

Regular Council Meeting

September 11, 2019

The Wakefield City Council met in a regular meeting on September 11, 2019 in the Council Chambers at 407 Main Street at 5:30 P.M. with the following present: . Also present: Mayor Eaton, City Administrator Litchfield, City Attorney Miner, Utility Foreman Mogus, Administrative Coordinator Decker, and Clerk Dolen.

Mayor Eaton opened the meeting at 5:30 P.M.

Mayor Eaton informed those present of the Nebraska Open meetings Law, and where a copy of such was posted in the Council Chambers for review.

Open Public Hearing for 2019-2020 Fiscal Year -

Val Bard: Present, Ross Hansen: Present, Scott Hansen: Present, Larry Soderberg: Present. Also present: Mardell Holm, Sam Utecht, Elizabeth Carlson, Rich Lamprecht, Leslie Bebee, Brady Weaver, Megan Weaver, Adam Ulrich, Sean , Mike Pommer, Mike Wirth, Matthew Smith

Mayor Eaton opened the Public Hearing for the 2019-2020 Fiscal Year at 5:30 P.M.

Open Public Hearing for 2019-2020 -

Mayor Eaton opened the public hearing for the additional valuation at 5:30 P.M.

Elizabeth Carlson addressed the council on behalf of Graves Public Library. Sam Utecht spoke on behalf of the Senior Center.

Action on the minutes from August 14, 2019 meeting -

Council Member Ross Hansen moved to approve the minutes from the August 14, 2019 meeting as written. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Action on the August Treasurer's Report -

Council Member Val Bard moved to approve the August 2019 Treasurer's report. Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Approval of Change Order #1 for South Main Water Project -

Matt Smith addressed the Council on behalf of Olsson. Smith stated the Change Order #1 request was largely due to the difficulty of locating the services at one property that had a plastic line.

Council Member Ross Hansen moved to approve Change Order #1 for the South Main Water Main Extension Project for an increase of \$9,832.00. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Approval of Pay Request # 2 for South Main Water Project -

Smith then addressed the Council on the Pay Request. Smtih said 3% would be held back to assure the seeding took place.

Council Member Larry Soderberg moved to approve Pay Request #2 for \$17,078.85 to Vrba Construction for the South Main Water Main Extension Project. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Close public hearing -

Council Member Scott Hansen moved to close public hearing at 6:06 PM. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Close public hearing -

Council Member Scott Hansen moved to close the public hearing at 6:09 P.M. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Approve 2019-2020 Fiscal Year Budget -

Council Member Ross Hansen moved to approve the 2019-2020 Fiscal Year Budget as previously published with the addition of \$3,353.35 in the Library Budget. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Passage of Resolution 21-2019 setting tax asking for FY 2019-2020 -

Mayor Eaton then read Resolution #21-2019.

Council Member Larry Soderberg then introduced Resolution #21-2019 setting the final tax asking for Fiscal Year 2019-2020 at \$405,700 and moved for its passage. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Passage of Resolution 22-2019 establishing spending limits without obtaining bids -

The council then discussed spending limits on the City Administrator before obtaining bids

Council Member Larry Soderberg introduced Resolution 22-2019, providing a \$5,000.00 limit that can be expended by the City Administrator without obtaining bids, and moved for its final passage. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Discussion on Ordinance 4-2019 Regulation of Vacant Properties -

Discussion on a proposed Vacant Property Ordinance was tabled.

Passage of Ordinance 7-2019 Pertaining to CRA Membership -

The Council discussed an Ordinance that would amend membership on the Community Redevelopment Authority to two Council members. There was discussion to the benefits of one versus two Council members on committees. After extensive discussion, action was tabled until a later date.

Discussion on Affordable Housing -

Brady Weaver then addressed the Council on behalf of Michael Foods, Inc. MFI is looking to partner with Rural Housing 360 to start a cooperative in the community to build new houses on infill lots within the City limits. Weaver stated with the partnership, MFI would contribute \$5,000 towards a down payment on the home, as would Rural Housing 360. Weaver said an employee survey indicated a high interest level in participating in the program. Weaver requested the help from the Council in acquiring more property to put the new houses on those lots. Mayor Eaton requested Weaver set up a meeting with the director of Rural Housing 360, Steve Gilbert.

Request for use of City streets and/or Trail for 5k Fundraiser -

Rich and Tiffany Lamprecht then addressed the council on behalf of the Dixon County Sheriff's Department. Lamprecht's K-9 dog, Josie, tore her ACL during a training routine. They would like to do a 5-K Fundraiser with a Zombie theme on October 26, 2019 at 4:30 P.M.

Council Member Scott Hansen moved to approve using City streets for the 5-K fundraiser on October 26, 2019 at 4:30 P.M., Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Approval of Fire Department Bylaws -

Adam Ulrich then addressed the council on behalf of the Volunteer Fire Department requesting approval of the bylaws as previously approved by the Fire Department. Action was tabled for a month until Council members could have time to study the changes.

Action on increasing water rates as discussed by Finance Committee -

The Council then discussed raising water rates. Action was tabled until the Council could discuss further.

Set Street Superintendent Certification Public Hearing for October 9, 2019 -

Administrator Litchfield then addressed the Council on recent changes to the Nebraska Board of Public Roads

Classifications and Standards (NBCS). There are two parts to the changes. Municipalities will now pass a resolution confirming compliance with the NBCS program no later than October 31st each year. In December, municipalities will now certify their 1 and 6 Year Street Plans and confirm a Street Superintendent. The intent of the changes by the State are to reduce paperwork and streamline the reporting process.

Council Member Val Bard moved to set the Street Superintendent Public Hearing for October 9, 2019 at 5:30 P.M.

Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

2020 Sales Tax discussion -

The Council then discussed forming a steering committee to promote the extension of Sales Tax in 2020. Mayor Eaton requested the Council think of potential members that could be an asset to the committee and bring suggestions back in October.

Approval of new Pickup purchase -

The Council discussed purchase of a new pickup truck to replace a 2006 Ford F250. No action was taken.

Mayor's public comment period -

UTILITY FOREMAN REPORT -

CITY ADMINISTRATOR REPORT: -

Sales Tax Update -

Legislative Update -

Levee Update -

Big Rivers Update -

Winter Street Curb Stop Update -

RECOMMENDATIONS AND REPORTS FROM: -

Police Review -

Police review committee discussed dog owners that are not in compliance with the City Code. Dogs are required to be licensed with the City by June 30th each year. The committee recommended the Council authorize the citing of owners that have not licensed the dogs for the 2019 calendar year.

Council Member Scott Hansen moved to cite dog owners that have not properly licensed their dogs. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Community Redevelopment Authority -

Planning Commission -

Park Board -

Library Board -

Civic Center Board -

Fire Department -

Citizen Advisory Committee -

Cemetery Board -

Hatchery Board -

Rehab Board -

Tree Board -

CLAIMS -

Council Member Scott Hansen moved to pay the claims. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

ADJOURN -

Council Member Scott Hansen moved to adjourn at 8:06 P.M. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Paul Eaton, Mayor

State of Nebraska)
County of Dixon)
City of Wakefield)

I, the undersigned City Clerk of Wakefield, Nebraska, do certify that all the subjects in the attached proceedings, were contained in the agenda for the meeting on September 11, 2019 kept current and available for public inspection at the office of the City Clerk, that such subjects were contained in said agenda for at least twenty-four hours to the meeting, that said minutes were in written form and available for public inspection within ten working days prior to the next convened meeting of said body.

Zach Dolen, City Clerk