

Crutcho Public Schools  
Special Meeting Agenda  
Tuesday, March 9, 2021  
Conference Room, Crutcho School Building, 2401 N. AIR DEPOT BLVD. , OKLAHOMA  
CITY, Oklahoma 73141  
12:30 PM

12:30 PM

1. CALL TO ORDER

2. ROLL CALL AND DETERMINATION OF QUORUM

A. Flag Salute

B. Prayer

3. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

4. SUPERINTENDENT'S REPORT

A. Introductions of Guests

B. Celebrations/ Students of the Month

1. News 9 Teacher of the Day: Gina Uhl

2. Students of the Month:

January

Pre-Kindergarten: Brantley Faulkner

3rd Grade: Samari Eller

7th Grade: Devin Chambray

February

Kindergarten: Zarie McClendon-Davis

4th Grade: Aaliyah Jackson

6th Grade: Quintin Shanks

March

1st Grade: Jewel Coleman

Virtual Ross: Myles Tokoli

5th Grade: Roosevelt Williams

## C. Financial

### 1. Treasurer's Report

**CRUTCHO PUBLIC SCHOOLS - 2020-21 FISCAL YEAR  
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - CASH BASIS  
FEBRUARY 28, 2021**

<u>Assets</u>	<u>General</u>	<u>Building</u>	<u>Child Nutr.</u>	<u>Bond Funds</u>	<u>Gifts</u>	<u>Sinking</u>	<u>Totals</u>
Cash	\$ 458,358.88	41,436.41	39,573.55	(2,308.75)	11,297.37	616,108.66	1,164,466.12
<b>Total Assets</b>	<b>458,358.88</b>	<b>41,436.41</b>	<b>39,573.55</b>	<b>(2,308.75)</b>	<b>11,297.37</b>	<b>616,108.66</b>	<b>1,164,466.12</b>
<u>Liabilities</u>							
O/S Warrants	20,013.74	1,592.60					21,606.34
<b>Total Liabilities</b>	<b>20,013.74</b>	<b>1,592.60</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,606.34</b>
<b>Total Net Assets</b>	<b>438,345.14</b>	<b>39,843.81</b>	<b>39,573.55</b>	<b>(2,308.75)</b>	<b>11,297.37</b>	<b>616,108.66</b>	<b>1,142,859.78</b>
<b>Net Assets</b>							
June 30, 2020	\$ 462,310.88	113,812.18	25,659.96	71,595.60	22,104.04	314,227.09	

