



Harrah Board of Education Regular Meeting  
Monday, August 11, 2025 7:00 PM  
Administration Building, Conference Room  
20665 Walker Steet  
Harrah, Oklahoma 73045

1. **Call to Order/Roll Call to Establish a Quorum**

Attendance Taken at 7:00 PM.

Krista Harke: Present

Kevin McBrayer: Present

Chris Monden: Present

Seth Schoenecke: Present

Trey Swan: Present

Present: 5.

Others Present: Paul Blessington, Superintendent, and Leslie Hobaugh, Minutes Clerk

Visitors Present: Shawna Keene, Guy Worth, David Hairell, Mike McAfee, John Marton, and Craig Yadon. Others may have been present but did not sign the register, or the signatures were unreadable.

2. **Principal/Director Reports**

3. **Consent Agenda**

A motion was made to approve the consent agenda. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

3.A. Minutes of the July 14, 2025, Regular Board Meeting

3.B. General Fund #115 to #192, payroll #50028 to #50062 and financial summary

3.C. Child Nutrition Fund #18 and financial summary

3.D. Activity Fund Summary Report and Transfer Requests

3.E. Treasurer's Report

3.F. Monthly Comparison Report

**4. Superintendent's Report/Announcements**

4.A. Board Member Trainings - Bi-Annual Requirement

4.B. Construction Update

Craig Yadon, Timberlake Construction, updated the board on the Virginia Smith Elementary and Clara Reynolds Elementary projects. Most of the project has been completed at Virginia Smith Elementary. The storefront glass and, nurses' room sink should be completed by August 13th. The security access will be completed the week of August 25th. Demo will begin at Clara Reynolds Elementary after Meet the Teacher night. Plans are being made for bus drop-off/pickup since that area will be portioned off for construction.

**5. Items to be Considered by the Board**

5.A. Discuss and take possible action on Boldt/LDG updates on bond projects for Russell Babb Elementary, Harrah High School, and Harrah Middle School. Boldt/LDG requests the Board to review and approve changes to bond projects and provide authorization to proceed.

Tony Yanda, Boldt Construction, gave an update on the projects at Russell Babb Elementary, Harrah Middle School, and Harrah High School. The projects as a total are \$5,000,000 over the projected costs when the bond was initially approved. With some revisions that will not change the scope of the work as approved by voters, they can get the total down to \$2,500,000.

A motion was made to approve the changes to the bond projects and authorize Boldt Construction to proceed. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

5.B. Discuss and take possible action on painting Virginia Smith Elementary.

Initially, the board was going to approve repainting Virginia Smith Elementary. After some discussion, the board requested that Mr. Blessington look into repainting the school with blue instead of green.

A motion was made to approve painting Virginia Smith Elementary. This motion, made by Kevin McBrayer and seconded by Seth Schoenecke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.C. Discuss and take possible action on the 2025-2026 Alternative Education Deregulation Application.

A motion was made to approve the 2025-2026 Alternative Education Deregulation Application. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.D. The Board will discuss and vote to accept or reject the 2025-2026 Library Media Specialist and Library Assistant Deregulation Application for Harrah High School and Harrah Middle School.

Motion was made to approve the 2025-2026 Library Media Specialist and Library Assistant Deregulation Application for Harrah High School and Harrah Middle School. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.E. Discuss and take possible action on New and Revised policies: (NEW) FNC - Student Conduct and FDA - Students: Enrollment Requirements; (REVISED) EMDB - Flags; DABB - Records Investigation; DO - Termination of Employment - Teachers; FFG - Reporting suspected child abuse and Neglect; DAA - Non-discrimination; DCBA - Standards of Performance and Conduct for Teachers; DO-R - Teacher Termination Procedures; DEC-R7 - Maternity Leave; DOAC - Support Personnel, Suspension, Demotion or Termination; FEG - Student Transfer for Children of Active Duty Military Members; FFACA - Medication Administering to Students.

A motion was made to approve the New and Revised policies: (NEW) FNC - Student Conduct and FDA - Students: Enrollment Requirements; (REVISED)

EMDB - Flags; DABB - Records Investigation; DO - Termination of Employment - Teachers; FFG - Reporting suspected child abuse and Neglect; DAA - Non-discrimination; DCBA - Standards of Performance and Conduct for Teachers; DO-R - Teacher Termination Procedures; DEC-R7 - Maternity Leave; DOAC - Support Personnel, Suspension, Demotion or Termination; FEG - Student Transfer for Children of Active Duty Military Members; FFACA - Medication Administering to Students. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.F. Discuss and take possible action to authorize that interest from the Building Bond Funds and the General Fund be deposited into the Building Fund for the 2025-2026 school year.

A motion was made to approve to authorize that interest from the Building Bond Funds and the General Fund be deposited into the Building Fund for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.G. Discuss and take possible action to approve the Secondary Career and Technology Education Programs for the 2025-2026 school year.

The Oklahoma Department of Career and Technology Education Program includes two Ag Education positions, two Business & Info Tech Ed positions, and one Family Consumer Science position.

A motion was made to approve the contract for Secondary Career and Technology Education Programs for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.H. Discuss and take possible action to approve the ETS Collaboration Agreement for the 2025-2026 school year,

This agreement is to employ individuals with disabilities. We are reimbursed by the Oklahoma Department of Rehabilitation Services.

A motion was made to approve the ETS Collaboration Agreement for the 2025-2026 school year. This motion, made by Chris Monden and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.I. Discuss and take possible action to contract for sports outreach services with Ortho Central for the 2025-2026 school year.

Guy Worth, Athletic Director, reported that Ortho Central will provide a trainer for a maximum of 200 hours, \$10,000, for the 2025-2026 school year.

A motion was made to contract for sports outreach services with Ortho Central for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.J. Discuss and take possible action to contract with You Matter Behavior Support Services for the 2025-2026 school year.

A motion was made to contract with You Matter Behavior Support Services for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.K. Discuss and take possible action on a mutual agreement with Eastern Oklahoma County Technology Center (EOCTC) to grant permission for Harrah students to enroll and receive credit when they take a science or math class as Sophomores, Juniors or Seniors from EOCTC.

This is approved by the board on a yearly basis.

A motion was made to approve the mutual agreement with Eastern Oklahoma County Technology Center (EOCTC) to grant permission for Harrah students to enroll and receive credit when they take a science or math class as Sophomores, Juniors, or Seniors from EOCTC for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.L. Discuss and take possible action on the 2025-2026 Chase Morris Act Response Plans for all sites.

Chase Morris Sudden Cardiac Response Plans were presented to the board for approval. This is a yearly requirement. The middle school and the high school need to add a point of contact to their plans.

A motion was made to approve the 2025-2026 Chase Morris Act Response Plans for all sites. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.M. The Board will discuss and vote to accept or reject to notify the Oklahoma State Department of Education that the Harrah Public Schools will compute the district calendar from days to hours for the 2025-2026 school year.

Motion was made to notify the Oklahoma State Department of Education that the Harrah Public Schools will compute the district calendar from days to hours for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.N. Discuss and take possible action on sanctioning the Harrah Softball Club, Harrah Band Booster Club, Harrah Cheer Booster Club, Harrah Homerun Club, High School PTO, Harrah Kickers Club, MS PTO, Harrah Pom Booster Club, Harrah Tip-

In Club, Harrah Wrestling Club, Harrah Football Club, VS PTO, and Harrah Swim Boosters for the 2025-2026 school year.

Sanctioning agreements are approved on an annual basis.

A motion was made to approve the sanctioning of the Harrah Softball Club, Harrah Band Booster Club, Harrah Cheer Booster Club, Harrah Homerun Club, High School PTO, Harrah Kickers Club, MS PTO, Harrah Pom Booster Club, Harrah Tip-In Club, Harrah Wrestling Club, Harrah Football Club, VS PTO, and Harrah Swim Boosters for the 2025-2026 school year. This motion, made by Chris Monden and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.O. Discuss and take possible action to approve communication platforms for the 2025-2026 school year.

The list of communication platforms for 2025-2026 was presented to the board. The platforms include Class Dojo, Clever, School Issued Gmail, Google Classroom, School Messenger, Remind, Bloomz, School Status Connect, SportsYou, and Cut Time.

A motion was made to approve the communication platforms for the 2025-2026 school year. This motion, made by Chris Monden and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.P. Discuss and take possible action to declare surplus items at Clara Reynolds Elementary.

Desks and chairs at Clara Reynolds Elementary were declared surplus.

A motion was made to declare surplus items at Clara Reynolds Elementary. This motion, made by Krista Harke and seconded by Chris Monden, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.Q. The Board will discuss and vote to accept or reject the Fundraiser Requests for FY26.

A motion was made to approve the Fundraiser Requests for FY26. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.R. Vote to convene or not to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) to discuss the employment of those employees listed on Exhibit A and B.

A motion was made not to enter into executive session. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.S. Acknowledge return to open session. Executive session compliance statement.

- 5.T. Discuss and vote to accept or reject to employ certified personnel on temporary contracts for the 2025-2026 school year as listed on Exhibit A.

A motion was made to employ certified personnel on temporary contracts for the 2025-2026 school year as listed on Exhibit A. This motion, made by Kevin McBrayer and seconded by Chris Monden, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.U. Discuss and take possible action to employ support personnel and substitutes for the 2025-2026 school year as listed on Exhibit B.

A motion was made to employ support personnel and substitutes for the 2025-2026 school year as listed on Exhibit B. This motion, made by Chris Monden and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.V. The Board will discuss and vote to accept or reject the Extra Duty Assignments as presented by Guy Worth, Athletic Director, for the 2025-2026 school year.

A motion was made to approve the Extra Duty Assignments as presented by Guy Worth, Athletic Director, for the 2025-2026 school year. This motion, made by Kevin McBrayer and seconded by Chris Monden, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

- 5.W. The board will discuss and vote to accept or reject the HACT and HSFE Contracts for the 2025-2026 school year.

A motion was made to accept the HACT and HSFE Contracts for the 2025-2026 school year. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

6. **New Business (Items not known at the time of Agenda preparation.)**

7. **Announcements**

8. **The Board will vote to adjourn.**

The meeting adjourned at 8:35 p.m.

A motion was made to adjourn. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Yea

Seth Schoenecke: Yea

Trey Swan: Yea

Yea: 5, Nay: 0

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Trey Swan, President

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Kevin McBrayer, Vice-President

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Krista Harke, Member

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Seth Schoenecke, Clerk

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Chris Monden, Assistant Clerk

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Mr. Blessington, Superintendent

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA,

I, the undersigned Minutes Clerk, of the Board of Education of Harrah Public Schools District I-7, Oklahoma County, do hereby certify that prior to December 15 of the last calendar year the date, time and place of this regular meeting was filed in the offices of the County Clerk of Oklahoma County.

I also certify that at least 24 hours prior to this meeting, excluding Saturdays, Sundays and Holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand and seal of this school district this 8th day of September, 2025.

Harrah Public Schools

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Leslie Hobaugh, Minutes Clerk

Visitor Sign In  
August 11, 2025  
7:00 p.m.

1. Shawna Keene

2. Gay Wirth

3. Doreen Harrell

4. Niki McAfee

5. John B. Mest

6. Craig Gador

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. \_\_\_\_\_

14. \_\_\_\_\_

15. \_\_\_\_\_

16. \_\_\_\_\_

17. \_\_\_\_\_

18. \_\_\_\_\_

19. \_\_\_\_\_

20. \_\_\_\_\_



Harrah Board of Education Regular Meeting  
Monday, July 14, 2025 7:00 PM  
Administration Building, Conference Room  
20665 Walker Steet  
Harrah, Oklahoma 73045

### **1. Call to Order/Roll Call to Establish a Quorum**

Attendance Taken at 7:00 PM.

Krista Harke: Present  
Kevin McBrayer: Present  
Chris Monden: Absent  
Seth Schoenecke: Absent  
Trey Swan: Present

Present: 3, Absent: 2.

Others Present: Paul Blessington, Superintendent, and Leslie Hobaugh, Minutes Clerk

Visitors Present: John Martin, David Harp, Treasurer, and Megan Marshall. Others may have been present but did not sign the register, or the signatures were unreadable.

### **2. Consent Agenda**

A motion was made to approve the consent agenda. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea  
Kevin McBrayer: Yea  
Chris Monden: Absent  
Seth Schoenecke: Absent  
Trey Swan: Yea

Yea: 3, Nay: 0, Absent: 2

2.A. Minutes of the June 9, 2025, Regular Board Meeting, June 18, 2025, Special Board Meeting, and July 7, 2025, Special Board Meeting

2.B. General Fund

#### **2024-2025**

#649 to #662, payroll #50314 to #50330, change orders and financial summary

#### **2025-2026**

#1 to #157, payroll #50000 to #50027, and financial summary

2.C. Child Nutrition Fund

**2024-2025**

#46, change orders, and financial summary

**2025-2026**

#1 to #17 and financial summary

2.D. Activity Fund Summary Report, Activity Requests and Transfer Requests

2.E. Treasurer's Report

2.F. Monthly Comparison Report

### **3. Superintendent's Report/Announcements**

3.A. Construction Update- Timberlake Construction

The projects at Virginia Smith Elementary and Clara Reynolds Elementary are going as planned. The project at Clara Reynolds will take approximately a year to complete.

3.B. 2025 Cash balances - David Harp

### **4. Items to be Considered by the Board**

4.A. Discuss and take possible action on the Kickapoo Agreement for the 2025-2026 school year.

A motion was made to approve the Kickapoo Agreement for the 2025-2026 school year. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Absent

Seth Schoenecke: Absent

Trey Swan: Yea

Yea: 3, Nay: 0, Absent: 2

4.B. Discuss and take possible action to contract with United Systems for the 2025-2026 school year,

A motion was made to contract with United Systems for the 2025-2026 school year,. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Absent

Seth Schoenecke: Absent

Trey Swan: Yea

Yea: 3, Nay: 0, Absent: 2

4.C. Discuss and take possible action on the Capacity Report for July 2025

A motion was made to approve the capacity report for July, 2025. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea  
Chris Monden: Absent  
Seth Schoenecke: Absent  
Trey Swan: Yea  
Yea: 3, Nay: 0, Absent: 2

4.D. Discuss and take possible action to declare furniture items as surplus.

Desks and chairs at Harrah Middle School were declared surplus.

A motion was made to declare furniture as surplus. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea  
Kevin McBrayer: Yea  
Chris Monden: Absent  
Seth Schoenecke: Absent  
Trey Swan: Yea  
Yea: 3, Nay: 0, Absent: 2

4.E. Vote to convene or not to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) to discuss adjunct employment and the employment of those employees listed on Exhibit A and B.

A motion was made not to enter into executive session. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea  
Kevin McBrayer: Yea  
Chris Monden: Absent  
Seth Schoenecke: Absent  
Trey Swan: Yea  
Yea: 3, Nay: 0, Absent: 2

4.F. Acknowledge return to open session. Executive session compliance statement.

4.G. Discuss and take possible action to employ Maria Morris as an adjunct Elementary Education teacher for the 2025-2026 school year.

A motion was made to employ Maria Morris as an adjunct Elementary Education teacher for the 2025-2026 school year. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea  
Kevin McBrayer: Yea  
Chris Monden: Absent  
Seth Schoenecke: Absent  
Trey Swan: Yea  
Yea: 3, Nay: 0, Absent: 2

4.H. Discuss and take possible action to employ certified personnel on temporary contracts for the 2025-2026 school year as listed on Exhibit A.

A motion was made to employ certified personnel on temporary contracts for the 2025-2026 school year as listed on Exhibit A. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Absent

Seth Schoenecke: Absent

Trey Swan: Yea

Yea: 3, Nay: 0, Absent: 2

4.I. Discuss and take possible action to employ support personnel and substitutes for the 2025-2026 school year as listed on Exhibit B.

A motion was made to employ support personnel and substitutes for the 2025-2026 school year as listed on Exhibit B. This motion, made by Krista Harke and seconded by Kevin McBrayer, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Absent

Seth Schoenecke: Absent

Trey Swan: Yea

Yea: 3, Nay: 0, Absent: 2

## **5. New Business (Items not known at the time of Agenda preparation.)**

### **6. Announcements**

### **7. The Board will vote to adjourn.**

The meeting adjourned at 7:35 p.m.

A motion was made to adjourn. This motion, made by Kevin McBrayer and seconded by Krista Harke, passed.

