Schuyler Community Schools
SAA Weekly Meeting/STRAT Team Meeting
Monday, July 26, 2021 9:00 AM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

I. Discussion Items

Introductions and One-Good-Thing

STRAT Team Meeting

1. Discuss 2021-22 meeting calendar for Leadership Team and SAA
2. Review Return-to-Learn Protocols for the 2021-22 school year
3. Review ESSERS III Requirements
4. Review Newspaper School Opening Advertisement
5. Discuss Options for Public Input on Return-to-Learn and ESSERS III priorities
6. Discuss Staff Meeting Schedule for Opening Week of School
7. Book Review: Scaling Conversations
8. Discussion topics from the floor

SAA Meeting

1. **District/Activity Signature Cards:** Directors will need to sign the signature cards for district accounts. AD's will sign the signature cards for the activity fund.
2. **Activity Account Management:** Each of us will be assigned to supervision of school activities. If you are the one in charge of the activity, this involves managing the gate and concession money following the event. Sally will attend our meeting prior to the start of our activity season to review the money box process for activities.
3. **Support Staff Program Review:** Food Service, Custodial, para-educators, etc... Discussion on the principals' role in managing the staff and these programs in your building. Ron Mundil and Jamie Ramirez are the directors of these programs, but administrators are responsible for the programs and staff in your building. Mr. Gibbons will also work with you on meeting your support staff workman's comp. and safety requirements for the 2021-22 school year.
4. **New Hires:** Please make sure your new employees sign and return the contracts. We will open the new school year short 3 food service employees to start unless we get some applicants in the pool prior to the start of school. Do we have any other support staff positions open at this time?

5. **Friday Substitute Teacher Pay:** Our regular substitute teacher pay for a full

day is $150 ($18.75 per hour). Due to different release times on Friday, we will continue to pay $150 for Friday substitute teachers.

6. **Field Trips:** If we remain in Level IV, we will support field trips in the elementary, usually, one per year per class unless included in a grant, activity, etc...

7. **PLC Update:** Dr. Gibbons will lead the discussion on PLC's in each building.

8. **iObservation:** Dr. Gibbons will lead discussion on the iObservation Configuration for 2021-22.

9. **Student Fees:** All students in grades 6-12 are required to purchase an activity pass for $10. Because this is a required fee, they may apply for a waiver if they are on free or reduced lunch status. All activity pass fees must be collected or waived by Labor Day. All other student fees are subject to administrative approval. If you approve a fee, you must post it and report fees collected and waived at the end of the school year.

10. **Identification Badges:** ALL staff are to wear identification badges. Custodians have required clothing that identifies them.

11. **Professional Dress:** All staff are required to dress professionally. "Blue Jeans" days may be done as fund raisers, but on a limited basis and must be approved by the building administrator.

12. **Rural School Mileage:** If employees are scheduled to work in town and at a rural school, they are eligible for school provided transportation or mileage for scheduled days. If they go out more than scheduled, they are on their own. Mileage reimbursement must be submitted monthly on the Voucher System and approved by the employee's supervisor. If done on a consistent basis, we will consider using a school vehicle.

Round Trip Mileage:

Town to Fisher's: 11 Miles
Town to Richland: 20 Miles
Fisher's to Richland: 15 Miles

13. **Rural School JH Activity Transportation:** We will provide transportation again this year for students participating in JH activities. Richland students will ride the bus, Fisher's school will ride the van.

14. **Bus Routes:** We will provide busing from the Trailer Park this year as well as neighborhood school pickups. We will also continue to provide busing to Richland.

15. **Food Service Program:** We will be providing a regular breakfast program from 7:30 to 8:00 AM. We will continue to need clerical assistance from other

support staff during the food service times. Please make sure you have adequate supervision assigned during breakfast and lunch service. Administrators may assist in overseeing the program, but not scheduled as one of the supervisors. Jamie will be visiting with building principals about the possibility of Grab-n-Go and a workable schedule for this program.

16. **Scheduled Workshops for the Week of August 2-August 6:** Discussion on the coordination of workshops scheduled for this week.

17. **Staff Opening Meeting:** The All Staff Opening Meeting is scheduled for Tuesday, August 10th. Discussion on additional district-wide topics that need to be added to the agenda.

18. **Staff Requisitions:** Please contact Sally **by email** (sally.jakub@schuylercommunityschools.org) if you are missing requested items.

19. **Building Maintenance:** Please walk your building and let **me** know of unfinished items that need attention. I will work with Ronnie on the priority of identified needs. Once we complete summer projects or changes in your buildings, you may put fix-it items in the portal.

20. **SAA Meeting Times:** Discussion on SAA Meeting times for 2021-22 school year. We are currently scheduled to meet on Monday each week at 9:00, unless schedule conflicts arise. Please make sure you keep this time open each week.

21. **403B Elective and Non-Elective Contributions: All employees** have the option of participating in a 403B Elective contribution. **Administrators** have the option to participate in a non-elective 403B Program. See Penny if you have any questions about either contribution.