See Accountant's Compilation Report

## 2. Financial Report

GENERAL FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>July</b>	<b>454,622.3</b>	<b>625,177.32</b>	<b>827,458.14</b>	<b>945,114.43</b>		<b>514,155.23</b>	<b>304,862.57</b>
Payroll			38,266.84	37,076.19	47,483.34	57,963.86	82,975.90
Utilities			3,944.88	11,208.43	1,234.55	7,597.00	10,399.02
Copy Mach			1,738.76	1,744.2	2,044.41	661.83	661.83
Phones			856.96	1,651.85	740.25	1,058.12	1,054.27
<b>August</b>	<b>461,757.09</b>		<b>766,443.97</b>	<b>945,284.17</b>	<b>610,614.79</b>	<b>430,585.38</b>	<b>325,396.87</b>
Payroll			82,995.51	101,465.72	100,527.68	89,763.69	84,717.39
Utilities			12,901.30	6,817.74	13,391.90	10,311.32	523.78
Copy Mach			0.00	1,614.18	661.83	860.83	661.83
Phones			1,622.96	1,438.06	652.88	1,041.30	1059.03
<b>September</b>	<b>474,278.16</b>	<b>473,356.35</b>	<b>726,072.82</b>	<b>896,109.29</b>	<b>519,148.24</b>	<b>379,043.72</b>	<b>232,819.71</b>
Payroll			131,877.89	166,308.44	150,274.05	138,824.72	170,724.73
Utilities			8,303.11	8,391.93	\$9,134.06	8861.25	0.00
Copy Mach			1,818.79	1,942.69	\$1,021.17	1027.82	207.55
Phones			1,399.04	1,594.02	\$1,505.58	527.65	1,376.88
<b>October</b>	<b>458,557.69</b>	<b>532,147.19</b>	<b>687,980.84</b>	<b>795,029.13</b>	<b>456,654.45</b>	<b>299,872.29</b>	<b>169,299.53</b>
Payroll			134,804.64	168,827.16	145,594.18	138,107.96	164,232.51
Utilities			6,218.18	6,526.53	5,328.61	8,565.99	0.00
Copy Mach			2,005.97	2,046.87	661.83	661.83	1,323.66
Phones			1,903.55	2,286.86	1,901.49	3,527.17	1,038.90
<b>November</b>	<b>406,154.72</b>	<b>351,591.6</b>	<b>600,312.10</b>	<b>783,656.36</b>	<b>399,652.00</b>	<b>229,043.23</b>	<b>126,346.28</b>
Payroll			158,106.51	183,808.58	158,063.52	147,559.69	137,484.30
Utilities			3,484.54	3,325.38	812.64	5,178.49	0.00
Copy Mach			2,407.99	377.70	661.83	661.83	661.83
Phones			973.29	1,623.49	1,067.79	1,067.68	1,039.43
<b>December</b>	<b>251,929.98</b>	<b>445,536.36</b>	<b>664,527.24</b>	<b>814,163.78</b>	<b>474,316.71</b>	<b>351,007.07</b>	<b>193,026.60</b>
Payroll			134,406.14	233,192.85	164,592.91	211,647.94	139,034.30
Utilities			0.00	926.13	0.00	5,301.95	2,467.53
Copy Mach			0.00	1,636.28	661.83	1,646.83	728.01
Phones			971.31	1,865.26	1,067.68	1,344.33	2,449.13
<b>January</b>	<b>536,180.62</b>	<b>785,312.36</b>	<b>969,800.74</b>	<b>892,029.67</b>	<b>711,213.85</b>	<b>564,883.60</b>	<b>471,335.8</b>
Payroll			135,036.61	165,975.75	141,799.16	126,552.52	133,133.95
Utilities			6,712.01	8,716.10	0.00	10,920.84	6,119.03
Copy Mach			3,503.90	3,645.93	661.83	0.00	661.83
Phones			1,290.08	2,548.39	1,089.32	1,036.04	1,019.30
<b>February</b>	<b>537,237.56</b>	<b>757,287.56</b>	<b>905,962.28</b>	<b>819,280.77</b>	<b>673,404.90</b>	<b>520,979.36</b>	<b>438,345.14</b>
Payroll			133,663.13	136,660.05	\$151,584.44	132,052.41	157,606.37
Utilities			5,157.17	3,624.70	0.00	6,070.73	9,188.92
Copy Mach			1,815.03	1,839.48	661.83	338.66	661.83
Phones			637.40	1,177.97	1,067.93	1,098.33	1,376.59
<b>March</b>	<b>530,301.46</b>	<b>850,116.51</b>	<b>923,758.57</b>	<b>973,727.95</b>	<b>651,218.50</b>	<b>544,832.12</b>	
Payroll			142,986.45	132,396.66	141,796.28	130,520.55	

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Utilities			5,093.36	6,300.39	5,812.97	6,909.19	
Copy Mach			1,898.08	1,926.55	1,289.27	1,197.28	
Phones			716.43	1,225.31	1,030.25	1,035.59	
<b>April</b>	<b>676,704</b>		<b>1,022,713.04</b>	<b>950,936.04</b>	<b>699,604.31</b>	<b>568,289.98</b>	
Payroll			137,944.95	132,959.68	144,064.81	129,443.00	
Utilities			3,373.78	3,770.62	5,290.64	0.00	
Copy Mach			1,800.99	1,954.58	661.83	0.00	
Phones			1,878.32	925.39	1,053.17	875.55	
<b>May</b>	<b>818,579</b>		<b>982,710.94</b>	<b>858,447.74</b>	<b>396,996.77</b>	<b>313,099.30</b>	
Payroll			406,349.45	357,101.05	426,888.05	373,973.90	
Utilities			4,580.71	4,123.50	5,003.37	2,392.25	
Copy Mach			2,158.97	1,850.75	661.83	728.01	
Phones			1,295.04	1,229.90	892.78	320.08	
<b>June</b>	<b>848,409.1</b>	<b>967,926.67</b>	<b>1,137,749.14</b>	<b>770,833.90</b>	<b>629,374.84</b>	<b>463,134.61</b>	
Payroll			22,821.89	26,548.91	39,309.94	0.00	
Utilities			128.16	6,009.15	7,347.50	5,554.05	
Copy Mach			1,614.18	1,870.66	1,385.61	661.83	
Phones			477.36	870.67	1,212.86	1,054.27	

