

**Regular Meeting of the Shelton Public Schools Board of Education**  
**Wednesday, March 12, 2025**  
the Elementary Conference Room  
7:30 PM

President Johnson called the Regular Meeting of the Shelton Public Schools Board of Education to order at on Wednesday, March 12, 2025 in the Elementary Conference Room. The meeting was advertised in accordance to Policy 2008. An open meetings poster, agendas and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Kay Johnson: Present, Emmy Power: Present, Levi Rogers: Present, Lisa Stewart: Present, Dana Tompkin: Present, Chuck Wiese: Present. Present: 6.

Dr. Gannon, Mr. Kenton, and Mrs. Meyer were present along with 2 guests.

2. Routine matters

2.a. Review and approve minutes

Motion made by Lisa Stewart seconded by Kay Johnson to approve board minutes from the 2-10 regular board meeting, 2-12 special board meeting, 2-26 special board meeting and 3-1-25 special board meeting as presented. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

2.b. Review and approve claims

Motion made by Emmy Power seconded by Levi Rogers to approve claims 57159-57212 in the amount of \$236,109.04 plus regular payroll. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

3. Request to address the Board of Education

There were no requests to address the board of education

4. Reports

#### 4.a. Financial Report

Dr. Gannon gave a financial report.

#### 4.b. Board Report

NRCSA conference is next week in Kearney; NASB is holding a zoom meeting for new board members March 22

#### 4.c. Superintendent's Report

There will likely be a slight decrease in state aid for 25-26 school year; Dr. Gannon is working with Mr. Engel on the transition.

#### 4.d. Elementary Principal Report

Elementary enrollment: 160 students. There was 92% attendance at elementary Parent-Teacher conferences. Mr. Kenton shared potential changes coming in the future regarding the teacher shortage in Nebraska. NSCAS Testing will take place in late April.

#### 4.e. Secondary Principal Report

JH/HS had 48% attendance at Parent-Teacher conferences. Congrats to state qualifiers in Girls Basketball, Girls Wrestling, Boys Wrestling, and FFA. Track and Boys Golf have begun. April 9th will be Bulldog Big Deal day and ACT testing day. Prom is April 12th.

### 5. New Business

#### 5.a. Consideration to approve a contract for Amy Hostetler as the 7-12 principal for the 2025-2026 school year

Motion made by Kay Johnson seconded by Chuck Wiese to approve contract for Amy Hostetler as the 7-12 principal for the 2025-26 school year. Vote: Passed  
Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

#### 5.b. Consideration to approve a teaching contract for John Bisbee for the 25-26 school year.

Motion made by Lisa Stewart seconded by Chuck Wiese to approve the contract for John Bisbee for the 25-26 school year. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

5.c. Information regarding the Civil Rights Audit conducted in December and January

Dr. Gannon shared the audit. Building tour went well with few findings.

5.d. Consideration to accept the resignation of Mikala Smyth at the end of the 24-25 school year.

Motion made by Lisa Stewart seconded by Dana Tompkin to accept the resignation of Mikala Smyth at the end of the 24-25 school year. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

5.e. Consideration to approve the resignation of Katie Meyer at the end of the 24-25 school year.

Motion made by Chuck Wiese seconded by Dana Tompkin to move to approve the resignation of Katie Meyer at the end of the 24-25 school year. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

5.f. Consideration to approve the purchase of a vehicle using transportation savings

This item was tabled until next month. The board is obtaining more information before making a decision.

5.g. Consideration to approve science textbooks and materials at surplus to be discarded.

Motion made by Lisa Stewart seconded by Chuck Wiese to move to approve the presented items as discard. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

6. Old Business

There was no old business to come before the board

## 7. Adjournment

Motion made by Levi Rogers seconded by Chuck Wiese to adjourn at 8:56 PM. Vote:  
Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana  
Tompkin: Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

Respectfully Submitted,  
Levi C. Rogers, Secretary

**Special Board Meeting**  
**Wednesday, February 12, 2025**  
the Elementary Conference Room  
7:00 PM

President Johnson called the Special Board Meeting to order at 7:00 PM on Wednesday, February 12, 2025 in the Elementary Conference Room. The meeting was advertised in accordance to Policy 2008. An open meetings poster, agendas and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Kay Johnson: Present, Emmy Power: Present, Levi Rogers: Present, Lisa Stewart: Present, Dana Tompkin: Present, Chuck Wiese: Present. Present: 6.

2 visitors were present

2. Request to address the Board of Education

There were no requests to address the board of education.

3. Discussion and possible action regarding the superintendent position

The board discussed the Superintendent search with NRSCA representatives Robin Stevens and Mark Norvell.

4. Adjournment

Motion made by Kay Johnson seconded by Lisa Stewart to adjourn at 9:06PM. Vote: Passed  
Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin:  
Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

Respectfully Submitted,  
Emmy Power Secretary

**Regular Meeting of the Shelton Public Schools Board of Education**  
**Monday, February 10, 2025**  
the Elementary Conference Room  
7:30 PM

President Johnson called the Regular Meeting of the Shelton Public Schools Board of Education to order at 7:31 PM on Monday, February 10, 2025 in the Elementary Conference Room. The meeting was advertised in accordance to Policy 2008. An open meetings poster, agendas and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Kay Johnson: Present, Emmy Power: Present, Levi Rogers: Present, Lisa Stewart: Present, Dana Tompkin: Present, Chuck Wiese: Present. Present: 6.

Dr. Gannon, Mr. Kenton, Mrs. Meyer and 6 visitors were present

2. Routine matters

2.a. Review and approve minutes

Motion made by Lisa Stewart seconded by Chuck Wiese to approve the January 13th regular board meeting minutes as amended, and January 20th special board meeting as presented. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

2.b. Review and approve claims

Motion made by Emmy Power seconded by Dana Tompkin to approve claims 57098 - 57157 in the amount of \$281,856.96 plus regular payroll. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

3. Request to address the Board of Education

There were no requests to address the board.

4. Reports

4.a. Financial Report

Dr. Gannon reported on the financial status of the District

4.b. Board Report

There are upcoming NASB workshops as well as the NRCSA Spring Conference happening in the next few months in Kearney. The Board presented a memo of appreciation thanking the staff that will be forwarded on to them.

#### 4.c. Superintendent's Report

Dr. Gannon shared updates on her quarterly goals.

#### 4.d. Secondary Principal's Report

Grace Dack was district champion in girls wrestling and will be competing at state. 73 students in grades 3rd-12th scored in the 80-99th% on at least 1 MAPs test. They will be recognized at the last home basketball game. The Scheduling Committee has met and has started working on class offerings for 2025-2026. An ACT Prep class will be added for 11th graders. Shelton hosted a District FFA event last week; we have four possible State Degree recipients.

#### 4.e. Elementary Principal's Report

Enrollment is at 160 students. Hoops for Heart fundraiser has begun. Mr. Kenton shared DIBELS benchmark scores as well as information on the In School Savings Program. Parent-Teacher Conferences will be held this week. The school is currently accepting Pre-K applications.

#### 5. New Business

##### 5.a. Information regarding the school safety audits

Dr. Gannon went over both the Alicap Safety audit and Rule 10 safety audit. Both audits went very well with limited recommendations. Most recommendations have already been fixed or are in the process of.

##### 5.b. Discussion regarding 23-24 annual report

Dr. Gannon shared the 23-24 annual report with the Board.

##### 5.c. Consideration to approve the resignation of Ryan Province at the end of the 24-25 school year

Motion made by Levi Rogers seconded by Chuck Wiese to approve Ryan Province's resignation at the end of the school year. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

##### 5.d. Discussion and possible action regarding admin positions

The Board and Admin discussed how to advertise for the AD position. The 7-12 Principal position and 7-12 Business Teacher position will both be advertised with the option for AD role.

6. Old Business

Reminder of the next meeting regarding the Supt. search on Wed, Feb. 12th at 7:00PM

7. Adjournment

Motion made by Lisa Stewart seconded by Levi Rogers to adjourn at 9:47PM. Vote: Passed  
Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin:  
Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

Respectfully Submitted,  
Emmy Power Secretary

**Special Board Meeting**  
**Wednesday, February 26, 2025**  
the Elementary Conference Room  
3:00 PM

President Johnson called the Special Board Meeting to order at 3:00 PM on Wednesday, February 26, 2025 in the Elementary Conference Room. The meeting was advertised in accordance to Policy 2008. An open meetings poster, agendas and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Kay Johnson: Present, Emmy Power: Present, Levi Rogers: Present, Lisa Stewart: Present, Dana Tompkin: Present, Chuck Wiese: Present. Present: 6.

2. Request to address the board

There are no requests to address the board of education.

3. Conduct interviews of superintendent candidates.

The Board conducted interviews with 4 candidates for the Superintendent position: Andrew Carlton, Greg Welch, Rodney Engel, and Jason Sutton.

4. Discussion and possible action regarding superintendent position.

A total of 5 representatives spoke to the board: two representatives from both the staff committee and the community committee, as well as Mr. Kenton. Each shared thoughts from their interviews with each candidate. In addition to the 5 representatives, there were 11 visitors from committees that stayed during committee sharing. Mark Norvell and Robin Stevens shared in discussions with the board following the interviews and committee sharing.

Motion made by Levi Rogers seconded by Chuck Wiese to to go into closed session at 8:59PM to protect the privacy and reputation of the candidates. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

Motion made by Lisa Stewart seconded by Dana Tompkin to move out of closed session at 9:13PM. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

Motion made by Kay Johnson seconded by Lisa Stewart to extend an offer to Rodney Engel as Superintendent of Shelton Public Schools beginning July 1, 2025. Vote: Passed

Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea

Yea: 6, Nay: 0

## 5. Adjournment

Motion made by Emmy Power seconded by Chuck Wiese to adjourn at 10:20 PM. Vote: Passed  
Kay Johnson: Yea, Emmy Power: Yea, Levi Rogers: Yea, Lisa Stewart: Yea, Dana Tompkin:  
Yea, Chuck Wiese: Yea  
Yea: 6, Nay: 0

Respectfully Submitted,  
Emmy Power Secretary

**Special Board Meeting**  
**Saturday, March 1, 2025**  
the Elementary Conference Room  
8:00 AM

President Johnson called the Special Board Meeting to order at 8:05 AM on Saturday, March 1, 2025 in the Elementary Conference Room. The meeting was advertised in accordance to Policy 2008. An open meetings poster, agendas and procedures to address the Board of Education were available to visitors.

1. Call to order and roll call

Kay Johnson: Present, Emmy Power: Present, Levi Rogers: Absent, Lisa Stewart: Present, Dana Tompkin: Present, Chuck Wiese: Present. Present: 5, Absent: 1.

There was 1 visitor present, Mr. Rod Engel.