Krista Harke: Yea

Kevin McBrayer: Yea

Chris Monden: Absent

Seth Schoenecke: Absent

Trey Swan: Yea

Yea: 3, Nay: 0, Absent: 2

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Trey Swan, President

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Kevin McBrayer, Vice-President

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Krista Harke, Member

ABSENT \_\_\_\_\_  
Seth Schoenecke, Clerk

ABSENT \_\_\_\_\_  
Chris Monden, Assistant Clerk

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Mr. Blessington, Superintendent

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA,

I, the undersigned Minutes Clerk, of the Board of Education of Harrah Public Schools District I-7, Oklahoma County, do hereby certify that prior to December 15 of the last calendar year the date, time and place of this regular meeting was filed in the offices of the County Clerk of Oklahoma County.

I also certify that at least 24 hours prior to this meeting, excluding Saturdays, Sundays and Holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand and seal of this school district this 14th day of July, 2025.

Harrah Public Schools

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Leslie Hobaugh, Minutes Clerk



**EXECUTIVE SESSION**

**JULY 14, 2025**

**Exhibit A & B**

**2025-2026 SCHOOL YEAR**

**RECOMEND ADJUNCT - CERTIFIED TEMPORARY**

<b>Name</b>	<b>Position</b>	<b>Site</b>
MARIA MORRIS	ELEMENTARY EDUCATION	RB

**2025-2026 SCHOOL YEAR**

**RECOMMENDATION TO HIRE - CERTIFIED TEMPORARY**

<b>Name</b>	<b>Position</b>	<b>Site</b>
ANNETTA CUSTER	SCIENCE	MS
JEFFREY INMAN	VOC BUS ED	HS
TYLER KILMER	SOCIAL STUDIES	HS

**2025-2026 SCHOOL YEAR**

**RECOMMENDATION TO HIRE - SUPPORT**

<b>Name</b>	<b>Position</b>	<b>Site</b>
RAEANNE ADAMS	PREK AIDE	VS
DONNA CRAIG	INDIAN ED AIDE	CR
JENNIFER FOUTCH	COMPUTER LAB	RB
CARRIE WHITE	BUS MONITOR	BUS BARN

**2025-2026 SCHOOL YEAR**

**RECOMMENDATION TO HIRE - SUBSTITUTES**

<b>Name</b>	<b>Name</b>
SANDRA BERRY	KRISTIN COSTILLA
LESLIE HONEA	LISA McCLAIN
SAMANTHA RODGERS	

**2025-2026 SCHOOL YEAR**

**RESIGNATIONS - CERTIFIED**

<b>Name</b>	<b>Position</b>	<b>Site</b>
PATTY TUCKER	2ND GRADE	CR

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July 31, 2025

Harrah Public Schools.

Re: Painting Proposal.  
Job: Virginia Smith

Breeden Enterprises LLC will furnish all insurance, labor, materials, equipment, tools, supervision, all safety requirements, quality control and our clean-up to complete the scope of work below.

Scope of work.

Repaint upper roof top green wall facing west over the main entry green.  
This is a high wall over the main entry.

Repaint main entry awning roof top green and the underneath white.  
Repaint all window trim in main entry green.

Repaint 4 entry awnings roof tops green and the underneath white  
These entries are where you enter 2-classrooms.

Repaint 2 entry awning roof tops green and underneath white located  
on the corners of the building.  
These entries are where you enter 1-classroom only.

Repaint 40 doors around complete building green and all green trim attached to them.

Repaint all windows and trim around complete building green.

Total cost = \$ 18,800.00

If accepted we will need One Week to secure all materials before starting.

Danny Breeden.  
Breeden Enterprises LLC. Painting.



# Harrah PS. Clara Reynolds Elementary & Virginia Smith Elementary Renovation and Addition

**Prepared By**

O.F.J.R Construction LLC

5601 Hicks Ln  
Oklahoma City, Oklahoma 73127  
4054005815  
ofjrconstruction@gmail.com

**Prepared For**

Timberlake Construction Co., Inc.

Bobby Russell  
TULSA, OKLAHOMA 74146

(580) 541-4331  
bobby.russell@timberlakeconstruction.com

7/29/2025

**Scope of Work**

SCOPE OF WORK

Exterior Painting & Cleaning Services

Work Items:

Repaint 36 exterior doors - surface prep, prime as needed, two coats exterior paint

Paint 37 window frames - clean, prepare, prime bare surfaces, two coats exterior paint

Pressure wash stucco band - remove dirt and debris

Clean moldy spots on brick - pressure wash and treat affected areas

Paint 7 awnings - clean surfaces, prime and paint with two-coat system

Standards:

High-quality exterior-grade materials

Work per manufacturer specifications

One-year workmanship warranty

Daily cleanup and final site restoration

**Proposal Total \$19,679.69**

**Terms of Service**

Exclusions:

No permits, unless specified

Any alterations or deviations from above specifications involving extra costs will be executed only upon written work order and will become and extra to the original price

Any material or labor not yet specified for example : special coatings / covering

This scope does not include any floor coatings, like paint or sealer or any other coating for flooring.

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Signature  
Timberlake Construction Co., Inc.

**NEW****STUDENT CONDUCT**

The Harrah Board of Education believes that an important responsibility of any school system is to teach acceptable social conduct. We believe that such conduct may be taught by example and by providing appropriate incentives. The board also believes that reasonable standards of conduct are to be established and that adherence to those standards insisted upon.

For the purpose of this policy, a student is defined as any person regularly enrolled in an educational program provided by, or approved by, the board of education and carried on in premises owned or controlled by the school district. Students in school buildings, on school grounds, using district property, or attending a district-sanctioned event shall not engage in any of the following:

1. Any conduct, the purpose of which is to obstruct, disrupt, or interfere with teaching, research, service, administrative or disciplinary functions, or any other activity sponsored or approved by the board of education.
2. Physical, emotional, or mental abuse of, or threat of harm to, any person on school owned or controlled property or at any school attended, sponsored, or supervised event or function. This includes antisemitism, which is a certain perception of Jews, which may be expressed as hatred toward Jews.
3. Damage, or threat of damage, to property of the school, regardless of the location, or to property of a member of the community or a visitor to the school, when such property is located on school owned, controlled, attended, or supervised premises.
4. Forceful or unauthorized entry into or upon, or occupation of, school district facilities including buildings and grounds.
5. Unlawful use, possession, distribution, sale, or trade of drugs, alcohol, or controlled substances, or any substance or material believed to be drugs, alcohol or controlled substances, or any substance which is capable of causing or producing mood alteration or behavioral changes.
6. Conduct or speech that violates commonly accepted standards of society within the community.
7. Failure to comply with the reasonable and lawful directions of school district officials or law enforcement officers, acting in the performance of their duties, or failure to identify themselves to such officials or officers when directed to do so.
8. Any conduct constituting a breach of any federal, state, or city law or ordinance or duly adopted policy of the board of education.

Any student knowingly violating any of these policies and regulations will be subject to warning, reprimand, probation, suspension, or expulsion in addition to any civil or criminal proceedings or prosecution.

NEW

**STUDENTS: ENROLLMENT REQUIREMENTS**

It is the policy of the Harrah Board of Education that children who are at least four (4) years of age but not more than five (5) years of age on or before September 1 and have not attended a public school kindergarten may be enrolled in either a half-day or full-day non-compulsory, early childhood program free of charge. No child shall be enrolled in Kindergarten unless the child has reached five years of age on or before the first day of September of the year the child intends to enroll. No child shall be enrolled in the first grade unless the child will have reached the age of six (6) on or before September 1 of the school year. Age may be verified by a birth certificate, parent's statement, a physician's statement, or previous educational records.

The superintendent or designee will be responsible for the receipt of all applications for admission, the conduct of registration procedures, and for certification that all admission requirements and prerequisites have been properly met by the student. Placement in a specific class or grade level will be based on administrative determination.

All children between the ages of 5 and 21 on or before September 1 who reside within this school district are entitled to attend public school regardless of nationality or citizenship provided other age and residence requirements are met. Maximum age to which students may attend school tuition-free is 21 except that any person between the ages of 21 and 26 may attend school if it was impossible for the person to have finished the twelfth grade before the age of 21. Students over the age of 21 must be able to provide evidence satisfactory to the board of education that he or she was unable to attend school for a definite period or periods of time by reason whereof it was impossible for him or her to complete the 12th grade before reaching the age of 21.

Termination of attendance before graduation from high school or before reaching the age of eighteen may be permitted by mutual consent of the superintendent and the parent, legal custodian, or legal guardian of the student.

A student who has been suspended out-of-school from a public or private school in the State of Oklahoma or another state for a violent act or an act showing deliberate or reckless disregard for the health or safety of faculty or other students shall not be entitled to enroll in this school district until the terms of the suspension have been met or the time of suspension has expired.

This district shall not provide education services in the regular school setting to any student who has been removed from any public or private school in Oklahoma or any other state until the district determines that the student no longer poses a threat to himself or others.

The district may consider providing alternative educational services such as home-based instruction. If the student is on an individualized education plan (IEP), education services will be provided according to that plan.

**REFERENCE:** 70 O.S. §1-114  
70 O.S. §5-132  
70 O.S. §18-108, §18-111

*Revised***FLAGS**

It is the policy of the Harrah Board of Education that the American flag and the Oklahoma flag will be flown at the school during school hours except in bad weather. An assigned custodian will be responsible for raising and lowering the flags.

Any American flag flown on school premises shall be flown in accordance with 4 U.S.C. §§ 1 and 2 as well as all other provisions in federal law regarding the display of the American flag. Failure to adhere to legal requirements regarding the display of the American flag could lead to disciplinary action.

The school day will begin with a flag salute which shall include the recitation of the Pledge of Allegiance. However, students not wishing to participate in the pledge shall not be required to do so. A notice to this effect will be posted in a conspicuous place in each school building and/or classroom.

Flags representing United State Military branches may also be flown on school premises with the approval of the administration. No other flags shall be flown on school property at any time. In the event other flags are flown on school premises, individuals involved will be directed to remove them from the premises.

**REFERENCE:**      **25 O.S. §91.2**  
                          **25 O.S. §153**  
                          **70 O.S. § 24-106**

*Revised***RECORDS INVESTIGATION**

The Harrah Board of Education believes that it has a responsibility to employ only those persons who are qualified in every respect. The board further believes that it should avail itself of means and methods provided by the legislature to assist in the selection of employees. Therefore, it is the policy of this board of education that a national criminal history record check shall be conducted of all prospective employees. The board of education is not required to obtain a new criminal history record check for an individual who has obtained certification from the Oklahoma State Department of Education within the previous twelve (12) months. A national criminal history record check is defined at 74 O.S. § 150.9 and requires a check of criminal history records entailing the fingerprinting of the individual and submission of the fingerprints to the United States Federal Bureau of Investigation (FBI) for the purpose of obtaining the national criminal history record of the person from the FBI.

Any teacher employed prior to May 19, 2020, who does not have an Oklahoma criminal history record check from the Oklahoma State Bureau of Investigation as well as a national criminal history record check as defined above on file with the school district shall complete the criminal history background checks upon the next renewal of his or her Standard Teaching Certificate. Any other employee employed by the district prior to May 19, 2020, who does not have an Oklahoma criminal history record check from the Oklahoma State Bureau of Investigation as well as a national criminal history record check as defined above on file with the school district shall have until July 1, 2022, to complete the criminal history background checks.

A written consent will be required from the prospective employee consenting to a felony records check to be conducted as authorized by Oklahoma law. The records check shall be initiated by the school district's written request, through the superintendent, to the State Department of Education. Effective November 1, 2012, the school district may contract with a third-party vendor who is a member in good standing with the National Association of Professional Background Screeners to perform any and all employment screenings, background checks and credit checks.

Any person applying for employment as a substitute teacher shall only be required to have one such national criminal history records check for the school year. Upon request of the substitute teacher, that felony records search results may be sent to any other school district in which the substitute teacher is applying to teach. The board of education may choose whether to require a national criminal history record check from a prospective substitute teacher who has been employed by the school district in the last year.

Any person employed as a full-time teacher by a school district in Oklahoma in the five (5) years immediately preceding an application for employment as a substitute teacher may not be required to have a national criminal history record check, if the teacher produces a copy of a national criminal history record check completed within the preceding five (5) years and a letter from the school district in which the teacher was last employed stating the teacher left in good standing and whether the teacher was the subject of any allegation of inappropriate behavior with a student.

Any person who has been employed as a full-time teacher by a school district who applies for employment as a full-time teacher in another school district may not be required to have a national criminal history background check completed if the teacher produces a copy of a national criminal history record check completed within the preceding five (5) years and a letter from the school district in which the teacher was employed stating the teacher left in good standing and whether the teacher was the subject of any allegation of inappropriate behavior with a student.

Any person who has been employed as a substitute teacher by a school for a minimum of five (5) years preceding an application to be employed as a full-time teacher may not be required to have a national criminal history record check completed if the teacher can produce a copy of a national criminal history record check completed within the preceding five (5) years and a letter from the school district in which the teacher was employed stating that the teacher

left in good standing and whether the teacher was the subject of any allegation of inappropriate behavior with a student.

Any person employed as a full-time teacher by a school district in Oklahoma for ten (10) or more consecutive years immediately preceding an application for employment as a substitute teacher in the same school district is not required to have a national criminal history record check for as long as that person remains employed for consecutive years by that school. If a substitute teacher wishes to work in another Oklahoma school district, a national criminal history background check will be required.

If the applicant for employment meets all other criteria for employment in this school district, the applicant may be employed on a temporary basis for a maximum of sixty (60) days pending receipt of the national criminal history records check results. The temporary employment of the prospective employee shall terminate after sixty (60) days unless the school district receives the results of the national criminal history records check. The sixty (60) day temporary employment period shall begin on the first day the prospective employee reports for duty at the employing school district. If the applicant is offered permanent employment following the review of the records search, the search fee will be reimbursed in full.

**REFERENCE: 70 O.S. §5-142**

***THIS POLICY REQUIRED BY LAW***

*Revised*

## TERMINATION OF EMPLOYMENT TEACHERS

It is the policy of the Harrah Board of Education that professional employees, who for any reason intend to resign or who intend to retire, are encouraged to indicate their plans in writing to the board as early in the school year as plans may become firm and the decision to leave the district is made. Resignations become effective at the end of the school year in which they are submitted. Resignations to become effective earlier than at the end of the school year require a release by the board and must be considered on an individual basis. Resignations for the subsequent school year likewise require a release by the board and will be considered on an individual basis. Letters of resignation must be mailed to the board by registered or certified mail.

Career teachers will be subject to dismissal at any time - or will not be eligible for reemployment - for:

1. Willful neglect of duty,
2. Repeated negligence in the performance of duty,
3. Mental or physical abuse to a child,
4. Knowing and willful failure to report suspected child abuse or neglect.
5. Incompetency,
6. Instructional ineffectiveness,
7. Unsatisfactory teaching performance,
8. Commission of an act of moral turpitude,
9. Abandonment of contract,
10. Conviction of a felony,
11. After a finding that such person has engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties, or
12. Failure to earn required staff development points.

Mental or physical abuse to a child would also include, but is not limited to a finding that a teacher has, either in the presence of a minor or in a manner that such person has participated in making available to a minor online, engaged in sexual acts, acts that appeal to the prurient interest in sex as found by the average person applying contemporary community standards, or acts that excessively promote sexuality in light of the educational value of the material and in light of the youngest age of any student with access to said material.

Probationary teachers may be terminated for cause or nonrenewed by the board at its discretion subject to any statutory due process requirements in effect at the time such teacher is recommended for dismissal or nonrenewal.

Procedures for dismissal of certified employees are governed by state law and all actions of the school district and the board are clearly identified in the statutes. However, nothing in this policy shall be construed to prevent layoffs due to

lack of funds or work. No action regarding dismissal or nonrenewal of an employee shall be taken until the employee has received due process (see DO-R).

The board of education may vote to offer employment or to not offer employment for the subsequent school year in advance of the statutory deadline. Until a written contract is executed or until the statutory deadline passes, the board may vote to not reemploy a certified employee.

The superintendent is directed to prepare procedures for the termination of career and probationary teachers in support of this policy.

**REFERENCE:** 70 O.S. §6-101, §6-101.20, et seq.  
70 O.S. §18-123  
Accreditation Standard 210:20-29-5

*Revised***REPORTING SUSPECTED CHILD ABUSE  
AND/OR NEGLECT**

In accordance with Oklahoma law, any person is required to immediately report suspected cases of physical abuse or neglect involving students under the age of eighteen (18) to the statewide toll free hotline of the Department of Human Services and law enforcement. The statewide DHS hotline number is 1-800-522-3511. Any person having reason to believe that a student age eighteen (18) or older is a victim of abuse or neglect shall immediately report the matter to local law enforcement. The board of education fully supports that requirement and has established this policy to facilitate such reporting.