BUILDING FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
July	98,420.69	142,017.22	199,250.98	211,972.78		36,747.64	114,185.34
August	98,586.85		149,359.56	212,202.65	158,664.90	37,117.10	97,642.58
September	98,627.22	138,581.53	149,510.42	198,765.00	126,894.97	36,813.03	69,167.65
October	98,723.23	138,649.63	149,541.52	198,854.08	109,051.96	36,927.56	31,216.26
November	99,874.16	138,690.34	172,316.29	200,776.86	43,924.14	37,440.31	14,991.49
December	115,878.54	139,698.01	176,606.78	217,380.97	38,258.42	62,612.29	5,803.24
January	149,299.88	175,908.49	217,721.91	244,674.39	46,824.82	96,261.99	42,309.13
February	112,523.79	176,586.87	218,701.68	235,185.27	27,502.46	96,579.51	39,843.81
March	113,848.20	182,081.83	222,734.55	211,656.29	29,274.27	108,910.19	
April	140,568.09	198,583.44	241,573.74	256,163.66	35,267.40	113,140.39	
May	140,855.71	198,912.27	241,827.10	244,540.62	34,652.52	114,235.50	
June	141,116.34	199,032.28	211,656.29	188,587.43	36,712.79	113,812.18	

CHILD NUTRITION FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
July	141,223.34	75,084.37	95,625.04	100,938.05		42,933.53	24,708.52
August	117,558.88		95,797.11	98,499.25	119,007.98	42,238.15	2,720.06
September	81,700.28	60,452.00	75,604.87	97,899.48	102,509.92	18,327.66	10,306.08
October	35,515.75	59,258.03	55,521.52	117,022.33	74,973.21	-9,726.96	36,875.15
November	60,608.28	74,360.10	60,466.81	102,278.17	98,650.94	3,526.28	15,859.02
December	87,316.27	94,572.20	90,413.67	123,598.17	72,862.07	-30,766.43	49,385.68
January	105,617.71	87,263.07	91,776.11	102,470.26	46,824.82	5,865.73	38,546.88
February	104,294.29	109,777.69	99,644.91	136,464.35	66,371.16	26,272.95	39,573.55
March	95,080.47	105,866.53	105,177.33	98,566.26	107,599.41	27,086.20	
April	97,389.20	73,740.32	109,434.13	146,628.51	84,779.91	10,283.80	
May	99,937.89	107,264.89	107,063.31	145,838.80	77,720.87	9,245.43	
June	80,058.28	100,154.83	105,109.74	126,192.31	47,744.40	24,468.85	

SINKING FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
July	72,593.01	15,683.50	94,865.24	20,747.43		137,870.02	316,296.70
August	73,225.82	78,687.86	14,456.63	21,616.63	187,219.91	140,228.59	319,558.23
September	73,386.60	16,839.98	15,008.47	51,661.48	187,519.55	141,296.95	320,339.98
October	71,197.34	17,089.26	15,126.81	21,982.60	187,611.39	141,908.12	320,812.53
November	75,403.37	17,235.93	23,592.85	33,147.22	187,744.99	143,356.26	321,526.70
December	133,383.26	56,853.37	35,104.21	129,733.25	286,699.85	268,630.95	418,628.56
January	253,044.97	186,355.84	196,076.65	325,258.04	494,523.10	436,158.22	627,277.39
February	254,397.65	188,797.23	199,903.11	329,333.64	496,104.81	437,857.64	616,108.66
March	259,194.74	208,599.35	215,693.22	357,944.36	525,773.91	499,254.03	
April	93,375.44	272,864.05	289,434.84	476,786.01	611,457.45	308,066.92	
May	94,433.34	274,076.36	290,410.10	462,588.68	399,161.50	313,499.10	
June	95,395.93	93,958.29	19,553.06	185,309.30	137,647.55	314,227.09	

