

## **Regular Board of Education Meeting**

Monday, September 19, 2011 7:00 PM

Board Room  
1519 10th Street  
Gering, NE 69341



## **Minutes**

### **1. Signature of Notification**

### **2. Call to Order, Pledge of Allegiance, Roll Call, Welcome Visitors**

- 2.1. Acknowledge Open Meeting Laws
- 2.2. Notice of this meeting was published in the Gering Citizen on September 15, 2011.

### **3. Excuse Absent Board Members**

### **4. Consent Agenda**

- 4.1. Approval of Agenda/Amendment of Agenda Items
- 4.2. Approval of Minutes of Previous Meetings
- 4.3. Approval of Claims/Bills

### **5. Recommendation to Approve Consent Agenda**

### **6. Patron Comments**

### **7. Action Items**

- 7.1. Recommendation to Approve Treasurer's Report
- 7.2. Recommendation to Approve Application for Payment #4 from Anderson & Shaw
- 7.3. Recommendation to Approve 2011-2012 Budget
- 7.4. Recommendation to Adopt 2011-2012 Tax Levy
- 7.5. Second Reading of Board Policy 701 - Fiscal Management Goals & Objectives
- 7.6. Second Reading of Board Policy 702.01 - Fiscal Year
- 7.7. Second Reading of Board Policy 702.02 - Budget Planning, Preparation and Schedules
- 7.8. Second Reading of Board Policy 702.03 - Budget Adoption Process
- 7.9. Second Reading of Board Policy 703 - Management of Capital Reserves
- 7.10. Second Reading of Board Policy 704.01 - Deposits and Transfers
- 7.11. Second Reading of Board Policy 704.02 - Financial Records
- 7.12. Second Reading of Board Policy 704.03 - Inventories

- 7.13. Second Reading of Board Policy 704.04 - Audits
- 7.14. Second Reading of Board Policy 705.01 - Local, State, Federal, or Miscellaneous Revenue
- 7.15. Second Reading of Board Policy 705.02 - Usage Fees, Admissions and Royalties
- 7.16. Second Reading of Board Policy 705.03 - Free Admissions Passes
- 7.17. Second Reading of Board Policy 705.04 - Gifts, Grants and Bequests
- 7.18. Second Reading of Board Policy 706.01 - Purchasing Procedures
- 7.19. Second Reading of Board Policy 706.02 - Petty Cash  
Miles asked why this policy can't be combined with policy 709...winn - because petty cash is a budget item not loose cash so can be dispensed as needed.
- 7.20. Second Reading of Board Policy 706.03 - Bidding Procedures
- 7.21. Second Reading of Board Policy 706.04 - Vendor Relations
- 7.22. Second Reading of Board Policy 706.05 - Purchasing on Behalf of Employees
- 7.23. Second Reading of Board Policy 706.06 - Payment for Goods and Services
- 7.24. Second Reading of Board Policy 707.01 - Payroll Procedures
- 7.25. Second Reading of Board Policy 707.02 - Salary Deductions
- 7.26. Second Reading of Board Policy 707.03 - Expense Authorization and Reimbursement
- 7.27. Second Reading of Board Policy 708.01 - Insurance Program
- 7.28. Second Reading of Board Policy 709 - Cash in School Buildings
- 7.29. Second Reading of Board Policy 710 - Disposition of School Property

## **8. Discussion Items**

### **8.1. Building Committee Meeting**

Peters recapped the minutes from the building committee meeting, adding that an additional meeting was held at noon on September 19th. The minutes of that meeting will be included in the October board packet. Peters focused on activity occurring at the Lincoln Elementary building site. Cement has been poured on the second floor now and they are starting to spray foam on the gym walls. The new building will allow for keyless entry, which may be adopted district wide. Also discussed was an RFP for network cabling. Board President Brunner encouraged meeting attendees to drive by and look at the fast-paced progress.

### **8.2. Facility Committee Meeting**

Brunner recapped a facility committee meeting that was held at the Aurora building in Scottsbluff. Topics discussed included the facility priority list and associated costs. A tour was then led by Principal Schlothauer of the Aurora facility. The air quality test have come back clear. The prioritizing process was then discussed. The window project at the high school is the top priority at this time. This project is being completed in phases, as time and funds allow.

