Schuyler Community Schools
District Leadership Meeting
Monday, April 3, 2023 9:30 AM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

Posting Locations:

- Schuyler Sun
- District Office Building Front Door
- Schuyler Post Office
- Colfax County Courthouse

Posted Date:

I. Discussion Items

Communication
Effort Respect Responsibility Belief

One Good Thing! COVID-19 Update
April 3, 2023: **Preschool, K-1 Dual Language, Richland, Fishers, SES, SMS, SCHS, K-1 Dual Language, District Office**
Staff COVID+ - 0
Student COVID+ - 0
March 27, 2023: **Preschool, K-1 Dual Language, Richland, Fishers, SES, SMS, SCHS, K-1 Dual Language, District Office**
Staff COVID+ - 0
Student COVID+ - 0

1. **Staff Contracts:** This month the board will take action on certified contracts. The continuing contract date for certified contracts is April 15th. Support staff contracts will be on the board agenda for May. Suggestions on changes or improvements to the support staff salary schedule will be accepted until the end of April.
2. **April Support Staff/SEA Meetings:** Currently scheduled for April 28th. Please have all support staff salary recommendations to me prior to that date.
3. **2023 STRAT Update:** The chairs of each Strategic Plan need to update completed action plans for the spring of 2023. This will be on the May Leadership Meeting Agenda for completion.
Academic Programs: Dave Gibbons
School Activities Programs: Travis Steinhoff
Technology Programs: Jeff Droge
Transportation: Dan Hoesing
Buildings and Grounds: Dan Hoesing
Support Programs: Jesse Zavadil
School Governance: Dan Hoesing
School Climate: Joey Lefdal
4. **2023-24 Teacher/Program Needs:** Update on open positions:
Preschool: Special Education
SCHS: Language Arts, Science, Math
SMS: School Nurse,
SES: 2 Regular Classroom Teachers, High Needs Special Education Teacher
Rural: Music Teacher, 3rd Grade Dual Language Teacher
Food Service: Dual Language (2 cooks plus a driver) SMS Cook
5. **Teacher Observations and Evaluations:** Please finalize teacher evaluations in April. Probationary teachers must have a signed evaluation for each semester. Tenured teachers must have a signed evaluation for the year. Evaluations must reflect an entire class period observation.
6. **Board Committee Meetings:** Monday, April 3rd.
5:30 Ad-hoc Safety Committee: Brian Vavricek, Renee Sayer, Amanda Jedlicka
6:30 or (following Safety Meeting) **Public Relations/Strategic Planning/Calendar (2023-24 Calendar, Technology Plan) 2023 Members:** Brian Vavricek, Renee Sayer, Amanda Jedlicka
7:00 Building/Grounds/Transportation: (Building/Grounds, Transportation, Large Equipment Plans) 2023 Members: Chuck Misek, Brian Vavricek, Virginia Semerad
7. **2023-24 Calendar**: Continued discussion on the 2023-24 Calendar. The only remaining request for this calendar is to end the 3rd quarter on Monday prior to P-T Conferences, rather than the Friday before. (SMS Request)
8. **23-24 Requisitions:** The textbook cycle and requisitions for 2023-24 is open. Please make sure you follow the textbook cycle if considering any changes to curriculum or textbook purchases. Teachers will need to requisition for their **present** positions. Coop purchase orders, with the exception of

furniture, have all been approved. Regular requisitions dueFriday, **April 28th**.
9. **Support Staff Evaluations:** Ronnie and Jamie will take care of all custodial/maintenance and food service evaluations. You need to make sure office staff and para-educator evaluations are completed.
10. **Summer Contracts:** Dr. Gibbons and Ms. Bebout will continue to work on staffing for summer employment. Remember, we do have the option for teachers to request loan forgiveness extended-contract days in direct relation to the annual college debt costs. Please let Penny know if you have any teachers wanting to apply for this program.
11. **Activity Fund Update:** This spring we will begin using a card reader at the concessions and admission gates for middle and high school activities. We will host a training session at 1:30 today at the district board room.
12. **ROOMS Update:** Discussion setup and implementation of ROOMS.