Schuyler Community Schools
SAA Meeting
Monday, September 19, 2022 9:00 AM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

Posting Locations:

- Schuyler Sun
- District Office Building Front Door
- Schuyler Post Office
- Colfax County Courthouse

Posted Date:

I. Discussion Items

Communication - Belief
Effort Respect Responsibility

One Good Thing!

COVID/Illness Report:
September 19, 2022**: Preschool, K-1 Dual Language, Richland, Fishers, SES, SMS, SCHS, K-1 Dual Language, District Office**
Staff COVID+ - 0
Student COVID+ - 0

September 12, 2022**: Preschool, K-1 Dual Language, Richland, Fishers, SES, SMS, SCHS, K-1 Dual Language, District Office**
Staff COVID+ - 0
Student COVID+ - 0

1. **Parent-Teacher Conferences:** Thursday, October 20th from 8:00 to 4:00 and 5:00 to 8:00. Please make sure you have a place/table for parents to download the school app. We hope to begin using ROOMS to support communication with students and parents.
2. **CKH and APL Training Update:** CKH New Staff and Support Staff is scheduled for October 18-19. APL for new staff is scheduled for January 16-18. The last two days are in May.
3. **District/Building Websites:** Kady met with building reps last week to begin the training process for Apptegy, Thrillshare, calendars, gallery images, live feeds, etc. ROOMS training. Please make sure you are checking in and reviewing your websites on a regular basis,
4. **FlieMaker Portal:** All administrators should be in the right place with the right access. Please make sure you are able to get into the system to do your work. Also, review the FileMaker Portal and staff access to all district programs. Kady and I worked on the portal and is available for all teachers/administrator access.
5. **iObservation Portal:** Please make sure you are able to login to the portal and begin setting up observations for first semester.
6. **Payroll Information Sheets:** Penny worked over the weekend to finish payroll and payroll

information sheets for your staff. Please take and put your building payroll information sheets and put them in their mailboxes. These forms should be signed and returned to YOUR office. Please review any questions and/or corrections and work with Penny on these.

7. **Gallup Strength's Finder**: Dr. Gibbons is getting codes for new staff to complete the strength's Finder Survey. Your new staff will need to complete these online. Dr. Gibbons will provide you with access or a copy of your present and new staff strengths. Please make sure you work with your staff during PLC's on recognizing these strengths and using them in your programs.

8. **District Program Meetings:**

The September Support Staff Meetings will be on Friday, September 30th. The main meeting will be a the district office. Staff can zoom from their buildings.

2:00: Food Service/Custodial

2:45: Para Educator/Office

3:30. Schuyler Education Association (SEA)

9. **Rule 10 Requirements:** (Reminder) Rule 10 building reports are due to the superintendent **this week.** You only have to submit the Rule 10 information if you DO NOT meet the requirement. If you don't meet in an area, you must include the reason.

10. **Requisition/Inventory:** The 2022-23 Requisitions/inventory is open. Please make sure you are working with your staff to get their inventory up-to-date in the system. This is due October 1st.

11. **Strategic Plan:** You will need to update the progress on the 2022 Strategic Plan. The leader in each area will update the form and submit it to me for the October Leadership Meeting. Discussion on updating or modifying goals for each area of the 2023 Plan. We will begin our input process for the 2023 strategic plan in October.

12. **Threat Assessment:** We have offered the Threat Assessment Training to board members, Chief of Police and County Sheriff. Assemble the notebook we will use to track incidents in your building for State reporting.