

MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF
EDUCATION OF ALMA PUBLIC SCHOOLS

A meeting of the Alma Public Schools Board of Education was convened in open and public session on Monday, June 11, 2018, at 7:00 PM at The Library at Alma Public Schools 515 Jewell Street

Alma, NE 68920. The roll was called and the following Board members were present or absent: **Present:** Allen Brugh, Brett Hammond, Jerry Kovarik, Scott Prickett, Janna Tripe, Lori Tripe. **Absent:** Scott Prickett. Present: 5, Absent: 1..

Notice of the meeting was given in advance by publication and/or posted in accordance with the Board approved method for giving notice of meetings. Notice of this meeting and hearing were given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

A motion was made by Allen Brugh and seconded by Brett Hammond to call the regular meeting to order at 7:00. After discussion and on roll call vote the Board voted as follows: Passed.

Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Jerry Kovarik: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

A motion was made by Brett Hammond and seconded by Jerry Kovarik to approve the consent agenda. After discussion and on roll call vote the Board voted as follows: Passed.

Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Jerry Kovarik: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

A motion was made by Janna Tripe and seconded by Lori Tripe to approve the receipts, expenditures, and payment of claims from the General Fund for \$428,322.09 and from Activity Fund for \$12,913.69. After discussion and on roll call vote the Board voted as follows: Passed.

Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Jerry Kovarik: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

A motion was made by Jerry Kovarik and seconded by Lori Tripe to A motion was made by Jerry Kovarik and seconded by Lori Tripe to Purchase 2018, 53 passenger, from Cornhusker International, for \$78,585.00. After discussion and on roll call vote the Board voted as follows: Passed. Scott Prickett: Absent Janna Tripe: Yea Lori Tripe: Yea Allen Brugh: Yea Brett Hammond: Yea Jerry Kovarik: Yea. After discussion and on roll call vote the Board voted as follows: Passed.

Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Jerry Kovarik: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

A motion was made by Brett Hammond and seconded by Jerry Kovarik to A motion was made by Brett Hammond and seconded by Jerry Kovarik to approve annual board policy updates of policies #3570, 4003, 5101, 5401, 5402, 5403, 5406, 5418, 6212, 6410, and 8231 as written and presented by Perry Law Firm; and to waive the second reading of said policies. After discussion and on roll call vote the Board voted as follows: Passed. Scott Prickett: Absent Allen Brugh: Yea Brett Hammond: Yea Jerry Kovarik: Yea Janna Tripe: Yea Lori Tripe: Yea. After discussion and on roll call vote the Board voted as follows: Passed.

Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Jerry Kovarik: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

A motion was made by Janna Tripe and seconded by Lori Tripe to approve Policy No. 1102, as written, to ensure the privacy and confidentiality of student information, and to waive the second reading of policy #1102. After discussion and on roll call vote the Board voted as follows: Passed.

Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Jerry Kovarik: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

A motion was made by Lori Tripe and seconded by Jerry Kovarik to to approve Policy No 3580 and to waive the second reading of policy #3580. After discussion and on roll call vote the Board voted as follows: Passed.

Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Jerry Kovarik: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

A motion was made by Brett Hammond and seconded by Janna Tripe to approve Policy No. 6213 'Reading Instruction and Improvement' as presented and to waive the second reading of policy #6213, as written and presented by Perry Law Firm. After discussion and on roll call vote the Board voted as follows: Passed.

Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Jerry Kovarik: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

DATED Monday, June 11, 2018

HARLAN COUNTY SCHOOL DISTRICT #2,

a/k/a ALMA PUBLIC SCHOOLS

MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF
EDUCATION OF ALMA PUBLIC SCHOOLS

A meeting of the Alma Public Schools Board of Education was convened in open and public session on Monday, May 14, 2018, at 7:00 PM at The Library at Alma Public Schools
515 Jewell St
PO Box 170

Alma, NE 68920. The roll was called and the following Board members were present or absent: **Present:** Allen Brugh, Brett Hammond, Scott Prickett, Janna Tripe, Lori Tripe. Present: 5. **Absent:** Jerry Kovarik. Present: 5, Absent: 1.

Notice of the meeting was given in advance by publication and/or posted in accordance with the Board approved method for giving notice of meetings. Notice of this meeting and hearing were given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Meeting was called to order at 7:00 p.m. by President Allen Brugh.

Notice of the meeting was published in the Harlan County Journal.

A motion was made by Lori Tripe and seconded by Janna Tripe to approve consent agenda items. After discussion and on roll call vote the Board voted as follows:

Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Jerry Kovarik: Absent,
Janna Tripe: Yea, Lori Tripe: Yea
Yea: 4, Nay: 0, Absent: 2

A motion was made by Brett Hammond and seconded by Lori Tripe to approve the receipts, expenditures, and payment of claims from the General Fund for \$473,475.69 and from Activity Fund for \$26,180.11. After discussion and on roll call vote the Board voted as follows: Passed.

