

# Regular Meeting

*Mission: "The mission of High Plains Community Schools is to provide an educational environment which develops citizens who are lifelong learners and can contribute to a global society"*

*The Regular monthly meeting of the High Plains Community Schools Board of Education was held on Monday, March 10, 2025 at HPC Secondary- Polk BOE Room (Jan-June), 260 S Pine, Polk, NE 68654-0029. The meeting was called to order at 6:30 PM.*

## 1. Call Meeting to Order

### 1.1. Public Meeting Announcement

### 1.2. Open Meetings Act Recognition

### 1.3. Board Member Attendance, Roll Call

### 1.4. Consent Agenda

A motion to approve the consent agenda as presented for past minutes, bills, and financial statements Passed with a motion by Megan Pike and a second by Chad Hoffman.

Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea

#### 1.4.1. Consider Minutes of Previous Meeting(s) and Their Approval (Appendix A)

# Regular Meeting

*Mission: "The mission of High Plains Community Schools is to provide an educational environment which develops citizens who are lifelong learners and can contribute to a global society"*

*The Regular monthly meeting of the High Plains Community Schools Board of Education was held on Monday, February 10, 2025 at HPC Commons Area, 260 S Pine, Polk, NE 68654-0029. The meeting was called to order at 6:30 PM.*

## 1. Call Meeting to Order

The meeting was called to order at 6:30 pm. In attendance, Dorinda Brown, Kayla Zoucha, Shane Van Pelt, Nate Spurling, Chad Hoffman, & Megan Pike. Also in attendance Breanne Helgoth, Micah Fisher, & Jason Brown

### HPC Student Council

Allie Howell and Rylie Hofmann presented on behalf of the HPC student council. They discussed the fun day activities held at semester break, the dates in which the HPC student council served ice cream, and ten birthday cake mixes were going out this coming month for students with birthdays.

Community Input was taken.

### Consent Agenda

A motion to approve the consent agenda as presented for past minutes, bills, and financial statements. Megan Pike moved and Dorinda Brown seconded the motion to approve the consent agenda. Superintendent Brown called roll and Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Nathan Spurling: Yea, Shane Van Pelt: Yea, Kayla Zoucha: Yea. None opposed. Motion passed 6-0.

## 2. Discussion/Action Items

### Administrator Reports

#### Elementary Principal Report

Mrs. Helgoth reported on upcoming parent-teacher conferences Feb. 27th & 28th, 5th & 6th graders at the Polk Co. Spelling Bee, math resource day at ESU 7 on January 28th, MTSS team working to strengthen supports for students, ESU 7 ELA resource day on March 11th, celebrated the 100th day of school on January 29th, Read Across America week is March 6th & 7th, 6th grade students are providing treats for Valentine's Day for all students, elementary students are doing a "thank you" video for the senior basketball players, Title I Breakfast & Books is February 25th, and last week was counselor week, we want to highlight Mrs. Bruce and Mrs. Grigsby for role in supporting our students.

#### Junior High & High School Principal Report

Mr. Fisher discussed board recognition week, "I Love Public Schools Day" on January 15th, counselors' week on February 3rd-7th and thanked Mrs. Grigsby for all her work, the hygiene stations in all the bathrooms at the 7-12 bathrooms at Polk that Mrs. Grigsby has done, upcoming assessment schedules for NSCAS, ACT and MAP testing, parent-teacher conferences on Feb. 27th, and scholarships that are coming due for seniors with FAFSA for the seniors.

#### AD Report

Mr. Wood (given by Mr. Fisher)- the Polk County Spelling Bee-congrats to Jerry Carlson for finishing 2nd in 7/8th grade division, HPC Hall of Fame was held on Feb. 7th at the gym in Polk, wrestling districts for girls was Feb. 7th & 8th-Bailey and Dakota G. both qualified for state, boys wrestling district are Feb. 18th & 19th at Central Valley, Girls' basketball will host sub-districts on 17th, 18th,

20th, JH & HS CRC Quiz Bowl is Feb. 19th in Meridian, CRC Speech is Feb. 26th in Hampton, Gage F. was selected for 8-man all start game, JH winter sports are looking to go to different schedules in the CRC, girls basketball and boy wrestling before Christmas break and boys basketball and girls wrestling after Christmas break

#### Superintendent Report

Mr. Brown discussed CRC expansion possibilities with some possible COOPs coming, EMC will no longer be providing Safe Schools in our insurance bid, it must be purchased moving, a legislative update on the following bills, LB 390, 300 140, 303, 140, & 303, ESU-7 contracted services will be done in March, board of education recognition was January 26-Feb. 1st, thanks to the board for your hard work and dedication to the HPC district, Counselors Week was Feb.3-7th, thank you to Mrs. Bruce, Mrs. Grigsby, and Mrs. Welch, for all their effort for our students, The HPC Hall of Fame was on Feb 7th, congratulations to the three families and the state championship track team, and potential summer projects were discussed.

#### Discussion on PPACA (Patient Protection and Affordable Care Act)

A discussion was held with Superintendent Brown and the HPC Board of Education in regard to PPACA on insurance and Affordable Cares Act money for all employees. The Federal Government is now auditing prior years for the Affordable Cares Act funding. Schools must use the funding to supply all employees with some type of insurance offering or coverage. This funding will go towards classified staff. The previous years audits will go back three to four years and schools could be faced with repaying the funding if adequate coverage was not provided.

2.7. Discuss, consider, and take any necessary action on a bid for a used Thomas bus.

A motion to table the bids due to one bus being sold before the meeting, Chad Hoffman moved and Shane Van Pelt seconded to table the motion due to one of the buses being sold. Superintendent Brown called roll and Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Nathan Spurling: Yea, Shane Van Pelt: Yea, Kayla Zoucha: Yea. None opposed. Motion Passed 6-0

2.8. Discuss, consider, and take any necessary action regarding complaints about school and administrative response to student matters from December.

The board reviewed and took action in response to complaints about a student matter dating back to December. President Van Pelt read a proposed determination for the board to consider. The determination affirmed the actions of school staff and administration. The determination is available on the district's public meeting website. Board member Nate Spurling moved and Kayla Zoucha seconded the motion to approve the determination. Superintendent Brown called the roll and Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Nathan Spurling: Yea, Shane Van Pelt: Yea, Kayla Zoucha: Yea, None opposed. Motion Passed 6-0

3. A motion to adjourn the meeting at 8:00 and set the next regular meeting for March 10th at 6:30 PM. Megan Pike moved and Nathan Spurling seconded the motion and adjourn the meeting.

Superintendent Brown called the roll and Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Nathan Spurling: Yea, Shane Van Pelt: Yea, Kayla Zoucha: Yea. None opposed. Motion Passed 6-0

Respectfully submitted,

Chad Hoffman, Board Secretary

#### 1.4.2. Consider Current Bills and Their Approval (Appendix B)

**Board Report - Board**

Unposted; Batch Description March 2025 invoices GF

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 01	Fund Number 01	General Fund	
ACTIVITY FUND	postage	postage that Activity Fund paid	1.77
ACTIVITY FUND	postage1	postage that Activity Fund paid	8.17
ACTIVITY FUND	Sam's club bill	GF sam's club bill	86.28
ACTIVITY FUND	Sams Feb 2025	office supplies Polk	50.72
ACTIVITY FUND	Walmart Feb 2025	nurse supplies	43.68
<b>Total ACTIVITY FUND</b>			<b>190.62</b>
AMERICAN FIRE & LIFE SAFETY, L.L.C.	4573	fire inspection Clarks	385.00
AMERICAN FIRE & LIFE SAFETY, L.L.C.	4578	fire alarm inspections Polk	675.00
<b>Total AMERICAN FIRE &amp; LIFE SAFETY, L.L.C.</b>			<b>1,060.00</b>
AURORA NEWS REGISTER	90823/91096/91101	board advertising	138.93
<b>Total AURORA NEWS REGISTER</b>			<b>138.93</b>
BLACK HILLS ENERGY	20250306	shop - monthly Polk	1,155.25
<b>Total BLACK HILLS ENERGY</b>			<b>1,155.25</b>
BLACK HILLS ENERGY	20250306	monthly Polk East bldg	2,062.78
<b>Total BLACK HILLS ENERGY</b>			<b>2,062.78</b>
BLACK HILLS ENERGY	20250306	monthly Polk West Bldg	2,179.13
<b>Total BLACK HILLS ENERGY</b>			<b>2,179.13</b>
BLACK HILLS ENERGY	20250306	Polk addition monthly	2,280.27
<b>Total BLACK HILLS ENERGY</b>			<b>2,280.27</b>
CARL'S SKRAP	250077	trash pickup Clarks	190.00
CARL'S SKRAP	250078	trash pickup Polk	230.00
<b>Total CARL'S SKRAP</b>			<b>420.00</b>
CASH-WA DISTRIBUTING	14514676	custodial Clarks	646.14
<b>Total CASH-WA DISTRIBUTING</b>			<b>646.14</b>
CENTRAL VALLEY AG	Feb 2025	fuel/inspections/repairs	5,918.66
<b>Total CENTRAL VALLEY AG</b>			<b>5,918.66</b>
CLARKS LUMBER	86912	custodial Polk	244.99
CLARKS LUMBER	87054	custodial Polk	287.70
<b>Total CLARKS LUMBER</b>			<b>532.69</b>
CULLIGAN OF GRAND ISLAND	82928	water supplies Clarks	68.00
CULLIGAN OF GRAND ISLAND	83114	water supplies Clarks	122.00
CULLIGAN OF GRAND ISLAND	83278	water supplies Clarks	39.00
<b>Total CULLIGAN OF GRAND ISLAND</b>			<b>229.00</b>
CULLIGAN of YORK	20250306	water supplies/coolers Polk	323.50
<b>Total CULLIGAN of YORK</b>			<b>323.50</b>
DIODE TECHNOLOGIES INC.	20250306	rhombus/openpath	1,211.38
<b>Total DIODE TECHNOLOGIES INC.</b>			<b>1,211.38</b>
EAKES OFFICE SOLUTIONS	INV624796	fax fee	56.64

## Board Report - Board

Unposted; Batch Description March 2025 invoices GF

Invoice Number

INV626334

Description

2 vacuums - Clarks

Amount

1,098.00

1,154.64

ECOLAB

Total ECOLAB

7375701

pest control West bldg Polk

109.68

109.68

ECONOMY HOMETOWN MARKET

Total ECONOMY HOMETOWN MARKET

20250306

FCS supplies

74.45

74.45

ESU #7

Total ESU #7

Jan 2025

sped services

33,851.68

33,851.68

ESU 7 NETWORK SUPPORT

ESU 7 NETWORK SUPPORT

Total ESU 7 NETWORK SUPPORT

Lanman

Network Ops Feb 2025

monthly network/IT

monthly network/IT

8,525.00

825.00

9,350.00

ESU 7 PRODUCTION

Total ESU 7 PRODUCTION

20250305

Phillips - production

7.68

7.68

ESU7

Total ESU7

Reg ED LMHP Jan  
2025

Reg Ed LMHP Jan 2025

3,232.05

3,232.05

FRENZEN, KENT

Total FRENZEN, KENT

fuel

fuel

54.45

54.45

FRIESEN CHEVROLET, INC.

Total FRIESEN CHEVROLET, INC.

323032

bus 17 transmission

6,762.26

6,762.26

FULL BLOOM

Total FULL BLOOM

1085

flowers Osantowski

57.00

57.00

GO PHYSICAL THERAPY

GO PHYSICAL THERAPY

Total GO PHYSICAL THERAPY

Feb 2025

Jan 2025

OT/PT services

OT/PT services

3,998.15

5,880.05

9,878.20

GOOGLE LLC

Total GOOGLE LLC

5185533298

supplies Hatfield

4.80

4.80

HAMILTON COUNTY CLERK

Total HAMILTON COUNTY CLERK

Elec 2024 fees

Hamilton Co Elec fee

100.00

100.00

HAMILTON TELECOMMUNICATIONS

Total HAMILTON TELECOMMUNICATIONS

11018073

internet

135.08

135.08

HANS SERVICE, LLC

Total HANS SERVICE, LLC

13656

unplug sewer Clarks

677.57

677.57

HIRERIGHT, LLC

Total HIRERIGHT, LLC

P1263142

driver drug testing

326.20

326.20

HOMETOWN LEASING

Total HOMETOWN LEASING

20250306

printer

3.70

3.70

Vendor Name	Invoice Number	Description	Amount
HOT LUNCH FUND	board food Feb 2025	Feb board meeting food	23.00
HOT LUNCH FUND	PT Conf Clarks	PT conf cookies Clarks	65.00
HOT LUNCH FUND	PT Conf Clarks Meal	PT conf meal Clarks	64.00
HOT LUNCH FUND	PT conf Polk cookies	PT conf cookies Polk	65.00
HOT LUNCH FUND	Title Breakfast 2025	Title breakfast 2025	123.80
Total HOT LUNCH FUND			<u>340.80</u>
ISLAND SUPPLY WELDING CO	337037	supplies Kraeger	144.30
ISLAND SUPPLY WELDING CO	337971	supplies Kraeger	99.25
ISLAND SUPPLY WELDING CO	337972	supplies Kraeger	112.20
ISLAND SUPPLY WELDING CO	338059	supplies Kraeger	22.40
Total ISLAND SUPPLY WELDING CO			<u>378.15</u>
JOSTENS INC	35912092	diploma signatures	12.90
Total JOSTENS INC			<u>12.90</u>
KWIK STOP	20250305	fuel-Clarks	1,008.28
KWIK STOP	Jan 2025 fuel	fuel Clarks Jan 2025	778.35
Total KWIK STOP			<u>1,786.63</u>
MENARDS	99095	supplies Thofmann	173.49
Total MENARDS			<u>173.49</u>
MID AMERICAN RESEARCH	0840491-IN	custodial Polk	629.00
MID AMERICAN RESEARCH	0841017-IN	custodial supplies-Clarks	1,366.00
Total MID AMERICAN RESEARCH			<u>1,995.00</u>
MOGUL'S TOWING	108343/108375	bus 11, bus 21 towing	1,064.00
MOGUL'S TOWING	108792	Bus 21 tow	574.00
Total MOGUL'S TOWING			<u>1,638.00</u>
NE ASSOC SCHOOL BOARDS	N-52778	Hoffman-budget workshop	75.00
Total NE ASSOC SCHOOL BOARDS			<u>75.00</u>
NORTHEAST NEBRASKA TELEPHONE COMPANY	20250306	telephone Clarks	214.35
Total NORTHEAST NEBRASKA TELEPHONE COMPANY			<u>214.35</u>
ONE SOURCE	2022174139	background checks	38.00
Total ONE SOURCE			<u>38.00</u>
PENNERS TIRE & AUTO INC	1-213510	bus 19 tire repair	46.45
Total PENNERS TIRE & AUTO INC			<u>46.45</u>
PETTY CASH FUND	Feb 2025	expenses Feb 2025	237.65
Total PETTY CASH FUND			<u>237.65</u>
POLK CO HEALTH DEPT	Jan 2025	nurse	4,634.69
Total POLK CO HEALTH DEPT			<u>4,634.69</u>
POLK COUNTY RPPD	20250306	hwy 92 light	6.08
POLK COUNTY RPPD	20250306-0001	monthly Clarks	2,624.47
POLK COUNTY RPPD	20250306-0002	monthly Clarks	2,346.14

Vendor Name	Invoice Number	Description	Amount
POLK COUNTY RPPD	20250306-0003	monthly Clarks	48.96
<b>Total POLK COUNTY RPPD</b>			<b>5,025.65</b>
POLK LIGHT & WATER DEPT	20250305	light/water/sewer Polk	4,865.96
<b>Total POLK LIGHT &amp; WATER DEPT</b>			<b>4,865.96</b>
RASMUSSEN MECHANICAL SERVICES INC.	SRV120071	clarks repairs	586.50
RASMUSSEN MECHANICAL SERVICES INC.	SRV120335	repairs-boiler Clarks	331.25
RASMUSSEN MECHANICAL SERVICES INC.	SRV120336	repairs Clarks	852.00
<b>Total RASMUSSEN MECHANICAL SERVICES INC.</b>			<b>1,769.75</b>
SAPP BROTHERS PETROLEUM	IN4677193	propane Clarks	1,230.00
<b>Total SAPP BROTHERS PETROLEUM</b>			<b>1,230.00</b>
STROMSBURG WATER & CONDIT	1373	monthly	192.50
<b>Total STROMSBURG WATER &amp; CONDIT</b>			<b>192.50</b>
TRUCK CENTER COMPANIES	RA105014748:01	bus 21 MIL light/filter/labor	2,304.82
TRUCK CENTER COMPANIES	RA105014840:01	bus 14 inspec/engine oil/filter/transmis	2,367.95
TRUCK CENTER COMPANIES	XA105090427:01	bus DEF	202.95
<b>Total TRUCK CENTER COMPANIES</b>			<b>4,875.72</b>
U.S. BANK	2126 Mar	credit card	326.40
U.S. BANK	4484730001185957M	credit card	2,476.20
U.S. BANK	4484731000076130M	credit card	2,975.07
U.S. BANK	4484731000096203M	credit card	291.48
<b>Total U.S. BANK</b>			<b>6,069.15</b>
VANHOUSEN, PAUL	Feb 2025 snow remova	Feb 2025 snow removal	700.00
<b>Total VANHOUSEN, PAUL</b>			<b>700.00</b>
VYE BROADBAND	20250306	monthly internet fee	388.00
<b>Total VYE BROADBAND</b>			<b>388.00</b>
WINDSTREAM	20250306	phone service East bldg	317.19
<b>Total WINDSTREAM</b>			<b>317.19</b>
WINDSTREAM	20250306	monthly phone West bldg	180.69
<b>Total WINDSTREAM</b>			<b>180.69</b>
YORK VACUUM CENTER	0846642	custodial supplies Polk	81.00
<b>Total YORK VACUUM CENTER</b>			<b>81.00</b>
Fund Number 01			121,394.51
Checking Account ID 01			121,394.51

