

Regular Council Meeting

November 13, 2019

The Wakefield City Council met in a regular meeting on November 13, 2019 in the Council Chambers at 407 Main Street at 5:30 P.M. with the following present: **Present:** Val Bard, Ross Hansen, Scott Hansen, Larry Soderberg. Also present: Mayor Eaton, City Administrator Litchfield, City Attorney Miner, Utility Foreman Mogus, Administrative Coordinator Decker, and Clerk Dolen.

Mayor Eaton opened the meeting at 5:30 P.M.

Mayor Eaton informed those present of the Nebraska Open meetings Law, and where a copy of such was posted in the Council Chambers for review.

Action on the minutes from October 9, 2019 meeting -

Val Bard: Present, Ross Hansen: Present, Scott Hansen: Present, Larry Soderberg: Present.

Council Member Scott Hansen moved to approve the minutes from the October 9, 2019 meeting as written. Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Action on the minutes from November 4, 2019 Special meeting -

Council Member Val Bard moved to approve the minutes from the November 4, 2019 special meeting as amended.

Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Action on the October 2019 Treasurer's Report -

Council Member Larry Soderberg moved to approve the October 2019 Treasurer's report. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Approval of Construction Documents - South Main Paving Projects -

Matt Smith addressed the council on behalf of Olsson. Smith stated the plans to pave South Main are complete and ready to be advertised with bids to be opened on December 10, 2019, one day prior to the next regular council meeting.

Council Member Scott Hansen moved to approve the South Main construction documents to advertise for bids.

Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Action on Winter Street Project -

Smith then briefly discussed the Winter Street curb stops. He stated that Olsson will have a response to the City's request for assistance for the December meeting. There was also talk of reimbursing property owners that had already had repairs done, with no action being taken.

Passage of Resolution #25-2019 approving the sale of City owned real estate -

The council then discussed Resolution #25-2019 to approve the sale of Lot 3, Block 3, Industrial Park to Tom Jacobsen. Action was tabled until a hearing on Rezoning the property could be held at the January 8, 2020 meeting.

Action on request from Civic Center Board to waive license fees -

The Council then discussed a request by the Civic Center board on liquor license fees due to the City. Councilperson Bard advised the Council the Civic Center is pursuing having a permanent liquor license at the location to help facilitate the rental of the space, and are currently exploring ways to make that more feasible to the establishment that would own and operate the license. The board requested the City waive the portion of the liquor license fees that would typically be due to the City. Attorney Miner advised the Council he did not think this was possible. Bard said they would look into other possible avenues in assisting with startup costs.

Action to hire personnel to do rescue billing -

Kevin Wiltman then addressed the Council on behalf of the Volunteer Fire Department and Rescue Squad. He said since the previous person in charge of the rescue billing recently retired, the Rescue Squad has at times struggled to make contact and collect payment from the patient. Wiltman stated the paperwork involving a rescue call takes anywhere from one to two hours outside of the call making it increasingly difficult to successfully complete the process. The squad currently contracts with a third party to do the billing that keeps a percentage of whatever is collected from the patient. He said the Department is exploring hiring a person to do the paperwork after the calls, and would like the council's support when that time comes.

Approval of DD #5 for CDBG 18-PW-013 for \$3,840.00 -

Council Member Larry Soderberg moved to approve Drawdown #5 for CDBG #18-PW-013 in the amount of \$3,840.00. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Approve DD #6 for CDBG #18-PW-013 for \$525.00 -

Council Member Scott Hansen moved to approve Drawdown #6 for CDBG #18-PW-013 in the amount of \$525.00. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Action to set rezoning Public Hearings for regular December Council meeting -

The council then discussed two Public Hearings to be held regarding the rezoning of property within the City's extraterritorial jurisdiction.

Council Member Larry Soderberg moved to set public hearings for rezoning for January 8, 2020 at 5:30 P.M. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Action on Keagle property ditch repair -

The council then discussed the ditch repair on the Keagle property east of Sixth and Oak Street and heading east toward the levee. Mayor Eaton advised the council that prior to the meeting he had spoken with Milo Meyer Construction and that they informed him they already had the project scheduled to be completed. No action was taken.

Discussion on property for development -

The Council discussed property acquisition and development for future growth.

Discussion on Proactive Rental Inspection -

The council briefly discussed the Proactive Rental Inspection.

Mayor's public comment period -

Megan Weaver addressed the council thanking them for their presence at the Downtown Redevelopment roundtable discussions that were held the previous two days at the Legion Hall.

UTILITY FOREMAN REPORT -

RECOMMENDATIONS AND REPORTS FROM: -

Police Review -

Community Redevelopment Authority -

Planning Commission -

Park Board -

Library Board -

Civic Center Board -

Fire Department -

Citizen Advisory Committee -

Cemetery Board -

Hatchery Board -

Rehab Board -

Tree Board -

CLAIMS -

Council Member Larry Soderberg moved to approve the claims. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

ADJOURN -

Council Member Val Bard moved to adjourn at 7:12P.M. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Paul Eaton, Mayor

State of Nebraska)
County of Dixon)
City of Wakefield)

I, the undersigned City Clerk of Wakefield, Nebraska, do certify that all the subjects in the attached proceedings, were contained in the agenda for the meeting on November 13, 2019 kept current and available for public inspection at the office of the City Clerk, that such subjects were contained in said agenda for at least twenty-four hours to the meeting, that said minutes were in written form and available for public inspection within ten working days prior to the next convened meeting of said body.

Zach Dolen, City Clerk