Jerry Kovarik: Absent, Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 4, Nay: 0, Absent: 2

A motion was made by Lori Tripe and seconded by Janna Tripe to appoint Mike Bantam as head boys basketball coach for the 2018-2019. After discussion and on roll call vote the Board voted as follows: Passed.

Jerry Kovarik: Absent, Scott Prickett: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 4, Nay: 0, Absent: 2

A motion was made by Brett Hammond and seconded by Lori Tripe to approve the bid for \$27,536.19 for the replacement of the walk-in refrigeration/freezer system in the school kitchen, from Heartland Refrigeration. After discussion and on roll call vote the Board voted as follows: Passed.

Jerry Kovarik: Absent, Scott Prickett: Abstained (arrived during voting), Allen Brugh: Yea, Brett Hammond: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 4, Nay: 0, Absent: 1, Abstain: 1

A motion was made by Scott Prickett and seconded by Janna Tripe to approve renovation of old elementary music room (current third grade room) converting it to three offices/classrooms - freeing up Mrs Howsdens, Mrs. Schmidts, and Mrs. Lukas current classrooms. LaVon Olson is working with Supt Davis on the project. Grant funds may be available. After discussion and on roll call vote the Board voted as follows: Passed.

Jerry Kovarik: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Scott Prickett: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

A motion was made by Brett Hammond and seconded by Scott Prickett to approve a 3% increase for non-certified staff. After discussion and on roll call vote the Board voted as follows: Passed.

Jerry Kovarik: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Scott Prickett: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

A motion was made by Lori Tripe and seconded by Janna Tripe to approve a 3% increase to Mr. Davis' salary for the 2018-2019 school term. After discussion and on roll call vote the Board voted as follows: Passed.

Jerry Kovarik: Absent, Allen Brugh: Yea, Brett Hammond: Yea, Scott Prickett: Yea, Janna Tripe: Yea, Lori Tripe: Yea
Yea: 5, Nay: 0, Absent: 1

Principals Report:

State testing is completed. No one knows how any of the schools have done. No cut scores for comparison, should find out in the fall.

ACT testing is also completed. Composite scores were 16-31. 19 of 27 scored 20 or higher. Scores should be out within a month.

Ty Heft qualified for State Golf. 84

Kaleb Kindler, Emma Smolik, Burke Boehler, Jaden Heckenlively qualified for State Track. Graduation went well, all graduated.

Superintendents Report:

Analog security cameras will gradually be replaced.

Transportation - may need a new bus. (Will get bids from BlueBird and International)

DATED Monday, May 14, 2018
HARLAN COUNTY SCHOOL DISTRICT #2,
a/k/a ALMA PUBLIC SCHOOLS

May 2018

<u>General/Money Market/Trans Accts</u>	Receipts	Disburse	Total
Beginning Balance 5/1/2018			\$137,988.13
Furnas County Treasurer	\$27,625.25		
Harlan County Treasurer	\$849,622.00		
Simonson-BCBS Apr, May	\$2,427.56		
St of NE, PSC online course	\$60.00		
Drivers Education	\$75.00		
City of Alma-liquor liuceses	\$725.00		
MIPS SON2017	\$2,827.22		
Sp Ed SA FFR 16-17	\$43,934.00		
Apr, May State Aid \$36,148.00ea	\$72,296.00		
ESU#11 - Title One	\$4,415.98		
interest earned - Transaction Acct	\$0.70		
interest earned - MMA	\$69.84		
interest earned - Gen Fund	\$89.66		
TOTAL RECEIPTS	\$1,004,168.21		\$1,142,156.34
checks cleared in May		\$475,642.93	\$666,513.41
outstanding checks		\$48,318.47	\$618,194.94
Balance 5/31/2018			\$618,194.94
<u>Certificates of Deposit</u>			\$403,449.02
Total			\$1,021,643.96

Bldg/Sinking Fund

Beginning Balance 5/1/2018			\$104,142.30
Furnas County Treasurer	\$1,782.27		
Harlan County Treasurer	\$55,043.81		
interest earned	\$31.05		
Total Receipts	\$56,857.13		\$160,999.43
Balance 5/31/2018			\$160,999.43

QCPU Fund

Beginning Balance 5/1/2018			\$100,898.34
Furnas County Treasurer	\$742.62		
Harlan County Treasurer	\$22,399.33		
interest earned	\$50.13		
Total Receipts	\$23,192.08		\$124,090.42
Balance 5/31/2018			\$124,090.42

