

Regular Council Meeting

Wednesday, August 14, 2019

The Wakefield City Council met in a regular meeting on Wednesday, August 14, 2019 in the Council Chambers at 407 Main Street at 5:30 P.M. with the following present: **Present:** Val Bard, Ross Hansen, Scott Hansen, Larry Soderberg. Also present: Mayor Eaton, City Administrator Litchfield, City Attorney Miner, Utility Foreman Mogus, Administrative Coordinator Decker, and Clerk Vander Veen.

Mayor Eaton opened the meeting at 5:30 P.M.

Mayor Eaton informed those present of the Nebraska Open meetings Law, and where a copy of such was posted in the Council Chambers for review.

Val Bard: Present, Ross Hansen: Present, Scott Hansen: Present, Larry Soderberg: Present.

Council Member Scott Hansen moved to approve the minutes from the July 10, 2019 meeting as written. Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Ross Hansen moved to approve the July 2019 Treasurer's report. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Rod Hanson addressed the council on behalf of Olsson in regards to the South Main Water Project. Hanson stated that at the time the Pay Request was submitted, approximately 95% of the work had been completed. The project has since been completed and advised the council the final pay request and any change orders will be submitted for the next regular council meeting.

Council Member Larry Soderberg moved to approve Pay Request #1 for the South Main Water Main Extension Project to Vrba Construction for \$95,101.65. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Hanson then updated the council on the agreement to provide engineering services for the Michener Street Project. He said Olsson would likely design

the project this right away this fall, put the project out for bid this winter, and begin construction ideally when school lets out next spring.

Council Member Ross Hansen then introduced Resolution #18-2019 to approve the professional service agreement with Olsson to engineer the Michener Street CDBG #18-PW-013 and moved for its passage. Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Hanson then discussed the South Main Paving Project with the council. He said there would be potential to do this project at the same time that Michener Street is done if the project has been designed and approved by the council. There was also discussion on whether or not to hire a contractor for the smaller projects on the 1 and 6 Year Street Improvement Plan, such as the block of 6th Street between Main and Winter Streets.

Council Member Scott Hansen moved to approve Olsson to engineer plans for the South Main Paving Project and any other replacement blocks. Council Member Val Bard seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

The council then discussed potentially forming a paving district on 14th Street. The engineers estimate to pave 14th Street from Main Street to Highway 35 is approximately \$245,000. The council agreed to table and action and research more of the costs associated and discuss further at a later date.

Hanson then discussed installing rods at the curb stops along properties on Winter Street with the council. Utility Foreman Mogus received an estimate from Kay Contracting to install the rest of the rods on Winter Street that were not originally installed during the Winter Street Water Project. Hanson confirmed that installing rods were included in the original engineering of the Winter Street Water Project. After further discussion, the council asked Hanson to provide a copy of the project specifications showing that the rods were included in the plans, and advised Attorney Miner to write a letter to Rutchens.

The council then discussed the proposed service agreement with Nebraska Interactive, LLC. They contract directly with the State of Nebraska to operate and manage the State's Payport feature, which allows citizens to pay their utility bills online.

