Schuyler Community Schools
SAA Weekly Meeting
Monday, September 20, 2021 9:00 AM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

I. Discussion Items

Communication - Belief
Effort Respect Responsibility

One Good Thing!
5 Minutes of FAME: Capturing Kids Hearts (EXCEL)

COVID Report September 20th, 2021
Preschool, Richland, Fishers, SES, SMS, District Office
Staff COVID+ - 0. Student COVID+ - 0
SCHS
Staff COVID+ - 0 Student COVID+ - 5
COVID Report September 13th, 2021
Preschool, Richland, Fishers, SCHS, District Office, SES, SMS
Staff COVID+ - 0. Student COVID+ - 0

1. **iObservation Portal:** Dr. Gibbons will lead administrators through iObservation training.
2. **Payroll Information Sheets:** Penny worked over the weekend to finish payroll and payroll information sheets for your staff. Please take and put your building payroll information sheets and put them in their mailboxes. These forms should be signed and returned to YOUR office. Please review any questions and/or corrections and work with Penny on these.
3. **Strategic Plan:** We will begin finalizing the completed action plans for the 2021 strategic plan. We will begin our input process for the 2022 strategic plan in October.
4. **Parent-Teacher Conferences:** Thursday, October 21st from 8:00 to 4:00 and 5:00 to 8:00.
5. **District Program Meetings:** These meetings will be posted on the meeting website and available over zoom. If anyone wants to attend in person, I will be broadcasting from the board room. The first group meeting will be on Friday, October 1st.
Custodial, Maintenance,Food Service: 2:00 PM at District Office/Zoom
Support staff (Para/Office): 2:45 PM at District Office/Zoom
SEA Building Reps: 3:30 PM at District Office
6. **Rule 10 Requirements:** Dr. Gibbons sent out the Rule 10 Check list last week. Rule 10 building reports are due to the superintendent **today.** You only have to submit the Rule 10 information if you DO NOT meet the requirement. If you don't meet in an area, you must include the reason. We still need teaching certificates on new staff. Please check with Penny or Shelley on certificates needed.
7. **Requisition/Inventory:** The 2021-22 Requisitions have been moved over to inventory. You

and your staff will have until October 1st to update the inventory for this school year. This includes their classroom inventory as well as their extra-curricular assignments. Please let me know if you need help with this update. Please begin this work early so that these items are recorded in the right places, included in our insurance coverage, and accounted for in our annual audit.

8. **Gallup Strength's Finder**: Dr. Gibbons has codes for new staff to complete the strength's Finder Survey. Your new staff will need to complete these online. Dr. Gibbons will provide you with access or a copy of your present and new staff strengths. Please make sure you work with your staff during PLC's on recognizing these strengths and using them in your programs. Cara will lead discussion next Monday on Gallup Strength's Finder.

9. **Topics from the Floor:**