

Board of Education Regular Meeting  
Red Willow School District #73-0017  
McCook Public Schools  
6:00 PM Monday, April 8, 2024  
Junior High Conference Room  
700 W 7th St  
McCook, NE 69001

1. Call to Order

1.1. Roll Call

Attendance Taken on 4/8/2024 at 6:00 PM  
**Agenda Item:** Roll Call

**Regular Board**

Scott Barger  
Tom Bredvick  
Brad Hays  
Mike Langan  
Charlie McPherson  
Teresa Thomas

1.2. Recognition of Open Meeting Law

1.3. Pledge of Allegiance

2. Reports, Communications & Public Participation

2.1. Board accepts public comments

There were no public comments.

2.2. Presentation from the JH science fair students advancing to the state competition

Mr. Cory Degnan, Trev Wiemers, and Savannah McCarty presented materials from their state science competition to the board of education.

2.3. Industrial Tech teachers

Canyon Hosick, Lexi Wheelbarger, Preston Donovan presented the projects they built in their industrial tech classes.

2.4. Student board member report

There was no student report.

3. Approve the consent agenda, which includes the minutes and financials

3.1. Approval of expenditures/payroll for March 2024

I move to Approve the consent agenda' Passed with a motion by Tom Bredvick and a second by Scott Barger.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie McPherson: Yea, Teresa Thomas: Yea

Yea: 6, Nay: 0

4. Administrator's written reports: Please review prior to the board meeting

5. Reports from Staff Members and Committees

5.1. Policy Committee

Mr. Bredvick reported that the group met, and he asked the board to stay active in the policy revisions. Please review and let us know of suggestions. The committee recommends approval of the 1000's later in the meeting.

5.2. Activities Committee

Teresa Thomas reported that the activities committee met. The committee discussed a proposal to add bowling as a school activity. The committee asked Mr. Nichols to do a survey of interest and report back to the committee. They also discussed the wet bulb heat tracker, AED devices, and the scarcity of officiating in many sports.

6. Superintendent's comments

School Improvement:

- Next year, McCook Public Schools will host an external team visit during the month of March.
  - During this visit, several educators from across the state will visit all McCook school sites to discuss our school improvement process with McCook staff.
  - The team will review the district's work on assessments, vision and mission, leadership, teaching and learning, communications, and professional development.
  - It will be our pleasure to host the Nebraska Department of Education's School Improvement Director during the visit.
  - The new website is up and running.
- McCook Elementary School shared their specific school improvement action plan.
- The team performed a self-assessment using the 'Technical Assistance Rubric.'
  - We identified stakeholder communications as an area to focus on.
- The team reviewed building-level assessment data.
  - Actions the building is taking to improve student performance were discussed.
  - Demographic data should also be discussed.
- Staff surveys are to be collected by the building-level administrators ASAP.
- Our next meeting will be on August 13, at 8:30 a.m., in the Jr. High boardroom.

7. State Assessments

- Students from across the district have begun taking the NSCAS assessments. These assessments are administered to students in grades 3 through 8, focusing on math, English language arts, and science. Although this time of year can be somewhat stressful for both students and staff, it's crucial to remember that these assessments are only a portion of our comprehensive assessment process. Additionally, it's noteworthy that our students have consistently demonstrated a high level of achievement in past years.
- The high school students have completed their portion of the state assessments. The ACT and Pre-ACT were administered during the past two weeks.

8. Jr. High and High School Building Project

- Over the past several weeks, representatives from Sampson Construction, W Design, and the school district have been meeting to discuss construction plans for the new Jr. High building and auditorium, as well as the remodeling of the performing arts spaces, including classrooms, at the high school. The goal of these discussions has been to ensure the building plan meets all the district's needs while remaining cost-conscious.
- We are working toward finalizing our plans and establishing an accurate estimate of the total cost of the project in time for the May board meeting. It is our hope that the board has all the necessary information needed to thoughtfully consider calling for the bond at that time.

#### 9. Safety Grant

- The April 3rd notification date has passed, and as of this writing, I have not received any information, either positive or negative.

10.

#### 10.1. Business Manager comments

Monthly Business Manager Board of Education Report

March 2024 for April 2024 Board Meeting

March Lunch #'s = 13,277 Meals served.

Financial #'s = After 58%% of fiscal year = General Fund YTD Revenue is 57% YTD

Expense is 57% All Funds YTD Revenue is 57%, YTD Expenses is 57%

Facilities - Updates

We are working on the restroom by the Agriculture department.

H2I, Inc. is on site working on Gym floor replacement.

Tennis court surfacing is scheduled for July 2024

We have signed a contract with Rasussmens, INC to replace the HVAC valves in all the classrooms at McCook Elementary School. The work is to be performed in the summer of 2024.

We have ordered all replacement HVAC equipment that was damaged from the freeze. This will be covered from insurance claims.

We have signed a contract to replace Boiler at the Learning center with Rasmussen's, Inc.

Upcoming Projects

2023-2024 RFP's

Bond Project

Sampson's and W Design are working on cost estimating the project.

Federal/state Reports filed in December:

Summer food Service application has been completed.

#### 10.2. Board member comments

There were no board comments.

#### 11. New Business

11.1. Approve the policy package 1000s--Community Relations, as presented to the Board of Education, and remove the following policies currently in place: 104, 404.062, 404.062E1, 404.062R1, 406.09, 501.01, 507.02, 607.03, 705.04, 905.08, 1001, 1003, 1005.10, 1005.01, 1005.04, 1006.01, and 1006.02.

I move to Approve the policy package 1000s--Community Relations, as presented to the Board of Education, and remove the following policies currently in place: 104, 404.062, 404.062E1, 404.062R1, 406.09, 501.01, 507.02, 607.03, 705.04, 905.08, 1001, 1003, 1005.10, 1005.01, 1005.04, 1006.01, and 1006.02. Passed with a motion by Tom Bredvick and a second by Mike Langan.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie McPherson: Yea, Teresa Thomas: Yea

Yea: 6, Nay: 0

As the board updates their policies, we will be changing the numbering system, and the categories. The 1000s contain polices that deal with community relations. This action item also identifies the specific policies that are to be removed from the current policy book because they are being replaced.

11.2. Accept a donation from Susan Stuart in memory of her mother, Jean Sehnert, in the amount of \$1,000.00 for the music departments with gratitude.

I move to Accept a donation from Susan Stuart in memory of her mother, Jean Sehnert, in the amount of \$1,000.00 for the music departments with gratitude. Passed with a motion by Mike Langan and a second by Scott Barger.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie McPherson: Yea, Teresa Thomas: Yea

Yea: 6, Nay: 0

11.3. Approve district surplus sale

I move to Approve district surplus sale Passed with a motion by Brad Hays and a second by Mike Langan.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie McPherson: Yea, Teresa Thomas: Yea

Yea: 6, Nay: 0

11.4. Accept resignations

There were no resignations.

12. Positive Comments

Scott Barger said it was great to see the student presentations tonight and thanks to the schools that provided glasses to the students for today's solar eclipse.

Tom Bredvick positive comment was on the community partnerships and thanked the McCook Community Foundation Fund for their gift to the cnc router and the impact it is having on our students.

Mike Langan loved the solar eclipse activities today, and recognized Tristan Campbell for his recent wrestling success.

Charile McPherson loves the new app for aptegy. He also commented on a partnership with several community organizations to bring in UNL journalism interns to McCook this summer.

Teresa Thomas commented on the outstanding para-professionals we have in our district. Brad Hays congratulated the JH students and Mr. Osten for their success with the science

Olympiad.

Jeff Gross thanked Trish Willis for her work on the CDC report from the office of civil rights.

Grant Norgaard thanked Ms. Goodenberger for displaying artwork for the board of education to look at.

13. Adjournment

The meeting adjourned at 7:40pm.

14. Items for Review

14.1. McCook Public Schools Policy - Sections 4000 and 9000

Board of Education Regular Meeting  
Red Willow School District #73-0017  
McCook Public Schools  
6:00 PM Monday, March 11, 2024  
Junior High Conference Room  
800 West 7th St  
McCook, NE 69001

1. Call to Order

1.1. Roll Call

Motion to excuse Teresa Thomas Passed with a motion by Tom Bredvick and a second by Scott Barger.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie

McPherson: Yea

Yea: 5, Nay: 0

Attendance Taken at at 6:03  
PM

**Agenda Item:** Roll Call

**Regular Board**

Scott Barger

Tom Bredvick

Brad Hays

Mike Langan

Charlie McPherson

**Regular Board**

Teresa Thomas

1.2. Recognition of Open Meeting Law

1.3. Pledge of Allegiance

2. Reports, Communications & Public Participation

2.1. Board accepts public comments

There were no public comments.

2.2. Student board member report

Jonathan Frank updated the school board on the current events in student council.

3. Approve the consent agenda, which includes the minutes and financials

Motion to approve consent agenda Passed with a motion by Tom Bredvick and a second by Mike Langan.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie

McPherson: Yea

Yea: 5, Nay: 0

3.1. Approval of Expenditures/Payroll for February 2024

4. Administrator's written reports: Please review prior to the board meeting

5. Reports from Staff Members and Committees

5.1. Programs Committee

Brad Hays reported that the program's committee met and discussed two classes that may be offered next year at McCook High School. Veterinary Sciences and Large Animal

Management. Each are semester classes. They would enhance our agricultural career pathways. These classes do have prerequisites.

## 6. Superintendent's comments

### District Website Updated and New Phone App

- McCook public schools updated and improved the district website, including each of the district's building pages. The new site has a modern design, which allows for news, events, and other information to be easily accessed by patrons. In addition to the website overhaul, the district proudly introduces a new mobile app, designed to provide users with crucial communications and information seamlessly, even when mobile.

### School Safety and Security

- Dedicated to perpetually enhancing the safety and security across all school campuses, the district is actively seeking grant funding from both state and federal sources.
  - On March 4th, the district submitted a grant proposal to the Nebraska Department of Education, aiming to secure funds for installing safety film on all ground-level windows and doors. This initiative is designed to strengthen our buildings' defenses against unauthorized access by reinforcing these locations.
  - In addition, the district will also pursue grant opportunities from the Federal Department of Justice (COPS grant) to upgrade our camera surveillance and recording systems. Although our facilities are currently equipped with cameras, the existing surveillance technology is aging and increasingly challenging to maintain. Securing this grant would allow us to modernize our surveillance capabilities with higher quality video recordings, a more user-friendly management interface, and enhanced operational efficiency.

### Building Project Surveys

- Currently, residents residing within the school district's boundaries are being contacted via phone calls and text messages by an organization conducting a survey. This survey aims to gauge community support for the proposed construction of a new junior high school and renovations to certain areas of the high school. Upon completion of this data collection, the survey findings will be presented to the Board of Education. This will assist the Board in making informed decisions concerning the advancement of a potential bond issue.

### Legislative update

- Amid the array of legislative proposals currently under consideration in the unicameral that raise concern, I wish to highlight one particular bill: LB 878, which pertains to the scheduling of bond elections by public municipalities. During a bi-monthly phone call with Senator Murman at the Keystone, I took the opportunity to discuss our apprehensions regarding the bill's present draft. As it stands, LB 878 poses a significant challenge by stripping nearly all local autonomy from school boards and city councils in determining the timing for bond elections. Moreover, by consolidating all bond elections

to a single date in November of even-numbered years, the bill not only risks creating a bottleneck effect that could hinder competitive contractor bidding but might also lead to a reduction in the number of available bonding agencies within the state. Such a concentration could, in turn, increase both bond service fees and interest rates. The underlying assumption by the bill's proponents, is that special elections ought to be minimized, which overlooks the intimate knowledge that local boards and councils have concerning their community's needs.

- Based on the requirements that currently exist in this bill, I believe all municipalities and community members, by proxy, will be forced to endure higher prices and longer wait times for important infrastructure projects to be completed.

## 7. Business Manager Comments

### Monthly Business Manager Board of Education Report

February 2024 for March 2024 Board Meeting

December Lunch #'s = 14,747 Meals served.

Financial #'s = After 50%% of fiscal year = General Fund YTD Revenue is 50% YTD Expense is 50%

All Funds YTD Revenue is 50%, YTD Expenses is 49%

Facilities - Updates

We are working on the restroom by the Agriculture department.

H2I, Inc. is to be on site March 11th and beginning Gym floor replacement.

Tennis court surfacing is scheduled for July 2024

Carpet has been ordered for the summer replacement schedule.

We have signed a contract with Rasusmens, INC to replace the HVAC valves in all the classrooms at McCook Elementary School. %452,382.00. The work is to be performed in the summer of 2024.

Working on bids to replace broken HVAC system at Senior high from Freeze damage in January

I am Working on bids to replace Boiler at the Learning center.

### Upcoming Projects

2023-2024 RFP's

Bond Project

EZ Politzx is conducting a survey on the projected bond issue.

Federal/state Reports filed in December:

ESSERS I/II/III Desk Review was completed

NDE Food Services Financial position review was performed.

IDEA 6406/6408/6412 Reimbursement requests have been submitted

Title I reimbursement requests have been submitted.

#### 8. Board member comments

There were no Board member comments.

#### 9. New Business

##### 9.1. Accept resignation from Jolene Boesch, High School Counselor

I move to accept the resignation of Jolene Boesch, McCook High School Counselor. Passed with a motion by Tom Bredvick and a second by Scott Barger.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie

McPherson: Yea

Yea: 5, Nay: 0

##### 9.2. Accept resignation from Lori Grafel, 2nd Grade Teacher

I move to accept the resignation of Lori Grafel, McCook Elementary School 2nd Grade Teacher. Passed with a motion by Scott Barger and a second by Tom Bredvick.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie

McPherson: Yea

Yea: 5, Nay: 0

##### 9.3. Accept resignation letter from Evans Appiah - Sr. High Math

I move to accept the resignation of Evans Appiah, McCook High School Math Teacher. Passed with a motion by Charlie McPherson and a second by Mike Langan.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie

McPherson: Yea

Yea: 5, Nay: 0

##### 9.4. Approve contract for Jordan Lewis - High School counselor

I move to approve a 125 day (68%) contract with Jordan Lewis - School Counselor, McCook High School. MA + 0, Step 10 = \$43,161 Passed with a motion by Tom Bredvick and a second by Scott Barger.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie

McPherson: Yea

Yea: 5, Nay: 0

##### 9.5. Approve contract for Jenna Morgan - 2nd Grade

I move to approve a contract with Jenna Morgan - 2nd grade teacher, McCook Elementary School BA + 0, Step 1 = \$40,100 Passed with a motion by Charlie McPherson and a second by Mike Langan.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie

McPherson: Yea

Yea: 5, Nay: 0

##### 9.6. Approve contract for Cameryn Berry - 4th Grade

I move to approve a contract with Cameryn Berry - 4th grade Teacher, McCook Central Elementary School BA + 0, Step 1 = \$40,100 Passed with a motion by Tom Bredvick and a second by Mike Langan.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie

McPherson: Yea  
Yea: 5, Nay: 0

#### 9.7. Approve ELA Materials Adoption - 6 - 8 grade

These materials are used to help us teach our locally developed curriculum.

I move to Approve the English Language Arts Materials Adoption - 6 - 8 grade. Passed with a motion by Tom Bredvick and a second by Mike Langan.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie  
McPherson: Yea  
Yea: 5, Nay: 0

#### 9.8. Approve Science Materials Adoption - 9-12 grade

These materials are used to help us teach our locally developed curriculum.

Approve Science Materials Adoption - 9-12 grade Passed with a motion by Mike Langan and a second by Scott Barger.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie  
McPherson: Yea  
Yea: 5, Nay: 0

#### 9.9. Accept a donation from the NE Community Foundation in the amount of \$8,000.00 for McCook bond issue survey with gratitude.

I move to Accept a donation from the NE Community Foundation in the amount of \$8,000.00 for the Bond Issue survey with gratitude. Passed with a motion by Tom Bredvick and a second by Charlie McPherson.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie  
McPherson: Yea  
Yea: 5, Nay: 0

#### 9.10. Accept a donation from the Charities Aid Foundation (From Parker) in the amount of \$5,600.00 for the Career and Technical Education Program (CTE) with gratitude.

I move to Accept a donation from the Charities Aid Foundation (From Parker) in the amount of \$5,600.00 for the Career and Technical Education Program (CTE) with gratitude. Passed with a motion by Charlie McPherson and a second by Mike Langan.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie  
McPherson: Yea  
Yea: 5, Nay: 0

#### 9.11. Accept a donation from the United States Tennis Association in the amount of \$28,750.00 to be used for the resurfacing project at McCook High School.

I move to Accept a donation from the United States Tennis Association in the amount of \$28,750.00 to be used for the resurfacing project at McCook High School with gratitude. Passed with a motion by Scott Barger and a second by Mike Langan.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie  
McPherson: Yea  
Yea: 5, Nay: 0

#### 9.12. Approve the 2024-2025 School Calendar

I move to Approve the 2024-2025 McCook Public School Calendar Passed with a motion by Scott Barger and a second by Charlie McPherson.

Scott Barger: Yea, Tom Bredvick: Yea, Brad Hays: Yea, Mike Langan: Yea, Charlie

McPherson: Yea

Yea: 5, Nay: 0

#### 10. Positive Comments

Jonathan Frank was pleasantly surprised how nice the new school website and app is for the school and its users.

Mike Langan congratulated Tristan Campbell for his state wrestling medal.

Charlie McPherson thanked the staff for working hard for the upcoming testing period.

Scott Barger thanked Mr. Curl for all his work for school safety. He also thanked Mr. Bednar for his work with getting the prices down for material purchases.

Tom Bredvick thanked the community for all the donations to our students and the schools.

Brad Hays commented on how nice all the updates look at the new Tennis and Track facility and how good the entire complex looks.

Jeff Gross thanked Brad Hays, Amanda Buhr and Jessee Juenaman for filing to run for the Board of Education.

Grant Norgaard commented on all the work and effort that Ben Vetrovsky and his classes have put in into setting up and working on the new McCook Bison Apttegy website.

#### 11. Adjournment

The meeting adjourned @ 7:10pm.