Cornerstone Bank	171,250.07
BCBS	61,800.56
Cross County	1,126.01
Madison Nat'l Life	393.56
Union Bank's Trust	1,483.61
EFTPS	45,593.50
NE Dept of Rev	6,600.89
NPERS	43,245.29
	<hr/>
	458,888.00

### OTHERS

Ameritas	596.46
Emp Benefit	29.23
125 plan	1,515.81
GF	775.39
Madison life	154.82
Mutual of Omaha	1,044.27
Misc	1,311.00
Transamerica	235.60

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5652.58

Total Transfer: 458,540.58

### 1.4.3. Consider Financial Statements and Treasurer's Report (Appendix C)

#### 1.4.3.1. Activity Account Statements

Fund: 55      Activities Fund K-6

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
55 1720	BOOKSTORE SALES	0.00	0.00	1,160.80	0.00	(1,160.80)
55 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	11.73	0.00	(11.73)
	Subtotal: LOCAL RECIEPTS	0.00	0.00	1,172.53	0.00	(1,172.53)
55 5200	TRANSFERS	0.00	0.00	2,000.00	0.00	(2,000.00)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	2,000.00	0.00	(2,000.00)
	Fund Total:	0.00	0.00	3,172.53	0.00	(3,172.53)

**Revenue Summary Report**  
Processing Month: 02/2025

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	0.00	3,172.53	0.00	(3,172.53)

Elem Activities

\$ 11,035.95

Activity Fund

**Fund: 05      Activity Fund 7-12**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
05 1510	INTEREST ON INVESTMENTS	0.00	0.00	173.36	0.00	(173.36)
05 1510 0775	INTEREST ON INVESTMENTS	0.00	39.07	83.51	0.00	(83.51)
05 1710	ACTIVITIES Admissions Receipts	0.00	0.00	38,284.01	0.00	(38,284.01)
05 1710 0200	ACTIVITIES RECEIPTS CONCESSIONS	0.00	3,870.30	6,561.80	0.00	(6,561.80)
05 1710 0250	ACTIVITIES RECEIPTS ONE ACT	0.00	0.00	909.73	0.00	(909.73)
05 1710 0400	ACTIVITIES RECEIPTS STUCO IC PROFIT BBALL	0.00	0.00	546.00	0.00	(546.00)
05 1710 0575	ACTIVITIES RECEIPTS SPEECH INV FUND	0.00	0.00	894.50	0.00	(894.50)
05 1710 0775	ACTIVITIES RECEIPTS	0.00	6,815.00	39,022.75	0.00	(39,022.75)
05 1730	STUDENT ORGANIZATION DUES	0.00	0.00	1,300.00	0.00	(1,300.00)
05 1740	STUDENT TECH FEES	0.00	0.00	105.00	0.00	(105.00)
05 1740 0625	FEES	0.00	130.00	130.00	0.00	(130.00)
05 1740 0775	TECH FEES/OTHER FEES	0.00	35.00	598.00	0.00	(598.00)
05 1750	REVENUE FROM ACTIVITIES	0.00	0.00	23,830.65	0.00	(23,830.65)
05 1750 0108	Revenue Fundraiser GBB	0.00	0.00	66.00	0.00	(66.00)
05 1750 0115	REVENUE QUIZ BOWL	0.00	0.00	450.00	0.00	(450.00)
05 1750 0150	REVENUE CHEER	0.00	0.00	90.00	0.00	(90.00)
05 1750 0170	Revenue Concessions	0.00	0.00	113.00	0.00	(113.00)
05 1750 0171	Revenue sophomore lass	0.00	0.00	2,860.00	0.00	(2,860.00)
05 1750 0172	REVENUE FRESHMEN CLASS	0.00	0.00	1,260.00	0.00	(1,260.00)
05 1750 0300	Revenue FFA	0.00	0.00	136.00	0.00	(136.00)
05 1750 0400	REVENUE STUCO	0.00	0.00	79.50	0.00	(79.50)
05 1790	Activity Income from other Schools	0.00	0.00	9,514.53	0.00	(9,514.53)
05 1790 0625	Activity Income from other Schools	0.00	0.00	160.00	0.00	(160.00)
05 1790 0675	OTHER ACTIVITY INCOME/YRB ADS	0.00	0.00	425.00	0.00	(425.00)
05 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	22,055.27	0.00	(22,055.27)
05 1920 0250	CONTRIBUTIONS & DONATIONS ONE ACT	0.00	0.00	101.00	0.00	(101.00)
05 1920 0300	CONTRIBUTIONS & DONATIONS FFA	0.00	794.00	1,400.00	0.00	(1,400.00)
05 1920 0775	CONTRIBUTIONS & DONATIONS	0.00	700.00	2,299.00	0.00	(2,299.00)
05 1990 0113	MISCELLANEOUS LOCAL REVENUE	0.00	600.00	600.00	0.00	(600.00)
05 1990 0150	MISCELLANEOUS LOCAL REVENUE	0.00	124.75	124.75	0.00	(124.75)
05 1990 0200	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	160.59	0.00	(160.59)
05 1990 0300	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	3,637.90	0.00	(3,637.90)
05 1990 0775	MISCELLANEOUS LOCAL REVENUE	0.00	1,652.39	1,652.39	0.00	(1,652.39)
Subtotal: LOCAL RECIEPTS		0.00	14,760.51	159,624.24	0.00	(159,624.24)
Fund Total:		0.00	14,760.51	159,624.24	0.00	(159,624.24)

**Revenue Summary Report**

Processing Month: 02/2025

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	14,760.51	159,624.24	0.00	(159,624.24)

**Check Reconciliation Report - Summary**  
Activity Fund

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
02/2025	05	204,767.94	(6,618.64)	198,149.30	198,149.30	0.00
Total:		204,767.94	(6,618.64)	198,149.30	198,149.30	0.00

03/07/2025 02:51 PM

Posted - All; Board Checking Account ID 05; Processing Month 02/2025

User ID: TLB

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 05	Fund Number 05	Activity Fund 7-12	
ADKISSON, STEVE	G BBALL REF SUB DIST	BBALL REF SUB DIST GIRLS 2/20/25	70.00
ADKISSON, STEVE	REF G BBALL SUB DIST	G BBALL SUB DIST REF 2/20/25 VS MCCOOL	95.33
ADKISSON, STEVE	V*G BBALL REF SUB DI	BBALL REF SUB DIST GIRLS 2/20/25	(70.00)
<b>Total ADKISSON, STEVE</b>			<b>95.33</b>
AURORA PUBLIC SCHOOLS	SPEECH ENTRY FEE	AURORA SPEECH ENTRY FEE	75.00
<b>Total AURORA PUBLIC SCHOOLS</b>			<b>75.00</b>
BOUTMAHAVONG, SOUKS	BBALL REF VS BDS	BBALL REF VS BDS	160.00
BOUTMAHAVONG, SOUKS	BBALL REF VS EB	BBALL REF VS EB	160.00
<b>Total BOUTMAHAVONG, SOUKS</b>			<b>320.00</b>
CAPITAL ONE	JAN 2025 ACT EXP	ACT/GF EXPENSES	3,762.38
CAPITAL ONE	V*JAN 2025 ACT EXP	ACT/GF EXPENSES	(3,762.38)
<b>Total CAPITAL ONE</b>			<b>0.00</b>
CARRAHER, ELLIOTT	BBALL REF VS OSC GIR	BBALL REF VS OSCEOLA GIRLS	100.00
<b>Total CARRAHER, ELLIOTT</b>			<b>100.00</b>
CASH-WA DISTRIBUTING	14512081	CONCESSIONS SUPPLIES	720.64
CASH-WA DISTRIBUTING	CONCESSIONS SUPPLIES	CONCESSION SUPPLIES	41.70
<b>Total CASH-WA DISTRIBUTING</b>			<b>762.34</b>
CASH	STATE WRESTLING CASH	STATE WRESTLING CASH ATHLETES/COACHES	620.00
<b>Total CASH</b>			<b>620.00</b>
Centura Public Schools	SPEECH MEET 3/01/25	SPEECH MEET 3/01/25 ENTRY FEE	104.00
<b>Total Centura Public Schools</b>			<b>104.00</b>
CLARKS LOCKER	NORM MANS WR MEAT	SMOKED MEAT FOR WR TOURN	259.16
<b>Total CLARKS LOCKER</b>			<b>259.16</b>
COLLE, TREY	GIRLS BBALL SUB REF	SUB DIST REF G BBALL 2/18/25	140.00
<b>Total COLLE, TREY</b>			<b>140.00</b>
EMORY, TRAVIS	BBALL REF VS BDS	BBALL REF VS BDS	160.00
<b>Total EMORY, TRAVIS</b>			<b>160.00</b>
Ertzner, Nathan	LOUP CITY SPEECH JUD	LOUP CITY SPEECH MEET JUDGE	80.00
Ertzner, Nathan	SPEECH MEET JUDGE	SPEECH MEET JUDGE 3/01/25	80.00
<b>Total Ertzner, Nathan</b>			<b>160.00</b>
Exeter-Milligan High School	NSAA SUB DIST REIMBU	NSAA SUB DIST REIMB G BBALL	76.72

Vendor Name	Invoice Number	Description	Amount
Total Exeter-Milligan High School			76.72
HANS SERVICE, LLC	GREENHOUSE INDUCER	GREENHOUSE INDUCER HEARER/BOARD	838.88
Total HANS SERVICE, LLC			838.88
HEARTLAND COMMUNITY SCHOOLS	NSAA SUB DIST REIMB	NSAA SUB DIST REIMBURSEMENT G BBALL	41.85
Total HEARTLAND COMMUNITY SCHOOLS			41.85
HELLMAN, JASON	BBALL REF VS EB	BBALL REF VS EB	160.00
Total HELLMAN, JASON			160.00
HOLLE, MIKE	G BBALL REF SUB DIST	G REF BBALL SUB DIST 2/20/25 VS MCCOOL	95.33
Total HOLLE, MIKE			95.33
HONG, JOSHUA	BBALL REF VS BDS	BBALL REF VS BDS	160.00
Total HONG, JOSHUA			160.00
HOOD, JOSHUA	B BBALL REF VS OSCEO	REF BBALL VS OSCEOLA 2/21/25	100.00
Total HOOD, JOSHUA			100.00
HPC GENERAL FUND	BOOK KEEPER	WR/CELEB/SPEECH/ATH	1,996.26
HPC GENERAL FUND	MICAH CC	WR/ATH/STUCO/SPEECH/	643.67
Total HPC GENERAL FUND			2,639.93
Humphrey Public Schools	HUMPHREY SPEECH ENTR	HUMPHREY HIGH SWEETHEART SPEECH MEET	72.00
Humphrey Public Schools	V*HUMPHREY SPEECH EN	HUMPHREY HIGH SWEETHEART SPEECH MEET	(72.00)
Total Humphrey Public Schools			0.00
KULLY PIPE & STEEL SUPPLY	823539 2	FFA SQUARE TUBING	144.50
Total KULLY PIPE & STEEL SUPPLY			144.50
Loup City Public Schools	RED RAIDER SPEECH EN	RED RAIDER SPEECH ENTRY FEE	84.00
Total Loup City Public Schools			84.00
MASON, NATHAN	REF G BBALL SUB DIST	SUB DIST G BBALL REF 2/18/25	140.00
Total MASON, NATHAN			140.00
MAXSON, TRAVIS	BBALL REF G SUB DIST	BBALL REF SUB DISTRICT GIRL 2/20/25	130.00
MAXSON, TRAVIS	V*BBALL REF G SUB DI	BBALL REF SUB DISTRICT GIRL 2/20/25	(130.00)
Total MAXSON, TRAVIS			0.00
McCool Public Schools	NSAA SUB DIST REIMBU	NSAA SUB DIST REIMBURSEMENT G BBALL	97.64
Total McCool Public Schools			97.64
MENARDS	STUDS/STEEL	STUDS/STEEL TRIM/ETC	247.36

Vendor Name	Invoice Number	Description	Amount
Total MENARDS	TRIM/ETC		247.36
MILLER, SCOTT	BBALL REF B VS OSCEO	B BBALL REF VS OSCEOLA 2/21/25	100.00
Total MILLER, SCOTT			100.00
MOODY, JOHN	REF G SUB DIST BBALL	REF G SUB DIST REF BBALL 2/18/25	190.00
Total MOODY, JOHN			190.00
NE FFA Association	CVP 1460	CHAPTER VISITY PROGRAM	75.00
Total NE FFA Association			75.00
NEBR SCHL ACTIVITIES ASSN	SUB DIST G BBALL	SUB DISTRICT GIRLS BBALL ADMISSIONS	1,047.20
Total NEBR SCHL ACTIVITIES ASSN			1,047.20
ON TIME SPORTS	101399	HPC POSTERS	499.00
Total ON TIME SPORTS			499.00
OSCEOLA PUBLIC SCHOOLS	NSAA SUB REIMBURSE	NSAA SUB DIST REIMBURSEMENT G BBALL	58.59
Total OSCEOLA PUBLIC SCHOOLS			58.59
PEPSICO BEVERAGE SALES LLC	69419003	CONCESSION PEPSI ORDER	887.82
Total PEPSICO BEVERAGE SALES LLC			887.82
Premier Sports Officials Association	SPORT OFFICIALS	SPORT OFFICIALS	100.00
Total Premier Sports Officials Association			100.00
Regal Awards Group	306169	hall of fame expenses-awards	758.90
Total Regal Awards Group			758.90
ROOT, JON	BBALL REF VS OSC GIR	BBALL REF VS OSCEOLA GIRLS	100.00
Total ROOT, JON			100.00
RUYBALID, ROD	BBALL REF VS OSC GIR	BBALL REF VS OSCEOLA GIRLS	100.00
Total RUYBALID, ROD			100.00
SAM'S CLUB/SYNCHRONY BANK	SAMS CLB KITCHEN/ACT	CLARKS KITCHEN/ACT SUPPLIES FROM SAMS	687.35
Total SAM'S CLUB/SYNCHRONY BANK			687.35
SCHULTE, VERN	REF SUB DIST 2/17/25	BBALL SUB DIST GIRLS REF 2/17/25	70.00
Total SCHULTE, VERN			70.00
Speech Wire Tournament Services	11498	SPEECHWIRE TOURNAMENT SERVICES	210.00
Total Speech Wire Tournament Services			210.00
Tailwinds Pole Vault Club	TRACH POLE VAULT REN	TRACK POLE VAULT POLE RENTAL	500.00

Vendor Name	Invoice Number	Description	Amount
Total Tailwinds Pole Vault Club			500.00
Tvrdy, Brittney	AURORA SPEECH JUDGE	AURORA SPEECH JUDGE	80.00
Total Tvrdy, Brittney			80.00
ULFERTS, MARK	B BBALL REF VS OSCEO	B BBALL REF VS OSCEOLA 2/21/25	100.00
Total ULFERTS, MARK			100.00
Westerholt, Tanner	BBALL REF VS EB	BBALL REF VS EB	160.00
Total Westerholt, Tanner			160.00
WILKINSON, MATT	REF BBALL REF SUB D	G BBALL REF SUB DIST 2/20/25	70.00
WILKINSON, MATT	REF G BBALL SUB DIST	G BBALL SUB DIST REF 2/20/25 VS MCCOOL	95.33
WILKINSON, MATT	V*REF BBALL REF SUB	G BBALL REF SUB DIST 2/20/25	(70.00)
Total WILKINSON, MATT			95.33
YANDA'S MUSIC & PRO AUDIO INC.	738929	INSTRUMENT REPAIR ALLIE/AUBREE	109.25
YANDA'S MUSIC & PRO AUDIO INC.	744318	INSTRUMENT REPAIR/ANGIE	53.00
Total YANDA'S MUSIC & PRO AUDIO INC.			162.25
YORK FFA	WELDING	WELDING ACTIVITY ENTRY FEE	115.00
Total YORK FFA			115.00
ZABEL, BRODY	SUB DIST REF 2/17/24	SUB-DISTRICT REF G BBALL 2/17/24	70.00
Total ZABEL, BRODY			70.00
ZIEMS, LYLE	REF BBALL SUB DIST	GIRLS SUB-DISTRICT BBALL REF 2/17/25	146.00
Total ZIEMS, LYLE			146.00
Fund Number 05			13,934.48
Checking Account ID 05			13,934.48

1.4.3.2. Building Fund Account Statements

**Check Reconciliation Report - Summary**  
Checking Account ID 08; Processing Month 02/2025- BUILDING FUND

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
02/2025	08	2,999,762.57	0.00	2,999,762.57	2,999,762.57	0.00
	Total:	2,999,762.57	0.00	2,999,762.57	2,999,762.57	0.00

Regular; Processing Month 02/2025; Accounts to Include Accounts with  
Activity; Fund Number 08- BUILDING FUND

**Fund: 08 Building Fund**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
08 1100	TAXES	0.00	157,926.20	534,278.35	0.00	(534,278.35)
08 1115	CARLINE TAXES	0.00	0.00	176.37	0.00	(176.37)
08 1120	PUBLIC POWER DIST SALES TAX	0.00	1,621.71	1,621.71	0.00	(1,621.71)
08 1510	INTEREST ON INVESTMENTS	0.00	549.69	3,349.75	0.00	(3,349.75)
08 1990	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	(35.00)	0.00	35.00
Subtotal: LOCAL RECIEPTS		0.00	160,097.60	539,391.18	0.00	(539,391.18)
08 3130	HOMESTEAD EXEMPTION	0.00	19.03	19.12	0.00	(19.12)
08 3131	PROPERTY TAX CREDIT	0.00	80,572.66	80,572.66	0.00	(80,572.66)
08 3180	PRO-RATE MOTOR VEHICLE	0.00	6.00	830.14	0.00	(830.14)
Subtotal: STATE RECEIPTS		0.00	80,597.69	81,421.92	0.00	(81,421.92)
Fund Total:		0.00	240,695.29	620,813.10	0.00	(620,813.10)

