Bixby Board of Education Special Meeting
Friday, October 3, 2025 Bixby Board of Education Special Meeting
Bixby Public Schools Administrative Center
23 S Riverview
Bixby, OK 74008

Attendance Taken at 12:00 PM.

Mr Pablo Aguirre:	Present
Justin Cheatham:	Present
Matt Dotson:	Present
Julie Prox:	Present
Amanda Stephens:	Present

Present: 5.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Board of Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Friday, October 3, 2025 at 12:00 p.m. at the BPS Administrative Center, 23 S Riverview, Bixby, OK.

2. Call meeting to Order/Roll Call

3. Discussion and possible board action to approve a contract with Oklahoma Department of Career and Technology Education (ODCTE) for Secondary Career and Technology Education Programs for School Year 2025-2026.

   Approval of approving a contract with Oklahoma Department of Career and Technology Education (ODCTE) for Secondary Career and Technology Education Programs for School Year 2025-2026. Passed with a motion by Amanda Stephens and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre:	Yea
Justin Cheatham:	Yea
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

4. Presentation of information and training to the board led by the Superintendent and staff. No action is required by the board of education.

5. Vote to Adjourn

   At 3:58 p.m. approval of a motion to adjourn. Passed with a motion by Julie Prox and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre:	Yea
Justin Cheatham:	Yea
Matt Dotson:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

_____ President

_____ Vice President

_____ Clerk

_____ Member

_____ Member

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
NOTICE OF ALLOCATION
OF STATE PROGRAM ASSISTANCE & SALARY SUPPLEMENTS FOR FY 26

SUPERINTENDENT
BIXBY SCHOOL SYSTEM
601 S RIVERVIEW
BIXBY, OK, 740084449

TYPE OF AID	Project Code	Revenue Code	Amount
Program Assistance	412	3812	
2.00 AG EDUCATION			$26,000.00
3.00 BUS & INFO TECH ED			$39,000.00
3.00 FAM AND CONSUMER SCIENCES			$24,000.00
1.00 MARKETING EDUCATION			$8,000.00
1.00 SCIENCE TECHNOLOGY ENGINEERING AND MATH			$9,500.00
Summer Salary	411	3811	
2.00 AG EDUCATION			$15,840.00
State Teacher Supplement	411	3811	
2.00 AG EDUCATION			$5,200.00
3.00 BUS & INFO TECH ED			$6,600.00
3.00 FAM AND CONSUMER SCIENCES			$6,600.00
1.00 MARKETING EDUCATION			$2,200.00
1.00 SCIENCE TECHNOLOGY ENGINEERING AND MATH			$2,200.00
		Total:	$145,140.00

NOTE: Please provide a copy of this report to your business manager, local director, person responsible for OCAS coding and school principal where these programs are located

Questions regarding this Notice of Allocation should be directed to Valerie McBane at 405-743-5458

I hereby certify that the above allocations are made in accordance with the Oklahoma School Code.

Danielle Kipp, 7/22/2025 3:56 PM

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
NOTICE OF ALLOCATION
OF STATE PROGRAM ASSISTANCE & SALARY SUPPLEMENTS FOR FY 26

Finance Manager Date
Oklahoma Department of Career and Technology Education

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
CONTRACT FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAM(S) FOR SCHOOL YEAR 2025-2026

It is understood and agreed that Oklahoma Career and Technology Education funds will be used to assist in the development and maintenance of a Career and Technology Education program that meets the standards, provisions, and requirements contained in the State Plan for Career and Technology Education, the CareerTech state rules and regulations, and policies pertaining to Career and Technology Education, state laws, and federal policies pertaining to Career and Technology Education. The aforementioned district will provide the funds necessary for quality programs and report such expenditures to the Oklahoma Department of Career and Technology Education (ODCTE). All
programs supported under this contract have been coordinated with other training agencies and institutions in the area.

It is also understood and agreed that necessary records shall be kept, and all reports required by the State Board shall be submitted to the appropriate area of ODCTE by the established due date. The **Salary and Teaching Schedule due September 30** is one of these reports and is considered a part of this contract in addition to **CESI Enrollment due October 31** and the **Follow-Up Reports due November 30**. Those programs delinquent in submitting accurate reports are subject to having reimbursement withheld or withdrawn by ODCTE.

The program(s) on the listed attachment shall have an established local advisory committee to assist in their development and/or direction.

The teacher(s) of the program(s) listed herein shall have a valid teaching certificate in the specific subject matter area. Other Career and Technology Education personnel involved in the delivery of the programs listed shall meet the minimum requirements for the duties and responsibilities for which funds are requested.

It is understood that program(s) provided for in this contract, as indicated on the list of programs included with this contract, and the Salary and Teaching Schedule, shall be operated for ten or twelve calendar months. Ag Education is a twelve (12) month program. All other CTE programs follow the school calendar. Should any program(s) not be operational for the entire period and led by a certified instructor(s) as indicated on this contract, it is understood that funding will be reduced proportionately.

Program assistance funds received from ODCTE shall be spent on CareerTech programs and will be coded to 412. Salary supplement received from ODCTE shall be coded to 411.

Furthermore, the aforementioned school district certifies that all such program(s) listed in this contract are open with respect to equal access to males and females and that disabled students who, under the direction of a planning committee apply for admission, are provided Career and Technology Education as specified in the Individual Education Plan (IEP) as appropriate.

This contract, once signed and completed, should be returned to secondarycontracts@careertech.ok.gov **no later than September 30.**

Approved:

President, Board of Education **Date**

Superintendent of Schools **Date**

Bixby School System
District Name (please print)

Brent Haken, State Director **Date**