#### 12. Items for Review

##### 12.1. McCook Public Schools Policy - Section 2000

# McCook Public Schools

## Revenues for mar 2024 for Apr 2024 Board Meeting

[Fund] 01 - General Fund

Account Code	Description	Actual (Date)	Budget (YTD)	Actual (YTD)	Available (YTD)	% of Budget
01-1-01100-00-000-000	Local Property Taxes	(\$164,139.60)	(\$8,885,898.00)	(\$4,300,096.53)	(\$4,585,801.47)	48.39
01-1-01115-00-000-000	Carline Taxes	\$0.00	(\$3,700.00)	(\$803.31)	(\$2,896.69)	21.71
01-1-01120-00-000-000	Public Power Dist. Sales Tax	\$0.00	(\$295,000.00)	\$0.00	(\$295,000.00)	0.00
01-1-01125-00-000-000	Motor Vehicle Taxes	(\$62,599.57)	(\$810,000.00)	(\$426,958.81)	(\$383,041.19)	52.71
01-1-01323-00-000-000	Tuition - District - Sped	(\$7,500.00)	(\$15,000.00)	(\$7,500.00)	(\$7,500.00)	50.00
01-1-01510-00-000-000	Interest	\$0.00	(\$39,482.00)	(\$36,874.59)	(\$2,607.41)	93.39
01-1-01911-00-000-000	Local License Fees	(\$15.00)	(\$7,500.00)	(\$2,305.00)	(\$5,195.00)	30.73
01-1-01921-00-000-000	Police Court Fines	(\$229.00)	(\$3,000.00)	(\$3,048.58)	\$48.58	101.61
01-1-01960-00-000-000	Other Local Receipts	\$0.00	\$0.00	(\$1,800.00)	\$1,800.00	0.00
01-1-02110-00-000-000	County Fines & License Fees	(\$2,813.41)	(\$47,500.00)	(\$53,065.13)	\$5,565.13	111.71
01-1-03110-00-000-000	State Aid	(\$554,656.00)	(\$5,546,560.00)	(\$3,882,592.00)	(\$1,663,968.00)	70.00
01-1-03120-00-000-000	Sped School Age	(\$301,434.00)	(\$2,080,000.00)	(\$1,199,943.00)	(\$880,057.00)	57.68
01-1-03125-00-000-000	Sped Trans. Sch Age	\$0.00	(\$25,000.00)	\$0.00	(\$25,000.00)	0.00
01-1-03130-00-000-000	Homestead Exemption	(\$50,518.75)	(\$270,000.00)	(\$50,449.60)	(\$219,550.40)	18.68
01-1-03131-00-000-000	Property Tax Credit	(\$292,646.14)	\$0.00	(\$300,968.34)	\$300,968.34	0.00
01-1-03180-00-000-000	Pro Rate Motor Vehicle	\$0.00	(\$30,000.00)	(\$10,666.33)	(\$19,333.67)	35.55
01-1-03400-00-000-000	State Apportionment	\$0.00	(\$350,000.00)	(\$365,843.48)	\$15,843.48	104.52
01-1-03512-00-000-000	Distance Educ. Incentive Payments	\$0.00	(\$1,700.00)	\$0.00	(\$1,700.00)	0.00
01-1-03535-00-000-000	High Ability Learner Payments	\$0.00	(\$9,200.00)	(\$12,032.00)	\$2,832.00	130.78
01-1-03551-00-000-000	CTE GMS Grant	\$0.00	\$0.00	(\$7,500.00)	\$7,500.00	0.00
01-1-04505-00-000-000	Title I Current Fiscal Year	\$0.00	(\$240,000.00)	(\$71,254.00)	(\$168,746.00)	29.68
01-1-04509-00-000-000	Title II, Part A Teacher Quality	\$0.00	(\$43,700.00)	(\$3,554.00)	(\$40,146.00)	8.13
01-1-04510-00-000-000	Title IV	\$0.00	(\$18,500.00)	(\$5,619.00)	(\$12,881.00)	30.37
01-1-04516-00-000-000	IDEA Base 3-5	\$0.00	(\$16,000.00)	(\$5,100.00)	(\$10,900.00)	31.87
01-1-04518-00-000-000	IDEA - BASE - EP	\$0.00	(\$384,000.00)	(\$160,879.00)	(\$223,121.00)	41.89
01-1-04521-00-000-000	IDEA Non-Public	\$0.00	(\$32,000.00)	(\$24,279.00)	(\$7,721.00)	75.87
01-1-04523-00-000-000	IDEA Special Projects	\$0.00	\$0.00	(\$1,500.00)	\$1,500.00	0.00
01-1-04530-00-000-000	Categorical Grants	\$0.00	(\$3,000.00)	\$0.00	(\$3,000.00)	0.00
01-1-04708-00-000-000	Medicaid In Public Schools	(\$24,946.49)	(\$50,000.00)	(\$67,198.20)	\$17,198.20	134.39
01-1-04709-00-000-000	Medicaid Administrative Activity	(\$7,057.26)	\$0.00	(\$18,254.76)	\$18,254.76	0.00
01-1-04998-00-000-000	ESSERS III	\$0.00	(\$220,000.00)	(\$58,275.00)	(\$161,725.00)	26.48
01-1-05301-00-000-000	Insurance Adjustments	\$0.00	\$0.00	(\$25,483.68)	\$25,483.68	0.00
<b>Subtotal of Element: Revenue</b>		<b>(\$1,468,555.22)</b>	<b>(\$19,426,740.00)</b>	<b>(\$11,103,843.34)</b>	<b>(\$8,322,896.66)</b>	<b>57.16%</b>

[Fund] 02 - Depreciation Fund

02-1-01510-00-000-000	Interest	\$0.00	(\$1,500.00)	(\$10,454.97)	\$8,954.97	696.99
02-1-05200-00-000-000	Transfers From General Fund	\$0.00	(\$150,000.00)	\$0.00	(\$150,000.00)	0.00
02-1-05690-00-000-000	Non-revenue Receipts	(\$2,194.68)	\$0.00	(\$4,666.17)	\$4,666.17	0.00
<b>Subtotal of Element: Revenue</b>		<b>(\$2,194.68)</b>	<b>(\$151,500.00)</b>	<b>(\$15,121.14)</b>	<b>(\$136,378.86)</b>	<b>9.98%</b>

[Fund] 03 - Employee Benefit

Account Code	Description	Actual (Date)	Budget (YTD)	Actual (YTD)	Available (YTD)	% of Budget
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03-1-01510-00-000-000	Interest - Unemployment	\$0.00	(\$250.00)	(\$1,212.52)	\$962.52	485.00
03-1-05200-00-000-000	Transfers From General Fund	\$0.00	(\$5,000.00)	\$0.00	(\$5,000.00)	0.00
<b>Subtotal of Element: Revenue</b>		<b>\$0.00</b>	<b>(\$5,250.00)</b>	<b>(\$1,212.52)</b>	<b>(\$4,037.48)</b>	<b>23.10%</b>
[Fund] 06 - School Nutrition Fund						
<b>Account Code</b>	<b>Description</b>	<b>Actual (Date</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Available (YTD)</b>	<b>% of Budget</b>
06-1-01510-00-000-000	Interest	\$0.00	(\$100.00)	(\$2,190.72)	\$2,090.72	2,190.72
06-1-01610-00-000-000	Sale Of Lunches/milks	\$0.00	\$0.00	(\$392.39)	\$392.39	0.00
06-1-01611-00-000-000	School Lunch Program	(\$19,948.30)	(\$310,000.00)	(\$190,886.59)	(\$119,113.41)	61.57
06-1-03150-00-000-000	State Reimbursement	\$0.00	(\$320,000.00)	\$0.00	(\$320,000.00)	0.00
06-1-04210-00-000-000	Federal Reimbursement	(\$74,110.63)	\$0.00	(\$277,079.91)	\$277,079.91	0.00
06-1-05690-00-000-000	Other Non-revenue Receipts	(\$47.78)	\$0.00	(\$134.20)	\$134.20	0.00
<b>Subtotal of Element: Revenue</b>		<b>(\$94,106.71)</b>	<b>(\$630,100.00)</b>	<b>(\$470,683.81)</b>	<b>(\$159,416.19)</b>	<b>74.70%</b>
[Fund] 07 - Bond Fund						
<b>Account Code</b>	<b>Description</b>	<b>Actual (Date</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Available (YTD)</b>	<b>% of Budget</b>
07-1-01100-00-000-000	Local Property Taxes	(\$8,754.06)	(\$410,000.00)	(\$197,202.18)	(\$212,797.82)	48.09
07-1-01115-00-000-000	Carline Taxes	\$0.00	(\$385.00)	(\$51.16)	(\$333.84)	13.28
07-1-01120-00-000-000	Public Power Dist. Sales Tax	\$0.00	(\$245.00)	\$0.00	(\$245.00)	0.00
07-1-01510-00-000-000	Interest	\$0.00	(\$570.00)	(\$5,920.33)	\$5,350.33	1,038.65
07-1-03130-00-000-000	Homestead Exemption	(\$2,811.75)	(\$8,600.00)	(\$2,803.14)	(\$5,796.86)	32.59
07-1-03131-00-000-000	Property Tax Credit	(\$12,652.36)	\$0.00	(\$13,055.87)	\$13,055.87	0.00
07-1-03180-00-000-000	Pro Rate Motor Vehicle	\$0.00	(\$1,200.00)	(\$512.46)	(\$687.54)	42.70
<b>Subtotal of Element: Revenue</b>		<b>(\$24,218.17)</b>	<b>(\$421,000.00)</b>	<b>(\$219,545.14)</b>	<b>(\$201,454.86)</b>	<b>52.15%</b>
[Fund] 08 - Special Building Fund						
<b>Account Code</b>	<b>Description</b>	<b>Actual (Date</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Available (YTD)</b>	<b>% of Budget</b>
08-1-01100-00-000-000	Local Property Taxes	(\$4,587.53)	(\$400,000.00)	(\$155,230.21)	(\$244,769.79)	38.80
08-1-01115-00-000-000	Carline Taxes	\$0.00	\$150.00	(\$38.45)	\$188.45	-25.63
08-1-01120-00-000-000	Public Power Sales Tax	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00
08-1-01510-00-000-000	Interest	\$0.00	\$1,000.00	(\$10,725.54)	\$11,725.54	-1,072.55
08-1-03130-00-000-000	Homestead Exemption	(\$1,046.10)	\$1,100.00	(\$1,042.80)	\$2,142.80	-94.80
08-1-03131-00-000-000	Property Tax Credit	(\$6,059.91)	\$0.00	(\$6,232.24)	\$6,232.24	0.00
08-1-03180-00-000-000	Pro-rate Motor Vehicle	\$0.00	\$1,750.00	(\$336.49)	\$2,086.49	-19.22
08-1-04998-00-000-000	ARP ESSERS III Special Building	\$0.00	\$0.00	(\$89,427.00)	\$89,427.00	0.00
<b>Subtotal of Element: Revenue</b>		<b>(\$11,693.54)</b>	<b>(\$395,000.00)</b>	<b>(\$263,032.73)</b>	<b>(\$131,967.27)</b>	<b>66.59%</b>
<b>Grand Total</b>		<b>(\$1,600,768.32)</b>	<b>(\$21,029,590.00)</b>	<b>(\$12,073,438.68)</b>	<b>(\$8,956,151.32)</b>	<b>57%</b>

# McCook Public Schools

## Expenditures for Mar 2024 for Apr 2024 Board Meeting

Function - General Fund	Actuals (Selected)	Adopted Budget	Actuals (YTD)	Available	% of Budget
01100 - Regular Instruction	\$590,343.21	\$6,170,180.96	\$3,999,184.11	\$2,075,750.10	64.81
01150 - Limited English Proficiency Programs	\$13,726.98	\$235,328.83	\$92,616.35	\$142,712.48	39.36
01160 - Poverty Programs	\$124,894.73	\$2,284,733.20	\$874,908.21	\$1,409,824.99	38.29
01190 - Early Childhood Educational Programs	\$36.00	\$2,500.00	\$194.38	\$2,246.26	7.78
01200 - Special Education Instructional Programs -	\$241,580.16	\$2,611,573.64	\$1,637,611.55	\$972,725.23	62.71
01291 - Special Education Instructional Programs -	\$0.00	\$154,546.66	\$291.86	\$154,254.80	0.19
01295 - Special Education Instructional Programs -	\$119.49	\$1,180.57	\$695.94	\$484.63	58.95
01300 - Summer School	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0.00
02110 - Attendance/Social Work	\$0.00	\$35,000.00	\$0.00	\$35,000.00	0.00
02120 - Guidance Services	\$16,402.54	\$287,690.08	\$115,701.94	\$171,923.00	40.22
02130 - Health Services	\$4,191.83	\$5,100.00	\$5,045.07	(\$5,184.35)	98.92
02131 - SPED Health Services	\$5,638.63	\$64,351.66	\$38,388.85	\$25,962.81	59.65
02141 - Psychological Services - SPED - School	\$15,309.03	\$150,997.18	\$107,225.33	\$34,571.85	71.01
02142 - Psychological Services- SPED- Age 3-5	\$937.50		\$5,625.00	(\$7,500.00)	
02151 - Speech Pathology and Audiology Services -	\$21,309.48	\$230,090.61	\$148,919.64	\$76,542.21	64.72
02152 - Speech Pathology and Audiology Services -	\$86.43	\$2,950.00	\$706.54	\$2,243.46	23.95
02153 - Speech Pathology and Audiology Services -	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00
02161 - Occupational Therapy-Related Services -	\$9,854.86	\$105,493.00	\$67,380.98	\$38,112.02	63.87
02171 - Physical Therapy-Related Services - SPED -	\$2,654.10		\$16,796.70	(\$16,796.70)	
02172 - Physical Therapy-Related Services - SPED -	\$311.85		\$1,845.45	(\$1,845.45)	
02181 - Visually Impaired-Vision Services - SPED -	\$0.00	\$7,500.00	\$0.00	\$7,500.00	0.00
02190 - Support Services - Student - Other	\$260.00	\$100,000.00	\$92,285.60	\$7,714.40	92.29
02213 - Instructional Staff Training	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00
02220 - Library-Media Services	\$30,576.80	\$374,185.29	\$216,686.23	\$155,045.89	57.91
02230 - Instruction Related Technology	\$0.00	\$25,000.00	\$0.00	\$25,000.00	0.00
02310 - Board of Education	\$2,256.05	\$211,500.00	\$50,038.04	\$161,160.66	23.66
02320 - Executive Administration	\$28,884.27	\$276,658.99	\$156,686.19	\$119,972.80	56.64
02330 - District Legal Services	\$160.00	\$20,000.00	\$25,591.76	(\$5,591.76)	127.96
02410 - Office of the Principal	\$79,058.23	\$1,113,434.61	\$647,159.73	\$456,242.45	58.12
02490 - Activity Director	\$11,193.37	\$138,582.26	\$78,999.49	\$59,582.77	57.01
02510 - Fiscal Services	\$9,730.72	\$710,954.41	\$306,661.55	\$376,880.87	43.13
02530 - PRINTING, PUBLISHING, &	\$47.54		\$325.94	(\$325.94)	
02580 - Administrative Technology Service	\$37,506.65	\$500,416.47	\$243,182.18	\$256,836.29	48.60
02610 - Operation of Buildings	\$67,877.45	\$840,878.20	\$810,036.39	\$30,630.45	96.33
02620 - Maintenance of Buildings	\$113,953.79	\$811,926.11	\$494,213.15	\$316,034.02	60.87
02650 - Vehicle Operation and Maintenance (Other	\$540.42	\$21,500.00	\$8,745.86	\$12,754.14	40.68
02660 - Security	\$0.00	\$46,000.00	\$8,150.00	\$37,850.00	17.72
02670 - Safety	\$145.00		\$1,435.00	(\$1,435.00)	
02710 - Vehicle Operation - Regular Education	\$31,677.56	\$277,439.45	\$206,694.61	\$69,633.33	74.50
02712 - Vehicle Operation - School Age SPED	\$5,800.52	\$77,098.25	\$40,333.76	\$36,764.49	52.31
02713 - Vehicle Operation - Below Age 5 SPED	\$0.00	\$15,900.00	\$0.00	\$15,900.00	0.00
02730 - Vehicle Servicing and Maintenance -	\$7,571.28	\$94,758.77	\$57,921.36	\$36,837.41	61.13
03512 - Distance Education	\$68,323.77		\$91,323.77	(\$91,323.77)	
03535 - High Ability Learners	\$1,450.72	\$23,018.00	\$13,822.04	\$7,177.96	60.05

03551 - CTE GMS Grant	\$0.00		\$0.00	(\$11,200.00)	
03599 - State Categorical Programs - Others	\$0.00	\$6,300.00	\$0.00	\$6,300.00	0.00
06200 - Federal Services - Title I Part A ESSA	\$19,413.20	\$241,237.79	\$135,892.58	\$105,345.21	56.33
06310 - Federal Services - Title II Part A ESSA	\$0.00	\$43,700.00	\$28,266.87	\$15,433.13	64.68
06406 - Federal Services - IDEA Preschool (619)	\$2,027.54	\$15,766.96	\$13,363.29	\$2,403.67	84.76
06408 - Part B 611 Base EP	\$31,427.70	\$387,469.50	\$221,625.72	\$165,843.78	57.20
06412 - Federal Services - IDEA Part B	\$2,700.44	\$31,264.08	\$18,704.62	\$12,559.46	59.83
06690 - Federal Services - Other Federal Non-	\$0.00	\$6,294.00	\$0.00	\$6,294.00	0.00
06700 - Federal Services - Federal Vocational and	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0.00
06967 - FEDERAL SERVICES - TITLE IV, PART A	\$0.00	\$18,500.00	\$0.00	\$18,500.00	0.00
06998 - ESSER3 Disbursement	\$14,351.43	\$157,740.47	\$121,847.93	\$35,892.54	77.25
08000 - Transfers (Outgoing)	\$0.00	\$475,000.00	\$50,000.00	\$425,000.00	10.53
<b>01 - General Fund</b>	<b>\$1,614,331.27</b>	<b>\$19,426,740.00</b>	<b>\$11,253,131.56</b>	<b>\$7,999,240.59</b>	57.93%

Function - Depreciation Fund	Actuals (Selected)	Adopted Budget	Actuals (YTD)	Available	% of Budget
02900 - OTHER SUPPORT SERVICES	\$17,500.00	\$1,020,000.00	\$413,744.89	\$606,255.11	40.56
<b>02 - Depreciation Fund</b>	<b>\$17,500.00</b>	<b>\$1,020,000.00</b>	<b>\$413,744.89</b>	<b>\$606,255.11</b>	40.56%

Function - Employee Benefit Fund	Actuals (Selected)	Adopted Budget	Actuals (YTD)	Available	% of Budget
02520 - Purchasing Warehousing and Distributing	\$0.00	\$5,250.00	\$0.00	\$5,250.00	0.00
<b>03 - Employee Benefit Fund</b>	<b>\$0.00</b>	<b>\$5,250.00</b>	<b>\$0.00</b>	<b>\$5,250.00</b>	0.00%

Function - School Nutrition Fund	Actuals (Selected)	Adopted Budget	Actuals (YTD)	Available	% of Budget
02190 - Support Services - Student - Other	\$67,471.69	\$630,100.00	\$421,645.18	\$206,676.11	66.92
<b>06 - School Nutrition Fund</b>	<b>\$67,471.69</b>	<b>\$630,100.00</b>	<b>\$421,645.18</b>	<b>\$206,676.11</b>	66.92%

Function - Bond Fund	Actuals (Selected)	Adopted Budget	Actuals (YTD)	Available	% of Budget
05000 - Debt Service	\$0.00	\$421,000.00	\$202,566.25	\$218,433.75	48.12
<b>07 - Bond Fund</b>	<b>\$0.00</b>	<b>\$421,000.00</b>	<b>\$202,566.25</b>	<b>\$218,433.75</b>	48.12%

Function Special Building	Actuals (Selected)	Adopted Budget	Actuals (YTD)	Available	% of Budget
02515 - Building and Sites	\$0.00	\$240,000.00	\$0.00	\$240,000.00	0.00
04500 - BUILDING ACQUISITION & RENOVATION	\$0.00		\$86,492.98	(\$86,492.98)	
04700 - Building Improvements	\$0.00		\$87,967.00	(\$87,967.00)	
05000 - Debt Service	\$3,007.54	\$55,000.00	\$21,052.78	\$30,939.68	38.28
<b>08 - Special Building Fund</b>	<b>\$3,007.54</b>	<b>\$295,000.00</b>	<b>\$195,512.76</b>	<b>\$96,479.70</b>	66.28%

<b>Grand Total</b>	<b>\$1,702,310.50</b>	<b>\$21,798,090.00</b>	<b>\$12,486,600.64</b>	<b>\$9,132,335.26</b>	57%
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# McCook Public Schools

## Cash Summary Report Mar 2024 for Apr 2024 Board Meeting

Fund	Description	Beginning Balance	Revenue	Expenditure	Ending Balance	Encumbrances	Available
01	General Fund	\$4,403,249.85	\$1,468,555.22	(\$1,614,331.27)	\$4,257,473.80	(\$174,367.85)	\$4,083,105.95
02	Depreciation Fund	\$1,091,445.42	\$2,194.68	(\$17,500.00)	\$1,076,140.10	\$0.00	\$1,076,140.10
03	Employee Benefit Fund	\$139,885.90	\$0.00	\$0.00	\$139,885.90	\$0.00	\$139,885.90
05	Activity Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
06	School Nutrition Fund	\$317,789.93	\$94,106.71	(\$67,471.69)	\$344,424.95	(\$1,778.71)	\$342,646.24
07	Bond Fund	\$677,934.13	\$24,218.17	\$0.00	\$702,152.30	\$0.00	\$702,152.30
08	Special Building Fund	\$1,256,144.15	\$11,693.54	(\$3,007.54)	\$1,264,830.15	(\$3,007.54)	\$1,261,822.61
<b>Sub Total</b>		<b>\$7,886,449.38</b>	<b>\$1,600,768.32</b>	<b>(\$1,702,310.50)</b>	<b>\$7,784,907.20</b>	<b>(\$179,154.10)</b>	<b>\$7,605,753.10</b>

