

Crutcho Public Schools  
Special Meeting Agenda  
Tuesday, January 5, 2021  
Charleston's Meeting Room, 224 Johnny Bench Drive, Oklahoma City, OK 73104  
11:00 AM

11:04 AM

1. CALL TO ORDER

2. ROLL CALL AND DETERMINATION OF QUORUM

A. Prayer

3. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

4. SUPERINTENDENT'S REPORT

A. Introductions of Guests

B. Financial

1. Treasurer's Report

2. Financial Report

C. Upcoming Events

5. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Motion to approve the Consent Docket by Antonia Jennings second by Erika James was approve

Erika James:                    Yea

Antonia Jennings:            Yea

Paul Keeler:                    Absent

Yea: 2, Nay: 0, Absent: 1

A. Minutes

Crutch Public Schools  
Special Meeting Agenda  
Tuesday, December 15, 2020  
Crutch Public School Room 218, 2401 N. AIRPORT DEPOT BLVD. , OKLAHOMA CITY,  
Oklahoma 73141  
10:30 AM

11:14 AM

1. CALL TO ORDER

2. ROLL CALL AND DETERMINATION OF QUORUM

2.A. Flag Salute

2.B. Prayer

3. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

4. SUPERINTENDENT'S REPORT

4.A. Introductions of Guests

4.B. Celebrations/ Students of the Month

4.B.1.

2nd Grade: Brooklyn Todd

5th Grade Virtual: Roosevelt Williams

8th Grade: Jerelle Chambray

4.C. Financial

4.C.1. Treasurer's Report

4.C.2. Financial Report

4.D. Upcoming Events

4.D.1. Winter Break: December 18, 2020 - January 4, 2021

5. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

approved by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

5.A. OLAP Nominations

5.B. Gifted & Talented Plan

5.C. BinaxNOW COVID-19 ag Card Testing

5.D. Activity Fund Manual

## 6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Motion to approve the Consent Docket by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

6.A. Minutes

6.B. Transfer of Funds

6.C. Encumbrances and Purchases FY 2020-2021

6.C.1. General Fund (11) P.O. #'s 80-81

6.C.2. Bond Fund (38) P.O. #'s NONE

6.C.3. Building Fund (21) P.O. #'s NONE

6.C.4. Child Nutrition (22) P.O. #'s NONE

6.C.5. Gift Fund (81) P.O. #'s 11

6.C.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

6.D. Activity Fund Revenue and Expenditure Report

## 7. EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

Motion to enter into executive session by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

7.A. Evaluation of Superintendent

8. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

9. NEW BUSINESS

10. ADJOURNMENT

12:10 PM

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Antonia Jennings, President

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Paul Keeler, Vice President

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Erika James, Clerk

B. Encumbrances and Purchases FY 2020-2021

1. General Fund (11) P.O. #'s 82-84

## Purchase Order Register

Options: Year: 2020-2021, Fund: GENERAL FUND (FOR OPERATION), Date Range: 12/11/2020 - 1/1/2021

PO No	Date	Vendor No	Vendor	Description	Amount
82	12/17/2020	50012	HORACE MANN	INSURANCE BLANKET	72.73
83	12/17/2020	52852	UNITED STATES TREASURY	REFUND PAYMENT	12,240.80
84	12/29/2020	51187	OK ELECTION BOARD	ELECTION FEES	1,389.98
<b>Non-Payroll Total:</b>					<b>\$13,703.51</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$13,703.51</b>

2. Bond Fund (38) P.O. #'s NONE



3. Building Fund (21) P.O. #'s NONE



4. Child Nutrition (22) P.O. #'s NONE



5. Gift Fund (81) P.O. #'s NONE

# Crutch Public School

## Purchase Order Register

**Options:** Year: 2020-2021, Fund: GIFT FUND, Date Range: 12/11/2020 - 1/1/2021

PO No	Date	Vendor No	Vendor	Description	Amount
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<b>Non-Payroll Total:</b>	<u>\$0.00</u>
<b>Payroll Total:</b>	<u>\$0.00</u>
<b>Report Total:</b>	<u><u>                    </u></u>

6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

## Change Order Listing

Options: Fund: GENERAL FUND (FOR OPERATION), Year: 2020-2021, ReferenceDate: PO Date, Date Range: 12/11/2020 - 1/1/2021, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2020	51227	BANK OF OKLAHOMA	BLANKET	189.61
3	07/01/2020	21	CITY OF MIDWEST CITY	BLANKET	3,523.43
4	07/01/2020	9	OG&E	BLANKET	2,018.91
6	07/01/2020	14	OKLAHOMA NATURAL GAS	BLANKET	247.03
8	07/01/2020	11	MUNICIPAL ACCOUNTING SYS, INC.	BLANKET	170.00
16	07/01/2020	50019	OSSBA	BLANKET	2,225.00
17	07/01/2020	52859	CRG, INC/OCCUHEALTH	BLANKET	150.00
20	07/01/2020	51175	OFFICE DEPOT	BLANKET	152.03
26	07/01/2020	53594	A-TEAM TERMITE & PEST CONTROL	BLANKET	435.00
28	07/01/2020	52991	VERIZON WIRELESS	BLANKET	160.04
30	07/01/2020	53258	PROSPERITY BANK	BLANKET	3,986.02
33	07/01/2020	16	XEROX FINANCIAL SERVICES	BLANKET	728.01
36	07/01/2020	52399	INFINITE CAMPUS	BLANKET	325.00
44	07/01/2020	53569	OKLAHOMA CONSULTING & ACCOUNTING	BLANKET	2,350.00
50	07/01/2020	51387	CCOSA	BLANKET	100.00
54	07/01/2020	53570	JOSE ESPARZA	BLANKET	2,100.00
58	07/01/2020	53652	COMTEC ELECTRONICS INC	BLANKET	208.00
70	07/01/2020	53678	DESIREE JONES	BLANKET	1,620.00
80	11/13/2020	51912	WALKER COMPANIES	NOTARY	100.00
<b>Non-Payroll Total:</b>					<b>\$20,788.08</b>
<b>Payroll Total:</b>					<b>\$16,574.01</b>
<b>Report Total:</b>					<b>\$37,362.09</b>

## Change Order Listing

**Options:** Fund: CHILD NUTRITION PROGRAMS FUND, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 12/11/2020 - 1/1/2021, Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
12	09/23/2020	51113	HAGAR RESTAURANT	BLANKET	792.64
<b>Non-Payroll Total:</b>					<b>\$792.64</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$792.64</b>

**Change Order Listing**

**Options:** Fund: Bond Fund(s) FY 2017, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 12/11/2020 - 1/1/2021,  
Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>Non-Payroll Total:</b>					<b>\$0.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					

C. Activity Fund Revenue and Expenditure Report

7. STRATEGIES & INFORMATION

A. Finance - Bond Planning

B. Academia - Virtual Progress

C. Opportunity for Improvement

8. NEW BUSINESS

9. ADJOURNMENT

Motion to adjourn at 1:41pm by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

1:41 PM

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Antonia Jennings, President

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Paul Keeler, Vice President

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Erika James, Clerk