Depreciation Fund

Beginning Balance 5/1/2018			\$176,306.59
interest earned	\$37.44		

May 2018

Balance 5/31/2018 \$176,344.03

Lunch Fund

Beginning Balance 5/1/2018 \$35,134.73

Total Receipts \$24,407.06

interest earned \$8.51

checks cleared in May \$12,860.46

Balance 5/31/2018 \$46,689.84

Activity Fund

Beginning Balance 5/1/2018 \$131,467.01

Receipts \$38,941.54

checks cleared in May \$25,557.05 \$144,851.50

outstanding checks/deposits \$4,775.02

Balance 5/31/2018 \$140,076.48

MAY 2018 ACTIVITY FUND EXPENSES

Vendor Name	Description	Check Date	Check #	Amount
AGRI COOP	BOLTS FOR SHOP	05/09/2018	17241	8.04
AGRI COOP	SCREWS,NUTS, BOLTS FOR GREEHOUSE	05/09/2018	17241	38.83
ALMA AUTO PARTS	PAINT FOR FFA	05/09/2018	17240	17.13
ALMA SCHOOL LUNCH FUND	COOKIES FOR TWILIGHT TRACK	05/11/2018	17251	43.28
ALMA VOLUNTEER FIRE DEPT.	DONATION FROM SC	05/08/2018	17237	400.00
ARAPAHOE PUBLIC SCHOOL	ELEMENTARY QUIZ BOWL	05/10/2018	17246	25.00
BANDH PHOTO-VIDEO	BACK DROPS FOR PICTURES	05/04/2018	17232	90.93
BERTRAND PUBLIC SCHOOL	VARSIY GOLF	05/09/2018	17242	50.00
BOYD, JASON	GBB SUMMER LEAGUE REGISTRATION	05/04/2018	17229	150.00
CAMBRIDGE HIGH SCHOOL	JH TRACK ENTRY	05/01/2018	17223	60.00
CASH-WA DISTRIBUTING	MILK FOR VENDING	05/10/2018	17249	153.84
CHESTERMAN CO	POP	05/10/2018	17243	577.60
DEAN FOODS	MILK FOR VENDING	05/10/2018	17248	42.24
FIRST STATE BANK	CASH FOR STATE TRACK	05/17/2018	17255	563.00
FIRST STATE BANK	STATE GOLF CASH	05/18/2018	17258	165.00
FLOWER PATCH	LUEDKE FLOWERS	05/04/2018	17231	48.00
FLOWER PATCH	GRADUATION FLOWERS	05/24/2018	17264	512.00
FRANKLIN HIGH SCHOOL	VARSIY GOLF	05/07/2018	17235	50.00
FRITZ'S MEAT	HAMBURGER FOR CONCESSIONS	05/09/2018	17239	149.92
GONE LOGO	SCIENCE OLYMPIAD T-SHIRTS	05/10/2018	17250	202.00
GREAT PLATTE RIVER ROAD ARCHWAY	LOWE FIELD TRIP	05/07/2018	17233	112.00
GUTHRIE, JENNI	REIMBURSE CIRCLE OF FRIENDS EXPENSE	05/09/2018	17238	48.00
HELMS, SHENNON	REIMBURSE DECORATIONS FOR GRADUATION	05/11/2018	17252	25.68
HOGELANDS MARKET	PROM MEAL	05/11/2018	17253	304.38
	CONCESSIONS			86.83
	FFA BANQUET			133.32
	COOKIES FOR TRACK MEET			8.57
HOLDREGE PUBLIC SCHOOL	DIST MUSIC EXPENSES	05/10/2018	17244	161.92
KENESAW PUBLIC SCHOOL	DISTRICT TRACK	05/08/2018	17236	40.00
LANHAM, MIKE	TWILIGHT TRACK STARTER	05/03/2018	17227	185.00
LOU'S SPORTING GOODS	ELEM, JH TRACK RIBBONS	05/21/2018	17259	377.75
NATIONAL FUTURE FARMS OF AMERICA	MISCELLANEOUS FFA	05/17/2018	17257	589.00
NE COACHES ASSOCIATION	COACHES CLINIC	05/30/2018	17266	950.00
NEBRASKA AG ED ASSN.	2018-2019 FEES	05/17/2018	17256	235.00
NEBRASKA AG ED ASSN.	2018-1019 DUES	05/02/2018	17224	165.00
RACHEL MILLER	GIRLS BB CAMP	05/30/2018	17267	330.00
RPAC	ACADEMIC MEDALS	05/15/2018	17254	36.40
SCHMITT MUSIC	INSTRUMENT REPAIRS	05/24/2018	17262	115.00
SCREEN MACHINE	STATE TRACK SHIRTS	05/21/2018	17260	565.00
SOUTHERN VALLEY	GOLF ENTRY FEE	05/03/2018	17226	50.00
SOUTHERN VALLEY	JH TRACK ENTRY	05/07/2018	17234	50.00
STENGEL, KIM	GIRLS BB CAMP	05/30/2018	17268	125.00
STUDENT COUNCIL	STARTUP \$ FOR BAKE SALE	05/02/2018	17228	125.00
THULIN, TERRY	MEAL FOR RPAC MEETING	05/24/2018	17261	450.00
TRUSTWORTHY HARDWARE	TAPE FOR PROM	05/24/2018	17263	9.99
TRUSTWORTHY HARDWARE	TAPE FOR PROM	05/04/2018	17230	31.95
US BANK	PICTURE EXPENSES	05/24/2018	17265	583.90
	MILK/VENDING			55.95
	FFA EXPENSES			826.66
	ELEMENTARY CHOIR			141.52
YANDA'S MUSIC	CLAVINOVA RENTAL FOR DISTRICT MUSIC	05/02/2018	17225	720.00
YANDA'S MUSIC	HORN REPAIRS, ETC., INSTRUMENT PURCHASE	05/10/2018	17247	1,893.06
RETURNED CHECK MALONE	COMPUTER CHARGER			35.00
			TOTAL	12,913.69

