Regular Board Meeting

Monday, July 20, 2026 Regular Board Meeting

Straughan Seminar Center, 4701 12th Avenue NW, Norman, Ok 73069

5:33 PM

Attendance Taken at 5:33 PM. Present: 4, Absent: 3.

1. Pledge of Allegiance

2. Call to Order and the Recording of Members Present and Absent

3. Miscellaneous Public Comment

4. Recognition, Reports and Presentations

4.A. Construction Projects Update — Gary Armbruster, Principal Architect and Partner at MA+

4.B. Marketing Plan— Stephanie Royse, Executive Director of Marketing and Communication

4.C. District Highlights — Robyn Castleberry, Assistant Superintendent of Instructional Support

5. Superintendent's Update:

6. Treasurer's Report Presentation — Nancy Rogers, Director of Finance

6.A. Consider and Vote to Approve the Treasurer's Report

Motion to approve the treasurer's report as presented. This motion, made by Glen Cosper and seconded by Max Venard, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea

Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

7. Consent Agenda:

Motion to approve Consent Agenda items 7.A-7.L & 7.N through 7.X. This motion, made by Max Venard and seconded by Kim Nguyen-Aguilar, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

7.A. Minutes of June 15, 2026, Regular Board Meeting

7.B. Minutes of June 26, 2026, Special Board Meeting

7.C. June 2026 General Fund Encumbrance Numbers 2603292-2603322

7.D. July 2026 General Fund Encumbrance Numbers 2700001-2700472

7.E. Approve Fiscal Year 2027 Activity Fund Sub-Accounts Sources and Uses of Funds

7.F. Approve Fiscal Year 2027 Activity Fund Fundraisers

7.G. Approve Fiscal Year 2027 Renewal Agreement with Assessment Technologies Institute, LLC (ATI) to Provide Nursing Curriculum and Preparation Materials for the PN Select and Practical Nursing Programs, for the Amount of $52,757.50. $37,042.50 of the Total Price Will be Paid by Practical Nursing Students via Program Fees.

7.H. Approve Fiscal Year 2027 Basic Peace Officer Certification Academy Handbook

7.I. Approve Fiscal Year 2027 Renewal Agreement with the Center of Education Law for a Basic Legal Services Program, for the Amount of $1,000.00. Additional Costs are Discounted and on an As-Needed Basis

7.J. Approve Fiscal Year 2027 Renewal Agreement with Rosenstein, Fist & Ringold (RFR) for Legal Services for Fiscal Year 2027. Costs are Based on an As-Needed Basis

7.K. Approve Fiscal Year 2027 Renewal Agreement with DocuShare LLC for Digital Document Management and Records Repository, for the Amount of $5,226.12

7.L. Approve the Engagement of Eide Bailly LLP to Perform an Independent Financial Audit for Fiscal Year 2025-2026

7.M. Approve Fiscal Year 2027 Renewal of Memorandum of Understanding (MOU) with Boeing for MNTC to Provide Customized Workforce Training

Motion to approve 7.M. This motion, made by Max Venard and seconded by Glen Cosper, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Abstain (Without Conflict)
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 3, Nay: 0, Absent: 3, Abstain (Without Conflict): 1

7.N. Approve Fiscal Year 2027 Renewal Agreement with KRUSH Marketing for Marketing Services and Website Hosting for the Technology Center Compact, for the Amount of $1,716.00

7.O. Approve Fiscal Year 2027 Renewal Agreement with Open LMS for Hosting and Support Services for the Moodle Learning Management System, for the Amount of $28,231.00

7.P. Approve Fiscal Year 2027 List of Sanctioned Digital Platforms for Communications Between MNTC Personnel and Minor Students

7.Q. Approve Fiscal Year 2027 Renewal of the Clinical Affiliation Agreement with Integris Health for the MNTC Health Programs

7.R. Approve Fiscal Year 2027 Renewal of the Clinical Affiliation Agreement with Oklahoma City Indian Clinic for the MNTC DMS Program

7.S. Approve Fiscal Year 2027 Renewal of the Clinical Affiliation Agreement with Oklahoma City Indian Clinic for the MNTC Nursing Programs

