

Regular Council Meeting

October 9, 2019

The Wakefield City Council met in a regular meeting on October 9, 2019 in the Council Chambers at 407 Main Street at 5:30 P.M. with the following present: **Present:** Val Bard, Ross Hansen, Scott Hansen, Larry Soderberg. Also present: Mayor Eaton, City Administrator Litchfield, City Attorney Miner, Utility Foreman Mogus, Administrative Coordinator Decker, and Clerk Dolen.

Mayor Eaton opened the meeting at 5:30 P.M.

Mayor Eaton informed those present of the Nebraska Open meetings Law, and where a copy of such was posted in the Council Chambers for review.

Action on the minutes from September 11, 2019 meeting -
Val Bard: Present, Ross Hansen: Present, Scott Hansen: Present, Larry Soderberg: Present.
Council Member Scott Hansen moved to approve the minutes from the September 11, 2019 meeting as written.
Council Member Val Bard seconded the motion. Motion Carried.
Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Action on the September 13 2019 Emergency meeting -

Council Member Val Bard moved to approve the minutes from the September 13, 2019 Emergency Council meeting as written. Council Member Larry Soderberg seconded the motion. Motion Carried.
Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Action on the September 2019 Treasurer's Report -

Council Member Ross Hansen moved to approve the September 2019 Treasurer's report. Council Member Scott Hansen seconded the motion. Motion Carried.
Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Approval of Pay Request # 3 (Final) for South Main Water Project - \$3,469.50 -

Matt Smith addressed the Council on behalf of Olsson. The final pay request consists of the retainage that had been held back previously. Smith stated Olsson recently mailed a closeout letter to Department of Health and Human Services for final approval.

Council Member Larry Soderberg moved to approve Pay Request #3 for \$3,469.50 to Vrba Construction for South Main Water Project. Council Member Ross Hansen seconded the motion. Motion Carried.
Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Discussion on Winter Street Water Project rod installation -

Smith then briefly discussed the status on the request by the Council for Rutjens to install the curb stop rods that was previously agreed upon by both parties prior to the original project. Attorney Miner said he had received a call from Rutjens legal team, Woods Aitken, to provide the entire project contract to them for their review. Smith said Olsson could provide an electronic version of the contract to all parties by the end of the current week.

Passage of Resolution #23-2019 for Municipal Annual Certification of NBCS Compliance -

Administrator Litchfield and the council then briefly discussed the changes the Nebraska Board of Public Roads Classifications and Standards made to the annual certification process required from each municipality. Litchfield said the changes have streamlined the validation process for communities and counties.

Council Member Ross Hansen then introduced Resolution #23-2019 to approve the and moved for its passage.
Council Member Val Bard seconded the motion. Motion Carried.
Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Resolution 24-2019 to approve Purchase Agreement for Industrial Tract Lot #5 -

Jason Ladely then addressed the council on the request to purchase Industrial Tract Lot 5, Block 1. Ladely is currently renting space from Rose's Transport, and with their continued growth they need the space he is occupying. Because of that, he is looking for space of his own to run his auto repair business out of. The building plan includes a building with four garage bays and he would like to get started this fall if possible.

Council Member Larry Soderberg introduced Resolution 24-2019 approving the sale of Lot 5, Block 1, Industrial Tract, and moved for its final passage. Council Member Scott Hansen seconded the motion. Motion Carried.
Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Request for Street Closure -

Item tabled since no one was present to speak on the request.

Passage of Ordinance 4-2019 Regulation of Vacant Properties -

Ord 4-2019 was removed from the agenda until further notice.

Passage of Ordinance 7-2019 pertaining to CRA Membership -

Ord 7-2019 was tabled until the proposed Ordinance could be revised to reflect seven members instead of five.

Approval of Wakefield Volunteer Fire Department Bylaws -

Council Member Scott Hansen moved to approve the Wakefield Volunteer Fire Department Bylaws as written.

Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Approve new member to the Fire Department -

Council Member Scott Hansen moved to approve Nicolas Gonzalez's application for membership to the Wakefield Volunteer Fire Department. Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Discussion on City Council/School Board Task Force -

The council briefly discussed forming a task force including members of the Wakefield Community School Board and City Council. Administrator Litchfield will reach out to Superintendent Bejot to facilitate a time the two parties can meet.

Mayor's public comment period -

Action to purchase truck from Wayne Motors - \$18,000 -

Council Member Scott Hansen moved to approve the purchase of a 2012 GMC SLE 4x4 from Wayne Motors for \$18,000. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Action to purchase a new salt spreader -

Utility Foreman Mogus then addressed the council on the bids that he solicited for a new spreader. He said this purchase would be in lieu of a front end blower in the budget, which he had determined would not be economically feasible on a leased tractor due to the labor costs required to mount and dismount the equipment each spring and fall. Mogus recommended purchasing a spreader from Steffen Truck for \$9,786.44, which included the labor to install the equipment.

Council Member Val Bard moved to approve the purchase of a new spreader from Steffen Truck Equipment for \$9,786.44. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

UTILITY FOREMAN REPORT -

CITY ADMINISTRATOR REPORT: -

Sales Tax Update -

Legislative Update -

RECOMMENDATIONS AND REPORTS FROM: -

Police Review -

Two street lights were reported out and unlicensed dogs were discussed. Those owners have until October 17, 2019 to properly license their dogs with the City. Nuisance properties were also discussed.

Council Member Val Bard moved to have the property at 610 Maple Street mowed and assess the bill to the property owner. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Community Redevelopment Authority -

Planning Commission -

Park Board -

Library Board -

Civic Center Board -

Fire Department -

Citizen Advisory Committee -

Cemetery Board -

Hatchery Board -

Rehab Board -

Tree Board -

CLAIMS -

Council Member Ross Hansen moved to approve the claims. Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

ADJOURN -

Council Member Scott Hansen moved to adjourn at 7:01 P.M. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Paul Eaton, Mayor

State of Nebraska)
County of Dixon)
City of Wakefield)

I, the undersigned City Clerk of Wakefield, Nebraska, do certify that all the subjects in the attached proceedings, were contained in the agenda for the meeting on October 9, 2019 kept current and available for public inspection at the office of the City Clerk, that such subjects were contained in said agenda for at least twenty-four hours to the meeting, that said minutes were in written form and available for public inspection within ten working days prior to the next convened meeting of said body.

Zach Dolen, City Clerk