Motion made by Kay Johnson seconded by Dana Tompkin to excuse Levi Rogers from the meeting. Vote: Passed

Levi Rogers: Absent, Kay Johnson: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 5, Nay: 0, Absent: 1

2. Request to address the board

There were no requests to address the board of education

3. Consideration to approve a superintendent contract for Rod Engel.

Motion made by Lisa Stewart seconded by Chuck Wiese to accept the Superintendent contract for Rod Engel beginning July 1, 2025. Vote: Passed

Levi Rogers: Absent, Kay Johnson: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 5, Nay: 0, Absent: 1

4. Adjournment

Motion made by Kay Johnson seconded by Lisa Stewart to adjourn at 8:14AM. Vote: Passed

Levi Rogers: Absent, Kay Johnson: Yea, Emmy Power: Yea, Lisa Stewart: Yea, Dana Tompkin: Yea, Chuck Wiese: Yea  
Yea: 5, Nay: 0, Absent: 1

Respectfully Submitted,  
Emmy Power Secretary



# Shelton Public School

## Check Listing Report

Accounting Cycle: FY24-25; Begin Date: 03/01/2025; End Date: 03/31/2025; Bank: [All]; Sort By Element: FUND; Account Expression: ([FUND] = "01"); Created On: 3/10/2025 1:11:58 PM

| Check Date | Check Number | Payee                                  | Description   | Type             | Amount      |
|------------|--------------|--|---|------------------|-------------|
| 03/12/2025 | 57170        | Amazon Capital Services, Inc.          | Elem/Sec Teaching Supplies, Safety, PK, Art, Elem SPED  | Accounts Payable | \$826.68    |
| 03/12/2025 | 57171        | Amplify Education, Inc.                | Teaching Supply-License - mClass-Dyslexia   | Accounts Payable | \$4,660.00  |
| 03/12/2025 | 57172        | BB's Parts & Service                   | Maint-Vehicle-Oil-Silver Van #1/2   | Accounts Payable | \$101.34    |
| 03/12/2025 | 57172        | BB's Parts & Service                   | Maint-Vehicle-Prime Windshield  | Accounts Payable | \$8.52      |
| 03/12/2025 | 57172        | BB's Parts & Service                   | Maint-Vehicle-Prime Windshield/Wiper Blade  | Accounts Payable | \$31.99     |
| 03/12/2025 | 57172        | BB's Parts & Service                   | Maint-Vehicle-Balance Tires   | Accounts Payable | \$22.79     |
| 03/12/2025 | 57172        | BB's Parts & Service                   | Maint-Vehicle/Bus   | Accounts Payable | \$52.88     |
| 03/12/2025 | 57173        | Black Hills Energy                     | Utility-Gas   | Accounts Payable | \$7,495.42  |
| 03/12/2025 | 57174        | Business Card                          | Sec Misc, PK Supplies, Ag Supplies, Profess Devel, Elem Teaching, Elem/HS SPED, FUEl, Admin Supply, Board Other | Accounts Payable | \$2,059.82  |
| 03/12/2025 | 57175        | Cash-wa Distributing Co.               | Custodial Supplies  | Accounts Payable | \$1,415.50  |
| 03/12/2025 | 57176        | Clipper Publishing Co., Inc.           | Wrestling Brackets/K. Johnson Stamp,Print Be you Forms  | Accounts Payable | \$307.49    |
| 03/12/2025 | 57176        | Clipper Publishing Co., Inc.           | Minutes/Notice  | Accounts Payable | \$140.76    |
| 03/12/2025 | 57177        | Coach Masters                          | Maint-Vehicle/Bus-Beacon Light-Bus #16-M  | Accounts Payable | \$292.58    |
| 03/12/2025 | 57178        | Copper Penny Station, LLC              | Fuel  | Accounts Payable | \$1,535.68  |
| 03/12/2025 | 57179        | Culligan                               | RO System   | Accounts Payable | \$47.00     |
| 03/12/2025 | 57180        | DAS State Accounting - Central Finance | Distance Learning   | Accounts Payable | \$443.06    |
| 03/12/2025 | 57181        | Eakes Office Solutions                 | Teaching Supplies   | Accounts Payable | \$179.96    |
| 03/12/2025 | 57181        | Eakes Office Solutions                 | Toner-Printer   | Accounts Payable | \$599.96    |
| 03/12/2025 | 57181        | Eakes Office Solutions                 | Office Supplies   | Accounts Payable | \$277.21    |
| 03/12/2025 | 57181        | Eakes Office Solutions                 | Office Supplies   | Accounts Payable | \$65.40     |
| 03/12/2025 | 57181        | Eakes Office Solutions                 | Library/Teaching Supplies   | Accounts Payable | \$293.57    |
| 03/12/2025 | 57181        | Eakes Office Solutions                 | Office Supplies   | Accounts Payable | \$42.75     |
| 03/12/2025 | 57181        | Eakes Office Solutions                 | Teaching Supplies   | Accounts Payable | \$224.95    |
| 03/12/2025 | 57181        | Eakes Office Solutions                 | Copier Lease-Contract Base Billing  | Accounts Payable | \$3,864.20  |
| 03/12/2025 | 57182        | Edgerton Explorit Center               | Title IV-Planetarium  | Accounts Payable | \$484.78    |
| 03/12/2025 | 57183        | Educational Service Unit #10           | CTE Collab Day-K.Hubbert  | Accounts Payable | \$20.00     |
| 03/12/2025 | 57183        | Educational Service Unit #10           | CTE Collab- J.Pope, Music Workshop-N. Huyser  | Accounts Payable | \$60.00     |
| 03/12/2025 | 57183        | Educational Service Unit #10           | Tech Support/Tech Training  | Accounts Payable | \$282.55    |
| 03/12/2025 | 57183        | Educational Service Unit #10           | Speech SA Secondary   | Accounts Payable | \$1,608.11  |
| 03/12/2025 | 57183        | Educational Service Unit #10           | PT Elem   | Accounts Payable | \$394.60    |
| 03/12/2025 | 57183        | Educational Service Unit #10           | Speech SA Elem  | Accounts Payable | \$11,864.07 |
| 03/12/2025 | 57183        | Educational Service Unit #10           | OT SA-Sec   | Accounts Payable | \$806.36    |
| 03/12/2025 | 57183        | Educational Service Unit #10           | OT SA-Elem  | Accounts Payable | \$806.36    |
| 03/12/2025 | 57183        | Educational Service Unit #10           | OT Ages 3-4   | Accounts Payable | \$201.59    |
| 03/12/2025 | 57183        | Educational Service Unit #10           | OT Ages B-2   | Accounts Payable | \$201.59    |

|            |       |                                   |   |                  |            |
|------------|-------|-----------------------------------|---|------------------|------------|
| 03/12/2025 | 57183 | Educational Service Unit #10      | Psych Ages 3-4  | Accounts Payable | \$431.33   |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Psych Ages B-2  | Accounts Payable | \$431.33   |
| 03/12/2025 | 57183 | Educational Service Unit #10      | PT Secondary  | Accounts Payable | \$394.60   |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Speech Ages 3-4   | Accounts Payable | \$3,250.43 |
| 03/12/2025 | 57183 | Educational Service Unit #10      | PT Ages 3-4   | Accounts Payable | \$98.65    |
| 03/12/2025 | 57183 | Educational Service Unit #10      | PT B-2  | Accounts Payable | \$98.65    |
| 03/12/2025 | 57183 | Educational Service Unit #10      | SPED Supervision Secondary                                    | Accounts Payable | \$833.12   |
| 03/12/2025 | 57183 | Educational Service Unit #10      | SPED Supervision Elem   | Accounts Payable | \$833.12   |
| 03/12/2025 | 57183 | Educational Service Unit #10      | SPED Supervision Ages-3-4                                     | Accounts Payable | \$186.87   |
| 03/12/2025 | 57183 | Educational Service Unit #10      | SPED Supervision Ages-B-2                                     | Accounts Payable | \$186.87   |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Vocational Secondary  | Accounts Payable | \$78.32    |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Speech Ages B-2   | Accounts Payable | \$384.92   |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Audiology SA-Sec  | Accounts Payable | \$44.95    |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Audiology SA-Elem   | Accounts Payable | \$44.95    |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Audiology Ages 3-4  | Accounts Payable | \$11.24    |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Audiology B-2   | Accounts Payable | \$11.24    |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Deaf Education Secondary                                      | Accounts Payable | \$503.70   |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Deaf Education Elem   | Accounts Payable | \$251.36   |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Psych Secondary   | Accounts Payable | \$1,725.33 |
| 03/12/2025 | 57183 | Educational Service Unit #10      | Psych Elem  | Accounts Payable | \$1,725.33 |
| 03/12/2025 | 57184 | Great Plains Sports Flooring, LLC | Extra Curric Misc - Basketball Safety Strap                   | Accounts Payable | \$1,180.00 |
| 03/12/2025 | 57185 | Heartland Disposal, Inc.          | Trash Removal   | Accounts Payable | \$499.84   |
| 03/12/2025 | 57186 | Hometown Leasing                  | Copier Lease  | Accounts Payable | \$653.27   |
| 03/12/2025 | 57187 | J.W. Pepper & Son, Inc.           | Music-Band  | Accounts Payable | \$73.99    |
| 03/12/2025 | 57187 | J.W. Pepper & Son, Inc.           | HS Band-HS Music  | Accounts Payable | \$73.99    |
| 03/12/2025 | 57187 | J.W. Pepper & Son, Inc.           | JH/HS Choir-HS Music  | Accounts Payable | \$90.80    |
| 03/12/2025 | 57187 | J.W. Pepper & Son, Inc.           | Music - HS  | Accounts Payable | \$12.00    |
| 03/12/2025 | 57188 | Jostens, Inc.                     | Extra Curric Misc-Tassels                                     | Accounts Payable | \$39.21    |
| 03/12/2025 | 57189 | Kari Willis                       | Reimb-Car Wash/Fuel   | Accounts Payable | \$62.80    |
| 03/12/2025 | 57190 | Kay Johnson                       | Reimb. for supplies for superintendent interviews-board other | Accounts Payable | \$57.06    |
| 03/12/2025 | 57191 | KSB School Law PC LLO             | District Legal Fees   | Accounts Payable | \$946.66   |
| 03/12/2025 | 57192 | L and N Enterprises               | 3rd Quarter - Inspection - Silver Van #1                      | Accounts Payable | \$75.00    |
| 03/12/2025 | 57192 | L and N Enterprises               | 3rd Quarter - Inspection - Silver Van #2                      | Accounts Payable | \$75.00    |
| 03/12/2025 | 57192 | L and N Enterprises               | 3rd Quarter - Inspection - Red Freestyle                      | Accounts Payable | \$50.00    |
| 03/12/2025 | 57192 | L and N Enterprises               | 3rd Quarter - Inspection - Blue Taurus                        | Accounts Payable | \$50.00    |
| 03/12/2025 | 57192 | L and N Enterprises               | 3rd Quarter - Inspection - White Chevy Van                    | Accounts Payable | \$50.00    |
| 03/12/2025 | 57192 | L and N Enterprises               | 3rd Quarter - Inspection - Bus #14                            | Accounts Payable | \$100.00   |
| 03/12/2025 | 57192 | L and N Enterprises               | 3rd Quarter - Inspection - BUs#13-1                           | Accounts Payable | \$100.00   |
| 03/12/2025 | 57192 | L and N Enterprises               | 3rd Quarter - Inspection - BUs#16-M                           | Accounts Payable | \$175.00   |
| 03/12/2025 | 57192 | L and N Enterprises               | Snow Removal  | Accounts Payable | \$1,000.00 |
| 03/12/2025 | 57192 | L and N Enterprises               | 3rd Quarter Inspection - Bus #3                               | Accounts Payable | \$100.00   |
| 03/12/2025 | 57193 | Larry's Market                    | Board Other/Art   | Accounts Payable | \$134.42   |
| 03/12/2025 | 57194 | Love Signs of Grand Island, LLC   | Extra Curric Misc - Shot Clocks not working                   | Accounts Payable | \$360.00   |
| 03/12/2025 | 57195 | M&K Electric                      | Outside Lighting - Operation of Building                      | Accounts Payable | \$563.19   |

