Schuyler Community Schools
Maint/Custodial/Food Service Zoom Meeting: 4023523527
Wednesday, March 24, 2021 2:15 PM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

Posting Locations:

- Schuyler Sun
- District Office Building Front Door
- Schuyler Post Office
- Colfax County Courthouse

Posted Date:

I. Discussion Items

1. Finance/Budget Report: See attached budget and finance reports.

2. 2021-22 Support Staff Salary Schedule: We are currently compiling a study of area schools support staff salaries/benefits. We will share this information with you when completed. Please share your salary schedule requests with Jamie and Ronnie. They will bring your requests to the board finance committee for their consideration. 2021-22 contracts will be approved in May.

3. Safety Review and Training: The 2020-21 Safety Audit was completed and we received a copy last week. We also attended, via zoom, 2-Day Safety Training hosted by NDE with Emergency Managers from the community (County Emergency Manager, Fire Chief, Police Chief, County Sheriff, a Representative from Nesbitt & Associates, and 5 school building reps on March 16-17. We will meet again on April 1st to continue work on updating this manual and bring us into compliance with all new safety regulations.

4. Strategic Plan Update: Attached is the 2021 strategic plan as adopted by the board of education and is on the district website. Thanks for your input on this document.

5. 2021-22 School Calendar: The board approved the 2021-22 calendar as recommended. It is on the district website.

6. **Summer Employment:** We will have many opportunities for support staff to be considered for summer employment in custodial, food service, and each of the summer sessions. See Dr. Gibbons if you want to be considered for summer employment.

7. **Requisitions/Inventory:** COOP Requisitions are due on Friday, March 26th. Other requisitions are due April 30th, and inventory must be updated before June 1st.

8. **Building/Summer Projects:** We are working on the 2021 update to the transportation and building and grounds programs. See File Maker: Buildings and Grounds, Vehicle Replacement, and Large Equipment Replacement.

9. **March Leave:** Please make sure you submit your March leave into the system by April 4th for the April payroll.

10. **COVID-19 Vaccinations:** We have around 160 employees who have already received at least the first vaccination. Our final date for the second round of school vaccinations is April 15th. If you are interested in signing up for the vaccination, please let your school nurse know and they will work with you on a date.