

# GAYLORD COMMUNITY SCHOOLS

GCS Superintendent Candidate Selection

Monday, January 26, 2026

5:00 PM

## Agenda

Rachel Davis: Present  
Katie Drzewiecki: Present  
Sara Gapinski: Present  
Doug Hempenstall: Present  
Lori Hewitt: Present  
Kari Visser-Robel: Present  
Jeff Wieber: Present

### **I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance
- C. Moment of Silence for our Armed Service Personnel and First Responders
- D. Items to be added/changed to the agenda

### **II. CONSENT AGENDA**

- A. Board Minutes

### **III. PUBLIC INPUT**

### **IV. GCS SUPERINTENDENT CANDIDATE(S) SELECTION**

- A. Board Recess

### **V. ADJOURNMENT**

# GAYLORD COMMUNITY SCHOOLS

Organizational Meeting  
Monday, January 12, 2026  
5:30 PM

## MINUTES



Rachel Davis: Present  
Katie Drzewiecki: Present  
Sara Gapinski: Present  
Doug Hemenstall: Present  
Lori Hewitt: Present  
Kari Visser-Robel: Present  
Jeff Wieber: Present

**PROPOSED**

### I. CALL TO ORDER

- A. Roll Call
- B. Items to be added/changed to the agenda

### II. BOARD ORGANIZATION 2026

- A. Officer Election
  - Office of President:
  - Office of Vice President:
  - Office of Secretary:
  - Office of Treasurer:

Motion to nominate Katie Drzewiecki for Office of President. This motion, made by Jeff Wieber and seconded by Rachel Davis, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hemenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

Motion to nominate Jeff Wieber for Office of Vice President. This motion, made by Rachel Davis and seconded by Lori Hewitt, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hemenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

Motion to nominate Kari Visser-Robel for Office of Treasurer. This motion, made by Sara Gapinski and seconded by Rachel Davis, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hempenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

Motion to nominate Rachel Davis for Office of Secretary. This motion, made by Sara Gapinski and seconded by Jeff Wieber, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hempenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

#### B. Set Meeting Dates, Time and Place

It is recommended that the Board of Education establish the second Monday of each month at 6:00 p.m. as the regular meeting time and the Board Room at the Board of Education Building as the regular meeting place, as presented.

Motion to approve the second Monday of each month at 6:00 p.m. as the regular meeting time and the Board Room at the Board of Education Building as the regular meeting place, as presented. This motion, made by Kari Visser-Robel and seconded by Jeff Wieber, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hempenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

#### Designation of Depositories

It is recommended that the Board of Education name Huntington National Bank and Michigan Liquid Asset Fund as the depositories for all Gaylord Community School Funds, as presented.

Motion to approve Huntington National Bank and Michigan Liquid Asset Fund as the depositories for all Gaylord Community School Funds, as presented. This motion, made by Jeff Wieber and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hempenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

#### C. Authorization of Signatures

It is recommended that the Board of Education approve the Superintendent's and Board Treasurer's signatures as authorized paymaster signatures for the accounts with the depository accounts listed above, as presented.

Motion to approve the Superintendent's and Board Treasurer's signatures as authorized paymaster signatures for the accounts with the depository accounts listed above, as presented. This motion, made by Kari Visser-Robel and seconded by Rachel Davis, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hempenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

#### D. Appointment of Deputy Secretaries

It is recommended that the Board appoint the Superintendent and the Executive Administrative Assistant to the Superintendent as deputy secretaries for the Board of Education. Their function is primarily to handle the election procedures and to record meeting minutes, as presented.

Motion to approve the Superintendent and the Executive Administrative Assistant to the Superintendent as deputy secretaries for the Board of Education. Their function is primarily to handle the election procedures and to record meeting minutes, as presented. This motion, made by Jeff Wieber and seconded by Sara Gapinski, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hempenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

E. Appointment of Designated Electronic Funds Officer

It is recommended that the Board appoint the Director of Business and Finance to serve as the designated electronic funds officer, as presented.

Motion to approve the Director of Business and Finance to serve as the designated electronic funds officer, as presented. This motion, made by Rachel Davis and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hempenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

F. Appointment of FOIA Coordinator

It is recommended that the Board appoint the Executive Administrative Assistant to the Superintendent to serve as the FOIA Coordinator, as presented.

Motion to approve the Executive Administrative Assistant to the Superintendent to serve as the FOIA Coordinator, as presented. This motion, made by Sara Gapinski and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hempenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

G. Appointment of Title IX Officer

It is recommended that the Board appoint the Director of Human Resources and Employee Relations to serve as the Title IX Officer, as presented.

Motion to approve the Director of Human Resources and Employee Relations to serve as the Title IX Officer, as presented. This motion, made by Rachel Davis and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hempenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

#### H. Board Memberships

It is recommended that the Board continue membership for 2026 in the following associations:

Michigan Association of School Boards

Michigan Negotiators Association

Subscription to ASBA Journal

Michigan Institute of Educational Management

Michigan High School Athletic Association

Michigan Association of School Administrators

Michigan School Business Officials

Michigan Association of School Personnel Administrators

Motion to approve membership for 2026, as presented. This motion, made by Kari Visser-Robel and seconded by Jeff Wieber, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

#### I. Appointment of School Legal Counsel

It is recommended that the Board approve Thrun Law Firm, PC and Clark Hill Law Firm; as Legal Counsel for Gaylord Community Schools for 2026, as presented.