**Revenue Summary Report**

Processing Month: 02/2025

Regular; Processing Month 02/2025; Accounts to Include Accounts with  
Activity; Fund Number 08- BUILDING FUND

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	240,695.29	620,813.10	0.00	(620,813.10)

### 1.4.3.3. Depreciation Fund Account Statements

**Check Reconciliation Report - Summary**  
Checking Account ID 02; Processing Month 02/2025 - DEPRECIATION

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
02/2025	02	436,470.31	0.00	436,470.31	436,470.31	0.00
Total:		436,470.31	0.00	436,470.31	436,470.31	0.00

**Board Report - Board**

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 02	Fund Number 02	Depreciation Fund	
APPLE INC.	MB52140711	20 computers	17,580.00
Total APPLE INC.			<hr/> 17,580.00
Fund Number 02			<hr/> 17,580.00
Checking Account ID 02			<hr/> 17,580.00
Checking Account ID 56	Fund Number 56	Petty Cash Fund	
CHURCH, JASON	fuel - wrestling	fuel-wrestling - mats	178.06
Total CHURCH, JASON			<hr/> 178.06
POST OFFICE	Feb 2025 newsletters	Feb 2025 newsletters	59.59
Total POST OFFICE			<hr/> 59.59
Fund Number 56			<hr/> 237.65
Checking Account ID 56			<hr/> 237.65

1.4.3.4. General Fund Account Statements

March Board Meeting/February Receipts

Financial Statement	First State SN	First State MM	Cornerstone Pay	First State PC	Bank of Clarks CD
Bank Balance/January	\$460,830.98	\$1,585,771.54	\$15,348.35	\$3,213.13	<b>\$89,348.43</b>
Deposits for month	\$486,000.00	\$813,576.30	\$185,325.01	\$60.60	
Interest for month	\$188.03	\$4,039.35	\$0.00	\$1.07	
Total available	\$947,019.01	\$2,403,387.19	\$200,673.36	\$3,274.80	
Disbursements	\$482,161.67	\$486,022.14	\$185,325.01	\$237.65	
Bank Balance	\$464,857.34	\$1,917,365.05	\$15,348.35	\$3,037.15	
Outstanding Checks	\$7,843.25				
Bank Balance	<b>\$457,014.09</b>	<b>\$1,917,365.05</b>	<b>\$15,348.35</b>	<b>\$3,037.15</b>	
Certificates of Deposit		<b>86,534.87</b>			

Total Money available **\$2,568,647.94**

March Disbursements \$458,540.58

Receipts:	Budget	January	Last mo Y-T-D	Year to Date
1100 Taxes	\$4,953,000.00	\$90,952.71	\$1,750,996.89	\$1,841,949.60
1115 Carline tax	\$5,000.00	\$0.00	\$740.08	\$740.08
1120 Public Power District Sales	\$11,000.00	\$10,068.71	\$0.00	\$10,068.71
1125 Motor Vehicle Taxes	\$200,000.00	\$68,935.99	\$66,970.98	\$135,906.97
1510 Interest	\$28,000.00	\$4,866.62	\$25,682.49	\$30,549.11
1911 Local License Fees	\$800.00	\$0.00	\$2,150.00	\$2,150.00
1925 Categorical Grants	\$290.00	\$350.00	\$0.00	\$350.00
1990 Other Local Receipts	\$15,500.00	\$236.14	\$13,340.40	\$13,576.54
2110 County Fines	\$15,000.00	\$757.04	\$5,716.55	\$6,473.59
3110 State Aid	\$343,742.00	\$0.00	\$174,329.00	\$174,329.00
3120 Sp. Ed. Program	\$150,000.00	\$60,258.00	\$116,746.00	\$177,004.00
3125 Sp. Ed. Transportation	\$5,000.00	\$0.00	\$0.00	\$0.00
3130 Homestead Exemption	\$0.00	\$117.79	\$0.36	\$118.15
3131 Property Tax Credit	\$310,000.00	\$498,844.66	\$0.00	\$498,844.66
3180 Pro-Rata Vehicle	\$9,000.00	\$25.16	\$3,458.27	\$3,483.43
3400 State Apportionment	\$35,000.00	\$67,656.09	\$0.00	\$67,656.09
3512 Dist Ed Incentive	\$2,000.00	\$0.00	\$0.00	\$0.00
3535 High Ability Learners	\$2,500.00	\$0.00	\$0.00	\$0.00
3551 CTE Grant	\$0.00	\$0.00	\$0.00	\$0.00
4212 Title II	\$0.00	\$0.00	\$0.00	\$0.00
4310 REAP	\$0.00	\$0.00	\$0.00	\$0.00
4421 IDEA	\$0.00	\$0.00	\$0.00	\$0.00
4505 Title	\$27,000.00	\$0.00	\$42,181.00	\$42,181.00
4516 IDEA Preschool Enrollment Pov	\$0.00	\$0.00	\$2,081.00	\$2,081.00
4518 IDEA	\$0.00	\$0.00	\$67,390.00	\$67,390.00
4524 Federal Non-categorical receipts	\$89,000.00	\$0.00	\$0.00	\$0.00
4530 Grants	\$0.00	\$0.00	\$0.00	\$0.00
4708 Medicaid	\$4,400.00	\$0.00	\$1,589.66	\$1,589.66
4709 Medicaid Admin Activities	\$14,000.00	\$0.00	\$568.49	\$568.49
4998 Mental Health Grant	\$0.00	\$0.00	\$31,276.39	\$31,276.39
5300 Sale of Property	\$0.00	\$0.00	\$64.25	\$64.25
<b>TOTAL</b>	<b>\$6,220,232.00</b>	<b>\$803,068.91</b>	<b>\$2,305,281.81</b>	<b>\$3,108,350.72</b>
3100 Hot Lunch/Non Program			\$37,014.11	\$37,014.11
				\$3,145,364.83

**Check Reconciliation Report - Summary**

Checking Account ID 01, 03; Processing Month 02/2025 - GENERAL FUND ACCOUNTS

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
02/2025	01	464,857.34	(3,755.76)	461,101.58	461,101.58	0.00
02/2025	03	1,917,365.05	1.62	1,917,366.67	1,917,366.67	0.00
Total:		2,382,222.39	(3,754.14)	2,378,468.25	2,378,468.25	0.00

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
02/2025	56	3,037.15	0.00	3,037.15	3,037.15	0.00
Total:		3,037.15	0.00	3,037.15	3,037.15	0.00

Regular; Processing Month 02/2025; Accounts to Include Accounts with  
Activity; Fund Number 01 GENERAL FUND

<b>Fund: 01      General Fund</b>						
<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 1100	LOCAL DISTRICT TAXES	4,953,000.00	90,952.71	1,841,949.60	37.19	3,111,050.40
01 1115	CARLINE/AIRLINE TAXES	5,000.00	0.00	740.08	14.80	4,259.92
01 1120	Public Power District Sales Tax	11,000.00	10,068.71	10,068.71	91.53	931.29
01 1125	MOTOR VEHICLE TAXES	200,000.00	68,935.99	135,906.97	67.95	64,093.03
01 1510	INTEREST ON LOCAL REVENUE	28,000.00	4,227.38	26,581.13	94.93	1,418.87
01 1911	LOCAL LICENSE FEES	800.00	0.00	2,150.00	268.75	(1,350.00)
01 1925	CATEGORICAL GRANTS FROM CORPORATIONS & O	290.00	350.00	350.00	120.69	(60.00)
01 1990	OTHER LOCAL RECEIPTS	15,500.00	236.14	13,576.54	87.59	1,923.46
	Subtotal: LOCAL RECIEPTS	5,213,590.00	174,770.93	2,031,323.03	38.96	3,182,266.97
01 2110	COUNTY FINES & LICENSE FEE	15,000.00	757.04	6,473.59	43.16	8,526.41
	Subtotal: COUNTY AND ESU RECEIPTS	15,000.00	757.04	6,473.59	43.16	8,526.41
01 3110	STATE AID	343,742.00	0.00	174,329.00	50.72	169,413.00
01 3120	SPECIAL EDUCATION	150,000.00	60,258.00	177,004.00	118.00	(27,004.00)
01 3125	SPECIAL ED-TRANS	5,000.00	0.00	0.00	0.00	5,000.00
01 3130	HOMESTEAD EXEMPTION	0.00	117.79	118.15	0.00	(118.15)
01 3131	RELIEF TO PROPERTY TAXPAYE	310,000.00	498,844.66	498,844.66	160.92	(188,844.66)
01 3180	PRO-RATE MOTOR VEHICLE	9,000.00	25.16	3,483.43	38.70	5,516.57
01 3400	STATE APPORTIONMENT	35,000.00	67,656.09	67,656.09	193.30	(32,656.09)
01 3512	QUALITY ED GRANT	2,000.00	0.00	0.00	0.00	2,000.00
01 3535	HIGH ABILITY LEARNERS	2,500.00	0.00	0.00	0.00	2,500.00
	Subtotal: STATE RECEIPTS	857,242.00	626,901.70	921,435.33	107.49	(64,193.33)
01 4505	TITLE I	27,000.00	0.00	42,181.00	156.23	(15,181.00)
01 4516	IDEA PRESCHOOL(619) BASE ALLOCATION	0.00	0.00	2,081.00	0.00	(2,081.00)
01 4518	IDEA	0.00	0.00	67,390.00	0.00	(67,390.00)
01 4524	OTHER FEDERAL NON-CATEGORICAL REC	89,000.00	0.00	0.00	0.00	89,000.00
01 4708	MEDICAID IN PUBLIC SCHOOLS	4,400.00	0.00	1,589.66	36.13	2,810.34
01 4709	MEDICAID ADMIN ACTIVITIES	14,000.00	0.00	568.49	4.06	13,431.51
01 4998	ESSRS 3	0.00	0.00	31,276.39	0.00	(31,276.39)
	Subtotal: FEDERAL RECEIPTS	134,400.00	0.00	145,086.54	107.95	(10,686.54)
01 5300	SALE OF PROPERTY	0.00	0.00	64.25	0.00	(64.25)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	64.25	0.00	(64.25)
01 6406	IDEA	0.00	0.00	0.00	0.00	0.00
	Subtotal: 6000	0.00	0.00	0.00	0.00	0.00
	<b>Fund Total:</b>	<b>6,220,232.00</b>	<b>802,429.67</b>	<b>3,104,382.74</b>	<b>49.91</b>	<b>3,115,849.26</b>

**Revenue Summary Report**

Processing Month: 02/2025

Regular; Processing Month 02/2025; Accounts to Include Accounts with  
Activity; Fund Number 01 GENERAL FUND

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	6,220,232.00	802,429.67	3,104,382.74	49.91	3,115,849.26

<b>2024-2025</b>	<b><u>General Fund Expenditures:</u></b>				
<b><u>Month</u></b>	<b><u>Bills/Expenses</u></b>	<b><u>Payroll</u></b>	<b><u>Monthly Total</u></b>	<b><u>YTD Expend.</u></b>	<b><u>% Spent</u></b>
Sept.	\$75,537.53	\$395,752.30	\$471,289.83	\$471,289.83	6.90%
Oct.	\$121,349.95	\$355,845.56	\$483,098.20	\$954,388.03	13.44%
Nov.	\$126,110.10	\$362,570.85	\$494,501.04	\$1,448,889.07	21.21%
Dec.	\$143,700.34	\$348,810.22	\$492,510.56	\$1,941,399.63	28.42%
Jan.	\$129,106.11	\$339,120.70	\$468,226.81	\$2,409,626.44	35.28%
Feb.	\$123,545.35	\$357,209.55	\$480,754.90	\$2,890,381.34	42.32%
March	\$121,394.51	\$337,146.07	\$458,540.58	\$3,348,921.92	49.03%
April					0.00%
May					0.00%
June					0.00%
July					0.00%
Aug					0.00%
<b>Aug/EOY</b>					<b>0.00%</b>
	<b><u>YTD Expend</u></b>	<b><u>YTD Revenue</u></b>		<b><u>Cash Balance</u></b>	
<b>Activities</b>					
<b>Elem Act</b>					
<b>Empl Ben</b>					
<b>Depreciation</b>					
<b>Building</b>					
<b>Nutrition</b>					
	<b>General Fund Budget</b>	<b>\$6,830,500.00</b>	<b>2024-25 Operating Budget</b>		
		<b>\$7,102,164.00</b>	<b>2023-24 Operating Budget</b>	<b>(with grants)</b>	<b>42%</b>
			<b>Average Monthly Bills =</b>		<b>\$478,417.42</b>



<b><u>Other Funds:</u></b>		<b>Balances:</b>	<b>BF &amp; DF</b>		<b>Balances:</b>		
	<b>Fund Name:</b>	<b>24-25 Year</b>	<b>Projects:</b>		<b>24-25</b>		
9/1/2024	Building	\$2,421,662.54			Activities (hs+elm)	\$118,937.53	
	Depreciation	\$471,374.65	Transferred \$115,000.00-(Aug 26th)		Nutrition	\$35,307.43	
10/1/2024	Building	\$2,602,707.55			Activities (hs+elm)	\$55,257.24	
	Depreciation	\$464,811.44			Nutrition	\$38,669.45	
11/1/2024	Building	\$2,665,322.57			Activities (hs+elm)	\$217,489.83	
	Depreciation	\$464,910.41			Nutrition	\$31,624.36	
12/1/2024	Building	\$2,677,761.46			Activities (hs+elm)	\$211,797.82	
	Depreciation	\$465,002.76			Nutrition	\$24,045.46	
1/1/2025	Building	\$2,679,886.80			Activities (hs+elm)	\$202,818.74	
	Depreciation	\$465,104.68			Nutrition	\$29,033.05	
2/1/25	Building	\$2,759,067.28			Activities (hs+elm)	\$208,701.22	**
	Depreciation	\$453,965.17			Nutrition	\$21,709.32	
3/1/2025	Building	\$2,999,762.57			Activities (hs+elm)	\$209,185.25	
	Depreciation	\$436,470.31			Nutrition	\$33,100.06	
4/1/2025	Building				Activities (hs+elm)		
	Depreciation				Nutrition		
5/1/2025	Building				Activities (hs+elm)		
	Depreciation				Nutrition		
6/1/2025	Building				Activities (hs+elm)		
	Depreciation				Nutrition		
7/1/2025	Building				Activities (hs+elm)		
	Depreciation				Nutrition		
8/1/2025	Building				Activities (hs+elm)		
	Depreciation				Nutrition		

<b>Prior Years:</b>	<b>Balances:</b>	<b>Balances:</b>	<b>Balances:</b>
<b>Fund Name:</b>	<b>23-24 Year</b>	<b>22-23 Year</b>	<b>21-22 Year</b>
Building	\$2,126,001.00	\$1,696,574.93	---
Depreciation	\$473,167.00	\$274,343.87	---
Building	\$2,342,301.09	\$1,750,560.81	\$2,102,833.32
Depreciation	\$425,614.02	\$274,399.11	\$221,610.68
Building	\$2,140,472.34	\$1,745,100.83	\$1,453,177.72
Depreciation	\$425,707.31	\$274,455.49	\$218,005.35
Building	\$2,154,600.52	\$1,738,498.33	\$1,453,549.17
Depreciation	\$425,794.78	\$274,511.88	\$159,464.61
Building	\$2,155,772.64	\$1,925,013.78	\$1,619,320.31
Depreciation	\$426,029.38	\$240,574.95	\$159,457.75
Building	\$2,337,122.10	\$2,064,614.20	\$1,717,830.55
Depreciation	\$384,713.64	\$240,621.09	\$159,463.87
Building	\$2,451,242.21	\$1,665,574.86	\$1,054,945.50
Depreciation	\$384,793.51	\$222,821.09	\$159,470.64
Building	\$2,061,028.82	\$1,769,350.83	\$1,117,723.79
Depreciation	\$384,869.94	\$222,914.43	\$159,476.98
Building	\$2,097,984.45	\$2,003,585.24	\$1,420,348.51
Depreciation	\$384,954.30	\$203,175.47	\$159,483.97
Building	\$2,403,650.81	\$2,126,191.80	\$1,499,135.38
Depreciation	\$385,036.04	\$193,152.25	\$99,655.93
Building	\$2,480,675.93	\$2,133,518.31	\$1,498,492.89
Depreciation	\$377,532.93	\$182,948.53	\$99,667.12
<b>Building</b>	\$2,449,366.28	\$2,128,411.06	\$1,481,919.19
<b>Depreciation</b>	\$373,854.28	\$182,948.53	\$274,295.12

#### 1.4.3.5. Nutrition Account Statements

03/03/2025 03:09 PM

User ID: SE

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 06	Fund Number 06	Lunch Fund	
CASH-WA DISTRIBUTING	14482852	Polk Food	344.16
CASH-WA DISTRIBUTING	14495233	Polk Food	795.64
Total CASH-WA DISTRIBUTING			<u>1,139.80</u>
CASH-WA DISTRIBUTING	14482853	Non Food Polk	36.80
CASH-WA DISTRIBUTING	20250205	Credit	35.30
Total CASH-WA DISTRIBUTING			<u>1.50</u>
CASH-WA DISTRIBUTING	14482855	Clark Non Food	143.95
CASH-WA DISTRIBUTING	14490348	Clark Non Food	66.65
CASH-WA DISTRIBUTING	14499216	Clark Non Food	197.93
Total CASH-WA DISTRIBUTING			<u>408.53</u>
CASH-WA DISTRUBUTING	14482854	Clarks Food	284.82
CASH-WA DISTRUBUTING	14490347	Clarks Food	354.62
CASH-WA DISTRUBUTING	14498604	Clarks Food	681.92
Total CASH-WA DISTRUBUTING			<u>1,321.36</u>
HILAND DAIRY FOODS	20250205	Milk both sites	2,113.03
Total HILAND DAIRY FOODS			<u>2,113.03</u>
MCLEAN BEEF	20250210	Processing of Beef	1,087.50
Total MCLEAN BEEF			<u>1,087.50</u>
UNL	20250205	ServSafe Food Handler Program	50.00
Total UNL			<u>50.00</u>
Fund Number 06			<u>6,121.72</u>
Checking Account ID 06			<u>6,121.72</u>

Fund: 06 Lunch Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1611	DAILY SALES-SCHOOL LUNCH PROGRAM	0.00	7,703.64	49,019.45	0.00	(49,019.45)
06 1630	Revenue Special Functions	0.00	41.98	695.38	0.00	(695.38)
06 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	1,450.00	0.00	(1,450.00)
	Subtotal: LOCAL RECIEPTS	0.00	7,745.62	51,164.83	0.00	(51,164.83)
06 3150	STATE REIMBURSEMENT(OF NUTRITION PROG)	0.00	9,766.93	27,290.03	0.00	(27,290.03)
06 3200	GRANTS	0.00	0.00	84.00	0.00	(84.00)
	Subtotal: STATE RECEIPTS	0.00	9,766.93	27,374.03	0.00	(27,374.03)
06 4210	FEDERAL NUTRITION PROGRAM	0.00	0.00	9,702.83	0.00	(9,702.83)
	Subtotal: FEDERAL RECEIPTS	0.00	0.00	9,702.83	0.00	(9,702.83)
	Fund Total:	0.00	17,512.55	88,241.69	0.00	(88,241.69)

**Revenue Summary Report**

Processing Month: 02/2025

User ID: SE

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	17,512.55	88,241.69	0.00	(88,241.69)

Hot Lunch

\$ 33,100.06

1.5. HPC Student Council

1.6. Community Input

2. Discussion/Action Items

2.1. Administrator Reports

2.2. Elementary Principal Report

**High Plains Community Board of Education Meeting**  
**Mrs. Helgoth's Elementary Report**

**Date: 3/10/25**

*The mission of the High Plains Community Schools is to provide an educational environment which develops citizens who are lifelong learners and can contribute to a global society.  
Every Student! Every Day! Every Way!*

**1. Academic Success**

- a. Parent teacher conferences were on February 27th and 28th for the elementary. We had 95% parent attendance in grades PK - 6th grade. We appreciate the strong attendance from families so that we can connect in support of students.
- b. The NSCAS Summative and NWEA MAP assessment window begins early next month and our students will have the opportunity to show what they have learned in the classroom in ELA, Math, and Science.
- c. To prepare for spring testing, we've held our staff assessment meetings where all staff working with the state assessments review both proctoring procedures as well as keeping testing materials secure.