MAY 2018 ACTIVITY BALANCE REPORT

	Beginning Balance	Debits	Credits	Ending Balance
ART	2,230.98	0.00	0.00	2,230.98
elementary students fund balance	248.40	0.00	0.00	248.40
COMPUTERS	3,773.22	35.00	35.00	3,773.22
COMPUTER SALES	0.00	0.00	0.00	0.00
MISCELLANEOUS	538.87	0.00	1,919.56	2,458.43
MUSIC SUPPLIES	(1,135.83)	2,008.06	680.50	(2,463.39)
ELEMENTARY CHOIR	1,084.23	141.52	845.00	1,787.71
DISTRICT MUSIC	1,689.20	881.92	460.00	1,267.28
BAND PROJECTS	15.72	0.00	0.00	15.72
CASH BOXES	(250.00)	0.00	750.00	500.00
COURTESY FUND	2,861.75	48.00	0.00	2,813.75
WOW	3,779.57	0.00	0.00	3,779.57
CIRCLE OF FRIENDS	2,081.24	48.00	0.00	2,033.24
CHRISTMAS DONATION	(894.91)	0.00	0.00	(894.91)
INDUSTRIAL ARTS	(944.15)	8.04	277.00	(675.19)
FFA SCHOLARSHIP	3,592.43	0.00	7,810.00	11,402.43
FUTURE FARMS OF AMERICA	11,653.99	2,004.94	13,074.00	22,723.05
STUDENT COUNCIL	6,210.45	1,339.35	1,726.92	6,598.02
FACULTY-STAFF	467.84	0.00	0.00	467.84
DISTANCE LEARNING COURSES	18.00	0.00	0.00	18.00
CLASS OF 2018	2,939.00	512.00	316.00	2,743.00
CLASS OF 2019	2,337.96	346.32	25.00	2,016.64
CLASS OF 2020	2,538.08	25.68	0.00	2,512.40
CLASS OF 2021	1,903.65	0.00	0.00	1,903.65
PLATE FUND	251.19	0.00	0.00	251.19
ANNUAL/YEARBOOK	6,323.78	0.00	1,110.00	7,433.78
PICTURES	8,905.06	674.83	650.00	8,880.23
HOME EC/CONS ED	2,278.76	0.00	0.00	2,278.76
BOOK/SOFTWARE ORDERS	9,819.00	0.00	220.99	10,039.99
FIELD TRIPS	1,315.33	112.00	0.00	1,203.33
ATHLETICS	4,731.35	3,079.00	5,350.75	7,003.10
FOOTBALL	6,133.00	0.00	0.00	6,133.00
VOLLEYBALL	1,897.04	0.00	0.00	1,897.04
BOYS BASKETBALL	891.47	0.00	0.00	891.47
GIRLS BASKETBALL	3,685.66	605.00	0.00	3,080.66
CROSS COUNTRY	314.00	0.00	0.00	314.00
TRACK	(271.50)	565.00	1,486.00	649.50
CHEERLEADERS	2,877.48	0.00	876.46	3,753.94
NAT'L HONOR SOCIETY	541.72	0.00	0.00	541.72
MILK MACHINE	3,769.01	252.03	517.36	4,034.34
QUIZ BOWL	685.29	25.00	0.00	660.29
SCHOOL CLIMATE COMMITTEE	775.33	0.00	0.00	775.33
SCHOLARSHIP FUND	374.00	0.00	400.00	774.00
WEIGHT ROOM	7,502.83	0.00	0.00	7,502.83
DEPOSITS WEIGHT ROOM USE	3,970.00	0.00	150.00	4,120.00
MATH/SCIENCE CLUB	17.00	202.00	206.00	21.00
SPEECH	(1,030.37)	0.00	55.00	(975.37)
DRAMA	1,552.51	0.00	0.00	1,552.51
	114,048.63	12,913.69	38,941.54	140,076.48