22. **Filemaker Portal:** The filemaker portal supports district-wide programs. (Requisitions, Inventory, Curriculum/Textbooks/Standards, Vouchers and Purchase Orders, Technology, Building/Grounds, Transportation/Vehicle/Large Equipment Request/Replacement Cycle)

23. **Fund Raising:** As in most schools, fund raising happens! However, **ALL** fund raising must be approved by the building administration prior to initiating the project. Please let your colleagues know of any fund raising in your building so that the staff/community is not overwhelmed by the number of requests at the same time. Please make sure you review the request and the yield or percentage of profit we keep for our programs. You will hear "We have always done it this way". Not True!

24. **School Board Meeting:** The board of education will meet at 6:00 this

evening. They expect all administrators to attend the meeting (Meet and Greet). They may also have questions or want discussion on the agenda items concerning the start of school, Return to Learn, ESSERS III, Thoughtexchange, etc... We will have a small supper for you and the board members.

25. **Administration Payroll:** Your first paycheck for 2021-22 is August 20th. You must have payroll information and withholding to Penny by August 6th.

26. **Administrator Days:** You have rooms for Tuesday, Wednesday, and Thursday. We have reservations at Candlewood Suites. Please sign up for your room. If you are not staying, you must cancel your own room.

27. DISCUSSION ITEMS OF INTEREST!

Schuyler Community Schools

Strive - Commit - Succeed

General Information 2021-2022

The Administration of Schuyler Community Schools is providing this information to the students and their parents as a means of conveying some general information that should assist those interested in preparation for the school year. If you have any questions that are not covered in this article, you may contact the Administration Office:

Schuyler Elementary School: (402) 352-9940

Schuyler Middle School: (402) 352-5514

Schuyler Central High School: (402) 352-2421

Richland School & Dual Language Program: (402) 564-6900

Fisher's 24: (402) 352-3700

Schuyler Preschool: (402) 352-2628

Kindergarten Dual Language: (402) 352-

Schuyler District Office: (402) 352-3527

You can also find current school information on our district website at: schuylercommunityschools.org
All new students to SCS, please register as soon as possible. Registration –
All new or transfer students who have not registered should do so as soon as possible. Students should register with the administration of their respective buildings or at the District Office. (Please bring a copy of the student's birth certificate & a current vaccination record.)

After School Program

Schuyler Community Schools will be offering after school programs at the Middle School and Elementary School. All students in grades K-8 are invited to attend these programs. The Middle School program will run form dismissal until 5:30, Monday - Friday. The Elementary School will run from dismissal until 5:30, Monday - Friday. These programs will begin on August 23h.

School to School Transportation

We will be offering transportation from the middle school, high school and preschool to the elementary building.

TRAILER COURT 7:35 a.m.	**SMS 7:35 a.m.**	**SCHS 7:45 a.m.**	**Preschool 7:55 a.m.**	**SES 8:05 a.m.**	**Richland Pick up at SES at 7:45**
TRAILER COURT 4:00 PM	**SES 3:35 p.m.**	**Preschool 3:45 p.m.**	**SMS 3:55 p.m.**	**SCHS 4:00 p.m.**	**SES Drop off at 3:45**

	Dual Lang.	SES, Richland, 24	SMS	SCHS
Regular Days		**8:10 a.m. - 3:30 p.m.**	**8:05 a.m. - 3:35 p.m.**	**8:05 a.m. - 3:49 p.m.**
Half Days		**8:10 a.m. -11:30 a.m.**	**8:05 a.m. - 11:30 a.m.**	**8:05 a.m. -12:00 p.m.**
Fridays		**8:10 a.m. - 1:30 p.m.**	**8:05 a.m. - 1:30 p.m.**	**8:05 a.m. – 2:27 p.m.**

SCHOOL HOURS ARE:

All high School students are asked to report to school between 7:45 a.m. and 7:55 a.m. on the first day of school.

The NDE has recommended the district maintains the same protocols that were in place June 2021. The Return to Learn plan is posted on the district web page. Staff will have

If you are interested in bus transportation for child(ren) you may up at any of the schools. If you sign up you are not obligated to send your child on the bus everyday but if you think you may only need the bus once through the year you need to sign up. Bus transportation will begin August 12th for Richland and August 16th for Fishers.

First Week of School Schedule

Start Date	Dual Lang. at Dist. Bldg	SES	RURALS	SMS	SCHS
Aug. 11th		**Kindergarten 8:00-11:30 a.m.**	**K-2ND Grade 8:00-11:30 a.m.**	**6th Grade 8:00-11:30 a.m.**	**9th 8:05-11:37 a.m. 10th 12:05-3:37 p.m.**
Aug 12th		**K-2 Grades 8:00-11:30 a.m.**	**K-5 Grades 8:00-11:30 a.m.**	**6th and 7th 8:00-11:30 a.m.**	**11th 8:05-11.37 a.m. 12th 12:05-3:37 p.m.**
Aug 13th		**K-5th 8:100-11:30 a.m.**	**K-8th 8:100-11:30 a.m.**	**6th, 7Tth, 8th 8:100-11:30 a.m.**	**9-12 th 8:05 a.m.-11:37 p.m.**

OPEN HOUSE

There will be an in-person open house this year on Tuesday August 10th 1pm-8pm.

an opportunity to provide input during pre-service workshop days and parents will have the
opportunity to provide input during the open house.