**2. School Culture**

- a. Breakfast and Books was held at the elementary on February 25th as an opportunity for parent engagement in the school Title I program and to provide an opportunity for parents to begin their day by having breakfast with their students. This is an annual meeting that allows us to share the purpose of our schoolwide Title I program. We appreciated the great number of families who took time to start the day with their children.
- b. Last week we hosted Clarks Public Library for two days of celebrating Read Across America week. PK-3rd grade students enjoyed a guest reader each day and 4-6th grades participated in a STEM activity on Friday.
- c. We will be welcoming our newest Storms to the HPC family on March 31st with PK and Kindergarten roundup being hosted that evening. We've moved round-up to the evening in an effort to accommodate families' work schedules and provide the opportunity for parents to attend. We will begin PK at 5:30pm and K at 6:00pm.

### 3. School Safety

- a. On March 19th we will have our second set of bus evacuation drills for the year for all grades.
- b. We will also have our spring tornado drill this month following the National Weather Service test message on Wednesday, March 26th @ 10:00am
- c. The safety team recently met and discussed successes and concerns from our in-school drills such as fire, tornado, lockdown, secure, and hold. We continue to assess and make adjustments to communication and preparedness in these situations.



*Breakfast and Books Title I Breakfast on February 25th*



*Read Across America Week activities!*

### 2.3. Junior High & High School Principal Report

- Parent Teacher Conferences - Conferences were last week and it was nice seeing some good conversations between staff and parents. Even though we didn't have as high of an attendance rate, we had quite a bit of parents that reached out to teachers to get progress on their student's grades.
- School Schedules - I am currently in the process of working with Mrs. Grigsby on our schedules for next year. The process and information will be provided to families similar to last year. The plan will be to meet with each grade, describe the process, and hand out paperwork for them to look at. A good portion of the schedule will be required to take a specific course due to High School graduation requirements. However, it would allow opportunities to take elective courses that match their college and/or career path. This will help the administration staff develop a schedule. More information will be provided to families once we have finalized the details on academic needs for students and staff.
- Graduation - As we head into the fourth quarter, I wanted to remind everyone that the special day for Seniors is May 10th. There have been a lot of conversations trying to get students, staff, and parents prepared for the event. We would love for our community to come and support this year's class.
- Health Services - 4 Corners Health Department offered free dental services to any K-8 students on April 9th. This was a great opportunity to receive free screening, fluoride applications, or basic cleaning.
- State Assessment Season - It's nice of the year where school districts have to fulfill their rule 10 requirement for statewide assessments. Students have currently completed the ELPA21 (English Language Proficiency) and NAEP (National Test). School districts also have to test grades 3-8 in NSCAS and ACT for 11th grade. The secondary level will plan on completing these on April 9th. Students will also test in MAP as an ongoing data point for our continuous improvement cycle. To prepare 10th graders for the ACT next year, they will also participate in the Pre-ACT on April 1st.



## 2.4. AD Report

## **ACTIVITIES DIRECTOR'S REPORT**

**March, 2025.**

### **WRESTLING RESULTS**

- **Gage Friesen – State Champion**
- Hudson Urkoski – 3rd place finish
- Dakota Gress – 4<sup>th</sup> place finish
- Caleb Sharman – 6<sup>th</sup> place finish

### **PEP RALLY:**

- We had pep rally in Polk on Feb 25th. We bussed the Clarks kids so they could join in. We celebrated the following:
  - Last year's track qualifiers and medal winners.
  - Allie Howell for being selected to All State Class D Honor Band
  - Girls' basketball team for qualifying for districts finals
  - HS girls and boys state qualifiers and medal winners.

### **GIRLS BASKETBALL**

- Districts at Superior, February 28<sup>th</sup>

### **FFA**

- District CDE Contest @ Grand Island CCC (38 kids) February 28<sup>th</sup>

### **SPRING SPORTS**

- Official start date is March 3

### **HS QUIZ BOWL**

- Districts - March 10th

### **SPEECH:**

- Open House / Parent's Night, March 11th
- Districts - Wednesday, March 18<sup>th</sup> @ POLK
- State Speech March 28th

### **SPRING SPORTS**

- Official start date is March 3
- First Competitions for Spring Sports
  - HS Track, March 20 at the UNK indoor meet
  - JH Track March 27 at Central City
  - Golf March 31 @ Indian Head Gl

### **CRC HONOR BAND/MUSIC**

- Alyssa Wostrel and Jazlyn Ramirez – Choir
- Allie Howell, Jerry Carlson and Jayden Engler Honor Band
- CRC Honor Band/Music contest is March 24<sup>th</sup> at Nebraska Lutheran

## SWAY MEDICAL – Concussion Testing

- Increasing price from \$399.00 to \$459.00 next year

## GYM FLOORS

- FROM JEFF HEIMES – The guy from Battle Creek that does our floor  
“I had another school go through this a couple of years ago and it has to do with the HVAC and level of humidity in the gym. Gyms need to be around 40%-65% humidity. This specific school said that their gym was at 20% when the boards separated like this.

One thing that they changed and it has helped is they stopped circulating air in the gym continuously. They turned the controller to Auto so the fan does not continuously run. I don't know anything about your system, but the reason for the boards cracking and separating in my opinion is because the air is too dry. The question for your maintenance or HVAC person is what is the current humidity level in the gym and how can you raise it gradually to 60%-65%.”

- I purchased a generic Hygrometer to test humidity and it was reading around 35% humidity.

## 6<sup>th</sup> Grade participation:

- **NAC 92 Chapter 10 - 004.02C** Pupils in kindergarten through sixth grade do not participate in any kinds of athletic contests between schools within a school system or between school systems except that elementary school systems having seventh and eighth grade athletics may include sixth grade boys or girls when combined **enrollment for seventh and eighth grade becomes fewer than 12 boys or 12 girls and if the school board or local governing body has a policy regulating participation for sixth graders.** Annual field or play days are excluded from this regulation.
- Do we allow 6<sup>th</sup> grade to participate in all sports (FB, WR, BB and Track) We didn't allow the 6<sup>th</sup> grade girls to participate in track before. We said it was more of an individual competition.

## 2.5. Superintendent Report

# High Plains Community School Superintendent Board of Education Report

March 10th Superintendent Report

HPC Schools-Mr. Brown

*The mission of the High Plains Community Schools is to provide an educational environment which develops citizens who are lifelong learners and can contribute to a global society.*

*Every Student! Every Day! Every Way!*

1. Rosie Grause is retiring on May 30th. The gratitude for all she has done for HPC is unbelievable. She is such an asset to our team at HPC. I cannot thank her enough for all her hard work and dedication to this school and our students. She will be missed dearly. Congratulations to Rosie, she will be missed.
2. Legislative Update:  
LB 645-Nebraska State Retirement Fund-There have been several amendments to this bid. Many testimonies and hearings have been held on this.  
LB 140-Electronic Devices bill, on March 3rd, this bill advanced 44-0 out of committee. It seems to be moving forward. So we shall see what comes of that. A ban on cell phones could be coming statewide. This would require schools to ban electronic devices in schools and activities.  
LB 652 & LR 28CA, these two combined bills would eliminate state apportionment on public land for all schools. Every year school receive public funds from the land trust. The lease on the land expires in 2026. These bills would take this to a vote in 2026 on this land and make it for sale in 2027. It is currently valued at 1.88 billion dollars. The apportionment to schools last year was over \$119 million. This would be eliminated. They are having a hearing and public testimony on Monday, March 10th. They are asking for letters and testimony from public schools.
3. Heating issues at Clarks and Polk. We have had boiler issues at both buildings. We also had the mandatory boiler inspection done on Feb. 19th. We have some required updates to do.
4. Graduation is a few months away. We need a couple of people to hand out diplomas. I have heard from Nate and he is willing to hand out diplomas. We could use someone else.
5. NDE School Finance Department release state aid calculations for 2025-26, HPC will receive \$329,811.00. In the current 2024-2025 school year, HPC received \$338,823.00. That is a decrease of \$9,012.00 for the 2025-26 school year.
6. Roofing Project at Clarks, Keithan Karn is supposed to send a packet for us to look over.

## Board Meeting Guidance on the Agenda for February 10th, 2025

- 1.0 Open the meeting
- 1.1 Public Meeting Announcement
- 1.2 Open Meetings Act Recognition-Posted on the wall
- 1.3 Board Member Attendance
- 1.4 HPC Student Council
- 1.5 Community Input
- 1.6 Consent Agenda-Take action on the following

- 1.6.1 Appendix A-Previous Minutes, December 9th, 20024
- 1.6.2 Appendix B- December Bills
- 1.6.3 Appendix C- Financial statements for the General Fund, Nutrition Fund, Activity Fund, Depreciation Fund, and Special Building Fund Accounts.

II. Discussion Items

- 2.1 Admin. Reports
- 2.2 Mrs. Helgoth-Elementary
- 2.3 Mr. Fisher-JH/HS
- 2.4 Mr. Wood-AD Report
- 2.5 Mr. Brown-Supt. Report

III. Discussion/Action Items

- 2.6 Please approve the resignation of Mr. Tom Hofmann.
- 2.7 Please approve the resignation of Ms. Michalia Gansebom.
- 2.8 Please approve the HPC school calendar for the 2025-26 school year.
- 2.9 Please approve the ESU 7 contract for 2025-26. This is for special education services and technology services.
- 2.10 Please approve the calendar amendment for March 18th, 2025. We propose to close school on March 18th. We will have an in-service to work on Marzano and CIP goals.
- 2.11 Please approve the lawn care bids for Clarks and Polk for this coming spring and summer. They are from Redman and Manstedt Lawn Care.
- 2.12 Please approve policy #6040 (Pre-Kindergarten, pre-school & early childhood). We need to get this approved for the HPC pre-school program.
- 2.13 Please approve the contract of Mrs. Breanne Helgoth for the 2025-26 school year.
- 2.14 Please approve the contract of Mr. Micah Fisher for the 2025-26 school year.
- 2.15 Please approve the resignation of Mr. Darius Williams.
- 2.16 Review of safety protocols. Mrs. Helgoth and Mr. Fisher will review the safety protocols that are in place.
- 3.0 Ex. Session (If needed, my philosophy is to try and avoid Ex. Session if possible).
- 4.0 Adjourn the meeting and set the next regular meeting for April 14th at 6:30 in Polk.



- 2.6. Discuss, consider, and take any necessary action on the resignation of Mr. Tom Hofmann.  
A motion to approve the resignation of Mr. Tom Hofmann at the end of the 2024-25 school year  
Passed with a motion by Chad Hoffman and a second by Megan Pike.  
Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea
- 2.7. Discuss, consider, and take all necessary action on the resignation of Ms. Michaila Gansebom.  
A motion to approve the resignation of Ms. Michaila Gansebom at the end of the 2024-25 school year  
Passed with a motion by Megan Pike and a second by Dorinda Brown.  
Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea
- 2.8. Discuss, consider, and take any necessary action on the calendar for the 2025-26 school year.  
A motion to approve the HPC school calendar for the 2025-26 school year Passed with a motion by Dorinda Brown and a second by Chad Hoffman.  
Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea



# HIGH PLAINS COMMUNITY SCHOOLS 2025-2026 DISTRICT CALENDAR

August, 2025						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
			Stu	12	Tchr	15

August, 2025	
8	New Teacher PD
11 & 12	Teacher PD
13	Teacher Workday
14	Students First Day 1:30 Dismissal

September, 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
		Elem	Stu	20		
		JH/HS	Stu	20	Tchr	21

September, 2025	
2	Labor Day, No School
15	Teacher PD, No Students

**OPTION #2.**

October, 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
18	20	21	22	23	24	25
26	27	28	29	30	31	
			Stu	21	Tchr	22

October, 2025	
2	PK-12 PT Conferences 2:00-8:00 pm (all students dismiss @ 1:30)
3	No School, PT Comp Day
20	Teacher PD, No Students/End of 1st Quarter (46 Days)
21	Start of 2nd Quarter

November, 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
			Stu	16	Tchr	17
1st Q	44	elem	Stu	1st Q	49	Tchr
1st Q	44	JH/HS	Stu			

November, 2025	
11	Veteran's Day
19	HPC Hosting One-Act/PD No PK-12 Students
26-28	Thanksgiving Break, No School

1 q - 44 49  
2q - 40 41

December, 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
			Stu	15	Tchr	15
1st sem	84	elem	Stu	1st sem	90	Tchr
1st sem	84	JH/HS	Stu			
2nd Q	40	Stu		2nd Q	41	Tchr

December, 2025	
19	PK-12 Students Dismiss @ 1:30 End of 2nd Quarter/1st Semester
24-28	Moratorium (all facilities closed to public)
20-31	Holiday Break, No School

January, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
			Stu	19	Tchr	20

January, 2026	
1-2	Holiday Break, No School New Year's Day
5	Teacher PD, No Students
6	PK-12 Students Resume

February, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
		Elem	Stu	19		
		JH/HS	Stu	19	Tchr	20

February, 2026	
12	PK-12 PT Conferences 2:00-8:00 pm (all students dismiss @ 1:30)
16	Teacher PD, No Students President's Day

March, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
			STU	18	TCH	19
3rd Q	40	Elem	Stu	3rd Q	42	Tchr
3rd Q	40	JH/HS	Stu			

March, 2026	
4-6	Spring Break, No School
6	End of 3rd Quarter(40 Days)
16	Teacher PD, No Students

3q - 40 42

4q - 49 53

April, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
			Stu	19	Tchr	20

April, 2026	
3-6	Easter Break, No School
13	Teacher PD, No Students

May, 2026						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
			Stu	14	Tchr	16
4th Q	49	Stu		4th Q	53	Tch
2nd Sem	89	Elem	Stu			
2nd Sem	89	JH/HS	Stu		2nd Sem	95
Year	173	Elm	Stu			
Year	173	JH/HS	Stu		Year	185
						Tch

May, 2026	
9	Graduation
20	Students Last Day, 1:30 Dismissal End of 4th Quarter/End of 2nd Semester
21	Teacher PD
22	Teacher Work Day/Last Day

	New Teacher PD		Early Dismissal 1:30
	Staff PD/No Students		No School/Breaks
	Teacher Workday/No Students		No School for PK-6 Students/ 7-12 Students in Session
			Graduation

\*\*April 6th & May 21st is designated as a potential student makeup day for snow days, if necessary.  
1st Semester = 84 Student Days & 90 Teacher Days  
2nd Semester = 89 Student Days & 95 Teacher Days  
Total 173 Student Days & 185 Teacher Days



2.9. Discuss, consider, and take any necessary action on the ESU 7 contract for the 2025-26 school year.

A motion to approve the ESU 7 contract for services provided to HPC during the 2025-26 school year Passed with a motion by Megan Pike and a second by Chad Hoffman.

Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea

# AGREEMENT

## CONTRACTED LEVEL I, II, AND III SPECIAL EDUCATION SERVICES

**THIS AGREEMENT**, made and entered into this **5<sup>th</sup>** day of **March** by and between Educational Service Unit 7 of the State of Nebraska, hereinafter called “Servicing Agency” and **High Plains** hereinafter called “District.”

