Schuyler Community Schools
Support Staff: Para, Office, etc...
Friday, October 1, 2021 2:45 PM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

Posting Locations:

- Schuyler Sun
- District Office Building Front Door
- Schuyler Post Office
- Colfax County Courthouse

Posted Date:

I. Discussion Items

1. **Finance/Budget Report:** Complete budget and finance reports are attached to the Monthly board meetings.
2. **Safety Items:** There are several required safety videos posted on the district website. These are required video programs and all employees must complete the programs. The required video training sessions:

All Staff

1) Youth Suicide Prevention
2) Title IX Regulations in K-12 Schools (Several videos and courses)

New Staff

1) Blood Borne Pathogens

Optional Video Training: Visit with your supervisor on any additional training you want to pursue ie...

1) Slip, Trips, Falls
2) Other videos as assigned

3. Title IX Coordinators: Dr. Dave Gibbons and Mrs. Darli Vrba continue to serve the district as Title IX Coordinators for the 2021-22 school year. If you or any other employees believe you have been discriminated against, you need to report it to one of these coordinators.
4. **Time Clock:** Please make sure you are taking care of your hours/overtime, leave, vacation, etc...
5. **Salary Schedule:** Your salary is based on your position and place on the salary schedule. Please review your 2020-21 salary and benefit information and return a signed copy to the office. If you have any suggestions for improving the salary schedule for your area, please let your supervisor/building principal know by the end of the first semester. They will present these to a board committee for consideration for the 2021-22 school year.
6. **APL Training:** APL Training for all new teachers/administrators is scheduled for October 18-20.
7. **Fall Technology Fair:** The fall Technology Fair is scheduled for Monday, October 18th. APL Workshops are October 18-20. Parent-Teacher Conferences are scheduled for Thursday, October 21st. Fall Break is October 22nd.
8. **Chain of Command:** If you have an issue or need to report an item, please respect the chain of command protocol. This is in place to protect you from someone sharing a concern with your supervisor without your knowledge. It is also in place to ensure the people closest to the problem are given a chance to work it out.

9. **Safety Report:** Last spring, district and community representatives worked with the Department of Education to do a complete training and review of our safety manual and protocols. Nesbitt and Associates will be here later in the fall to conduct our onsite annual safety review. In addition, Navigate Prepared will be on-site to update our program to reflect recent facility changes and add the District Office Building to our online safety program.
10. **Strategic Plan Update:** We will be finalizing our progress reports on the district strategic plan during the month of October. We are scheduled to revisit the plan as a staff/community during our Fall Workshops/Parent-Teacher Conference dates.
11. **Salary Schedule:** Your salary is based on your position and place on the salary schedule. If you have any suggestions or recommendations on improving the schedule, please visit with your supervisor/principal so these suggestions are included in the spring board considerations for next year.
12. **Health Insurance:** We will be offering on open enrollment period for changing insurance programs beginning in January 2022 This dual option allows employees to elect to participate in a high deductible ($3,500) and use the premium savings to enroll in a healthcare savings account. Please let Penny know if you are considering moving to the higher deductible by December 1st.