Fund	Description	Beginning Balance	Revenue	Expenditure	Adjustments	Ending Balance
12	Activity Fund	\$416,684.05	\$21,545.98	\$46,635.94	\$0.00	\$391,594.09

# McCook Public Schools

Voucher by Vendor Report

US Bank Credit Card Report MAR 24

Voucher Number	Vendor	Amount						
2 MARC 23/24	US Bank	\$14,596.22						
Invoice	Payment Vendor	PO Number	Invoice Date	Warrant Number	Item No.	Item Description	Account Code	Amount
exempt gen	US Bank	24-1975	02/05/2024	55603	1	One license for Extemp Genie Log in:	01-2-01100-29-610-2-001-15	\$15.00
DRI*Gallup	US Bank	24-1906	01/25/2024	55603	1	Clifton strengths assessment for ag leadership students to learn their strengths and how to use them in their future endeavors.	01-2-01100-32-610-2-001-15	\$149.94
lessonp	US Bank	24-1987	02/06/2024	55603	1	Lesson Pix Subscription Renewal --Whole SPED dept uses this login: mccookes GoBison#1	01-2-01190-00-610-1-003-70	\$36.00
DUBTREE HOTEL	US Bank	24-2165	02/06/2024	55603	1	Rooms for IC Conference Doubletree Hilton Denver	01-2-02120-00-580-2-001-15	\$597.28
UNL/Hays	US Bank	24-2169	02/13/2024	55603	1	Hiring Fair meals	01-2-02310-00-580-0-000-11	\$181.99
UNL/Hays	US Bank	24-2169	02/13/2024	55603	2	Rooms for UNL to Fort Hays hiring Fairs	01-2-02310-00-580-0-000-11	\$377.97
COBBLE INN	US Bank	24-2171	01/31/2024	55603	1	Rooms for hiring fair at Wayne State--Cobblestone Inn	01-2-02310-00-580-0-000-11	\$452.61
qual logo pro	US Bank	24-1976	02/02/2024	55603	1	Pizza Cutters for Hiring Fair Give-Aways	01-2-02310-00-610-0-000-11	\$1,033.78
Venn 23/24	US Bank	24-2164	02/11/2024	55603	1	Vennage.com subscription for G Norgaard	01-2-02320-00-643-0-000-10	\$190.00
JLM OFFICE Inno	US Bank	24-2013	02/08/2024	55603	1	Global Supra Medium Back Titler Chair	01-2-02410-00-610-2-001-15	\$714.00
LaVista Emb	US Bank	24-2172	02/17/2024	55603	1	Room For Embassy Suites La Vista	01-2-02510-00-580-0-000-11	\$412.40
WH Feb	US Bank	24-1241	02/09/2024	55603	1	Monthly Subscription to Omaha World Harold-Business Office	01-2-02510-00-810-0-000-11	\$30.99
connwise	US Bank	24-2077	02/16/2024	55603	1	Software used for helpdesk	01-2-02580-00-643-0-000-85	\$8,789.35
exacthost	US Bank	24-2079	02/16/2024	55603	1	9 years continuation for the mccookbison.org domain from exact hosting	01-2-02580-00-643-0-000-85	\$521.55
ebay* pp	US Bank	24-2168	02/12/2024	55603	1	ebay MCI Driver's side window	01-2-02710-00-610-0-000-12	\$383.36
GDP*Dan Hartley	US Bank	24-2170	02/19/2024	55603	1	Coach Parts Inc-Dan Hartley bus part	01-2-02710-00-610-0-000-12	\$710.00
<b>Grand Total</b>								<b>\$14,596.22</b>

**CHECKS BY DATE BOARD REPORT**

**MARCH 2024**

<b>DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
3/4/2024	City Of McCook	\$2,687.86	3/28/2024	Embassy Suites Lincoln	\$408.00
3/4/2024	Diode Communications	\$145.00	3/28/2024	ESU #10	\$120.00
3/4/2024	Hometown Leasing	\$5,358.64	3/28/2024	ESU #15	\$9,726.88
3/4/2024	Lingo Communications	\$42.77	3/28/2024	EZ Politix LLC	\$8,000.00
3/4/2024	National Willa Cather Center	\$250.00	3/28/2024	Fastenal Company	\$17.67
3/4/2024	Nebraska Public Power District	\$10,050.08	3/28/2024	Glass Express	\$944.72
3/4/2024	Perry, Guthery, Haase & Gessford	\$160.00	3/28/2024	Goodenberger, Deb	\$11.82
3/4/2024	Pinpoint Communications	\$3,124.08	3/28/2024	Great Plains Communication	\$1,175.92
3/4/2024	Quadient Finance USA, Inc.	\$1,000.00	3/28/2024	Gross, Jeff	\$469.00
3/4/2024	Viaero Wireless	\$106.49	3/28/2024	Hands of Heartland	\$4,078.97
3/6/2024	Colorado Retail Ventures	\$5,628.39	3/28/2024	Hayley Uerling	\$86.43
3/6/2024	Dramatic Publishing	\$474.90	3/28/2024	Huskers Illustrated	\$64.95
3/6/2024	NMC Exchange Inc	\$8,150.00	3/28/2024	J.W. Pepper & Sons, Inc	\$566.61
3/6/2024	US Bank	\$14,596.22	3/28/2024	Jesse Stevens	\$195.00
3/12/2024	Black Hills Energy	\$18,014.74	3/28/2024	Jody Dellevoet	\$30.94
3/12/2024	Essential Screens	\$316.90	3/28/2024	Jon Hardin	\$178.89
3/12/2024	Frenchman Valley Coop	\$2,373.07	3/28/2024	Kohl's Auto Parts	\$584.19
3/12/2024	NIEC	\$270.00	3/28/2024	Lauer, Jill	\$19.62
3/12/2024	Verizon Wireless	\$255.96	3/28/2024	Lincoln Marriott Cornhusker	\$254.50
3/13/2024	Rasmussen Mechanical Services	\$13,000.00	3/28/2024	MacGill & Co	\$2,884.67
3/14/2024	Rasmussen Mechanical Services	\$20,000.00	3/28/2024	Marks	\$242.04
3/15/2024	Credit Management Services,	\$253.30	3/28/2024	McCook Christian Church	\$500.00
3/15/2024	McCook Schools Lunch Fund	\$150.00	3/28/2024	McCook Schools Lunch Fund	\$2,542.66
3/19/2024	Amazon Capital Services	\$7,770.26	3/28/2024	Mead Lumber	\$274.59
3/19/2024	Central NE Science & Engineering	\$240.00	3/28/2024	Mid-American Research Chemical	\$999.59
3/19/2024	Mid Plains Community College	\$405.00	3/28/2024	Mohawk Group	\$18,822.82
3/19/2024	Nebraska Department of Education	\$300.00	3/28/2024	Mouser Electronics	\$38.39
3/19/2024	University of Nebraska @ Kearney	\$150.00	3/28/2024	Nathan Priebe	\$78.25
3/20/2024	Ameritas Life Ins. Co	\$2,005.24	3/28/2024	Nebraska Central Equipment Inc	\$353.26
3/20/2024	Blue Cross Blue Shield of Nebraska	\$241,824.94	3/28/2024	Nick's Distribution Inc	\$1,889.58
3/20/2024	Employee Benefits-Omnify	\$9,438.88	3/28/2024	Paulsen, Inc	\$24.28
3/20/2024	MASA	\$487.00	3/28/2024	Pearson Assessments	\$390.76
3/20/2024	National Insurance Services	\$2,484.55	3/28/2024	Philip Osten	\$65.27
3/20/2024	Ymca	\$987.00	3/28/2024	Pit Crew	\$3,576.55
3/20/2024	National Insurance Services	\$916.15	3/28/2024	Prestwick House	\$544.43
3/28/2024	Omnify	\$128.00	3/28/2024	Pristine Clean Commercial Cleaning	\$12,189.54
3/28/2024	3P Learning Inc	\$72.00	3/28/2024	Quality Urgent Care	\$135.00
3/28/2024	Ace Hardware	\$157.30	3/28/2024	Rasmussen Mechanical Services	\$8,027.98
3/28/2024	Acme Printing Company	\$115.00	3/28/2024	Really Good Stuff, Inc.	\$150.90
3/28/2024	Activity Fund	\$720.00	3/28/2024	Reward Committee	\$2,500.00
3/28/2024	AKRS Equipment	\$208.45	3/28/2024	Rise Therapy	\$1,837.75
3/28/2024	American Electric Company	\$974.70	3/28/2024	Ronald Buel Hardin, Jr	\$1,567.50
3/28/2024	Aramark	\$1,025.72	3/28/2024	Rust Publishing, NE LLC	\$209.70
3/28/2024	Big D Metalworks	\$4,200.00	3/28/2024	Sara Vavricek	\$45.75
3/28/2024	Caitlin Winkler	\$91.97	3/28/2024	Savvas Learning Company	\$15,150.00
3/28/2024	Carquest Auto Parts	\$601.72	3/28/2024	Sharon Wordekemper	\$33.50
3/28/2024	Cinthia L Schroeder	\$578.72	3/28/2024	Shelly Branch	\$45.67
3/28/2024	City Of McCook	\$5.00	3/28/2024	SmileMakers	\$507.41
3/28/2024	Cornhusker International Trucks, Inc.	\$417.90	3/28/2024	Social Thinking Publishing, Inc	\$333.48
3/28/2024	D & S Hardware	\$978.36	3/28/2024	Southwest Farm & Auto Supply	\$68.99
3/28/2024	Dawn Diederich	\$60.22	3/28/2024	Southwest High School	\$25.00
3/28/2024	Diamond Vogel	\$95.29	3/28/2024	Student Assurance Services, Inc.	\$1,981.00
3/28/2024	Dick Blick Art Materials	\$2,025.16	3/28/2024	Supreme School Supply	\$437.07
3/28/2024	Doug Liess	\$65.00	3/28/2024	SW NE Physical Therapy PC	\$2,965.95
3/28/2024	Dr. Drain Rescue	\$502.50	3/28/2024	Teacher Direct	\$41.40
3/28/2024	Eakes Office Solutions	\$4,932.07	3/28/2024	TeamBuildr	\$1,500.00
3/28/2024	Electronix Express	\$12.40	3/28/2024	The Home Depot Pro	\$337.80

**CHECKS BY DATE BOARD REPORT  
MARCH 2024**

<b>DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
3/28/2024	Tina Williams	\$63.97	3/28/2024	VK Electronics	\$1,034.50
3/28/2024	TKO Pest Control, LLC	\$1,100.00	3/28/2024	Weathercraft Co.	\$461.00
3/28/2024	Traci Jennings	\$124.50	03/28/2024	Wex Bank	\$675.90
03/28/2024	Truck Center Companies	\$198.15	03/28/2024	Woodburn Press	\$1,136.87
03/28/2024	University of Nebraska-Lincoln	\$235.00	03/28/2024	World Book, Inc.	\$1,162.03
03/28/2024	Van Diest Supply Company	\$337.15			

**MARCH 2024 EFT CHECKS**

AFLAC	\$9,309.93	LegalShield	\$142.55
Colonial Life	\$1,239.59	NE Dept of Revenue - State Taxes	\$29,252.22
Direct Deposit	\$656,858.85	Nebr. School Retirement System	\$178,362.97
Federal Taxes/FICA/Medicare	\$202,193.12	Retirement Plan Consultants (403b)	\$10,275.17
Horace Mann Insurance Co	\$2,062.93	HSA Employer Deposits	\$12,218.78

# Receipt History

Receipt Date

Detail report. Sorted by Receipt Date, Site.

Site

From 03/01/2024 to 03/31/2024.

Receipt #	Status / Date	Deposit #	Check #	Received From	Amount	Receipt Description	Amount
Activity ID	Activity Name	Fee Name & Student ID				Sales Tax	
	Tax Name	Tax Activity	Tax Rate %		Tax Amount		
<b>03/01/2024</b>							
<b>MPS</b>	<b>McCook Public Schools</b>						
5993	CLEARED 03/31/2024	0000002628		8th BBB-Cozad		Basketball	
131-1010	Boys BB Gate Receipts				194.00	0.00	194.00
5994	CLEARED 03/31/2024	0000002626		Cattle Trail Tournament		Cattle Trail Tournament	
100-1080	Host Outside Events				2,544.00	0.00	2,544.00
6044	CLEARED 03/31/2024	0000002627		Graff		Swim/Dive	
195-5001	Swimming Fundraising				117.00	0.00	117.00
6045	CLEARED 03/31/2024	0000002629		Graff		Swim/Dive	
195-5001	Swimming Fundraising				34.00	0.00	34.00
6069	CLEARED 03/31/2024	0000002630		Class of 2026		Class Dues	
388-3088	Class of 2026				25.00	0.00	25.00
CE-3012024	CLEARED 03/31/2024	0000002610		Chesterman Company		Coca Cola Commissions	
282-2082	COCA COLA - Central Elementary				18.07	0.00	18.07
HS-3012024	CLEARED 03/31/2024	0000002611		Chesterman Company		Coca Cola Commissions	
280-2080	COCA COLA - Senior High School				14.40	0.00	14.40
280-2080	COCA COLA - Senior High School				14.69	0.00	14.69
JH-3012024	CLEARED 03/31/2024	0000002609		Chesterman Company		Coca Cola Commissions	
228-2028	Junior High Student Council				9.60	0.00	9.60
ME-3012024	CLEARED 03/31/2024	0000002608		Chesterman Company		Coca Cola Commissions	
283-2083	COCA COLA - McCook Elementary				12.45	0.00	12.45
Total for site: MPS - McCook Public Schools							2,983.21
Total for 03/01/2024							2,983.21

# Receipt History

Detail report. Sorted by Receipt Date, Site.  
From 03/01/2024 to 03/31/2024.

Receipt #	Status / Date	Deposit #	Check #	Received From	Amount	Sales Tax	Amount
Activity ID	Activity Name	Fee Name & Student ID	Tax Activity	Tax Rate %	Tax Amount		
<b>03/13/2024</b>							
<b>MPS</b>	<b>McCook Public Schools</b>						
5289	CLEARED 03/31/2024	0000002640		Hauxwell			
210-2010	FFA				1,508.25	0.00	1,508.25
5449	CLEARED 03/31/2024	0000002624		Stamm			
276-2076	Preschool Snack Fund				40.00	0.00	40.00
5989	CLEARED 03/31/2024	0000002621		JV Invite			
141-1030	Boys Wrestling Entry Fee Receipts				99.97	0.00	99.97
190-7010	Swimming Entry Fees				150.00	0.00	150.00
5990	CLEARED 03/31/2024	0000002617		Wrestling Duals			
141-1030	Boys Wrestling Entry Fee Receipts				780.00	0.00	780.00
5991	CLEARED 03/31/2024	0000002619		Optimist Club			
939-9039	Facility Use				500.00	0.00	500.00
5992	CLEARED 03/31/2024	0000002620		State Wrestling			
141-5010	Boys Wrestling Lodging				435.00	0.00	435.00
6043	CLEARED 03/31/2024	0000002622		Graff			
195-5001	Swimming Fundraising				219.00	0.00	219.00
6065	CLEARED 03/31/2024	0000002623		Michaelis			
236-2036	Dance Team				378.43	0.00	378.43
6070	CLEARED 03/31/2024	0000002641		Kershaw			
230-2030	Math Club				353.00	0.00	353.00
6100	CLEARED 03/31/2024	0000002644		Vetrovsky, Ben			
195-2002	Boys Golf Fundraising				169.00	0.00	169.00
6101	CLEARED 03/31/2024	0000002618		Golfers			
195-2002	Boys Golf Fundraising				292.00	0.00	292.00
6102	CLEARED 03/31/2024	0000002614		May			
195-2001	Girls Track Fund raising				1,619.00	0.00	1,619.00
6103	CLEARED 03/31/2024	0000002643		Vetrovsky, Joe			
195-8002	Football Fundraising				20.00	0.00	20.00
6104	CLEARED 03/31/2024	0000002642		Priebe			
211-2011	eSports				40.00	0.00	40.00
6105	CLEARED 03/31/2024	0000002615		Coke			
223-2023	Senior High Concessions				260.00	0.00	260.00
6106	CLEARED 03/31/2024	0000002616		May			
195-2001	Girls Track Fund raising				746.00	0.00	746.00
6107	CLEARED 03/31/2024	0000002645		Hudson			
213-2013	Speech				10.00	0.00	10.00
6108	CLEARED 03/31/2024	0000002612		NE Community Foundation			
249-2049	BISON DAYS				450.00	0.00	450.00
6109	CLEARED 03/31/2024	0000002613		S. Bales			
936-9036	Scholarships				1,000.00	0.00	1,000.00
6110	CLEARED 03/31/2024	0000002646		Vetrovsky, Ben			
195-2002	Boys Golf Fundraising				42.00	0.00	42.00
6111	CLEARED 03/31/2024	0000002625		Golfers			
195-2002	Boys Golf Fundraising				168.00	0.00	168.00
Total for site: MPS - McCook Public Schools							9,279.65
Total for 03/13/2024							9,279.65

# Receipt History

Receipt Date

Detail report. Sorted by Receipt Date, Site.

Site

From 03/01/2024 to 03/31/2024.

Receipt #	Status / Date	Deposit #	Check #	Received From	Receipt Description		
Activity ID	Activity Name	Fee Name & Student ID			Amount	Sales Tax	Amount
	Tax Name	Tax Activity		Tax Rate %	Tax Amount		

## 03/15/2024

<b>MPS</b>		<b>McCook Public Schools</b>					
6071		CLEARED 03/31/2024	0000002633		Choir tickets		Choir Concert Tickets
	220-2020	Choir				420.00	0.00    420.00
6072		CLEARED 03/31/2024	0000002634		Choir tickets		Choir Concert Tickets
	220-2020	Choir				655.00	0.00    655.00
6073		CLEARED 03/31/2024	0000002632		Landry/Nielsen		Choir Concert Tickets
	220-2020	Choir				15.00	0.00    15.00
6112		CLEARED 03/31/2024	0000002631		Collicott		Girls Track Gear
	195-2001	Girls Track Fund raising				170.00	0.00    170.00
					Total for site: MPS - McCook Public Schools		1,260.00
					Total for 03/15/2024		1,260.00

## 03/19/2024

<b>MPS</b>		<b>McCook Public Schools</b>					
6046		CLEARED 03/31/2024	0000002635		Smith		Activity Tickets
	100-1060	Activity Tickets				65.00	0.00    65.00
6075		CLEARED 03/31/2024	0000002638		Hauxwell Farms		Refund prom rental
	531-5031	Senior High Activity				250.00	0.00    250.00
6076		CLEARED 03/31/2024	0000002639		Rousselle		yearbook
	215-2015	High School Annual				60.00	0.00    60.00
6113		CLEARED 03/31/2024	0000002636		Campbell		Industrial Art Class
	224-2024	Industrial Arts				133.98	0.00    133.98
6114		CLEARED 03/31/2024	0000002637		Wolford		Band
	218-2018	Band				575.10	0.00    575.10
					Total for site: MPS - McCook Public Schools		1,084.08
					Total for 03/19/2024		1,084.08

# Receipt History

Receipt Date

Detail report. Sorted by Receipt Date, Site.

Site

From 03/01/2024 to 03/31/2024.