### **WITNESSETH:WITSSETH:**

1. That the Serving Agency does hereby agree that it will furnish to the District the following described Special Education services which meet the requirements of the State Department of Education. All rates are subject to the approval of the State Department of Education, and will be provided to the district prior to the district’s budget preparation.
2. That the Serving Agency does hereby agree it will furnish to the District the following described special education services as follows:
3. Services shall be provided only to children who qualify for such services as specified in State Department of Education, Special Education Rules and Regulations (Rule 51).
4. The Servicing Agency shall supply recorded information on each child for whom services are contracted. The Servicing Agency agrees that it will confer with the School District personnel for purposes of evaluating each child’s progress.
5. The placing of a child in said program shall be made by joint decision of the Servicing Agency, the District, parents and/or guardians, and other members of the IEP team.
6. The Servicing Agency agrees to perform the services and the District agrees to pay in accordance with the Servicing Agency rate schedule as approved by the Nebraska State Board of Education. This schedule shall be in full force and effect during the school year of **25-26** commencing no earlier than August **1, 2025** and ending no later than July 31, **2026** .
7. The Servicing Agency retains the right to designate personnel to provide services. All personnel provided by the Servicing Agency shall be endorsed to provide their respective services.
8. Policies regarding sick leave, personal leave, and professional leave shall be determined by the negotiated agreement with the Servicing Agency for personnel providing services to the District.
9. In the event that school district’s programming requirements and needs change at any time subsequent to and during the term of this agreement, the costs to the school established by this agreement, shall in mutual agreement between ESU 7 and the school district be adjusted and prorated and the parties may agree. Nothing in this paragraph, however, shall be construed to entitle the school district to abrogate this contract or declare it void. The district shall be obligated to pay all sums specified by this contract as due and owing the ESU 7 regardless of changes in circumstances within the district during the course of this contract. The ESU 7 shall, however, be obligated to meet with the school district and discuss in good faith alternatives to mitigating expense, reallocating staff, and other resources within the bounds of the law and as the ESU 7 may

in its sole discretion determine to be in the best interest of ESU 7 and the school district. Any and all changes or expenses incurred by ESU 7 in the course of performing its obligations pursuant to this agreement, or in preparing to do so, shall become due and payable by school district to ESU 7 upon billing in a manner consistent with the billing provision of this agreement.

**10.** If, for any reason the District does not pay as agreed, the Servicing Agency may cancel this contract and forthwith, without notice, refuse further services, without notice, to said district, but the District shall not be relieved from paying for services rendered by the Servicing Agency to the said District to date of termination of service. The District hereby expressly agrees, acknowledges and affirms that its refusal to pay for services rendered will result in the Servicing Agency refusal to render services in the future and that, by refusing to pay, the District does not and will not expect the Servicing Agency to provide services of any kind to the District until payment has been made in full.

**11.** The School District agrees that its payments will be made upon receipt of billing from the Servicing Agency. If the District refuses to make payment within sixty(60) days upon its receipt of billing, the outstanding amounts owed shall accrue in interest of the 1.25% per month or the maximum permitted by law, whichever is less, plus the expenses of collection.

**12.** It is understood and agreed, that in the event of any reason this contract does not comply with the State's requirement, it will be changed in accordance therewith, upon written notice by the Servicing Agency to the District and advising the District of the required changes to meet State requirements.

**13.** It is agreed this contract between the Servicing Agency and district must be signed by the District Board or Representative and returned to the Servicing Agency by **March 31, 2025**. The Servicing Agency's Board will then sign and return a copy of the contract to the District.

This agreement shall be binding upon the parties hereto and their successors. The persons executing this Agreement on behalf of the respective parties specifically acknowledge and represent that they have value authority to bind the party to whose benefit this Agreement had been executed.

**Signatures:**

\_\_\_\_\_  
**District Board Representative**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**ESU 7 Servicing Agency Representative**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**ESU 7 SPED Director**

\_\_\_\_\_  
**Date**





## LANMAN Partnership Technology Support Service Agreement

THIS AGREEMENT is made by and between School / District No. High Plains Community Schools / 72-0075 in the County of Polk known as High Plains Community Schools in the State of Nebraska, and Educational Service Unit 7 (ESU 7), Columbus, Nebraska on the date signed by the school superintendent.

Whereas, Nebraska Department of Education Rules and the Statutes of Nebraska authorize the delivery of certain programs and services by School Districts through contracts with ESU 7; and, Whereas, the School District and ESU 7 desire to enter into a contract for the delivery of certain services hereinafter detailed, it is the purpose of this Agreement to evidence the contract and understanding of the parties. Therefore, in consideration of the mutual agreements hereinafter set forth, the parties agree as follows:

- 1. Term of Agreement.** This Agreement shall be in effect for a period of ten months to begin August 1, 2025 and end May 31, 2026 unless early termination is mutually agreed upon by both parties.
- 2. Scope of Services.** Support Services are limited to support for Local Area Network related issues inside the school district's firewall. Hours of service are between 7:30am - 5:30pm Monday through Friday, and a work day is limited to a maximum of 8 hours. Additional hours or a temporary change in hours of service may be requested upon three (3) business days written notice to the other party. All hours provided in addition to the amount stated herein will be billed on an hourly basis at the same rate as provided herein.

- Fees & Payment Schedule.** ESU 7 agrees to deliver Local Area Network support services to the contracted school district per a scheduled basis based on support rates outlined in this agreement. Fees for services rendered will be invoiced to the school district a month in arrears and will become due and payable within thirty (30) days of invoice date.

Fees are based on the annual cost of salary, benefits, travel, equipment and training expenses related to obtaining qualified staff to produce the service. The scope of services and the fees shall be reviewed annually to address any necessary adjustments or modifications.

- Schedule.** ESU 7 will offer this service on a 193-day basis starting on August 1, 2025 and commencing May 31, 2026. School Districts wanting to participate will need to determine how many days of service are needed prior to the start of the agreement to allow ESU 7 to staff accordingly. School Districts may pick which day of the week they would like to receive services on a first-come, first-serve basis.

2025 – 2026 LANMAN Partnership Calendar					
	Monday	Tuesday	Wednesday	Thursday	Friday
August	3	3	4	4	5
September	4	5	3	4	4
October	4	4	5	5	4
November	4	4	3	3	3
December	4	3	3	3	2
January	4	4	4	4	4
February	4	4	4	4	3
March	5	5	4	4	4
April	3	4	4	5	4
May	3	4	3	4	5
Total Days	38	40	37	40	38
Cost per Day	\$550	\$550	\$550	\$550	\$550
Annual Cost	\$20,900	\$22,000	\$20,350	\$22,000	\$20,900

- Closings & Absences.** In the event where the School District is closed or otherwise unavailable on a pre-scheduled day, the School District will still be assessed a fee for services. Policies regarding sick leave, personal leave, vacation, or bereavement shall be determined by the ESU 7. Absences due to illness, personal leave, vacation or bereavement are billable to the school district.
- Personnel Choice.** ESU 7 retains the right to designate personnel to provide services.
- Non-Payment.** If for any reason the school district does not pay as agreed, ESU 7 may cancel this contract forthwith, without notice, refuse further services to said district, but the district shall not be relieved from paying for services rendered by the ESU 7 to the said district to the date of termination of service.

8. **Point of Contact.** The School District agrees to identify an Authorized Point of Contact (POC) and to communicate all service requests only through the POC to the ESU 7 Network Operations Department.
9. **Service Deadline.** It is agreed this contract between ESU 7 and the school district must be signed by the school district representative and returned to ESU 7 by **April 1, 2025** to allow ESU 7 to advertise for and obtain qualified personnel to produce the service.
10. **Indemnification.** In no event will ESU 7 be liable for any damages, lost savings, or other actual, direct, incidental, or consequential damages, including, but not limited to, damages arising from: the use, loss of use, or performance of the services provided hereunder; any data breach, identity theft, or similar loss relating to technology use; or any claim against the School District or ESU 7 by any other party arising hereunder. The School District shall indemnify and hold ESU 7 (and its directors, officers, employees, and agents) harmless from and against any and all such actions or claims. As a condition to such defense and indemnification, ESU 7 will provide the School District with prompt written notice of the claim and permit the School District to control the defense, settlement, adjustment or compromise of any such claim. ESU 7 may employ counsel at its own expense to assist it with respect to any such claim; provided, however, that if such counsel is necessary because the School District does not assume control, the School District will bear the expense of such counsel. ESU 7 shall have no authority to settle any claim on behalf of the School District.
11. **Limitation of Liability.** ESU 7'S LIABILITY HEREUNDER FOR DAMAGES FROM ANY CAUSE WHATSOEVER, AND REGARDLESS OF THE FORM OF ACTION, INCLUDING NEGLIGENCE, SHALL BE LIMITED TO MONIES ACTUALLY PAID BY THE SCHOOL DISTRICT TO ESU 7 FOR SERVICES HEREUNDER. ESU 7 SHALL NOT BE LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHER LEGAL OR EQUITABLE THEORY FOR (i) ANY SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES; OR (ii) COST OF PROCUREMENT OF SUBSTITUTE GOODS, TECHNOLOGY OR SERVICES.

**School District’s Selection of Support Services:**

School District agrees to budget for and participate in the LAN Manager Partnership Support Service and be billed by ESU 7 on a monthly basis for such services. The School District elects to receive support services on the following selected days and based on the schedule outlined above.

- Monday • Tuesday • Wednesday • Thursday • Friday

Total Annual Amount \$85,250.00

This Agreement shall be binding upon the parties hereto and their successors. The persons executing this Agreement on behalf of the respective parties specifically acknowledge and represent that they have valid authority to bind the party for whose benefit this Agreement has been executed.

**AUTHORIZED POINT OF CONTACT INFORMATION (POC)**

**Primary POC:**

Jason Brown  
Name

jbrown@hpcstorm.org  
E-mail Address

402-765-2271  
Phone Number

**School District Signature:**

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

Jason Brown  
Printed Name

**ESU 7 Signature:**

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

2.10. Discuss, consider, and take any necessary action on March 18th, 2025 calendar amendment  
A motion to approve the 2024-25 calendar amendment for March 18th to a "no school day" for in-service & district speech Passed with a motion by Chad Hoffman and a second by Dorinda Brown.

Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea

2.11. Discuss, consider, and take all necessary action on lawn care bids.

A motion to approve the following bid for the Polk site from \_\_\_Redman \_\_\_Turf\_\_\_ in the amount of \_\$5630.33\_\_\_ and a bid for the Clarks site from \_\_\_Manstedt \_\_\_Lawn\_\_\_ in the amount of \_\_\_\$ 11614.89\_\_\_ Passed with a motion by Megan Pike and a second by Dorinda Brown.

Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea

## Redman's Turf Service

470 S Pine St PO BOX 21  
Polk, NE 68654 US  
402-366-1017  
redmansturf@gmail.com



## Estimate

ADDRESS  
HPC School  
345 S Pine  
Polk, NE 68654

ESTIMATE 1337  
DATE 02/25/2025

DATE	ACTIVITY	QTY	RATE	AMOUNT
	App 1 (>41K) Fertilizer, crab grass, broadleaf weed control. INSIDE TRACK POLK #14	1	704.25	704.25
	Tractor Broadleaf Weed Spray Fall broadleaf weed spray. INSIDE TRACK POLK #14	1	352.13	352.13
	App 2 (>41K) Fertilizer, crab grass & broadleaf weed control. INSIDE TRACK POLK #14	1	704.25	704.25
	Tractor Broadleaf Weed Spray Fall broadleaf weed spray. OUTSIDE TRACK POLK #9	1	318.75	318.75
	Tractor Broadleaf Weed Spray Spring broadleaf weed spray. OUTSIDE TRACK POLK #9	1	318.75	318.75
	Standon Sprayer Broadleaf Spring Weed Broadleaf. GRASS EAST OF HIGH SCHOOL. #10	1	90.00	90.00
	Standon Sprayer broadleaf Fall weed Broadleaf. GRASS EAST OF HIGH SCHOOL. #10	1	90.00	90.00
	Tractor Broadleaf Weed Spray Spring Broadleaf All grass area GRADE SCHOOL POLK. #11	1	716.20	716.20
	Tractor Broadleaf Weed Spray Fall Broadleaf All Grass area GRADE SCHOOL POLK #11	1	716.00	716.00
	App 1 (1-25K)	1	72.00	72.00

Fertilizer, crab grass, broadleaf weed control. #12			
App 2 (1-25K) Fertilizer, crab grass broadleaf weed control.#12	1	72.00	72.00
App 3 (1-25K) Fertilizer, broadleaf weed control. #12	1	72.00	72.00
App Grub only (1-25K) Insect control. #12	1	72.00	72.00
App 5 (1-25K) Fall Fertilizer, Broadleaf weed control. #12	1	72.00	72.00
Bare ground #1 south,east,north of high school	1	280.00	280.00
Bare ground #2north and west of grade school	1	165.20	165.20
Bare ground #8 Running track and long jump pit practice field	1	441.00	441.00
Bare ground #7 parking area west of high school	1	373.80	373.80

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SUBTOTAL	5,630.33
TAX	0.00
<b>TOTAL</b>	<b>\$5,630.33</b>

Dear HPC School,  
 Thank you for your support and past business.  
 Please review the estimate for 2025 and feel free to contact me with any questions. This estimate reflects exactly what was done in 2024. There are always things that can be done to improve. The practice field has not been aerated for several years. The front lawns at the grade and High School could use this also. The recent dry years have taken a terrible toll on the grass grounds in the grade school block, and the grass area outside the practice field. Interseeding some or all of that would be a great improvement. I have had some trouble at the practice fields with foxtail and windmill grass coming in in late summer so may want to take a different approach. I would be happy to discuss ideas with you.  
 I look forward to working with you in 2025  
 Have a great Day  
 Matt Redman  
 Redman's Turf Services

Accepted By

Accepted Date

# Manstedt K Lawn L.L.C.

Norm Manstedt  
Box 162, 506 North George  
Clarks NE 68628

Customer Service: 308-548-8449  
Licensed NE Pesticide Applicator

Date: Feb 6, 2025

To: High Plains Community Schools  
Polk, Nebraska 68654

Re: High Plains Community Middle School  
Lawn Fertilizer, Aeration / Over Seeding & Weed Control Proposal

Attention: Superintendent Jason Brown

Manstedt K-Lawn will provide the following Lawn Care service for the High Plains Community Middle School and Football Field in Clarks for the **2025 Lawn Care** season. Due to increased cost of chemicals I have had to increase my cost per 1000 SF as noted below.

## **Item One: Football Field**

We will continue to follow the recommendations of the University of Nebraska Turf Management and apply **five [5]** applications of fertilizer, K-Iron, insecticide and herbicides treatments to the football field this year. The applications will take place as follows:

- Mid to late April
- Early June
- Late July
- Early September
- After last scheduled football game or early November

## **Application Products:**

- Fertilizer 18-2-2-3cl w/40% slow-release nitrogen – **all five [5]** applications.
- Pre-emergence Herbicide - ***1<sup>st</sup> & 2<sup>nd</sup>*** applications
- Post-emergence Herbicide – ***1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup>*** Applications
- Insecticide applications – ***2<sup>nd</sup>*** application
- K-Iron applied on **all five (5)** applications

**Football Field Square footage: 75,000 SF**

**2025 Rate: \$ 11.00** per 1000 square feet = **\$ 825.00**

**Five (5) Application Total: \$ 4,125.00**

**Item Two: Practice Field & Remaining School Grounds**

We continue to recommend a **three [3]** application program for the remaining school grounds. Those applications will coincide with the **spring, summer and fall** applications to the football field

The following products will be applied per stated application:

- Fertilizer 18-2-2-3cl w/40% slow release nitrogen – all applications. This will increase disease resistance to turf grass and improve the uptake of all nutrients and herbicides.
- Pre-emergence Herbicide - **1<sup>st</sup> & 2<sup>nd</sup>** applications
- Post-emergence Herbicide – all **three [3]** applications
- Insecticide applications – **2<sup>nd</sup>** application only
- K-Iron will be applied on all **three [3]** applications

**Practice Field & Remaining School Grounds: 123,900 SF**

- **2025 Rate: \$ 11.00** per 1000 square feet = **\$1,362.90**
- **Three (3) Application Total: \$ 4,088.70**

**Item Three: Additional Insecticide (before the 3<sup>rd</sup> application)**

1. **Grub Control: DYLOX 6.2**
  - a. Football Field: 75,000 SF
  - b. **Application Rate: 1 pound per 500 SF**
  - c. **Cost: \$3.75 per pound** (includes material, labor and equipment)
  - d. **Two (2)** applications are typically needed for adequate control each season

**Item Four: Lawn Aeration (\$9.00 /1,000) & Over Seeding (50% Bluegrass / 50% Fescue)**

1. Football Field: *(Includes in front of concession area & ball field)*
  - a. **Aeration: 75,000 SFT x \$ 9.00 / 1,000 = \$ 675.00**
  - b. **Grass Seed: 150 lbs x \$ 4.05 = \$607.50 (Rate: 2 lbs. / 1000 SF)**
  - c. **Total Aeration & Over Seeding \$ 1,282.50**
2. Practice Field: *(Includes parking area behind bleachers)*
  - a. **Aeration: 88,000 SFT x \$ 9.00 / 1,000 = \$ 792.00**
  - b. **Grass Seed: 176 lbs x \$ 4.05 = \$712.80 (Rate: 2 lbs / 1000 SF)**
  - c. **Total Aeration & Over Seeding = \$1,504.80**
3. Remaining School Grounds
  - a. **Aeration: 35,900 SF x \$9.00 / 1000 = \$ 323.10**
  - b. **Grass Seed: 71.9 LB x \$4.05 = \$ 290.79**
  - c. **Total Aeration & Over Seeding = \$ 613.89**

**Note:**

1. I would strongly encourage that we Aerate & Over-seed the practice field and remaining grounds each year (spring or fall)
2. The football field needs to be aerated and over seeded each fall after the last game, to maintain a strong turf that will aid in preventing water grass infestation

**Item Five: Weed Control (Invoiced Separately)**

1. Application of Sterilant Herbicide to all Driveways, Playgrounds, Ball Fields & Parking Lots
  - a. Labor & Equipment Rate: **\$ 75.00 / MHR**
    - 1.) Herbicide Sterilant Rate: **\$ 195.25 / gallon**
    - 2.) Non-Sterilant Spot Spray Weed Control Rate: **\$ 125.35 /gallon** (where necessary)

**Respectfully Submitted February 6, 2025**

**Norm Manstedt, Owner / Operator**

**Manstedt K-Lawn L.L.C.**

**Cellular: 308-548-8449**

**Email: [nmanstedt@clarks.net](mailto:nmanstedt@clarks.net) or [coachmanstedt64@gmail.com](mailto:coachmanstedt64@gmail.com)**

**Nebraska Certified Pesticide Applicator**

2.12. Discuss, consider, and take any necessary action on Policy #6040.

A motion to approve & adopt Policy #6040 (Pre-kindergarten, Pre-school, early childhood)

Program Passed with a motion by Chad Hoffman and a second by Dorinda Brown.

Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea

## 6040

### Prekindergarten (Preschool or Early Childhood) Program

The school board establishes a program to provide prekindergarten services to resident and non-resident students, also referred to as an early childhood or preschool program. The school district will provide the program in compliance with state law and 92 NAC 11 (Nebraska Department of Education "Rule 11"). The availability of the program is subject to the district being able to employ and retain appropriate and qualified personnel.

**Purpose.** The purpose of the program is to promote the social, emotional, intellectual, language, physical, and aesthetic development and learning for the children served and to promote family development and support.

**Age Participation.** The program will be available to children of the following ages:

- Children who are 3 years of age before July 31 of the enrollment year;
- Children who are 4 years of age at the start of the enrollment year; and
- Children who are 5 years of age at the start of the enrollment year, so long as they do not turn 6 years of age prior to January 1 of that year (subject to the participation limitation below).

All enrollment is subject to capacity limitations and enrollment priorities established in this policy.

**Five-Year-Old Participation.** Participation of 5-year-old students who will not turn 6 prior to January 1 of the enrollment year will be further limited to those students who have a raw score on a district approved screening assessment.

**Capacity Limitation.** The maximum capacity for the program is 17 children. In the event where the total number of children registered for the program by July 15 rises above 17, the district will only offer the program to children with the following priority for enrollment:

- 4-year-olds;
- "At-risk" children (as defined by Rule 11);
- Qualified five-year-old students; and

If the program is at capacity after July 15, further enrollment applications will be denied. Exception: If an "at-risk child" (as defined by Rule 11) moves into the district and the program is at capacity, the child will be enrolled in the program. The youngest child in the class that is not "at risk" will be withdrawn from the program.

**Program Coordinator.** The program will be coordinated by a an individual qualified by law to be a Program Coordinator.

**Program and Staff Requirements.** All teachers and administrators in prekindergarten programs must hold a valid certificate or permit to teach issued by NDE except as otherwise allowed by law or Rule 11.

**Participation and Inclusion.** Participation of children and families in the program will be voluntary. The program will not exclude children verified as having disabilities and will include to the extent possible children of diverse social and economic characteristics. HPC will only allow any one student to attend two consecutive years of prekindergarten before transitioning to Kindergarten.

**Birth Certificates.** Within 30 days of enrollment, parents or guardians must submit a certified copy of the child's birth certificate or other documentation in compliance with the Missing Children Identification Act (sections 43-2001 through 43-2012).

**Instructional Hours.** Each class in the program will operate a minimum of 12 instructional hours per week during the school year. Programs receiving grant funds pursuant to state law will operate a minimum of 450 instructional hours per school year.

**Fees.** The district may charge a fee for its program in accordance with the Policy 5045 - Student Fees, provided that the fee may not exceed the actual cost of the program. If the district charges a fee, it will also use a sliding fee scale in order to maximize the participation of economically and categorically diverse groups. The district may waive fees on the basis of need.

**General Reports.** The head administrator will include information about the program in the NDE approved data system. All early childhood data is due as specified by the data system calendar.

**Early Childhood Program Report.** An Early Childhood Program Report Form will be submitted annually by October 15 on the form required by NDE.

**Planning.** Each program will have a planning period that complies with the requirements of Rule 11.

**Coordination with Existing Programs and Funding Sources.** The district will develop, and keep on file, a written plan to show that the program will be coordinated or contracted with existing programs in compliance with Rule 11 requirements. The district will develop and keep on file a written plan to coordinate and use a combination of local, state, and federal funding sources including, but not limited to, those listed in Rule 11 in order to maximize the participation of economically and categorically diverse groups of children and to ensure that participating children and families have access to knowledge of comprehensive services that may be available.

**Additional Rule 11 Requirements.** Rule 11 includes additional requirements that are not included in this policy, including but not limited to requirements addressing family development and support; developmentally and culturally appropriate curriculum, practices, and assessment; evaluation and quality assurance; program staff; child/staff ration and group size; facilities, equipment, health, and safety; meals and snacks, immunizations; supervision; toileting; infants and toddlers; Sixpence programs; and home-based programs. The district will comply with these additional requirements that are applicable to the program.

**Special Education Act Compliance.** Nothing in this policy allows the school district to fail to meet its responsibilities under the Special Education Act (section 79-1110 through 79-1167). To the extent there is any conflict between this policy or Rule 11 with the Special Education Act, the Act shall control.

Adopted on: 3/10/25

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

2.13. Discuss, consider, and take any necessary action on Principal Breanne Helgoth's contract for the 2025-26 school year.

A motion to approve Principal Breanne Helgoth's contract as presented for the 2025-26 school year Passed with a motion by Megan Pike and a second by Dorinda Brown.

Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea

2.14. Discuss, consider, and take all necessary action on Principal Micah Fisher's 7-12 contract for the 2025-26 school year.

A motion to approve Principal Micah Fisher's contract for the 2025-26 school year as presented Passed with a motion by Megan Pike and a second by Chad Hoffman.

Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea

2.15. Discuss, consider, and take any necessary action on the resignation of Mr. Darius Williams

A motion to approve the resignation of Mr. Darius Williams at the end of the 2024-25 school year

Passed with a motion by Chad Hoffman and a second by Dorinda Brown.

Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea

2.16. Discussion and Review on Safety Protocols

# PREVENTION

**Standard 1:** The school system shall coordinate efforts for prevention through collaboration with local, state and regional stakeholders.

<b>1.1.a</b>	<b>The school system shall prepare and communicate with local authorities (e.g., fire, police, rescue, emergency management, mayor’s office, etc.) for a wide variety of real-world scenarios.</b>	3
1	The school system has not communicated with local authorities.	
2	The school system communicates with local authorities, meeting annually.	
3	The school system communicates with local authorities meeting annually and has guidelines and policies in place that are reviewed and practiced by all employees and students on a regular (e.g., monthly, quarterly) basis.	
4	The school system communicates and collaborates regularly (e.g., monthly, quarterly) with local authorities planning, training and exercising real world scenarios.	
<b>Possible Evidence</b>		
<ul style="list-style-type: none"> <li>○ Documented communication with local authorities</li> <li>○ Documented scenarios, calendars, agendas, minutes, sign-in sheets</li> <li>○ After action reports, training rosters/agendas</li> <li>○ Documentation that the all-hazards plan has been made an annex to the municipality’s Local All-Hazards Plan.</li> </ul>		

<b>1.1.b</b>	<b>The school system shall have guidelines and policies for event and incident management.</b>	
1	The school system has no evidence of guidelines or policies.	3
2	The school system has guidelines and policies in place and shared with all employees and students.	
3	The school system has guidelines and policies in place that are reviewed and practiced by all employees and students on a regular (e.g., monthly, quarterly) basis.	
4	The school system has guidelines and policies in place that are reviewed and practiced by all employees, students, and relevant stakeholders on a regular (e.g., monthly, quarterly) basis.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>o Documented guidelines and policies</li> <li>o Documented communication with relevant stakeholders</li> <li>o Documented reviews and/or exercises with attendance roster</li> <li>o Evidence the school has created a reference kit available for first responders which includes several copies of floor plans, master keys to interior and exterior doors, and any other items deemed necessary by community emergency partners.</li> <li>o Training roster and curricula documenting staff training in emergency procedures.</li> </ul>	

<b>1.1.c</b>	<b>The school system should follow standard practice policies using protocols recommended by the iloveyouguys.org Standard Response Protocol (SRP) (i.e., lock down, lock out, evacuate, and shelter).</b>	
1	The school system has not adopted the SRP.	3
2	The school system has a limited number of system employees and students who are knowledgeable of the SRP.	
3	The school system SRP is known and practiced by all system employees and students.	
4	The school system SRP is known and practiced by all system employees and students and also involves community partners when practicing.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>o Documented policies</li> <li>o Documented training content and participants</li> <li>o Documented exercises using SRP including attendance roster</li> <li>o SRP handouts and communications to families and students</li> <li>o Prominently posted SRP protocol</li> <li>o School staff can recite SRP protocol if asked</li> </ul>	

<b>1.1.d</b>	<b>The school system shall maintain compliance with fire and life safety codes.</b>	
1	The school system is not in compliance with fire and life safety codes nor has a process/plan to meet compliance.	4
2	The school system meets all current fire and life safety codes or is in the process/plan of meeting compliance.	
3	The school system meets all current fire and life safety codes	
4	The school system exceeds all current fire and life safety codes.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>o Evidence of an identified plan</li> <li>o Fire Marshall reports</li> <li>o Compliance reports</li> </ul>	

<b>1.1.e</b>	<b>The school system shall have visible signage to identify interior/exterior spaces for emergency responders.</b>	
1	The school system has no visible signage for emergency responders.	4
2	The school system has visible signage for emergency responders.	
3	The school system has standardized and visible interior/exterior signage for emergency responders.	
4	The school system has standardized, visible signage to include labeling interior and exterior doors and on exterior classroom windows for emergency responders.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>o Visible numbering / labeling of doors</li> <li>o High visibility numbering (size and color)</li> <li>o Documented walk-through of facility by local response agency verifying appropriateness of signage for responders</li> <li>o Policy regarding signage on interior and exterior doors</li> </ul>	

**Standard 2:** The school system shall designate safety and security teams who are responsible for compliance with local, state and federal mandates through a written all-hazards (internal and external) plan.

<b>1.2.a</b>	<b>The school system should have teams responsible for safety and security. The teams will respond and manage any incident that occurs.</b>	
1	The school system has no teams responsible for safety and security.	3
2	The school system has designated a team responsible for safety and security at either the system wide and/or facility level.	
3	The school system has designated teams responsible for safety and security at both the system wide and facility level.	
4	The school system has designated teams responsible for safety and security system wide and at the individual facility level and regular (e.g., monthly, quarterly) including representatives from student and parent populations.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>o Small systems may meet Level 4 with one team (possibly)</li> <li>o Team roster; team meeting agendas</li> <li>o Evidence that parents are included in safety team planning processes</li> <li>o Roster includes law enforcement officer, local first responder, teachers, administrator, mental health professional, custodian, parent or guardian of a student and any others deemed necessary e.g. school nurse, local emergency management, IT manager, and school transportation coordinator.</li> </ul>	

	<ul style="list-style-type: none"> <li>o Roster includes student representatives on the school safety planning team</li> </ul>	
<b>1.2.b</b>	<b>The safety teams meet to review safety standards/protocols and update documents.</b>	
<b>1</b>	The safety team has not met in the last year.	
<b>2</b>	The safety team meets at least annually.	
<b>3</b>	The safety team meets regularly (e.g., monthly/quarterly)	
<b>4</b>	The safety team meets regularly (e.g., monthly/quarterly) with full team participation.	4
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>o Documentation is kept on file according to records retention requirements. (Agendas, team minutes, etc.)</li> <li>o Team meeting schedule</li> <li>o Team member attendance records</li> <li>o Team meeting notes</li> </ul>	

**Standard 3:** The school system should assess school climate/culture and implement processes and practices to create a positive and safe environment conducive to learning.

<b>1.3.a</b>	<b>The school system should assess positive relationships between students and employees and between students and students.</b>	
<b>1</b>	The school system has no purposeful strategies or processes in place to assess positive relationships.	
<b>2</b>	The school system has purposeful strategies and processes in place to assess positive relationships.	
<b>3</b>	The school system has purposeful strategies and processes in place to assess observable, positive relationships.	3
<b>4</b>	The school system has purposeful strategies and processes in place to assess observable, positive relationships, with processes regularly (e.g., monthly/quarterly) evaluated based on assessment data and modified as needed.	
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>o Surveys and data</li> <li>o Lesson plans for and results from student activities</li> <li>o Observation protocols that define observable positive relationships that are to be assessed</li> </ul>	

	<ul style="list-style-type: none"> <li>○ Protocols in place to gather, aggregate and review data related to positive relationships</li> </ul>	
<b>1.3.b</b>	<b>The school system should implement processes and practices to create a respectful, positive, and safe environment conducive to learning.</b>	
<b>1</b>	The school system has no documented processes or practices to create a positive and safe environment conducive to learning.	3
<b>2</b>	The school system has implemented a documented school-wide behavior process to create a positive and safe environment conducive to learning.	
<b>3</b>	The school system has implemented a documented school-wide behavior process supported by a data collection system to create a positive and safe environment conducive to learning.	
<b>4</b>	The school system has implemented a documented school-wide behavior process using a data collection system to guide decision making fostering a positive and safe environment conducive to learning.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Behavior expectations are posted school-wide</li> <li>○ Policies exist that promote social, emotional, ethical and civic development of students.</li> <li>○ Language used with students is positive vs. negative</li> <li>○ School Improvement Plan</li> <li>○ Code of conduct is reviewed and updated annually</li> <li>○ Procedures used to make decisions about student behavior are well-known to students and staff as evidenced by random questioning</li> <li>○ Alternatives to suspensions and expulsions are built into disciplinary policy</li> <li>○ Documentation that students are actively involved in promoting a positive school climate</li> <li>○ Evidence that data is collected related to behavior</li> <li>○ Documentation of data aggregation for use in identifying trends</li> <li>○ Meeting notes or similar documentation to support use of data in decision making related to school wide behavior expectations</li> <li>○ There is a process in place to collect and review discipline referral data</li> <li>○ Notes from decision making processes documenting alteration of processes based on data</li> </ul>	

**Standard 4:** The school system shall have processes in place to assist and address identified individuals who exhibit signs of risky, harmful, or violent behaviors and/or pose a threat of committing criminal activity.

<b>1.4.a</b>	<b>The school system shall have a student assistance process to provide problem-solving and intervention strategies.</b>	
<b>1</b>	The school system has no student assistance process.	3
<b>2</b>	The school system has a student assistance process where problem solving can occur and intervention strategies are recommended and implemented.	
<b>3</b>	The school system has a student assistance process where problem solving occurs and recommended intervention strategies are implemented with district and building level teams collaborating with and using community resources.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Possible examples (but not limited to) may include the 1184 team; SAT team; problem-solving team; PBiS team; 504 plans</li> <li>○ Documentation of team processes</li> <li>○ Documentation of team members</li> <li>○ Documentation of meeting minutes</li> <li>○ Evidence of collaboration with community resources (communications; joint training; lists of commonly used resources)</li> <li>○ Protocols for problem solving and student assistance</li> <li>○ Evidence that parents are involved in policy / protocol decisions</li> <li>○ There is a process in place to identify and serve the needs of students most at risk for engaging in disruptive and disorderly behavior</li> <li>○ Documentation that behavior processes focus on root causes of problems and problem solving strategies</li> <li>○ There are staff members trained to identify and work with potentially dangerous students</li> <li>○ There is a formal student assistance program in place</li> <li>○ There are standard definitions and procedures to identify school crime included in the student code of conduct or handbook</li> </ul>	3
<b>1.4.b</b>	<b>The school system should have behavioral threat assessment plans and protocols consistent with best practices.</b>	
<b>1</b>	The school system does not have a behavioral threat assessment plan or protocol.	
<b>2</b>	The school system has a plan for behavioral threat assessments and implements protocol when necessary.	
<b>3</b>	The school system has a plan for behavioral threat assessments and conducts threat assessment protocols using trained staff.	
<b>4</b>	The school system has a plan for behavioral threat assessments and conducts	

	threat assessment protocols using trained staff and has regular training with school staff on what and how to report suspicion or concern.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Documentation of threat assessment and management protocols</li> <li>○ A plan is in place to coordinate team work with local law enforcement</li> <li>○ Policies include information on how team records are maintained and kept secure and apart from the student's educational record</li> <li>○ There is an identified threat assessment and management policy in place</li> <li>○ Documentation of training in behavioral threat assessment and management for team members</li> <li>○ Documentation of training for all staff the school community on reporting potential warning signs of someone who might pose a threat</li> <li>○ Protocols are in place for when and how to secure outside consultation from a qualified threat assessor</li> <li>○ An anonymous reporting system is in place</li> <li>○ A reporting system is in place that is not anonymous</li> <li>○ There is a policy in place on how, where and what to report related to potential threats from students, staff, families or other community members</li> <li>○ A process to assist staff to recognize students exhibiting behaviors indicating involvement in gangs, extremism, radicalization, human sex trafficking victims and student recruiters</li> </ul>	
<b>1.4.c</b>	<b>The school system should identify and coordinate with mental health resources in the community to assist with behavioral health crises.</b>	
	<b>1</b> The school system has no mental health resources neither identified nor coordinated.	
	<b>2</b> The school system has identified mental health resources and uses on an occasional basis.	
	<b>3</b> The school system has identified mental health resources and collaborative meetings are held between representatives of these resources and school personnel.	
	<b>4</b> The school system has identified mental health resources that come into schools on a regular basis.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Documentation of communication to parents regarding students' mental health needs</li> <li>○ Participation in collaborative meetings as evidenced by meeting notes and agendas (1184)</li> <li>○ Documentation of a mental health presence in schools</li> <li>○ Documentation of referral procedures for mental health concerns</li> <li>○ Schedules for mental health availability in schools</li> <li>○ Policies and protocols in place to keep parents involved in mental health decisions</li> </ul>	4

1.4.d	<b>The school system shall have at least one hour of suicide prevention training for employees annually.</b>	
1	The school system does not participate in NDE approved suicide prevention training for employees annually.	
2	The school system participates in the NDE approved suicide prevention training for employees annually.	
3	The school system participates in the NDE approved suicide prevention training for employees annually including certified and non-certified staff.	3
4	The school system participates in the NDE approved suicide prevention training for employees annually including certified and non-certified staff and provides additional suicide prevention training with supplemental curricula.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Attendance record of participation</li> <li>○ Completion certificates</li> <li>○ Supplemental suicide prevention curricula</li> </ul>	
1.4.e	<b>The school system shall have a bullying policy that includes human, cultural, technological, and societal issues with prevention instruction for employees and students including digital citizenship or cyberbullying.</b>	
1	The school system has an inadequate or no bullying policy for prevention and instructional opportunities.	
2	The school system has a bullying policy and conducts on-going bullying/cyberbullying prevention and digital citizenship instruction for both employees and students and monitors bullying/cyberbullying incidents.	
3	The school system has a bullying policy and conducts on-going bullying/cyberbullying prevention and digital citizenship instruction for both employees and students and has a system created to report bullying/cyberbullying incidents.	4
4	The school system has a bullying policy and conducts on-going bullying/cyberbullying prevention and digital citizenship instruction for all employees and students and has systems created to report bullying/cyberbullying incidents to identify and respond to students who need additional prevention support.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Evidence-based bullying prevention program in place</li> <li>○ Anti-bullying policies include monitoring protocols</li> <li>○ System for reporting is active</li> <li>○ Policies/protocols for reporting are in place</li> </ul>	

	<ul style="list-style-type: none"> <li>○ Training or awareness protocols are carried out so staff, students and families know how, where and when to make reports</li> <li>○ Documentation of incidents</li> <li>○ Incident data is aggregated and used for decision making</li> <li>○ Curriculum that advocates and practices safe, legal, and responsible use of information and technology</li> <li>○ Instruction is provided which exhibits a positive attitude toward using technology that supports collaboration, learning, and productivity</li> <li>○ Documentation that students are educated about the policy</li> </ul>	
<b>1.4.f</b>	<b>The school system shall have a policy regarding student dating violence.</b>	
<b>1</b>	The school system has not developed nor adopted a specific policy to address incidents of dating violence involving students at school.	
<b>2</b>	The school system developed and adopted a specific policy to address incidents of dating violence involving students at school.	
<b>3</b>	The school system provides on-going instruction to employees and students regarding the student dating violence policy.	
<b>4</b>	The school system provides on-going instruction to employees and students regarding dating violence using evidence-based instruction.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ School Policy</li> <li>○ Documentation of evidence-based curriculum in use</li> <li>○ Protocols are in place for responding to incidents of dating violence on and off school property</li> <li>○ Students and staff receive training on dating violence as evidenced by training agendas, announcements, participation rosters or lesson plans</li> <li>○ Students and staff receive training on sexual harassment/gender respect as evidenced by training agendas, announcements, participation rosters or lesson plans</li> </ul>	4

Standard 5: The school system shall complete a hazard analysis of all school system properties to identify potential hazards.