GIFT FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>July</b>	33,502.48	44,909.61	49,720.54	47,848.46		37,887.08	20,835.79
<b>August</b>	33,502.48		49,720.54	47,838.46	49,350.81	36,327.06	20,466.46
<b>September</b>	33,502.48	45,509.61	48,778.46	48,005.06	45,168.71	35,306.90	17,418.93
<b>October</b>	33,502.48	45,077.51	48,298.50	47,938.06	44,260.99	34,006.56	15,719.43
<b>November</b>	33,502.48	50,888.74	47,601.50	47,672.78	43,159.98	37,687.75	14,433.89
<b>December</b>	38,502.48	50,888.74	47,484.07	46,404.55	42,076.96	36,027.08	13,808.86
<b>January</b>	38,502.48	50,888.74	51,249.43	50,373.39	46,420.18	32,496.50	12,078.18
<b>February</b>	48,502.48	50,272.74	50,303.24	50,173.78	45,064.87	29,585.90	11,297.37
<b>March</b>	48,853.45	50,700.74	50,113.60	47,838.46	44,354.37	26,526.49	
<b>April</b>	48,057.95	50,700.74	49,982.27	54,505.07	43,153.77	23,549.55	
<b>May</b>	45,407.61	50,728.04	49,151.27	53,361.01	41,756.25	23,607.41	
<b>June</b>	44,909.61	49,720.54	47,917.25	49,584.90	38,663.87	22,104.04	

BOND FUND

MONTH	FY 2015 - Bond 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>July</b>	826,898.21	450,416.06	200,327.50	18,968.83	18,968.83	563,306.06	45,552.12
<b>August</b>	763,715.19		194,387.24	18,968.83	18,968.83	361,940.96	31,630.34
<b>September</b>	744,006.08	356,834.74	124,421.22	18,968.83	18,968.83	317,646.68	15,023.17
<b>October</b>	623,922.30	294,440.29	96,618.90	18,968.83	0.00	314,881.37	4,092.30
<b>November</b>	613,919.68	248,261.57	86,200.72	18,968.83	0.00	301,973.89	(367.18)
<b>December</b>	605,057.28	245,762.57	84,155.47	18,968.83	0.00	266,790.76	(2,308.75)
<b>January</b>	599,832.28	245,762.57	84,155.47	18,968.83	0.00	222,970.20	(2,308.75)
<b>February</b>	570,496.18	245,762.57	84,155.47	18,968.83	0.00	212,848.28	(2,308.75)
<b>March</b>	575,100.24	245,762.57	84,155.47	18,968.83	0.00	176,456.37	
<b>April</b>	566,877.74	235,787.63	84,155.47	18,968.83	0.00	151,770.96	
<b>May</b>	544,179.84	235,787.63	84,155.47	18,968.83	0.00	79,210.65	
<b>June</b>	457,057.06	219,296.33	25,861.47	18,968.83	684,828.45	61,039.06	

<b>MONTH</b>	<b>GENERAL</b>	<b>BUILDING</b>	<b>C/N</b>	<b>SINKING</b>	<b>GIFT</b>
<b>July</b>	\$169,703.60	\$567,641.36	\$124,172.99	\$119,279.38	\$23,408.77
<b>August</b>	\$201,899.95	\$59,308.38	\$118,946.58	\$120,961.41	\$23,177.62
<b>September</b>	\$122,019.29	\$59,568.66	\$113,452.19	\$122,104.04	\$23,177.62
<b>October</b>					
<b>November</b>					
<b>December</b>					
<b>January</b>					
<b>February</b>					
<b>March</b>					
<b>April</b>					
<b>May</b>					
<b>June</b>					

D. Upcoming Events

5. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Passed by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

A. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$920,000 General Obligation Building Bonds of the School District.

B. Municipal Accounting Contract

C. Oklahoma Consulting & Accounting Services Contract

D. Employee Travel - Professional Development/Conferences

E. Activity Fund Fundraiser Request: Concession - Mike Walker



# Crutch Public School

2401 N. Air Depot  
Oklahoma City, OK 73141  
Phone 405-427-3771 Fax 405-427-3816

**James Branscum, EdD**  
**Superintendent/Principal**

## BOARD APPROVAL FOR FUND RAISER/ACTIVITY ACCOUNT

As a rule, money earned by a fund-raiser is for student benefit. All money earned must be spent on students. Money spent on student's behalf must be by written school check. No cash transactions are within the law. Fund-raisers must be approved by the Crutch School Board. All activity fund budgets must be approved by the school board before any activity can occur on the account.