|                  |       |  |   |                  |                    |
|------------------|-------|--|---|------------------|--------------------|
| 03/12/2025       | 57196 | Matheson Tri-Gas, Inc.                       | Ag Supplies                                       | Accounts Payable | \$77.00            |
| 03/12/2025       | 57197 | MCI  | Telephone   | Accounts Payable | \$69.35            |
| 03/12/2025       | 57198 | NASB ALICAP                                  | President Workshop-Board Dues/Fees                | Accounts Payable | \$165.00           |
| 03/12/2025       | 57199 | Nebraska Central Telephone Co                | Telephone   | Accounts Payable | \$270.32           |
| 03/12/2025       | 57200 | Nebraska Department of Education             | Profess Development                               | Accounts Payable | \$200.00           |
| 03/12/2025       | 57201 | Nebraska Public Power Dist.                  | Utility-Electric                                  | Accounts Payable | \$1,108.42         |
| 03/12/2025       | 57201 | Nebraska Public Power Dist.                  | Utility-Electric                                  | Accounts Payable | \$32.63            |
| 03/12/2025       | 57201 | Nebraska Public Power Dist.                  | Utility-Electric                                  | Accounts Payable | \$2,473.03         |
| 03/12/2025       | 57201 | Nebraska Public Power Dist.                  | Utility-Electric                                  | Accounts Payable | \$48.42            |
| 03/12/2025       | 57202 | Nebraska Rural Community Schools Association | Board Dues/Fees-Second Half Superintendent Search | Accounts Payable | \$3,226.00         |
| 03/12/2025       | 57203 | NT Creations                                 | Board Other-Cutting Boards                        | Accounts Payable | \$80.00            |
| 03/12/2025       | 57204 | One Source The Background Check Company      | Board Dues/Fees-Background Check                  | Accounts Payable | \$19.00            |
| 03/12/2025       | 57205 | Optum  | FSA Plan  | Accounts Payable | \$150.00           |
| 03/12/2025       | 57206 | Rasmussen Mechanical Services                | Operation of Building-Gym AHU                     | Accounts Payable | \$380.52           |
| 03/12/2025       | 57206 | Rasmussen Mechanical Services                | Operation of Building-Heater/Actuator             | Accounts Payable | \$1,301.92         |
| 03/12/2025       | 57206 | Rasmussen Mechanical Services                | Operation of Building-Blower Contact              | Accounts Payable | \$1,345.69         |
| 03/12/2025       | 57207 | Sam's Club/Synchrony Bank                    | Elem/Sec Misc, PK Supplies, Board Other           | Accounts Payable | \$257.61           |
| 03/12/2025       | 57208 | School Specialty Inc                         | Elem Teaching Supplies                            | Accounts Payable | \$63.90            |
| 03/12/2025       | 57209 | Shelton School Lunch Fund                    | Host Room for Superintendent Search               | Accounts Payable | \$820.25           |
| 03/12/2025       | 57209 | Shelton School Lunch Fund                    | PK Supplies                                       | Accounts Payable | \$16.47            |
| 03/12/2025       | 57210 | Village Of Shelton                           | Water/Sewer                                       | Accounts Payable | \$1,010.20         |
| 03/12/2025       | 57211 | Woodward Disposal Service, Inc.              | Trash Removal                                     | Accounts Payable | \$30.00            |
| 03/12/2025       | 57212 | Yanda's Music                                | Music Supply - Secondary                          | Accounts Payable | \$57.94            |
| 03/12/2025       | 57212 | Yanda's Music                                | Music-HS  | Accounts Payable | \$45.00            |
| 03/12/2025       | 57212 | Yanda's Music                                | Music-HS- Supplies                                | Accounts Payable | \$46.00            |
| <b>Sub Total</b> |       |  |   |                  | <b>\$73,062.73</b> |

# Shelton Public School

## Check Register Report by Check Number

Bank: [All]; Bank Account: [All]; Begin Check Number: 57159; End Check Number: 57212; Check Status: Paid; Created On: 3/10/2025 1:15:22 PM

| Bank             |              | Account Number    |  |             |              |
|------------------|--------------|-------------------|--|-------------|--------------|
| Cornerstone Bank |              | 031038968         |  |             |              |
| Paid Date        | Check Number | Type              | Vendor Name                                  | Amount      | Check Status |
| 3/12/2025        | 57159        | Payroll Liability | Aflac  | \$2,394.73  | Paid         |
| 3/12/2025        | 57160        | Payroll Liability | Blue Cross Blue Shield                       | \$55,052.27 | Paid         |
| 3/12/2025        | 57161        | Payroll Liability | Companion Insurance Company                  | \$109.50    | Paid         |
| 3/12/2025        | 57162        | Payroll Liability | Dist. 19 Payroll Acct.                       | \$7,217.97  | Paid         |
| 3/12/2025        | 57163        | Payroll Liability | District 19 Payroll Acct.                    | \$50,114.17 | Paid         |
| 3/12/2025        | 57164        | Payroll Liability | Horace Mann Life Insurance Co                | \$400.00    | Paid         |
| 3/12/2025        | 57165        | Payroll Liability | Payroll Account - Dist 19                    | \$225.00    | Paid         |
| 3/12/2025        | 57166        | Payroll Liability | Principal Life Insurance Co                  | \$884.02    | Paid         |
| 3/12/2025        | 57167        | Payroll Liability | Roland Whitney                               | \$594.25    | Paid         |
| 3/12/2025        | 57168        | Payroll Liability | Shelton School Payroll Acct.                 | \$45,478.51 | Paid         |
| 3/12/2025        | 57169        | Payroll Liability | Vision Service Plan                          | \$575.89    | Paid         |
| 3/12/2025        | 57170        | Accounts Payable  | Amazon Capital Services, Inc.                | \$826.68    | Paid         |
| 3/12/2025        | 57171        | Accounts Payable  | Amplify Education, Inc.                      | \$4,660.00  | Paid         |
| 3/12/2025        | 57172        | Accounts Payable  | BB's Parts & Service                         | \$217.52    | Paid         |
| 3/12/2025        | 57173        | Accounts Payable  | Black Hills Energy                           | \$7,495.42  | Paid         |
| 3/12/2025        | 57174        | Accounts Payable  | Business Card                                | \$2,059.82  | Paid         |
| 3/12/2025        | 57175        | Accounts Payable  | Cash-wa Distributing Co.                     | \$1,415.50  | Paid         |
| 3/12/2025        | 57176        | Accounts Payable  | Clipper Publishing Co., Inc.                 | \$448.25    | Paid         |
| 3/12/2025        | 57177        | Accounts Payable  | Coach Masters                                | \$292.58    | Paid         |
| 3/12/2025        | 57178        | Accounts Payable  | Copper Penny Station, LLC                    | \$1,535.68  | Paid         |
| 3/12/2025        | 57179        | Accounts Payable  | Culligan                                     | \$47.00     | Paid         |
| 3/12/2025        | 57180        | Accounts Payable  | DAS State Accounting - Central Finance       | \$443.06    | Paid         |
| 3/12/2025        | 57181        | Accounts Payable  | Eakes Office Solutions                       | \$5,548.00  | Paid         |
| 3/12/2025        | 57182        | Accounts Payable  | Edgerton Explorit Center                     | \$484.78    | Paid         |
| 3/12/2025        | 57183        | Accounts Payable  | Educational Service Unit #10                 | \$27,771.54 | Paid         |
| 3/12/2025        | 57184        | Accounts Payable  | Great Plains Sports Flooring, LLC            | \$1,180.00  | Paid         |
| 3/12/2025        | 57185        | Accounts Payable  | Heartland Disposal, Inc.                     | \$499.84    | Paid         |
| 3/12/2025        | 57186        | Accounts Payable  | Hometown Leasing                             | \$653.27    | Paid         |
| 3/12/2025        | 57187        | Accounts Payable  | J.W. Pepper & Son, Inc.                      | \$250.78    | Paid         |
| 3/12/2025        | 57188        | Accounts Payable  | Jostens, Inc.                                | \$39.21     | Paid         |
| 3/12/2025        | 57189        | Accounts Payable  | Kari Willis                                  | \$62.80     | Paid         |
| 3/12/2025        | 57190        | Accounts Payable  | Kay Johnson                                  | \$57.06     | Paid         |
| 3/12/2025        | 57191        | Accounts Payable  | KSB School Law PC LLO                        | \$946.66    | Paid         |
| 3/12/2025        | 57192        | Accounts Payable  | L and N Enterprises                          | \$1,775.00  | Paid         |
| 3/12/2025        | 57193        | Accounts Payable  | Larry's Market                               | \$134.42    | Paid         |
| 3/12/2025        | 57194        | Accounts Payable  | Love Signs of Grand Island, LLC              | \$360.00    | Paid         |
| 3/12/2025        | 57195        | Accounts Payable  | Todd C. Sutton                               | \$563.19    | Paid         |
| 3/12/2025        | 57196        | Accounts Payable  | Matheson Tri-Gas, Inc.                       | \$77.00     | Paid         |
| 3/12/2025        | 57197        | Accounts Payable  | MCI  | \$69.35     | Paid         |
| 3/12/2025        | 57198        | Accounts Payable  | NASB ALICAP                                  | \$165.00    | Paid         |
| 3/12/2025        | 57199        | Accounts Payable  | Nebraska Central Telephone Co                | \$270.32    | Paid         |
| 3/12/2025        | 57200        | Accounts Payable  | Nebraska Department of Education             | \$200.00    | Paid         |
| 3/12/2025        | 57201        | Accounts Payable  | Nebraska Public Power Dist.                  | \$3,662.50  | Paid         |
| 3/12/2025        | 57202        | Accounts Payable  | Nebraska Rural Community Schools Association | \$3,226.00  | Paid         |
| 3/12/2025        | 57203        | Accounts Payable  | NT Creations                                 | \$80.00     | Paid         |
| 3/12/2025        | 57204        | Accounts Payable  | One Source The Background Check Company      | \$19.00     | Paid         |
| 3/12/2025        | 57205        | Accounts Payable  | Optum  | \$150.00    | Paid         |
| 3/12/2025        | 57206        | Accounts Payable  | Rasmussen Mechanical Services                | \$3,028.13  | Paid         |
| 3/12/2025        | 57207        | Accounts Payable  | Sam's Club/Synchrony Bank                    | \$257.61    | Paid         |
| 3/12/2025        | 57208        | Accounts Payable  | School Specialty Inc                         | \$63.90     | Paid         |
| 3/12/2025        | 57209        | Accounts Payable  | Shelton School Lunch Fund                    | \$836.72    | Paid         |
| 3/12/2025        | 57210        | Accounts Payable  | Village Of Shelton                           | \$1,010.20  | Paid         |
| 3/12/2025        | 57211        | Accounts Payable  | Woodward Disposal Service, Inc.              | \$30.00     | Paid         |
| 3/12/2025        | 57212        | Accounts Payable  | Yanda's Music                                | \$148.94    | Paid         |

|                    |  |  |  |                     |
|--------------------|--|--|--|---------------------|
| <b>Sub Total</b>   |  |  |  | <b>\$236,109.04</b> |
| <b>Grand Total</b> |  |  |  | <b>\$236,109.04</b> |

**DISTRICT 19 FINANCIAL STATUS AS OF February 28,2025**

**CASH RESERVES:**

|                               |                                     |  |                |
|-------------------------------|-------------------------------------|--|----------------|
| GENERAL FUND CASH RESERVE     | (2/28/2025 - Interest + \$3,011.65) |  | \$1,161,358.44 |
| SPECIAL BUILDING CASH RESERVE | (2/28/2025 - Intrest + \$109.08)    |  | \$44,021.60    |

**TOTAL CASH RESERVE ACCOUNTS: \$1,205,380.04**

**SAVINGS:**

|                                 |  |  |              |
|---------------------------------|--|--|--------------|
| GENERAL FUND CR SAVINGS<br>5882 |  |  | \$308,204.49 |
|---------------------------------|--|--|--------------|