June 2018 General Fund Expenitures

	A	B	C	D	E
1		28675	ACCO BRANDS USA LLC	CLD 1/2 19R WB white 100P	3.98
2		28676	ALMA POST OFFICE	box rent 1 year	208.00
3		28677	BLICK ART MATERIALS	esucc-535971	1,143.72
4		28678	BOYS TOWN PRESS	resource grades 4 - 6	72.95
5		28679	BROWN & SAENGER	paper	2,529.62
6		28680	CARSON-DELLOSA PUBLISHING INC.	classroom, deco	26.74
7		28681	CENEX HARVEST STATES	May charges	2,382.79
8		28682	CENGAGE LEARNING	math 7 text books	1,075.88
9		28683	CHARTER BUSINESS	MBPS Optical Ethr Intra	184.75
10		28684	CITY OF ALMA	gas, sewer, water, trash	2,732.96
11		28685	CREATIVE MATHEMATICS	math resources	302.50
12		28686	DANA F COLE & CO.	monthly fee cafeteria plan	65.00
13		28687	DAS STATE ACCTING - CENTRAL FINANCE	April billing	234.93
14		28688	ECOLAB PEST ELIM DIVISION	pest control-no activity	84.26
15		28689	EDUCATIONAL SERVICE UNIT #11	3rd Qtr billing	55,784.33
16		28690	EVERBIND/MARCO BOOK BINDERY	classroom novels	437.40
17		28691	FISHER SCIENTIFIC	esucc-540889	264.00
18		28692	FOLLETT	saxon math phonics, treas, site hostin	1,337.45
19		28693	FRONTIER	lond line (2 mos)	795.37
20		28694	FUN EXPRESS LLC	sp ed K-3, elem classrooms	317.09
21		28695	GOPHER SPORT	esucc-538879	483.00
22		28696	HARLAN COUNTY HEALTH SYSTEM	bus driver random drug testing	35.60
23		28697	HOGELANDS MARKET	May charges	132.45
24		28698	HOLMES PLBG & HTG SUPPLY CO	filters	36.36
25		28699	HOMETOWN LEASING	copier lease	1,704.22
26		28700	HOUGHTON MIFFLIN CO	Saxon math	1,621.09
27		28701	INSPIRE REHABILITATION, LLC	PT school aqe	364.65
28		28702	JONES SCHOOL SUPPLY	Quiz Bowl medals	269.64
29		28703	LEARNING RESOURCES	consumables	27.99
30		28704	LIBRARY STORE INC (THE)	esucc-537651	161.44
31		28705	LUNCH FUND	Friday mornings	20.12
32		28706	MADISON NATIONAL LIFE	prepaid life ins	14.50
33		28707	MATHESON TRI-GAS, INC.	A#3460	195.24
34		28708	MCGRAW-HILL SCHOOL EDUCATION, LLC	5 science textbooks	422.25
35		28709	MEMBEAN, INC	online vocab program	2,620.00
36		28710	MENARDS STORE #3200	6 ffqa/15ct ironhold contr	259.88
37		28711	MusicSpoke Incorporated	old order Dale Ritter	38.00
38		28712	NASCO FORT ATKINSON	rulers, poster	32.06
39		28713	NCS PEARSON, INC.	AIMS	1,662.50
40		28714	NEBRASKA PUBLIC POWER DISTRICT	electricity	4,333.19
41		28715	NORTHWEST EVALUATION ASSOCIATION	MAP	1,909.00
42		28716	NSAA	2018-19 registration	1,050.00
43		28717	PAR	testing materials-school psychologist	426.60
44		28718	PEARSON EDUCATION	4th qr phonics	427.20
45		28719	PROTEX CENTRAL INC	monitoring fire alarms	1,190.30
46		28720	PYRAMID SCHOOL PRODUCTS	esucc-535219	88.45
47		28721	REALLY GOOD STUFF	classroom consumables	263.82
48		28722	S & S WORLDWIDE	PE supplies	76.74
49		28723	S & W AUTO PARTS, INC	maintenance	513.65
50		28724	SCHOOL HEALTH CORPORATION	esucc-540376	763.04
51		28725	SCHOOL NURSE SUPPLY, INC	nurse supplies, crisis team	871.96
52		28726	SCOTT ELECTRIC	esucc-540359	285.00
53		28727	SPRINGBROOK LAWN & TREE CARE	annual lawn care (4 applications)	1,505.16
54		28728	STEVE SPANGLER SCIENCE	kindergarten	47.96
55		28729	SUPPLYWORKS	custodial supplies	1,723.45
56		28730	TEACHER CREATED RESOURCES	classroom consumables	231.09
57		28731	TEACHER DIRECT	classroom consumables	207.92
58		28732	TEACHERS DISCOVERY	spanish dictionaries	184.06
59		28733	TRIBE MOTOR CO	door lock, ck battery, chg oil	381.06
60		28734	U.S. BANK	May charges	2,542.70
61		28735	U.S.CELLULAR	cell phones	416.45
62		28736	UKRAINIAN GIFT SHOP, INC	art supplies	49.77
63		28737	VAN DIEST SUPPLY COMPANY	lawn/turf care	1,042.70
64		28738	VIRCO, INC	chairs	427.92
65		28739	WOODWARD'S DISPOSAL SVC, INC	shredding	20.00
66		28740	ZANER-BLOSER EDUCATIONAL PUBLISHEI	workbooks	853.72
67				sub-total	222,402.82
68			PAYROLL		205,919.27
69				TOTAL	428,322.09

