Schuyler Community Schools
SAA Meeting
Monday, August 29, 2022 9:00 AM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

I. Discussion Items

Communication - Belief
Effort Respect Responsibility

One Good Thing!
5 Minutes of FAME: Capturing Kids Hearts (EXCEL)
APL: Instructional Strategies Overview

1. **COVID/Illness Report:** The CDC is updating their COVID-19 Information. Tori will keep us informed of any changes to our plans or protocols.

August 29, 2022**: Preschool, Richland, Fishers, SMS, SCHS, K-1 Dual Language, District Office**
SES,
Staff COVID+ -2
Student COVID+ - 0

August 22, 2022**: SES, SMS, District Office,**
Fishers
Staff COVID+ - 0
Student COVID+ - 1
Richland,
Staff COVID+ - 0
Student COVID+ - 1
Preschool
Staff COVID+ - 1
Student COVID+ - 0
SCHS
Staff COVID+ - 1
Student COVID+ - 1

2. **CKH and APL Training Update:** Dr. Gibbons has updated information.
3. **District/Building Websites:** Kady met with building reps last week to begin the training process for Apptegy, Thrillshare, calendars, gallery images, live feeds, etc. Kady has scheduled a ROOMS training for Wednesday, September 7th at 1:30 PM.
4. **FlieMaker Portal:** Review the FileMaker Portal and Access to all district programs.
5. **iObservation Portal:** Dr. Gibbons will be out to help you setup your teacher observation/coaching model.
6. **Safety:** Please make sure you have "flip charts" for all classrooms. I don't have any extra teacher charts, but have some extra "command charts". Please let me know by Friday, September 3rd if you need any safety charts as I may need to order some additional charts.
7. **Transportation Update:** Questions or concerns with traffic, bus routes, etc...
8. **Gallup Strength's Finder**: Dr. Gibbons is getting codes for new staff to complete the strength's

Finder Survey. Your new staff will need to complete these online. Dr. Gibbons will provide you with access or a copy of your present and new staff strengths. Please make sure you work with your staff during PLC's on recognizing these strengths and using them in your programs.

9. **New Hires:** Review of current staff and additional needs. The board can approve new hires on September 12th.
10. **Upcoming School Board Meetings:** 6:30 PM
    September 12th: Budget Hearing and regular school board meeting.
11. **District Program Meetings:**

We are working on dates and times for our monthly support staff meetings. The custodial and food service staff meeting with be on the last Friday of the month at 1:30 PM. Staff will be able to attend at the district office or via zoom. The support staff meeting will be on the last Friday of the month at 2:15 via zoom. SEA will meet in person at the board room at 3:00 PM.

12. **Rule 10 Requirements:** (Reminder) Rule 10 building reports are due to the superintendent by **September 6th.** You only have to submit the Rule 10 information if you DO NOT meet the requirement. If you don't meet in an area, you must include the reason.
13. **SPARQ**DATA **Portal**: Review access to all district meetings, board policies, etc...
14. **Board Reports:** Administration reports due for the regular September board meeting **(Due the Wednesday, September 7th).** The program does not take graphics. If you want, you can attach additional information.

Position/School: **Name:'**

Example: *SCHS Principal/Student Services Director: Dr. Lefdal*

Spotlight Program: Spotlight "A" Program
Spotlight Staff: Spotlight an Individual
Spotlight Upcoming Event: Spotlight an important event

15. **Filemaker Data Portal:** All administrators should be in the right place with the right access. Please make sure you are able to get into the system to do your work.
16. **Requisition/Inventory:** We are in the process of archiving the 2022-23 Requisitions/inventory. You can go in and review inventory assignments as they stand now. Please work with your office to update a list of staff in your building who are new or have changed rooms or assignments. These lists are due on Friday, September 2nd. I will try to get the system ready for all staff to do inventory when we return from Labor Day Break.