**\$308,204.49**

|                                    |  |  |              |
|------------------------------------|--|--|--------------|
| UNEMPLOYMENT SAVINGS<br>#5891      |  |  | \$26,688.93  |
| VEH/BUS ACQ. Savings #9457         |  |  | \$126,243.59 |
| TECHNOLOGY ACQ SAVINGS<br># 5918   |  |  | \$54,479.35  |
| PARKING LOT DEPR. SAVINGS<br>#5909 |  |  | \$74,801.56  |
| BAND UNIFORM SAVINGS<br>#5900      |  |  | \$0.10       |
| HVAC Savings #9475                 |  |  | \$178,224.89 |

**TOTAL DEPRECIATION SAVINGS: \$460,438.42**

**TOTAL SAVINGS: \$768,642.91**

**TOTAL OF DISTRICT FUNDS: \$1,974,022.95**

| <b><u>TAXES:</u></b> | <b><u>GENERAL</u></b> | <b><u>BUILDING</u></b> | <b><u>FUND TOTALS:</u></b> |                |
|----------------------|-----------------------|------------------------|----------------------------|----------------|
| BUFFALO              | \$147,986.29          | \$2,649.11             | GENERAL                    | \$1,469,562.93 |
| HALL                 | \$157,866.29          | \$3,715.26             | DEPRECIATION               | \$460,438.42   |
| ADAMS                | \$1,910.79            | \$45.51                | LUNCH                      | \$17,564.70    |
| KEARNEY              | \$827.54              | \$19.72                | SPECIAL BLDG               | 44,021.60      |
| <b>TOTAL TAXES</b>   | <b>\$308,590.91</b>   | <b>\$6,429.60</b>      |                            |                |

|                                   |               |
|-----------------------------------|---------------|
| <b>Net Wages</b>                  | \$ 175,981.31 |
| <b>Employee - Liabilities</b>     | \$ 97,270.34  |
| <b>General Fund Expenditures</b>  | \$ 73,062.73  |
| <b>Receipts for February 2025</b> | \$ 482,266.36 |

**988869**

|   | 2023-24               | 2024-25               |  | 2023-24               | 2024-25               |
|---|-----------------------|-----------------------|--|-----------------------|-----------------------|
| Sept. Expenditures Reported @ Board Mtg | \$93,109.00           | \$93,616.00           | Mar. Expenditures Reported @ Board Mtg   | \$66,590.00           |                       |
| Sept. Net Payroll                       | \$253,040.00          | \$276,383.00          | Mar. Net Payroll                         | \$254,187.00          |                       |
| Sept. EOM Expenditures                  |                       |                       | Mar. EOM Expenditures                    |                       |                       |
| Total Sept. Expenditures                | <b>346,149.00</b>     | <b>369,999.00</b>     | Total Mar. Expenditures                  | <b>\$320,777.00</b>   |                       |
| Percent of Budget Spent                 | 4.39%                 | 4.40%                 | Accumulated Totals                       | <b>\$2,327,702.00</b> |                       |
| Cash On Hand                            | <b>\$1,813,436.00</b> | <b>\$2,489,235.00</b> | Percent of Budget Spent                  | 4.07%                 | #REF!                 |
|   |                       |                       | Cash On Hand                             | <b>\$1,116,607.00</b> |                       |
| Oct. Expenditures Reported @ Board Mtg  | \$77,028.00           | \$175,614.00          |  |                       |                       |
| Oct. Net Payroll                        | \$257,895.00          | \$272,417.00          | April Expenditures Reported @ Board Mtg  | \$111,920.00          |                       |
| Oct. EOM Expenditures                   |                       |                       | April Net Payroll                        | \$259,423.00          |                       |
| Total Oct. Expenditures                 | <b>334,923.00</b>     | <b>448,031.00</b>     | April EOM Expenditures                   |                       |                       |
| Accumulated Totals                      | <b>\$681,072.00</b>   | <b>\$818,030.00</b>   | Total April Expenditures                 | <b>\$371,343.00</b>   |                       |
| Percent of Budget Spent                 | 4.25%                 | 5.33%                 | Accumulated Totals                       | <b>\$2,699,045.00</b> |                       |
| Cash On Hand                            | <b>\$1,651,848.00</b> | <b>\$2,316,713.00</b> | Percent of Budget Spent                  | 4.71%                 | #REF!                 |
|   |                       |                       | Cash On Hand                             | <b>\$988,870.00</b>   |                       |
| Nov. Expenditures Reported @ Board Mtg  | \$80,361.00           | \$76,959.00           | May Expenditures Reported @ Board Mtg    | \$116,703.00          |                       |
| Nov. Total Payroll                      | \$265,893.00          | \$280,669.00          | May Net Payroll                          | \$259,423.00          |                       |
| Nov. EOM Expenditures                   |                       |                       | May EOM Expenditures                     |                       |                       |
| Total Nov. Expenditures                 | <b>346,254.00</b>     | <b>357,628.00</b>     | Total May Expenditures                   | <b>\$376,126.00</b>   |                       |
| Accumulated Totals                      | <b>\$1,027,326.00</b> | <b>\$1,175,658.00</b> | Accumulated Totals                       | <b>\$3,075,171.00</b> |                       |
| Percent of Budget Spent                 | 4.39%                 | 4.25%                 | Percent of Budget Spent                  | 4.77%                 | #REF!                 |
| Cash On Hand                            | <b>\$1,336,760.00</b> | <b>\$1,936,316.00</b> | Cash On Hand                             | <b>\$1,988,254.00</b> |                       |
|   |                       |                       |  |                       |                       |
| Dec. Expenditures Reported @ Board Mtg  | \$84,480.00           | \$87,065.00           | June Expenditures Reported @ Board Mtg   | \$114,019.00          |                       |
| Dec. Total Payroll                      | \$260,095.00          | \$278,205.00          | June Net Payroll                         | \$250,336.00          |                       |
| Dec. EOM Expenditures                   |                       |                       | June EOM Expenditures                    |                       |                       |
| Total Dec. Expenditures                 | <b>344,575.00</b>     | <b>365,270.00</b>     | Total June Expenditures                  | <b>\$364,355.00</b>   |                       |
| Accumulated Totals                      | <b>1,371,901.00</b>   | <b>1,540,928.00</b>   | Accumulated Totals                       | <b>\$3,439,526.00</b> |                       |
| Percent of Budget Spent                 | 4.37%                 | 4.34%                 | Percent of Budget Spent                  | 4.62%                 |                       |
| Cash On Hand                            | <b>\$1,060,414.00</b> | <b>\$1,836,154.00</b> | Cash On Hand                             | <b>\$2,085,411.00</b> |                       |
|   |                       |                       |  |                       |                       |
| Jan. Expenditures Reported @ Board Mtg  | \$52,939.00           | \$119,969.00          | July Expenditures Reported @ Board Mtg   | \$184,630.00          |                       |
| Jan. Net Payroll                        | \$262,406.00          | \$270,866.00          | July Net Payroll                         | \$250,834.00          |                       |
| Jan. EOM Expenditures                   |                       |                       | July EOM Expenditures                    |                       |                       |
| Total Jan. Expenditures                 | <b>\$315,345.00</b>   | <b>\$390,835.00</b>   | Total July Expenditures                  | <b>\$435,464.00</b>   |                       |
| Accumulated Totals                      | <b>1,687,246.00</b>   | <b>1,931,763.00</b>   | Accumulated Totals                       | <b>\$3,874,990.00</b> |                       |
| Percent of Budget Spent                 | 4.00%                 | 4.65%                 | Percent of Budget Spent                  | 5.52%                 |                       |
| Cash On Hand                            | <b>\$1,365,897.00</b> | <b>\$1,945,187.00</b> | Cash On Hand                             | <b>\$1,702,103.00</b> |                       |
|   |                       |                       |  |                       |                       |
| Feb. Expenditures Reported @ Board Mtg  | \$62,555.00           | \$73,981.00           | August Expenditures Reported @ Board Mtg | \$68,168.00           |                       |
| Feb. Net Payroll                        | \$257,124.00          | \$273,252.00          | August Net Payroll                       | \$272,280.00          |                       |
| Feb. EOM Expenditures                   |                       |                       | August EOM Expenditures                  |                       |                       |
| Total Feb. Expenditures                 | <b>\$319,679.00</b>   | <b>\$347,233.00</b>   | Total August Expenditures                | <b>\$340,448.00</b>   |                       |
| Accumulated Totals                      | <b>2,006,925.00</b>   | <b>2,278,996.00</b>   | Accumulated Totals                       | <b>\$4,215,438.00</b> |                       |
| Percent of Budget Spent                 | 4.05%                 | 4.40%                 | <b>BUDGET</b>                            | <b>\$7,889,587.00</b> | <b>\$8,409,547.00</b> |
| Cash On Hand                            | <b>\$1,536,630.00</b> | <b>\$1,974,023.00</b> | <b>TOTAL % OF BUDGET SPENT =</b>         | 53.43%                |                       |
|   |                       |                       | Cash On Hand                             | <b>\$1,405,758.00</b> |                       |

# **Superintendent Report for March 2025**

## **Certified State Aid**

- 25-26 state aid \$425,930
- 24-25 state aid \$460,869
- Difference -\$34,939

## **Superintendent Transition**

- Currently moving important Google folders into shared drives
- Mr. Engel and I have tentatively discussed coordinating summer schedules to meet and begin transition planning and work

Respectfully submitted,

Dr. Gannon

GO PERS!

UNK<sup>®</sup>

UNIVERSITY OF NEBRASKA KEARNEY<sup>™</sup>

# Council of Partner Schools

February 27, 2025

**POWER** *of the* **HERD** 

The State Board of Education and Nebraska Legislature are addressing the educator shortage by removing barriers to educator certification.



# Hiring Student Teachers

## Temporary Teaching Certificate (new)

- Allows undergrad student teachers to be hired as the classroom teacher
- Certificate requirements:
  - Employment as a para
  - Praxis content test (requires planning ahead)
  - 2 years at college/university and at least 48 credit hours or assoc. degree
- Certificate is valid for two years, no renewal
- Students will graduate with an education degree rather than general studies
- UNK developing extra support to pilot fall 2025
- Good idea? Alone on day one? Supports?

**IMPORTANT!** Schools interested in hiring an undergraduate student teacher should contact Jill Clevenger sooner rather than later.