**Please submit this completed form to the Superintendent for Board Approval**

\*Fund-raisers cannot be undertaken without School Board Approval. You may use additional forms as needed. This policy is not meant to make things more difficult, but is specifically stated in Oklahoma School Law.

Account Name Concession

Sponsor (s) Name Mike Walker

Describe Fund-Raiser Activity Spring P.E. DAY

Dates for fund-raiser Spring Season

Expected amount of money to be deposited \_\_\_\_\_

Cost of fund-raiser/activity \$0 ← Concession items previously purchased

Estimated profit from fund-raiser \_\_\_\_\_

How will profit be used: Deposited into account for future Concessions.

Mike Walker  
Sponsor Signature

2-26-21  
Date

\_\_\_\_\_  
Superintendent's Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date Submitted to Board

Approved \_\_\_\_\_ Denied \_\_\_\_\_

**Antonia Jennings**  
**President**

### BOARD OF EDUCATION MEMBERS

**Paul Keeler**  
**Vice-President**

**Erika James**  
**Clerk**

6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Passed by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

A. Minutes

Crutchco Public Schools  
Special Meeting Agenda  
Tuesday, February 16, 2021  
Conference Room, Crutchco School Building, 2401 N. AIR DEPOT BLVD. , OKLAHOMA  
CITY, Oklahoma 73141  
12:30 PM

12:33 PM

1. CALL TO ORDER

2. ROLL CALL AND DETERMINATION OF QUORUM

2.A. Flag Salute

2.B. Prayer

3. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

4. INTRODUCTIONS OF GUESTS

5. REORGANIZATION OF THE BOARD AND OATH OF OFFICE

5.A. Oath of Office for Antonia Jennings will be issued by the Honorable Judge Aletia Haynes-Timmons

5.B. Reorganization of the Crutchco Board of Education

5.C. Vote to approve or not approve the reorganization of the Crutchco Board of Education

Tabled by Antonia Jennings second by Erika James was tabled

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

6. SUPERINTENDENT'S REPORT

6.A. Government Day Student Introduction - Mr. Miles

6.B. Celebrations/ Students of the Month - Mr. Bethany

January

Pre-Kindergarten: Brantley Faulkner

3rd Grade: Samari Eller

7th Grade: Devin Chambray

February

Kindergarten: Zarie McClendon-Davis

4th Grade: Aaliyah Jackson

6th Grade: Quintin Shanks

#### 6.C. Financial

##### 6.C.1. Treasurer's Report

##### 6.C.2. Financial Report

#### 6.D. Upcoming Events

### 7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Passed by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

7.A. New or modified board policies to comply with new and/or amended laws. See attachments.

7.B. OKTLE Teacher Evaluation Renewal for 2021-2022 School Year

7.C. 2020-2021 Audit Contract - Bledsoe, Hewett & Gullekson

7.D. Temporary Appropriations

### 8. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Passed by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

8.A. Minutes

8.B. Transfer of Funds

8.C. Encumbrances and Purchases FY 2020-2021

8.C.1. General Fund (11) P.O. #'s 85-97

8.C.2. Bond Fund (38) P.O. #'s NONE

8.C.3. Building Fund (21) P.O. #'s NONE

8.C.4. Child Nutrition (22) P.O. #'s NONE

8.C.5. Gift Fund (81) P.O. #'s NONE

8.C.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

8.D. Activity Fund Revenue and Expenditure Report

9. EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

10. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

11. NEW BUSINESS

12. ADJOURNMENT

Motion to adjourn at 12:43pm by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

12:44 PM

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Antonia Jennings, President

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Paul Keeler, Vice President

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Erika James, Clerk

B. Transfer of Funds

C. Encumbrances and Purchases FY 2020-2021

1. General Fund (11) P.O. #'s 98-101

## Purchase Order Register

Options: Year: 2020-2021, Fund: GENERAL FUND (FOR OPERATION), Date Range: 2/12/2021 - 3/5/2021