Receipt #	Status / Date	Deposit #	Check #	Received From	Amount	Receipt Description	Amount
Activity ID	Activity Name	Fee Name & Student ID				Sales Tax	
	Tax Name	Tax Activity	Tax Rate %			Tax Amount	
<b>03/22/2024</b>							
<b>MPS</b>	<b>McCook Public Schools</b>						
6047	CLEARED 03/31/2024	0000002647		Hammerlin		6047	
195-5001	Swimming Fundraising				40.00	0.00	40.00
6074	CLEARED 03/31/2024	0000002661		McNutt		Choir	
220-2020	Choir				1,751.00	0.00	1,751.00
6077	CLEARED 03/31/2024	0000002663		Class of 2024		Class of 2024	
386-3086	Class of 2024				20.00	0.00	20.00
6078	CLEARED 03/31/2024	0000002664		Williams		Tech Fees	
948-9048	Technology Account				50.00	0.00	50.00
6079	CLEARED 03/31/2024	0000002662		Blume, Kristen		Sr. High Library	
225-2025	Sr High Library				14.21	0.00	14.21
6115	CLEARED 03/31/2024	0000002650		Junker/Kmoch		Boys Golf	
195-2002	Boys Golf Fundraising				84.00	0.00	84.00
6116	CLEARED 03/31/2024	0000002648		Spencer		Lost Library Books	
541-5041	Central Elementary				24.81	0.00	24.81
6117	CLEARED 03/31/2024	0000002649		May		Girls Track Gear	
195-2001	Girls Track Fund raising				778.00	0.00	778.00
6118	CLEARED 03/31/2024	0000002652		Humanities Nebraska-Capitol		Sub reimbursement	
938-9038	Revolving Account				166.86	0.00	166.86
6119	CLEARED 03/31/2024	0000002666		May		Girls Track Gear	
195-2001	Girls Track Fund raising				42.00	0.00	42.00
6120	CLEARED 03/31/2024	0000002651		May		Girls Track Gear	
195-2001	Girls Track Fund raising				582.00	0.00	582.00
6121	CLEARED 03/31/2024	0000002660		Vetrovsky, Ben		Boys Golf	
195-2002	Boys Golf Fundraising				42.00	0.00	42.00
6122	CLEARED 03/31/2024	0000002665		Priebe		eSports	
211-2011	eSports				40.00	0.00	40.00
Total for site: MPS - McCook Public Schools							3,634.88
Total for 03/22/2024							3,634.88

<b>03/28/2024</b>							
<b>MPS</b>	<b>McCook Public Schools</b>						
6124	CLEARED 03/31/2024	0000002653		Cambridge		District Music	
263-2063	District Music Contest				290.00	0.00	290.00
6125	CLEARED 03/31/2024	0000002657		Central		Book Fair	
541-5041	Central Elementary				19.24	0.00	19.24
6127	CLEARED 03/31/2024	0000002656		Priebe, Donita		Instrument Repairs	
218-2018	Band				75.60	0.00	75.60
6128	CLEARED 03/31/2024	0000002655		Maywood/Southwest		District Music	
263-2063	District Music Contest				960.00	0.00	960.00
6129	CLEARED 03/31/2024	0000002654		J. West		Girls Track Gear	
195-2001	Girls Track Fund raising				32.00	0.00	32.00
6131	CLEARED 03/31/2024	0000002658		Schools		District Music	
263-2063	District Music Contest				1,220.00	0.00	1,220.00
Total for site: MPS - McCook Public Schools							2,596.84
Total for 03/28/2024							2,596.84

# Receipt History

Receipt Date

Detail report. Sorted by Receipt Date, Site.

Site

From 03/01/2024 to 03/31/2024.

Receipt #	Status / Date	Deposit #	Check #	Received From	Receipt Description	
Activity ID	Activity Name	Fee Name & Student ID			Amount	Sales Tax
	Tax Name	Tax Activity		Tax Rate %	Tax Amount	

**03/31/2024**

<b>MPS</b>	<b>McCook Public Schools</b>					
3312024	CLEARED 03/31/2024	0000002659		First Central Bank	Bank Interest	
947-9047	Bank Interest				707.32	0.00
					707.32	707.32
				Total for site: MPS - McCook Public Schools		707.32
				Total for 03/31/2024		707.32
				Report Total		21,545.98

# Check Summary

Sorted by Check Number.  
From 03/01/2024 to 03/31/2024.

Check Number	Site ID	Status	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
033451	MPS	Void	03/20/2024	NSAA	23-084110	DMC-5192023	District Music	-1,160.48
034126	MPS	Void	03/12/2024	Peru State College	24-084604	JV-2052024	Powerlifting	-680.00
034172	MPS	Void	03/18/2024	Hoyt, Sarah	24-084599	SH-2142024	Bison Days	-85.93
034226	MPS	Cleared	03/06/2024	US Bank	24-084565	MD-1262024	Language Fair	5,103.75
034227	MPS	Cleared	03/06/2024	Opaa! Food Management, Inc	24-084783	NE00054992	District Wrestling	2,919.70
034228	MPS	Cleared	03/06/2024	Cash-Wa Distributing	24-084801	14123538	Carnival	507.00
034229	MPS	Cleared	03/06/2024	Holiday Inn	24-084772	282818	Wrestling	3,381.92
034230	MPS	Cleared	03/06/2024	Comfort Suites - Lincoln	24-084771	71337679	Swim/Dive	1,176.00
034231	MPS	Cleared	03/06/2024	Sleep Inn Grand Island	24-084798	71256758	Dance	795.00
034232	MPS	Cleared	03/06/2024	McCook Lettering	24-084605	45496	Powerlifting	315.00
034233	MPS	Cleared	03/06/2024	Sports Shoppe	24-084768	MHS#39	Football	922.00
034234	MPS	Cleared	03/06/2024	BSN Sports LLC	24-084773	924857281	Track	150.00
034235	MPS	Cleared	03/06/2024	Subway	24-083193	604194	Author	12.18
034236	MPS	Cleared	03/06/2024	Awards Unlimited, Inc	24-084797	76117	Spring Sports	2,779.91
034237	MPS	Cleared	03/06/2024	G-Sports Wrestling	24-084795	69872	Wrestling	1,339.25
034238	MPS	Cleared	03/06/2024	Mac's Drive In	24-084800	FFA-3012024	FFA	40.00
034239	MPS	Cleared	03/06/2024	Yandas Music & Pro Audio	24-084755	688641	Band	49.00
034240	MPS	Cleared	03/07/2024	Willis, Trisha	24-084808	TW-3072024	Concessions	900.00
034241	MPS	Cleared	03/07/2024	ESU 10	24-084895	24383	chromebooks	75.00
034242	MPS	Cleared	03/07/2024	Holiday Inn Express	24-084896	35951	Football	419.85
034243	MPS	Cleared	03/12/2024	Gross, Jeff	24-156	JG-2172024	State Wrestling	380.56
034244	MPS	Cleared	03/12/2024	Opaa! Food Management, Inc	24-084901	NE00055267	District Lunch	734.60
034245	MPS	Cleared	03/12/2024	McCook Greenhouse & Country Floral Design	24-084900	33787	Memorial	81.00
034246	MPS	Cleared	03/12/2024	McCook Lettering	24-084899	45599	Cheer	281.00
034247	MPS	Printed	03/12/2024	Cobblestone Hotel & Suites-McCook	24-084774	2345301	District Wrestling	288.00
034248	MPS	Cleared	03/12/2024	Nick's Distribution Inc	24-084810	142655	FFA	225.00
034249	MPS	Cleared	03/12/2024	Citta' Deli	24-083946	161566	JH Staff Lunch	312.00
034250	MPS	Cleared	03/12/2024	Gary's Super Foods	24-084803	156	Wrestling	155.98
034251	MPS	Cleared	03/12/2024	Graduate - Lincoln	24-084805	10001253	Hotel Room	182.00
034252	MPS	Cleared	03/12/2024	FloSports	24-084804	299572132	JH Tournament	100.00
034253	MPS	Cleared	03/13/2024	Depreciation Fund	136-24	DN-1022024	Mileage	2,194.68
034254	MPS	Printed	03/13/2024	Fawver, Tammy	24-084904	TF-3132024	Riembursement	34.13
034255	MPS	Printed	03/14/2024	Kearney High School	24-44	KHS-162024	Swim/Dive	220.00
034256	MPS	Cleared	03/14/2024	Lincoln High School	24-45	LHS-3142024	Swim/Dive	225.00
034257	MPS	Cleared	03/14/2024	ITC	24-084792	281397	Girls Track	1,806.00
034258	MPS	Cleared	03/15/2024	Coca Cola	24-084813	11337435	Concessions	1,596.00
034259	MPS	Cleared	03/15/2024	Scales Sales & Service LLC	24-084880	SSS-39662	Wrestling	668.50
034260	MPS	Cleared	03/15/2024	McCook Lettering	24-084881	45754	Wrestling	135.00
034261	MPS	Cleared	03/15/2024	Graduate - Lincoln	24-084882	10001279	Boys Basketball	278.00
034262	MPS	Cleared	03/15/2024	Yanda's Music & Pro Audio	24-084817	684357	Band	575.10
034263	MPS	Cleared	03/15/2024	Yandas Music & Pro Audio	24-084815	692742	Choir	4,163.00
034264	MPS	Cleared	03/15/2024	Hampton Inn	24-084812	405960121	Basketball	1,284.00

# Check Summary

Sorted by Check Number.  
From 03/01/2024 to 03/31/2024.

Check Number	Site ID	Status	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
034265	MPS	Cleared	03/15/2024	The Scoop	24-083194	SCOOP-3142024	Elementary	112.00
034266	MPS	Cleared	03/15/2024	Amazon Capital Services	24-084816	1C46-LW4N-CXL6	Coffee for teachers	228.27
034267	MPS	Printed	03/19/2024	Lexington High School	24-47	LHS-4092024	Tennis	335.00
034268	MPS	Printed	03/19/2024	Kearney Catholic	24-48	KCHS-5022024	Tennis	85.00
034269	MPS	Printed	03/19/2024	Aurora High School	24-49	AHS-3222024	Track & Field	120.00
034270	MPS	Printed	03/19/2024	Cambridge Public Schools	24-50	CHS-4062024	Track & Field	150.00
034271	MPS	Printed	03/19/2024	Broken Bow Schools	24-51	BBHS-4052024	Track & Field	150.00
034272	MPS	Printed	03/19/2024	Gothenburg High School	24-56	GHS-4252024	Track & Field	385.00
034273	MPS	Printed	03/19/2024	Medicine Valley Schools	24-61	MVHS-4112024	Boys Golf	200.00
034274	MPS	Cleared	03/19/2024	Hitchcock County Schools	24-65	HHS-4302024	Boys Golf	240.00
034275	MPS	Printed	03/19/2024	Cozad High School	24-57	CHS-5022024	Track & Field	125.00
034276	MPS	Cleared	03/19/2024	Chase County High School	24-58	CCHS-50	Golf	50.00
034277	MPS	Printed	03/19/2024	Hastings High School	24-60	HHS-4112024	Boys Golf	125.00
034278	MPS	Printed	03/19/2024	Alma Public Schools	24-63	AHS-4232024	Boys Golf	25.00
034279	MPS	Cleared	03/19/2024	Holdrege High School	24-64	HHS-4232024	Boys Golf	100.00
034280	MPS	Cleared	03/22/2024	Graff, Jon	24-084829	JG-3212024	Meal Money	60.00
034281	MPS	Printed	03/20/2024	Bertrand High School	24-084110	DM-5192023	District Music 2023	1,160.48
034282	MPS	Printed	03/20/2024	McCook Elementary PTO	24-083196	GB-3192024	Sunshine cart	115.50
034283	MPS	Cleared	03/20/2024	Nick's Distribution Inc	24-084809	142787	Concessions	426.28
034284	MPS	Cleared	03/20/2024	Dellevoet, Kyle	24-084820	2402	FFA	150.00
034285	MPS	Printed	03/21/2024	York High School	24-084818	FFA-3192024	FFA	200.00
034286	MPS	Printed	03/21/2024	NE College of Technical Agriculture	24-084821	085	FFA	574.08
034287	MPS	Printed	03/21/2024	Jostens	24-084822	778588	Graduation	909.01
034288	MPS	Printed	03/26/2024	McCook Lettering	24-084950	45772	Pickleball	113.00
034289	MPS	Printed	03/26/2024	Scholastic Book Fairs - 30	24-083715	W5474477BF	Book Fair	735.39
034290	MPS	Cleared	03/26/2024	Hauff Mid-America Sports	24-084830	138254	Track & Field	721.20
034291	MPS	Printed	03/26/2024	Holdrege High School	24-084883	HHS-3212024	SWC Fine Arts	480.93
034292	MPS	Cleared	03/26/2024	Acme Printing	24-084825	3598	Spring Posters	412.50
034293	MPS	Printed	03/26/2024	BSN Sports LLC	24-084824	925009657	Goal post pad	2,200.00
034294	MPS	Printed	03/26/2024	Yandas Music & Pro Audio	24-084828	69437	trombone repair	75.60
034295	MPS	Printed	03/21/2024	Nebraska FFA Association	24-084819	2758	FFA	93.00
034296	MPS	Printed	03/28/2024	Bartholomew, Don	24-200	DB-3282024	Track & Field	300.00
034297	MPS	Printed	03/28/2024	Brodersen, Rich	24-303	RB-3282024	Track & Field	600.00
<b>Report Total:</b>								<b>46,635.94</b>

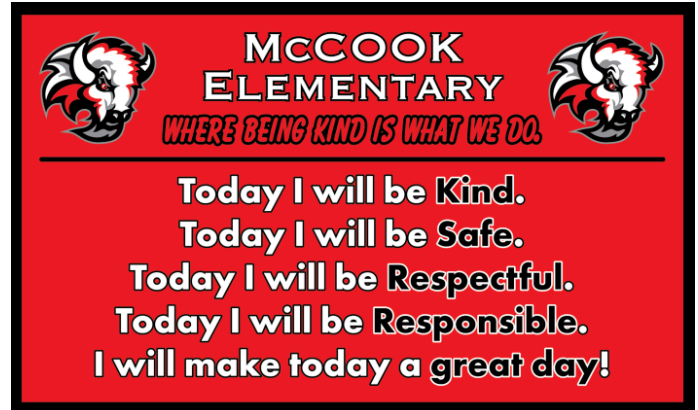
**McCook School Board Report**  
**April 8, 2024**  
**Special Education Dept., John Hanson, Director**

- 1) A group of 8 educators from MPS attended the annual Autism Conference in Kearney last week. ESU 15 paid for three of the eight MPS attendees through grants.
- 2) We will hold our annual Extended School Year (ESY) planning meeting on Friday, April 12th to discuss the students with disabilities/IEPs that require special education services during the summer. Just a reminder that babies, infants and toddlers ages 0-2 receive year round services. We currently have 10 0-2 year olds that receive “early intervention services.”
- 3) Kelly Jones, new employee in the NDE Office of Early Childhood, will be in southwest Nebraska visiting area preschools, including Little Bison Preschool, on Wednesday, May 1st.
- 4) Thank you to Mrs. Jennifer Juenemann, Grade 4-12 Speech/Language Pathologist (SLP), for organizing the annual Circle of Friends bowling party on Wednesday, May 8th at noon. Circle of Friends is a wonderful program that helps children on the autism spectrum hopefully gain more appropriate social/friendship skills by associating with “peer mentors.” Thank you also to TJ’s bowling alley for allowing us to use their facility off hours.
- 5) Thank you to Mrs. Juenemann and Mrs. Lydia Fordham for hosting an SLP student intern...Beau Roth...this semester.
- 6) The annual nonpublic sped consultation meeting will be held on Thursday, April 11th at 3:40 in the St. Patrick’s School library.

# McCook Elementary Board Report April 2024

## 1. Enrollment:

PreK 3-Year-Olds	16
Prek 4-Year-Olds	16
Kindergarten	108
1st Grade	95
2nd Grade	99
3rd Grade	95
Total	429



## 2. Curriculum/Instruction

- a. We will begin NSCAS testing in the coming days. Some have already started.
- b. Spring Testing is right around the corner and we will be completing AimsWeb+ and NWEA MAP-Growth in grades K-3 at the end of April.
- c. 1st and Kindergarten Music Programs are later this month.
- d. Preview Night is being held on Tuesday, April 30th @ 5:30.

## 3. General Announcements

- a. 17 students participated in the ME Snow Day Reading Challenge on Monday, March 25.
- b. We will be hosting 3 student teachers this fall. Kindergarten with Mrs. Curl, 1st Grade with Mrs. Oltmer, and 2nd with Mr. Berry.
- c. We will be rolling over our enrollment of Bison Kids Club into next school year.

## 4. PTO News

- a. Board Members are being voted on during our April Board Meeting on Apr 18, 2024 .
- b. Total revenue from the Carnival was approximately \$11,000. Thank you board members for your time helping with the event.

604 West 1st,  
McCook, NE 69001  
308-344-4400 Ex. 3



Principal: Joel Bednar  
jbednar@mccookbison.org  
Secretary: Kim Lyons  
klyons@mccookbison.org  
Counselor: Debbie Arp  
debbie.arp@mccookbison.org

#### Central Elementary

- N-SCAS is starting this week (last week when typing this).
- Central Concert is April 11, 2024. Mrs. Donelan does a great job of having songs that kids like and put a lot of energy into!
- 4th graders will be going to Lincoln on April 22, 2024. We will go to Memorial Stadium and will take a tour of the capitol building. This fits into our 4th grade curriculum of Nebraska History very well! We are doing this as a trial as we have a small class.
- 5th Grade will go to Red Willow Lake in May for some outdoor education. Every year, I'm always surprised by how many students have never been outside McCook or even been to the lake.
- Mr. Vince Lyons is here this week doing some administrative shadowing with me today and tomorrow.
- We are having SPED transition meetings between buildings the past couple of weeks. This gives teachers a heads up on what works and does not work with kids. Our notes system that we have done the past few years have really helped when August/September hit.

Junior High Board Report  
March 29, 2024  
Chad Lyons, Principal

1. Students participated in our spring bus evacuation drill.
  
2. Parent-teacher conferences were on Tuesday, March 5, from 2:30 until 8 PM and Thursday, March 7, from 8 until noon. Wednesday, March 6, staff will be in professional development reviewing parent surveys, F & R student NSCAS data, student surveys, AI, and software updates. Parent-teacher conference attendance numbers: The sixth-grade staff was in contact with all parents. Three parents were not able to attend. Seventh grade had eighty-four conferences scheduled. Ninety-three percent (82) of the scheduled conferences attended. Overall, seventy-three percent of the seventh-grade student's parents attended. Eighth grade had seventy-five conferences scheduled. Ninety-three percent (70) of the scheduled conferences attended. Overall, sixty-five percent of the eighth-grade student's parents attended.
  
3. Eighth-grade girls attended the Expanding Your Horizon conference hosted at MPCC North Platte campus.
  
4. Third-quarter grade sheets were mailed to parents.
  
5. A 20-day student absent attendance parent meeting was rescheduled because of the inclement weather.
  
6. Eighth-grade boys attended an MPCC North Platte campus tour.
  
7. Science students attended the North Platte Science Fair.
  
8. Eighth-grade social studies students attended the History Day competition in Kearney.
  
9. Three staff members were subpoenaed to court to assist with court proceedings.
  
10. Our junior high spelling finals were held.
  
11. ELPA21 assessment window closed for the district.
  
12. Four students attended the state MathCounts competition.

13. Junior high students participated in a National Academic Competition in Grand Island.

14. Students celebrated World Down Syndrome Day wearing crazy socks.

15. Destination Imagination students competed in the regional tournament in Bayard.

16. Enrollment=6th- 89, 7th-113, 8th-108 TOTAL 310

April 8th, 2024  
SH Board Report  
Senior High, Craig Dickes, Principal

March Enrollment numbers:

9th-118, 10th-129, 11th-112, 12th-105. Total = 464

AVG Daily Attendance for March 2024 is 92.88%

- Activity 2197 periods
  - Excused 2437 periods
  - Illness 1400 periods
  - Waivered ILL 416 periods
  - Out of School Suspension 197 periods
  - Unexcused 228 periods
- Student Discipline for March 2024.
- Attendance Violation 91 events by 65 students
  - Bullying 1 events by 1 students
  - Disorderly conduct 5 events by 5 students
  - Violation of School Rules 2 events by 2 students
  - Alcohol/Tobacco 1 event by 1 student
  - Drug Possession/Use 0 event by 0 student
  - Fighting 2 events by 2 students
  - Insubordination 1 events by 1 students
  - Weapons 0 events by 0 students
  - Theft 1 events by 1 student
  - Vandalism 0 event by 0 student

March has required a lot of flexibility. We had to reschedule the ACT and Pre-ACT due to the weather, but we have completed testing.

