



Regular Board Meeting

Monday, April 20, 2026 Regular Board Meeting

Straughan Seminar Center, 4701 12th Avenue NW, Norman, Ok 73069

5:30 PM

Attendance Taken at 5:31 PM. Present: 5.

1. Pledge of Allegiance
2. Call to Order and the Recording of Members Present and Absent
3. Administer the Oath of Office to Board Member Zone 1, Seat 1. The Minutes Clerk Will Administer the Oath of Office to Kim Nguyen-Aguilar for Zone 1, Seat 1
4. Consider and Vote to Appoint Board Officers

Motion to appoint Board Officers as follows: Dr. James Griffith, President; Dr. Max Venard, Vice President; Glen Cospers, Clerk; Andy Sherrer, Assistant Clerk; Kim Nguyen-Aguilar, Member. This motion, made by Mr Andy Sherrer and seconded by Max Venard, Passed.

Glen Cospers: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Yea

Yea: 5, Nay: 0

5. Consider and Vote to Re-Appoint the District Treasurer and District Assistant Treasurer and Administer Oath of Office

Motion to appoint Nancy Rogers, District Treasurer and Katie Dowden, District Assistant Treasurer and Administer Oath of Office. This motion, made by Glen Cospers and seconded by Max Venard, Passed.

Glen Cospers: Yea

James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Yea
Yea: 5, Nay: 0

6. Consider and Vote to Re-Appoint District Officers

Motion to appoint Joey Potts, Minutes Clerk; Bridget Boulware, Assistant Minutes Clerk. This motion, made by Mr Andy Sherrer and seconded by Kim Nguyen-Aguilar, Passed.

Glen Cospser: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Yea
Yea: 5, Nay: 0

7. Miscellaneous Public Comment

8. Superintendent's Update:

9. Recognition, Reports and Presentations

9.A. Aerospace Experiential Learning Center Presentation — Brian Ruttman, Superintendent; Lee Dow, Director of Aerospace and Transportation; & Matt Fix, Training Coordinator

9.B. District Highlights — Stephanie Royse, Executive Director of Marketing and Communication

10. Treasurer's Report Presentation — Nancy Rogers, Director of Finance

10.A. Consider and Vote to Approve the Treasurer's Report

Approve the Treasurer's Report as presented. This motion, made by Max Venard and seconded by Mr Andy Sherrer, Passed.

Glen Cospser: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Yea
Yea: 5, Nay: 0

11. Consent Agenda:

Motion to approve Consent Agenda items 11.A through 11.G. This motion, made by Glen Cospser and seconded by Mr Andy Sherrer, Passed.

Glen Cospser: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Yea
Yea: 5, Nay: 0

11.A. Minutes of March 23, 2026, Regular Board Meeting

11.B. General Fund Encumbrance Numbers 2602430-2602676

11.C. Acknowledge Donation of Surplus Property to Norman Public Schools

11.D. Approve Fiscal Year 2026 Activity Fund Fundraisers

11.E. Approve Memorandum of Understanding with the University of Oklahoma Police Department for MNTC to Provide Basic Peace Officer Certification Training for the Remainder of Fiscal Year 2026

11.F. Approve Memorandum of Understanding with the Society of Automotive Engineers (SAE) to Provide Industry Recognized Credentials to Students Enrolled in Short-Term Aerospace Courses

11.G. Approve Renewal of Interlocal Agreement for Fiscal Year 2027 with Cleveland County to Cooperate on Building, Repair, and Maintaining Roads, Parking Lots, and Driveways Connected to the School's Campuses

12. Consider and Vote to Approve Superintendent's Personnel Recommendations:

Motion to approve Superintendent's Personnel Recommendation items as listed in 12.A through 12.E. This motion, made by Glen Cospser and seconded by Kim Nguyen-Aguilar, Passed.

Glen Cospser: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Yea
Yea: 5, Nay: 0

12.A. Employment of Part-Time Employees and Extra-Duty Contracts

12.B. Consider and Vote to Approve and Accept Resignation Agreement with Julie Pennington

12.C. Acknowledge Letter of Resignation from Kade Mock, Instructor-Cloud and Virtual Networking Administration

12.D. Acknowledge Letter of Retirement from Greg Culver, Instructional Assistant

12.E. Acknowledge Letter of Retirement from Susan McLaughlin, Instructor - PN Select

12.F. Approve the Superintendent's Recommendation of Employment for the Certified Teacher, Practical Nursing Select Position

Approve the hire of Chelsea Ince for the Certified Teacher, Practical Nursing Select Position. This motion, made by Mr Andy Sherrer and seconded by Max Venard, Passed.

Glen Cospers: Yea

James Griffith: Yea

Kim Nguyen-Aguilar: Yea

Mr Andy Sherrer: Yea

Max Venard: Yea

Yea: 5, Nay: 0

12.G. Approve the Superintendent's Recommendation of Employment for the Groundskeeper Position

Approve the hire of Gunnar Delaplain for the Groundskeeper Position. This motion, made by Mr Andy Sherrer and seconded by Kim Nguyen-Aguilar, Passed.