**Alma Public School
Bus Bids - November 2018**

Large Route Bus

Bids by Cornhusker International

53- Passenger
2018 Integrated CE S Bus (approximate 500 miles)

Sale Price \$83,085.00
Hydraulic
240 HP
Cummins ISB 240
Eaton Procision 7 Speed Transmission
Interior racks
Under Luggage Compartments
Warranty - Engine (5 yr. -Limited)

Cost Saving Opportunities

Less Demo Discount \$3,500.00
Less NRCSA Discount \$1,000.00

Total Cost \$78,585.00

\$160 more then we paid for the 2017 bus

Bus 2 \$8,964.00
Bus 3 **-\$14,835.00**

Bids by Nebr. Central Equip.

53 - Passenger (2019)
2015 Blue Bird Vision

\$88,599.00
Air Brakes - Meritor Air Brakes - ABS
220 HP
Cummins 6.7L
Allison 2500PTS 5 Speed Automatic
Under Luggage Compartments
Warranty - Engine (5 yr./100,000 mile 100% parts
and labor warranty included)

Cost Saving Opportunities

Pre-Payment Discount \$850.00
FOB Nebr. Central Equip. - GI \$200.00

Total Cost \$87,549.00

Bus 1 **-\$8,964.00**
Bus 3 **-\$23,799.00**

Coach Masters

Blue Bird Lease Return

48- Passenger
2016 Blue Bird Vision (approximate 30,000 miles)

\$63,750.00
Hydraulic
220 HP
Cummins ISB13 - 6.7L
Allison 2500PTS 5 Speed Automatic

Warranty - Engine/Transmission (until June 12, 2020)

Cost Saving Opportunities

Pre-Payment Discount \$0.00
FOB Nebr. Central Equip. - GI \$0.00

Total Cost \$63,750.00

Bus 1 \$14,835.00
Bus 2 \$23,799.00

James B. Gessford
Rex R. Schultze***
Daniel F. Kaplan
Gregory H. Perry
Joseph F. Bachmann*
R.J. Shortridge*
Joshua J. Schauer*
Derek A. Aldridge**
Justin J. Knight****
Charles Kaplan
Haleigh B. Carlson



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**Also admitted in Kansas
***Also admitted in Wyoming
****Also admitted in Colorado

Ernest B. Perry (1876-1962)
Arthur E. Perry (1910-1982)
R.R. Perry (1917-1999)
Edwin C. Perry (1931-2012)

Perry Law Firm Annual Policy Update Service

To: Greg Barnes, Administrator, ESU 11
From: Gregory H. Perry and Justin J. Knight
Date: May 23, 2018
Re: Annual Policy Update – Second and Final Installment

The enclosed policy updates are in addition to the “Pregnant and Parenting Student” policy that we distributed on March 2, 2018.

REQUIRED POLICY UPDATES

Policy 3570: The Nebraska Department of Education has informed us that it now requires schools to include IDEA in the Title I Policy. We have updated the Title I policy to reflect this change.

Policies 4003 & 5401: Within this past year, the federal Departments of Justice and Education issued new guidance on harassment, including complaints under Title IX. In light of this, we have revised Policy 4003 and 5401 to align with current law and practice.

Policy 5101: There are three updates to Policy 5101. The first relates to emergency exclusions. Neb. Rev. Stat. § 79-264 requires that a school board “adopt a procedure for a hearing to be held” on a student’s appeal of an emergency exclusion. Many districts have a procedure set forth in their student handbook but not board policy. To ensure that districts have emergency expulsion procedures in policy, we have included this language.

Next, as part of NDE’s “Cleanup Bill” (LB 1081) this year, the Nebraska Legislature amended the law that requires principals to report certain acts to law enforcement. Under the “old” law, a principal was required to notify law enforcement when the principal knew or suspected that a student committed an act specified in the long-term suspension/expulsion statute that constitutes a violation of Nebraska’s Criminal Code. Under the “new” law, each “school board” shall annually review in collaboration with the County Attorney “to define conduct which the principal or designee is required to report to law enforcement.”

Finally, although not legally required, we have added language to the “prohibited uses” provision of the electronic device policy. Previously, the policy prohibited students from “recording” others at school without the permission of the person being recorded. Modern and common technologies transmit “live” images and sounds but do not “record” any images or sounds. These technologies may include AngelSense and other live-streaming apps. To protect student privacy against these devices and apps, we have updated this policy to prohibit the transmission of sounds and/or images.