The gym project is underway. It has caused some disruptions to our daily routines, but staff and students are adjusting well.

Prom is April 20th. It will be held at the McCook City Auditorium.

# McCook High School

## Clubs and Organizations Activity Report

### Art

#### March

- Art Club Meeting- discuss next group project (eggs for easter?)
- Art Shows
  - March 16th- SWC in Holdrege
  - March 18th-28th- MHS Show at the College

#### April

- 

### Band

#### March

- Fundraiser March 25th in HS Auditorium.
- SWC Fine Arts Festival in Holdrege March 16th- bringing 16 band students.
- I will be the guest clinician for the RPAC Clinic on 3-19.
- Working on music for DMC and Spring Concert.

#### April

- April 8th Fundraiser Concert 7 pm
- April 5th judging music contest in Cambridge
- April 18th District Music Contest, instrumental entries all at JH
- 
- 

### Bison eSports

#### March

- Continuing with Spring Season
- Working concessions for Track meet 3/28

#### April

-

## **Choir**

### **March**

- Fundraiser concert "Skyfall" taking place at the McCook Christian Church on Tuesday, March 12th at 7 PM.
- SWC Fine Arts Festival March 16th in Holdredge- bringing 20 choir students.
- Working on music for District Music Contest and Spring Concert.

### **April**

- Hosting DMC April 18th. 12 schools taking place. Will run from about 8-3:30 PM using HS and JH.
- JH/SH Spring Choir Concert at church Monday, April 29th at McCook Christian Church.

## **Class of 2024**

- Finalizing the last of the ordering for Graduation.
- We will be handing out caps and gowns in the coming weeks.
- Taking applications for Senior Graduation Speakers.

## **Class of 2025**

- Exec committee has been meeting for initial planning of prom. Students are working on location and DJ.

## **Class of 2026**

- 

## **Class of 2027**

- 

## **Computer Club**

### **March**

- 

### **April**

- 

## **Creative Writing Club**

### **March**

- Working on individual projects

April

- 

### **Destination Imagination**

March

- March 2nd Destination Imagination tournament
- Had highest instant challenge score
- Will be competing again on April
- Meeting after school

April

- 

### **FBLA**

March

- 03/04 - Read Across America at elementary school
- 03/14 - Meeting
- 03/23 - Highway clean up (It was canceled due to bad weather)

April

- 04/11 - Meeting
- 04/13 - Highway clean up
- 04/23 - FBLA will provide breakfast to staff members.

### **FFA**

March

- Last round of CDE's was March 5
- 25 students have qualified for state FFA Convention in 14 different contests
- State FFA April 2-5

April

- 

### **Math Club**

March

- Hosted Spring Brain Bowl. Results: 1st Place - Jackson Dellevoet, Van Keslin, Malia Hilker; 2nd Place - JP Janes, Josiah Wilkinson, Reid Loop; 3rd Place - Natalie Dame, Wyatt Felzien, Kolt Doyle

- Will have March meeting 3-14.

April

- New Math Club member candidates have been identified. Plans for new member initiation are currently being discussed.
- No other events planned for the year.

### **McCook Bison.TV**

March

- Continue live streaming our events at McCook Public Schools.
  - We have a couple Band/Choir concerts scheduled for this month.

April

- 

### **Mock Trial**

March

- No Activity

April

- No Activity

### **National Honor Society**

March

- 

April

- 

### **Newspaper**

March

- March Stampede progress
- Entered many articles into the NSAA contest

April

-

## **NORE**

March

- 

April

- 

## **One-Act (Play Production):**

March

- N/A

April

- N/A

## **Powerlifting**

March

- 

April

- 

## **Quiz Bowl**

March

- 

April

- 

## **Special Olympics**

March

- Still practicing for swimming and track; regional swim meet will be 3/23 in Hastings

April

- 

## **Speech Team:**

March

- District Meet in Scottsbluff on the 11th.
- Driving up on Sunday the 10th, returning after the meet.

April

- Awards (date TBD)



### **Student Council:**

April

- ACT PRE-ACT Breakfast
- Leadership Awards Assembly
- New member elections
- Teens in the Driver Seat Activity

### **Thespians:**

March

- 30 Parents/students going to Omaha to see “The Lion King” on the 9th
- Selling chocolates to defray cost.
- All-School Play auditions almost wrapped up. 25 students involved at this point. Still have a handful of students to come in after ski trips.
  - Production dates are May 3, 4, at 7:00 and 5 at 1:00

April

- “The Lion King” was incredible!! Everyone who went was in awe and had a marvelous time!
- Rehearsals are in progress for all school play! Monday, Tuesday and Thursday nights!

### **Unified Bowling**

March

- 

April

- 

## **Yearbook**

### March

- Maryann Kassner and Espn Hall entered into a two photography contests with NSAA and Jostens
- Working on Club pages and business ads
- Submitted two pages to the NSAA contest

### April

-

# *Monthly Business Manager Board of Education Report March 2024 for April 2024 Board Meeting*

**March Lunch #'s** = 13,277 Meals served.

**Financial #'s** = After 58%% of fiscal year = General Fund YTD Revenue is 57% YTD Expense is 57%  
All Funds YTD Revenue is 57%, YTD Expenses is 57%

## *Facilities - Updates*

We are working on the restroom by the Agriculture department.

H2I, Inc. is on site working on Gym floor replacement.

Tennis court surfacing is scheduled for July 2024

We have signed a contract with Rasussmens, INC to replace the HVAC valves in all the classrooms at McCook Elementary School. %452,382.00. The work is to be performed in the summer of 2024.

We have ordered all replacement HVAC equipment that was damaged from the freeze. This will be covered from insurance claims.

We have signed a contract to replace Boiler at the Learning center with Rasmussen's, Inc.

## *Upcoming Projects*

*2023-2024 RFP's*

### **Bond Project**

Sampson's and W Design are working on cost estimating the project.

### *Federal/state Reports filed in December:*

Summer food Service application has been completed.

Community Relations

Utilizing Community Resources

School principals and their respective staffs are urged to identify and utilize the special talents and resources of individual citizens and community organizations to provide appropriate enrichment experiences for students. School personnel utilizing any individual or group resources shall clear this activity through their respective building principals.

Date of Adoption: \_\_\_\_\_, 2023

Community Relations

Staff Participation in Community Affairs

All employees are encouraged to participate in community organizations and activities. The school board feels that school-community relations are enhanced when school personnel interact with other people within the community. This interaction serves to informally transmit school information to patrons of the community and to gather public opinion on the school's effectiveness and its activities.

Date of Adoption: \_\_\_\_\_, 2023

Community Relations

School Personnel and the Public

While it is the superintendent of school's responsibility for district-wide public relations, it is the board's belief that all school employees are obligated to promote a positive image of the school district, its programs, and students. To that end, all employees are encouraged to use tact, patience, and courtesy in their relationships with students, parents, and district patrons and to serve as good role models in their personal conduct.

Date of Adoption: \_\_\_\_\_, 2023

Community Relations

Student Production of Goods and Services

Students may produce services and materials for community organizations or groups only to the extent that such production furthers such students' educational development. Such activity is to be authorized by the building principal and supervised by assigned staff.

Date of Adoption: \_\_\_\_\_, 2023

Community Relations

Public Performances by Students

Participation in community celebrations, patriotic observations, or other special events by bands, choral groups, athletic teams, or other student groups is recommended by the board of education as a means for establishment of better public relations between the school district and the community. The use of school groups to promote partisan politics, sectarian religious views, non-school money raising activities, or selfish propaganda of any description is not approved.

School principals are urged to cooperate with any group or groups having promotion of the welfare of the youth of the community as their purpose, provided that youth of every race, religion, nationality, and social strata benefit equally.

All public performances by students shall be approved by the building principal or the superintendent of schools.

Date of Adoption: \_\_\_\_\_, 2023

Community Relations

Emergency Closure of School Buildings

If the Superintendent or Superintendent’s designee determines that a building or buildings should be closed due to health or safety concerns, then the Superintendent or Superintendent’s designee is authorized to close a school building or buildings until the Superintendent or Superintendent’s designee determines that such building or buildings should be reopened.

In determining whether a building or buildings should be closed, the Superintendent or Superintendent’s designee is encouraged to receive input from law enforcement, health officials and other experts.

If the Superintendent or Superintendent’s designee makes the decision to close a school building or buildings, then the Superintendent or Superintendent’s designee shall communicate such decision to students, parents, staff, community members and area media outlets as soon as practical.

If a school building is closed, then no person shall be allowed to enter such building unless the Superintendent permits such person to enter such building.

Date of Adoption: \_\_\_\_\_, 2023

Community Relations

Emergency Exclusion of Persons from School

If the Superintendent or Superintendent's designee determines that a person may pose a health or safety risk to others, the Superintendent may exclude such person from school property. If such person is a student, then the Superintendent or Superintendent's designee may refer to the emergency exclusion provisions of Policy 5101. If such person is a staff member, then the Superintendent or Superintendent's designee may place said staff member on paid or unpaid leave. If such person is not a student or staff member, then the Superintendent or Superintendent's designee shall inform such person as soon as possible that they are not permitted on school property until further notice from the Superintendent or Superintendent's designee.

The Superintendent may consult with law enforcement, health officials or other experts in determining whether such exclusion should occur.

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsStatement of Intent

It is the desire and intent of the Board of Education that there be continuous planned public relations activities for all participants in the school community - for students, staff, parents and for the public at large. The public relations efforts should emanate from the school, as well as from the administrative offices.

Because the Board is proud of the staff, students and the school, public relations activities should encompass all areas of school life, including regular instructional activities, special events of unusual interest, extra-curricular activities, accomplishments of students and staff and Board of Education activities.

The purpose of the public relations activities shall be to inform so that all participants in the public education endeavor may gain pride in and understanding of their schools.

Methods of Communication

The Board of Education will use various media to keep the public informed—including news releases on the school website, to the area newspapers, issuance of newsletters, school newspapers, presentations before parent groups and other community organizations.

All Board of Education publicity releases shall be made through the Superintendent or their designee. The Superintendent shall establish procedures for the dissemination of information regarding deliberations and decisions of the Board of Education. The Superintendent shall also establish procedures for the dissemination of local school news, emphasizing student and staff activities and achievements.

Date of Adoption: \_\_\_\_\_, 2023



McCook Public Schools Complaint Form

Date: \_\_\_\_\_  
Person Making Complaint: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

(1) Name of child or person with whom you have a complaint:  
\_\_\_\_\_.

(2) Statement of facts detailing date and facts about your complaint (you may use an attachment):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

(3) Names of possible witnesses:  
\_\_\_\_\_  
\_\_\_\_\_.

(4) Relief requested (what I want done in response to this request):  
\_\_\_\_\_  
\_\_\_\_\_.

The undersigned states: I have a reasonable belief that the facts in this complaint are true and accurate and I give permission for an investigation to be made into this complaint.

Signature: _____	Date: _____
------------------	-------------

Received by: \_\_\_\_\_

Community RelationsCitizen Communication to the Board of Education

The Board of Education recognizes the necessity for open communication with students, parents, patrons and staff but is also aware that a procedure for processing concerns and complaints is imperative to the normal operations of the District. It is the intent of the Board that concerns and complaints be resolved at the lowest possible level.

**Complaints Made to Individual Board Members**

Members of the Board of Education have no authority or power to act on behalf of the Board or the District except when acting as a member of the entire Board at a duly called board meeting or when acting with express, specific authority granted by the Board or by law. Should any member of the Board be approached by a student, parent, patron or staff member who has a concern or complaint, the member should:

1. Listen attentively to the concerns but not take any inflexible position.
2. Instruct the individual about the District's process for resolving concerns and complaints and direct the individual to the appropriate complaint or grievance procedure or to the Superintendent for information concerning such procedures. If the concern or complaint involves a teacher, the individual should be informed to discuss the matter with the teacher first.
3. Inform the Superintendent of the concern.

The Board and the District shall not be bound in any way by the action or statement on the part of any individual Board member or committee, except when such statement or action is taken or made in conformance with express, specific authority granted by the Board or by law.

**Complaints Made to the Board**

Concerns or complaints may be made to the Board of Education at a duly called Board meeting at such time as the agenda provides for public participation or comment.

In the event the complaint involves a personnel matter relating to an employee of the District, the individual raising the complaint shall be directed to first exhaust the appropriate complaint or grievance procedure. The board shall not respond or take action on such a complaint until such complaint or grievance procedure has been exhausted, unless it is determined by the Board, under the circumstances, that an immediate response or action is required.

Individuals raising concerns or complaints involving non-personnel matters which may be the subject of a complaint or grievance procedure may also be directed to first use such complaint or grievance procedure.

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsParent/Patron Comment Forms

Parents and patrons may file a comment with the Superintendent. Comment can be made by emailing them to [comments@mccookbison.org](mailto:comments@mccookbison.org) and by using forms that are available in the office of each building. These forms are intended to help resolve issues, arbitrate disputes, facilitate understanding, recognize achievements, and commend success.

Comments which have been properly filed with the Superintendent which directly involve a staff member shall be forwarded to the staff member's immediate supervisor for analysis, discussion, and resolution. All comments shall be retained in hardcopy form in a separate confidential file in the office of the staff member's immediate supervisor for a period of three years. At the end of the three year period they may be discarded. Comment forms shall not be placed in the staff member's personnel files unless deemed appropriate by the Superintendent or immediate supervisor.

Date of Adoption: \_\_\_\_\_, 2023



MCCOOK PUBLIC SCHOOLS  
COMMENT OR COMPLAINT FORM

Commenter: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_

Comment or Complaint: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supportive Evidence or Witness: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Relief requested (what I want done in response to the above information):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

The undersigned states: I have a reasonable belief that the facts in this comment or complaint are true and accurate, and I give permission for an investigation to be made into this matter.

\_\_\_\_\_  
Signature Date



Community RelationsAnnual Report and School Improvement

The Superintendent shall prepare and distribute each year an Annual Report in accordance with Rule 10, Regulations and Procedures for the Legal Operation of Schools. The Annual Report shall be distributed to residents of the School District by the Superintendent distributing it to the members of the Board of Education and to the parents of students enrolled in the School District each school year and making it available to other residents. The report shall include information required by Rule 10. The results of the annual report shall be used to plan and make needed changes to improve instruction for all students. The report is to include:

- A. Student academic performance. The report shall include results of student success in achieving the state standards set forth in Appendices A through D of Rule 10 or local content standards approved by the Department, on a building basis. Individual test scores shall be kept confidential. If the school has fewer than ten students in the grades being reported, or if reporting would allow for the identification of students because they all had comparable scores, no public reports of student performance shall be provided for those grades.
- B. School system demographics.
- C. School improvement goals and progress.
- D. School system financial information.

The Superintendent shall further ensure that the School District implements a systematic on-going process that guides planning, implementation, and evaluation and renewal of school improvement activities to meet local and statewide goals and priorities. The school improvement process shall focus on improving student learning and include a periodic review by visiting educators who provide consultation to the local school/community in continued accomplishment of plans and goals. The school improvement process shall further include the following activities at least once within each five years:

- A. Review and update of the mission and vision statements.
- B. Collection and analysis of data about student performance, demographics, learning climate, and former high school students.
- C. Selection of improvement goals. At least one goal is directed toward improving student academic achievement.
- D. Development and implementation of an improvement plan which includes procedures, strategies, actions to achieve goals, and an aligned professional development plan.
- E. Evaluation of progress toward improvement goals.

The school improvement process shall further include a visitation by a team of external representatives to review progress and provide written recommendations. A copy of the school system's improvement plan and the written recommendations shall be provided to the Department. The external team visits shall be conducted at least once each five years.

Legal Reference:

NDE Rule 10.01, 10.5.02, 10.9 and 10.10

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsPublic Access to School Records - Examination, Making Memoranda, and Copying

1. The School District, through the Superintendent, shall provide interested persons access to the records of the School District as required by law. Such access shall include the opportunity to examine, make memoranda and copy School District records. The School District shall not make records of individual students or personnel available except as allowed by law or compelled by court order.

2. Records may be examined at the School District offices during the hours such offices are open for the ordinary transaction of business. School district offices will be open for the ordinary transaction of business (a) during the school year on such days as school is in session, and (b) during the summer months when school is not in session, Monday through Friday when the Superintendent is present, except legal holidays.

3. Records may be obtained in the form in which the record is maintained including, but not limited to, printouts, electronic data, disc, tapes, and photocopies. The School District will not be required to produce or generate any record in a new or different form or format modified from that of the original School District record. Copies of records may be made as follows:

(a) Copies may be made by persons using their own copying or photocopying equipment, provided that such copies shall be made on the premises of the School District offices or at a location mutually agreed to by the requester and the School District.

(b) Copies may be obtained from the School District if the School District has copying equipment reasonably available, and upon payment of a fee for providing copies. The Superintendent shall establish a fee schedule for the copying of school district records, provided that such fee is not to exceed the actual cost of making the copies available. Actual costs of making copies available include: Paper, discs, and other hard copy materials, copier device costs (equipment lease, depreciation and maintenance), electricity and the cost of personnel. If the copies requested are estimated by the School District to be more than fifty dollars (\$50.00), the School District may require the requester to furnish a deposit prior to fulfilling such request.

4. Upon written request for access to records, the School District will provide to the requester as soon as is practicable and without delay, but not more than four (4) business days after actual receipt of the request:

(a) Access to or, if copying equipment is reasonably available, copies of the school district records requested;

(b) A written denial of the request, or portion thereof, if there is a legal basis for such denial of access to school district records on a written form from the school district. [See, Regulation Form 1050A, "Denial of Access To School District Records"]; or

(c) If the entire request cannot with reasonable good faith efforts be fulfilled within four (4) business days after actual receipt of the request due to the significant difficulty or extensiveness of the request, the school district shall provide a written explanation, including the earliest practicable date for fulfilling the request, and estimate of the expected cost of any copies, and an opportunity to modify or prioritize the items within the request. [See, Regulation Form 1050B, "Explanation of Delay in Fulfilling Request for School District Records"].

Legal Reference: Neb. Rev. Stat. Sec. 84-712 et seq.

Date of Adoption: \_\_\_\_\_, 2023

Regulation No. 1050 - A

Community Relations

Denial of Access to School District Records Form

Name of Requester: \_\_\_\_\_.

Date of School Record Request: \_\_\_\_\_.

Name of Administrator Denying Record Request: \_\_\_\_\_.

Description of Records Requested (Actual written request for record may be attached): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_.

Please be advised that the school district has determined that there is a legal basis for a denial of access or copies to all or a portion of the school records requested, and hereby provides the following information regarding such denial:

A. Description of the contents of the records withheld: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_.

B. Statement of the specific reasons for the denial (Correlate specific portions of the records to specific reasons; include citation of statute expressly providing that particular information or records shall not be made public): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_.

**NOTICE: Pursuant to Neb. Rev. Stat. Sec. 84-712.03, you may have a right of judicial or administrative review of the denial of access to school district records set forth above, including a right to petition for a writ of mandamus, or petition the Attorney General to review the record to determine if it may be withheld from public inspection.**

Regulation No. 1050 - B

Community Relations

Explanation of Delay in Fulfilling Request for School District Records

Your entire request for school district records cannot with reasonable good faith efforts be fulfilled within four (4) business days after actual receipt of such request due to (check all applicable boxes):

G Significant difficulty in compiling or copying such records;

G Extensiveness of the request.