Glen Cospers: Yea

James Griffith: Yea

Kim Nguyen-Aguilar: Yea

Mr Andy Sherrer: Yea

Max Venard: Yea

Yea: 5, Nay: 0

13. Consider and Vote to Approve General Business Items:

Motion to approve General Business items as listed in 13.A through 13.Q. This motion, made by Mr Andy Sherrer and seconded by Max Venard, Passed.

Glen Cospers: Yea

James Griffith: Yea

Kim Nguyen-Aguilar: Yea

Mr Andy Sherrer: Yea

Max Venard: Yea

Yea: 5, Nay: 0

13.A. Approve Contract Renewal for Fiscal Year 2027 with Accruent for EMS Software and Maintenance for District-Wide Room Scheduling and Conferencing, for the Amount of \$28,030.00

13.B. Approve the Purchase of a 136-Inch All-In-One Mobile DVLED Video Wall and Accessories from Aspen Custom Electronics, Inc. for the IT Building Seminar Center at the Franklin Road Campus, for the Amount of \$68,308.84

13.C. Approve Contract Renewal for Fiscal Year 2027 with Brightly Software Inc. for Maintenance Essential Pro and Trip Direct Software for District-Wide Maintenance Project Management and Trip Scheduling, for the Amount of \$7,072.90

13.D. Approve Licensing Agreement Renewal for Fiscal Year 2027 with Broadcast Music, Inc. to Provide Access to a Streaming Music Library for the MNTC Fitness Classes and Gym, for the Amount of \$420.00

13.E. Approve Contract Renewal for Fiscal Year 2027 with the Cleveland County Sheriff's Office for Five (5) School Resource Officers (SRO) and Vehicles for Both Campuses, for the Amount of \$450,000.00

13.F. Approve the Purchase of Computers and Displays from Dell for Various Instructional Programs and District Staff, for the Amount of \$293,915.00

13.G. Approve Renewal Agreement for Fiscal Year 2027 with EnergyCAP for a District-Wide Energy and Utility Management Software Platform, for the Amount of \$5,590.00

13.H. Approve Contract Renewal for Fiscal Year 2027 with Frontline Education for Human Resources Hiring, Onboarding, Professional Development, and Evaluation Software, for the Amount of \$31,346.13

13.I. Approve Contract with LandCare USA LLC for Mowing Services at the Public Safety Facility, Blue Lakes Properties, and the Warehouse for April-June 2026, for the Amount of \$6,201.95

13.J. Approve Contract for Fiscal Year 2027 with LandCare USA LLC for Mowing Services at the Public Safety Facility, Blue Lakes Properties, and the Warehouse, for the Amount of \$30,912.00

13.K. Approve Quote from In and Out Plumbing to Install a Six-Inch Sanitary Sewer Service Line at the Public Safety Facility, for the Amount of \$30,000.00

13.L. Approve Contract with Asset Systems to Tag and Inventory the District's Assets at the Franklin Road Campus and Update the Ingenium Inventory Database, for the Amount of \$35,975.00

13.M. Approve Contract Renewal for Fiscal Year 2027 with Unified Power for Preventative Maintenance of the District's Backup Inverters for Emergency Lighting, for the Amount of \$8,023.48

13.N. Approve Renewal of Annual Maintenance Agreement with United Engines for the District's Generators, for the Amount of \$4,285.00

13.O. Approve Agreement for Fiscal Year 2027 with Mary Johnson & Associates, PLLC to Provide Financial Statement Preparation and Review for the District, for an Amount Not to Exceed \$12,000.00

13.P. Approve the Purchase of Lockers from Y.I. Specialties for the Cosmetology Phase 2 Renovation, for the Amount of \$47,930.00

13.Q. Approve the Purchase of Tables, Chairs, and a Podium from KI Furniture for Cosmetology, BIT, and the South Penn Campus, for the Amount of \$125,257.50

14. Consider and Vote to Move to Executive Session to Discuss:

- **The Sale, Purchase, Lease, Acquisition, or Appraisal of Real Property with No Vote Upon Return to Open Session. *Okla. Stat. Tit. 25, § 307 (B)(3)***
- **Discuss Employee Negotiations for the 2026-2027 School Year with Regard to the Moore Norman Federation of Teachers Local #4890, with No Vote to be Made After Return to Open Session. *Okla. Stat. Tit. 25 § 307 (B)(2)***
- **Rehire, Salary, and Benefits Package of the MNTC Superintendent with No Vote to be Made After Return to Open Session. *Okla. Stat. Tit. 25 § 307 (B)(1)***

Motion to Convene in Executive Session. This motion, made by Max Venard and seconded by Kim Nguyen-Aguilar, Passed.

Glen Cospers: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Yea

Yea: 5, Nay: 0

14.A. Acknowledge Return to Open Session

14.B. Board President's Statement of Minutes of the Executive Session

15. New Business

16. Adjourn

8:05 PM

ATTEST:

Presiding Officer

Minutes Clerk