PO No	Date	Vendor No	Vendor	Description	Amount
98	02/22/2021	53707	UNITED TURF AND TRACK	BLANKET	1,920.00
99	02/22/2021	53708	NAESP MEMBER SERVICES	BLANKET	235.00
100	02/22/2021	53578	TECH LOCK	BLANKET	605.00
101	03/01/2021	53710	AIR & EARTH, INC	BLANKET	1,000.00
<b>Non-Payroll Total:</b>					<b>\$3,760.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$3,760.00</b>

2. Bond Fund (38) P.O. #'s NONE



3. Building Fund (21) P.O. #'s 24

**Purchase Order Register**

**Options:** Year: 2020-2021, Fund: BUILDING FUND, Date Range: 2/12/2021 - 3/5/2021

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
24	02/25/2021	53652	COMTEC ELECTRONICS INC	BLANKET	5,000.00
<b>Non-Payroll Total:</b>					<b>\$5,000.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$5,000.00</b>

4. Child Nutrition (22) P.O. #'s NONE



5. Gift Fund (81) P.O. #'s NONE

**Crutch Public School**  
**Purchase Order Register**

**Options:** Year: 2020-2021, Fund: GIFT FUND, Date Range: 2/12/2021 - 3/5/2021

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
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<b>Non-Payroll Total:</b>	<u>\$0.00</u>
<b>Payroll Total:</b>	<u>\$0.00</u>
<b>Report Total:</b>	<u><u>                    </u></u>

6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

## Change Order Listing

Options: Fund: GENERAL FUND (FOR OPERATION), Year: 2020-2021, ReferenceDate: PO Date, Date Range: 2/12/2021 - 3/5/2021, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
3	07/01/2020	21	CITY OF MIDWEST CITY	BLANKET	3,593.75
4	07/01/2020	9	OG&E	BLANKET	2,097.81
5	07/01/2020	52445	SYMMETRY ENERGY SOLUTIONS	BLANKET	1,273.32
6	07/01/2020	14	OKLAHOMA NATURAL GAS	BLANKET	452.62
7	07/01/2020	52738	LOGIX	BLANKET	562.42
10	07/01/2020	52573	CRW CONSULTING LLC	BLANKET	1,130.24
20	07/01/2020	51175	OFFICE DEPOT	BLANKET	592.44
21	07/01/2020	51575	WAL-MART	BLANKET	113.36
28	07/01/2020	52991	VERIZON WIRELESS	BLANKET	517.25
30	07/01/2020	53258	PROSPERITY BANK	BLANKET	614.60
33	07/01/2020	16	XEROX FINANCIAL SERVICES	BLANKET	661.83
43	07/01/2020	52963	DANYAWN MILES	BLANKET	1,700.00
44	07/01/2020	53569	OKLAHOMA CONSULTING & ACCOUNTING	BLANKET	2,350.00
47	07/01/2020	52393	OKLAHOMA ASBO	BLANKET	200.00
50	07/01/2020	51387	CCOSA	BLANKET	125.00
51	07/01/2020	51960	HOMER SMITH JR	BLANKET	900.00
65	07/01/2020	53315	TREAT'S SOLUTIOS LLC	BLANKET	1,509.50
70	07/01/2020	53678	DESIREE JONES	BLANKET	2,160.00
84	12/29/2020	51187	OK ELECTION BOARD	ELECTION FEES	1,238.82
85	01/20/2021	51119	HERMAN'S PLUMBING	BLANKET	2,665.50
86	01/20/2021	53620	EPCO MECHANICAL INC	BLANKET	994.89
87	01/20/2021	53687	LEE'S FLOORING & CLEANING LLC	BLANKET	5,900.00
91	02/02/2021	52926	APPLE, INC	BLANKET	10,995.00
<b>Non-Payroll Total:</b>					<b>\$42,348.35</b>
<b>Payroll Total:</b>					<b>\$6,104.43</b>
<b>Report Total:</b>					<b>\$48,452.78</b>

**Change Order Listing**

**Options:** Fund: Bond Fund(s) FY 2019, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 2/12/2021 - 3/5/2021,  
Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>Non-Payroll Total:</b>					<b>\$0.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					

## Change Order Listing

**Options:** Fund: CHILD NUTRITION PROGRAMS FUND, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 2/12/2021 - 3/5/2021, Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
2	07/01/2020	53528	KEYSTONE FOOD SERVICE	BLANKET	15,780.02
5	07/01/2020	51178	AUTOMATIC FIRE CONTROL, INC	BLANKET	424.45
<b>Non-Payroll Total:</b>					<b>\$16,204.47</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$16,204.47</b>

