Schuyler Community Schools
SAA Meeting
Monday, August 22, 2022 9:00 AM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

Posting Locations:

- Schuyler Sun
- District Office Building Front Door
- Schuyler Post Office
- Colfax County Courthouse

Posted Date:

I. Discussion Items

Communication - Belief
Effort Respect Responsibility

One Good Thing!
5 Minutes of FAME: Capturing Kids Hearts (EXCEL)

1. **COVID/Illness Report:** The board approved our Return-to-Learn Plan for this year. Tori will be at the meeting to update us our current COVID cases in the district.
COVID Report
August 22, 2022
SES, SMS, District Office,
Fishers
Staff COVID+ - 0
Student COVID+ - 1
Richland,
Staff COVID+ - 0
Student COVID+ - 1
Preschool
Staff COVID+ - 1
Student COVID+ - 0
SCHS
Staff COVID+ - 1
Student COVID+ - 1
2. **CKH and APL Training Update:** Dr. Gibbons
3. **District/Building Websites:** Overview of the district and building websites.
4. **FlieMaker Portal:** Review the FileMaker Portal and Access to all district programs.
5. **iObservation Portal:** Dr. Gibbons will be out to help you setup your teacher observation/coaching model.
6. **Safety:** Please make sure you have "flip charts" for all classrooms. I don't have any extra teacher charts, but have some extra "command charts". Please let me know by Friday, September 3rd if you need any safety charts as I may need to order some additional charts.

7. **Transportation Update:** Questions or concerns with traffic, bus routes, etc...
8. **Gallup Strength's Finder**: Dr. Gibbons is getting codes for new staff to complete the strength's Finder Survey. Your new staff will need to complete these online. Dr. Gibbons will provide you with access or a copy of your present and new staff strengths. Please make sure you work with your staff during PLC's on recognizing these strengths and using them in your programs.
9. **New Hires:** Review of current staff and additional needs. The board can approve new hires on September 12th.
10. **Upcoming School Board Meetings:** 6:30 PM
September 12th: Budget Hearing and regular school board meeting.
11. **District Program Meetings:**
We are working on dates and times for our monthy support staff meetings. The custodial and food service staff meeting with be on the last Friday of the month at 1:30 PM. Staff will be able to attend at the district office or via zoom. The support staff meeting will be on the last Friday of the month at 2:15 via zoom. SEA will meet in person at the board room at 3:00 PM.
12. **Rule 10 Requirements:** (Reminder) Rule 10 building reports are due to the superintendent by **September 6th.** You only have to submit the Rule 10 information if you DO NOT meet the requirement. If you don't meet in an area, you must include the reason.
13. **SPARQ**DATA **Portal**: Review access to all district meetings, board policies, etc...
14. **Board Reports:** Administration reports due for the regular September board meeting **(Due the Wednesday, September 7th).** The program does not take graphics. If you want, you can attach additional information.

Position/School: **Name:**
Spotlight Program:
Spotlight Staff:
Spotlight Upcoming Event
15. **Filemaker Data Portal:** All administrators should be in the right place with the right access. Please make sure you are able to get into the system to do your work.
16. **Requisition/Inventory:** We are in the process of archiving the 2022-23 Requisitions/inventory. You can go in and review inventory assignments as they stand now. Please work with your office to update a list of staff in your building who are new or have changed rooms or assignments. These lists are due on Friday, September 2nd. I will try to get the system ready for all staff to do inventory when we return from Labor Day Break.