Every teacher, support person, or other employee of this school district shall report any suspected physical, mental, or sexual abuse or neglect of any school student to the Department of Human Services by telephone. The employee shall also inform the building principal who will advise the superintendent that a report was made using Form FFG-E

“Child Abuse and Neglect” shall include, but is not limited to:

1. Child abuse as defined in Section 843.5 of Title 21 of the Oklahoma Statutes;
2. Sexual abuse or sexual exploitation as defined in Section 1-1105 of Title 10A of the Oklahoma Statutes;
3. Contributing to the delinquency of a minor as defined in Section 856 of Title 21 of the Oklahoma Statutes;
4. Trafficking in children, as defined in Section 866 of Title 21 of the Oklahoma Statutes;
5. Incest as described in Section 885 of Title 21 of the Oklahoma Statutes;
6. Forcible sodomy, as described in Section 888 of Title 21 of the Oklahoma Statutes;
7. Maliciously, forcibly or fraudulently taking or enticing a child away, as described in Section 891 of Title 21 of the Oklahoma Statutes;
8. Soliciting or aiding a minor child to perform or showing, exhibiting, loaning or distributing obscene material or child pornography, as described in Section 1021 of Title 21 of the Oklahoma Statutes;
9. Procuring or causing the participation of any minor child in any child pornography or knowingly possessing, procuring or manufacturing child pornography, as described in Section 1021.2 of Title 21 of the Oklahoma Statutes;
10. Permitting or consenting the participation of a minor child in any child pornography, as described in Section 1021.3 of Title 21 of the Oklahoma Statute;
11. Facilitating, encouraging, offering or soliciting sexual conduct with a minor, as described in Section 1949.13a of Title 21 of the Oklahoma Statutes;
12. Offering or offering to secure a minor child for the purposes of prostitution or any other lewd or indecent act, as described in Section 1087 of Title 21 of the Oklahoma Statutes;
13. Causing, inducing, persuading or encouraging a minor child to engage or continue to engage in prostitution, as described in Section 1088 of Title 21 of the Oklahoma Statutes;

14. Rape or rape by instrumentation, as described in Sections 1111.1 and 1114 of Title 21 of the Oklahoma Statutes;

15. Making any oral, written or electronically or computer generated lewd or indecent proposals to a minor child under the age of sixteen (16) as described in Section 1123 of Title 21 of Oklahoma Statutes; and

16. Sexual battery, when committed upon a person who is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or in the legal custody or supervision of any public or private elementary or secondary school, or technology center, by a person who is eighteen (18) years of age or older and is an employee of a private or public school system.

The reporting obligations under this section are individual, and no employer, supervisor or administrator of a person required to provide information pursuant to this section shall discharge, or in any manner discriminate or retaliate against, any such person who in good faith provides such child abuse reports or information, testifies, or is about to testify in any proceeding involving child abuse or neglect; provided, that such person did not perpetrate or inflict such abuse or neglect. Any such employer, supervisor, or administrator who discharges, discriminates, or retaliates against such person shall be liable for damages, costs, and attorney fees.

Any person, other than a superintendent or school administrator, who knowingly and willfully fails to promptly report any incident of child abuse may be reported to local law enforcement for criminal investigation and, upon conviction thereof, shall be guilty of a misdemeanor. Any person who knowingly and willfully makes a false report, or makes a report that the person knows lacks factual foundation may be reported by the Department of Human Services to local law enforcement for criminal investigation and, upon conviction thereof, shall be guilty of a misdemeanor. Any superintendent or school administrator who knowingly and willfully fails to promptly report or interferes with the prompt reporting of abuse or neglect shall, upon conviction be guilty of a felony in accordance with 21 O.S. § 593.

Any person participating in good faith and exercising due care in the making of a report or any person who, in good faith and exercising due care, allows access to a child by persons authorized to investigate a report concerning the child shall have immunity from any liability, civil or criminal, that might otherwise be incurred or imposed. Any such participant shall have the same immunity from any liability with respect to participation in any judicial proceeding resulting from such report.

A school employee with knowledge that a report has been made shall not disclose information identifying the reporting employee unless otherwise ordered by the court or as part of an investigation by local law enforcement or the Department.

The school district shall post, in a clearly visible location in a public area of the school that is readily accessible to all students, a sign in English and Spanish that contains the toll-free number operated by the Department of Human Services.

Every school employee shall annually sign an attestation acknowledging his or her responsibility to report suspected child abuse or neglect pursuant to state law.

**REFERENCE: 10A O.S. § 1-2-101  
10A O.S. § 1-2-104  
63 O.S. § 1-120 (G)  
70 O.S. § 1210.162 and 1210.163  
Atty. Gen. Op. No. 78-202 (Dec. 28, 1978)**

*Revised***NONDISCRIMINATION**

The Harrah Board of Education is committed to a policy of nondiscrimination in relation to race, color, religion, sex, age, national origin, allienage, handicap, or veteran status. This policy will prevail in all matters concerning staff, events, students, the public, employment, admissions, financial aid, educational programs and services, facilities access, and individuals, companies, and firms with whom the board does business. Racial discrimination shall include racial slurs or other demeaning remarks concerning another person's race, ancestry, or county of origin and directed toward an employee, a student or a visitor.

The board directs the superintendent of schools to prepare necessary rules, regulations, and procedures to insure that all local, state, and federal laws, regulations, and guidelines are followed.

The following statement will be included in all course announcements, bulletins disseminated to all students, materials used for recruiting or discribing programs and training, application or enrollment forms, brochures, and catalogs:

“The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, veteran status, or gender.”

When an open forum is created whereby non-curricular groups are allowed to meet on school premises Boy Scouts and other designated youth groups will have equal access.

Inquiries concerning application of this policy may be referred to Shawna Keene who is the Title IX/504/ADA Compliance Coordinator.

Harrah Public Schools  
20665 Walker Street  
Harrah, OK 73045

405)347-2820

Reference: Oklahoma Constitution, Article 1, Section 6  
Title 6, Title 7 Civil Rights Act of 1964 as amended by the Equal Employment Opportunity Act of 1972  
Executive Order 11246, as amended by Executive Order 11375  
Equal Pay Act, as amended by the Education Amendments of 1972  
Rehabilitation Act of 1973 §504  
Education for All Handicapped Children Act of 1975  
Immigration Reform and Control Act of 1986  
Americans With Disabilities Act of 1990, 42 U.S.C. §12101  
Individuals with Disabilities Education Act, 20 U.S.C. §1400, et seq.

*Revised***STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS**

Teachers are charged with the education of the youth of this state. In order to perform effectively, teachers must demonstrate a belief in the worth and dignity of each human being, recognizing the supreme importance of the pursuit of truth, devotion to excellence, and the nurturing of democratic principles.

In recognition of the magnitude of the responsibility inherent in the teaching process and by virtue of the desire for the respect and confidence of their colleagues, students, parents, and the community; teachers are to be guided in their conduct by commitment to students and the profession.

**PRINCIPLE I  
COMMITMENT TO THE STUDENTS**

The teacher must strive to help each student realize his or her potential as a worthy and effective member of society. The teacher must work to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the teacher:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning.
  2. Shall not unreasonably deny the student access to varying points of view.
  3. Shall not deliberately suppress or distort subject matter relevant to the student's progress.
  4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety.
  5. Shall not intentionally expose the student to embarrassment or disparagement.
  6. Shall not on the basis of race, color, creed, sex, national origin, marital status, political or religious beliefs, family, social or cultural background, or sexual orientation, unfairly
    - A. Exclude any student from participation in any program,
    - B. Deny benefits to any students,
    - C. Grant any advantage to any student.
- This includes antisemitism, which is a certain perception of Jews, which may be expressed as hatred toward Jews.
7. Shall not use professional relationships with students for private advantage.
  8. Shall not disclose information about students obtained in the course of professional service, unless disclosure serves a compelling professional purpose and is permitted or required by law.

PRINCIPLE II  
COMMITMENT TO THE PROFESSION

The teaching profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

In order to assure that the quality of the services of the teaching profession meets the expectations of the state and its citizens, the teacher shall exert every effort to raise professional standards, fulfill professional responsibilities with honor and integrity, promote a climate that encourages the exercise of professional judgment, achieve conditions which attract persons worthy of the trust to careers in education, and assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation to the profession, the educator:

1. Shall not in an application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications.
2. Shall not misrepresent his/her professional qualifications.
3. Shall not assist entry into the teaching profession of any person known to be unqualified in respect to character, education, or other relevant attribute.
4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position.
5. Shall not assist an unqualified person in the unauthorized practice of the teaching profession.
6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law.
7. Shall not knowingly make false or malicious statements about a colleague.
8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decision or actions.

PRINCIPLE III

1. Pursuant to the Teacher Due Process Act of 1990, a career teacher may be dismissed or not reemployed for:
  - A. Willful neglect of duty.
  - B. Repeated negligence in performance of duty.
  - C. Mental or physical abuse to a child.
  - D. Knowing and willful failure to report suspected child abuse or neglect.

- E. Incompetency.
  - F. Instructional ineffectiveness.
  - G. Unsatisfactory teaching performance.
  - H. Commission of an act of moral turpitude.
  - I. Abandonment of contract,
  - J. Conviction of a felony,
  - K. After a finding that such person has engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties, or
  - L. Failure to earn required staff development points.
2. A career teacher shall not be subject to dismissal or non-reemployment for items A, B, D, E, and F, above unless and until a written admonishment has been issued in accordance with relevant law.
  3. A probationary teacher shall not be subject to dismissal or non-reemployment for inadequate teaching performance unless or until a written admonishment has been issued in accordance with relevant law.
  4. Temporary teachers, substitute teachers, adult education teachers, and teachers employed in positions fully funded by private or federal grants shall not be protected by the provisions of the Teacher Due Process Act.
  5. A teacher convicted of a felony shall be dismissed or not reemployed unless a presidential or gubernatorial pardon has been issued.
  6. A teacher may be dismissed, refused employment, or not reemployed after a finding that such person engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties:
    - A. "Criminal sexual activity" means the commission of an act defined in Section 886 of Title 21 of the Oklahoma Statutes, which is the act of sodomy; and
    - B. "Sexual misconduct" means the soliciting or imposing of criminal sexual activity (70 O.S. §6-101.22).
  7. A teacher may be dismissed, refused employment, or not reemployed after a finding that such person has, either in the presence of a minor or in a manner that such person has participated in making available to a minor online, engaged in sexual acts, acts that appeal to the prurient interest in sex as found by the average person applying contemporary community standards, or acts that excessively promote sexuality in light of the educational value of the material and in light of the youngest age of any student with access to said material.

**REFERENCE: 70 O.S. §6-101.21, et seq.**

***THIS POLICY REQUIRED BY LAW.***

Revised

## TEACHER TERMINATION PROCEDURES

In accordance with the policy of the board of education, the following procedures shall be followed in terminating the employment of career and probationary teachers.

Whenever the superintendent recommends to the board of education that a teacher employed within this school district be dismissed or not reemployed, the superintendent's written recommendation shall set forth the basis for the recommendation. The recommendation shall include the specific statutory grounds on which a career teacher should be dismissed or not reemployed, or the cause for which a probationary teacher should be dismissed or not reemployed, and shall include the underlying facts supporting the recommendation.

The school district shall provide a copy of the recommendation letter to the State Board of Education if the recommendation includes grounds that could form the basis of criminal charges sufficient to result in the denial or revocation of certification for the following reasons:

1. Abuse, Neglect, Exploitation, or Sexual Abuse of Child as defined by 21 O.S. Section 843.5;
2. Knowingly and willfully failing to report suspected child abuse or neglect of a child in violation of 10A O.S. Section 1-2-101.

Whenever the board of education receives a recommendation for the dismissal or nonreemployment of a teacher, the board or individual designated by the board shall mail, or cause to be mailed, a copy of the recommendation to the teacher, by personal delivery to the teacher with a signed acknowledgement of receipt, or serve the recommendation and notice of hearing by process server. If mailed, such mailing will be by certified mail, restricted delivery, return receipt requested. The notice must specify the statutory grounds - for career teachers - or the cause - for probationary teachers - upon which the recommendation is based and shall include the teacher's right to a hearing before the board and the date, time, and place set by the board for hearing. Such hearing shall be held within the school district no sooner than twenty days nor later than sixty days following the teacher's receipt of notice. The board delegates the superintendent, as its agent, to set a time, date, and place for the hearing after consultation with the board president.

Hearing procedures for teachers shall be as follows:

1. The parties to the hearing are the teacher and the superintendent or designee, and they shall be afforded the following rights at any hearing held pursuant to these regulations:
  - A. The right to be represented.
  - B. The right to present witnesses in person or to present their testimony by interrogatories, affidavits, or depositions if agreed to by all parties. A list of all witnesses shall be furnished to the other party at least five (5) days before the hearing.
  - C. The right to cross-examine witnesses.
  - D. The right to testify in his/her own behalf and present evidence and argument on all issues involved.
  - E. The right to have an orderly hearing.
  - F. The right to have an impartial decision based upon the evidence presented.

**TEACHER TERMINATION PROCEDURES (Cont.)**

2. The board president or, in case of absence, a designee, shall be the presiding officer at the hearing.
3. The hearing shall be convened by the board president who shall state the purpose of the hearing, introduce the parties, and administer the oath to all persons who will testify
4. Upon the request of either party, the presiding officer may exclude from the hearing room the witnesses not at the time under examination, except that a party to the proceeding and his/her representative shall not be excluded.
5. At the hearing, the burden of proof shall be on the superintendent and the standard of proof shall be by a preponderance of the evidence.
6. The local board of education maintain shall maintain such a record (including a tape or other electronic or digital recording of the hearing and any documents or evidence presented to the board) for two (2) years from the date of the hearing.
7. Informal disposition of any recommendation for dismissal or nonrenewal may be made by written stipulation, agreed settlement, consent order, or default.
8. The order of the procedures shall be:
  - A. Opening statement by the superintendent.
  - B. Opening statement by the teacher.
  - C. Presentation of the superintendent's evidence, followed by cross-examination of witnesses by the teacher.
  - D. Questions by the board members.
  - E. Presentation of the teacher's evidence, followed by cross-examination of witnesses by the superintendent.
  - F. Questions by the board members.
  - G. Presentation of rebuttal and surrebuttal evidence as necessary.
  - H. Closing argument by the superintendent.
  - I. Closing argument by the teacher.
  - J. Deliberation by the board members.
  - K. Vote by the board to accept or reject the superintendent's recommendation and recitation of findings of fact upon which the decision is based.
9. Presentation and consideration of evidence shall abide by the following:
  - A. Only evidence that reasonably relates to the issues before the board, as reflected in the notice to the teacher, should be deemed relevant.

**TEACHER TERMINATION PROCEDURES (Cont.)**

- B. Strict rules of evidence as required by a court of law shall not apply in these hearings.
- C. Rulings on admissibility of evidence will be made by the presiding officer.
- D. Documentary evidence may be received in the form of copies or excerpts.
- E. Documentary evidence presented to the board shall be marked with a distinguishing number or letter such as Teacher's Exhibit #1 or Superintendent's Exhibit #1.
- F. While hearings are open to the public, no questions or statements will be allowed by members of the public attending the hearing except through the parties or their council.

The board of education may convene into executive session to deliberate findings of fact. After due consideration of the evidence and testimony presented at the hearing, the board of education shall vote in open meeting whether or not to dismiss or nonreemploy the teacher. The board's decision shall include a recitation of the basic or underlying facts relied upon by the board in reaching its decision. The teacher shall be notified in writing of the board's decision by certified mail, restricted delivery, return receipt requested, or substitute process as authorized by law within ten (10) business days of the hearing. The decision of the board regarding a teacher shall be final and nonappealable.

The board of education must forward hearing information concerning teachers to the State Board of Education on a prescribed form available from the administrative office. The superintendent or designee shall notify the State Board of Education within ten (10) days of the dismissal or nonreemployment of a probationary or career teacher for either criminal sexual activity as defined in 21 O.S. § 886 (sodomy) or sexual misconduct as defined at 70 O.S. § 5-144.

Revised

**MATERNITY LEAVE  
(REGULATIONS)**

The board of education shall provide maternity leave to all full-time employees of the school district who have been employed by the school district for at least one year and have worked for the school district for at least one thousand two hundred fifty (1,250) hours during the preceding twelve-month period. Eligible employees shall be entitled to six (6) weeks of paid maternity leave following the birth of the employee’s child. The six (6) weeks of maternity leave shall be immediately following the birth of the school district employee’s child.