# Alternative Program Teaching Permit

**7 pathways; each requires a 1) bacc. degree, 2) teaching job, and 3) program of study**

**Pathway 1** requires 50% of professional education hours and 75% of content hours (the old standard)

**Pathways 2 & 3** allow out of state certificate holders that do not qualify in Nebraska to teach right away while working to fully qualify

**Pathway 4** requires passing the content test

**Pathway 5** is the former transitional permit; requires 75% of content hours ([Transitional Certification Program Handout](#))

**Pathways 6 & 7** are the former provisional teaching permit for those teaching while renewing their certificate

**Alternative permits expire every two years; unlimited renewals with 15 cr. hrs./2 yrs.**



# PENDING APPROVAL: Alternative Program Teaching Permit

~~7 pathways; each requires a 1) bacc. degree, 2) teaching job, and 3) program of study~~

~~Pathway 1 requires 50% of professional education hours and 75% of content hours (the old standard)~~

~~Pathways 2 & 3 allow out of state certificate holders that do not qualify in Nebraska to teach right away while working to fully qualify~~

~~Pathway 4 requires passing the content test~~

~~Pathway 5 is the former transitional permit; requires 75% of content hours~~

~~Pathways 6 & 7 are the former provisional teaching permit for those teaching while renewing their certificate~~



# Nebraska Entry Permits – Teaching and Admin.

- Goal is to place administrators and teachers with out-of-state certification in schools without delay
- Pertains to applicants who hold an out of state certificate but do not qualify for Neb. certificate
  - Mostly used for foreign trained educators
  - Not many issued
- Credit hours or Nebraska administrative experience may be required
- Good for 3 years; transferable; not renewable
- **First step is to apply with NDE**



# Alternative Program Administrative Permit

**3 pathways; each requires: 1) two years teaching or administering, 2) human relations training, 3) special education training, and 4) administration job.**

**Pathway 1** 75% of content hours for superintendent or 50% of content program for other administrative programs (the old standard)

**Pathways 2 & 3** are the former permit for those hired while renewing their certificate

**Alternative administrative permits expire in two years; not renewable**



# Local Substitute Teaching Permit

- One permit good in all districts
- Written request for issuance no longer required
- Expires every 5 years (was 3 years)
- Good for 90 sub days per AY
- 60 credit hours required
  - **PENDING APPROVAL:** drops to 48 credit hours

## **PENDING APPROVAL:**

- Addition of Paraprofessional Local Sub Permit
  - 45 total days with 5 consecutive days limit
  - Credit hours not required



# Praxis Content Test

- Not required for Nebraska completers who fail the test and teach 2 years in endorsement area for which they have not passed the test
  - Use conditional permit
- Not required for out-of-state completers who have taught in-area for 2 years

PENDING APPROVAL: Content test eliminated for those who go through programs (teach and admin)



# Adding an Endorsement

## Three options

1. Complete a program through an institution
2. Pass Praxis content test
  1. Endorsements that do not require graduate credit
3. Complete a program through a public school



# Endorsement Changes

## Grade level changes from 7-12 to 6-12

Economics

English Language Arts

Geography

History

Political Science

Psychology

Secondary English

Sociology

Social Studies

## Endorsement name changes

Social Science is now Social Studies

Middle Level Social Science is now Middle Level Social Studies



# Rule Changes Pending Approval

- Institutions may reduce credit hours up to 50% based on competencies
- Teacher candidates can meet endorsement requirements based on content test
  - World Language endorsements are currently able to waive up to 30 credit hours



# Rule Changes Pending Approval

- Expiration dates change to September 30
- Expired regular teaching certificate renewed with two years of teaching and completion of professional development
- Expired administrative certificate renewed with professional development



To: Board of Education  
From: Jeff Kenton  
Date: March 12, 2025  
Re: Board Report

- Elementary Enrollment is 160 students
  - Enrolled 12 New Students (K-12)
  - Will start classes end of March
  
- UNK Principal Advisory Council
  - Teacher Shortage Information
    - See attached PowerPoint Slides
  
- Parent Teacher Conferences
  - Elementary = 92%
  
- NSCAS Testing (Nebraska Student Centered Assessment System)
  - Spring is a hectic season not only with activities and banquets, but it is also our assessment season.
    - Testing Window is March 24 - May 2
  - 3rd through 6th grade will take NSCAS Growth in the areas of ELA, Math, and Science (Science is 5th Grade Only)
    - We have our dates set for April 24th, 25th, and I have communicated those dates to parents in my Elementary Newsletter
  
- Summer School will take place during June and July
  - Planning on a format similar to last summer
    - Two weeks in June and two weeks in July

**Respectfully Submitted,**

**Jeff Kenton**

To: Board of Education  
From: Jenette Meyer  
Date: March 10, 2025  
Re: Board Report

7-12 Enrollment: 117 - with 5 new students starting by the end of March.

- We had 48% attendance at the February parent-teacher conferences.
- The 2025-2026 Schedule Work continues:
  - Mrs. Pope and Miss Hubbert attended the “Prepare the Build” PowerSchool workshop at ESU10.
- Congratulations to the state qualifiers:
  - Grace Dack - girls’ wrestling.
  - Dominick Larrage and Demarion Williams - boys’ wrestling
  - Girls’ Basketball team
  - FFA has 8 teams qualified.
- Mrs. Rabbe-Boys’ Golf Coach had a meeting with 5 boys in attendance. - Mr. Province is still finalizing their schedule. - 1st meet will be April 1st at Cambridge.
- Track will start their season with their first meet at Doane on March 20th.
- April 9th Bulldog Big Deal Day
  - 11th grade taking ACT
  - 7th / 8th grade finishing NSCAS Testing
  - 9th, 10th, and 12th grade students will be completing community service around town and preparing for the Shelton Track invite the following week.
- April 12th is Prom.

Respectfully submitted,  
Jenette Meyer

**SHELTON PUBLIC SCHOOL  
Shelton, Nebraska  
High School Principal Contract**

This agreement made and entered into this **March 11, 2025** by and between the BOARD OF EDUCATION OF SHELTON SCHOOL DISTRICT NO. 19 in the State of Nebraska hereinafter referred to as the "Board" and **Amy Hostetler** a legally qualified teacher who holds a Nebraska Administrative and Supervisory certificate now in force and valid in said county for the term of this contract, hereinafter referred to as the "Administrator".

WITNESSETH:

That said Administrator agrees to accept the position of 7-12 Principal in said district for a term as hereinafter provided and to perform all duties of said position under the direction of the Superintendent of Schools and policies of said District during the term of the contract.

FIRST: Said contract shall begin on or about **August 1, 2025** and continue in full force and effect for the **2025-2026** school year.

SECOND: It is agreed that the annual salary of said Administrator shall be **\$97,500.00** not including extra duty assignments payable in twelve equal installments.

THIRD: It is further agreed that the Administrator shall be assigned responsibilities which require **220** days of service with specific terms and conditions as may be arranged by the Superintendent of Schools for the Board of Education.

FOURTH: The Administrator declares that she is not under contract with another board, board of education, school district, board of regents or trustees of any school district.

FIFTH: The Administrator hereby agrees to be governed by the regulations and policies of the Board and the duties as assigned by the Superintendent of Schools to be performed under this contract.

SIXTH: It is agreed that neither party may cancel this contract without written consent of the other party except that where just cause exists the Board may discharge said Administrator thereby terminating this contract; provided said Administrator has been given the cause or causes for discharge and has been given an opportunity for a hearing before the Board prior to official action being taken. Just cause as used herein may include one or more of the following: incompetence, immorality, insubordination, intemperance, cruelty, neglect of duty, general neglect of the business of the school, unprofessional conduct, physical or mental incapacity, and violation of law involving moral turpitude or any conduct tending to reflect great discredit upon the school of the District or upon the Administration. In the event of termination of this contract for any cause, the Administrator shall be paid on a pro rate basis only for the months of service she has performed from the current school year.

SEVENTH: The Administrator agrees to be in attendance at educational and other meetings as

directed and authorized by the Superintendent for the Board of Education.

EIGHTH: This contract shall be deemed to have been entered into subject to all of the provisions of the laws of the State of Nebraska, and said contracting parties hereby agree to conform to the regulations and requirements governing the deductions from the above stated compensation with reference to Withholding Tax, Social Security, Teacher's Retirement, and other deductions authorized by law.

NINTH: District will provide full health and dental insurance premium, National & State Association dues, 13 annual sick days accumulative to 40.

Administrator will receive 2 personal days annually and may trade in 4 sick leave days for one additional personal day giving them a maximum of 3 personal days per contract year.

TENTH: Administrator's failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of education of the district on or before **March 11,2025** shall constitute a rejection of this offer of employment.

ELEVENTH: Other Contract Terms: None

By  Date 3/11/25  
Administrator

By \_\_\_\_\_ Date \_\_\_\_\_  
Board President

By \_\_\_\_\_ Date \_\_\_\_\_  
Board Secretary

## TEACHER'S CONTRACT

THIS CONTRACT is made by and between the Board of Education of Buffalo County School District No.19 referred to herein as the "Board" and "District" respectively, and **John Bisbee** a legally qualified teacher, referred to herein as the "Teacher".

WITNESSETH: The Board agrees to employ the Teacher above named in the schools of the district for a school year, which shall begin on or about **August 7, 2025** and conclude on or about **May 20, 2026**. Teacher accepts such employment at a salary of **\$75,026.00** (Step 16/MA+18) under the following conditions:

**FIRST:** Teacher's compensation shall be payable in 12 equal installments. The first installment shall be payable on the 20<sup>th</sup> day of September and the remaining installments shall be payable on the 20<sup>th</sup> day of each month thereafter.

**SECOND:** Teacher will abide by the District's and Administration's policies, rules, regulations and directives. Teacher's duties are subject to assignment by the Administration. Teacher agrees to devote full time during days of school to his/her position in all respects and to perform the assigned duties diligently and faithfully to the best of his/her professional ability.

**THIRD:** In addition to the teaching duties set forth herein, Teacher may be assigned such "extra duty" assignments which shall be for such compensation as may be agreed upon by the District and the Teacher or at compensation based upon the negotiated extra-curricular pay schedule.

**FOURTH:** This contract may be canceled or amended during its term by majority of the Board members for any of the following reasons: (a) upon cancellation, termination, revocation or suspension of Teacher's certificate by the State Board of Education; (b) breach of any material provision of this contract; (c) any reason set forth in this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) immorality; (i) physical or mental incapacity; or (j) any conduct that interferes substantially with the teacher's continued performance of duties. Cancellation or amendment under this contract shall be governed by applicable provisions of Nebraska statute.

**FIFTH:** Upon termination of this contract for just cause, or upon Teacher's release from this contract, the compensation paid or to be paid hereunder shall be an amount that bears the same ratio to the yearly compensation herein specified as the number of days of service to the date of such termination bears to the number of days of service in the contract year. Teacher shall refund any unearned fractional portion of an installment paid but not earned prior to termination of the contract.

**SIXTH:** There shall be no penalty for release or resignation by the Teacher from this contract, provided no resignation shall become effective until the close of the school year unless it is accepted by the Board, which shall fix the time that the resignation is to take effect.

**SEVENTH:** This contract shall conform to the regulations governing deductions from the above-stated compensation with reference to withholding tax, social security and Teacher's retirement. Other deductions may be withheld as agreed to by the parties to this contract.

**EIGHTH:** Teacher affirms that he/she is not under contract with another school board or board of education within this state covering a part or all of the same time of performance as is contemplated by this agreement. Teacher affirms that he/she holds or will hold a valid Nebraska Teaching Certificate at the beginning of the term of this contract. This contract is not valid until said certificate is registered in the office of the Superintendent of Schools, and Teacher shall not be compensated for any services performed prior to the date of the registration.

**NINTH:** The compensation set forth in this agreement shall be subject to such adjustments as the Board and Teacher or Teacher's duly authorized bargaining agent may agree upon from time to time.

**TENTH:** Teacher's failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the District on or before **February 26, 2025** shall constitute a rejection of this offer of employment.

**ELEVENTH:** Other Contract Terms:

Executed 02/20, 2025.

  
\_\_\_\_\_  
Teacher

Executed \_\_\_\_\_, 2025.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

**Letter of Findings for SHELTON  
By Civil Rights Review Team**

***Date of Review: December 16 & January 10***

The Letter of Findings is a summary report of evidence observed during the review to determine the compliance status of SHELTON with the following U.S. Department of Education regulations under Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; Vocational Education Programs Guidelines for Eliminating Discrimination and Denial of Services on the Basis of Race, Color, and National Origin, Sex and Handicap (hereinafter referred to as the *Guidelines*); and, the United States Department of Justice regulations under Title II of the Americans with Disabilities Act of 1990.

The Letter of Findings is prepared according to the “Methods of Administration” for complying with civil rights requirements, including the Accessibility Report, and completes the review phase. The findings are based upon a thorough review of the SHELTON’s practices and procedures, reviewed data and materials submitted, interviews with students and staff; and documents and observations of programs and facilities.