A. Additional Explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

B. Projected Date of Fulfilling Request: \_\_\_\_\_.

C. Projected Cost of Copies: \$\_\_\_\_\_.

Modification or Prioritization of Request: You may modify or prioritize the items in your request to expedite the availability of the school records requested; please set forth your modification or prioritized items in the space provided below and return to the office.

\_\_\_\_\_  
\_\_\_\_\_.

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsAdvertising and Promotion

Neither the facilities, the staff, nor the children of the school district shall be employed in any manner for advertising or otherwise promoting the interests of any commercial, political, or other non-school agency, individual, or organization, except that:

1. The schools may cooperate in furthering the work of any non-profit, community-wide social service agency, provided that such cooperation does not restrict or impair the educational program of the schools.
2. The schools may use films or other educational materials bearing mention of the producing firm or sponsor, providing such materials can be justified on the basis of their actual educational values.
3. The schools may cooperate with any agency in promoting the activities in general public interest, and which promote the education or other best interest of students.
4. The superintendent of schools may cooperate in furthering the work of any non-profit, community-wide social service agency provided such cooperating does not infringe on school programs or diminish the amount of time devoted thereto.
5. The administration may, at its discretion, announce, or authorize to be announced, any lecture, community activity, or film which it feels has educational merit.
6. School representatives may, upon approval of the board of education, cooperate with any agency in promoting activities in the general public interest, and which promotes education that is in the best interest of the students.

Legal Reference: Neb. Rev. Stat. Sec. 79-526 Board Authority for Supervision and Control  
Neb. Rev. Stat. Sec. 79-8,100 Teachers, Solicitation by Agents

Date of Adoption: \_\_\_\_\_, 2023

Community Relations

Publications, Radio, and Television

The board of education welcomes the active participation of print and electronic mass media in promoting educational programs of McCook Public Schools. All resultant news coverage of academic or extracurricular activities must be presented in the public interest. No identification of the school with the promotion of any commercial or political enterprise will be permitted.

All radio and television broadcasts of any school activity or contest originating from the School District’s facilities must be coordinated through the office of the building principal sponsoring the activity.

Companies interested in such broadcasts will: (1) Contact the building principal or designee at least forty-eight (48) hours in advance of the event to gain permission and make arrangements for attending the activity. (2) Any company interested in broadcasting an activity will be responsible for all necessary equipment, transmission lines, power sources, and accompanying expenses. (3) Any company interested in broadcasting an activity will be responsible for any financial and legal liabilities pertaining to its own equipment and personnel.

Legal Reference: Neb. Rev. Stat. Sec. 79-526 Board Authority for Supervision and Control  
Neb. Rev. Stat. Sec. 79-1312 et. seq. Telecommunications Operated by the  
Nebraska Educational Telecommunications Commission

Date of Adoption: \_\_\_\_\_, 2023

Community Relations

School Directory

A school directory will be used and distributed only by authorization of the principal or superintendent of schools. Under no circumstances will it be distributed for political or commercial purposes. If student directory information is released it shall not be released to an agency or individual if personal profit is the object of the receiver. Directory information for purposes of the school directory shall consist of the information that is considered to be “directory information” in the School District’s annual FERPA notice. Parents who do not wish to have their child's name(s) included in the directory to be released may request that it be deleted. It shall be the principal's responsibility to delete those names.

Legal Reference: Neb. Rev. Stat. Sections 79-2,104 & 79-2,105; Neb. Rev. Stat. Sec.79-539  
Neb. Rev. Stat. Sections 84-1201 to 84-1220  
Family Educational Rights and Privacy Act, 20 U.S.C. §1232g

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsCommunity Use of School Facilities

School facilities are primarily intended for the District's educational and extracurricular activity programs. School facilities are, however, made available for use by outside groups to further the interests of the District and the community. Use by non-school groups is allowed pursuant to an application process and is subject to the terms and conditions set forth in this policy.

1. Application for Use.

Outside groups that wish to use school facilities must submit a completed Application for Use form signed by a representative of the outside group who has authority to commit the outside group to the terms and conditions of the Application. The outside group, as Applicant, shall specify the nature of the intended use, the dates and times of the requested use, and the facilities for which use is requested.

The form shall be developed by the administration. The form shall include the statement that:

This application is subject to the terms of the Board's "Community Use of School Facilities" policy. The terms and conditions of that policy are incorporated into this application by this reference. Applicant accepts all such terms and conditions.

2. Acceptance of Application for Use.

Acceptance or rejection of applications shall be the responsibility of the Superintendent or the Superintendent's designee.

Applications shall not be rejected for any unlawful reason, including unlawful discrimination on the basis of race, national origin, gender, religion, disability, age, marital status, or veteran status, and including the applicant's legally protected exercise of constitutional or statutory rights.

The District's facilities are designated as nonpublic forums. Accordingly, applications shall not be accepted for:

- a. Uses that may conflict with or that disrupt the District's educational or extracurricular activity programs.
- b. Uses inconsistent with the mission of the District.
- c. Uses that present an unacceptable risk that the conditions of use set forth in this policy will not be adhered to; either due to the nature of the requested use or the character of the group or individuals within the group.
- d. Uses that present an unacceptable risk of damage or unacceptable wear and tear to facilities or equipment.

- e. Uses for outside commercial activities except with approval of the Board; and except for camps and other activities for high school students subject to and consistent with Bylaws of the Nebraska School Activities Association.
- f. Uses that involves gambling or games of chance.
- g. Uses that involves a group or activity which advocates or condones the violent overthrow of the Constitution or of the government.
- h. Uses that involve the meetings of secret clubs not open to members of the public.
- i. Non-community type uses such as wedding receptions, slumber parties, personal use and similar activities.

Applications for use of facilities may be denied based on unsuitability of the date or time of the requested use. Facilities will generally not be available for community use at times when school staff are not available to monitor the Applicant's use, such as on legal holidays; before 7:00 a.m.; after 10:00 p.m. and Sunday mornings prior to Noon.

Leases of school facilities require approval of the Board. As such, Applications that request long-term use of facilities in the nature of a lease will be denied.

Applications may be denied based on the determination of the Superintendent or the Superintendent's designee that the Applicant does not have the financial ability or financial responsibility to pay fees or expenses or to reimburse the District for any damages that may be sustained to facilities or equipment or any liability that may be created by the use.

When an Application conflicts with another Application, the Applications will be accepted according to the following priority order:

- a. Events or activities that are designed to service students of the District or which are related to any function of the District, including approved school-community associations and school-affiliated non-profit groups.
- b. Tax-supported agencies such as educational entities or units of city, county or state government.
- c. Nonprofit community agencies such as private educational agencies.
- d. Groups where the majority of the members reside within the District.

For use conflicts within each group, priority will be given to the first to submit their Application; provided that the Superintendent or the Superintendent's designee may approve an Application that is not first-filed if the other Applicant's use could be feasibly changed to a non-conflicting time or area.

Applications that are accepted may not be assigned or transferred to another outside group.

Applications that are accepted are subject to cancellation by the Superintendent or the Superintendent's designee. Cancellation will occur in the event the administration reasonably determines:

- a. Any of the reasons for non-acceptance of an application exist.

- b. The Applicant fails to meet any term or condition required prior to the use. This includes but is not limited to failure of the Applicant to pay required fees or deposits or failure to show evidence that any required insurance is in place.
- c. Circumstances make the use unsuitable. This includes but is not limited to:
  - i. The condition of the facilities being unsafe. For example, the presence of snow, ice, fallen limbs or other potential hazards that the school would not otherwise clear prior to the activity or event. The Applicant may request that the District clear the hazards such that it may proceed with its activity or event. If the District agrees to do so, the Applicant shall be responsible for all costs incurred by the District in clearing the hazard.
  - ii. School staff being unavailable to monitor the use or to provide set-up or clean-up services where the District has accepted responsibility for such.
  - iii. The need to use the facilities for a school activity or purpose.

Generally, if school is closed on the date of the Applicant's intended use due to inclement weather or hazardous conditions, the Applicant's use will be cancelled.

The Applicant shall remain responsible for fees or expenses, and any deposit that has been received by the District shall be forfeited and be kept by the District, if cancellation occurs because of the fault of the Applicant. Otherwise, the District will return any deposit that has been received by the District. The District will in no event be responsible for any damages, expenses, or losses incurred by the Applicant or any person arising from the cancellation.

An Applicant may withdraw its Application at any time prior to acceptance. An accepted application may be withdrawn by the Applicant, subject to approval of the Superintendent or the Superintendent's designee. Approval is subject to the conditions that the Applicant has given reasonable advance notice (ordinarily, at least 48 hours) and that the Applicant reimburse the District for any expense the District has incurred.

### 3. Conditions of Use.

The conditions for use are as follows:

- a. Compliance. Applicant agrees to:
  - i. Comply with all local, state and federal laws, including health and fire codes.
  - ii. Comply with Board policies concerning non-discrimination and the use of school facilities.
  - iii. Comply with reasonable administrative rules related to use of facilities and the requests of school officials related to the Applicant's use of the facility.
- b. Disclaim School Sponsorship. The District does not sponsor or endorse the Applicant or the activity or event conducted by the Applicant. To ensure that the public understands this fact, the Applicant agrees to not make any statements suggesting such sponsorship and to publish statements of non-school sponsorship

in such form and manner as the administration may request.

- c. Supervision. Applicant agrees to provide appropriate supervision of the activity or event in all respects, including supervision reasonably necessary to ensure that no person participating in or attending the activity or event:
- i. Is presented with conditions that pose an unreasonable risk of personal injury or damage to personal property.
  - ii. Enters any area of the school facilities that the Applicant has not been given permission to use, or accesses any school records.
  - iii. Engages in the use of tobacco, alcohol, or illegal drugs, or is under the influence of alcohol or illegal drugs.
  - iv. Possesses a firearm or a weapon.
  - v. Engages in disorderly, lewd, or lascivious conduct.
  - vi. Engages in any criminal behavior.

Applicant shall remove any person from the activity or event who engages in any of the above listed conduct. Applicant agrees to report to the school administration by the close of the next business day the identity of any person who engaged in any of the above listed conduct and the details of the conduct. If the offending person is a student, the report shall be made immediately.

In the event the school administration determines that the nature of the activity or event warrants the presence of security services, Applicant agrees to provide such security services.

Applicant agrees to ensure that all persons attending its activity or event are off school grounds at the end of its time of permitted use, except for students or school staff who are authorized to remain for a school-related purpose.

- d. Condition of Premises. Applicant agrees to:
- i. Conduct a reasonable inspection of the premises prior to the activity or event to ensure that the premises are safe for the intended use. In the event of any unsafe condition, Applicant shall notify an administrator. In the event the unsafe condition is not corrected prior to the activity or event, the Applicant shall postpone or cancel the activity or event.
  - ii. Not use or allow any school equipment to be used without express approval of school administration.
  - iii. Not bring or allow others to bring food or beverages on to school grounds without express approval of school administration.
  - iv. Not bring or allow others to bring or use any flammable items (including candles or incense) or any volatile chemical or any explosive.
  - v. Not use any electrical equipment that has been brought onto the premises without express approval of school administration.
  - vi. Not allow the wearing of street shoes or shoes with black soles on gym floors or other protected surfaces.

- vii. Not park or allow others to park in fire lanes or reserved spaces or in any manner inconsistent with the school's parking rules.
  - viii. Not cause or allow others to cause damage to school facilities or equipment.
    - 1. In the event damages are sustained, Applicant accepts responsibility for reimbursing the District for the cost of repair or replacement.
    - 2. Applicant agrees that the school administration's determination that damage was sustained in connection with the Applicant's use, and of the cost of repair or replacement, is controlling.
    - 3. Applicant shall immediately report to the school administration any damage to school facilities or equipment that occurs during the Applicant's use of school facilities that may present a risk of injury to students or any subsequent users. Any other damage shall be reported by the close of the next business day.
  - ix. Return the facilities in as good a condition as it was prior to use. This includes, without limitation, cleaning, removal of trash, and returning tables and chairs and other school property to their proper location. The clean-up shall be promptly completed. In the event the District provides the clean-up service, Applicant agrees to reimburse the District for the cost of such clean-up.
  - x. Remove any property brought in by the Applicant and by any person attending the activity or event. The District is not responsible for any personal property that is left on the premises.
- e. Financial Responsibility. Applicant agrees to:
- i. Procure, at its own expense, a Comprehensive General Liability insurance policy naming the District as an additional insured. This policy shall be written with a minimum of \$1,000,000 Combined Single Limit per occurrence. A Certificate of Insurance evidencing coverage must be submitted prior to the Applicant's use.
  - ii. The insurance requirement is subject to waiver by the Superintendent or the Superintendent's designee only in circumstances where the intended use presents very little potential for injury or damage and the activity or event is designed to serve the District's students or staff.
  - iii. Indemnify and hold the District, the Board, school employees and agents of the District harmless from any and all claims, demands, causes of action, or lawsuits for any death or personal injury or damage to property sustained during, caused by or arising out of the Applicant's use of school facilities.

#### 4. Fees for Use.

The Superintendent or Superintendent's designee shall establish a daily use fee schedule that establishes rates for specific parts of the school facilities (that is, kitchen, auditorium, gymnasium,

athletic field, classrooms, meeting rooms). The rates shall be reviewed on a periodic basis; with the review to occur no less than every two years.

The fee rates shall be in an amount sufficient to cover estimated staff time and direct costs associated with:

- a. Processing. Cost of processing the Application, postage, invoicing and coordination of the use.
- b. Access. Cost of providing access; such as unlocking doors before use and locking after use, turning lights on and off, and disarming/re-arming security systems.
- c. Custodial. Cost of providing custodial or maintenance services to prepare the facility for the use and for clean-up after the use.
- d. Kitchen. Cost of providing access to the kitchen facilities; as ordinarily any permitted use of the kitchen will require the presence of a member of the school's food service staff.
- e. Special Equipment. Cost of making special equipment available such as sound and lighting set-up; as ordinarily any permitted use of special equipment will require the presence of a member of the school's staff who is familiar with proper use of the equipment.
- f. Monitoring. Cost of administrative or other professional staff to monitor the Applicant's use to ensure compliance with the terms and conditions of the permitted use.
- g. Security. Cost of providing security services when determined to be needed for the activity or event.

The fee schedule shall be applied evenly to all Applicants, with two exceptions:

- a. A different fee may be assessed where the Superintendent or Superintendent's designee reasonably determines that the Applicant's use will require staff time or cause direct costs different than those used in establishing the fee schedule.
- b. A fee waiver or reduced fee rate shall be given for use where the activity or event is designed to serve students of the District or children; such as approved school-community associations and school-affiliated non-profit groups and summertime sports leagues, sports camps, etc., that are subject to NSAA regulations.

5. Use Consistent with NSAA Bylaws.

Use of school facilities for activities that are subject to the Bylaws of the Nebraska School Activities Association (NSAA) shall be permitted subject to and in accordance with the NSAA Bylaws. Such use shall be consistent with this policy for non-school groups. Examples of acceptable use of school facilities for activities are:

- a. Summer Leagues. There must be evidence that the organization or individual conducting the league has rented or leased the facility (for example, via an Application for Use) to prove the school is not involved in its sponsorship or funding.

- b. Commercial Sport Camps/Clinics. School facilities for use by individuals, including the District’s own coaches or other organizations for commercial camps/clinics or schools. Camps conducted by high school coaches shall be publicized as open to all area individuals wishing to attend and not limited to students from the coach’s high school.
- c. All-Star competition that involves graduated seniors.
- d. Competitive meets and contests sponsored by non-school groups.
- e. Facilities approved under the above stipulations include: gymnasiums, tracks, swimming pools, tennis courts, athletic playing fields, and baseball and softball diamonds.

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsUse of School Facilities: Student Groups

1. Access by Youth Organizations. The District will allow, upon request, a representative of a recognized youth organization to provide: (1) oral or written information to students regarding the youth organization and how such youth organization furthers the educational interests and civic involvement of students in a manner consistent with good citizenship; and (2) services and activities to any student who is a member of such youth organization. A “recognized youth organization” is limited to those group listed in 36 U.S.C. Subtitle II, Part B. Each requesting youth organization will be permitted to provide information at school at least once during each school year. The administration will make a good faith effort to find a mutually agreeable date, time, and location for each requesting youth organization, though the administration shall have the ultimate authority to select the date, time, and location for any requesting youth organization. Under no circumstances will any requesting youth organization be permitted to provide oral information to students during instructional time, unless previously approved by the Superintendent or Superintendent’s designee. Every representative from a requesting youth organization must submit to, at the organization’s cost, a background check. The Superintendent or Superintendent’s designee may refuse to allow an individual to be on school grounds if the individual's background check discloses a prior felony conviction or if, in the Superintendent’s discretion, the background check otherwise reveals concerns about student safety. Nothing in this Paragraph preempts or undermines any provision of the District’s Parental Involvement Policy.
  
2. Equal Access to Student Groups. In the event any of the secondary schools (grades 6-12) have a limited open forum as defined in the Equal Access Act, such school(s) shall not deny equal access or a fair opportunity to, or discriminate against, any students who wish to conduct a meeting within that limited open forum on the basis of the religious, political, philosophical, or other content of the speech at such meetings. A limited open forum for this purpose exists if the secondary school grants an offering to or opportunity for one or more non-curriculum related student groups to meet on school premises during noninstructional time.

All such student meetings at school are subject to the following requirements:

- a. the meeting must be voluntary and student-initiated;
- b. there must be no sponsorship of the meeting by the school or its agents or employees;
- c. employees or agents of the school are present at religious meetings only in a nonparticipatory capacity;
- d. the meeting must not materially and substantially interfere with the orderly conduct of educational activities within the school; and
- e. non-school persons may not direct, conduct, control, or regularly attend activities of the student group.

The administration shall in all respects maintain the District in compliance with the Equal Access Act.

3. Equal Access to Outside Groups Meeting at School. If the District provides an opportunity for one or more outside youth or community groups to meet on school premises or in school facilities before or after school hours, the District shall make that opportunity available to other similarly situated groups. The administration shall in all respects maintain the District in compliance with the Equal Access Act.

Legal Reference: 20 U.S.C. Section 4071-4074 (Equal Access Act)  
20 U.S.C. Sec. 7905 (Boy Scouts of America Equal Access Act) & 34  
CFR Part 108  
LB 705, § 126.

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsRecording of Others

To ensure the privacy and confidentiality of student information, no person is authorized to record or transmit any sound or image of any person (including themselves) without the prior consent or authorization of either (1) the person or persons being recorded or whose image or sound is being transmitted, (2) by authorized staff for purposes of child welfare (for example, to record images of injuries to students caused or believed to be caused by another person), or (3) the Superintendent or Superintendent's designee. This prohibition applies to all persons, including staff, students and community members, regardless of the content or context of the image or sound; however, this provision shall not apply to District-sponsored athletic or activity events where the focus of the recording or transmission is on the student performances or activity. Nothing in this provision shall prohibit the recording of an Individualized Education Program meeting if the recording is necessary to ensure that the parent understands the IEP or the IEP process or to implement other parental rights guaranteed by the Individuals with Disabilities Education Act.

Legal Reference: Neb. Rev. Stat. Sec. 86-290  
Letter to Anonymous, 40 IDELR 70 (OSEP 2003)

Date of Adoption: \_\_\_\_\_, 2023

Community Relations

Bulletin Boards, Display Case, and Posted Material

School bulletin boards, display cases, and posting areas are for the purposes of conveying information about school activities and programs to students, staff, and the visiting public as deemed appropriate by the respective principals; however, building principals may use their discretion on posting or displaying non-school related information which is not political or commercial in nature.

Legal Reference:      Neb. Rev. Stat. Sec. 79-526    Board Authority for Supervision and Control

Date of Adoption:      \_\_\_\_\_, 2023

Community RelationsTobacco Policy

The use of tobacco products is prohibited in all school buildings and all school vehicles. Smoking shall also be prohibited in any area where school staff, students or members of the public may be present or may be affected by smoke, including without limitation the stands and bleachers of outdoor athletic fields and near the entry of school buildings.