<b>1.5.a</b>	<b>The school system shall have a protocol for an annual inventory of all chemicals (e.g., classrooms, custodial, buildings, grounds), proper storage, and disposal of unused or outdated chemicals.</b>	
<b>1</b>	The school system has no protocol for inventory, storage, and disposal of unused or outdated chemicals.	
<b>2</b>	The school system has an inventory, storage and disposal protocol.	

3	The school system has implemented an inventory, storage, and disposal protocol.	
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>o All chemicals are stored in appropriate containers that are labeled with the name, formula and health hazards associated with the chemical</li> <li>o Storage area doors are marked "hazardous materials" or "authorized personnel only"</li> <li>o Chemical storage area has an operable and adequate ventilation system</li> <li>o A policy / protocol is in place supporting the an annual chemical inventory, proper storage and disposal of chemicals</li> <li>o Corrosive materials cabinet is designed to store corrosives is locked and labeled</li> <li>o Flammable materials cabinet is designed to store flammables and is locked and labeled</li> <li>o Safety data sheets "SDS" are available for each material</li> <li>o If mercury is present, it is locked, labeled, coded for compatibility, and kept in appropriate containers</li> </ul>	3
<b>1.5.b</b>	<b>The school system shall maintain health immunization records for all students.</b>	
1	The school system does not maintain immunization records.	
2	The school system maintains immunization records for all students.	
3	The school system maintains immunization records for all students and uses the data for health and safety of students.	
4	The school system maintains immunization records for all students and uses the data for scheduled assessment for student health and safety needs.	4
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>o Determination of staffing needs based on the assessments</li> <li>o Specific health related student sweep to identify emerging health needs</li> <li>o Policy/protocol in place related to maintaining health immunization records</li> <li>o Policy/protocol includes information on how data is aggregated and used to assess student health/safety</li> </ul>	

Standard 6: The school system shall maintain a safe environment.  
 LB 79-2, 144-145

<b>1.6.a</b>	<b>The school system should collaborate with appropriate local agencies to identify and address safety and security issues.</b>	
1	The school system does not communicate nor collaborate with local agencies.	
2	The school system communicates and collaborates about safety and security	

	protocols with local agencies.	
<b>3</b>	The school system communicates and collaborates about safety and security protocols with local agencies on a regular (e.g., monthly, quarterly) basis.	
<b>4</b>	The school system communicates, collaborates, and implements safety and security protocols with local agencies on a regular (e.g., monthly, quarterly) basis.	
	<b>Possible Evidence</b>	4
	<ul style="list-style-type: none"> <li>○ Documentation from meetings with local agencies such as law enforcement, fire, public health, emergency management, emergency medical services, Mayor's office and Superintendent.</li> <li>○ School participation in community trainings related to safety/security</li> <li>○ Partnering in continuity of operations</li> <li>○ Policy or protocol for maintaining links with local agencies to address safety/security</li> <li>○ Evidence of implementing safety and security after action reports from safety /security exercises; recommendations from local agencies that were implemented in schools</li> </ul>	
<b>1.6.b</b>	<b>The school system shall conduct system-wide safety and security self-assessments.</b>	
<b>1</b>	The school system does not conduct system-wide safety nor security self-assessments.	
<b>2</b>	The school system conducts system-wide safety and security self-assessments for each building by the safety committee.	
<b>3</b>	The school system conducts system-wide safety and security self-assessments for each building involving staff representatives.	3
<b>4</b>	The school system conducts system-wide safety and security self-assessments for each building involving all staff members.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Data from the self-assessments</li> <li>○ Walk-through reports by local safety/security personnel</li> <li>○ Roster of self-assessment participants</li> <li>○ Documentation that self-assessment include checks for the following: <ul style="list-style-type: none"> <li>• Safety and security policies are adhered to</li> <li>• Building exterior is inspected for safety/security issues (locked doors, signage, unregistered vehicles are detected, buses/school vehicles are secured, adequate lighting, windows and entrances visible)</li> <li>• Visitor access control procedures are adhered to</li> <li>• Key control and ID systems are in place and adhered to</li> <li>• Building interior is inspected for safety / security issues (locked doors, signage, locker use)</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>Monitoring and surveillance systems are in place and procedures are followed</li> <li>Technology solutions are backed up and procedures adhered to</li> <li>Specialty areas are inspected for safety/security issues (labs, shops, storage, maintenance areas, locker rooms, stadiums, gyms, natatoriums)</li> <li>Plans are in place and posted as directed (Lock out, lock down, evacuate, and shelter, routes, stairwells, standard response protocol, first aid)</li> </ul>	
<b>1.6.c</b>	<b>The school system shall conduct annual safety audits using external consultants.</b>	
1	The school system does not conduct safety audits.	4
2	The school system conducts safety audits annually.	
3	The school system conducts annual safety audits utilizing the standardized audit protocol.	
4	The school system conducts annual safety audits utilizing the standardized audit protocol administered by an NDE certified auditor.	
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>Documented audits with auditor's name</li> </ul>	
<b>1.6.d</b>	<b>The school system should have active supervision throughout all school buildings/campus.</b>	
1	The school system has limited or no active supervision at the school buildings/campus.	3
2	The school system has active supervision throughout the school buildings/campus.	
3	The school system has a written plan for active supervision that is implemented in all common areas throughout the school buildings/campus.	
4	The school system has a written plan for active supervision that is implemented and supported by staff training in all common areas throughout the school buildings/campus.	
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>Documentation of the written plans</li> <li>Documentation of the training content and participation (training roster)</li> <li>Policy defining active supervision and its implementation</li> <li>Protocols for implementing active supervision in common areas</li> </ul>	

Standard 7: The school system should have policies and protocols regarding security and visitor management in alignment with Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA Center).

<b>1.7.a</b>	<b>The school system should develop, train, and follow security and visitor protocols in alignment with Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA).</b>	
1	The school system has inadequate or no visitor management protocols or training.	
2	The school system has developed, trained, and follows visitor management protocols in alignment with Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA).	
3	The school system has developed, trained, and follows visitor management protocols, and is followed by all employees and students in alignment with Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA).	
4	The school system has developed, trained, and follows visitor management protocols that is followed by all district or contract employees, volunteers, students, substitute teachers, and student teachers in alignment with Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA).	
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>o Employees and visitors IDs with dates are issued in accordance with a policy</li> <li>o Visitor badge with date and destination</li> <li>o Documentation of check-ins/outs at office</li> <li>o Written procedures for authorized visitors</li> <li>o Written procedures for unauthorized visitors</li> <li>o Written procedures to guide access to the building by staff/visitors before and after school</li> <li>o Documentation that background checks are conducted as per policy</li> <li>o Documentation that sex offender checks are conducted as per policy</li> <li>o Visitor policy/procedure includes information about how/when a parent who is a registered sex offender may visit their child during school hours</li> <li>o Policies/protocols are in place to receive deliveries/delivery personnel (including system for inspecting and approving items)</li> <li>o Documentation of training for personnel and students related to visitor management</li> </ul>	4
<b>1.7.b</b>	<b>The school system should develop and implement security and visitor policies and protocols for specialized areas (e.g., pools, gyms, prekindergarten, playgrounds, fences, vehicles/buses, vehicle facilities, bus barns, science labs, sporting venues, cafeterias, kitchens, classrooms with exterior doors, portables, etc.).</b>	

1	The school system does not have security nor visitor policies nor protocols for specialized areas.	
2	The school system has developed and implemented security and visitor policies and protocols for specialized areas.	
3	The school system has developed, trained, and follows visitor management protocols, and is followed by all employees and students in alignment with Readiness and Emergency Management for Schools (REMS) for specialized areas.	
4	The school system has developed, trained, and follows visitor management protocols that is followed by all district or contract employees, volunteers, students, substitute teachers, and student teachers in alignment with Readiness and Emergency Management for Schools (REMS) for specialized areas.	2
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>○ Policy addressing classroom instruction with doors locked or unlocked</li> <li>○ Policy addressing classroom instruction in portables or other separate buildings with doors locked or unlocked</li> <li>○ Evidence of physical security measures that are delineated in policy (e.g., Evidence of electronic security systems; of security cameras and GPS on school buses; remote and isolated hallways are monitored by security cameras; electronic security alarm systems are connected to law enforcement/fire or to central reporting where appropriate agencies will be contacted; alarm system is in compliance with the Americans with Disabilities Act (ADA) requirements including provisions for hearing and/or visual impairments; at least 30 days CCTV digital media and also CCTV monitored in real-time)</li> <li>○ Policy directly addressing visitors and visitor management</li> </ul>	

# PREPAREDNESS

Standard 1: The school system shall establish a safety and security plan consistent with incident command procedures.

2.1.a	The school system shall have a structure to identify a primary school leader to serve as a liaison between emergency personnel and the school system in the event of an incident.	
1	The school system does not have a structure to identify a primary school leader to serve as a liaison between emergency personnel and the school system in the event of an incident.	
2	The school system has a structure to identify a primary school leader to serve as a liaison between emergency personnel and the school system in the event of an incident.	
3	The school system has a structure to identify a primary school leader to serve as a liaison between emergency personnel and the school system in the event of an incident and has informed emergency personnel of the structure protocol.	3
4	The school system has a structure to identify a primary school leader to serve as a liaison between emergency personnel and the school system in the event of an incident, has informed emergency personnel of the structure protocol, and has practiced various incident scenarios (i.e., exercises, drills).	
<b>Possible Evidence</b>		
<ul style="list-style-type: none"> <li>o Documentation of identification of person(s) responsible as liaison (organization chart)</li> <li>o Documentation of process</li> </ul>		
2.1.b	The school system shall have a structure to identify a primary school leader to be responsible for students at the time when incident command procedures are needed.	
1	The school system does not have a structure to identify a primary school leader to be responsible for students at the time when incident command procedures are needed	
2	The school system has a structure to identify a primary school leader to be responsible for students at the time when incident command procedures are needed	
3	The school system has a structure to identify a primary school leader to be responsible for students at the time when incident command procedures are needed and have informed emergency personnel of the structure protocol.	3
4	The school system has a structure to identify a primary school leader to be	

	responsible for students at the time when incident command procedures are needed, has informed emergency personnel of the structure protocol, and has exercised various incident scenarios i.e. table top exercises, drill, or practice.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Documentation of identification of person responsible as liaison (organization chart)</li> <li>○ Documentation of process</li> </ul>	

Standard 2: The school system's safety and security plan should integrate the needs of students, employees, and persons with and without disabilities.

<b>2.2.a</b>	<b>The school system should conduct emergency drills.</b>	
<b>1</b>	The school system does not conduct emergency drills as required by state statute.	
<b>2</b>	The school system conducts emergency drills as required by state statute.	
<b>3</b>	The school system conducts emergency drills that meet or exceed the number of drills required by state statute and at differing times throughout the day.	4
<b>4</b>	The school system conducts emergency drills that meet or exceed the number of drills required by state statute with varying scenario conditions.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Documentation of varying scenario conditions (e.g. simulating a blocked exit for "fire", time of drill, etc.)</li> <li>○ Documented plans for scenario conditions</li> <li>○ Required documentation by state law</li> </ul>	

Standard 3: The school system's safety and security plan should include procedures for communicating with all internal and external stakeholders.

<b>2.3.a</b>	<b>The school system has identified methods of communication to reach all internal and external stakeholders.</b>	
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1	The school system has not identified methods of communication to reach all internal and external stakeholders.	4
2	The school system has methods of communication to reach all internal and external stakeholders.	
3	The school system has methods of communication to reach all internal and external stakeholders with the capability of using multiple languages.	
4	The school system has methods of communication to reach all internal and external stakeholders with the capability of using multiple languages and regularly (e.g., monthly/quarterly) assesses them for functionality.	
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>○ Documentation of methods (intercoms, social media, etc.)</li> <li>○ Documentation of multiple language use</li> <li>○ Documentation of functionality checks</li> <li>○ Documentation of dissemination plan to inform stakeholders of methods of communication</li> </ul>	

Standard 4: The school system's safety and security plan should include the development and implementation of multi-hazard practices in compliance with local, state, and federal regulations.

<b>2.4.a</b>	<p><b>The school system shall have planned protocols for required drills, including, but not limited to fire, tornado, and bus evacuation drills.</b></p> <ul style="list-style-type: none"> <li>• <b>Fire drills (evacuation):</b> One fire drill conducted monthly with one additional drill being conducted during the first 30 days of school.</li> <li>• <b>Tornado drills (shelter):</b> One drill during the first <b>two weeks of school</b> and the second drill during the month of March.</li> <li>• <b>Bus evacuation drills:</b> Two drills during the school year involving all students and appropriate staff. Recommended that one drill occur during the first month of school.</li> </ul>	
1	The school system conducts less than required drills.	2
2	The school system conducts the required drills.	
3	The school system exceeds the minimum number of required drills and includes, parents, students, and community partners in drills.	
4	The school system exceeds the minimum number of required drills, and includes	

	parents, students, and community partners in drills.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Documentation of required drills</li> <li>○ Documentation of community partner communication</li> <li>○ After action reports</li> <li>○ Participation rosters</li> </ul>	
<b>2.4.b</b>	<b>The school system should have planned protocols for non-required drills, including but not limited to lockdown, lockout, evacuation, shelter, and the reunification process.</b>	
<b>1</b>	The school system does not participate in any non-required drills.	
<b>2</b>	The school system conducts non-required drills.	
<b>3</b>	The school system conducts non-required drills for multiple threats and hazards and includes parents, students, and community partners in drills.	2
<b>4</b>	The school system conducts non-required drills for multiple threats and hazards, and includes parents, students, and community partners in drills.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Documentation of drills that relate to community threats and hazards (e.g., rail system, chemical plant, prisons)</li> <li>○ After action reports</li> <li>○ Participation rosters</li> </ul>	
<b>2.4.c</b>	<b>The school system should conduct a performance review of the drills/practice.</b>	
<b>1</b>	The school system does not conduct a performance review of the drills.	
<b>2</b>	The school system conducts a performance review of the drills.	
<b>3</b>	The school system conducts a performance review of the drills and modifies them as needed.	3
<b>4</b>	The school system conducts a performance review of the drills and has assistance on a rotating basis from local law enforcement, fire marshal, emergency medical services, emergency management, or other local public safety officials to assess and provide feedback on drills and crisis response.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Documentation of performance review</li> <li>○ Documentation of modifications</li> <li>○ Documentation of communication with community partners</li> <li>○ Documenting of after-action review and report (NIMS)</li> <li>○ Documentation of feedback provided by partners</li> </ul>	

Standard 5: The school system shall ensure all facilities meet state and local code requirements.

2.5	The school system shall ensure all facilities meet state and local code requirements.	
1	The school system facilities do not meet state and local code requirements.	
2	The school system facilities meet the state and local code requirements.	
3	The school system facilities exceed the state and local code requirements.	3
4	The school system facilities exceed state and local code requirements and have introduced innovative practices that can serve as a model for other systems and research.	
<b>Possible Evidence</b>		
<ul style="list-style-type: none"> <li>○ Inspection documents</li> <li>○ Internal policies / procedures supporting code requirements</li> <li>○ Written descriptions of innovative practices</li> </ul>		

Standard 6: The school system shall develop and implement multi-hazard training in compliance with local, state, and federal regulations.