## D. Activity Fund Revenue and Expenditure Report

**Crutch Public School**  
**Revenue/Expenditure Summary**

Options: Fund: 60, Date Range: 2/1/2021 - 2/28/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 Superintendent Miscellaneous	\$4,859.55	\$0.00	\$0.00	\$0.00	\$4,859.55	\$810.00	\$4,049.55
802 Concession	\$1,672.65	\$0.00	\$0.00	\$0.00	\$1,672.65	\$0.00	\$1,672.65
804 Vocal Music	\$464.33	\$0.00	\$0.00	\$0.00	\$464.33	\$0.00	\$464.33
806 Athletics	\$1,544.98	\$0.00	\$0.00	\$0.00	\$1,544.98	\$512.66	\$1,032.32
807 1st Grade	\$29.43	\$0.00	\$0.00	\$0.00	\$29.43	\$0.00	\$29.43
808 Pep Club/Cheerleaders	\$402.73	\$0.00	\$0.00	\$0.00	\$402.73	\$0.00	\$402.73
809 Student Council	\$1,316.94	\$0.00	\$0.00	\$0.00	\$1,316.94	\$0.00	\$1,316.94
810 Band	\$116.21	\$0.00	\$0.00	\$0.00	\$116.21	\$0.00	\$116.21
811 Library	\$181.77	\$0.00	\$0.00	\$0.00	\$181.77	\$0.00	\$181.77
812 Book Orders	\$0.05	\$0.00	\$0.00	\$0.00	\$0.05	\$0.00	\$0.05
814 Pre-Kindergarten	\$61.42	\$0.00	\$0.00	\$0.00	\$61.42	\$0.00	\$61.42
815 7th Grade	\$65.38	\$0.00	\$0.00	\$0.00	\$65.38	\$0.00	\$65.38
816 Tech. Students / TSA	\$41.38	\$0.00	\$0.00	\$0.00	\$41.38	\$0.00	\$41.38
819 2nd Grade	\$0.05	\$0.00	\$0.00	\$0.00	\$0.05	\$0.00	\$0.05
821 4th Grade	\$1,100.67	\$0.00	\$0.00	\$0.00	\$1,100.67	\$0.49	\$1,100.18
823 3rd Grade	\$15.03	\$0.00	\$0.00	\$0.00	\$15.03	\$0.00	\$15.03
824 6th Grade	\$7.78	\$0.00	\$0.00	\$0.00	\$7.78	\$0.00	\$7.78
825 8th Grade	\$296.14	\$0.00	\$0.00	\$0.00	\$296.14	\$0.00	\$296.14
826 Staff Account	\$39.59	\$0.00	\$0.00	\$0.00	\$39.59	\$0.00	\$39.59
828 Humanities/Art	\$532.01	\$0.00	\$0.00	\$0.00	\$532.01	\$0.00	\$532.01
831 School Uniforms	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
832 Principal's Miscellaneous	\$2,345.22	\$0.00	\$0.00	\$0.00	\$2,345.22	\$0.00	\$2,345.22
834 HORNETS	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00
837 YEAR BOOK	\$687.49	\$0.00	\$0.00	\$0.00	\$687.49	\$407.50	\$279.99
838 KINDERGARTEN	\$48.90	\$0.00	\$0.00	\$0.00	\$48.90	\$0.00	\$48.90
839 After School Program PK-2nd	\$557.96	\$0.00	\$0.00	\$0.00	\$557.96	\$0.00	\$557.96
840 CRUTCHO PTO	\$371.63	\$0.00	\$0.00	\$0.00	\$371.63	\$0.00	\$371.63
843 Tiger Store	\$190.52	\$0.00	\$0.00	\$0.00	\$190.52	\$0.00	\$190.52
844 Coca Cola Give	\$344.64	\$0.00	\$0.00	\$0.00	\$344.64	\$0.00	\$344.64
845 Box Tops	\$5,616.35	\$0.00	\$0.00	\$0.00	\$5,616.35	\$0.00	\$5,616.35
<b>Total</b>	<b>\$22,980.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,980.80</b>	<b>\$1,730.65</b>	<b>\$21,250.15</b>

