$ 1,070.32		
SHIRT CIRCUIT	\$ 3,682.95		
SIGNATURE SYSTEMS GROUPS, LLC	\$ 5,000.00		
Instructional, Professional and Technical Service			
SHELLEY MOON	\$ 3,500.00		
Non-reimbursable Student Transportation			
FIRST STUDENT INC	\$ 5,091.66		
Rentals	\$ 7,155.54		
CITY OF CORVALLIS - AQUATIC CENTER	\$ 3,701.09		
OREGON STATE UNIVERSITY ALUMNI ASSN	\$ 2,065.30		
RYAN STARWALT	\$ 1,389.15		
Travel, Student Out of District	\$ 7,031.47		
DISCOVER TECHNOLOGY	\$ 2,000.00		
DRURY INN AND SUITES	\$ 3,827.39		
UNIVERSITY INN & SUITES	\$ 1,204.08		
298 - Designated Revenue Fund	\$ 16,183.00		
Advertising			
SCREENVISION	\$ 1,450.00		
Computer Software			
SCHOOLDUDE.COM	\$ 2,185.36		
Consumable Supplies and Materials	\$ 3,626.64		
DAY WIRELESS SYSTEMS	\$ 1,370.00		
FRED MEYER CUSTOMER CHARGES	\$ 1,123.14		
SHIRT CIRCUIT	\$ 1,133.50		
Repairs and Maintenance Services			
DIG-IT FENCING	\$ 5,455.00		
Travel, Student Out of District	\$ 3,466.00		
WELLS FARGO REMITTANCE CENTER	\$ 2,114.00		
YAMADA LANGUAGE CENTER	\$ 1,352.00		
403 - New Schools Bond Proceeds Fund			
Accounts Payable			
BLX GROUP	\$ 3,000.00		



Corvallis

SCHOOL DISTRICT

- VI. SUPERINTENDENT'S EVALUATION
- VII. BOARD SELF-EVALUATION
- VIII. EXECUTIVE SESSION - The Board will meet in Executive session at 5:15 p.m. under ORS 192.660(2)(d) - To consult with persons designated for labor negotiations
- IX. ADJOURNMENT

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.



Corvallis

SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705

Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at kim.nelson@corvallis.k12.or.us or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35th Street, Corvallis, OR 97333. Additional information is available on the district website.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841