2.6.a	The school system shall provide training for specified employees in required areas to comply with local, state, and federal regulations.	See Footnote of Citation at end of document
1	The school system provides limited or no training in required areas to comply with local, state, and federal regulations.	
2	The school system provides training for specified employees in required areas to comply with local, state, and federal regulations.	
3	The school system exceeds required training for specified employees in compliance with local, state, and federal regulations.	3
4	The school system exceeds required training for specified employees in compliance with local, state, and federal regulations and has innovative practice(s) that can serve as a model for other systems.	
<b>Possible Evidence</b>		

	<ul style="list-style-type: none"> <li>o Documentation of required training, dates, participant rosters (Blood-borne pathogens, dating violence, suicide awareness, concussion awareness, seclusion and restraint, CPR and First Aid for Pre-K, Sexual harassment, and bullying prevention)</li> <li>o Internal policies / procedures supporting training requirements</li> <li>o Written descriptions of innovative practices</li> </ul>	
<b>2.6.b</b>	<b>The school system should provide training for appropriate employees in non-required areas.</b>	
<b>1</b>	The school system provides limited or no training in non-required areas.	
<b>2</b>	The school system provides training for appropriate employees in non-required areas.	
<b>3</b>	The school system provides multiple training opportunities for appropriate employees in non-required areas.	
<b>4</b>	The school system exceeds training opportunities and has innovative practice(s) that can serve as a model for other systems.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>o Documentation of training , dates, participant rosters: (digital citizenship, event and crowd management, crisis response, sex offender identification and management, CPR and first aid for K-12, threat assessment, active shooter response, membership identification and/or student recruiters in groups such as gangs, extremism, radicalization, human sex trafficking, etc.)</li> <li>o Internal policies / procedures supporting training offerings</li> <li>o Written descriptions of innovative practices</li> </ul>	3
<b>2.6.c</b>	<b>The school system should create a positive climate that encourages respect and responsibility in regards to at least the following topics; dating violence, bullying/cyberbullying, digital citizenship, and sexual harassment.</b>	
<b>1</b>	The school system does not have a curriculum nor processes in place to develop a positive climate of respect and responsibility in regards to dating violence, bullying/cyberbullying, digital citizenship, and sexual harassment.	
<b>2</b>	The school system adopts a schoolwide curriculum and processes in place to develop a positive climate of respect and responsibility in regards to at least the following topics; dating violence, bullying/cyberbullying, digital citizenship, and sexual harassment.	
<b>3</b>	The school system adopts and implements a schoolwide curriculum and processes that teach respect and responsibility to staff and students in regards to at least the following topics; dating violence, bullying/cyberbullying, digital citizenship, and sexual harassment.	
<b>4</b>	The school system adopts, implements, and trains employees in a schoolwide curriculum and processes to teach respect and responsibility for employees and	

	students in regards to at least the following topics; dating violence, bullying/cyberbullying, digital citizenship, and sexual harassment.	4
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"><li>o Documentation of curriculum use</li><li>o Protocols supporting curriculum use and implementation</li></ul>	

# RESPONSE

<b>3.1</b>	<b>The school system should have a plan to coordinate actions taken to resolve an incident.</b>
1	The school system has no plan for coordination among employees and/or available resources to resolve an incident.
2	The school system has a plan that coordinates actions to resolve an incident.
3	The school system has a Standard Response Protocol (SRP) plan that uses pre-coordinated actions and external resources to resolve an incident and engages in an after-action debriefing to assess and modify incident response plans if needed.
4	The school system has a Standard Response Protocol (SRP) plan that uses pre-coordinated actions and external resources to resolve an incident and engages in an after-action debriefing to assess and modify incident response plans if needed. The written after-action report is shared with stakeholders.
<b>Possible Evidence</b>	
<ul style="list-style-type: none"> <li>○ Documentation of debrief actions taken</li> <li>○ Plan and policy modifications are documented</li> <li>○ After action reports and their distribution lists are documented</li> </ul>	
<b>3.2</b>	<b>The school system should have a plan to identify and document crisis communication procedures with the following stakeholder groups: emergency responders, employees, students, parents/guardians, media, and others as needed.</b>
1	The school system has no plan for communication efforts established to inform stakeholder groups.
2	The school system has a plan for communication to stakeholder groups identified and documented.
3	The school system has a plan to adhere to communication strategies created for specific incident response.
4	The school system has a plan to adhere to communication strategies created for specific incident response including a debriefing exercise to determine necessary modifications.
<b>Possible Evidence</b>	
<ul style="list-style-type: none"> <li>○ Documentation of debrief actions taken</li> <li>○ Plan and policy modifications are documented</li> <li>○ After action reports and their distribution lists are documented</li> </ul>	

4

4

<b>3.3</b>	<b>The school system should plan to assess and respond to each incident.</b>		
1	The school system has an inadequate or no plan to assess and respond to incidents that includes communication with stakeholder groups e.g., parents, response agencies, local officials.		
2	The school system has a plan to assess and respond to incidents that includes groups identified and documented strategies for communication to stakeholders e.g., parents, response agencies, local officials.		
3	The school system has a plan to assess and respond to incidents that includes documented communication strategies created for communication to stakeholders e.g., parents, response agencies, local officials) that are specific to incident response (fire, weather, intruder, etc.		
4	The school system has a plan to assess and respond to incidents that includes documented communication strategies created for communication to stakeholders e.g., parents, response agencies, local officials that are specific to incident response - including a debriefing exercise to determine necessary modifications.	4	
	<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>○ Documentation of debrief actions taken</li> <li>○ Plan and policy modifications are documented</li> <li>○ After action reports and their distribution lists are documented</li> <li>○ Documentation of stakeholder lists</li> <li>○ Documentation of communication strategies specific to stakeholder groups</li> <li>○ Documentation of how communication strategies are modified for stakeholder groups for specific incident responses.</li> </ul>		
<b>3.4</b>	<b>The school system should establish response guidance that empowers employees to initiate protective actions according to the Standard Response Protocols (SRP) used by law enforcement.</b>		
1	The school system has no SRP guidance provided to employees.		
2	The school system employees receive SRP guidance to initiate protective actions.		
3	The school system has SRP guidance and training to provide a knowledge base to empower staff to initiate protective actions.	4	
4	The school system staff actively engage in the initiation and implementation of protective actions according to SRP in exercises/drills and documented real world scenarios		
	<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>○ Response behaviors observed during drills</li> <li>○ Documentation of debriefing actions taken</li> </ul>		

<b>3.5</b>	<b>The school system should establish Standard Response Protocol (SRP) procedures to monitor school safety and security protocols for before- and after-school activities, including other facility users.</b>	
1	The school system has no procedures in place to monitor school safety and security protocols for before- and after-school activities.	
2	The school system has procedures in place to monitor school safety and security protocols for before- and after-school activities.	
3	The school system has SRP procedures in place that are practiced to monitor school safety and security protocols for before- and after-school activities.	
4	The school system has SRP procedures in place that are coordinated with community resources and are practiced to monitor school safety and security protocols for before- and after-school activities.	4
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Documented procedures</li> <li>○ Documentation of the practices</li> <li>○ Documented communication with community resources</li> </ul>	
<b>3.6</b>	<b>The school system should designate multiple evacuation assembly locations for each building.</b>	
1	The school system has no assembly locations identified.	
2	The school system has identified multiple adjacent assembly locations.	
3	The school system has identified multiple adjacent assembly and alternative off-site locations.	
4	The school system has identified multiple adjacent assembly locations and alternative off-site locations identified with transportation plans.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Documented arrangements with adjacent and off-site locations (memorandums of understanding or similar agreements in place if needed)</li> <li>○ Maps exist that show transportation routes</li> <li>○ Documented communication with first responders</li> <li>○ Posting or education documents with evacuation assembly points identified that are available to school personnel</li> <li>○ Documentation of parental notice of assembly sites and procedures</li> </ul>	4

<b>3.7</b>	<b>The school system should establish Standard Response Protocol (SRP) procedures for assisting individuals with functional (special) needs (students and staff).</b>	
1	The school system has no established procedures in place to assist individuals with functional (special) needs.	
2	The school system has limited procedures in place to assist individuals with functional (special) needs.	
3	The school system has SRP procedures in place in multiple locations, varying situations, and practices them during drills to assist individuals with functional (special) needs.	
4	The school system has SRP procedures in place in varying situations and multiple locations to assist individuals with functional (special) needs. These procedures are practiced in coordination with community resources/agencies.	3
<b>Possible Evidence</b>		
<ul style="list-style-type: none"> <li>○ Documented procedures</li> <li>○ Documentation of the practices</li> <li>○ Documented communication with community resources</li> <li>○ Documentation of how functional (special) needs are met in emergency response and how that is communicated to staff</li> </ul>		
<b>3.8</b>	<b>The school system should establish Standard Response Protocol (SRP) procedures to monitor school safety and security protocols for off-campus school sponsored events.</b>	
1	The school system has no procedures in place to monitor school safety and security protocols for off-campus school sponsored events.	
2	The school system has procedures in place to monitor school safety and security protocols for off-campus school sponsored events.	
3	The school system has SRP procedures in place and practiced to monitor school safety and security protocols for off-campus school sponsored events.	2
4	The school system has SRP procedures in place and practiced to monitor school safety and security protocols for off-campus school sponsored events with coordination of community resources.	
<b>Possible Evidence</b>		
<ul style="list-style-type: none"> <li>○ Documented procedures</li> <li>○ Documentation of the practices</li> <li>○ Documented communication with community resources</li> </ul>		

**3.9 The school system has a plan for public communication to gather, verify, coordinate, and disseminate information during an incident.**

- 1** The school system has no internal or external communication plan.
- 2** The school system has an internal and external communication plan in place that designates a spokesperson.
- 3** The school system has an internal and external communication plan in place that designates a spokesperson and alternate spokespersons.
- 4** The school system has an internal and external communication plan and process in place that designates a spokesperson and alternative spokespersons. The school system has participated in a scenario-based practice or real world scenario testing plan for public communication during an incident.

3

**Possible Evidence**

- o Documentation of designated spokesperson(s)
- o Policy and procedures in place to support development of an incident specific communication plan during an incident (Policy includes coordination with incident management, local response entities, local officials; specific communication strategies to ensure staff, parents and families receive priority information, children receive age appropriate information and the general public receives factual information)
- o Documented training (agenda/roster) for designated spokespersons on the communication plan, risk communication strategies, joint information center participation and other best practices.
- o Documented performance reviews are performed following communication exercises or real world scenarios

**3.10 The school system should recognize and employ an incident command procedure.**

- 1** The school system has no incident command procedure in place.
- 2** The school system has an incident command procedure in place.
- 3** The school system has an incident command procedure in place and has worked with emergency personnel to develop common language and procedures.
- 4** The school system has an incident command procedure in place, has worked with emergency personnel to develop common language and procedures, and has practiced in conjunction with community partners.

3

**Possible Evidence**

- o Documented policy/procedures supporting incident command procedures
- o Documentation of training for personnel expected to participate in incident command
- o Documented communication with community partners regarding incident command policy

	<ul style="list-style-type: none"> <li>○ After action reports for exercises/drills/real world scenarios when incident command was implemented</li> <li>○</li> </ul>	
<b>3.11</b>	<b>The school system should have a plan to manage the scene following an incident or potential crime.</b>	
<b>1</b>	The school system has no plan in place for managing the scene following an incident or potential crime.	
<b>2</b>	The school system has a plan in place for managing the scene following an incident or potential crime.	
<b>3</b>	The school system has a plan in place for managing the scene following an incident/potential crime implemented or practiced in conjunction with stakeholders and community partners	2
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Documented policy/procedures supporting scene management</li> <li>○ After action reports for exercises/drills/real world scenarios when scene management was implemented</li> </ul>	
<b>3.12</b>	<b>The school system should regularly (e.g., monthly/quarterly) monitor, document, reassess, and adjust its plan as necessary.</b>	
<b>1</b>	The school system does not monitor, document, reassess and adjust its plan.	
<b>2</b>	The school system monitors, documents, reassesses and adjusts its plan as necessary.	
<b>3</b>	The school system regularly (e.g., monthly/quarterly) monitors, documents, reassesses its plan adjusting language, procedures and/or responses as necessary.	3
<b>4</b>	The school system regularly (e.g., monthly/quarterly) monitors, documents, reassesses its plan adjusting language, procedures and/or responses as necessary and actively involves parents, students, and community partners in this process.	
	<b>Possible Evidence</b>	
	<ul style="list-style-type: none"> <li>○ Policy/procedure supporting plan monitoring and modification.</li> <li>○ Documented procedure and policy modifications</li> <li>○ List of stakeholders/partners/staff involved in monitoring/modification process</li> </ul>	

# RECOVERY

<b>4.1</b>	<b>The school system should create and implement policies supporting contingency and communication plans to address academic, physical, and operational recovery for continuity of school operations after an incident.</b>	
<b>1</b>	The school system has inadequate or no policy supporting contingency and communication plans to address recovery efforts following an incident.	
<b>2</b>	The school system has a policy supporting contingency and communication plans to address recovery efforts following an incident.	
<b>3</b>	The school system has a policy supporting contingency and communication plans to address recovery efforts following an incident that include procedures supporting academic, physical, operational and psychological/emotional aspects of recovery.	3
<b>4</b>	The school system has a policy supporting contingency and communication plans to address recovery efforts following an incident that include procedures supporting academic, physical, operational and psychological/emotional aspects of recovery and practices them regularly (e.g., monthly/quarterly).	
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>○ Documented policies and plans that support recovery procedures of an incident</li> <li>○ Documented communication plan with a specific recovery focus for parents, staff, stakeholders and community partners</li> <li>○ After action reports for exercises/drills/real world scenarios when recovery protocols were implemented</li> </ul>	
<b>4.2</b>	<b>The school system should create and implement policies supporting contingency and communication plans to address the psychological and emotional health needs of students and staff after an incident.</b>	
<b>1</b>	The school system no policy supporting contingency and communication plans to address psychological and emotional health needs of students and employees after an incident.	2
<b>2</b>	The school system has a policy supporting contingency and communication plans to address psychological and emotional health needs of students and employees after an incident.	
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>○ Documented policies and plans to address psychological and emotional health needs in an incident</li> <li>○ After action reports for exercises/drills/real world scenarios when plans or protocols were implemented to address psychological and emotional health of students and staff after an incident</li> <li>○ Documented communication plan for parents, staff, stakeholders and community partners with a specific focus on addressing psychological and emotional health of</li> </ul>	

	students and staff	
<b>4.3</b>	<b>The school system should create and implement policies supporting contingency and communication plans to address resource requests and management of the incident, considering academic, physical, operational, psychological, and emotional recovery areas.</b>	
<b>1</b>	The school system has no policy supporting contingency and communication plans to address resource requests and management related to an incident.	
<b>2</b>	The school system has a policy supporting contingency and communication plans to address resource requests and management related to an incident.	
<b>3</b>	The school system has a policy supporting contingency and communication plans to address resource requests and management related to an incident that include procedures supporting academic, physical, operational and psychological/emotional aspects of the incident.	3
<b>4</b>	The school system has a policy supporting contingency and communication plans to address resource requests and management related to an incident that include procedures supporting academic, physical, operational and psychological/emotional aspects of the incident and practices them regularly (e.g., monthly/quarterly).	
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>o Documented policies and plans that support resource requests and incident management protocols</li> <li>o Documented communication plan to support resource requests and incident management protocols</li> <li>o After action reports for exercises/drills/real world scenarios when resource requests and incident management protocols were implemented</li> </ul>	
<b>4.4</b>	<b>The school system should establish mutual aid agreements to address the academic, physical, operational, psychological, and emotional recovery areas.</b>	
<b>1</b>	The school system has no established mutual aid agreements.	3
<b>2</b>	The school system has established mutual aid agreements where possible.	
<b>3</b>	The school system has established mutual aid agreements to address the academic, physical, operational, psychological, and emotional recovery areas.	
<b>Possible Evidence</b>		
	<ul style="list-style-type: none"> <li>o Documentation of mutual aid agreements</li> </ul>	

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**Footnote 1 (Citation 2.6.a):**

Nebraska Department of Education Title 92 Nebraska Administrative Code, Chapter 10, Rule 10 Accreditation of Schools, 011.01b, c, d, e, f, g (Seclusion and Restraints, Bullying, Dating Violence); 79-2,137 (Bullying); 79-2,138 to 79-2,142 (Dating Violence); 79-2,146 (Suicide Awareness, 2015-2016); Criminal Code Sec. 28-318 (Sexual Harassment); Nebraska Department of Education Title 92 Nebraska Administrative Code, Chapter 11, Rule 11 Accreditation of Schools, 004.11g (Pre-K CPR and First Aid)

Safety District Report:

- 1. School Self-Assessment-** We have included the rubric of our self-assessment
- 2. Emergency Operations Plan-EOP** has been shared and reviewed with staff
- 5. Standard Response Protocol (SRP)-** We continue to utilize training and drills so that staff and students are comfortable with these protocols. We review these protocols numerous times throughout the year with staff and students.
- 6. Consultation With Building Principals-**Safety Team is in constant communication with the building principal
- 7. Consultation with the Threat Assessment Team-**Safety team has been in contact with the threat assessment team. Some members are on both teams.
- 8. Review of Training-**We continue to utilize drills and training to help make staff and students comfortable. Our teams have been trained.
- 9. Communication with School Community and Stakeholders-**Community and Stakeholders are informed of incidents through our school communication system.
- 10. Communication with the Board of Education-** We have provided the board with our Emergency Operations Plan which was approved previously. We also give an annual report to the board.

3. Executive Session

4. Motion to Adjourn

A motion to adjourn the meeting 7:59 pm and set the next regular meeting for April 14th at 6:30 PM Passed with a motion by Megan Pike and a second by Dorinda Brown.

Dorinda Brown: Yea, Chad Hoffman: Yea, Megan Pike: Yea, Shane Van Pelt: Yea

5. **\*CLOSED SESSION: If, during the course of the meeting, discussion of any item on the agenda should be held in closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Act**

6. **\*SEQUENCE OF AGENDA: The sequence of agenda topics is subject to change at the discretion of the board.**