**CRUTCHO ACTIVITY FUND BANK**  
**RECONCILIATION FEBRUARY**

CHASE BANK STATEMENT BALANCE	PREVIOUS BALANCE	\$23,010.80		
TOTAL DEPOSITS		\$0.00		
CHECKS PAID		\$0.00		
UNPAID PURCHASE ORDERS FY2019		\$30.00		
UNPAID PURCHASE ORDERS FY2021		\$0.00		
CASH END BALANCE		\$22,980.80		
BANK FEES				
RETURNED CHECK				
STATEMENT BALANCE		\$23,010.80		
RECONCILED BY	Melvin Perry			



JPMorgan Chase Bank, N.A.  
 P O Box 182051  
 Columbus, OH 43218-2051

January 30, 2021 through February 26, 2021  
 Account Number: **000000710381268**

00003145 1 AV 00.398



00003145 DRE 662 141 05821 NNNNNNNNNNN T 1 000000000 60 0067002 P6623

CRUTCHO SCHOOL ACTIVITY  
 2401 N AIR DEPOT  
 OKLAHOMA CITY OK 73141

**CUSTOMER SERVICE INFORMATION**

Web site: **Chase.com**  
 Service Center: **1-800-935-9935**  
 Deaf and Hard of Hearing: **1-800-242-7383**  
 Para Espanol: **1-877-312-4273**  
 International Calls: **1-713-262-1679**

**We updated the way we post certain transactions to your account**

Knowing the order in which we apply deposits and withdrawals can help you better manage your account and help you avoid possible fees and overdrafts.

**What's staying the same:**

We will continue to add deposits to your account first before subtracting withdrawals. Any fees are assessed last.

**What's changing:**

During our nightly processing, we now subtract the following withdrawals from your account based on the date and time of when the transaction was authorized or shows as pending, instead of subtracting from highest to lowest dollar order:

- Automatic payments from your account, also can be referred to as ACH payments
- Checks drawn on your account, and
- Recurring debit card transactions (e.g. movie subscriptions or gym memberships)

This is how we already subtract everyday debit card transactions (e.g. groceries, gasoline or dining out), online banking transactions and ATM withdrawals.

For more information, please see the Posting Order section in the Deposit Account Agreement at [chase.com/disclosures](https://chase.com/disclosures). For information about overdrafts and our overdraft services, please visit [chase.com/overdraft](https://chase.com/overdraft).

If you have questions, please call us at the number on your statement. We accept operator relay calls.

**Our courtesy practice related to refunds**

We may have provided you with a discretionary fee refund at your request or on our own in the past. Please keep in mind that while we did this as a courtesy, we are not required to process similar requests in the future.

**CHECKING SUMMARY**

Chase Total Checking

	AMOUNT
Beginning Balance	\$23,010.80
Ending Balance	\$23,010.80

There has been no activity on your account during this statement period. You may not receive a statement through the mail in the future if there is no activity on your account. You can always view your account activity and statement by logging on to your account through [chase.com](https://chase.com). If you have questions, please call us at the number on this statement.

A Monthly Service Fee was not charged to your Chase Total Checking account. **Here** are the three ways you can avoid this fee during any statement period.

- **Have electronic deposits made into this account totaling \$500.00 or more, such as payments from payroll providers or government benefit providers, by using (i) the ACH network, (ii) the Real Time Payment network, or (iii) third party services that facilitate payments to your debit card using the Visa or Mastercard network.**  
(You did not have an electronic deposit this statement period)
- **OB, keep a balance at the beginning of each day of \$1,500.00 or more in this account.**  
(Your balance at the beginning of each day was \$23,010.80)
- **OB, keep an average beginning day balance of \$5,000.00 or more in qualifying linked deposits and investments.**  
(Your average beginning day balance of qualifying linked deposits and investments was \$23,010.80)

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**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:** Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC

7. EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

A. Re-Employment of School & District Administration:

Harvey Bethany

Melvin Perry

Katherine Oyerinde

Passed by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

8. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

Passed by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

9. ADJOURNMENT

Motion to adjourn at 1:17 pm by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

1:17 PM

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Antonia Jennings, President

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Paul Keeler, Vice President

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Erika James, Clerk