7.T. Approve Fiscal Year 2027 Renewal of the Annual Service Maintenance Plan with SIMStation Inc, for the MNTC Health Labs Audio Visual Equipment, for the Amount of $26,287.00

7.U. Approve Fiscal Year 2027 MNTC Student Handbook

7.V. Approve Fiscal Year 2027 Renewal of Memorandum of Understanding (MOU) with the Moore Police Department for MNTC to Provide Basic Peace Officer Certification Training

7.W. Approve Amendment to Agreement with YuJa for an Unlimited AI Auto-Pilot Package for the Panorama Platform, for the Amount of $2,783.71

7.X. Approve Fiscal Year 2027 Renewal of the SmartPortfolio Rider with Constellation NewEnergy Inc. for the District-Wide Purchase of Natural Gas

8. Consider and Vote to Approve Superintendent's Personnel Recommendations:

Motion to approve Superintendent's Personnel Recommendation as presented in 8.A. through 8.C. This motion, made by Kim Nguyen-Aguilar and seconded by Max Venard, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

8.A. Employment of Part-Time Employees and Extra-Duty Contracts

8.B. Acknowledge Letter of Retirement from Wayne Dutton, Lead IT Technician

8.C. Acknowledge Letter of Resignation from Grant Swalwell, Webmaster/Systems Integration Coordinator

8.D. Approve the Superintendent's Recommendation of Employment for the Administrative Assistant, Instructional Design and Development Position

Approve the hire of Alyssa Wray for the Administrative Assistant, Instructional Design and Development position. This motion, made by Max Venard and seconded by Glen Cosper, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

8.E. Approve the Superintendent's Recommendation of Employment for the Certified Counselor Position

Approve the hire Lee Ann Coffman for the Certified Counselor position. This motion, made by Kim Nguyen-Aguilar and seconded by Max Venard, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

8.F. Approve the Superintendent's Recommendation of Employment for the Food Services Cook Position

Approve the hire of Michelle Whitlow for the Food Services Cook position. This motion, made by Glen Cosper and seconded by Kim Nguyen-Aguilar, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

8.G. Approve the Superintendent's Recommendation of Employment for the Instructional Assistant, Welding Position

Approve the hire of William Warren for the Instructional Assistant, Welding position. This motion, made by Max Venard and seconded by Kim Nguyen-Aguilar, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

8.H. Approve the Superintendent's Recommendation of Employment for the Training Coordinator, Health Position

Approve the hire of Mallory "Molly" Drake for the Training Coordinator, Health position. This motion, made by Max Venard and seconded by Kim Nguyen-Aguilar, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

9. Consider and Vote to Approve General Business Items:

Motion to approve General Business items as presented in 9.A. through 9.B. This motion, made by Glen Cosper and seconded by Kim Nguyen-Aguilar, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

9.A. Approve Blanket Purchase Order for Metal Materials from Albright Steel and Wire for Training Purposes in the Welding Program, for the Amount of $50,000.00

9.B. Approve Agreement with Kellogg Sovereign Consulting to Authorize the Filing of FCC Form 471 for E-Rate Funding and Approved Payment of the District's Share of Eligible Services for Fiscal Year 2027

10. Consider and Vote to Move to Executive Session to Discuss the Sale, Purchase, Lease, Acquisition, or Appraisal of Real Property with No Vote Upon Return to Open Session. ***Okla. Stat. Tit. 25, § 307 (B)(3)***

10.A. Motion and Vote to Convene in Executive Session

Motion to convene in executive session. Brian Ruttman, Terri Helvey, Kyle Williams, Robyn Castleberry, Christa Simmons, Sean Rieger will be present. This motion, made by Max Venard and seconded by Kim Nguyen-Aguilar, Passed.

Glen Cosper:	Yea

Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

10.B. Acknowledge Return to Open Session

Reconvene. This motion, made by Glen Cosper and seconded by Max Venard, Passed.

Glen Cosper:	Yea
Jared Deck:	Absent
James Griffith:	Yea
Pam Lewis:	Absent
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Absent
Max Venard:	Yea

Yea: 4, Nay: 0, Absent: 3

10.C. Board President's Statement of Minutes of the Executive Session

11. New Business

12. Adjourn

7:16 PM

ATTEST:

Presiding Officer Minutes Clerk