For purposes of this policy, tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. This does not preclude adults from wearing non-visible nicotine patches, or using nicotine gum without displaying the product container, as part of a smoking cessation program.

Legal Reference: Neb. Rev. Stat. Sections 71-5716 to 5734 (Nebraska Clean Indoor Air Act)

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsPersonnel - All Employees and StudentsAnti-discriminationA. **Elimination of Discrimination.**

The policy of McCook Public Schools is to not discriminate on the basis of sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status, in admission or access to, or treatment with regard to employment or with regard to its programs and activities.

McCook Public Schools and its staff shall comply with all state and federal laws prohibiting discrimination. The Board of McCook Public Schools intends to take any necessary measures to assure compliance with such laws against any prohibited form of discrimination and directs its staff to take all actions necessary to meet this objective.

The Superintendent shall be the Coordinator for anti-discrimination laws (including Title VI, Title IX; the Americans with Disabilities Act of 1990 (ADA), and Section 504 of the Rehabilitation Act of 1973 (Section 504)) and complaints or concerns involving discrimination or compliance with those laws should be addressed to said Coordinator.

B. **Preventing Harassment and Discrimination of Employees and Students.**

1. **Purpose:** McCook Public Schools is committed to offering employment and educational opportunity to its employees and students based on ability and performance in a climate free of discrimination. Accordingly, unlawful discrimination or harassment of any kind by administrators, teachers, co-workers or other persons is prohibited. In addition, McCook Public Schools will try to protect employees or students from reported discrimination or harassment by non-employees or others in the work place and educational environment.

For purposes of this policy, discrimination or harassment based on a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status, is prohibited. The following are general definitions of what might constitute prohibited harassment.

a. In general, ethnic or racial slurs or other verbal or physical conduct relating to a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or

gender identity, or other protected status, constitutes harassment when they unreasonably interfere with the person's work performance or create an intimidating work, instructional or educational environment.

- b. Age harassment has been defined by federal regulations as a form of age discrimination. It can consist of demeaning jokes, insults or intimidation based on a person's age.
- c. Sexual harassment has been defined by federal and state regulations as a form of sex discrimination. It can consist of unwelcome sexual advances, requests for sexual favors, or physical or verbal conduct of a sexual nature by supervisors or others in the work place, classroom or educational environment.

Sexual harassment may exist when:

- (a) Supervisors or managers make submission to such conduct either an explicit or implicit term and condition of employment (including hiring, compensation, promotion, or retention);
- (b) Submission to or rejection of such conduct is used by supervisors or managers as a basis for employment related decisions such as promotion, performance evaluation, pay adjustment, discipline, work assignment, etc.
- (c) The conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working, class room or educational environment.

Sexual harassment may include explicit sexual propositions, sexual innuendo, suggestive comments, sexually oriented "kidding" or "teasing", "practical jokes", jokes about gender-specific traits, foul or obscene language or gestures, displays of foul or obscene printed or visual material, and physical contact, such as patting, pinching or brushing against another's body.

2. **Procedures:**

- a. Employees or students should initially report all instances of discrimination or harassment to their immediate supervisor or teacher. However, if the employee or student is uncomfortable in presenting the problem to the supervisor or teacher, or if the supervisor or teacher is the problem, the employee or student is encouraged to go to the next level of supervision.
- b. If the report is not satisfactorily resolved within ten calendar days, or if the discrimination or harassment continues, please report your complaint to the Superintendent of McCook Public Schools.

- c. If a satisfactory arrangement cannot be obtained through the Superintendent, the complaint may be processed to the Board of Education.
- d. The person to whom the complaint is made is to thoroughly investigate the complaint and work with the person filing the complaint to seek an appropriate resolution so the discrimination or harassment can be remedied and put to an end.
- e. Complaints of discrimination or harassment will be treated with the utmost confidence, consistent with resolution of the problem.
- f. Based on the results of the investigation, appropriate corrective action, up to and including discharge of offending employees, etc., may be taken.
- g. Under no circumstances will a supervisor or a teacher or the Board threaten or retaliate against a person for alleging discrimination or harassment.

Legal Reference: Title VI, 42 U.S.C. Sec. 2000d, Title VII, 42 U.S.C. Sec. 2000e, Title IX; 20 U.S.C. Sec. 1681, and the Nebraska Fair Employment Practices Act, Neb. Rev. Stat. Sec. 48-1101 et seq.  
 Age Discrimination in Employment Act (ADEA), the Older Workers Benefit Protection Act (OWBPA), 29 U.S.C. Sec. 621 et seq., and the Nebraska Age Discrimination in Employment Act, Neb. Rev. Stat. Sec. 48-1001 et seq.;

Americans with Disabilities Act (ADA), 42 U.S.C. Sec. 12101 et seq.  
 Section 504 of the Rehabilitation Act of 1973 (Section 504)  
 Pregnancy Discrimination Act, 42 U.S.C. Sec. 2000e(k)  
 Uniform Service Employment and Reemployment Rights Act (USERRA), 38 U.S.C. Sec. 4301 et seq.  
 Neb. Rev. Stat. Sec. 79-2,115, et seq

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsTitle IX - Discrimination

McCook Public Schools, in response to federal and state regulations for Title IX of the Education Amendments of 1972 - Prohibiting Sex Discrimination in Education, hereby adopts and re-affirms the following policy:

- 1) The Board of Education affirms its intent to comply with provisions of Title IX regulation implementing the Education Amendments of 1972 - Prohibiting Sex Discrimination in Education.
- 2) The publication of this statement re-affirms the District's efforts to comply with the Title IX regulations to inform citizens of non-discriminatory practices in the dissemination process.
- 3) The Board of Education hereby affirms its intent to adopt and publish grievance procedures providing for prompt and equitable resolution of written complaints. Such guidelines shall be developed as part of the administrative procedures, and such forms as needed shall be developed and made available to the public.
- 4) The Board of Education will implement specific and continuing steps to notify the public of its intent for compliance with nondiscriminatory practices. Self-evaluation and a continual assessment of the educational program will be implemented through regular administrative procedures.
- 5) Pursuant to this intent the Board of Education, as of this date, appoints the board policy committee to address these issues, as needed.

Legal Reference: Title IX

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsTitle IX – Procedure for Complaints of Sexual Harassment**A. Complaint Procedure - Generally**

1. Reporting Procedures: All employees are responsible for helping to prevent sexual harassment. Employees or students who believe they have been subjected to, or believe they have witnessed sexual harassment should follow these procedures:

1. Directly inform the person engaging in the discrimination or harassment that such conduct is offensive and must stop.
2. For employee reporters, contact your principal or supervisor, the principal or supervisor of the offending person, or the Title IX Coordinator if you do not wish to communicate directly with the person whose conduct is offensive or if direct communication with the offending person has been ineffective.
3. Report the matter to the Title IX Coordinator if the offending conduct continues or has not been resolved to your satisfaction after you have reported the matter to a principal or supervisor.
4. For student reporters, contact any teacher, counselor, or administrator, or the Title IX Coordinator.
5. Report to the Title IX Coordinator if you are the adult to whom the student has made a report so that the matter can be properly resolved. The Title IX Coordinator is:

**TITLE IX COORDINATOR CONTACT INFORMATION**

Craig Dickes  
600 West 7<sup>th</sup> Street  
McCook, NE 69001  
308-345-2510  
cdickes@mccookbison.org

2. District Actions upon Report of Sexual Harassment or Sexual Misconduct: Upon receipt of a report of sexual harassment, the Title IX Coordinator, or designee, including but not limited to a building principal or assistant principal, will conduct an initial inquiry. The first step of the inquiry will typically include a preliminary meeting between the individual whom the reporting party alleges has been subjected to sexual harassment or sexual misconduct and the Title IX Coordinator, or designee. The initial inquiry may also include a meeting between the Title IX Coordinator, or designee, and the individual whom the reporting party alleges has committed sexual harassment or sexual misconduct. The purpose of these meetings is to gain a basic understanding of the nature and circumstances of the report, it is not intended to be a full investigative interview. During the initial assessment, the reporting party may also receive

information about resources, rights, procedural options, and supportive measures. The Title IX Coordinator, or designee, may inquire into whether the person who has is alleged to have been subject to sexual harassment or misconduct requests resources, no further action, supportive measures, and/or initiation of the “Formal Complaint” process. The Title IX Coordinator will make a reasonable effort to respect the wishes of the person who experienced sexual harassment or sexual misconduct; however, if the reported incident constitutes an imminent or ongoing threat to school safety, based on the assessment of the Title IX Coordinator, then the Title IX Coordinator may file a Formal Complaint, on behalf of the District, with or without the consent or permission of the person who has experienced sexual harassment or sexual misconduct.

With or without a Formal Complaint, allegations of sexual harassment or discrimination shall be investigated and if substantiated, corrective or disciplinary action will be taken, up to and including dismissal from employment, if the offender is an employee, or suspension and/or expulsion, if the offender is a student. Retaliatory action will not be taken against any person for reporting discrimination or harassment. This policy does not limit or prohibit the District from instituting disciplinary measures pursuant to other Board Policy, rules, or other expectations if the District determines that a person violated District rules or expectations.

#### **B. Formal Complaint Process**

The following procedures apply only in the event that a Formal Complaint is filed. All other reports of sexual harassment shall be resolved using the general complaint procedure. Any timelines set forth in the following procedures may be extended by the Title IX Coordinator with notice to the parties.

1. Misconduct Which May Be Investigated Under a Formal Complaint: The Formal Complaint process is only available if the Formal Complaint alleges: (i) conduct which occurs on District grounds or property owned or controlled by the District; (ii) conduct which occurs in the context of District employment or an education program or District-sponsored activity within the United States, and (iii) conduct which occurs when the District has substantial control over both the Respondent and the context in which the sexual harassment or sexual misconduct occurs. The conduct must also fall within one of the following categories: (a) an employee of the District conditioning an aid, service, or benefit of the District on an individual’s participation in unwelcome sexual contact; (b) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the District’s education program or activity; (c) sexual assault; (d) domestic violence; (e) dating violence; or (f) stalking.

2. Parties to a Formal Complaint: The only parties to a Formal Complaint are the Complainant, who is the person alleged to have been subject to misconduct, and the Respondent, the person who is alleged to have committed the misconduct.

3. Filing a Formal Complaint: A Formal Complaint may only be filed by a Complainant or the Title IX Coordinator. An employee or student Complainant may file a Formal Complaint in writing with the Title IX Coordinator in person or by mail, or by electronic mail. The Formal Complaint must be signed by the Complainant or by the Title IX Coordinator.

4. Immediate Actions Upon Receipt of Formal Complaint: Upon receipt of a Formal Complaint, the Title IX Coordinator will conduct an initial assessment of the allegations contained within the Formal Complaint to determine if the allegations in the Formal Complaint, if true, allege misconduct which may be investigated under the Formal Complaint process. If the allegations in the Formal Complaint do not allege misconduct which may be investigated under the Formal Complaint process, the Title IX Coordinator must dismiss the Formal Complaint and may proceed under other District policies or procedures. The Complainant will be provided notice in writing if the Formal Complaint is dismissed.

If the allegations in the Formal Complaint allege misconduct which may be investigated under the Formal Complaint process, the Title IX Coordinator shall provide the following to all known parties: (1) The complaint procedure as outlined in this policy; and (2) Notice of the allegations of sexual harassment, known by the District at the time of filing the Notice, including (i) the identities of the parties involved, if known, (ii) the conduct allegedly constituting sexual harassment, and (iii) the date and location of the alleged incident.

The Title IX Coordinator shall then provide the Formal Complaint and the Notice of the Formal Complaint to the District's Title IX Investigator.

5. Investigation of Formal Complaint: Upon receipt of a Formal Complaint, the Investigator will promptly investigate the allegations contained within, even if an outside entity or law enforcement agency is investigating a complaint involving the same facts and allegations. The Investigator will not wait for the conclusion or outcome of a criminal investigation or proceeding to begin an investigation required by this complaint procedure. If the allegation(s) involve possible criminal conduct, the District will notify the Complainant of his or her right to file a criminal complaint, and District employees will not dissuade the Complainant from filing a criminal complaint either during or after the District's investigation.

The Investigator will contact the Complainant, Respondent, and relevant witnesses to schedule interviews. All parties may bring up to two people to this meeting: (1) Support Person and/or (2) Advisor of Choice. The Advisor of Choice may or may not be an attorney. Neither the Support Person nor the Advisor of Choice can direct questions or comments to the Investigator, nor may the Support Person or Advisor of Choice advise a student or employee how to answer the Investigator's questions.

The Investigator will also aim to collect all tangible evidence relevant to the investigation.

The Investigator will complete the investigation within a reasonable time frame, as determined by the Title IX Coordinator. The factors to determine a reasonable time frame include, but are not limited to, the allegations of the Formal Complaint and the number of witnesses that may need to be interviewed. The time frame originally set by the Title IX Coordinator may be extended by the

Title IX Coordinator, upon notice to the parties, as deemed necessary to complete the investigation. Periodic status updates will be given to the parties, when appropriate.

(A) *Neutrality*: The Title IX Coordinator, Investigator, Decision-Maker, or any person designated by the District to facilitate this Formal Complaint process, shall not have any conflict of interest or bias for or against Complainants or Respondents generally or an individual Complainant or Respondent. The District shall ensure that Title IX Coordinator, Investigator, Decision-Maker, and any person who facilitates this Formal Complaint process shall receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and complaint process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the fact at issue, conflicts of interest, and bias.

(B) *Burden of Production*: It shall be the Investigator's burden to gather evidence sufficient to reach a determination regarding the outcome of the Formal Complaint. To reach a determination, the investigation will include, but is not limited to:

- i. Providing the parties with the opportunity to present witnesses and provide evidence.
- ii. An evaluation of all relevant information and documentation relating to the alleged discriminatory conduct.
- iii. A consideration of various factors, including: (1) the nature of the conduct and whether the conduct was unwelcome, (2) the surrounding circumstances, expectations, and relationships, (3) the degree to which the conduct affected one or more students' education, (4) the type, frequency, and duration of the conduct, (5) the identity of and relationship between the alleged harasser and the suspect or suspects of the harassment, (6) the number of individuals involved, (7) the age and sex, if applicable, of the alleged harasser and the alleged victim(s) of the harassment, (8) the location of the incidents and the context in which they occurred, (9) the totality of the circumstances, and (10) other relevant evidence.
- iv. A review of the evidence using a "preponderance of the evidence" standard. To meet the "preponderance of the evidence" standard, the evidence must show that the discrimination, harassment, or retaliation more likely occurred than did not occur.

(C) *Rights of the Parties*: The Respondent is entitled to a presumption that the Respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the complaint process. The Investigator must provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence. The Investigator shall not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence.

The District retains the right to place any person on administrative leave during the pendency of the investigation. The District also retains the right to remove a Respondent from the District's educational program prior to the conclusion of the investigation. In the event of a removal, the Respondent shall have the opportunity to challenge the decision for removal by meeting with the Title IX Coordinator to discuss the removal.

(D) *Conclusion of Investigation:* Prior to the conclusion of the investigation, the Investigator shall send each party the evidence that is subject to inspection and review in an electronic format or a hard copy. This information shall be known as the “Draft Investigative Report.” The Draft Investigative Report shall include all evidence obtained as part of the investigation that is directly related to the allegations raised in the Formal Complaint, including the evidence upon which the Investigator does not intend to relay to the Decision-Maker. The parties shall then have ten (10) calendar days to submit a written response, which the Investigator will consider. Responses may not be submitted by the parties’ Advisor of Choice or Support Person, unless such person is the parent or guardian of the Complainant or Respondent. Responses may include corrections to the Investigator’s summary of the parties’ interviews, suggestions for additional investigation, or additional information not known at the time of the interviews. Any new information provided by the parties during the response period will not result in an additional time period for response by the other party unless determined necessary by the Title IX Coordinator. The Investigator is not obliged to respond to any question or requests for information in the parties’ responses. The Investigator will consider the information provided by the parties and will incorporate relevant information into the Final Investigative Report. The Final Investigative Report will fairly summarize the relevant evidence. The Investigator shall then submit the Final Investigation Report to the Decision-Maker. The parties shall each receive a copy of the Final Investigative Report at the same time as the Decision-Maker.

6. Actions Taken By Decision-Maker Upon Receipt of Final Investigative Report: Upon receipt of the Final Investigative Report, the Decision-Maker shall provide 10 days for each party to submit written, relevant questions that a party wants asked of any party or witness. Questions shall be submitted to the Title IX Coordinator who shall determine whether questions are relevant. The Title IX Coordinator shall contact parties or witnesses to request answers to the parties’ relevant questions. The Title IX Coordinator will provide each party, and the Decision-Maker with the answers provided by the opposing party or witness and allow for additional, limited follow-up questions from each party.

7. Notice of Determination: Once the Decision-Maker has received the answers to relevant questions submitted by the parties, the Decision-Maker shall consider the answers and the Decision-Maker shall issue a written determination regarding responsibility by a preponderance of the evidence within a reasonable time frame, as determined by the Title IX Coordinator. The Decision-Maker shall consider all relevant evidence, including inculpatory and exculpatory evidence, and will not consider the credibility of the evidence to be based on a person’s status, such as the Complainant, Respondent, or witness. The Decision-Maker shall provide the written determination to both parties simultaneously. The written determination shall include:

- (a) Identification of the allegations potentially constituting sexual harassment;
- (b) A description of the procedural steps taken from the receipt of the Formal Complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather evidence;
- (c) Findings of fact supporting the determination;
- (d) Conclusions regarding the application of each recipient’s code of conduct to the facts;
- (e) A statement of, and rationale for, the results as to each allegation, including a

determination regarding responsibility, any disciplinary sanctions the recipient imposes on the Respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the recipient to the Complainant; and

- (f) The recipient's procedures and permissible bases for the Complainant and Respondent to appeal.

The Family Educational Rights and Privacy Act (FERPA) permits the District to disclose relevant information to a student who was discriminated against or harassed.

8. Sanctions: At the conclusion of the investigation, the Decision-Maker may institute disciplinary measures against the Respondent if the Decision-Maker determines that the Respondent engaged in sexual abuse or harassment. Disciplinary measures may include, but are not limited to, in-school suspension, out-of-school suspension, expulsion, and, in the case of an employee disciplinary action, up to and including immediate termination from employment.

The Title IX Coordinator is responsible for coordinating the implementation of supportive measures for the victim(s).

### C. Appeals

If either party is not satisfied with the outcome of the investigation and the decision of the Decision-Maker, they may appeal on the following bases:

1. Procedural irregularity that affected the outcome of the matter;
2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
3. The Title IX Coordinator, Investigator, or Decision-Maker had a conflict of interest or bias for or against the Complainant or Respondent generally or the individual Complainant or Respondent that affected the outcome of the matter.

The request for an appeal shall be in writing and submitted on the appropriate document. The appeal document shall be submitted to the Superintendent.

Upon notice of an appeal by either party, the Superintendent of Schools shall notify the other party in writing when the appeal is filed and of the appeal procedures, which apply equally to both parties.

The Superintendent shall give both parties a reasonable and equal opportunity to submit a written statement in support of or challenging the outcome.

The Superintendent shall review the investigative report, Decision-Maker's determination, and written statements of the parties and then issue a written decision describing the result of the appeal and the rationale for the result. The Superintendent shall provide the written decision simultaneously to both parties.

**D. Informal Resolution**

If a Formal Complaint is filed, the District may offer the Complainant and Respondent the opportunity to participate in an informal resolution process. The informal resolution process may take place at any time prior to reaching a determination regarding responsibility. The informal resolution process shall only take place upon:

1. Written notice to both parties disclosing: the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a Formal Complaint arising from the same allegations, provided, however, that at any time prior to agreeing to a resolution, any party has the right to withdraw from the resolution process and resume the complaint process with respect to the Formal Complaint, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;
2. The parties' voluntary, written consent to the informal resolution process; and
3. That the allegations of the Formal Complaint do not involve any allegations that an employee sexually harassed a student.