Council Member Val Bard then introduced Resolution #19-2019 to approve agreement with Nebraska Interactive, LLC for professional services to operate and manage the Nebraska State Records Board payment portal, Payport. Council Member Larry Soderberg seconded the motion. Motion Carried. Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Scott Hansen introduced Ordinance #5-2019, confirming the sale of Lots 9 and 10, Gustafson Estates Third Addition to the City of Wakefield, Wayne County, Nebraska and moved to waive the three readings. Council Member Ross Hansen seconded the motion. Motion Carried. Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Scott Hansen Ordinance #5-2019, confirming the sale of Lots 9 and 10, Gustafson Estates Third Addition to the City of Wakefield, Wayne County, Nebraska and moved for its final passage. Council Member Larry Soderberg seconded the motion. Motion Carried. Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Larry Soderberg introduced Ordinance #5-2019, confirming the sale of Lots 9 and 10, Gustafson Estates Third Addition to the City of Wakefield, Wayne County, Nebraska and moved to waive the three readings. Council Member Val Bard seconded the motion. Motion Carried. Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Larry Soderberg then moved for final passage Ordinance #6-2019 confirming the sale of Lots 6 and 7, Gustafson Estates Third Addition to the City of Wakefield, Wayne County, Nebraska. Council Member Val Bard seconded the motion. Motion Carried. Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Ross Hansen introduced Resolution #20-2019 to approve the Civic commercial lease agreement with the Wakefield Senior Center, Inc. for the lease of space in the Wakefield Civic Center; and to authorize the Mayor to execute documents on behalf of the City, and moved for its final passage. Council Member Val Bard seconded the motion. Motion Carried. Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Scott Hansen moved to approve the proposal from Nebraska Public Power District to complete the work order provided to the City not to exceed \$13,687.54. Council Member Ross Hansen seconded the motion. Motion Carried. Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Val Bard moved to approve the final pay request for Trail Paving Project # EHN-26(14) for \$3,726.60 to Nebraska Department of

Transportation. Council Member Ross Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Scott Hansen moved to approve Drawdown #4 for CDBG #18-PW-013 in the amount of \$810.00. Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

The council discussed a potential vacant property ordinance.

The Mayor then asked for council approval of his appointment of Janelle Eaton to fill the open Citizens Advisory Committee term until December 31, 2022.

Council Member Val Bard moved to approve the Mayor's appointment of Janelle Eaton to fill the term of the vacant seat on the Citizens Advisory Committee until December 31, 2022. Council Member Larry Soderberg seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Megan Weaver addressed the council on the economic development work that is currently being done in her first few months in the Economic Development Director Position. It was agreed that she would give quarterly reports to the council going forward.

Discussed scams reported around town, along with nuisance properties.

Minutes were provided in packet

Minutes were provided in packet.

Met on Tuesday August 13, 2019 but no written report given.

No report given.

Minutes were provided in packet.

Chief Adam Ulrich reported on behalf of the Fire Department and Rescue Unit.

No report given.

The council then discussed Resolution #16-2019. After brief discussion, Council member Scott Hansen moved to enter into executive session for the purpose of conducting a strategy session regarding pending litigation. Council member Val Bard seconded the motion. On a roll call vote, the following voted aye: Soderberg, Ross Hansen, Bard, Scott Hansen. The following voted nay: None. Motion carried. Council went into executive session at 7:28 P.M.

Council member Ross Hansen moved to exit executive session. Council member Soderberg seconded the motion. On a roll call vote, the following voted aye: Ross Hansen, Bard, Scott Hansen, Soderberg. The following voted nay: None. Motion carried. Council came out of executive session at 7:38 P.M.

Council Member Val Bard introduced Resolution #16-2019 approving the Joint Defense Agreement and moved for its final passage. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye
Council Member Larry Soderberg then made further motion to cap legal fees at \$10,000. Council Member Val Bard seconded the motion. Motion Carried.
Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Larry Soderberg moved to approve the claims. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Council Member Val Bard moved to adjourn at 7:41 P.M. Council Member Scott Hansen seconded the motion. Motion Carried.

Val Bard: aye, Ross Hansen: aye, Scott Hansen: aye, Larry Soderberg: aye

Paul Eaton, Mayor

State of Nebraska)
County of Dixon)

City of Wakefield)

I, the undersigned City Clerk of Wakefield, Nebraska, do certify that all the subjects in the attached proceedings, were contained in the agenda for the meeting on Wednesday, August 14, 2019 kept current and available for public inspection at the office of the City Clerk, that such subjects were contained in said agenda for at least twenty-four hours to the meeting, that said minutes were in written form and available for public inspection within ten working days prior to the next convened meeting of said body.

Pam Vander Veen, City Clerk