Specific Citations for Federal Compliance Requirements:

Title VI of the Civil Right Act of 1964 (Title VI), 34 CFR Part 100

Title IX of the Education Amendments of 1972 (Title IX), 34 CFR Part 106

Section 504 of the Rehabilitation Act of 1973 (Section 504), 34 CFR Part 104

Vocational Education Programs Guidelines for Eliminating Discrimination and Denial of Services on the Basis of Race, Color, National Origin, Sex and Handicap (*Guidelines*), Appendix B to 34 C.F.R. Part 100

Title II of the Americans with Disabilities Act of 1990 (Title II), 28 CFR Part 35

*A local education agency’s compliance with the Civil Rights Guidelines and Regulations assures all individuals that every district’s offerings, Career and Technical Education, and other programs within the State of Nebraska is meeting the basic nondiscrimination expectations as set forth by the United States Department of Education. In compliance with federal law, Nebraska Public Schools administers all state-operated educational programs, employment activities and admission without discrimination because of race, religion, national or ethnic origin, color, age, disability, or gender, except where exemption is appropriate and allowed by law.*

*Inquires or complaints regarding discrimination issues should be directed to:*

*Nebraska Dept. of Education*

*PO Box 94987*

*500 S. 84<sup>th</sup> Street 2<sup>nd</sup> Floor Lincoln, NE 68510*

*Kevin Dahlman, MOA Coordinator - Telephone: 531-510-2871 – Email: kevin.dahlman@nebraska.gov*

*Lilly Blase, Assistant MOA Coordinator - Telephone: 531.207.2426 – Email: lilly.blase@nebraska.gov*

*Shaun Young, NDE – Telephone: 402-326-7304 – Email: shaun.young@nebraska.gov*

## Nebraska 2024-2025 SHELTON Letter of Findings

# Overview of SHELTON

## High School

### SHELTON

#### **Part 1. Administrative Issues:**

Title IX: 34 CFR 106.9, Title VI: 34 CFR 100.6(d) and Section 504: CFR 104.8 establishes that basic procedures should be in place to comply with legal requirements to insure nondiscrimination on the basis of race, color, national origin, sex, or disability. These basic procedures include an annual public notice; continuous notification; designation of a person or persons to coordinate activities under Title IX, Section 504, Title II; and a grievance procedure that will allow students and parents an avenue for dealing with alleged discrimination.

- (a) Notification of policy.
  - (1) Each recipient shall implement specific and continuing steps to notify applicants for admission and employment, students and parents of students, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the recipient, that it does not discriminate on the basis of sex in the educational program or activity which it operates, and that it is required by Title IX and this part not to discriminate in such a manner.
  - (2) Each recipient shall make the initial notification required by paragraph (a) (1) which notification shall include publication in:
    - (i) Local newspapers;
    - (ii) Newspapers and magazines operated by such recipient or by student and
    - (iii) Memoranda or other written communications distributed to every student and employee
- (b) Publications.
  - (1) Each recipient shall prominently include a statement of the policy described in paragraph (a) of this section in each announcement, bulletin, catalog, or application form which it makes available to any person of a type, described in paragraph (a) of this section, or which is otherwise used in connection with the recruitment of students or employees

#### **A. Continuous Nondiscrimination Notice: (Title IX: 34 CFR 106.9 (a) and 106.9(b); Section 504: 34 CFR 104.8(a) and 104.8(b); Title II: 28 CFR 35.106; and Title VI: 34 CFR 100.6(d))**

- SHELTON staff provided evidence that the nondiscrimination notice is disseminated to students, patrons, and employees. The documents reviewed are listed below.
- Documentation to support findings:
  - Job applications
  - Student handbook
  - Parent handbook
  - Staff handbook
  - Website
  - Job announcements
  - School newsletter
  - Course catalog

**Nebraska 2024-2025 SHELTON Letter of Findings**

|                                      |   |
|--------------------------------------|---|
| <b>Finding</b>                       |   |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action:</b> None |

**B. Persons Responsible For Coordinating Title IX and Section 504**

Each recipient must designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under Section 504, Title II and Title IX. The recipient must notify students and employees of the name, office address and phone number of the designated employee(s).  
 Title IX: 34 CFR 106.8  
 Section 504: 34 CFR 104.7(a)

Recipient has assigned a person(s) to coordinate Section 504, Title II and Title IX activities. The person(s) must be aware of the duties and responsibilities and have the training necessary to carry out the responsibilities. Recipient lists coordinators of Section 504, Title II and Title IX with their name/title, address and phone number in the notice of nondiscrimination.

- SHELTON identified the coordinators of Section 504, Title II and Title IX in the interview process. However, the specific names and contact information was missing from the course catalog and faculty handbooks.
- Documentation to support findings:
  - Course catalog
  - Faculty, student, and parent handbooks
  - Interviews with Section 504, Title II, and Title IX coordinator
  - Student interviews
  - Interviews with faculty and staff

|                                       |   |
|---------------------------------------|---|
| <b>Finding</b>                        |   |
| <b>Non Evidence of Non-Compliance</b> | <b>Required Corrective Action:</b> None |

**C. Annual Public Notification**

To be in compliance, recipients must:  
 Issue annual public notice of Nondiscrimination, Include a brief summary of program offerings and admission criteria in the annual notice. List Title IX and Section 504, Coordinators with their name/title, address, and telephone number in the annual notice. And Disseminate notice in the language of any national origin minority community.

|                |  |
|----------------|--|
| <b>Finding</b> |  |
|----------------|--|

**Nebraska 2024-2025 SHELTON Letter of Findings**

|                                       |   |
|---------------------------------------|---|
| <b>Non Evidence of Non-Compliance</b> | <b>Required Corrective Action:</b> None<br><b>Recommendation:</b> While the above required information is freely and easily accessible in both English and Spanish from the school website, both as standalone information as a part of the handbooks and course catalog, an annual notice sent to all parents and students would be a best practice. |
|---------------------------------------|---|

**D. Grievance Procedure**

A recipient must adopt and publish a grievance procedure providing for prompt and equitable resolution of student and employee complaints alleging any discrimination based on sex or disability.

Section 504: 34 CFR 104.7(b) Title IX: 34 CFR 106.8(b)

Title II: 28 CFR 35.107(b)

Recipient notifies students and employees that there is a grievance procedure for persons who feel they have been discriminated against based on sex or disability.

The procedure is readily available to students and employees, and it is prompt and equitable.

- SHELTON published the grievance procedure in the majority of documents provided. However, it was missing from the course catalog.
- Documents provided:
  - Student handbook
  - Employee handbook
  - Data on complaints
  - Interviews with faculty, students, and administrators
  - Interviews with Section 504/ADA and Title IX coordinators

|                                      |   |
|--------------------------------------|---|
| <b>Finding</b>                       |   |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action:</b> None |

**II. Site Location and Student Eligibility Criteria**

Site Location and Student Eligibility Criteria Issues

The Guidelines, Sections IV-A – IV-K, establish standards that site selection and criteria for student eligibility cannot have the purpose or effect of discriminating, segregating or excluding students on the basis of race, color, national origin, sex or disability.

Issues that could result in discrimination or segregation include the selection of sites for career/technical education facilities, establishing geographic residence requirements, establishing numerical limits on students from sending schools/colleges, additions to existing career/technical education facilities, and any other criteria that have the purpose or effect of disproportionately excluding students of a particular race, national origin, sex or disability.

## Nebraska 2024-2025 SHELTON Letter of Findings

All Career and Technical Education programs at SHELTON do not have admission criteria for any student. All programs are also on the same site as the high school.

|                                      |   |
|--------------------------------------|---|
| <b>Finding</b>                       |   |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action: None</b> |

### III. Recruitment

#### Recruitment Issues

Recruitment activities and materials should convey the message that all career/technical programs are open to all students without regard to race, color, national origin, sex or disability status. Information about career/technical education opportunities should be available to all potential students. Promotional materials should avoid stereotyping. Recruitment teams, to the extent possible, should represent persons of different races, national origins, sexes and disabilities.

- D. Recipients must ensure that counselors can effectively communicate with students with limited English proficiency and students with sensory impairments.

|                                      |   |
|--------------------------------------|---|
| <b>Finding</b>                       |   |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action: None</b> |

### IV. Admissions

Admission policies, procedures and criteria may not exclude students from career/technical programs on the basis of race, color, national origin, sex or disability. Where admissions criteria exclude a disproportionate number of persons of a particular race, color, national origin, sex or disability, the criteria should be validated as essential to success in the program. Preadmission inquiries about marital or disability status should be avoided.

**Not applicable to SHELTON.**

### V. Student Financial Assistance

Recipients are not to limit honors, awards and scholarships to a group on the basis of race, color, national origin, sex or disability unless such targeting is done to provide opportunities to members of a group that has not traditionally been represented. Outside agencies that provide awards are to be notified of the recipient's nondiscrimination policy.

A recipient may administer or assist in the administration of scholarships, fellowships or other forms of financial assistance established pursuant to domestic or foreign will, trust, bequests or similar legal instruments or by acts of a foreign government that require that awards go to a student of a particular sex, race or national origin, or with a particular disability. However, the overall effect of such restricted awards and scholarships must not lead to discrimination in access to total scholarships on the basis of sex, race, national origin, or disability.

**Nebraska 2024-2025 SHELTON Letter of Findings**

While this is primarily a postsecondary issue, secondary schools helping to prepare students for postsecondary experiences can help disadvantaged students by being aware of this requirement because financial aid is often the stumbling block for those historically underrepresented in postsecondary education.

A. Financial assistance is available to all students regardless of sex, race, color, national origin or disability.

Title VI: 34 CFR 100.3(b) Title IX: 34 CFR 106.37

Section 504: 34 CFR 104.46(a)

Guidelines VI-B

|                                      |   |
|--------------------------------------|---|
| <b>Finding</b>                       |   |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action: None</b> |

D. National origin minority persons with limited English language skills receive information about financial assistance in their own language.

Guidelines VI-B

|                                      |  |
|--------------------------------------|--|
| <b>Finding</b>                       |  |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action: None</b><br><b>Commendation:</b> Through the interview process, it was explained by staff and students how there is an on-site translator available as well as other resources provided for ELL students. |

**VI. Counseling and Pre-Career and Technical Education**

Counseling Issues

Issues relating to counseling and prevocational programs may include steering of students toward particular courses or programs that are “traditional” for the student’s race, color, national origin, English language proficiency, sex or disability status. Services and materials related to counseling and recruitment must be free of discrimination and stereotyping in language, content and illustration. Interviews with counselors, teachers or courses /programs with disproportionate enrollment and students in “nontraditional” courses /programs may clarify compliance.

A. Recipients must ensure that their counseling materials and activities (including student program selection and career/employment selection), promotional and recruitment efforts do not discriminate on the basis of race, color, national origin, sex or disability.

Title IX: 34 CFR 106.21 (a)(b), Title IX: 34 CFR 106.36 (a), Title IX: 34 CFR 106.34, Section 504: 34 CFR 104.4 (a), and 104.34 (a) and (c) Section 504: 34 CFR 104.47 (b) Title II: 28 CFR 35.130 Guidelines V-A

SHELTON has a guidance plan and procedures that ensure non-discrimination.