### **8.3. Curriculum Committee Meeting**

Doll explained that Eldon Hubbard and Shaw Seiler spoke to the curriculum committee about one to one technology and the use of Ipads and teacher evaluations. Teacher training was also discussed. Betty Smith reported on summer school to the committee and included statistics and the number in attendance. Next year Lincoln Elementary may be utilized for summer school. A discussion regarding a change in elementary recess times was held and

Doll explained that the board did not have input in that decision. It was made by the building principal. Travel requests and Nesa scores were reviewed and areas that need improvement were discussed. This was the first year of the test so comparisons are difficult.

#### 8.4. Business Committee Meeting

Brunner reviewed the business committee meeting agenda and topics of discussion from that meeting. The committee approved an invoice from a roofing job. Fund transfers were also discussed.

#### 8.5. Personnel Committee Meeting

Miles stated that the board will do a full review of the classified handbook in an executive session later in the evening. Equality in teacher planning time was discussed and the committee recognizes the fact that it is different throughout the district. Block schedule advantages and disadvantages were reviewed. More discussions will need to take place on this item. Gering's block scheduling is a stumbling block when it comes to coordinating schedules with Scottsbluff's district.

#### 8.6. First Reading of Board Policy 801.01 - Student Transportation

It was determined that the district provides bussing to more students than is required. The quantity of riders should decrease drastically after the new Lincoln structure is operating. Hague stated that he wrote an article about walking to school that will be published soon and will encourage those within walking distance to do so.

#### 8.7. First Reading of Board Policy 801.02 - Special Education Student Transportation

#### 8.8. First Reading of Board Policy 801.03 - Bus Scheduling and Routing

A meeting on October 14th is scheduled to meet with a bussing company to discuss cooperative bussing with Scottsbluff and ESU 13.

#### 8.9. First Reading of Board Policy 801.04 - Bus Safety Program

Copsey asked why the fourth paragraph was stricken in this policy. Winn stated that Gering's policies are compared to the Nebraska Department of Education's recommended policies and if NDE changes and/or adopts something, the district follows suit. Doll asked to see the safe pupil transportation plan.

#### 8.10. First Reading of Board Policy 801.05 - Bus Driver Supervision

Copsey asked what a "satisfactory" driving record is and what the parameters are? Winn also felt the wording pertaining to "drivers passing physical exams" is too vague. Copsey stated that, according to policy, the burden to report tickets is on the driver. He suggested setting up a better monitoring system.

### 9. Superintendent's Report

Hague said that he tries to keep the policies down to 5 to 10 policies per meeting. The school year is off to a good start and he is working on keeping the community informed about happenings within the district. The last article that he writes for the newspapers each month will be about the new Lincoln building. Hague stated that he received input from the Advisory Committee about the teacher orientation process this year. Hague intends to begin work on the 2012-2013 school calendar soon.

### 10. Board Comments

Doll commended Dave Pauli, the district's new Activities Director, for being on top of all of the district's activities and being visible at a variety of functions. Pauli's efforts have been appreciated by all. Doll stated that he has heard good comments about Pauli being at so many activities and feels that he is a nice addition to the district. Peters thanked Mr. Seiler, Mr. Weyrich and the group of teachers who went to the Model Schools Conference. He expressed appreciation of their making a point of relationships between teachers and students, as this relationship contributes to student success. Winn has also heard comments

from staff and coaches about how approachable Pauli is. She also informed the board that Lincoln Elementary holds their recess prior to lunch, which calms the kids down and encourages them to eat a healthier lunch. Copsey added that kids have noticed Pauli's visibility at functions and stated that he is actively getting to know the kids. He is doing a very good job. Winn also said that Mr. Schlothauer gave her a little tour of the BIST program at Lincoln. Brunner read a quote from an email that he received.

#### **11. Tentative Committee & Meeting Dates**

The Superintendent's rolling calendar was reviewed. The Curriculum Committee meeting has been moved to the 11th and will be held in the central office board room. Copsey will be gone on October 5th so Winn will sit in for him during the Personnel Committee meeting. Hague informed the group that there is a meeting tomorrow night, September 20th about the BIST program. The meeting will be held in the auditorium at the High School at 7:00pm. The next Facility Committee meeting will be at Northfield Elementary on October 13th.

#### **12. Executive Session**

12.1. Classified Handbook

#### **13. Executive Session II**

13.1. Teacher Negotiations

#### **14. Executive Session III**

14.1. Personnel Issue

#### **15. Adjourn**