The first day of school for Preschool students will be August 25th. Preschool open house will be held August 23rd.

Preschool hours are: Monday - Thursday 7:45 - 11:15 and 12:00 - 3:30

If your child(ren) is going to be late or absent**, please call the school between 7:30 a.m. and 8:30 a.m. If assignments are needed, please request them in the a.m. Planned absences should be reported ahead of time. Afternoon absences should be called in by noon.**

Extracurricular Activities - All students are encouraged to participate in school sponsored activities. Scheduled practices, meetings, etc. are under the supervision of an assigned sponsor. These activities must have the approval of the school administration. Wednesday nights will generally be reserved for family, church or community activities.

Insurance: Student Insurance will again be available to students on a voluntary basis. Literature describing the policy coverage will be distributed shortly after school starts.

Food Service: Breakfast and Lunch will be free for all K-12 students at all schools, starting Wednesday, August 11. August 11 -13 students will pick up lunches at SMS due to 11:30 dismissal all week .and no breakfast will be served. **Sack lunches may be brought, but they must be eaten in the lunch room. Ala Cart may be purchased for an additional charge. Milk may be purchased for 35 cents. Adult lunches are $3.75.**

All buildings will have closed campus for lunch at this time.

Parent-Teacher Conferences: There will be conferences on October 21st and March 8th.

NONDISCRIMINATION PUBLIC NOTIFICATION REQUIREMENT (TITLE IX, TITLE VI, SECTION 504, MULTICULTURAL, ETC.) POLICY: The Schuyler Community Schools district number 123 does not discriminate on the basis of race, color, national origin, gender, marital status, disability, or age in admission or access to, or treatment of employment in its programs and activities. The following person(s) has/have been designated to handle inquiries regarding complaints, grievance procedures or the application of these policies of nondiscrimination:

Name: Dr. Dave Gibbons & Darli Vrba
Title: Title 9 Coordinators
Address: 120 W. 20th Street
Schuyler District Office, Schuyler, NE 68661
Phone#: 402-352-3527

For questions regarding compliance, contact: Nontraditional/Equity Programs Specialist, Career and Technical Education, Nebraska Department of Education, P.O. Box 94987, Lincoln, NE 68509-4987, Phone# 402-471-4823, FAX 402-471-4565.

Schuyler Community Schools no discrimina en los programas de educacion ni en las actividades ni en las reglas porque de la raza, el origen nacional, el credo, la edad, el estado civil, el genero o la incapacidad. Si hay preguntas, puede preguntar a Dr. Daniel Hoesing, Superintendent, Schuyler District Office, 120 W. 20th Street, Schuyler, Nebraska 68661. El numero del telefono, 402- 352-3527.

First Full Day of School
MONDAY, Aug. 16, 2020

SCS Calendar 2021-2022

Note: Calendar is subject to change.

Aug. 11	K - 12 Students – See first week of school chart above for start times.
Sept. 6	Labor Day - No School
Oct. 8	End of 1st Quarter –1:30 K-8 Dismissal 2:27 SCHS Dismissal
Oct. 18	SCHS Student Tech Fair- PD for staff
Oct 19 & 20	**PD** for staff – No School
Oct. 21	Parent/Teacher Conferences PK- 12 8am to 8pm - No School
Oct 22	Fall Break - No School
Nov. 24, 25, & 26	Thanksgiving Break - No School
Dec. 17	End of 2nd Quarter 1:30 K-8 Dismissal 2:27 SCHS Dismissal
Dec. 20 - Jan. 2	Christmas Break - No School
Jan. 3	Start of 3rd Quarter
Jan. 17 & 18	Martin Luther King Day - Teacher Professional Days -No School
Feb. 18	Winter Break - No School
Mar. 4	End of 3rd Quarter - 1:30 K-8 Dismissal 2:27 SCHS Dismissal
Mar. 8	Parent/Teacher Conferences PK-12 8am to 8 pm- No School
Mar. 9-11	Break-No School
Apr. 15	Good Friday - No School
Apr. 18	Easter Break - No School
Apr. 21	Fred Arnold Invitational – K-8 regular day, no school, at SCHS
May 15	Graduation
May 19	End of 4th Quarter Last Student Day 1:30 K-8 Dismissal, 2:27 SCHS Dismissal

Please visit the district website for a complete activities schedule:
Schuylercommmunityschools.org

SCHUYLER COMMUNITY SCHOOLS BOARD OF EDUCATION

*Rich Brabec	President
*Brian Vavricek	Vice President
*Chuck Misek	Treasurer
*Alejandrina Lanuza	Secretary
*Dr. Renee Sayer	Member
*Guadalupe Marino	Member

A complete listing of Schuyler Community Schools Personnel can be found on the district website. www.schuylercommunityschools.org