Documents provided:

- Procedures for evaluation and placement of students with disabilities
- Promotional and recruitment materials
- Enrollment demographics

**Nebraska 2024-2025 SHELTON Letter of Findings**

- Examples of counseling and pre-vocational activities

|                                      |  |
|--------------------------------------|--|
| <b>Finding</b>                       |  |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action: None</b><br><b>Recommendation: While guidance activities were discussed, a solidified guidance plan should be established in writing.</b> |

**VII. Services for Students with Disabilities**

A. No qualified person with a disability is excluded from, denied benefits of or subjected to discrimination in any course, program, service or activity solely on the basis of disability. Section 504: 34 CFR 104.4(a) Title II: 28 CFR 35.130(a) Guidelines IV-N  
SHELTON has policies and procedures found within board policy. It is missing from the student handbook.

|                                      |  |
|--------------------------------------|--|
| <b>Finding</b>                       |  |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action: None</b><br><b>Recommendation: Placement into Special Education Services should be included in the Student Handbook</b> |

H. A recipient that operates an **elementary or secondary program** or activity must provide a free, appropriate public education (FAPE) to each qualified disabled person in its jurisdiction. The recipient must have a system in place for the identification, evaluation and educational placement of these disabled persons. Placement decisions must be made by a group of persons, including persons knowledgeable about the child, the meaning of the evaluation, data and the placement options. The recipient must provide procedural safeguards through which parents or guardians may obtain an impartial review of the evaluation and placement actions. Section 504: 34 CFR 104.33, 35, and 36  
SHELTON has identification, evaluation and placement of persons with disabilities and include procedural safeguards.

Documents provided:

- FAPE policies and procedures
- List of materials and persons relied upon in the evaluation and placement process
- Section 504 plans, placement records, IEPs and similar records of students with disabilities placed in career/technical programs

|                                      |   |
|--------------------------------------|---|
| <b>Finding</b>                       |   |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action: None</b> |

**VIII. Work Study Cooperative Education, Job Placement, and Apprenticeship Training**

B. A recipient that assists employers and prospective employers in making employment opportunities available to any of its students must ensure that the employer does not discriminate on the basis of race, color, national origin, sex or disability in recruitment, hiring, placement, assignment to work tasks, hours of employment, levels of responsibility and pay. (Written agreements for work study are not required but where they exist they must include an assurance of nondiscrimination.)

Title VI: 34 CFR 100.3(b) Title IX: 34 CFR 106.38

**Nebraska 2024-2025 SHELTON Letter of Findings**

Section 504: 34 CFR 104.46(b)

Guidelines VII-A

|                                      |   |
|--------------------------------------|---|
| <b>Finding</b>                       |   |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action: None</b> |

**X. Employment**

A. Recipients may not engage in any employment practice that discriminates against any employee or applicant for employment on the basis of sex or disability. Recipients may not engage in any employment practice that discriminates on the basis of race, color or national origin if such discrimination tends to result in segregation discrimination against students. Recipients may not make preemployment inquires concerning disability, marital or parental status. Title VI: 34 CFR 100.3(c) Title IX: 34 CFR 106.51, 106.57, and 106.60 Section 504: 34 CFR 104.13 and 104.14 Guidelines VIII-A

Documents provided:

- Employee handbook
- Job announcements
- Application form
- Vacancy announcements
- Published nondiscrimination statement
- Faculty salary schedules

|                                      |   |
|--------------------------------------|---|
| <b>Finding</b>                       |   |
| <b>No Evidence of Non-Compliance</b> | <b>Required Corrective Action: None</b><br><b>Recommendation: While a notice of non-discrimination is included in the general application form for Certified Employees, no examples of job postings or announcements were provided to the NDE. Ensure that any future job postings or announcements include this information.</b> |

**Nebraska 2024-2025 SHELTON Letter of Findings**

**Date of ADA Site Visit: 1-10-2025**

**Part 2. Accessibility Issues:**

A recipient may not exclude students with disabilities from enjoying the benefits of its programs or services because its facilities are inaccessible to or unusable by persons with disabilities. Applicable accessibility standards are determined by the date the facility was constructed or last renovated by the institution.

A. Existing facility under 504 – Built or altered beginning June 3, 1977, or earlier → Boys & girls locker rooms west of original 1966 gym

| Citation | Findings  | Location   | Required Corrective Action   |
|----------|---|--|--|
| ---      | Boys and Girls locker / shower rooms are in original 1966 configuration | Between old east gym & new west gym (#s36, 37, 38, 39, & 40) | At this time, students with disabilities may use the 2018 shower & restroom across the new activities commons area |

D. New construction under ADA Title II and 504 – Built after January 26, 1992; exercising the option to follow 1991 ADA Standards

Under Title II regulation – Construction or alteration of a facility or part of a facility initiated on or after March 15, 2012, follow 2010 ADA Standards

Each facility or part of a facility constructed by, on behalf of, or for the use of a recipient or public entity is designed and constructed in such manner that the facility or part of the facility is readily accessible to and usable by persons with disabilities. Conformance with the Americans with Disabilities Act Accessibility Guidelines for Buildings and Facilities (1991 ADA Standards) (Appendix A to 34 CFR Part 36). Departures from particular requirements permitted when it is clearly evident that equivalent access to the facility or part of the facility is thereby provided.

Section 504: 34 CFR 104.23 Title II: 28 CFR 35.151

**Nebraska 2024-2025 SHELTON Letter of Findings**

| Citation    | Findings   | Location   | Required Corrective Action   |
|-------------|--|--|--|
| 4.5         | Ground and floor surfaces – exterior concrete slab at north entrance has settled more than ½” below surrounding concrete slabs and foyer interior floor surface        | North main secured entrance (D1)   | Replace existing carpeted floor mat with a ½”thick carpeted or rubber mat of same size   |
| 4.13 - 4.14 | ADA door push openers at entrances & restroom doors not functional   | North main entrance (D1), restrooms in office commons area (43 & 44), southwest activities entrance (D17)  | Have ADA openers switched ON, replace batteries in wall push buttons; ADA door openers need to be always ready for use   |
| 4.8         | Interior ramp at end of hallway had equipment stored on ramp floor surface, this ramp leads to a fire emergency exit   | South end of interior hallway between old & new gyms   | Move equipment to another area, always keep ramp floor surface clear so it is always ready for use   |
| 4.8         | Exterior ramp outside south gym hallway had surplus tables, carts and other equipment stored on ramp ground surface, this ramp leads from a fire emergency exit        | Exit door (D14) outside of south hallway between old & new gyms  | Move equipment to another area, always keep ramp floor surface clear so it is always ready for use<br>Add handrail   |
| 4.8         | Exterior ramp outside gym hallway only has one handrail on open side railing – per 2010 ADA 505.2 handrails shall be provided on both sides of ramps                   | Exit door (D14) south of hallway between old & new gyms  | Install handrail on north & east wall sides of ramp, 34”-38” above ground surface, handrails shall be 1 ¼”-1 ½” in diameter with 1 ½” knuckle clearance between handrail & wall outer surface  |
| 4.8 – 4.11  | Existing diamond textured metal ramp is too steep & has no handrails; hallway is not long enough for correct ADA 1:12 length 24’ ramp with a 4’ landing                | In hallway near old gym / stage northeast entrance, this short hall goes down 4 steps to the Music room (28), Ag classroom (29) & shop area (30) | Remove metal ramp, install an incline platform lift which folds up next the wall when not deployed, equip with a fold out seat for persons not using wheelchairs, such canes, crutches, walkers, scooters (Graventa Lift has the Xpress II model which may fit in narrower straight stairs - <a href="https://www.garaventalift.com/en/products/inclined-platform-lift/xpress-ii-straight.html">https://www.garaventalift.com/en/products/inclined-platform-lift/xpress-ii-straight.html</a> ) |
| 4.30        | Signage – men’s & women’s restroom signage installed on door which opens out, someone with low vision or blind could have door pushed into them if finger reading sign | Commons area men’s & women’s restrooms near main office (43 & 44)  | Move restroom signs to wall on latch side of restroom doors, place at 48” – 60” above finished floor   |

**Nebraska 2024-2025 SHELTON Letter of Findings**

|      |   |   |  |
|------|---|---|--|
| 4.23 | No pipe covers on sinks women's restroom  | Commons area women's restroom near main office (44)               | Add pipe covers below the sinks in women's restroom  |
| 4.19 | Mirrors too small in men's & women's restrooms, persons using a wheelchair & persons of short stature cannot view themselves    | Commons area men's & women's restrooms near main office (43 & 44) | Replace small mirror with longer mirror so that the bottom edge of the reflective surface is 40" above the finished floor & the top edge is 74" – may adjust first sink & mirror nearest the restroom entry only by designating this set with a blue International Symbol of Accessibility signage on the lower corner of the mirror |
| 4.17 | Toilet paper dispenser too close to side wall grab bar in accessible toilet stall   | Commons area men's restroom near main office (43)                 | Replace toilet paper dispenser to allow 1½" knuckle clearance below grab bar OR 12" forearm clearance above grab bar, see guide illustration   |
| 4.17 | Toilet paper dispenser is mounted on stall wall next to stall door, is outside of usable reach range in accessible toilet stall | Commons area women's restrooms near main office (44)              | Replace toilet paper dispenser to allow 1½" knuckle clearance below grab bar OR 12" forearm clearance above grab bar, see guide illustration   |
| 4.17 | Toilet stall – accessible stall door coat hooks higher than 48" above finished floor  | Commons area men's & women's restrooms near main office (43 & 44) | Add 2 <sup>nd</sup> coat hook below existing, this coat hook needs to be 48" up off the finished floor   |
| 4.23 | No pipe covers on sink SPED resource room shower restroom   | SPED resource suite in HS wing (49)                               | Add pipe covers below the sink in SPED shower restroom   |
| 4.30 | Signage – men's & women's restroom signage installed too high on wall next to doorway to restroom                               | Activities lobby commons area restrooms (47 & 48)                 | Move restroom signs lower on wall, place at 48" – 60" above finished floor   |
| 4.17 | Toilet stall – ambulatory accessible 36" wide stall door coat hook higher than 48" above finished floor                         | Activities lobby commons women's restroom (48)                    | Add a 2 <sup>nd</sup> coat hook below existing at no more than 48" above finished floor  |
| 4.24 | Handwash sink in shop has exposed floor drainpipes in front following the addition of a drain filter system to sink             | CTE Woods / Metals Shop (30)                                      | Fill in exposed floor pipe or cover with a metal plate no more than ¼" thick   |
| 4.24 | Handwash sink in shop has tool cases on floor beside sink   | CTE Woods / Metals Shop (30)                                      | Store tool cases in shop storage areas / shelves / cabinets, keep a 30"x48" parallel clear floor space open in front of sink   |
| 4.24 | Handwash sink in shop has soap dispenser mounted too high on cabinet above sink   | CTE Woods / Metals Shop (30)                                      | Move soap dispenser to wall location no more than 48" above finished floor by shop handwash sink   |

**Nebraska 2024-2025 SHELTON Letter of Findings**

|       |   |   |  |
|-------|---|---|--|
| Other | No eye wash safety bottles evident  | CTE Woods / Metals Shop (30)  | Install eye wash bottles no more than 48" above finished floor by shop handwash sink   |
| ---   | Dining / social tables all high-top tables with stools  | Commons area near main office (S1)  | Consider a standard height table with standard chairs & wheelchair space for persons of short stature, persons who use wheelchairs & others that getting up on & off a stool is a barrier          |
| 4.3   | Accessible route landing at top of stairs has collection of instruments on floor & shelf that could impede traffic flow | Short hallway that goes down to the Music room (28), Ag classroom (29) & shop area (30) | This area can vary with items that are dropped off, rearrange shelf to allow open traffic flow, if this drop off area is needed, provide different shallow shelf unit on wall under bulletin board |

**Existing Facilities (Readily Accessible): Section 504: 34 C.F.R. § 104.22 -- Built or altered before June 4, 1977:**

**New Construction: Section 504: 34 C.F.R. §104.23 – Built or altered between June 4, 1977 and January 17, 1991 – ANSI A117.1-1961**

**New Construction: Section 504: 34 C.F.R. §104.23 – Built or altered between January 18, 1991 and January 26, 1992: UFAS**

**New Construction: Title II: 28 C.F.R. § 35.151 – Built or altered between January 27, 1992 and Sept. 14, 2010: UFAS or 1991 ADA Standards**

**New Construction: Title II: 28 C.F.R. § 35.151 -- Built or altered between Sept. 15, 2010 and March 14, 2012: UFAS, 1991 ADA Standards or 2010 ADA Standards**

**New Construction: Title II: 28 C.F.R. § 35.151 -- Built or altered on or after March 15, 2012: 2010 ADA Standards**



February 11, 2025  
Dr. Shanna Gannon  
Superintendent, Shelton Public Schools

RE: Letter of Findings

Dear Superintendent Gannon,

Thank you for the courtesies extended to us during the review of Shelton High School on December 16 and January 10. The collection of documents that were provided allowed the visit to move along efficiently. The cooperation of your staff and students during the interviews was pleasant and appreciated. It is obvious that Shelton High School is a great place to work and learn.