Motion to approve Thrun Law Firm, PC and Clark Hill Law Firm; as Legal Counsel for Gaylord Community Schools for 2026, as presented. This motion, made by Jeff Wieber and seconded by Sara Gapinski, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

#### J. Board Committees

It is recommended that the Board approve standing committees for the following areas: Technology/Curriculum, Personnel/Finance/Negotiations, Building/Grounds/Transportation, and Policy/Student Discipline (on a need basis), as presented.

Motion to approve standing committees for the following areas: Technology/Curriculum, Personnel/Finance/Negotiations, Building/Grounds/Transportation, and Policy/Student Discipline (on a need basis), as presented. This motion, made by Rachel Davis and seconded by Jeff Wieber, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Nay

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 6, Nay: 1

- Doug had concerns about the number of meetings and not being able to attend due to current employment.

#### K. Board Member Stipend

It is recommended that the Board approve the amendment to Policy, Article I, Bylaws, Section 7, Compensation and Reimbursement, and Board member stipends of \$40 per Committee Meeting, Board Workshop, and Regular Board Meetings, as presented.

Motion to approve the amendment to Policy, Article I, Bylaws, Section 7, Compensation and Reimbursement, and Board member stipends of \$40 per Committee Meeting, Board Workshop, and Regular Board Meetings, as presented. This motion, made by Rachel Davis and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

### III. ADJOURNMENT

Motion to adjourn the January 12, 2026 Organizational Meeting at 5:43p.m. This motion, made by Jeff Wieber and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

*Prepared by Katlin Stiles for Rachel Davis, Board Secretary*

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Rachel Davis

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Date

# GAYLORD COMMUNITY SCHOOLS

Regular Meeting

Monday, January 12, 2026

6:00 PM

MINUTES



Rachel Davis: Present  
Katie Drzewiecki: Present  
Sara Gapinski: Present  
Doug Hempenstall: Present  
Lori Hewitt: Present  
Kari Visser-Robel: Present  
Jeff Wieber: Present

**PROPOSED**

## I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance
- C. Moment of Silence for our Armed Service Personnel and First Responders
- D. Items to be added/changed to the agenda
- E. Correspondence/Commendations
  1. Thank you letter to Image Factory for the donation of plaques to Gaylord Community Schools for the Tom Johnson GHS gym floor dedication.
- F. Recognition(s)/Acknowledgement(s)
  1. Laura Korff and Culinary Art Students
  2. Board Appreciation Month

## II. Building Updates

- A. Preschool: Karla Hawkins
  - Multiple Partnerships: Otsego Community Foundation, Toys for Tots, Gaylord First Congregational United Church, COPESD
  - In the process of partnering with The United Way Food Pantry
- B. South Maple Elementary School: Diane Parker
  - Frankie Fridays and Lunch with Frankie
  - The Health Department provides one-on-one counseling
  - Rewards for good action on the playground

C. North Ohio Elementary School: Celeste Shiffer

- Volunteer Literacy Tutors
- Thank you to the GCS Maintenance Department for providing assistance in creating the needed space for staffing.
- Peer to Peer Program
- TBRI training for Educational Assistants

D. Gaylord Intermediate School: Carla Vrondran

- 5 Successful Auditions for Blue Lakes Fine Art Camp
- Mr. Grutsch provided CPI training
- 6th Grade Leadership Team Food Drive
- Crochet Club
- PTO Popcorn Fridays

E. Gaylord Middle School: Kory Lohrmann

- Girls Basketball and Wrestling have begun
- January Staff Member of the Month: Chantal Fennell
- High Five Program
- Student of the Month
- Quarterly Academic Luncheon with the Principals
- Quarterly Attendance Raffle
- Peer to Peer
- Building Student Council

F. Gaylord High School: Sean Byram

- Blue Devil Value Agreement: Work as a Team, Be Safe, Speak Up
- Increased student assemblies at GHS
- Expanding ARC
- Student Survey
- FASFA applications have increased

**III. PUBLIC INPUT**

- No Public Input

#### **IV. CONSENT AGENDA**

It is recommended that the Board approve the Consent Agenda, as presented.

Motion to approve the Consent Agenda, as presented. This motion, made by Doug Hempenstall and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

##### **A. Board Minutes**

January 6, 2026 Committee of the Whole Board Meeting Minutes

##### **B. Treasurers Report**

General Fund & Athletic Fund bills in the amount of \$3,402,962.34

Cafeteria Fund bills in the amount of \$75,070.37

Sinking Fund bills in the amount of \$179,830.68

Prior Period Adjustments in the amount of \$0.00

##### **C. New Hires (certified)**

K-3 Art Teacher: Emma Payton

#### **V. NEW AND UNFINISHED BUSINESS**

##### **A. Reinstatement**

It is recommended that the Board approve the reinstatement of GHS 4.2024-2025 student, as presented

Motion to approve the reinstatement of GHS 4.2024-2025 student, as presented. This motion, made by Rachel Davis and seconded by Jeff Wieber, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

**B. Business Services Support Specialist/HR Contract**

It is recommended that the Board approve the Business Services Support Specialist/HR contract for Emily Schweikart, as presented.

Motion to approve the Business Services Support Specialist/HR contract for Emily Schweikart, as presented. This motion, made by Jeff Wieber and seconded by Sara Gapinski, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

**VI. NEW STAFF INTRODUCTIONS**

**VII. PUBLIC INPUT**

- No Public Input

**VIII. ADJOURNMENT**

Motion to adjourn the January 12, 2026 Regular Board Meeting at 6:28pm. This motion, made by Sara Gapinski and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

*Prepared by Katlin Stiles for Rachel Davis, Board Secretary*

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Rachel Davis

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Date