**E. Record Keeping**

The District will maintain relevant documentation obtained during the investigation and documentation supportive of the findings and any subsequent determinations, including the investigative report, witness statements, interview summaries, and any transcripts or audio recordings, pertaining to the investigative and appeal proceedings for a period of seven (7) years.

Legal Reference: Title IX

Date of Adoption: \_\_\_\_\_, 2023

Community Relations

Form For Filing Complaints

Red Willow County School District 73-0017  
McCook Public Schools  
600 West 7<sup>th</sup> Street  
McCook, NE 69001

Date:

Person Making Complaint:

Address:

Phone:

(1) Name of child or person who you believe to have been unlawfully harassed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

(2) Statement of facts detailing date and manner in which child or person was harassed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

(3) Names of witnesses to the harassment:

\_\_\_\_\_  
\_\_\_\_\_.

(4) Relief requested (what I want done in response to this request):

\_\_\_\_\_  
\_\_\_\_\_.

The undersigned states: I have a reasonable belief that the facts in this complaint are true and accurate, I am familiar with the School District’s Title IX and anti-discrimination grievance and complaint procedures, and I give permission for an investigation to be made into this complaint.

Received by: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Date of Adoption: \_\_\_\_\_, 2023



Community RelationsADA and Section 504 Grievance Procedure

The following grievance procedure shall be used for resolution of complaints of alleged violations of the Americans with Disabilities Act of 1990 (ADA) or Section 504 of the Rehabilitation Act of 1973:

- 1) Complaints shall be filed with the ADA and Section 504 Coordinator. Complaints shall be made in writing, unless the Complainant's disability prevents such, in which event the Complaint can be made verbally.
- 2) Complaints shall set forth: (a) the name of the Complainant, (b) the address and telephone number or other such information sufficient to enable the Coordinator to contact the Complainant, (c) a brief description of the alleged violation, and (d) the relief requested by the Complainant.
- 3) Complaints shall be investigated by the Coordinator or the Coordinator's designee. Investigations shall be thorough, but informal, and the Complainant shall be given a full opportunity to submit evidence relevant to the complaint.
- 4) The Coordinator shall make a decision on the Complaint within thirty (30) days of the filing of the Complaint, unless such time period is extended by agreement with the Complainant or a longer period is reasonably necessitated by the circumstances. The decision shall be made in writing, shall set forth the Coordinator's proposed resolution of the Complaint, and shall be forwarded to the Complainant.
- 5) The Complainant shall have ten (10) days from the date the Coordinator's decision is sent to the Complainant to accept or reject the Coordinator's proposed resolution. The Complainant shall be deemed to have accepted the proposed resolution unless the Complainant rejects the proposed resolution within such time period.
- 6) In the event the Complainant rejects the proposed resolution, the Complainant shall be given the opportunity to file a request for reconsideration within ten (10) days from the date the Coordinator's decision is sent to the Complainant. The request for reconsideration shall be filed with the Coordinator. Upon receipt of the request for reconsideration, the Coordinator shall promptly forward the request for reconsideration and all evidence received by the Coordinator in connection with the Complaint to a third person for review (either an administrator or other employee of the District, or members of the Board of Education or Committee of the Board).
- 7) A decision on the request for reconsideration shall be made within ten (10) days after the request for reconsideration was filed unless the Board or Committee of the

Board is the reviewer, in which event the decision shall be made within thirty (30) days of the filing of the request for reconsideration, unless such time period is extended by agreement with the Complainant or a longer period is reasonably necessitated by the circumstances.

Legal Reference:       Americans with Disabilities Act of 1990 (ADA)  
                              Section 504 of the Rehabilitation Act of 1973 (Section 504)

Date of Adoption:       \_\_\_\_\_, 2023

Community RelationsDesignation of Coordinator

McCook Public Schools does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities.

The Superintendent shall either coordinate or designate one or more persons to coordinate McCook Public School's compliance with the requirements of the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973, as amended (ADA and Section 504).

The Coordinator shall take such actions as required to maintain compliance with such laws; to provide information concerning such laws and their applicability to the services, programs, or activities of the District; and to resolve any complaints or grievances related to alleged non-compliance by the District with such laws.

In the event an employee has a disability and is in need of a reasonable accommodation to perform the employee's duties or to otherwise receive benefits and privileges of employment equal to those enjoyed by similarly-situated employees without a disability, the employee is to inform their supervisor and request a meeting with the ADA Coordinator to discuss the provision of reasonable accommodations.

In the event a student has a disability and needs or is believed to need special education or related services, the 504 Coordinator shall initiate the 504 evaluation and accommodation process.

The Board of Education has adopted a plan regarding the accessibility requirements of persons with disabilities who use school facilities as required by the ADA and Section 504. Members of the public may review the accessibility plan by contacting the Superintendent at the school's administrative offices. Comments or complaints regarding the accessibility of district facilities shall be made to the Superintendent for resolution.

Legal Reference:       Americans with Disabilities Act of 1990 (ADA)  
                              Section 504 of the Rehabilitation Act of 1973 (Section 504)

Date of Adoption:       \_\_\_\_\_, 2023

## Community Relations

### Service Animals

Individuals with a disability shall be permitted to use a service animal on school premises as and to the extent provided by law.

#### 1. Definition of Service Animal

A service animal is a dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability. Other species of animals are not service animals for the purposes of this definition, though miniature horses are in certain circumstances entitled to similar treatment.

The work or tasks performed by a service animal must be directly related to the handler's disability. Examples of work or tasks that a service dog may perform to meet this definition include:

- Navigation: assisting individuals who are blind or have low vision with navigation and other tasks,
- Alerting: alerting individuals who are deaf or hard of hearing to the presence of people or sounds,
- Protection: providing non-violent protection or rescue work,
- Pulling: pulling a wheelchair,
- Seizure: assisting an individual during a seizure,
- Allergens: alerting individuals to the presence of allergens,
- Retrieving: retrieving items such as medicine or the telephone,
- Physical support: providing physical support and assistance with balance and stability to individuals with mobility disabilities, and
- Interrupting behaviors: helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

Work or tasks that are excluded from meeting the definition are:

- Guard dogs: the crime deterrent effects of an animal's presence and
- Companion dogs: the provision of emotional support, well-being, comfort, or companionship.

#### 2. Permit Presence of Service Animals

An individual with a disability shall be permitted to be accompanied by his or her service animal in all areas where members of the public, participants in services, programs or activities, or invitees, as relevant, are allowed to go. A bona fide trainer of a service animal also has the right to be accompanied by such animal in training. The individual may not be required to pay an extra fee for the service animal to attend events for which a fee is charged.

Service animals may be excluded from school premises if:

- a. The service animal is out of control and the service animal's handler does not take effective action to control it;

- b. The service animal is not housebroken; or
- c. The presence of the service animal poses a direct threat to the health or safety of others. To determine whether a “direct threat” exists, an “individualized assessment” is to be made to ascertain: the nature, duration, and severity of the risk; the probability that the potential injury will actually occur; and whether reasonable modifications of policies, practices, or procedures or the provision of auxiliary aids or services will mitigate the risk.

3. Control of the Service Animal.

The service animal must be under the control of its handler. In most cases, the dog must have a harness, leash, or other tether. The service animal does not need to be on a leash, however, if the handler is unable because of a disability to use a leash. A leash is also not required if it would interfere with the service animal’s safe, effective performance of work or tasks. If either of the leash exceptions applies the service animal must be under the handler’s control via voice control, signals, or other effective means.

4. Responsibility for Care or Supervision.

The school district is not responsible for the care or supervision of the service animal. The individual with the service animal shall be liable for any damage done to the premises or facilities or to any person by such animal.

5. Inquiries.

When addressing a service animal matter, staff shall not ask about the nature or extent of the person’s disability.

Staff may not ask questions about the dog’s qualifications as a service animal when it is readily apparent that the dog is trained to do work or perform tasks for an individual with a disability. Examples include where the dog is observed guiding an individual who is blind or has low vision, pulling a person’s wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability.

Where it is not readily apparent that the dog qualifies as a service animal, staff may ask if the dog’s presence is required because of a disability and what work or task the dog has been trained to perform. Staff may not require documentation, such as proof that the dog has been certified, trained, or licensed as a service animal.

Legal Reference: Americans with Disabilities Act of 1990 (ADA), 28 CFR Sec. 28.104 and Sec. 35.136; Section 504 of the Rehabilitation Act of 1973 (Section 504); and Neb. Rev. Stat. Sections 20-126.01 and 20-127

Date of Adoption: \_\_\_\_\_, 2023

**ANIMALS IN THE CLASSROOM**

Live animals will not be allowed in school district facilities except under special circumstances and only for an educational purpose. Permission from the principal will be required of anyone wishing to bring an animal into school district facilities. Appropriate supervision of animals is required when animals are brought into the school district facilities.

The person bringing the animal must furnish transportation for the animal brought to school. Animals will not be allowed to travel to and from the student's attendance center on the school bus without prior approval from the principal.

It shall be the responsibility of the principal to determine appropriate supervision of animals in the classroom.

Cross Reference: 508 Student Health and Well-Being

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

Community RelationsFund Raising Activities

Fundraising is the selling of a product, providing a service or activity, or requesting donations of any kind. School fundraising directly funds school programs and student organizations.

A. General Guidelines.

The School Board of McCook Public Schools recognizes a desire and a need for ongoing fundraising support. The school board also recognizes a need for restraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.

All fundraising for student organizations and charitable giving campaigns must have prior administrative approval. School District employees who supervise official school programs or extracurricular activities are directed not to organize, conduct, or involve students in fundraising activities unless the fundraising activity has been approved by the building administration. School handbooks may have additional guidelines concerning fundraising activities.

B. Student Organization Fundraising.

Student organizations are groups that are sponsored by the district and approved by the school board. They are designed to provide opportunities for students to participate, on an individual or group basis, in school and public events for the improvement of skills. Student organizations are directed or supervised by School District staff.

1. Approval Criteria. Student organization fundraising activities are to be considered for approval based on the following criteria: (1) the project will be fun and safe for students, (2) students will not be exploited for sectarian, political, or commercial purposes, (3) the project will accomplish the goals for the fundraiser without undue risk of financial loss, (4) the project will be consistent with the mission and goals of the School District and the student organization, (5) the number of fundraisers run by the particular student organization and within the school and the District within the last twelve months, and (5) the project meets all legal requirements.
2. Food Sales. The sale of foods as a fundraiser is subject to the School Wellness Policy.
3. Safety Considerations. The District does not sponsor activities involving driving vehicles unless a school employee or sponsor or a responsible adult is driving. Projects that involve door-to-door sales will not be approved for student participants who are not in high school. Parent approval must be given before any student is permitted to participate in door-to-door sales.

4. Non-Approved Activities. The following activities may not be approved as fundraising activities: raffles, lotteries, car bashes (or other comparable destructive activity), direct solicitation of money, and slave days.
5. Contracts. Teachers, coaches and sponsors are not authorized to sign contracts for the procurement of items to be sold or used in student organization fundraisers. Any contract that obligates school funds shall be submitted to the building principal for approval and execution.
6. Purchases. All purchases related to student organization fundraisers are to be made in the school district name. Deliveries of fundraising items for sale shall be made to the school building, not to personal addresses. Items shall be kept in a secure place to avoid theft. Items which are overpriced or of an embarrassing or controversial nature to the school will be rejected. Items which are in direct competition with local businesses shall be avoided where practicable.
7. Money-Handling. All funds collected must be given by the fundraiser sponsor intact (i.e., cash and checks must be deposited in the same cash/check mix in which they were received) to the building principal or designee for deposit into the School District depository account no later than the next school day following receipt. Funds may not be deposited into personal accounts and may not be taken home.
8. Inventory. The fundraiser sponsor shall maintain an inventory of items related to the project. Upon completion of the project, unsold items may not be given away. The items shall be returned to the vendor for credit, sold at reduced prices in a clearance sale, or kept for sale in a future student organization fundraising event.
9. Disbursement of Fundraising Proceeds. Fundraising proceeds shall be disbursed to and used by the student organization for the purposes for which the project was initiated.
10. Records. The fundraiser sponsor shall submit all records related to the fundraising project at the conclusion of the project. The records to be maintained and submitted include: fundraiser approval, purchase order or procurement card receipt, invoices and packing slips, student checkout sheets, deposit receipts, inventory of merchandise and list of unsold merchandise, receipt for return of merchandise and records of credit or receipt for returned merchandise.
11. Student Conduct. All students who participate in approved fundraising activities are expected to represent the school, the student organization, and the community in a positive manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.

If a donation of cash or equipment is offered to a staff member for a school organization or the School District, the coach or sponsor shall refer the intended donor to the building administration. If the donor insists on giving the cash or equipment immediately, the staff member shall turn the donation over to the building principal immediately upon receipt.

Coaches or sponsors who also coach, manage or otherwise participate in club teams or similar non-school organizations must clearly separate any student organization fundraising from fundraising activities for their club team. Such individuals who receive donation offers must request that the donor be very clear as to whether the donation is intended for the student organization or the club team.

C. Fundraising by Outside Organizations.

Outside organizations are non school-funded groups such as parent/teacher organizations, sports booster groups, and commercial enterprises that provide supplementary services to existing school entities. Outside organizations are separate and apart from the School District. Decisions on fundraising activities and the expenditure of fundraising proceeds should involve consultation with the school administration.

Independent sales consultants may not use schools as a source of sales, even if the consultant intends to donate a portion of the funds raised to the school. An independent sales consultant includes individuals who operate as a franchisee for businesses that sell products such as food storage containers, cosmetics, etc.

D. Charitable Giving Campaigns.

A charitable giving campaign is fundraising conducted for the purpose of providing money for a charitable cause not directly related to any District goal. Purposes for which such a campaign may be permitted include fundraising for student scholarships or student exchange programs, to assist families within the District who have experienced a catastrophe, or to fund community projects.

Any fund-raising activity conducted by any such organization using McCook Public Schools' facilities or using the District's name in solicitation of donations must have prior approval of the Superintendent. If the request is approved, the organization shall include a statement that the McCook Public Schools is not endorsing the organization or campaign and has no affiliation with the event.

District funds cannot be used to off-set, front-fund, or pre-pay expenses for any charitable giving campaign. A charitable giving campaign shall not be permitted to conduct fundraising among the student population.

E. Sales Outside of Fund Raising.

Other than those fund raising activities authorized and approved under this policy, the selling of goods and services is prohibited on District property, except for those sales that are de minimis. "De minimis" means sales of five dollars or less or are otherwise approved in advance by an administrator. Transactions related to sales (such as Craigslist deliveries) are strictly prohibited on school property. Students or staff who desire to sell goods or services must do so off school property and outside of school hours.

Date of Adoption: \_\_\_\_\_, 2023

## **GIFTS, GRANTS, CONTINUATION GRANTS, AND BEQUESTS**

The Board believes gifts, grants, continuation grants, and bequests to the school district may be accepted when they will further the interests of the school district. The Board shall have sole authority to determine whether the gift, grant, continuation grant, or bequest furthers the interests of the school district.

Individuals or groups considering gifts, applying for grants/continuation grants, or making a bequest for the district should consult the Superintendent and obtain approval in *writing prior to raising the money, applying for the grant, or establishing the bequest*. Gifts of a lesser nature are excluded from this requirement.

Prior to the final acceptance of a grant, the Superintendent shall make a determination of all responsibilities and limitations that will be a condition of the acceptance of the grant funds. This information shall be forwarded to the Board for use in its discussion of the desirability of accepting that particular grant.

Gifts, grants, continuation grants, and bequests shall be approved by the Board. Once it has been approved by the Board, a board member or the Superintendent may accept the gift on behalf of the school district.

Gifts, grants, continuation grants, and bequests once accepted on behalf of the school district shall become the property of the school district. Gifts, grants, continuation grants, and bequests shall be administered in accordance with terms, if any, agreed to by the Board. The Board shall monitor the receipt and dispersal of any gift, grant, continuation grant, and bequest funds as a part of a periodic or fiduciary audit.

Gifts of a lesser nature that do not merit consideration for a long-term use and are likely to be provided to the school through promotional activities may be approved by the building principal. Such gifts might include miscellaneous treats for children, health items, calendars, books, souvenir items for distribution through extracurricular activities, etc. Other gifts to the district that do not exceed \$1000 in value and are of a more traditional nature may be approved by the Superintendent. Any donation amount may be brought forward by the Superintendent or board member for recognition during a public meeting.

Gifts of money, including endowment and scholarship grants, shall be considered independently by the Board of Education and shall not necessarily be subjected to the restrictions pertaining to gifts of property as described above.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

Community Relations

School and Community Organizations

The board of education regards school and community organizations as a valuable dimension of the educational environment and encourages all employees and employee groups to support their existence and programs.

Date of Adoption: \_\_\_\_\_, 2023



Community Relations

Parent Organizations

The Board of Education encourages the establishment of parent organizations in the school. Such organizations are vital factors in establishing and maintaining positive home-community-school relationships and their value is recognized by the Board. Parent organizations should coordinate their efforts through the school's administrative offices prior to planning events or activities.

The Board of Education supports the concept of using parents and others as volunteers in the school, not to replace professional staff, but to enrich the educational opportunities for the students. Volunteers may be subject to screening for appropriate qualifications and background to perform assigned tasks.

Date of Adoption: \_\_\_\_\_, 2023

Community RelationsCitizens' Advisory Committees

From time to time the board of education will exercise its judgment in appointing citizens' committees to perform specific duties or give general advice concerning school issues and activities. In addition, some committees will be appointed as adjuncts to educational programs in order to comply with the regulations set forth by accrediting agencies or other government bodies.

1. All of the above referenced committees serve at the pleasure of the board, and they shall not assume duties or authority on any matters other than those explicitly defined by the board.
2. Prior to establishing a committee the board of education will discuss the need for establishing the committee with the superintendent of schools. Recommendations for membership to the committee will be accepted from the board, the administration, and former committee members. When legally required, advisory committees will be formally approved by the board at an official meeting.
3. All committees, unless otherwise specified at the time they were formed, will be dissolved and cease to function at the close of each school year.
4. All committees will have an appointed or elected chairperson and a recording secretary. These individuals shall be responsible for making timely progress reports to the board of education on the committee's activities.
5. The logistics of meeting times and agendas shall be coordinated through the office of the superintendent of schools or another administrative unit so designated at the time the committees are formed.
6. All board members will be entitled to attend meetings of each citizens' committee and to information as to the status of the citizens' committee progress. Individual board members may be designated as liaisons between the board of education and the committees. Unless the citizens' committee is established with the declared intent of being subject to the public meetings requirements, the citizens' committees shall not hold hearings, make policy or take formal action on behalf of the Board, shall make their report or recommendations to the Superintendent (who shall make such report to the Board as determined appropriate) and not to the Board, and board members shall not be members of such committees.

Date of Adoption: \_\_\_\_\_, 2023

SUSAN S STUART  
2321 WILDERNESS RIDGE DR  
LINCOLN, NE 68512

49-8985/1049



3340

Date 3/20/24

Pay to the order of

McCook Public Schools  
One thousand and 00/100

\$ 1000 00

Dollars  
CELEBRATE DIVERSITY

NEBRASKA BANK OF COMMERCE  
www.the-nbcbank.com

Memo

Donation Susan S Stuart

⑆ 104989852⑆5045013948⑆ 3340

Hi Mr. Goss -  
It was nice talking to you yesterday. As we discussed, enclosed please find a donation to the McCook Public Schools Music programs. I'd like it to go:  
\$300 - high school vocal  
\$300 - Band  
\$400 - elementary music  
This is all in honor +

memory of my mother, Jean Schmitt. She lived + loved music her entire life.

Thank you for all you do for the kids!

Sincerely -  
Susan Schmitt  
Stuart