As you know, the purpose of the review was to ascertain the compliance status of Shelton High School in accordance with the U.S. Department of Education's "Vocational Education Program Guidelines for Eliminating Discrimination and Denial of Services on the Basis of Race, Color, National Origin, Sex and Handicap" (Federal Register, March 1979), hereinafter referred to as the *Guidelines*. The data and information gathered during the review have been analyzed.

Enclosed is the Review Report that describes the findings based on the regulations implementing Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990, as well as the *Guidelines*.

The Voluntary Compliance Plan (VCP) directions, cover page, and example are available electronically in the VCP drop-down section <https://www.education.ne.gov/nce/perkins-administration/office-of-civil-rights-ocr-review/>. As you consider the best approach to achieve compliance through the VCP, you can use the suggested technical materials or develop your own methods to eliminate and correct areas of noncompliance.

The VCP should be filed with our office within **60 days** after the receipt of this report, **April 14, 2025**. Upon receipt of your VCP, the VCP draft will be reviewed to ensure that the proposed corrective actions are legally sufficient to correct the violation and then issue a letter to you approving the VCP. We will continue to monitor your progress until all corrective actions are implemented and approved by the Nebraska Department of Education.

It is our desire to provide any technical assistance necessary to help you achieve voluntary compliance. Please feel free to contact me at Kevin Dahlman or Lilly Blase with any questions at the contact information below. Please be advised of the institution's continuing obligation to maintain compliance with all civil rights requirements. Thank you for your cooperation and continued interest in career and technical education.

Sincerely,



Kevin Dahlman  
MOA Coordinator  
Nebraska Department of Education  
531-510-2871 (w)  
[kevin.dahlman@nebraska.gov](mailto:kevin.dahlman@nebraska.gov)



Lilly Blase  
Assistant MOA Coordinator  
Nebraska Department of Education  
531-207-2426 (w)  
[lilly.blase@nebraska.gov](mailto:lilly.blase@nebraska.gov)



Preview Order 9000 - K1G 4x4 XL Max: Order Summary Time of Preview: 02/11/2025 11:47:52 Receipt: NA

Dealership Name: Kenesaw Motor Co.

Sales Code : F53651

|               |             |               |       |              |            |             |      |
|---------------|-------------|---------------|-------|--------------|------------|-------------|------|
| Dealer Rep.   | JON DENKERT | Type          | Fleet | Vehicle Line | Expedition | Order Code  | 9000 |
| Customer Name | Shelton     | Priority Code | E1    | Model Year   | 2025       | Price Level | 515  |

| DESCRIPTION                  | MSRP    | INVOICE DESCRIPTION                  | MSRP    | INVOICE    |
|------------------------------|---------|--------------------------------------|---------|------------|
| K1G0 EXPEDITION XL MAX 4X4   | \$61150 | \$58704 PRICED DORA REQUESTED        | \$0     | \$0        |
| TOTAL BASE VEHICLE           | \$61150 | \$57022 18" DARK ALLOY PNTD ALUM WHL | \$0     | \$0        |
| SPACE SILVER METALLIC        | \$0     | \$0 CONNECT PKG: 1YR INCL.           | \$0     | \$0        |
| XL CLOTH CAPT CHAIR SEATS    | \$0     | \$0 PRICE CONCESSION INDICATOR       | \$0     | \$0        |
| DARK GRAY                    | \$0     | \$0 REMARKS TRAILER                  | \$0     | \$0        |
| EQUIPMENT GROUP 102A         | \$0     | \$0 FRONT LICENSE PLATE BRACKET      | \$0     | \$0        |
| .FORD CO-PILOT360 ASSIST 2.0 | \$0     | \$0 SPECIAL FLEET ACCOUNT CREDIT     | \$0     | \$-1682    |
| .3.5L ECOBOOST V6 ENGINE     | \$0     | \$0 FUEL CHARGE                      | \$0     | \$11.40    |
| .10SPD AUTO TRANS W/SLCTSHFT | \$0     | \$0 ADVERTISING ASSESSMENT           | \$0     | \$0        |
| P265/70R18E A/T BSW TIRES    | \$0     | \$0 DESTINATION & DELIVERY           | \$1995  | \$1995     |
| .3.73 RATIO REGULAR AXLE     | \$0     | \$0                                  |         |            |
|                              |         |                                      | MSRP    | INVOICE    |
| TOTAL BASE AND OPTIONS       |         |                                      | \$63145 | \$59028.40 |
| DISCOUNTS                    |         |                                      | NA      | NA         |
| TOTAL                        |         |                                      | \$63145 | \$59028.40 |

ORDERING FIN: QY194 END USER FIN: QY194

INCENTIVES

Acc. Code ID :10 Contract/Ref # :17-2195 Bid Date :09/27/24State : NE

DISCOUNTS:

\$-4100.00

Customer Name:

Customer Email:

Customer Address:

Customer Phone:

\$54,928.40

Customer Signature

Date

*This order has not been submitted to the order bank.*

*This is not an invoice.*

# NEBRASKA VEHICLE PURCHASE CONTRACT

620001\*

|  |   |
|--|---|
| COMPANY OR FIRM NAME<br><b>DILLON'S AUTO</b> | BUYER<br><b>SHELTON PUBLIC SCHOOL</b>           |
| ADDRESS<br><b>6401 N 28TH STREET</b>         | ADDRESS<br><b>210 9TH ST</b>                    |
| CITY<br><b>LINCOLN NE, 68504</b>             | CITY<br><b>SHELTON</b> COUNTY<br><b>BUFFALO</b> |
| SALES REPRESENTATIVE<br><b>AUSTIN EASTEP</b> | PHONE<br><b>(308) 647-5459</b>                  |
| STATE AND ZIP CODE<br><b>NE 68876</b>        | S.S.#   |

| MAKE      | MODEL    | NEW/USED    | (SERIAL OR MOTOR NO.) | DATE       |
|-----------|----------|-------------|-----------------------|------------|
| CHEVROLET | SUBURBAN | USED        | 1GNSKCKD4PR376735     | 03/08/2025 |
| YEAR      | COLOR    | TYPE        | MILEAGE               | STOCK NO.  |
| 2023      | BLACK    | 4X4 4DR SUV | 62148                 | 376735     |

| ADDITIONAL EQUIPMENT-OPTIONS OR WORK TO BE DONE |             | CASH PRICE OF VEHICLE      |  | 46900.00 |
|---|-------------|----------------------------|--|----------|
| CASH PRICE OF VEHICLE                           | \$ 46900.00 | DOC FEE                    |  | 362.00   |
| FREIGHT   | 0.00        | TOTAL CASH DELIVERED PRICE |  | 47262.00 |
| COLOR & TRIM                                    | 0.00        | TRADE ALLOWANCE (A)        |  | 0.00     |
| ACCESSORIES / Perma-Plate                       | 0.00        | TRADE ALLOWANCE (B)        |  | 0.00     |
|   |             | DIFFERENCE                 |  | 47262.00 |
|   |             | TITLE, LIEN, V3C FEE & GAP |  | 0.00     |
|   |             | BALANCE OWED ON TRADE      |  | 0.00     |
|   |             | PARTIAL PAYMENT (REBATE)   |  | N/A      |
|   |             | CASH ON DELIVERY           |  | 0.00     |
|   |             | UNPAID BALANCE             |  | 47262.00 |

CREDIT DESIRED- YES  NO

INSURANCE DESIRED- YES  NO

(See contract conditions on reverse side)

| RECORD OF TRADE-IN (A) |      |       |       |
|------------------------|------|-------|-------|
| MAKE & YEAR            | TYPE | MODEL | COLOR |
|                        |      |       |       |
|                        |      |       |       |
|                        |      |       |       |

| RECORD OF TRADE-IN (B) |      |       |       |
|------------------------|------|-------|-------|
| MAKE & YEAR            | TYPE | MODEL | COLOR |
|                        |      |       |       |
|                        |      |       |       |
|                        |      |       |       |

**BUYER'S CERTIFICATION**

I hereby certify that:

(1) The face and reverse sides of this contract set forth all of the terms and conditions of the contract; there are no other contracts or provisions, oral or written, supplementary or in addition to the provisions expressly set forth in this contract; this contract cancels and supersedes all other understandings and agreements of the parties prior to the signing hereof and as of the date hereof, when signed by the dealer, comprises the complete agreement of the parties, AND

(2) I have read the terms and conditions of this contract and have received a true copy thereof; AND

(3) I guarantee that the title of my trade-in-vehicle(s) is not now and never has been a salvage and/or (branded) title. If a salvage and/or (branded) title is delivered, the selling dealer may elect to void this sale and/or elect to collect damages (including but not limited to dealer's expenses and lost profits) from me for the difference in value had my title not been salvage and/or (branded).

Signed \_\_\_\_\_

Notice to Buyer: Do not sign this instrument before you read it, or, if it contains blank spaces. You are entitled to a copy of the instrument you sign. Buyer states that the amounts shown on this instrument were quoted to them before they agreed to the sale.

CUSTOMER NOTE THAT THE VEHICLE IS BEING SOLD "AS IS" BY THE SELLING DEALER. SHOULD THE MANUFACTURER'S WARRANTY APPLY TO THIS VEHICLE, IT IS DIRECTLY OFFERED BY THE MANUFACTURER TO THE CUSTOMER. THE SELLING DEALER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THIS VEHICLE. BUYER SHALL NOT BE ENTITLED TO RECOVER FROM THE SELLING DEALER ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS, OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.

**CONTRACTUAL DISCLOSURE STATEMENT:**  
 The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale.

X \_\_\_\_\_ (Buyer's Signature)

X \_\_\_\_\_ (Buyer's Signature)

ACCEPTED BY X \_\_\_\_\_ (Dealer of their authorized representative)

| Copies | Title  | Author/Publisher        | ISBN          | Copyright |
|--------|--|-------------------------|---------------|-----------|
| 15     | Environmental Science                                | Pearson                 | 1-7854-3944-7 | 2007      |
| 21     | MicroBiology An Introduction                         | Tortora                 | 0321-55007-21 | 2010      |
| 2      | Visual Guide for MicroBiology, An Introduction       | Tortora                 | 0-321-58190-7 | 2010      |
| 1      | Study cards for MicroBiology, An Introduction        | Tortora                 | 0321-58-191-4 | 2010      |
| 1      | Study Guide for MicroBiology, An Introduction        | Tortora                 | 0321-58195-2  | 2010      |
| 1      | Instructor's Guide for MicroBiology, An Introduction | Tortora                 | 0321-58187-3  | 2010      |
| 2      | Instructor DVD's,                                    | Tortora                 | 0-321-58190-7 | 2010      |
| 1      | Annotated T. Ed. Enviromental science                | Arms, Karen             | 0-03-095400-2 | 1996      |
|        |  |                         |               |           |
|        |  |                         |               |           |
|        |  |                         |               |           |
|        | <b>Music Item</b>                                    |                         |               |           |
| 1      | xylophone  | Donate to Yanda's Music |               |           |