Policy 5402: On February 14, 2018, the “Protecting Young Victims from Sexual Abuse and Safe Sport Authorization Act of 2017” was enacted into federal law. This new law applies to schools that participate in interstate competition (such as crossing state lines to compete, practice or for camps). Employees, including coaches, of a school that participates in interstate competition must report suspected child abuse, including sexual abuse, as soon as possible. “As soon as possible” is defined as “within a 24-hour period.” The penalties for failing to comply with this law are very severe.

This new law also imposes training requirements that schools should pursue, if they engage in interstate competition.

Policy 5403: After the Legislature passed the law requiring that all districts have a policy on parenting and pregnant students, Policy 5403 can be updated to include non-discrimination language regarding married students.

Policy 5418: There is a minor change that needs to be made to this policy; namely, the Commissioner of the Nebraska Department of Education is now the contact person.

Policy 6212: Pursuant to Neb. Rev. Stat. § 79-760.02, each school district is required to adopt academic content standards in the subject areas of reading, writing, mathematics, science, and social studies in accordance with timelines established by the State Board of Education, but in no event later than one year following the adoption or modification of state standards. In September, 2017, the Nebraska State Board of Education adopted new science standards. We have amended Policy 6212 to update the new science standard.

Policy 6213: This is a new policy. As part of NDE’s “Cleanup Bill,” each school district must “develop policies to facilitate reading instruction and intervention services to address student reading needs, including, but not limited to dyslexia.” To meet this requirement, Policy 6213 largely mirrors the language of the law.

Policy 6410: Recently, NDE issued a “Model Policy” on Parental and Family Engagement that it may review during an audit. Among the changes that it set forth, the term “involvement” has been changed to “engagement.” There are other aspects of the “Model Policy” that have been incorporated in Policy 6410.

Policy 8231: This past session, the Nebraska Unicameral amended Neb. Rev. Stat. § 13-2203 (commonly referred to as the “Coffee Act”) to increase the maximum cost per person at a recognition dinner each year from \$25 to \$50. Policy 8231 reflects this increased amount.

RECOMMENDED POLICY UPDATES

Policy 1102: We have noticed an increase in the use of “secret recordings.” For example, a staff member secretly recording a conversation with their supervisor. Or a member of the community secretly recording a conversation with the Administration. To be clear, Nebraska is a “one-party” consent state—meaning, as long as one person to the conversation consents to be recorded (oftentimes, the recorder), there is no violation of criminal law. However, schools can impose a policy that prohibits the secret recording of others by requiring all parties to a conversation to consent. In actuality, Boards should dissuade the use of secret recordings for many reasons, including the possibility that confidential student information will be captured on a recording.

Policy 3580: We are hearing that districts are having problems with checks and/or credit card payments that either bounce or are rejected for insufficient funds. To address this problem, we have created Policy 3580, which provides a uniform approach to these issues for all school employees. This policy is optional and may be modified as your district feels appropriate.

Policy 5406: We have fielded a number of questions on the rules of drug testing, especially for extracurricular athletes. To provide the Administration with clear directives, we have updated Policy 5406 to establish the legal thresholds for the random drug testing of students.

Community RelationsRecording of Others

To ensure the privacy and confidentiality of student information, no person is authorized to record or transmit any sound or image of any person (including themselves) without the prior consent or authorization of either (1) the person or persons being recorded or whose image or sound is being transmitted or (2) the Superintendent or Superintendent's designee. This prohibition applies to all persons, including staff, students and community members, regardless of the content or context of the image or sound; however, this provision shall not apply to District-sponsored athletic or activity events where the focus of the recording or transmission is on the student performances or activity. Nothing in this provision shall prohibit the recording of an Individualized Education Program meeting if the recording is necessary to ensure that the parent understands the IEP or the IEP process or to implement other parental rights guaranteed by the Individuals with Disabilities Education Act.

This policy does not apply to the School District's use of video/audio surveillance. The Board of Education has authorized the use of video/audio cameras on School District property and School District vehicles to ensure the health, welfare and safety of all staff, students and visitors to District property, and to safeguard District facilities and equipment. Video/audio cameras will be used in locations as deemed appropriate by the Superintendent.

Notice is hereby given that video/audio surveillance may occur on District property including the District school buses. In the event a video/audio surveillance recording captures a student, staff or other building/ground user violating school policies or rules or local, state or federal laws, the video/audio surveillance recording may be used in appropriate disciplinary proceedings against the employee or other building user and may also be provided to law enforcement agencies.

Legal Reference: Neb. Rev. Stat. § 86-290
Letter to Anonymous, 40 IDELR 70 (OSEP 2003)

Date of Adoption: [June 11, 2018]

Business OperationsInsufficient Funds

When a check is returned for insufficient funds or payment on a credit or debit card is rejected, the Superintendent's designee shall attempt to contact the person a minimum of two times to collect the amount that remains due and owing. At least one attempt shall be in writing, either via letter or email.