Employees who qualify for state paid-maternity leave are entitled to extend the duration of their maternity leave beyond the six (6) weeks provided by this policy if they have sufficient sick leave available to cover the extended duration. Such sick leave may be used for recovery from childbirth, bonding with a newborn, or caring for a newborn. Extended sick leave shall not exceed six (6) weeks unless a licensed medical professional provides written certification recommending additional leave for medical necessity related to the employee’s recovery from childbirth or for the care of the newborn to achieve a combined twelve (12) weeks of leave as addressed in the Family Medical Leave Act (FMLA). FMLA leave shall run concurrently with maternity leave and the paid sick leave extended duration.

Any employee who intends to utilize available sick leave to extend the duration of maternity leave must notify the administration of the school district.

**REFERENCE: 70 O.S. §6-104.8**

*Revised***SUPPORT PERSONNEL  
SUSPENSION, DEMOTION, NONRENEWAL OR TERMINATION**

The Harrah Board of Education has adopted the following procedure for the suspension, demotion, or termination of support personnel in accordance with Title 70 of Oklahoma Statutes, Sections 6-101.40 through 6-101.47.

For the purpose of this policy "support employee" means a full-time employee as determined by the standard period of labor which is customarily understood to constitute full-time employment for the type of services performed by the employee who is employed a minimum of one hundred seventy-two days (172) and who provides those services which are not performed by certified teachers, principals, superintendents or administrators and which are necessary for the efficient and satisfactory functioning of a school district. Those support employees who work less than one hundred seventy-two days (172) are not entitled to due process and shall be employed on an at-will basis.

No support employee who has been employed in the school district for more than one year may be suspended, discharged, or nonrenewed except within the provisions of this policy. However, this policy shall not be construed to prevent layoffs or reductions-in-force for lack of funds or work.

When the immediate suspension of a support employee is in the best interest of the school, the superintendent may suspend the employee with or without pay without a hearing. If an employee is suspended for a period exceeding 10 days, the superintendent shall initiate termination proceedings immediately upon the beginning of suspension. However, in a case involving a criminal charge, the suspension may be delayed until the case is adjudicated at trial. Nothing herein shall prevent proceeding against the employee for termination of employment during or after the suspension.

If the district has received notice of felony investigation into a support employee by a law enforcement agency, the employee shall be placed on administrative leave. If the district does not place a non-certified employee on administrative leave during the time such employee is under investigation by law enforcement for a felony; and that employee is convicted of a felony, pleads guilty to a felony, or pleads nolo contendere to a felony at the conclusion of that investigation; the district shall be given a health and safety deficiency by the State Department of Education.

Prior to demotion, termination, or nonrenewal and after any suspension, the support employee shall receive notice of his or her right to a board hearing if so requested. Employees will be notified by certified mail of a superintendent's recommendation to demote or terminate employment, and the support employee must request a hearing by certified mail to the board clerk within 10 working days of said notice or the employee shall be deemed to have waived his or her right to a hearing.

If a hearing is requested, the hearing shall be conducted at the next succeeding regular meeting of the board if the request is received by the board clerk at least 10 days prior to such meeting. However, a special meeting may be conducted if requested by the employee or at the discretion of the board of education. Such special meeting shall be conducted no sooner than 10 days, nor later than 30 days after receipt of the hearing request. The decision of the board shall be final.

The procedures of this policy only protect employees who have been employed more than one year immediately preceding adverse employment action and are suspended or discharged during a contractual period of employment, or are nonrenewed.

In accordance with Title 70 of the Oklahoma Statutes, Sections 6-101.40 through 6-101.47, the board hereby adopts the following causes for suspension, demotion, termination, or nonrenewal of support personnel.

1. Leaving workstation without authorization prior to lunch periods or end of workday.
2. Excessive unexcused absenteeism.
3. Chronic absenteeism for any reason.
4. Excessive tardiness.
5. Persistently wasting time or distracting others during working hours.
6. Leaving work area during working hours without proper notification and permission.
7. Falsification of personnel or other records (personal or another employee's records).
8. Possession of weapons on the premises at any time.
9. Removing district property, records, or confidential information from premises without proper authority.
10. Willful abuse, misuse, defacing, or destruction of district property, including tools, equipment, or other property of other employees.
11. Theft or misappropriation of property of employees, students, or of this district.
12. Sabotage.
13. Refusal to follow instructions of supervisor.
14. Refusal or failure to do work assignment.
15. Unauthorized operation of vehicles, machines, tools, or equipment.
16. Threatening, intimidating, coercing, abusing or interfering with employees, supervisors, or students at any time.
17. The making or publishing of false, vicious, or malicious statements concerning any employee, supervisor, students, or the district.
18. Creating or contributing to unsanitary conditions.
19. Practical jokes injurious to employee's or district property.
20. Possession, consumption, or reporting to work under the influence of alcohol, nonprescribed drugs, or controlled substances.
21. Creating disturbances on the premises at any time.
22. Disregard of known safety rules or common safety practices.
23. Unsafe operation of motor driven vehicles.
24. Operating machines or equipment without safety devices provided.

25. Participating in or witnessing gambling, lottery, or any other game of chance on district property.
26. Unauthorized distribution of literature, written, or printed matter of any description on district property.
27. Posting or removing notices, signs, or writing in any form on bulletin boards of district property at any time without specific authority of the administration.
28. Poor workmanship.
29. Immoral conduct or indecency including abusive and/or foul language.
30. Making or receiving personal telephone calls or texting, posting to Facebook, or use of other social media during working hours.
31. Walking off the job.
32. Continued poor or negative attitude while on the job, including poor relationship with other staff or students.
33. Smoking in unauthorized area or at unauthorized time.
34. Failure to dress appropriately for work assignment.
35. Refusal of job transfer within the district when transfer does not result in demotion.
36. Abuse of rest periods or meal period policies.
37. Inappropriate and/or unauthorized use of the school district's computer network or Internet connections.
38. Insubordination of any kind.
39. Racial discrimination, including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another employee, a student or a visitor. This includes antisemitism, which is a certain perception of Jews, which may be expressed as hatred toward Jews.
40. Violation of any district rule or policy.
41. Violation of any administrative rule or order.
42. Failure or inability to perform the essential functions or duties of the assigned position.
43. If it is in the best interest of the school district, any support person may be suspended, demoted, or terminated.

Violations of any of the above may lead to the suspension, demotion, or termination of the support employee.

**REFERENCE: 70 O.S. §6-101.40, et seq.  
ACCREDITATION STANDARD 210:35-3-86**

*Revised*

## STUDENT TRANSFERS FOR CHILDREN OF ACTIVE-DUTY MILITARY MEMBERS

The school district shall allow the transfer of students who are dependent children of a member of the active uniformed military services of the United States on full-time active-duty status and for whom Oklahoma is the home of record and students who are the dependent children of a member of the military server on active-duty orders and for whom Oklahoma is the home of record. Transfers will be approved if:

- a. At least one parent of the student has a Department of Defense-issued identification card; and
- b. ~~At least one parent can provide evidence that he or she will be on active duty status or orders, meaning the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation, or a natural disaster requiring the use of orders for more than thirty (30) consecutive days; and~~ *Delete*
- c. The student will be residing with a relative of the student who lives in the receiving school district or who will be living in the receiving school district within six (6) months of the filing of the application for transfer.

A student shall not be precluded from enrollment prior to residency for any of the following:

- a. Having an individualized education program (IEP) or an individualized family service plan under the Individuals with Disabilities Education Act;
- b. Receiving or qualifying for special education courses or services; or
- c. Receiving or qualifying for accommodations or services under the Rehabilitation Act of 1973 (Section 504).

If the enrolling student is transferring with an IEP, an individualized family service plan, or a Section 504 plan, the district shall take the necessary steps including, but not limited to, the transfer of records and any prior evaluations, the performance of reevaluations, if necessary, and meetings to ensure that comparable services are in placed prior to the student's first day of school in the state.

**REFERENCE: 70 O.S. §8-103.1**

### POLICY REQUIRED BY LAW

*Revised***MEDICATION:  
ADMINISTERING TO STUDENTS**

It is the policy of the Harrah Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a nonprescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:
  - A. student's name,
  - B. name and strength of medication,
  - C. dosage and directions for administration,
  - D. name of physician or dentist,
  - E. date and name of pharmacy, and
  - F. whether the child has asthma or other disability which may require immediate dispensation of medication.

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
  - B. time to be administered,
  - C. whether the medication must be retained by student for self-administration,
  - D. termination date for administering the medication, and
  - E. other appropriate information requested by the principal or the principal's designee.
2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis and the self-administration of replacement pancreatic enzymes by a student for treatment of cystic fibrosis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:
  - A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
  - B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
  - C. Permission for the self-administration of asthma, anaphylaxis medication, or replacement cystic fibrosis enzymes is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
  - D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler, anaphylaxis medication, or replacement pancreatic enzyme medication at all times.

## E. Definitions:

1. **Medication** means a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms, prescribed by a physician and having an individual label, or an anaphylaxis medication used to treat anaphylaxis, including but not limited to Epinephrine injectors, prescribed by a physician and having an individual label, or replacement pancreatic enzymes prescribed by a physician and having an individual label.
2. **Self-administration** means a student's use of medication pursuant to prescription or written direction from a physician.
3. Students shall be permitted to possess and self-apply sunscreen that is regulated by the Food and Drug Administration without the written authorization of a parent, legal guardian, or physician. Students applying sunscreen are prohibited from applying sunscreen during instructional time. Aerosol spray must be applied outside of school buildings and away from other students. Students shall not be allowed to apply sunscreen to other students. Students who do not conform to these rules will be disciplined by the administration in accordance with school discipline policies.
4. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordance with label directions or written instructions from the student's physician.

The district will require annual training for teachers and school employees who are directly responsible for students on the topics of food allergies, recognizing anaphylaxis, and instruction on how to administer Epinephrine. The training school be completed before the school year begins or upon hiring the teacher or school employee. Documentation certifying completion of the required training shall be retained in the personnel file of the teacher or school employee. The training may be provided online or in person by the school nurse or a recognized food allergy and anaphylaxis training program.

The administrator, or administrator's designee, will:

- A. Inform appropriate school personnel of the medication being administered
- B. Keep an accurate record of the administration of the medication
- C. Keep all medication in a locked cabinet except medication retained by a student per physician's order
- D. Return unused prescription to the parent or guardian only

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.

This policy statement will be provided to a parent or guardian upon receipt of a request for long-term administration of medication.

**REFERENCE:** 10 O.S. §170.1  
59 O.S. §353.1  
70 O.S. §1-116, et seq.

***THIS POLICY REQUIRED BY LAW***

# **Harrah Public Schools Emergency Operations Site Plan Virginia Smith Elementary**

## **Chase Morris Sudden Cardiac Arrest Response Plan**





OKLA  
Educ

# CHASE MORRIS ACT

## Oklahoma Statutes Citationized

### Title 70. Schools

#### Chapter 1 - School Code of 1971

#### Article Article XXIV - Miscellaneous Provisions

#### Section 24-156 - Chase Morris Sudden Cardiac Arrest Prevention Act

Cite as: 70 O.S. § 24-156 (OSCN 2024)

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- A. This act shall be known and may be cited as the “Chase Morris Sudden Cardiac Arrest Prevention Act”.
- B. As used in the Chase Morris Sudden Cardiac Arrest Prevention Act, “athletic activity” means any sport sanctioned and offered in grades seven through twelve by a school district.
- C. The State Department of Health and the State Department of Education shall jointly develop and post on their publicly accessible websites guidelines and other relevant materials to inform and educate students participating in or desiring to participate in an athletic activity, their parents, and their coaches about the nature and warning signs of sudden cardiac arrest including the risks associated with continuing to play or practice after experiencing one or more symptoms of sudden cardiac arrest including unexplained fainting, difficulty breathing, chest pains, dizziness, and abnormal racing heart rate. In developing the guidelines and materials, the State Department of Health and the State Department of Education may utilize existing materials developed by other entities or organizations.
- D. A student participating in or desiring to participate in an athletic activity and the student’s parent, or guardian shall, each school year and prior to participation by the student in an athletic activity, sign and return to the student’s school an acknowledgement of receipt and review of a sudden cardiac arrest symptoms and warning signs information sheet jointly developed by the State Department of Health and the State Department of Education.
- E. A school may hold an informational meeting prior to the start of each athletic season for all ages of competitors regarding the symptoms and warning signs of sudden cardiac arrest. In addition to students, parents, coaches, and other school officials, informational meetings may include physicians, pediatric cardiologists, and athletic trainers.
- F. A student who collapses or faints without a concurrent head injury while participating in an athletic activity shall be removed by the coach from participation at that time.
- G. A student removed or prevented from participating in an athletic activity pursuant to subsection F of this section shall not return to participation until the student is evaluated and cleared for return to participation in writing by a health care provider as defined in Section [3090.2 of Title 63](#) of the Oklahoma Statutes.
- H. Once each year, a coach of an athletic activity, school nurses, and athletic trainers shall complete:
1. The sudden cardiac arrest training course offered by a provider approved by the State Department of Health; and
  2. Training in first aid, cardiopulmonary resuscitation, and use of an automated external defibrillator. The training shall follow guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care.
- A coach of an athletic activity shall not coach the athletic activity until the coach completes the training course required under this subsection.
- I. Each public school in this state shall develop a sudden cardiac emergency response plan. The plan shall be formulated by a school site administrator and presented to the school district board of education. The plan shall:**
- 1. Establish and provide for membership of a sudden cardiac emergency response team for each school site. Each team shall include a school site administrator;**
  - 2. Activate the team in response to a sudden cardiac arrest;**

- 3. Implement automated external defibrillator (AED) placement and routine maintenance within the school as needed and dictated by the plan and in accordance with guidelines set by a nationally recognized, guidelines- based organization focused on emergency cardiovascular care. The plan shall provide for implementation of clearly marked and easily accessible AED placement;**
  - 4. Provide for communication and dissemination of the plan throughout the school campus;**
  - 5. Require the response team to practice the plan by conducting periodic drills;**
  - 6. Provide for coordination with emergency medical service providers that serve the area in which the school is located;**
  - 7. Address athletic events and athletic facilities at each middle school and high school site provided:
    - a. an AED shall be placed at each athletic venue or be accessible within one to three minutes of each venue where athletic practices or competitions are held, or**
    - b. a mobile AED device shall be on the premises in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care;****
  - 8. Provide for appropriate school staff to be trained in first aid, cardiopulmonary resuscitation, and the use of an AED in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care. The plan shall stipulate the appropriate staff to receive training which shall include, but not be limited to, athletic coaches, school nurses, and athletic trainers; and**
  - 9. Be reviewed by the school district board of education and sudden cardiac emergency response team members and updated annually.**
- J. The sponsors of youth athletic activities not associated with a school are encouraged to follow the guidance stated in the Chase Morris Sudden Cardiac Arrest Prevention Act.
- K. Nothing in the Chase Morris Sudden Cardiac Arrest Prevention Act shall be construed to create, establish, expand, reduce, contract, or eliminate any civil liability on the part of any school or school employee.
- L. The State Board of Health and the State Board of Education shall promulgate rules to implement the provisions of the Chase Morris Sudden Cardiac Arrest Prevention Act.

### ***Historical Data***

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Laws 2015, SB 239, c. 272, § 1, emerg. eff. July 1, 2015; Amended by Laws 2024, SB 1921, c. 451, § 1, emerg. eff. July 1, 2024 ([superseded document available](#)).

# Virginia Smith Elementary

## CHASE MORRIS ACT COMPLIANCE SITE PLAN

**Virginia Smith Elementary School** has developed a sudden cardiac emergency response plan. The district has collaborated with the local/responding EMT Chief **Levi Dean** on **03/25/2025**.

### **SUDDEN CARDIAC EMERGENCY RESPONSE TEAM:**

The team **MUST** include a school administrator. The school or administrator will determine other team members and number to be on the team.

<i>Team Member</i>	<i>Role</i>
Tiffani Patrick	VSE Principal
Pattie Lastinger	VSE Secretary
Katy Hairell	VSE Teacher
Mandy Hacker	VSE Para Professional
Tammy Manry	VSE Counselor
Angela Freeman	VSE Teacher

### **IDENTIFY APPROPRIATE SCHOOL STAFF TO BE TRAINED IN FIRST AID, CARDIOPULMONARY RESUSCITATION, AND THE USE OF AN AED**

Site Administration and Sudden Cardiac Response Team will be certified in First Aid, CPR, and AED usage yearly.

