



Schuyler Community Schools
District Leadership Team/SAA Weekly Meeting
Tuesday, September 7, 2021 9:00 AM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

Posting Locations:

- Schuyler Sun
- District Office Building Front Door
- Schuyler Post Office
- Colfax County Courthouse

Posted Date:

I. Discussion Items

Communication - Belief
Effort Respect Responsibility

One Good Thing!

5 Minutes of FAME: Capturing Kids Hearts (EXCEL)

1. **COVID/Illness Report:** The board approved our Return-to-Learn Plan for this year. Thank you to Tori Oehrich for her work with East Central Health District and CHI and for her work on the implementation of our plan and staying current with the district COVID Report. Also, thank you to Kady Arps for assisting in finalizing public input on the Return-to-Learn Plan and setting up the website to communicate this plan/illness record.

COVID Report: August 30th, 2021

Preschool, District Office, Fishers, Richland: Staff COVID+ - 0. Student COVID+ - 0

SES: Staff COVID+ - 1 Student COVID+ - 1

SMS: Staff COVID+ - 0. Student COVID+ - 1

SCHS: Staff COVID+ - 0. Student COVID+ - 2

COVID Report September 7th, 2021

Preschool, Richland, Fishers, SCHS, District Office

Staff COVID+ - 0. Student COVID+ - 0

SES

Staff COVID+ - 1 Student COVID+ - 1

SMS

Staff COVID+ - 0 Student COVID+ - 1

2. **Professional Reading:** (*Scaling Conversations*): *Request to Postpone Discussion*

3. **ESSER III:** Thank you to Kady Arps for assisting in finalizing our ESSER III public input. I will present our application to the board on September 13th. Staff will have another

opportunity for input this fall as the plan needs to be reviewed every 6 months.

4. **Strategic Plan:** We will begin finalizing the completed action plans for the 2021 strategic plan. We will begin our input process for the 2022 strategic plan in October.

5. **Tech Fair/Professional /Development:** We are scheduled to host the Tech Fair and Professional Development Programs October 18-21. Discussion with Tech Department/Dr. Gibbons on plans for the week.

6. **Parent-Teacher Conferences:** Thursday, October 21st from 8:00 to 4:00 and 5:00 to 8:00.

SAA Meeting:

1. **District Program Meetings:** These meetings will be posted on the meeting website and available over zoom. If anyone wants to attend in person, I will be broadcasting from the board room. The first group meeting will be on Friday, October 1st.

Custodial, Maintenance, Food Service: 2:00 PM at District Office/Zoom

Support staff (Para/Office): 2:45 PM at District Office/Zoom

SEA Building Reps: 3:30 PM at District Office

2. **Rule 10 Requirements:** Dr. Gibbons sent out the Rule 10 Check list last week. Rule 10 building reports are due to the superintendent **today**. You only have to submit the Rule 10 information if you DO NOT meet the requirement. If you don't meet in an area, you must include the reason.

3. **Upcoming School Board Meetings:** 6:30 PM September 13th: Budget Hearing and regular school board meeting.

Board Reports: Administration reports due **Wednesday, September 8th**. The program does not take graphics. If you want, you can attach additional information.

Position/School: *SES* **Name:** *Mr. Comley*

Spotlight Program: *The spotlight program etc....*

Spotlight Staff: *The individual/individuals etc....*

Spotlight Upcoming Event: *Upcoming events*

The Schuyler Chamber of Commerce and Schuyler Sun will be sent this information each month for them to publish. You do not have to have all three, but you must have one of the focus areas recognized.

4. **Requisition/Inventory:** The 2021-22 Requisitions have been moved over to inventory. You and your staff will have until October 1st to update the inventory for this school year. This includes their classroom inventory as well as their extra-curricular assignments. Please let me know if you need help with this update. Please begin this work early so that these items are recorded in the right places, included in our insurance coverage, and accounted for in our annual audit.

5. **Safety:** Please make sure you have "flip charts" for all classrooms. I don't have any extra teacher charts, but have some extra "command charts". Please let me know by Friday, September 3rd if you need any safety charts as I may need to order some additional charts.

6. **Gallup Strength's Finder:** Dr. Gibbons is getting codes for new staff to complete the strength's Finder Survey. Your new staff will need to complete these online. Dr. Gibbons will provide you with access or a copy of your present and new staff strengths. Please make sure you work with your staff during PLC's on recognizing these strengths and using them in your programs.

7. **iObservation Portal:** Your 2021-22 First Semester Observation/Evaluations have been posted and shared. Dr. Gibbons will be around to work with you on validating your evidence

and focus for the first semester. Please take time to set up your first semester evaluation schedules and focus with the staff you supervise.