In the event that an individual's method of payment is rejected, such person shall be required to pay the amount that remains due and owing by cash, cashier's check or money order, plus a returned check fee of \$10.00 to cover the administrative expense of having to address the matter. In addition, whenever said person wishes to make a payment in the future, said person may be required to pay only by cash, cashier's check or by money order.

Notice of this returned check fee policy will be given annually to students and parents via the school website, and may be included in newsletters, student handbooks, or postings.

Any individual who attempts to pay any amount to the District by check or credit card agrees to the terms of the Policy and the returned check fee. In the event that an individual does not agree with this Policy or is unwilling to pay the returned check fee, then such individual must pay by cash, cashier's check or money order.

Date of Adoption: [June 11, 2018]

InstructionReading Instruction and Improvement

The District shall develop its curriculum to facilitate reading instruction and intervention services to address student reading needs, including, but not limited to, dyslexia. In doing so, the District will ensure that all teachers for kindergarten through grade three should be effective reading teachers as evidenced by (a) evaluations based on classroom observations and student improvement on reading assessments or (b) specialized training in reading improvement. Each student and his or her parents or guardians will be informed of the student's reading progress. It is the District's intent that each student in the District be able to read at or above grade level by third grade.

For school year 2019-20 and each school year thereafter, the District shall administer an approved reading assessment three times during the school year to all students in kindergarten through grade three, except for any student receiving specialized instruction for limited English proficiency who has been receiving such instruction for less than two years, any student receiving special education services for whom such assessment would conflict with the individualized education plan, and any student receiving services under a plan pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973 or Title II of the Americans with Disabilities Act, for whom such assessment would conflict with such section 504 or Title II plan. The first administration of such assessment for each such school year shall occur within the first thirty days of the school year.

Any student in kindergarten, grade one, grade two, or grade three shall be identified as having a reading deficiency if such student performs below the threshold level determined pursuant to the Reading Intervention Act. A student who is identified as having a reading deficiency pursuant to the Reading Intervention Act shall remain identified as having a reading deficiency until the student performs at or above the threshold level on an approved reading assessment. Nothing in the Nebraska Reading Improvement Act shall prohibit the District from identifying any other student as having a reading deficiency.

The District will provide a supplemental reading intervention program for the purpose of ensuring that students can read at or above grade level at the end of third grade. The District may work collaboratively with a reading specialist at the State Department of Education, with educational service units, with learning communities, or through interlocal agreements to develop and provide such supplemental reading intervention programs. Each supplemental reading intervention program shall:

- (a) Be provided to any student identified as having a reading deficiency;
- (b) Be implemented during regular school hours in addition to regularly scheduled reading instruction unless otherwise agreed to by a parent or guardian; and
- (c) Make available a summer reading program each summer for any student who has been enrolled in grade one or higher and is identified as continuing to have a reading deficiency at the conclusion of the school year preceding such summer reading program. Such summer reading

program may be held in conjunction with existing summer programs in the school district or in a community reading program not affiliated with the school district or may be offered online.

(2) The supplemental reading intervention program may also include:

- (a) Reading intervention techniques that are based on scientific research and best practices;
- (b) Diagnostic assessments to frequently monitor student progress throughout the school year and adjust instruction accordingly;
- (c) Intensive intervention using strategies to match the weaknesses identified in the diagnostic assessment:
 - (i) Development in phonemic awareness, phonics, fluency, vocabulary, and reading comprehension;
 - (ii) Explicit and systematic instruction with detailed explanations, extensive opportunities for guided practice, and opportunities for error corrections and feedback; or
 - (iii) Daily targeted individual or small-group reading intervention based on student needs as determined by diagnostic assessment data subject to planned extracurricular school activities;
- (d) Strategies and resources to assist with reading skills at home, including parent-training workshops and suggestions for parent-guided home reading; or
- (e) Access to before-school or after-school supplemental reading intervention with a teacher or tutor who has specialized training in reading intervention.

The school of any student who is identified as having a reading deficiency shall notify such student's parents or guardians either in writing or by electronic communication no later than fifteen working days after the identification of the reading deficiency that the student has been identified as having a reading deficiency and that an individual reading improvement plan will be established and shared with the parents or guardians.

Any student who is identified as having a reading deficiency shall receive an individual reading improvement plan no later than thirty days after the identification of such reading deficiency. The reading improvement plan may be created by the teacher, the principal, other pertinent school personnel, and the parents or guardians of the student and shall describe the reading intervention services the student will receive through the supplemental reading intervention program pursuant to this Policy. Each such student shall receive reading intervention services through the supplemental reading intervention program pursuant to this Policy until the student is no longer identified as having a reading deficiency.

Legal Reference: Nebraska Reading Intervention Act

Date of Adoption: [June 11, 2018]