### **HOW TO ACTIVATE THE TEAM:**

Primary - All Call (Intercom)

Alternative - Rave Panic Button (Phone App)

Emergency - Runner

**HOW WILL THE PLAN BE COMMUNICATED AND DISSEMINATED THROUGHOUT THE SCHOOL?**

All school employees will be emailed our response plan. The current plan specifics will be disseminated during the beginning of the school year staff meeting.

**DOCUMENT PERIODIC DRILLS FOR PRACTICING THE PLAN:**

\*\*These drills are NOT required to be entered on the School Security Website

<i>Date of Drill</i>	<i>Notes</i>
8/13/2025	

**IDENTIFY EMERGENCY MEDICAL PROVIDERS THAT SERVE YOUR AREA**

\*\*Example: Local Ambulance, Fire Department, Police Department, Sheriff Department

\*\*\*Identify who on your team will contact these providers

<i>Name of Provider</i>	<i>Contact Information</i>
Harrah Police Department	405-454-1203
Harrah Fire Department	405-454-2111
Oklahoma County Sheriff	405-869-2501
St. Anthony's Midwest	405-739-1320
Pattie Lastinger will be the person of contact	

**LOCATION OF AED'S IN SCHOOL SITE AND MAINTENANCE DATE:**

\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>AED Location</i>	<i>Maintenance Date</i>
Nurse's office inside office area	7/29/2025

**LOCATION OF AED'S AT ATHLETIC EVENTS AND FACILITIES AT EACH MS & HS SITE**

\*\*AED must be accessible within one to three minutes. Identify who is responsible to get the AED  
 Could insert you EAP (Emergency Action Plan for athletics here also)

\*\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>Site</i>	<i>Location</i>	<i>Last Maintenance Date</i>
n/a		

**DATE UPDATED AND REVIEWED BY THE SCHOOL BOARD**

\*\*Must be updated and reviewed by the school board annually

Date of update and school board review: \_\_\_\_\_



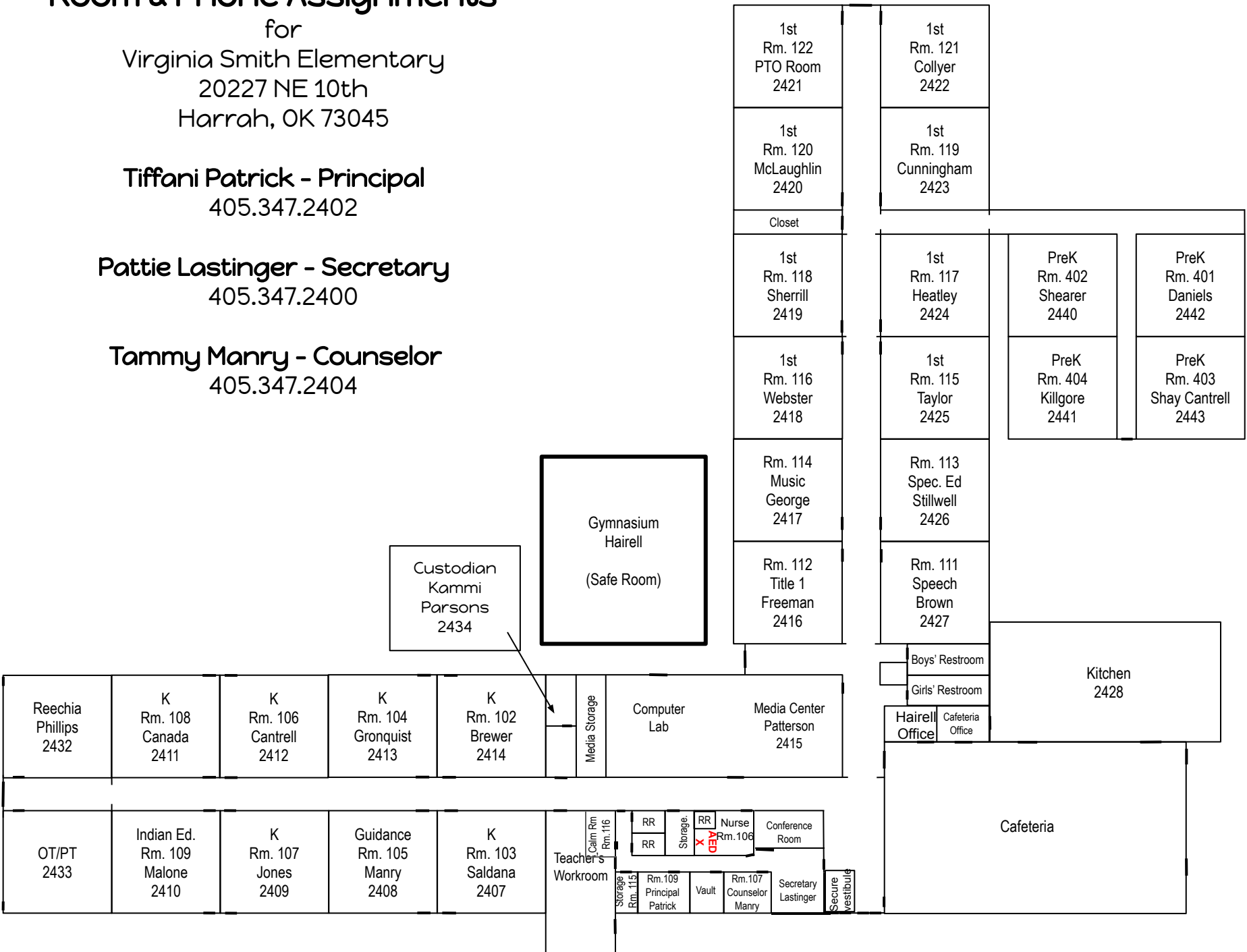
# Room & Phone Assignments

for  
Virginia Smith Elementary  
20227 NE 10th  
Harrah, OK 73045

**Tiffani Patrick - Principal**  
405.347.2402

**Pattie Lastinger - Secretary**  
405.347.2400

**Tammy Manry - Counselor**  
405.347.2404



# **Harrah Public Schools Emergency Operations Site Plan Clara Reynolds Elementary**

## **Chase Morris Sudden Cardiac Arrest Response Plan**



# CHASE MORRIS ACT

## Oklahoma Statutes Citationized

### Title 70. Schools

#### Chapter 1 - School Code of 1971

#### Article Article XXIV - Miscellaneous Provisions

#### Section 24-156 - Chase Morris Sudden Cardiac Arrest Prevention Act

Cite as: 70 O.S. § 24-156 (OSCN 2024)

---

- A. This act shall be known and may be cited as the “Chase Morris Sudden Cardiac Arrest Prevention Act”.
- B. As used in the Chase Morris Sudden Cardiac Arrest Prevention Act, “athletic activity” means any sport sanctioned and offered in grades seven through twelve by a school district.
- C. The State Department of Health and the State Department of Education shall jointly develop and post on their publicly accessible websites guidelines and other relevant materials to inform and educate students participating in or desiring to participate in an athletic activity, their parents, and their coaches about the nature and warning signs of sudden cardiac arrest including the risks associated with continuing to play or practice after experiencing one or more symptoms of sudden cardiac arrest including unexplained fainting, difficulty breathing, chest pains, dizziness, and abnormal racing heart rate. In developing the guidelines and materials, the State Department of Health and the State Department of Education may utilize existing materials developed by other entities or organizations.
- D. A student participating in or desiring to participate in an athletic activity and the student’s parent, or guardian shall, each school year and prior to participation by the student in an athletic activity, sign and return to the student’s school an acknowledgement of receipt and review of a sudden cardiac arrest symptoms and warning signs information sheet jointly developed by the State Department of Health and the State Department of Education.
- E. A school may hold an informational meeting prior to the start of each athletic season for all ages of competitors regarding the symptoms and warning signs of sudden cardiac arrest. In addition to students, parents, coaches, and other school officials, informational meetings may include physicians, pediatric cardiologists, and athletic trainers.
- F. A student who collapses or faints without a concurrent head injury while participating in an athletic activity shall be removed by the coach from participation at that time.
- G. A student removed or prevented from participating in an athletic activity pursuant to subsection F of this section shall not return to participation until the student is evaluated and cleared for return to participation in writing by a health care provider as defined in Section 3090.2 of Title 63 of the Oklahoma Statutes.
- H. Once each year, a coach of an athletic activity, school nurses, and athletic trainers shall complete:
1. The sudden cardiac arrest training course offered by a provider approved by the State Department of Health; and
  2. Training in first aid, cardiopulmonary resuscitation, and use of an automated external defibrillator. The training shall follow guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care.
- A coach of an athletic activity shall not coach the athletic activity until the coach completes the training course required under this subsection.
- I. Each public school in this state shall develop a sudden cardiac emergency response plan. The plan shall be formulated by a school site administrator and presented to the school district board of education. The plan shall:**
1. **Establish and provide for membership of a sudden cardiac emergency response team for each school site. Each team shall include a school site administrator;**
  2. **Activate the team in response to a sudden cardiac arrest;**

- 3. Implement automated external defibrillator (AED) placement and routine maintenance within the school as needed and dictated by the plan and in accordance with guidelines set by a nationally recognized, guidelines- based organization focused on emergency cardiovascular care. The plan shall provide for implementation of clearly marked and easily accessible AED placement;**
  - 4. Provide for communication and dissemination of the plan throughout the school campus;**
  - 5. Require the response team to practice the plan by conducting periodic drills;**
  - 6. Provide for coordination with emergency medical service providers that serve the area in which the school is located;**
  - 7. Address athletic events and athletic facilities at each middle school and high school site provided:
    - a. an AED shall be placed at each athletic venue or be accessible within one to three minutes of each venue where athletic practices or competitions are held, or**
    - b. a mobile AED device shall be on the premises in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care;****
  - 8. Provide for appropriate school staff to be trained in first aid, cardiopulmonary resuscitation, and the use of an AED in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care. The plan shall stipulate the appropriate staff to receive training which shall include, but not be limited to, athletic coaches, school nurses, and athletic trainers; and**
  - 9. Be reviewed by the school district board of education and sudden cardiac emergency response team members and updated annually.**
- J. The sponsors of youth athletic activities not associated with a school are encouraged to follow the guidance stated in the Chase Morris Sudden Cardiac Arrest Prevention Act.
- K. Nothing in the Chase Morris Sudden Cardiac Arrest Prevention Act shall be construed to create, establish, expand, reduce, contract, or eliminate any civil liability on the part of any school or school employee.
- L. The State Board of Health and the State Board of Education shall promulgate rules to implement the provisions of the Chase Morris Sudden Cardiac Arrest Prevention Act.

### ***Historical Data***

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Laws 2015, SB 239, c. 272, § 1, emerg. eff. July 1, 2015; Amended by Laws 2024, SB 1921, c. 451, § 1, emerg. eff. July 1, 2024 ([superseded document available](#)).

# Clara Reynolds Elementary

## CHASE MORRIS ACT COMPLIANCE SITE PLAN

**Clara Reynolds Elementary School** has developed a sudden cardiac emergency response plan. The district has collaborated with the local/responding EMT Chief **Levi Dean** on **03/25/2025..**

### **SUDDEN CARDIAC EMERGENCY RESPONSE TEAM:**

The team **MUST** include a school administrator. The school or administrator will determine other team members and number to be on the team.

<i>Team Member</i>	<i>Role</i>
Susie Terrell	CRE Administration
Angela Hodge	CRE Secretary
Jenna Gaches	CRE Teacher
Jennifer Bullard	CRE Para Professional
Jenny Little	CRE Counselor
Maegan Heath	CRE Teacher

### **IDENTIFY APPROPRIATE SCHOOL STAFF TO BE TRAINED IN FIRST AID, CARDIOPULMONARY RESUSCITATION, AND THE USE OF AN AED**

Site Administration and Sudden Cardiac Response Team will be certified in First Aid, CPR, and AED usage yearly.

### **HOW TO ACTIVATE THE TEAM:**

Primary - All Call (Intercom)

Alternative - Rave Panic Button (Phone App)

Emergency - Runner

**HOW WILL THE PLAN BE COMMUNICATED AND DISSEMINATED THROUGHOUT THE SCHOOL?**

All school employees will be emailed our response plan. The current plan specifics will be disseminated during the beginning of the school year staff meeting.

**DOCUMENT PERIODIC DRILLS FOR PRACTICING THE PLAN:**

\*\*These drills are NOT required to be entered on the School Security Website

<i>Date of Drill</i>	<i>Notes</i>
8/13/2025	

**IDENTIFY EMERGENCY MEDICAL PROVIDERS THAT SERVE YOUR AREA**

\*\*Example: Local Ambulance, Fire Department, Police Department, Sheriff Department

\*\*\*Identify who on your team will contact these providers

<i>Name of Provider</i>	<i>Contact Information</i>
Harrah Police Department	405-454-1203
Harrah Fire Department	405-454-2111
Oklahoma County Sheriff	405-869-2501
St. Anthony's Midwest	405-739-1320
Jenny Little will be the person of contact	

**LOCATION OF AED'S IN SCHOOL SITE AND MAINTENANCE DATE:**

\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>AED Location</i>	<i>Maintenance Date</i>
Main Hallway beside the offices	7/29/2025

**LOCATION OF AED'S AT ATHLETIC EVENTS AND FACILITIES AT EACH MS & HS SITE**

\*\*AED must be accessible within one to three minutes. Identify who is responsible to get the AED

Could insert you EAP (Emergency Action Plan for athletics here also)

\*\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>Site</i>	<i>Location</i>	<i>Last Maintenance Date</i>
n/a		

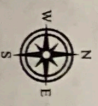
**DATE UPDATED AND REVIEWED BY THE SCHOOL BOARD**

\*\*Must be updated and reviewed by the school board annually

Date of update and school board review: \_\_\_\_\_

# Clara Reynolds Elementary - Fire Escape Routes

755 Harrison Street  
 Harrah, Oklahoma 73045  
 Phone: 405-347-2500



*AED indicated in orange*

## Classrooms

100&102 - Library	113 -	202 -
101 -	114 -	203 -
103 & 104 -	115 -	204 -
105 -	116 -	205 - Custodian
106 - Work Room	117 -	206 -
107 -	118 -	207 -
108 - PT/OT	119 - Indian Edu.	208 -
109 -	120 -	209 -
110 -	121 -	210 -
111 -	200 -	211 -
112 - Storage	201 -	212 -

# **Emergency Operations Site Plan**

**Chase Morris Sudden Cardiac Arrest Response Plan**

**Russell Babb Elementary**



# CHASE MORRIS ACT

## Oklahoma Statutes Citationized

### Title 70. Schools

#### Chapter 1 - School Code of 1971

#### Article Article XXIV - Miscellaneous Provisions

#### Section 24-156 - Chase Morris Sudden Cardiac Arrest Prevention Act

Cite as: 70 O.S. § 24-156 (OSCN 2024)

---

- A. This act shall be known and may be cited as the “Chase Morris Sudden Cardiac Arrest Prevention Act”.
- B. As used in the Chase Morris Sudden Cardiac Arrest Prevention Act, “athletic activity” means any sport sanctioned and offered in grades seven through twelve by a school district.
- C. The State Department of Health and the State Department of Education shall jointly develop and post on their publicly accessible websites guidelines and other relevant materials to inform and educate students participating in or desiring to participate in an athletic activity, their parents, and their coaches about the nature and warning signs of sudden cardiac arrest including the risks associated with continuing to play or practice after experiencing one or more symptoms of sudden cardiac arrest including unexplained fainting, difficulty breathing, chest pains, dizziness, and abnormal racing heart rate. In developing the guidelines and materials, the State Department of Health and the State Department of Education may utilize existing materials developed by other entities or organizations.
- D. A student participating in or desiring to participate in an athletic activity and the student’s parent, or guardian shall, each school year and prior to participation by the student in an athletic activity, sign and return to the student’s school an acknowledgement of receipt and review of a sudden cardiac arrest symptoms and warning signs information sheet jointly developed by the State Department of Health and the State Department of Education.
- E. A school may hold an informational meeting prior to the start of each athletic season for all ages of competitors regarding the symptoms and warning signs of sudden cardiac arrest. In addition to students, parents, coaches, and other school officials, informational meetings may include physicians, pediatric cardiologists, and athletic trainers.
- F. A student who collapses or faints without a concurrent head injury while participating in an athletic activity shall be removed by the coach from participation at that time.
- G. A student removed or prevented from participating in an athletic activity pursuant to subsection F of this section shall not return to participation until the student is evaluated and cleared for return to participation in writing by a health care provider as defined in Section 3090.2 of Title 63 of the Oklahoma Statutes.
- H. Once each year, a coach of an athletic activity, school nurses, and athletic trainers shall complete:
1. The sudden cardiac arrest training course offered by a provider approved by the State Department of Health; and
  2. Training in first aid, cardiopulmonary resuscitation, and use of an automated external defibrillator. The training shall follow guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care.
- A coach of an athletic activity shall not coach the athletic activity until the coach completes the training course required under this subsection.
- I. Each public school in this state shall develop a sudden cardiac emergency response plan. The plan shall be formulated by a school site administrator and presented to the school district board of education. The plan shall:**
- 1. Establish and provide for membership of a sudden cardiac emergency response team for each school site. Each team shall include a school site administrator;**
  - 2. Activate the team in response to a sudden cardiac arrest;**

- 3. Implement automated external defibrillator (AED) placement and routine maintenance within the school as needed and dictated by the plan and in accordance with guidelines set by a nationally recognized, guidelines- based organization focused on emergency cardiovascular care. The plan shall provide for implementation of clearly marked and easily accessible AED placement;**
- 4. Provide for communication and dissemination of the plan throughout the school campus;**
- 5. Require the response team to practice the plan by conducting periodic drills;**
- 6. Provide for coordination with emergency medical service providers that serve the area in which the school is located;**
- 7. Address athletic events and athletic facilities at each middle school and high school site provided:
  - a. an AED shall be placed at each athletic venue or be accessible within one to three minutes of each venue where athletic practices or competitions are held, or**
  - b. a mobile AED device shall be on the premises in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care;****
- 8. Provide for appropriate school staff to be trained in first aid, cardiopulmonary resuscitation, and the use of an AED in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care. The plan shall stipulate the appropriate staff to receive training which shall include, but not be limited to, athletic coaches, school nurses, and athletic trainers; and**
- 9. Be reviewed by the school district board of education and sudden cardiac emergency response team members and updated annually.**

J. The sponsors of youth athletic activities not associated with a school are encouraged to follow the guidance stated in the Chase Morris Sudden Cardiac Arrest Prevention Act.

