Schuyler Community Schools
ALL-STAFF Zoom Meeting: May 1st Update
Friday, May 1, 2020 8:00 AM
Schuyler Community Schools Board Room
120 West 20th Street
Schuyler, NE 68661

I. Discussion Items

Communication

Effort Respect Responsibility Belief

One Good Thing! Please add your affirmations or "one good thing" in the chat box on the right.

MEETING AGENDA AND DISCUSSION TOPICS: This meeting included ALL-STAFF.

1. **Directed Health Measure:** We continue to operate under a state-wide Directed Health Measure for the remainder of the school year. While the directed health measure requires us to practice social distancing and limit groups to 10 or less, we are required to provide our students with continued access to education.

2. **Expanded Flexible Workdays:** We will continue with flexible workdays through the remainder of the school year. Thank you for your continued professional use of this time, whether at school or at home to work on school related work, conducting online or zoom classes, reaching out to students and parents.

3. **School Calendar**: Our final workday is May 21st (185 Day Contract). We will be closed on Friday, May 22nd through Monday, May 25th. Extended contracts may begin May 26th. Teachers and counselors on extended contracts must coordinate days with their building principals.

4. **3rd Packet Delivery/Mail:** The third preschool through 12th grade education packets will be delivered or mailed out today, May 1st.

5. **Preschool-8 4th Packet Preparation:** The fourth and final packet for preschool through 8th grade should be completed by Monday, May 11th, ready for pickup on Thursday, May 14th, remaining packets will be mailed on Friday, May 15th. The high school will not have a 4th packet as their job is to work with students on returning all assigned work by Monday, May 18th. Final grades are due on Wednesday, May 20th. Your principals will be providing guidance on grading for 4th quarter and second semester final grades.

6. **9-12 4th Packet Pickup:** Due to the continued DHM, we will not be able to present high school academic and activity awards in person. Therefore, high school administrators are working on coordinating a 4th packet to be picked up at the high school with student awards and year-end communication to our students. Seniors will be checking-in their iPads when they are finished and will pick up their caps and gowns and have a picture taken with their diploma in their graduation attire. We are still holding out for an in-person graduation ceremony later in the summer.

7. **Graduation:** We have no more guidance on graduation. We are *tentatively* planning on an in-person graduation ceremony on August 1-2, or if not allowed, move to September 5-6 (Labor Day weekend).

8. **Teacher/Administrator Work:** While you are busy working on your educational packets, attending and/or hosting zoom meetings, working in your classrooms, etc... additional work items to be completed on your own include:

a. 2020-21 Teacher Requisitions due today, inventory due May 15th.
b. 2020-21 Recommended Handbook Changes.
c. Curriculum work assigned by Dr. Gibbons and your principals.
d. Continue listing support staff jobs and verifying completed work.
e. Close up your room for the summer. ASAP
f. Homework completion: We are pushing for May 18th, but high school students have until May 20th to turn in completed work. Any work not completed at this time may be completed in summer school or in the fall when/if we return.

9. **Staff Leave:** Remember, if you use contracted leave (**PTO, Sick, or Vacation**) or if support staff work at school, no work assignment is required. However, if you are working from home, we expect continued work. Administrators and support staff, working from home, must list their work assignment daily. Please make sure you have a job assigned and cleared by your supervisor. Teachers and administrators, if you post and assign a job, you must also mark the job as complete in order for us to verify pay.

10. **Food Service:** We continue to experience a great need for our food service program in our community. Thank you to the food service staff for your continued work in this program. Any staff who want to work in this program may sign up at the middle school. **April Meals Served: 17,847 breakfast 17,847 lunches 35,694 total**

11. **Backpack Program:** Staff interested in working in helping out with the backpack program on Friday mornings can sign up at the middle school. Our shipment was not as big as we thought. We will continue the program until we run out of food.

12. **Summer School:** We are considering options for July summer school. At this time, it looks like our best option may be to provide virtual, remote, and/or online classes. If you are interested in teaching a class. Below are some considerations for summer school if allowed to be "in-person" traditional summer school.

1. Class Dates: July 6th through July 24th (15 Days)
2. Class Times: Morning Session: 8:30 to11:30 AM
   Afternoon Session: 12:30 to 3:30 PM
3. Class size: 6-10 Students
4. Teacher Pay: $1,500 per session Para-Educator Pay: $750 per session
5. If we are not allowed to have students in session, we plan to host virtual summer school sessions.
6. Please let your principal know if you are interested in working summer school.
7. High school summer school will be online classes and/or packet completion.

13. **COVID-19 Peak:** ECHD anticipates that the peak for COVID-19 in Nebraska will be within the next 3 weeks. Keep in mind that our number of possible positive tests could increase in our county, community and families. We are currently at 69 positive tests in Colfax County. Please also be aware of the possible increased stress and anxiety in our families affected either by the virus or changes in their employment. If you are aware of any families that are struggling, please let us know so that we can respond to their needs.