K. Nothing in the Chase Morris Sudden Cardiac Arrest Prevention Act shall be construed to create, establish, expand, reduce, contract, or eliminate any civil liability on the part of any school or school employee.

L. The State Board of Health and the State Board of Education shall promulgate rules to implement the provisions of the Chase Morris Sudden Cardiac Arrest Prevention Act.

### ***Historical Data***

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Laws 2015, SB 239, c. 272, § 1, emerg. eff. July 1, 2015; Amended by Laws 2024, SB 1921, c. 451, § 1, emerg. eff. July 1, 2024 ([superseded document available](#)).

# **RUSSELL BABB ELEMENTARY**

## **CHASE MORRIS ACT COMPLIANCE SITE PLAN**

**Russell Babb Elementary** has developed a sudden cardiac emergency response plan. The district has collaborated with the local/responding EMT **Levi Dean** on **03/25/25**.

### **SUDDEN CARDIAC EMERGENCY RESPONSE TEAM:**

The team **MUST** include a school administrator. The school or administrator will determine other team members and number to be on the team.

<i><b>Team Member</b></i>	<i><b>Role</b></i>
Mike McAfee	Principal
Kenda Lacefield	Counselor
Jillian Richmond	Secretary
Sydney Ashcraft	Teacher
Taylor Platt	PE Teacher

### **IDENTIFY APPROPRIATE SCHOOL STAFF TO BE TRAINED IN FIRST AID, CARDIOPULMONARY RESUSCITATION, AND THE USE OF AN AED**

All athletic coaches  
All athletic trainers

All school nurses  
Your team members for response plan at all sites

### **HOW TO ACTIVATE THE TEAM:**

Primary - All Call

Alternatives - Rave Panic Button (Phone App)

Emergency - Runner

## HOW WILL THE PLAN BE COMMUNICATED AND DISSEMINATED THROUGHOUT THE SCHOOL?

All school employees will be emailed our response plan. The current plan specifics will disseminated during the beginning of the school year staff meeting.

## DOCUMENT PERIODIC DRILLS FOR PRACTICING THE PLAN:

\*\*These drills are NOT required to be entered on the School Security Website

<i>Date of Drill</i>	<i>Notes</i>
8/04/25	CPR and AED Training

## IDENTIFY EMERGENCY MEDICAL PROVIDERS THAT SERVE YOUR AREA

\*\*Example: Local Ambulance, Fire Department, Police Department, Sheriff Department

\*\*\*Identify who on your team will contact these providers

<i>Name of Provider</i>	<i>Contact Information</i>
Harrah Police Department	405-454-1203
Harrah Fire Department	405-454-2111
Oklahoma County Sheriff	405-869-2501
St. Anthony's Midwest	405-739-1320
Kenda Lacefield will be the point of contact	

**LOCATION OF AED'S IN SCHOOL SITE AND MAINTENANCE DATE:**

\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>AED Location</i>	<i>Maintenance Date</i>
Located on the wall outside the office in the South hallway/outside of room 119	12/01/2025

**LOCATION OF AED'S AT ATHLETIC EVENTS AND FACILITIES AT EACH MS & HS SITE**

\*\*AED must be accessible within one to three minutes. Identify who is responsible to get the AED

Could insert you EAP (Emergency Action Plan for athletics here also)

\*\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>Site</i>	<i>Location</i>	<i>Last Maintenance Date</i>
N/A		

**DATE UPDATED AND REVIEWED BY THE SCHOOL BOARD**

\*\*Must be updated and reviewed by the school board annually

Date of update and school board review: \_\_\_\_\_

# HARRAH PUBLIC SCHOOLS

## Emergency Operations Site Plan

### Chase Morris Sudden Cardiac Arrest Response Plan

**HOME OF THE PANTHERS!**



# CHASE MORRIS ACT

## Oklahoma Statutes Citationized

### Title 70. Schools

#### Chapter 1 - School Code of 1971

#### Article Article XXIV - Miscellaneous Provisions

#### Section 24-156 - Chase Morris Sudden Cardiac Arrest Prevention Act

Cite as: 70 O.S. § 24-156 (OSCN 2024)

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- A. This act shall be known and may be cited as the “Chase Morris Sudden Cardiac Arrest Prevention Act”.
- B. As used in the Chase Morris Sudden Cardiac Arrest Prevention Act, “athletic activity” means any sport sanctioned and offered in grades seven through twelve by a school district.
- C. The State Department of Health and the State Department of Education shall jointly develop and post on their publicly accessible websites guidelines and other relevant materials to inform and educate students participating in or desiring to participate in an athletic activity, their parents, and their coaches about the nature and warning signs of sudden cardiac arrest including the risks associated with continuing to play or practice after experiencing one or more symptoms of sudden cardiac arrest including unexplained fainting, difficulty breathing, chest pains, dizziness, and abnormal racing heart rate. In developing the guidelines and materials, the State Department of Health and the State Department of Education may utilize existing materials developed by other entities or organizations.
- D. A student participating in or desiring to participate in an athletic activity and the student's parent, or guardian shall, each school year and prior to participation by the student in an athletic activity, sign and return to the student's school an acknowledgement of receipt and review of a sudden cardiac arrest symptoms and warning signs information sheet jointly developed by the State Department of Health and the State Department of Education.
- E. A school may hold an informational meeting prior to the start of each athletic season for all ages of competitors regarding the symptoms and warning signs of sudden cardiac arrest. In addition to students, parents, coaches, and other school officials, informational meetings may include physicians, pediatric cardiologists, and athletic trainers.
- F. A student who collapses or faints without a concurrent head injury while participating in an athletic activity shall be removed by the coach from participation at that time.
- G. A student removed or prevented from participating in an athletic activity pursuant to subsection F of this section shall not return to participation until the student is evaluated and cleared for return to participation in writing by a health care provider as defined in Section [3090.2 of Title 63](#) of the Oklahoma Statutes.
- H. Once each year, a coach of an athletic activity, school nurses, and athletic trainers shall complete:
1. The sudden cardiac arrest training course offered by a provider approved by the State Department of Health; and
  2. Training in first aid, cardiopulmonary resuscitation, and use of an automated external defibrillator. The training shall follow guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care.
- A coach of an athletic activity shall not coach the athletic activity until the coach completes the training course required under this subsection.
- I. Each public school in this state shall develop a sudden cardiac emergency response plan. The plan shall be formulated by a school site administrator and presented to the school district board of education. The plan shall:**
- 1. Establish and provide for membership of a sudden cardiac emergency response team for each school site. Each team shall include a school site administrator;**
  - 2. Activate the team in response to a sudden cardiac arrest;**

3. Implement automated external defibrillator (AED) placement and routine maintenance within the school as needed and dictated by the plan and in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care. The plan shall provide for implementation of clearly marked and easily accessible AED placement;
  4. Provide for communication and dissemination of the plan throughout the school campus;
  5. Require the response team to practice the plan by conducting periodic drills;
  6. Provide for coordination with emergency medical service providers that serve the area in which the school is located;
  7. Address athletic events and athletic facilities at each middle school and high school site provided:
    - a. an AED shall be placed at each athletic venue or be accessible within one to three minutes of each venue where athletic practices or competitions are held, or
    - b. a mobile AED device shall be on the premises in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care;
  8. Provide for appropriate school staff to be trained in first aid, cardiopulmonary resuscitation, and the use of an AED in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care. The plan shall stipulate the appropriate staff to receive training which shall include, but not be limited to, athletic coaches, school nurses, and athletic trainers; and
  9. Be reviewed by the school district board of education and sudden cardiac emergency response team members and updated annually.
- J. The sponsors of youth athletic activities not associated with a school are encouraged to follow the guidance stated in the Chase Morris Sudden Cardiac Arrest Prevention Act.
- K. Nothing in the Chase Morris Sudden Cardiac Arrest Prevention Act shall be construed to create, establish, expand, reduce, contract, or eliminate any civil liability on the part of any school or school employee.
- L. The State Board of Health and the State Board of Education shall promulgate rules to implement the provisions of the Chase Morris Sudden Cardiac Arrest Prevention Act.

### ***Historical Data***

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Laws 2015, SB 239, c. 272, § 1, emerg. eff. July 1, 2015; Amended by Laws 2024, SB 1921, c. 451, § 1, emerg. eff. July 1, 2024 ([superseded document available](#)).

# HARRAH PUBLIC SCHOOLS

## CHASE MORRIS ACT COMPLIANCE SITE PLAN

**Harrah Public School District** has developed a sudden cardiac emergency response plan. The district has collaborated with the local/responding EMT **Harrah Fire Department Chief Levi Dean** on **08 AUGUST 2025**.

### **SUDDEN CARDIAC EMERGENCY RESPONSE TEAM:**

The team **MUST** include a school administrator. The school or administrator will determine other team members and number to be on the team. The following team members will direct other staff in case of emergency.

<i>Team Member</i>	<i>Role</i>
Daniel McComb	ADMINISTRATOR
Tiffany Thompson	ADMINISTRATOR
Andrew Pierce	COACH
Emily Allred	COACH
Kyler Brackett	COACH
Skyler Harms	COACH
Willy McDoulett	COACH
Robert Combs	COACH
Maverick Walker	COACH
Carlos Gomez	COACH

### **IDENTIFY APPROPRIATE SCHOOL STAFF TO BE TRAINED IN FIRST AID, CARDIOPULMONARY RESUSCITATION, AND THE USE OF AN AED.**

Harrah Public School Administration expects all coaches to be certified on CPR and AED usage bi-annually.

### **TEAM ACTIVATION P.A.C.E. PLAN**

**PRIMARY** - RAVE Panic Button (Phone App)

**ALTERNATE** - Cellphone

**CONTINGENCY** - Public Address System

**EMERGENCY** - Runner

## HOW WILL THE PLAN BE COMMUNICATED AND DISSEMINATED THROUGHOUT THE SCHOOL?

All school employees will be emailed our response plan. Current plan details will be disseminated during our Annual Coaches' Meeting with the Athletic Director. Specific team members will participate in a regularly scheduled staff meeting during their plan period.

## DOCUMENT PERIODIC DRILLS FOR PRACTICING THE PLAN:

\*\*These drills are NOT required to be entered on the School Security Website

<i>Date of Drill</i>	<i>Notes</i>
04 AUGUST 2025	DRILL INVOLVING CPR AND AED USAGE BY SPECIFIED STAFF.
12 AUGUST 2025	CPR AND AED DRILL
31 OCTOBER 2025	RESPONSE TEAM TRAINING

## IDENTIFY EMERGENCY MEDICAL PROVIDERS THAT SERVE YOUR AREA

\*\*Example: Local Ambulance, Fire Department, Police Department, Sheriff Department

\*\*\*Identify who on your team will contact these providers

<i>Name of Provider</i>	<i>Contact Information</i>
ST. ANTHONY'S MIDWEST	405-739-1320
HARRAH FIRE DEPT.	405-869-2501
HARRAH POLICE DEPT.	405-869-2501
OKLAHOMA COUNTY SHERIFF	405-869-2501

**LOCATION OF AED'S IN SCHOOL SITE AND MAINTENANCE DATE:**

\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>AED Location</i>	<i>Maintenance Date</i>
MULTI-SPORT FACILITY	20 SEPTEMBER 2025
GYMNASIUM LOBBY	20 SEPTEMBER 2025
MIDDLE SCHOOL MAIN OFFICE	11 AUGUST 2025
Main Forum	
6th Grade Forum	
MIDDLE SCHOOL GYM	

**LOCATION OF AED'S AT ATHLETIC EVENTS AND FACILITIES AT EACH MS & HS SITE**

\*\*AED must be accessible within one to three minutes. Identify who is responsible to get the AED  
 Could insert you EAP (Emergency Action Plan for athletics here also)

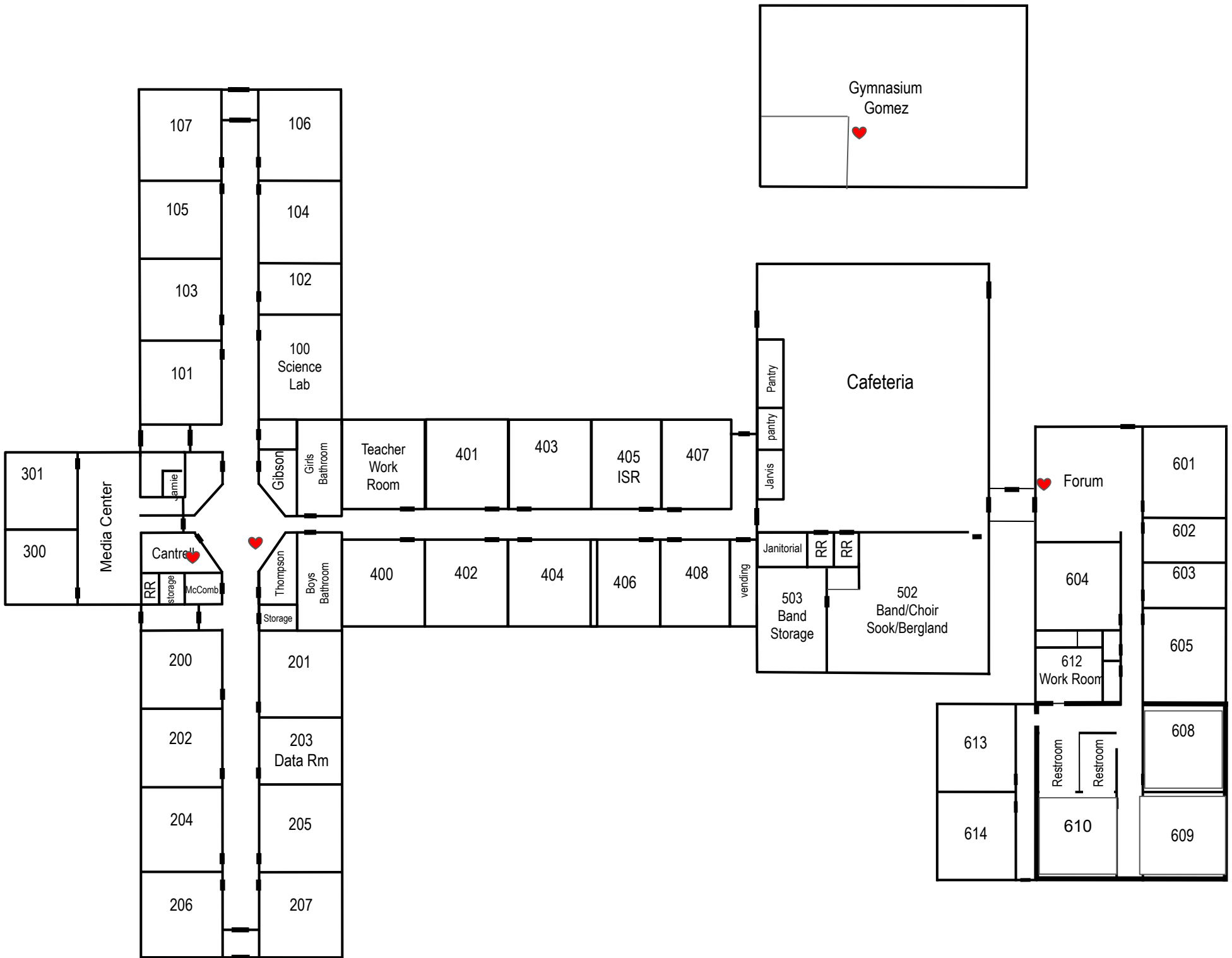
\*\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>Site</i>	<i>Location</i>	<i>Last Maintenance Date</i>
HHS/HMS	MULTISPORT	20 SEPTEMBER 2024
HHS/HMS	GYMNASIUM LOBBY	20 SEPTEMBER 2024
HHS	MAIN OFFICE	11 AUGUST 2025
MS main office	Main Office MS	
MIDDLE SCHOOL GYM		
6th Grade Forum		
Middle School Main Forum		

**DATE UPDATED AND REVIEWED BY THE SCHOOL BOARD**

\*\*Must be updated and reviewed by the school board annually

Date of update and school board review: 11 AUGUST 2025



# HARRAH PUBLIC SCHOOLS

## Emergency Operations Site Plan

### Chase Morris Sudden Cardiac Arrest Response Plan

**HOME OF THE PANTHERS!**



# CHASE MORRIS ACT

## Oklahoma Statutes Citationized

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# HARRAH PUBLIC SCHOOLS

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### **SUDDEN CARDIAC EMERGENCY RESPONSE TEAM:**

The team **MUST** include a school administrator. The school or administrator will determine other team members and number to be on the team. The following team members will direct other staff in case of emergency.

<i>Team Member</i>	<i>Role</i>
GUY WORTH	ADMINISTRATOR
CHRIS BLIEK	COACH
JOHNNY VICK	COACH
DANIEL MCCOMB	ADMINISTRATOR
DAVID HAIRELL	ADMINISTRATOR
LEXI ALLEN	COACH
JUSTIN RIVERA	COACH
SHELBY SHERRILL	COACH
BRAYDEN CARTER	COACH
BLAINE ATCHLEY	ADMINISTRATOR

### **IDENTIFY APPROPRIATE SCHOOL STAFF TO BE TRAINED IN FIRST AID, CARDIOPULMONARY RESUSCITATION, AND THE USE OF AN AED.**

Harrah Public School Administration expects all coaches to be certified on CPR and AED usage bi-annually.

### **TEAM ACTIVATION P.A.C.E. PLAN**

**PRIMARY** - RAVE Panic Button (Phone App)

**ALTERNATE** - Cellphone

**CONTINGENCY** - Public Address System

**EMERGENCY** - Runner

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All school employees will be emailed our response plan. Current plan details will be disseminated during our Annual Coaches' Meeting with the Athletic Director. Specific team members will participate in a regularly scheduled staff meeting during their plan period.

## DOCUMENT PERIODIC DRILLS FOR PRACTICING THE PLAN:

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12 AUGUST 2025	CPR AND AED DRILL
31 OCTOBER 2025	RESPONSE TEAM TRAINING

## IDENTIFY EMERGENCY MEDICAL PROVIDERS THAT SERVE YOUR AREA

\*\*Example: Local Ambulance, Fire Department, Police Department, Sheriff Department

\*\*\*Identify who on your team will contact these providers

<i>Name of Provider</i>	<i>Contact Information</i>
ST. ANTHONY'S MIDWEST	405-739-1320
HARRAH FIRE DEPT.	405-869-2501
HARRAH POLICE DEPT.	405-869-2501
OKLAHOMA COUNTY SHERIFF	405-869-2501

**LOCATION OF AED'S IN SCHOOL SITE AND MAINTENANCE DATE:**

\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>AED Location</i>	<i>Maintenance Date</i>
MULTI-SPORT FACILITY	20 SEPTEMBER 2025
GYMNASIUM LOBBY	20 SEPTEMBER 2025
HIGH SCHOOL MAIN OFFICE	11 AUGUST 2025

**LOCATION OF AED'S AT ATHLETIC EVENTS AND FACILITIES AT EACH MS & HS SITE**

\*\*AED must be accessible within one to three minutes. Identify who is responsible to get the AED  
 Could insert you EAP (Emergency Action Plan for athletics here also)

\*\*\*Check with your manufacturer for the recommended maintenance of your AED.

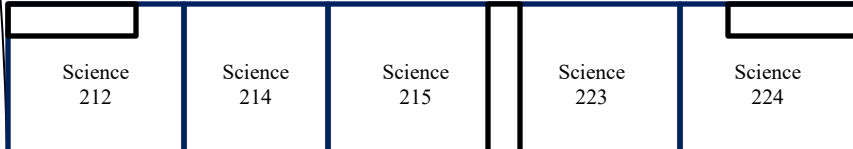
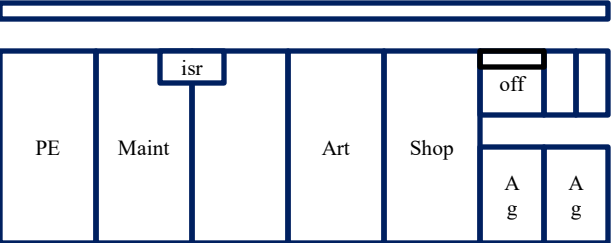
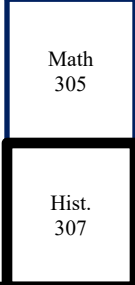
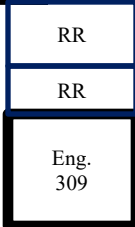
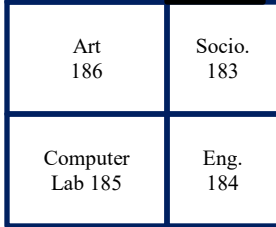
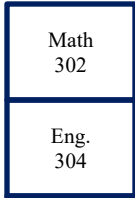
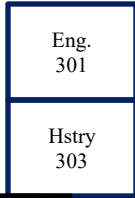
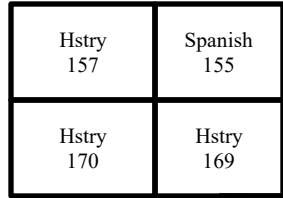
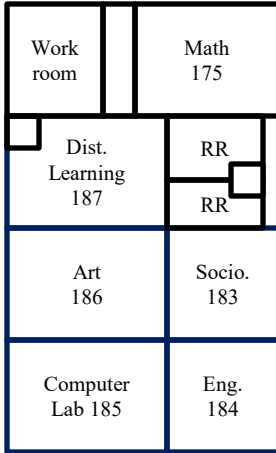
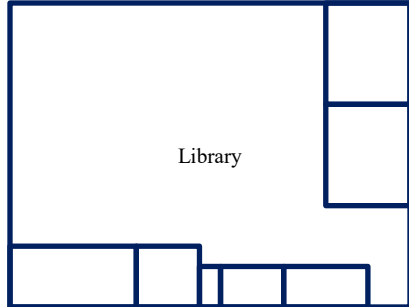
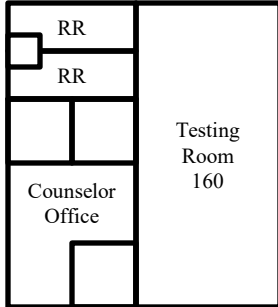
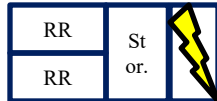
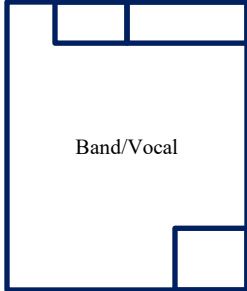
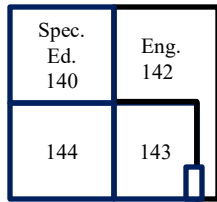
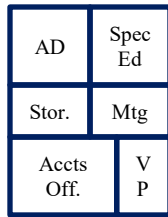
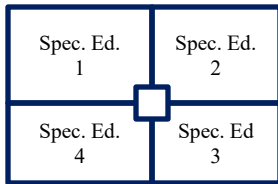
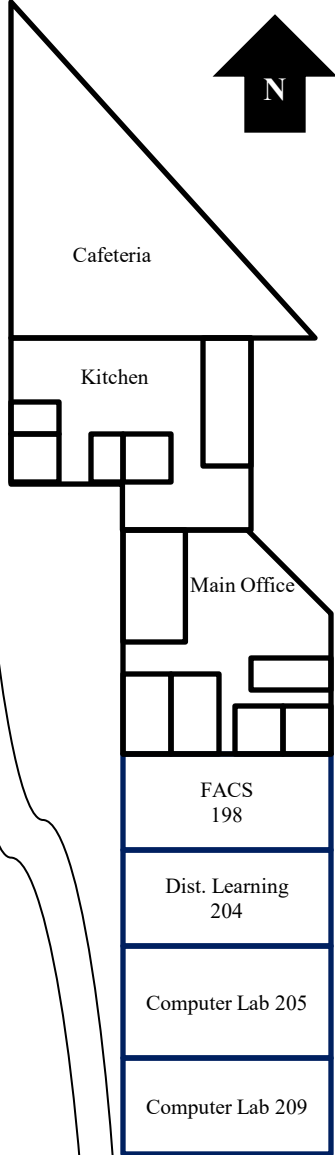
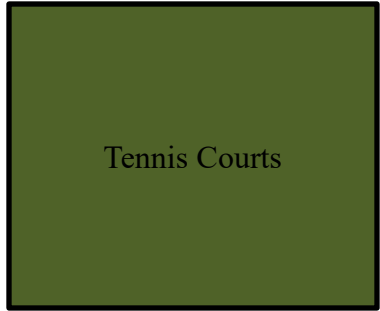
<i>Site</i>	<i>Location</i>	<i>Last Maintenance Date</i>
HHS/HMS	MULTISPORT	20 SEPTEMBER 2024
HHS/HMS	GYMNASIUM LOBBY	20 SEPTEMBER 2024
HHS	MAIN OFFICE	11 AUGUST 2025

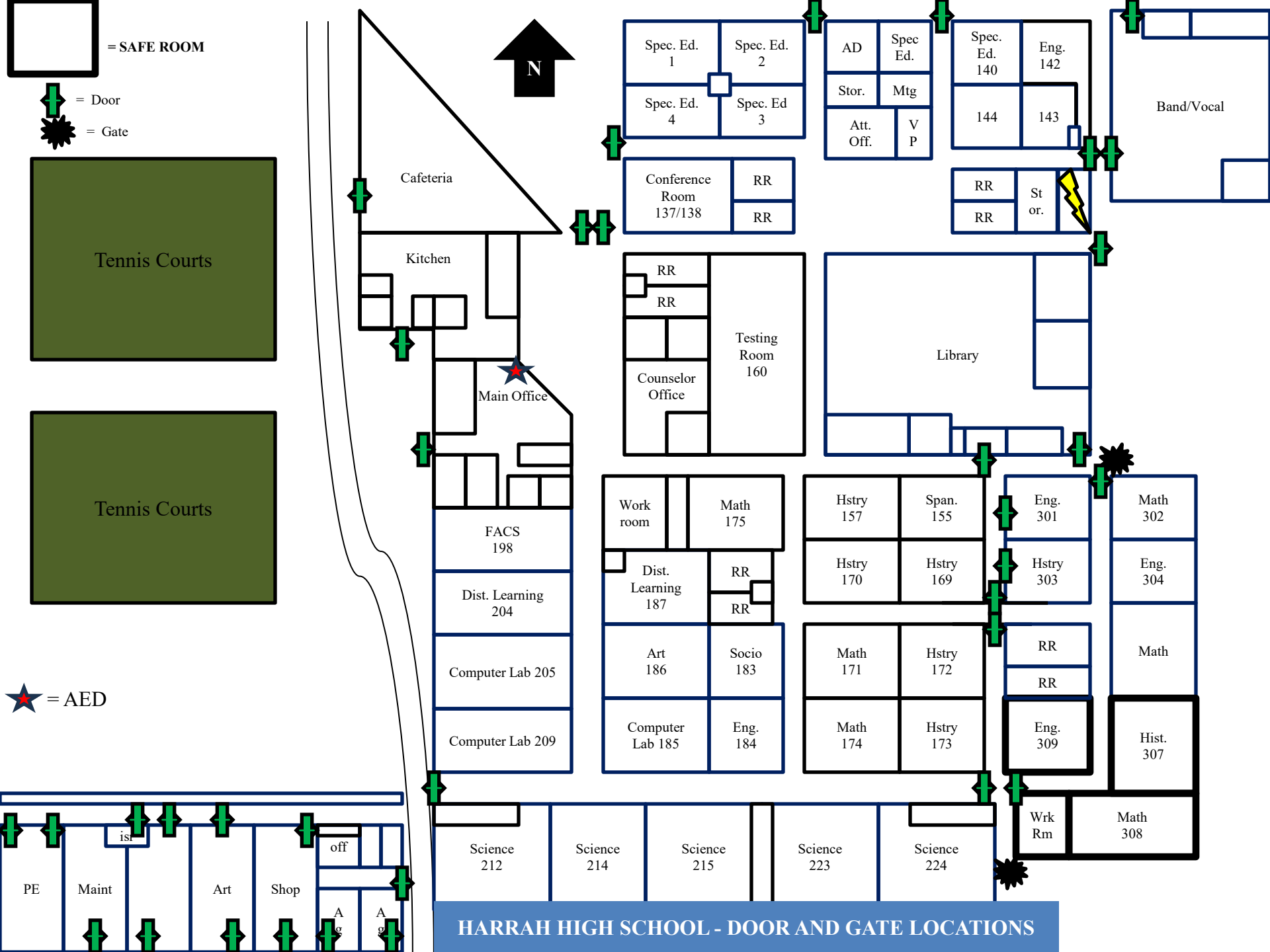
**DATE UPDATED AND REVIEWED BY THE SCHOOL BOARD**

\*\*Must be updated and reviewed by the school board annually

Date of update and school board review: 11 AUGUST 2025

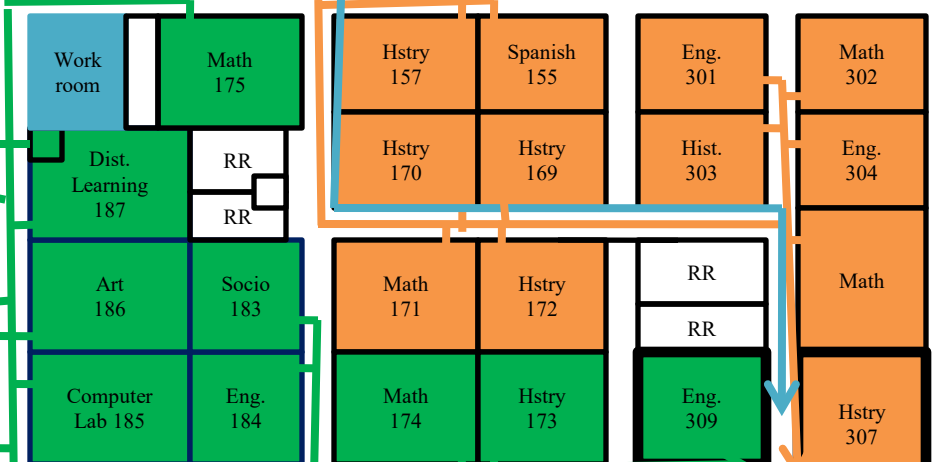
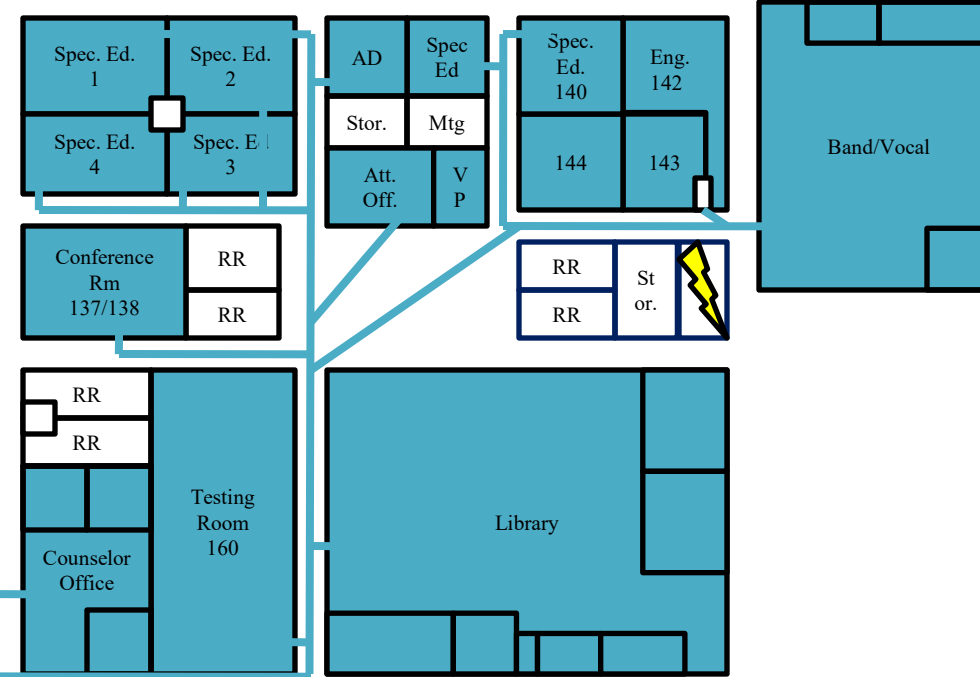
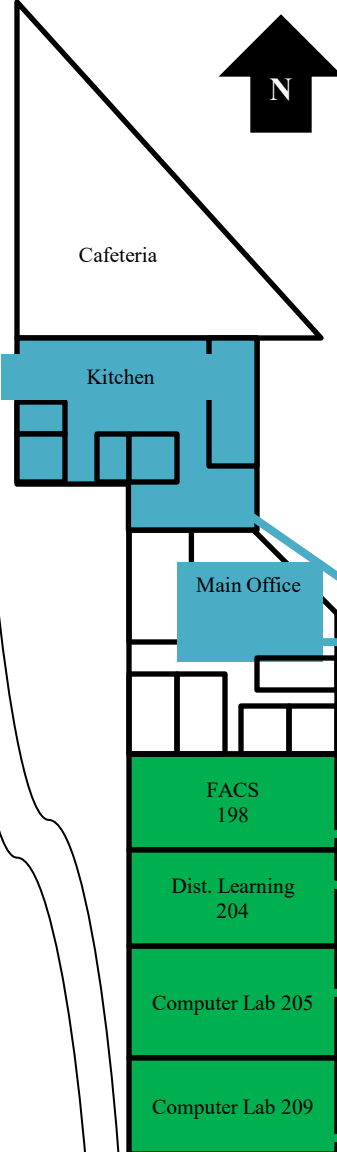
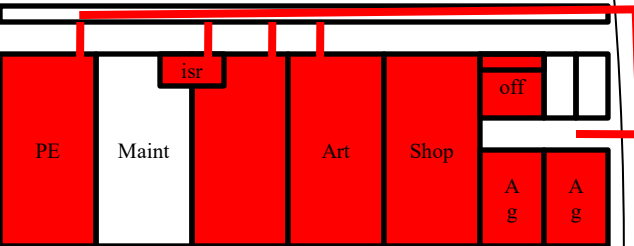
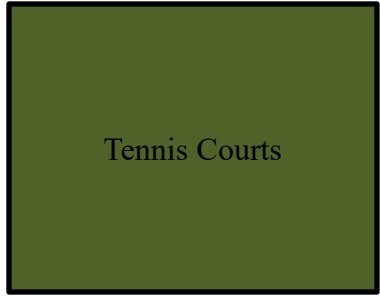
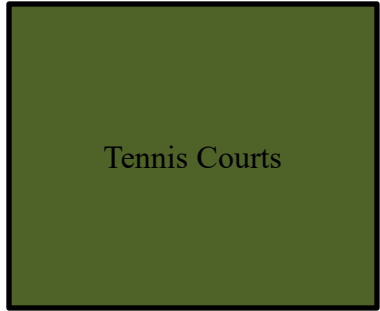
= SAFE ROOM





HARRAH HIGH SCHOOL - DOOR AND GATE LOCATIONS



= SAFE ROOM

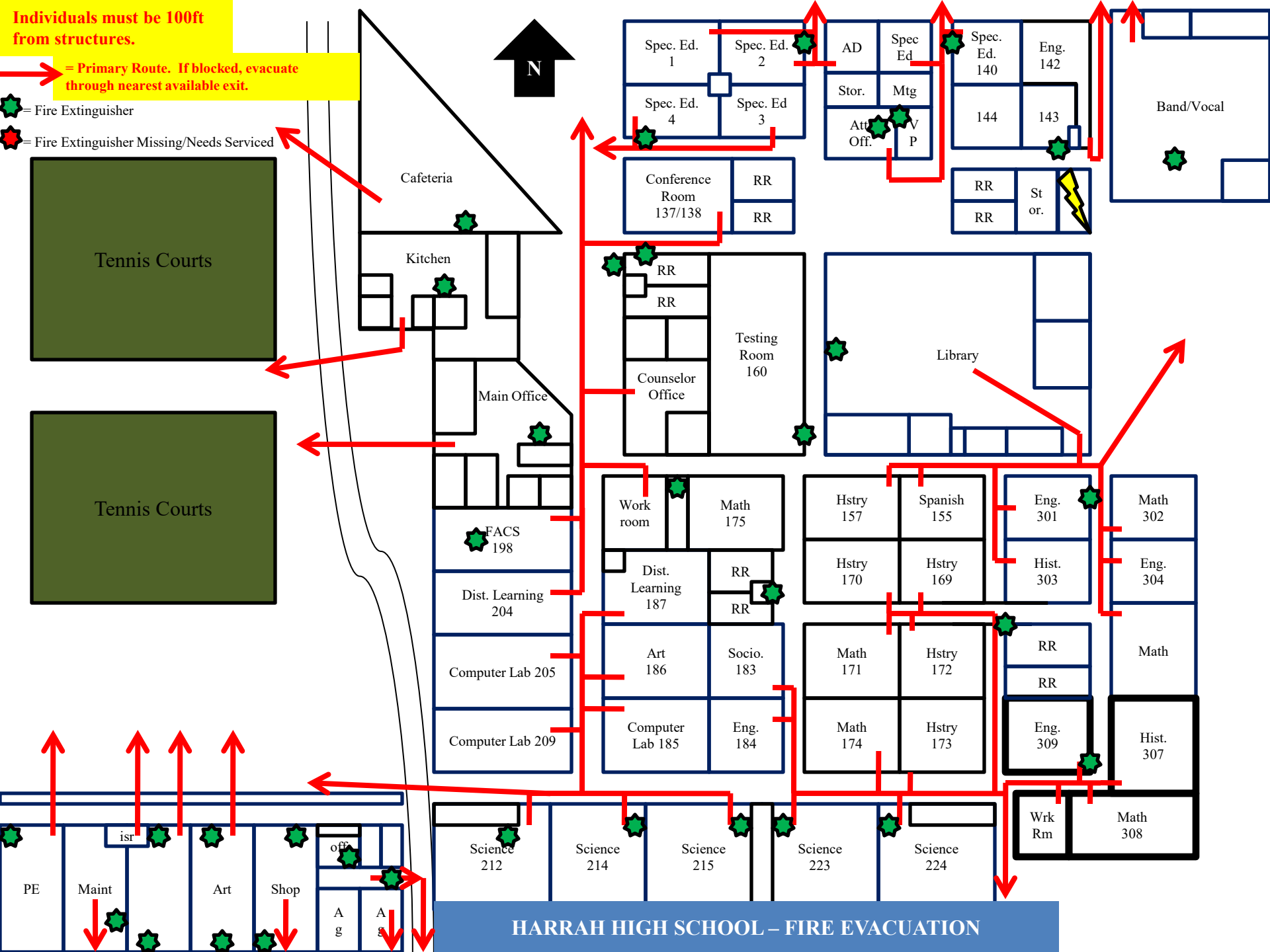


**HARRAH HIGH SCHOOL - TORNADO EVACUATION**

**Individuals must be 100ft from structures.**

**= Primary Route. If blocked, evacuate through nearest available exit.**

 = Fire Extinguisher  
 = Fire Extinguisher Missing/Needs Serviced



**HARRAH HIGH SCHOOL - FIRE EVACUATION**

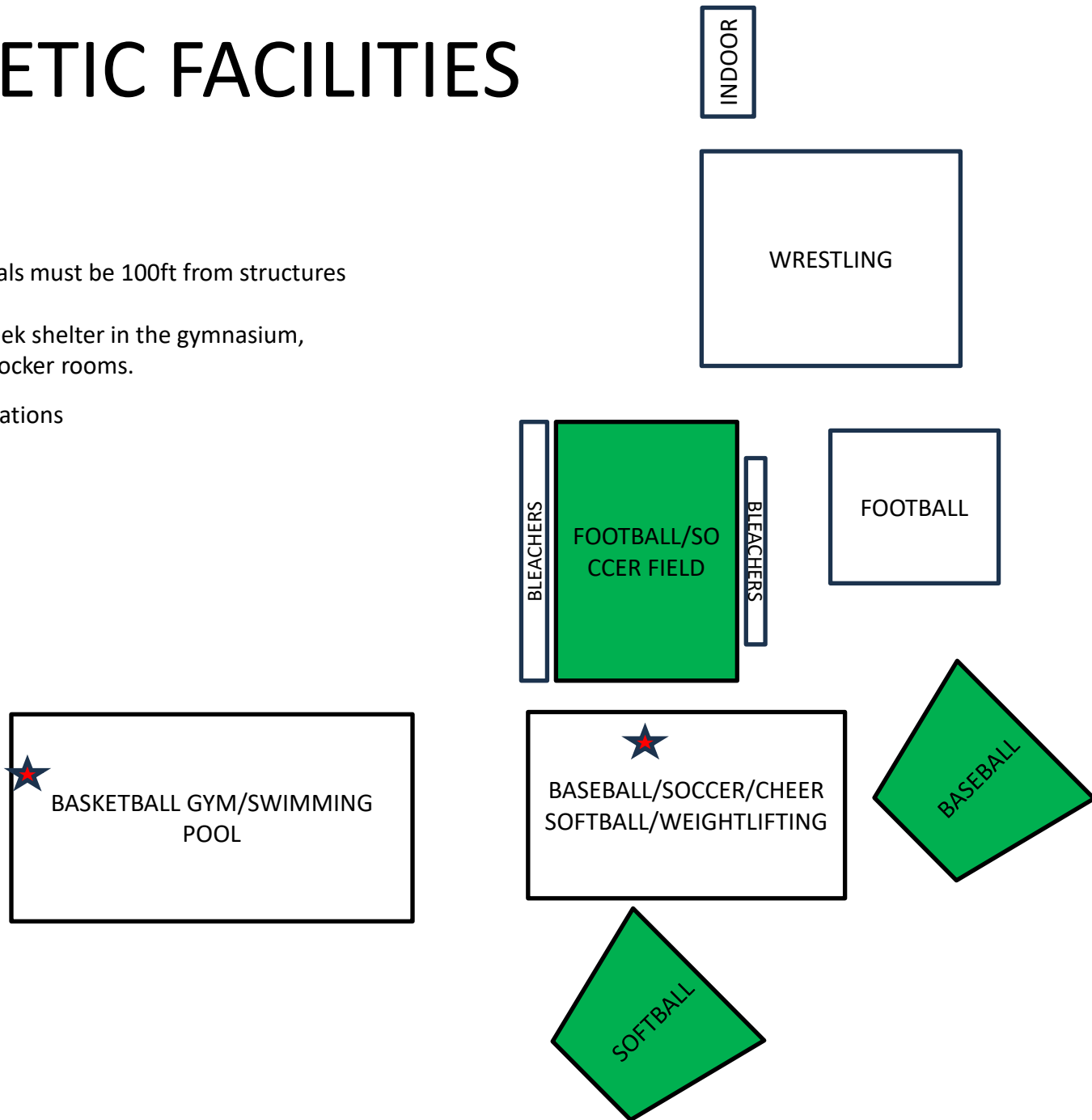
# ATHLETIC FACILITIES

## HAZARDS:

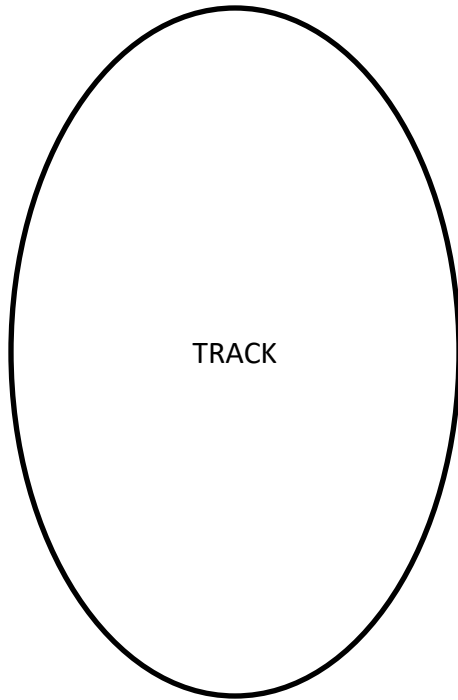
**FIRE** - Individuals must be 100ft from structures

**TORNADO** - Seek shelter in the gymnasium, downstairs in locker rooms.

★ = AED locations



# ATHLETICS (CONT.)



## HAZARDS:

**FIRE** - Individuals must be 100ft from structures

**TORNADO** - Seek shelter in the HHS main building safe rooms

# Harrah Public Schools

"DISTRICT OF CHAMPIONS"  
BOARD OF EDUCATION OFFICE  
20665 WALKER STREET  
HARRAH, OKLAHOMA 73045  
(405) 347-2820

## School Employee-Student Digital Communication Update

Parents and Stakeholders,

With the school year rapidly approaching, we wanted to communicate with parents and stakeholders regarding the upcoming legal changes to Oklahoma public schools. House Bill 3958 was passed during the recent legislative session. HB 3958 requires all school personnel engaging in electronic or digital communication with an individual student to include the student's parent or guardian in the digital communication unless the communication is on a school-approved platform. The Harrah Board of Education adopted policy DHAC on August 12, 2024. This policy includes our approved platforms for student communication. These platforms are listed below.

1. Class DoJo
2. Clever
3. School-Issued Gmail
4. Google Classroom
5. School Messenger
6. Remind
7. Bloomz
8. School Status Connect
9. SportsYou
10. Cut Time

School personnel will be allowed to communicate with our students through these specific platforms. Please assist HPS in educating our students that school personnel will not respond to social media messages, text messages, etc. Teachers are still allowed to have classroom and group social media pages; however, students will not be added as "friends" on these groups and will not be allowed to message teachers or faculty through these social media outlets. The above-listed platforms will be the only communication tools listed.

Respectfully,

Paul Blessington, Superintendent  
Harrah Public Schools

The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status.

Virginia Smith Elem.  
20227 NE 10th  
Harrah, OK 73045

Clara Reynolds Elem.  
755 Harrison St.  
Harrah, OK 73045

Russell Babb Elem.  
20901 NE 10th  
Harrah, OK 73045

Harrah Middle School  
1480 N. Dobbs  
Harrah, OK 73045

Harrah High School  
20370 Elm Street  
Harrah, OK 73045

## CRE Surplus List

13 student chairs

25 student desks



EXECUTIVE SESSION  
AUGUST 11, 2025  
Exhibit A

**2025-2026 SCHOOL YEAR**

**RECOMEND ADJUNCT**

<b>Name</b>	<b>Position</b>	<b>Site</b>
JEFFREY INMAN	INTERMEDIATE MATH (Computer Science Principals)	HS

**2025-2026 SCHOOL YEAR**

**RECOMMENDATION TO HIRE - CERTIFIED TEMPORARY**

<b>Name</b>	<b>Position</b>	<b>Site</b>
TAMMIE CANADA	KINDERGARTEN	VS



EXECUTIVE SESSION  
AUGUST 11, 2025  
Exhibit B

2025-2026 SCHOOL YEAR

RECOMMENDATION TO HIRE - SUPPORT

Name	Position	Site
	HOUSEKEEPER	RB
	HOUSEKEEPER	CR
	6 HOURS TO 8 HOURS	CR

2025-2026 SCHOOL YEAR

RECOMMENDATION TO HIRE - SUBSTITUTES

Name	Name
EVAN ANDERSON	EMILY KINNAMON
MADDIE HOWETH	CINDY ROBERTSON
RIKKI KOLKE	